

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
SPECIAL BOARD MEETING
August 24, 2026

- 1.0 Call Special Meeting to Order, President Beth Horvath

- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting

- 7.0 New Business
 - 7.01 Discussion of the 2027 Budget

- 8.0 Adjournment

1.0 Call to Order

The special meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, August 24, 2026, by President Beth Horvath. The meeting was held at the Lake County Health District office located at 5966 Heisley Road, Mentor, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Dr. Alvin Brown	Nikolas Janek	Randy Owoc
Rich Harvey	Steven Karns	Filippo Scafidi
Beth Horvath	Dr. Douglas Moul	David Valentine

Absent: Dr. Joseph Kessler, Richard Lowery, and Lindsey Virgilio

Minutes were recorded by Gina Parker, Registrar/Office Manager.

Also present from the Health District staff:

Heather DiCioccio	Adam Litke	Bert Mechenbier
Kristen Fink	Anne Lustig	Gina Parker

Also in attendance: Lake County Auditor Chris Galloway

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the special meeting of the Board of Health on August 19, 2026, was made by Health Commissioner Adam Litke.

7.0

New Business

7.01

Discussion of the 2027 Budget

After meeting with the Budget Commission, it was determined that the health department reserves should not exceed 50% of average budgeted expenditures. This would mean that the health department will “refund” approximately \$3,000,000-\$4,000,000 back to local subdivisions based on their contribution percentages. The money being refunded is from one-time COVID funding. The refunded amount is expected to be approximately \$1,000,000 per year. The “refund” will be processed by not collecting the full assessment previously approved. We would still maintain 50% in reserves. The Payroll Reserve Account, Stability Fund, and Permanent Improvement Fund will still continue. We will need to use current reserves to replace the generator, re-evaluate the roof, and complete other repairs. In the future, we can review what money is received from the political subdivisions to see what can be returned that is not encumbered.

Lake County Auditor Chris Galloway explained the purpose of the Budget Commission where budgets will be reviewed annually. He said that the Lake County General Health District is an assessing board. He considers the LCGHD reserves excessive and would like to work with the health department to return excess money to the political subdivisions. He will check the legality of dispersing funds with the Prosecutor. If the Board of Health chooses not to return the money, the Budget Commission has the authority to remove funds anyway. An appeal of the Budget Commission’s decision can be submitted to the Ohio Board of Tax Appeals.

Discussion:

Dr. Douglas Moul asked if money goes back, is there a mechanism to find out where the money is going. Adam Litke said he will go to meetings of each political subdivision to explain why it’s being returned and suggest it be used for health-related needs.

Dr. Douglas Moul suggested a timeline for infrastructure planning. Adam Litke said a capital improvement plan is in force and will be updated.

Rich Harvey said staff need to be taken care of to ensure retention. Adam Litke said year-end “bonuses” can help retain staff.

Rich Harvey stated that unexpected emergencies will happen and funds will need to be available. He is unsure if political subdivisions will be able to assist in times of need as they have in the past and cautioned to be prepared if they can’t.

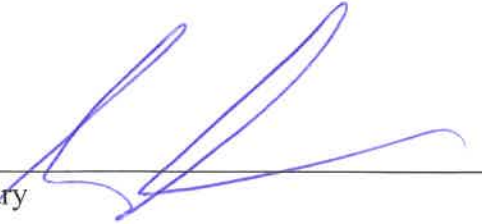
Steve Karns asked if there is a specific target amount to aim for. Chris Galloway said there is no specific number. He understands that there are some years more funds are needed than others and will look at a 3–5-year projection.

Randy Owoc moved and Dr. Douglas Moul seconded a motion to allow Health Commissioner Adam Litke to negotiate up to \$1,000,000 to be returned to the political subdivisions from the 2027 budget based on further discussions; motion carried.

8.0

Adjournment

Dr. Alvin Brown moved and Dr. Douglas Moul seconded a motion to adjourn the meeting at approximately 3:53 p.m.; motion carried.


