

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
March 15, 2021

- 1.0 Call Meeting to Order, President Randy Owoc
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting February 22, 2021
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.02 Environmental Health Report
 - 4.03 Finance and HR Director
 - 4.04 Health Education and Outreach Report
 - 4.05 Office of Health Policy and Performance Improvement
 - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
 - 5.01 Technical Advisory Committee, Meeting Held Monday, March 15, 2021
- 6.0 Old Business
 - 6.01 Board of Health Tracking
 - 6.02 Permission to Request a Variance for Phoenix Cooke, Located at 37630 Milann Dr., Willoughby Hills

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 21-03-07-01-01-100

7.02 Permission to Re-Appoint Dan Lark as Deputy Health Commissioner

7.03 Recommendations from the Technical Advisory Committee, Meeting Held Monday, March 15, 2021

7.04 Executive Session

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, March 15, 2021, by President Randy Owoc. The meeting was held online via Zoom and link was on the Lake County General Health District website (www.lcghd.org).

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Roger Anderson	Nicole Jelovic	Dr. Lynn Smith
Dr. Alvin Brown	Steve Karns	Lindsey Virgilio
Dr. Irene Druzina	Patricia Murphy	Anthony Vitolo
Rich Harvey	Randy Owoc	

Absent: Brian Katz and Ana Padilla

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

Ron Graham	Kathy Milo	Mariann Rusnak
Dan Lark	Matthew Nichols	Paul Stromp
Adam Litke	Gina Parker	

Also in attendance: Steve Pelton, and Curt Kelly.

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on March 10, 2021, was made by Health Commissioner Ron H. Graham.

3.0 Board of Health

3.01 Approval of Minutes

Dr. Alvin Brown moved and Dr. Lynn Smith seconded a motion that the minutes of the February 22, 2021, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01 Community Health Services

4.01.01 Division Director's Report

We continue to vaccinate phases 1a and 1b. Phases 1c and 2 started on March 4th.
School first dose clinics went well.
EMS has been vaccinating at our clinics.
We continue to use Armorvax for documentation.

4.01.02

Clinical Services Unit Report

4.01.02

Communicable and Environmental Disease Report

Communicable Disease Report	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2021 Year to Date (1/1/21 to current date)	2020 Year End Totals	2019 Year End Totals
Babesiosis	0	0											0	0	1
Campylobacter	1	0											1	22	47
CP-CRE	2	1											3	35	7
Chikungunya	0	0											0	0	1
Chlamydia	42	59											101	647	765
COVID-19	3959	1421											5380	13100	0
Coccidioidomycosis	0	0											0	2	0
Cryptosporidiosis	0	0											0	0	2
Cyclosporiasis	0	0											0	2	0
E. Coli O157:H7	0	0											0	4	7
Erlchiosis/anaplasmosis	0	0											0	0	1
Giardia	0	1											1	11	6
Gonorrhea	27	20											47	246	206
Haemophilus Influenza	0	0											0	0	10
Hepatitis A	1	0											1	11	9
Hepatitis B (perinatal)	1	0											1	3	4
Hepatitis B acute	0	0											0	0	2
Hepatitis B (chronic)	0	2											2	12	22
Hepatitis C (acute)	0	0											0	0	2
Hepatitis C (chronic)	15	14											29	169	269
Hepatitis C (peri-natal)	0	0											0	1	1
Influenza-Hospitalized	0	0											0	200	158
La Crosse Virus Disease	0	0											0	0	1
Legionnaires Disease	0	0											0	11	21
Listeriosis	1	0											1	0	1
Lyme Disease	0	0											0	15	14
Malaria	0	0											0	1	0
Meningitis-aseptic/viral	0	0											0	4	2
Meningitis, Bacterial not Neisser	2	0											2	1	0
Mumps	0	0											0	0	1
Mycobacterium Tuberculosis	0	0											0	0	0
Pertussis	0	0											0	18	9
Rocky Mountain spotted fever	0	0											0	0	1
Salmonella	1	0											1	19	31
Shigellosis	0	0											0	2	9
Staph Aureus VRSA	0	0											0	0	0
Streptococcal Group A (GAS)	0	2											2	6	12
Streptococcal Group B Newborn	0	0											0	0	1
Streptococcus Pneumonai(ISP)	0	1											1	9	2
Syphilis	6	7											13	38	30
Tetanus	0	0											0	0	0
Varicella	2	3											5	10	6
Vibriosis	0	0											0	0	0
West Nile Virus	0	0											0	2	0
Yersinia	0	0											0	0	0
Totals	4060	1531	0	0	0	0	0	0	0	0	0	0	5591	14601	1688

Get Vaccinated Ohio (GV Ohio)

Currently postponed due to COVID-19.

Children with Medical Handicaps (CMH)/Lead

In February, 212 clients were active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. Home visits have been suspended due to COVID19. Clients continue to be assisted by phone as necessary.

The CMH nurse also provides case management for the Lead Testing and Surveillance program. No new children were identified with elevated blood lead levels. There were no children identified with blood lead levels above 10. One new child was identified in the 5-9 range and will be followed until their blood lead level is under 5.

Car Seat Program (OBB)

Distributed 3 car seats in the month of February. Education is still virtual due to COVID-19 and appointments are on an individual basis.

Ron Graham provided the following highlights on behalf of Rebecca Trenn:

- *Joanna Calabris has resigned; her last day was Friday, March 12, 2021. Rebecca Trenn is the interim Director of Nursing until we finalize the process.*
- *50,000 people have been vaccinated in Lake County so far.*

Discussion:

Dan Lark stated that packing and preparations were taking place today for the upcoming vaccination clinics:

- *Tuesday--1000 first doses at the Perry Community Center*
- *Wednesday--1100 second doses at Willoughby South High School for school personnel, 1100 first doses at Mentor Public Works Building, and 1300 first doses at the Wickliffe Senior Center*
- *Thursday--a nurse will accompany members of the National Guard at assisted living homes, 200 second doses at the Perry Community Center, and 200 doses at the Willoughby Senior Center*
- *Friday--1150 second doses at Riverside High School for school personnel*
- *Saturday--800 first doses at the Painesville Service Garage*

Matthew Nichols said that individuals that signed up on the LCGHD Phase 1B Vaccine Scheduling List will continue to be contacted through the month of March. To date, we have contacted more than 38,358 of these individuals via the Lake County Emergency Management Agency's Wireless Emergency Notification System (WENS).

Rich Harvey said everyone is working hard at the clinics. They are smooth and efficient.

Dr. Irene Druzina asked what the percent of Lake County is vaccinated. Ron Graham said it's about 15-20%.

Dr. Irene Druzina asked what percent of teachers are not opting to get the vaccine. Ron Graham said about 75-80% have received the vaccine.

Ron Graham said we hope to see a continuing trend of reduced COVID-19 cases. At one time we were at a high of 359 in a single day and now we are down to 30-40 cases per day. The hospital count last week was two at TriPoint and three at LakeWest.

Lindsey Virgilio asked what types of vaccines are being used at the upcoming clinics. Adam Litke said the Pfizer vaccine will be used at Perry and Moderna at Wickliffe.

Anthony Vitolo asked if homebound patients are being vaccinated. Dan Lark said nursing teams have started going to homebound patients and to senior housing in the Wickliffe and Willoughby Hills areas. Ron Graham said they are now able to go door-to-door. We are working with the EMA and Council on Aging to provide vaccines to everyone.

Rich Harvey said that according to the state's website, Lake County is at 21.6% of first time vaccinations, 11 out of the 88 counties. He asked if this was based on the total population of Lake County or for those 16 and older. Ron Graham said we already posed that question to the state and are waiting for a response. He thinks it is the total population, though. We are hoping to have a majority of people vaccinated by May. Matthew Nichols also believes the state is including residents that are 16 and under based on the 2019 American Community One Year Survey estimates.

Ron Graham said there has been zero vaccine waste at the clinics.

4.02

Environmental Health

4.02.01 **Division Director's Report**

4.02.01.01

Updates and Special Topics

4.02.02 **Air Pollution Control Programs**

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

No report at this time.

4.02.03 General Environmental Health Programs

4.02.03.01 Unit Supervisor's Report

Food Safety

The Environmental Health Food team spent February, much like January, assisting with COVID response. Their day to day COVID activities included: running ODRS data queries, completing ODRS data entry, daily EPI statistical data collection, assisting the public for release from isolation letters, and daily contact with the local Fire Chiefs regarding new cases. The staff held several meetings with the CHS contact tracing supervisors to begin the transfer of these duties to the CHS team. The final transfer of all EPI duties is expected in the beginning of March. In addition, the staff worked at all of the vaccination clinics and assisted with clinic registration and scheduling.

On top of the COVID response, the staff conducted city jail inspections and for the food program handled complaints, vending inspections, plan reviews, licensing inspections and 30 day inspections. The team was also able to attend two virtual educational trainings for CEUs. The Ohio Department of Health sponsored a recreational training for the swimming pool program on 2/12/21 and 2/16/21 and the EPA held a training titled Ventilation and Virus Mitigation in Schools: Creating a Game Plan to Reduce COVID-19 Risk on 2/25/21.

Housing

Lake County Elder Interdisciplinary Team

Chris Loxterman attended March meeting virtually.

4.02.04 Vector-borne Disease Program

4.02.04.01 Unit Supervisor's Report

Mosquito Control

No report at this time.

4.02.05 Water and Waste Programs

4.02.05.01 Unit Supervisor's Report

Storm Water

No report at this time.

Sewage Treatment

Water Pollution Control Loan Fund (WPCLF)

At the end of February we sent our model contract and the signed resolution to OEPA for review. Everything met their programmatic requirements. Our project was approved. This year's contract agreement was signed and returned on March 5, 2021. The funding is for April 2021 thru November 2022. We will again have \$150,000 for repairs or replacements of failing household sewage treatment systems.

Solid Waste

On February 22, 2021 we had our annual survey exit meeting with Clarissa Gereby of the Ohio Environmental Protection Agency. They completed our annual survey of our solid and infectious waste programs and found them to be in substantial compliance and have been placed on the Directors' Approved List of Solid and Infectious Waste Programs.

Liz Militante-Advey conducted a monthly comprehensive site inspection at the Lake County Solid Waste Facility on February 23, 2021.

Liz Militante-Advey will begin to inspect the manufactured home parks in Lake County per our contract with the State of Ohio. All parks need to be inspected by the end of June 2021.

Water Quality

No report at this time.

Bathing Beach

Usually at this time we send Ohio Dept. of Health our proposal for our beach program. We now have a 3 year contract with the state, which the funds are already approved and allocated. We entering into year 3 of the contract. Deliverables do not start until late spring.

4.02.06 **Board Action Status**

Sanitary Sewer Connection Status

There are no longer any properties that are under Board of Health Status. There are 20 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

Note: New entries are bold faced

Program	Name	Pol. Sub.	BOH Ref. Date	Status
Sewage	Phoenix Cooke	Willoughby Hills	12/21/20	Variance was requested for 37630 Milann Drive, Willoughby Hills. Board tabled and requested that the plans be reviewed by an engineer. Dan Sinclair reached out to the builder but has not received a response back yet. As of 2/1/21 LCGHD still has not heard back from the owner. On March 5, 2021 a revised and approved drawing from the engineer was forwarded to Dan Sinclair.

Dan Lark provided the following highlights:

- *A timeline for the Kirtland Sewer Project has been worked out between the Environmental Protection Agency and Kirtland City. Phase 1 construction is scheduled for March 2022 through April 2023. Phase 2 will be from March 2023 through August 2024.*

4.03

Finance and HR Director's Report

4.03.01

Miscellaneous

Currently working on the following tasks:

1. Submitted LCGHD Financial Statements to Auditor of State.
2. Submitted Geauga Public Health Financial Statements to Auditor of State.
3. Submitted Annual Financial Report (AFR) for LCGHD to Ohio Department of Health.
4. Submitted AFR for Geauga Public Health to Ohio Department of Health.
5. Health District Advisory Council (HDAC) completed for LCGDH and a 3% increase in budget was approved.
6. Working Geauga Public Health HDAC documents for March 24th meeting.
7. Working on Geauga Public Health Budget Commission Documents.
8. Working on reconciling and entering Financial Information for Painesville Senior Center into Quickbooks.
9. Began mentoring student from Walden University.
10. The Health District has been extremely fortunate that the Fire Chiefs and Mayor/Managers within the County are providing the assistance they are throughout the pandemic.

4.03.02

Employment

1. Open Positions
 - a. Breastfeeding Peer Helper
 - b. Director of Nursing
2. Resignations
 - a. Joanna Calabris – Nursing Director – Effective March 12, 2021
3. New Hires
 - a. None
4. Promotions
 - a. None
5. Lay-Offs / Terminations
 - a. None
6. Retirements
 - a. None
7. Job Abolishment
 - a. None
8. Cancelled Positions
 - a. None

		February	
Fund #	Fund Name	2021	2020
001	Health Payroll Reserve Fund	\$ 250,168.00	\$ 250,168.00
002	Immunization Action Plan	\$ 40,210.28	\$ 62,813.72
003	Manufactrd Homes, Parks, Camps	\$ 9,900.00	\$ 1,200.00
004	Water Systems	\$ 35,509.50	\$ 6,171.50
005	WIC	\$ 144,974.02	\$ 163,040.56
006	Swimming Pool	\$ 18,642.78	\$ 3,697.83
007	Board of Health	\$ 2,084,334.50	\$ 1,523,862.68
008	Vital Statistics	\$ 129,433.66	\$ 114,769.14
009	Tuberculosis Record Program	\$ -	\$ -
010	Food Service	\$ 183,403.48	\$ 395,115.36
011	Health Promotion and Planning	\$ 154,481.03	\$ 63,473.21
012	Health Budget Stabilization Fund	\$ 250,000.00	\$ 250,000.00
013	Public Health Nursing	\$ 671,240.31	\$ 56,063.92
014	Air Pollution Control	\$ 187,714.11	\$ 13,315.22
015	Solid Waste Site	\$ 161,235.24	\$ 25,178.77
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 274,386.70	\$ 184,371.42
018	Safe Community Program	\$ 48,142.53	\$ 25,540.52
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 18,655.45	\$ 19,654.71
021	Child and Family Health Services	\$ 1,218.86	\$ 81,218.86
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 258,962.45	\$ 222,782.67
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 3,794.84
026	Permanent Improvement	\$ 342,747.19	\$ 491,447.55
027	FDA Food Service	\$ 77,431.69	\$ 36,169.33
028	Tobacco Use Prevent & Cessation	\$ 155,972.65	\$ 89,183.29
029	Office of Health Policy & Performa	\$ 559,195.75	\$ 363,460.53
997	AFLAX/Voya	\$ 1,734.55	\$ 1,734.55
Total Cash		\$ 6,063,489.57	\$ 4,448,228.18

Adam Litke provided the following highlights:

- *The effort put in by staff at the clinics is amazing. The union staff has kept everything flowing. Fire Department personnel are also giving shots at the clinics. Clinics are running extremely quickly. The in-person ones are averaging 1 minute 37 seconds until they get to the waiting area. The drive through clinics are averaging 4 minutes 50 seconds from the time the car pulls in to the garage to the time that it leaves. Public comments focus on how efficient the clinics are. Board Members are welcome to observe the clinics; let Adam know if you are interested.*
- *We have two openings: Breastfeeding Peer Helper (an interview was held earlier today) and Director of Nursing.*
- *Audit preparations are beginning.*
- *Lake County partners work well together. They are all very dedicated in helping the public. For example, Commissioner John Hamercheck was able to help fix the Call Center phone issue.*

4.04

Health Education and Outreach

4.04.01.01

Division Director's Report

This month WIC has had a few staffing challenges which has lead the Director to be in clinic. Time in the clinics has been beneficial to see firsthand excellent customer service and the hard work that staff put forth to make the clinic work smoothly. Each and every clinic is running differently now because of the COVID pandemic. Also, this has given the Director the chance to learn the positions in a more in depth manner.

Meetings:

February 3 – Northeast Ohio Regional WIC Director's meeting

February 8 – Health Services Advisory Council

February 9 – Lake County Early Childhood Sub-Committee

February 18 – Conference call with Tammy Konte (Lakeland CC) connection with LCC Women's Center

February 24 – Lake County Birthright meeting with Birthright staff

February 25 – Lake County Birthright Board meeting

One Door to Pathways

In February Gloria Swonger, Service Coordinator, continued to take calls from group 1B to assist them in registering for the COVID-19 vaccine. She also answered several inquiry calls of prior registrants who had not yet gotten their vaccine appointment. Most were very understanding when she explained that the supply was limited and it was just taking a little while. A few residents called to be taken off our registration list because they were able to secure a vaccine appointment at other participating agencies.

Gloria also continued to work with Steve Pelton and Denise Powell on several grant ideas for Motivate Lake County Connections. She has also been added to the LCGHD Employee Wellness Council.

Gloria had previously applied for a NACCHO grant to address the needs of the disabled population during the pandemic on behalf of LCGHD, and though we did not get the grant, we were invited to participate in NACCHO's Disability Technical Assistance Program. The program is to assist the health department in learning new ways to include the disabled population in our programs, services, emergency response, and strategic plan. The first call is scheduled in March.

Gloria also aided two clients in accessing health insurance coverage.

The Service Coordinator attended the following meetings and trainings:

- 02/09 – State Wellness Committee Meeting with Steve Musgraves.
- 02/09 – Motivate Lake County and WIC Spotlight Meeting.
- 02/10 – “Effectiveness of Early Childhood Development Partnerships in Addressing Pediatric Health and Social Needs during the COVID-19 Pandemic” webinar.
- 02/10 – CMS Assister Webinar announcing new special enrollment period in response to COVID-19.
- 02/11 – Motivate Lake County Update Meeting.
- 02/11 – Employee Wellness Committee Meeting.
- 02/16 – Ohio Buckles Buckeyes “Lunch and Latch” Meeting with Heidi Dolan.
- 02/16 – Meeting with the Greater Cleveland Food Bank to discuss Presumptive Medicaid for their clients in need.
- 02/17 – Motivate Lake County Meeting with Liz Mazur to discuss programming.
- 02/18 – Healthy Northeast Ohio Intro Meeting with Libby McGraw.
- 02/18 – Grant meeting with Steve Pelton and Denise Powell.
- 02/22 – WIC Staff Meeting.
- 02/22 to 02/24 - NATIONAL FORUM ON COVID19 VACCINE NACCHO – 3 day forum with top public health leaders discussing vaccine strategies, lessons learned, and equity.
- 02/25 – Meeting with Denise Powell.

4.04.02 Women, Infants and Children (WIC) Unit Report

Nutrition Education

No nutrition classes were held in February due to Covid-19 restrictions. Nutrition Education is given to the participants based on their needs when they are at their appointment.

WIC has become more active on Facebook and aims to post 2-3 times each week. State WIC has provided some social media content and we also post some original items as well. We also share posts from our partners around the community.

In February, we began preparing for National Nutritional Month which begins March 1. Each week we will send out emails to the entire health district staff WIC staff and contact tracers with different tips and ideas pertaining to the theme of “Personalize Your Plate”. One of our staff dietitians will participate in Motivate Lake County’s “Ask the Expert” on March 12.

Breastfeeding Updates

The next breastfeeding Coalition meeting is March 9th and will be virtual. We are still in the process of hiring a second Breastfeeding Peer Helper.

	Breastfeeding Initiation Rates	Breastfeeding Rates
Dec 2020	71.2%	50%
Jan 2021	70%	49%
Feb 2021	71.1%	49%

State WIC Updates

Clinic Caseload: February 2021

CLINIC	FY21 Assigned Caseload	February Caseload	% Caseload
Central	1375	1168	85%
Wickliffe	868	750	86%
Madison	306	306	100%
Huntsburg	359	271	75%
Middlefield	89	89	100%
Caseload	2990	2584	

Clinic Show Rate: January 2021

CLINIC	Dec Show Rate	Jan Show Rate	Feb Show Rate	March Show Rate	April Show Rate
Central	71%	78%	70%		
West	81%	77%	83%		
Madison	71%	79%	73%		
Huntsburg (G)	60%	65%	77%		
Middlefield (G)	56%	75%	59%		

Clinic Activity in: February 2021

Activity	Scheduled	Attended	Show Rate %
Re-certifications	353	269	76%
Certifications	238	193	81%
Individual Educations	516	379	73%
High Risk Clients	114	75	66%
Average show rates			74%

Kathy Milo provided the following highlights:

- *WIC clinics are still running. We are getting ready for the farmers markets.*
- *Scheduling is two weeks out in Painesville.*

4.05

Office of Health Policy and Performance Improvement

4.05.01

Director

During the month of February, Matthew Nichols continued to participate in weekly COVID-19 update, business compliance, and vaccine planning meetings, respectively, while also supporting the agency's Incident Command System (ICS) Planning Section Chief and Public Information functions as they relate to contribution towards weekly Situation Reports (SitReps) and COVID-19 data briefs. Matthew Nichols also continued to monitor biweekly Ohio Governor's Press Conferences, participate in daily COVID-19 huddle calls and weekly COVID-19 brief calls, assist with scheduling at Lake County General Health District (LCGHD) COVID-19 vaccination clinics (February 5, 24, 25, and 26), and organize COVID-19 vaccination scheduling calls, in conjunction with Lake Health, the Lake County Emergency Management Agency, and Wickliffe Fire Chief Jim Powers.

Matthew Nichols continued to manage the 1B COVID-19 vaccine scheduling list throughout the month of February, the latter of which was removed from the Motivate Lake County website on Thursday, March 4. Individuals whom registered on this list will continue to be contacted as scheduling efforts transition to the ArmorVax scheduling system, in order to accommodate the volume of individuals now eligible as part of Phases 1A, 1B, 1C, and Phase 2.

On Friday, February 26, Matthew Nichols met with Pomerene Hospital System, in order to provide an update on the Holmes County Community Health Needs Assessment. Remaining activities throughout the month of February focused on supporting the construction of the 2021-2023 LCGHD Strategic Plan, as well as transitioning to a direct role in creating COVID-19 clinic schedules in ArmorVax to support Dan Lark.

4.05.02

Quality Assurance and Special Projects Coordinator

During the month of February, Christine Margalis continued to serve as lead Public Information Officer (PIO), as part of LCGHD's continued COVID-19 response. Routine duties include social media messaging and monitoring, distribution of SitReps, responding to media requests, attendance on Ohio Department of Health (ODH) conference calls, and monitoring of the Ohio Governor's biweekly news conferences. A joint statement from the Lake County Emergency Management Agency, Lake Health, and LCGHD regarding Phase 1B vaccination in Lake County was released on Wednesday, February 3. Additionally, Christine Margalis assisted at vaccine distribution clinics on February 12, 18, 24, 25, and 26. Duties included directing traffic and data entry to individuals receiving the vaccine. Christine Margalis is responsible for addressing vaccine-related questions sent via the covid19@lcghd.org, which currently amount to nearly 100 per inquiries per week.

A reaccreditation team meeting was held on Thursday, February 11. Given the recent extension granted, a decision was made to reduce meetings to only once monthly through August of 2021. Biweekly meetings will resume in September.

4.05.03

Policy, Research, and Planning Coordinator

Jessica Wakelee continues to assist Christine Margalis as back-up PIO for the COVID-19 response, focusing primarily on maintaining the COVID-19 website content and weekly COVID-19 data reporting. An overhaul of the COVID-19 webpage was completed on Tuesday, February 23 to improve the website format and update resources; an update to the COVID-19 vaccine page was completed on Wednesday, March 3 in anticipation of the start of Phases 1C and 2. The weekly data report was recently updated to include the dates of the start of the vaccination campaign in Lake County and the lifting of Ohio's curfew on the timeline graphics, as well as expanded exposure information, including workplace. Plans to expand exposures are planned when more data becomes available in the Ohio Disease Reporting System (ODRS). The report will continue to use ODRS as the source of data for Lake County COVID-19 death information, despite the recent change to using the Electronic Death Reporting System by ODH for their dashboard. This will allow for the same level of detail currently included in the report for death-related information. Data for 2020 will also be used for a COVID-19 supplement to the Lake County Community Health Needs Assessment, examining racial, ethnic, age, and geographical disparities in the burden of Lake County COVID-19 hospitalizations and deaths. Jessica Wakelee assisted with data entry at vaccine clinics on Thursday, February 18 at Perry Senior Center, and on Wednesday, February 24 at Willoughby South High School.

On Tuesday, February 16, the initial budget for the COVID-19 Enhanced Operations grant was submitted to ODH. It is anticipated that budgets will be reviewed and either approved or returned for edits prior to Wednesday, March 10. ODH will provide further instruction regarding a work plan at a later date. LCGHD expressed interest in an additional funding opportunity for volunteer management/Medical Reserve Corps, which will entail completion of a single volunteer-related deliverable, and is awaiting further information from ODH regarding details. ODH initially anticipated awards amounts of approximately \$10,000.

4.05.04

Emergency Preparedness

During the month of February, Emergency Preparedness Coordinator Dawn Cole continued to fulfill the Incident Command System (ICS) roles of Planning Chief, Public Information Officer, and Volunteer Coordinator. Dawn Cole also staffed several COVID-19 vaccination clinics, and issued a total of four SitReps for countywide dissemination.

The following Public Health Emergency Preparedness (PHEP) and/or Cities Readiness Initiative (CRI) grant deliverables were submitted to ODH:

- Deliverable-Objective 1.1 – Community Recovery Workbook
- CRI Deliverable-Objective 3.2 – Medical Countermeasures Action Plan

The following PHEP and/or CRI grant deliverables were approved by ODH:

- Deliverable-Objective 1.1 – Community Recovery Workbook

Meetings/Trainings Attended:

- Attended the BioWatch Action Committee meeting on February 16, 2021.
- Facilitated all daily “huddles” and Wednesday COVID-19 briefings with LCGHD ICS Staff February.
- Participated in weekly LCGHD Business Restart Committee meetings every Tuesday in February.
- Participated in weekly COVID-19 update conference calls with ODH every Wednesday in February.
- Participated in bi-weekly COVID-19 Public Information Officer calls with ODH every Tuesday and Friday in February.
- Watched bi-weekly COVID-19 press briefings with Governor DeWine in February.
- Attended weekly COVID-19 Mass Vaccination conference calls with ODH every Friday in February.

News Releases 2021	Date Released
Lake County General Health District, Lake Health, and Lake County Emergency Management Agency Report Update on COVID-19 Vaccine Distribution for Phase 1B Populations in Lake County	February 1, 2021

Marketing Committee

The Marketing Committee met to discuss equity, reaching those disproportionately affected by the pandemic with COVID-19 vaccination clinics, and health literacy.

4.05.05

Health Education

Tobacco Youth / Cessation

Tammy Spencer continued to work on deliverables for the 2019-2021 Tobacco Use Prevention and Cessation (TUPC) grant. The following TUPC grant deliverables were submitted to ODH:

- Deliverable Objective V13A-Activity 3 – ODH E Cigarettes and Vaping

Meetings/Trainings Attended:

- ODH “One on One” Monthly Call
- ODH Tobacco Staff “All Hands” Monthly Call
- ODH Vaping Training
- Tobacco Collaboration Call
- Health Equity Technical Assistance for Agency Contract

Medical Reserve Corps (MRC)

The Lake County MRC unit assisted with several COVID-19-related activities during the month of February. Lake County MRC Coordinator Tammy Spencer has continued to assist new members with MRC enrollment, application processing, and completion of necessary training such that these individuals are able to be deployed for response activities. Tammy Spencer also scheduled members for clinics and call center operations when requests were made for MRC support. Throughout the month of February, MRC members continued to provide assistance with the COVID-19 call center, in order to schedule individuals for upcoming COVID-19 vaccination clinics. MRC members have also continued to assist COVID-19 vaccination clinics by way of vaccine administration, pharmacy assistance, and data entry support. The Lake County MRC unit was deployed 49 times in February to staff 12 response activities, accounting for 260 total volunteer hours, and fulfilling several requests with short notice. The Lake County MRC members remain a dedicated group of individuals. Moreover, many members have expressed how gratifying it is to assist in vaccinating their community, and more are awaiting their turn to help as they complete their trainings.

Meetings/Trainings Attended:

- Weekly COVID 19 Briefings with LCGHD ICS Staff
- Daily COVID Vaccine Planning Calls
- State MRC Coordinator Bi-Weekly Calls

Safe Communities

- February car crash fatalities - 0
- Social Media Safe Driving Campaigns
 - Super Bowl – 5,954 people reached
 - Social media CarFit campaign provided by AAA – 1,309 people reached
- The Safe Communities (SC) Coalition virtual meeting was held on February 17, 2021
 - Meeting notes:
 - Fourteen members attended
 - Received a Graduated Driver’s License Law presentation from Ashton Grigley of the Ohio Department of Health.
 - Additional online resources and presentation slides were provided to the coalition following the meeting.

- Reviewed car crash fatality from December of 2020.
- Discussed upcoming SC events for St. Patrick’s Day, Distracted Driving Month, Click It or Ticket, and identified key partners to assist with those initiatives.
- Stop Speeding Before It Stops You – New NHTSA campaign geared towards speed prevention was mentioned.
- Upcoming conferences:
 - Lifesavers Conference – April 26-28
 - Crime Prevention Training and CPS Certification – Hosted by Lake County Sheriff’s Office – April 28-29
- Lake County Safe Communities Coalition Activity Report Form was created and sent to members to provide edit suggestions.

Project DAWN / IN22

- Working on Service Entity Forms and training materials for four new partner organizations:
 - Project Hope (Homeless shelter)
 - Hannah’s Home (Homeless shelter)
 - LifeSpring Christian Church (Code Blue-Extreme temperature housing shelter)
 - Lake County Crime Laboratory
- Three community members received Naloxone training online and were mailed a Project DAWN kit during the month of February.
- Project DAWN was the featured program for Motivate Lake County’s social media campaign from February 1 to February 5, 2021.
- Continuing to partner with partner agencies to complete grant deliverables.
- Meetings attended:
 - Ohio Injury Prevention Partnership (OIPP)
 - Ohio Overdose Network (OPN) Policy Subcommittee
 - Cuyahoga County Opioid Taskforce
 - Harm Reduction Subcommittee

OMHAS

- Kirtland Police Department requested six boxes of Narcan.
- Wickliffe Police Department reported saving two lives using Narcan while on patrol.

Lake County Community Health Improvement Plan / Motivate Lake County

Several 2020 to 2022 Lake County Community Health Improvement Plan (CHIP) work plans are currently being assessed and changes proposed, based on what each work plan may need. Many work plans were significantly impacted as a result of COVID-19, and the goal is to show how the lead and supporting agencies pivoted, if applicable. Changes will be proposed to the CHIP group at the next quarterly meeting before being put in to affect. Internal work is underway to incorporate COVID-19 in both the 2019 Lake County Community Health Needs Assessment and 2020 to 2022 CHIP by way of addendums.

Motivate Lake County contributors met throughout the month of February to discuss programmatic progress, and areas for improvement. Work to develop and procure unique content is ongoing, and overall initiative goals and structure continue to be addressed and changed as needed.

Matthew Nichols provided the following highlights:

- *We are trying to keep all grants current, while also helping at the Call Center and vaccination clinics.*
- *The use of WENS and ArmorVax have made the vaccination process easier.*

4.06

Health Commissioner's Report

4.06.01

Congratulations on PHAB Accreditation

This week, Public Health Accreditation Board PHAB conferred accreditation status upon Gallia County Health Department and Miami County Health Department. Congratulations to the boards and staff of these local health jurisdictions.

4.06.02

Geauga/Lake Superintendent's Network, March 4, 2021

The Health Commissioner has been meeting with the Lake and Geauga superintendents since early June 2020 to assist with responding to the pandemic and ensuring student health and safety. As schools return to in-person learning, the discussions continue to support the schools in returning to normal operations whenever possible. The latest meeting minutes have been provided below to provide some insight into topics discussed:

Members: Jack Thompson, Brian Bontempo, Jeff Slavkosky, Jennifer Felker, Bill Wade, Bill Kermavner, Jim Kalis, John Stoddard, Jackie Hoynes, Domenic Paolo, Rick Markwardt, Nancy Santilli, Josh Englehart, Joe Spiccia, Julie Ramos, Chad Vanarnhem, Steve Thompson, Deb Burke, Robert Hunt, James Kalis, Michael Hanlon, Ed Klein, Jeremy McDevitt, Jennifer Sabol, Bill Porter, Angela Smith, Brian Ruffner, Mark Crowley, Elfie Roman, Ann Ulrich, Robert Kumazec, Don Rice, Rebecca Tressler, Nick Ciarmello and Tony Podojil.

Guests: Scott Hunt – ODE - Absent
Leanne Sidley – Area Coordinator - Absent
Ron Graham – Lake County Health Commissioner
Tom Quade – Geauga County Health Commissioner

Muhammad Jafar – Lake County Health Education Lainson - Absent
Sherry Stable – Lake County Health Lead Epidemiologist - Absent
Dan Lark – Lake County Environmental Health Director - Absent
Tara Perkins – Lake County Director of Community Health Service - Absent

Ed Choice Coalition Litigation

William Phyllis indicated that they have hired the firm of Walter Haverfield and Precision News Media to assist in the development of possible litigation related to the legality of the current charter, voucher and ed choice program. A power point presentation, entitled “When We Let Vouchers Drain Our Schools” was reviewed with the group.

Information is available online at vouchershurt ohio.com. