

# Temporary Park Camp Requirements & Application

As defined in Ohio Revised Code 3729.01 (V), a “temporary park camp” is any tract of land used for a period not to exceed a total of twenty-one days per calendar year for the purpose of parking five or more recreational vehicles, dependent recreational vehicles, or portable camping units, or any combination thereof, for one or more periods of time that do not exceed seven consecutive days.

## Plan Review

A set of plans must be submitted to the Lake County General Health District at least fifteen (15) days prior to the event, and must contain the following in order to gain approval:

- One set of drawings, which depict all items as described in the plan review application (form HEA 5336), see item number 4 on the back of the plan review application for the list of items.
- Per OAC 3701-25-05(c)(3) written verification from the local Fire Department that the camp can be provided with proper and sufficient fire protection. Note: Documentation may be in the form of an email directly from the Fire Department, or hard copy letter on the Fire Department’s letterhead.

## Licensure

Once the plans are approved, the camp will be approved for licensure. In order to be licensed, a license application (Form HEA 5336) must be completed and submitted with the \$150.00 application fee.

**Note:** Temporary park camp plan review and licensing applications may be found at [www.lcghd.org](http://www.lcghd.org).

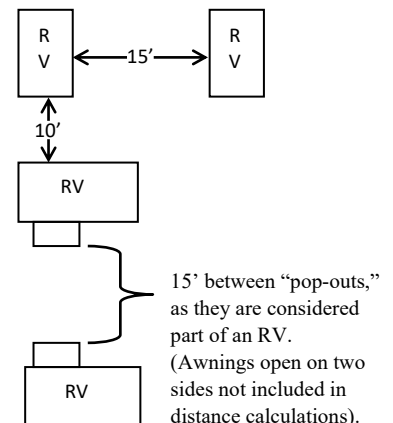
## Operational Requirements

- Compliance to all regulations described in this document.
- All park/camp buildings, sites, and facilities shall be maintained in a safe and sanitary manner at all times.
- The park/camp shall be properly drained to eliminate standing water, and free from all trash and debris.
- Pests and other nuisances shall be prevented and abated immediately if they occur.
- All roads and walkways shall be maintained.

## Spacing

The minimum spacing requirements for recreation vehicles are highlighted below:

Recreational Vehicles	Minimum Spacing
<b>Side to Side</b>	15 Feet
<b>End to Side</b>	10 Feet
<b>End to End</b>	10 Feet
<b>From any Building</b>	15 Feet
<b>From any Public Road</b>	15 Feet
<b>From Park/Camp Roads</b>	10 Feet
<b>From Property Lines</b>	7.5 Feet



## Water

It is not required that water be provided at the camping sites. However, if water is provided, it must meet Ohio EPA requirements.

If water is provided, the hoses connecting the units to the water supply must be National Sanitary Foundation (NSF) 61 approved hoses for drinking water.

In order to prevent contamination of the water supply, approved backflow prevention must be utilized at the main water source. ASSE-1013 backflow prevention assemblies and ASSE-1024 dual check valve backflow prevention devices at individual connection points (or their equivalents) are acceptable.

## Sewage/Wastewater

Adequate sewage/wastewater disposal must be provided by using a combination of the following:

- A designated dump station
- Individual watertight containers at each site
- The services of a registered sewage hauler to pump out RV tanks

**NOTE:** It is critical that sewage/wastewater not be disposed of on the grounds or into storm sewers, as this could directly contaminate natural waterways.

## Toilets

Toilets must be provided as indicated in the chart below:

Sites #	Men		Women
	Urinals	Toilets	Toilets
5-15		1	1
16-30	1	1	2
31-60	1	2	3
61-90	2	2	4
91-120	2	3	5
121-150	3	3	6
151-200	4	4	8
201-300	5	5	10
301-400	6	6	12
401-500	7	7	14
501+ Add 1 per 200 for men and 2 per 200 for women			

Toilets must be located within 1,000 feet walking distance from camp sites.