Secretary


President

Subdivision Name	2027 Approved Assessment	Percentage of Assessment	2027 Proposed		Revised 2027 Assessment
			Refund of \$1,000,000		
Concord Township	\$ 343,180	11.39%	\$ 113,892	\$	229,288
Leroy Township	\$ 58,668	1.95%	\$ 19,470	\$	39,198
Madison Township	\$ 161,824	5.37%	\$ 53,705	\$	108,119
Painesville Township	\$ 203,211	6.74%	\$ 67,440	\$	135,771
Perry Township	\$ 83,819	2.78%	\$ 27,817	\$	56,002
	\$ -				
Fairport Harbor Village	\$ 28,499	0.95%	\$ 9,458	\$	19,041
Grand River Village	\$ 4,995	0.17%	\$ 1,658	\$	3,337
Kirtland Hills Village	\$ 23,464	0.78%	\$ 7,787	\$	15,677
Lakeline Village	\$ 3,179	0.11%	\$ 1,055	\$	2,124
Madison Village	\$ 34,962	1.16%	\$ 11,603	\$	23,359
North Perry Village	\$ 64,983	2.16%	\$ 21,566	\$	43,417
Perry Village	\$ 26,756	0.89%	\$ 8,879	\$	17,876
Timberlake Village	\$ 8,618	0.29%	\$ 2,860	\$	5,758
Waite Hill Village	\$ 21,175	0.70%	\$ 7,027	\$	14,147
	\$ -				
Eastlake City	\$ 219,231	7.28%	\$ 72,756	\$	146,474
Kirtland City	\$ 106,220	3.53%	\$ 35,252	\$	70,969
Mentor City	\$ 647,687	21.49%	\$ 214,949	\$	432,738
Mentor on the Lake City	\$ 75,855	2.52%	\$ 25,174	\$	50,681
Painesville City	\$ 181,659	6.03%	\$ 60,288	\$	121,372
Wickliffe City	\$ 143,128	4.75%	\$ 47,500	\$	95,628
Willoughby City	\$ 296,461	9.84%	\$ 98,387	\$	198,074
Willoughby Hills City	\$ 125,298	4.16%	\$ 41,583	\$	83,715
Willowick City	\$ 150,341	4.99%	\$ 49,894	\$	100,447
Total Townships	\$ 850,702	28.23%	\$ 282,324	\$	568,378
Total Villages	\$ 216,630	7.19%	\$ 71,893	\$	144,736
Total Cities	\$ 1,945,879	64.58%	\$ 645,783	\$	1,300,097
Total Lake County	\$ 3,013,211	100.00%	\$ 1,000,000	\$	2,013,211

Subdivision Name	2027 Proposed			
	2027 Approved Assessment	Percentage of Assessment	Refund of \$500,000	Revised 2027 Assessment
Concord Township	\$ 343,180	11.39%	\$ 56,946	\$ 286,234
Leroy Township	\$ 58,668	1.95%	\$ 9,735	\$ 48,933
Madison Township	\$ 161,824	5.37%	\$ 26,852	\$ 134,971
Painesville Township	\$ 203,211	6.74%	\$ 33,720	\$ 169,491
Perry Township	\$ 83,819	2.78%	\$ 13,909	\$ 69,910
	\$ -			
Fairport Harbor Village	\$ 28,499	0.95%	\$ 4,729	\$ 23,770
Grand River Village	\$ 4,995	0.17%	\$ 829	\$ 4,166
Kirtland Hills Village	\$ 23,464	0.78%	\$ 3,893	\$ 19,570
Lakeline Village	\$ 3,179	0.11%	\$ 528	\$ 2,652
Madison Village	\$ 34,962	1.16%	\$ 5,801	\$ 29,161
North Perry Village	\$ 64,983	2.16%	\$ 10,783	\$ 54,200
Perry Village	\$ 26,756	0.89%	\$ 4,440	\$ 22,316
Timberlake Village	\$ 8,618	0.29%	\$ 1,430	\$ 7,188
Waite Hill Village	\$ 21,175	0.70%	\$ 3,514	\$ 17,661
	\$ -			
Eastlake City	\$ 219,231	7.28%	\$ 36,378	\$ 182,852
Kirtland City	\$ 106,220	3.53%	\$ 17,626	\$ 88,594
Mentor City	\$ 647,687	21.49%	\$ 107,475	\$ 540,213
Mentor on the Lake City	\$ 75,855	2.52%	\$ 12,587	\$ 63,268
Painesville City	\$ 181,659	6.03%	\$ 30,144	\$ 151,515
Wickliffe City	\$ 143,128	4.75%	\$ 23,750	\$ 119,378
Willoughby City	\$ 296,461	9.84%	\$ 49,194	\$ 247,267
Willoughby Hills City	\$ 125,298	4.16%	\$ 20,791	\$ 104,506
Willowick City	\$ 150,341	4.99%	\$ 24,947	\$ 125,394
Total Townships	\$ 850,702	28.23%	\$ 141,162	\$ 709,540
Total Villages	\$ 216,630	7.19%	\$ 35,947	\$ 180,683
Total Cities	\$ 1,945,879	64.58%	\$ 322,891	\$ 1,622,988
Total Lake County	\$ 3,013,211	100.00%	\$ 500,000	\$ 2,513,211