## Trash

Trash containers must be provided for proper disposal of trash and waste. Sufficient capacity and pickup must be met so dumpsters do not overflow. Dumpster lids must remain closed when not in use. **Note:** In order to prevent the attraction of pests, it is critical that all trash be properly contained/not left on the grounds.

## Safety

Fire-fighting equipment of the type and quantity acceptable to the State of Ohio Fire Marshal or local Fire Department shall be made available for use in firefighting. All firefighting equipment shall be maintained in good operating condition (not expired), and located so it is easily accessible at all times.

If the Lake County General Health District believes an electrical hazard exists, the operator will be required to provide written documentation indicating that all electrical systems at the park/camp meet applicable state and local electrical codes.

First aid equipment consisting of disposable gloves, a sufficient supply of materials to stop bleeding, and to clean and cover minor cuts and abrasions shall be maintained and easily accessible.

The operator shall maintain a record of all injuries occurring within the park requiring the attention of medical personnel licensed under Chapters 4723, 4730, and 4731 of the Ohio Revised Code.

The operator shall ensure that no motorized vehicles are operated in such a manner as to create hazards to life and safety.

The operator shall identify all natural hazards within the park/camp and eliminate them whenever possible.

Firearms and other potentially hazardous equipment and substances shall be used, stored, and maintained in a safe manner.

The operator shall control any potentially hazardous activities or excessive noise within the park/camp.

## Animals/Pets

The operator shall promptly report all cases of domestic and wild animal bites within the park/camp to the local animal control official and the Lake County General Health District at 440-350-2543.

**If you have any questions regarding the Temporary Park Camp Program, please contact:**

Lake County General Health District

Environmental Health Division

440-350-2543

REV1: 3/24/2026



**Lake County  
General Health District**

**Public Health**  
Prevent. Promote. Protect.





Ohio Department of Health  
**SITE EVALUATION REPORT**

To be completed by licensor having jurisdiction.

Authority: Ohio Administrative Code Chapter, 3701-26-03

TYPE OF PROJECT	
<input type="checkbox"/>	Recreation Camp (RC)
<input type="checkbox"/>	Recreational Vehicle Park (RVP)
<input type="checkbox"/>	Combined Park Camp (CPC)
<input type="checkbox"/>	*Temporary Campground (TPC)

*\*TPCs are the responsibility of the local health district.*

TYPE OF DEVELOPMENT	
<input type="checkbox"/>	New
<input type="checkbox"/>	Substantial Alteration

COUNTY		LOCAL HEALTH DISTRICT	
FACILITY NAME		OWNER	
STREET ADDRESS		STREET ADDRESS	
CITY, ZIP CODE		CITY, STATE, ZIP	
FACILITY PHONE NO.	FACILITY E-MAIL	OWNER PHONE NO.	OWNER E-MAIL

**I. Site Information/Conditions:**

A. Describe access thoroughfares on and adjoining the site: \_\_\_\_\_

B. Describe adjoining land uses: \_\_\_\_\_

C. Describe significant topographic features such as unusable land area, sharp changes in grade, waterways, or wetlands: \_\_\_\_\_

D. You may use the back of this form for additional remarks or to sketch the above or any other appropriate items.

E. Soil classification: list predominant soil types and characteristics (refer to the "Soil Conservation Service, Soil Survey"; \_\_\_\_\_

F. Research and comment on previous land uses to include, but not limited to, landfills or hazardous substance/disposal sites: \_\_\_\_\_

<p><b>II. Lot Information:</b></p> <p>Number of existing, fully developed lots: _____          (any lot a man. home can be placed/occupied)</p> <p>Total number of proposed lots: _____</p>	<p><b>III. Describe work proposed:</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
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**IV. Utilities** (check appropriate items):

A. Transmission lines: Existing Proposed No Indication

Electric \_\_\_\_\_

Gas, propane, fuel oil \_\_\_\_\_

Water \_\_\_\_\_

Sanitary Sewer \_\_\_\_\_

Storm sewer \_\_\_\_\_

B. Service systems: Public Private Other

Water ~~\_\_\_\_\_~~ \_\_\_\_\_

Sanitary ~~\_\_\_\_\_~~ \_\_\_\_\_

Campgrounds only:

Restroom(s) \_\_\_\_\_

Dump station(s) \_\_\_\_\_

Waste water drain(s) \_\_\_\_\_

Based on soil types in Sec. I E above, do you oppose use of a leaching type waste water drain(s)?  Yes  No

**Note:** New development or expansion may be subject to OEPA review and permits.

**V. Expansion/Substantial Alteration/New Development:**

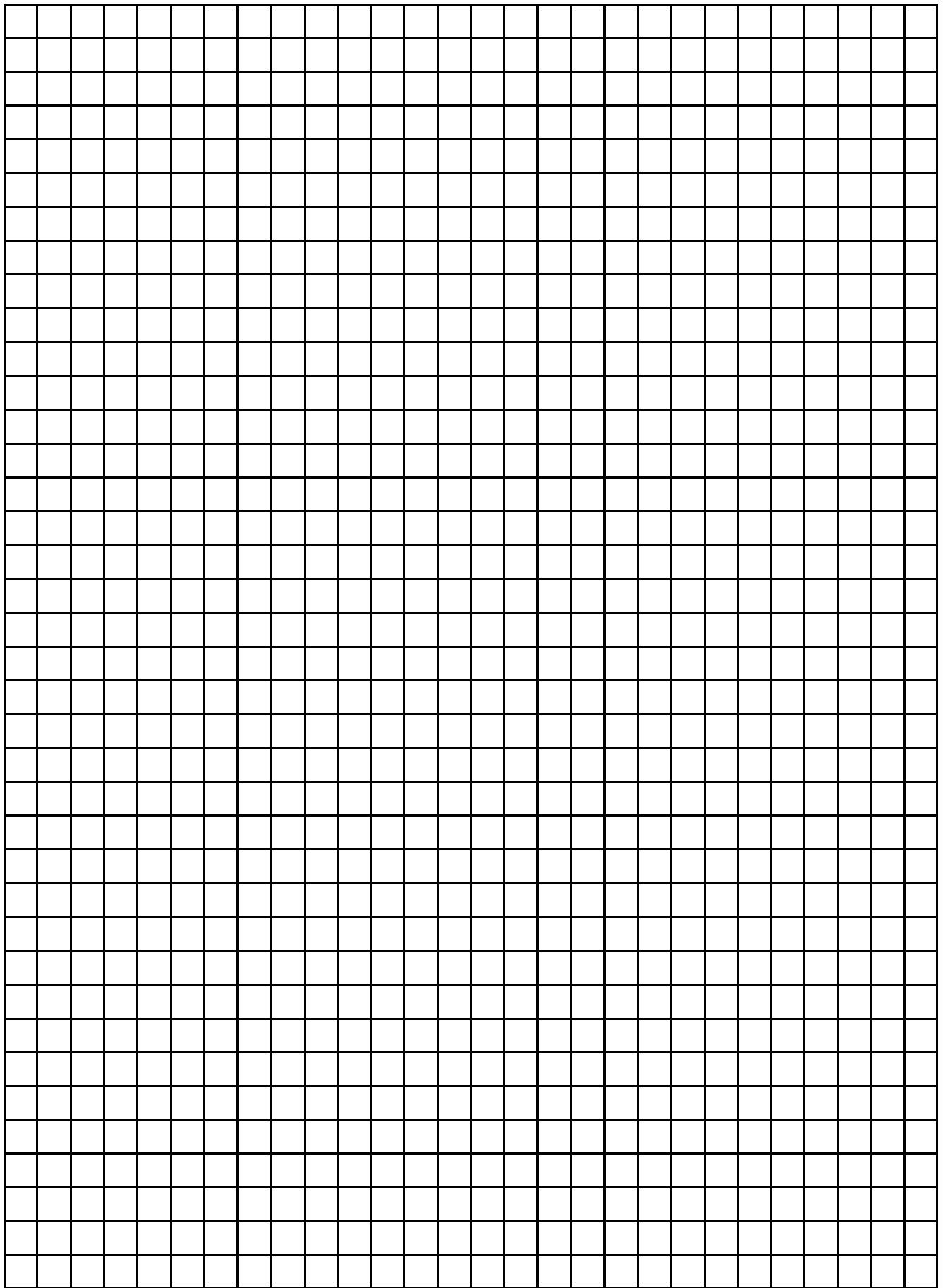
A. Is the proposed development licensed by the licensor? ~~\_\_\_\_\_~~ Yes ~~\_\_\_\_\_~~ No

1. Verify the number of lots on the license permit with section II above, and with previously approved plans, plan approval letters, and plan extension approval letters.

B. Comment on the compliance of the existing facilities to the appropriate rules. \_\_\_\_\_

C. Objections to development of the existing or proposed project. \_\_\_\_\_

SANITARIAN	DATE
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# Temporary Campground Application for Plan Review and License to Operate

Name of Temporary Campground			Health District		
Address of event			<p style="text-align: center;"><b>Directions: (please print)</b></p> <ol style="list-style-type: none"> <li><b>1. Complete <u>one application</u> for each temporary campground event;</b></li> <li><b>2. Sign and Date</b> the application;</li> <li><b>3. Include the required items for review per OAC 3701-26-05(C)(10)</b></li> <li><b>4. License will not be issued until plan review is approved.</b></li> <li><b>5. Contact Local Health District to obtain the license fee amount.</b></li> </ol>		
City/Zip					
Start date	End date	# of days for this event (≤7 days)			
Name of Owner / Licensee					
Address					
City/ State /Zip					
Phone #		E-mail			
Number of sites proposed		Water Supply Public PWS    Private    N/A		Type of Sewerage System Municipal    Dump Station(s)    Septage Hauler	
Fires permitted on campsites? Yes    No		PWS name:		On-site    N/A    Other:	
		Local Fire District			

**Person to Contact regarding inspections, maintenance, or emergencies, if different from licensee.**

Name	Phone #	E-mail
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I hereby certify that I am the licensee, or the authorized representative of the establishment listed above, and agree to abide by the rules that apply for this license. I certify that the information provided is a true and accurate statement of the facts.

Signature	Date
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**Check or money order for the license fee, payable to:**

**Return the fee and application to:**

<i>(Licensor to complete: either pre-printed, or with a label or stamp)</i>	Health District	
	Street address	
	City	
	Zip	Phone #

**LOCAL LICENSING AUTHORITY TO COMPLETE BELOW**

Date Plan Review Application Rec'd:	Date Plan Review Approved:	Number of Days Licensed this Year (including this event):
Plan Review Approved by:	Number of sites approved:	License Fee: \$ 1

**Application approved for license as according to the applicable sections of the Ohio Revised Code**

Processor:	Date payment received:	Date Processed:
License Audit No.	Health District License No.	

**Each plan submittal shall include the following prior to the start of the plan review per OAC 3701-26-05(C)(10):**

1. Signed Temporary Campground Application for Plan Review and License to Operate Form HEA 5336;
2. Site Evaluation Report, ODH HEA 5228 completed and signed by the licensor (local health district);
3. Written verification by the fire protection authority that has jurisdiction in the area that adequate fire protection can be provided to the campground;
4. **Two sets of drawings \* to include:**
  - a. Layout of temporary campground;
  - b. Plot plan showing location, number, and size of sites;
  - c. Internal access or camp roads;
  - d. Detail of water supply (if provided);
  - e. Detail of sewerage system;
  - f. Detail of water and sewer hookup at individual sites (if applicable);
  - g. Method and layout of electrical distribution system including individual service connections;
  - h. Location of shower facilities (when provided);
  - i. Location, number, and type of toilet facilities;
  - j. Location, number, and details of gray water recycling system;
  - k. Location, number, and details of dump station(s);
  - l. Variance or waiver requests (if needed) must be received by the Ohio Department of Health (ODH) for review at least 90 days prior to the event.

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**Temporary Campground** applications are to be submitted for review to the local health district having jurisdiction.

\*Reproductions from other documents are acceptable if legible. Drawings should be scale.

**Note** - the applicant assumes responsibility for obtaining any permits that may apply to the construction and/or development of this temporary campground.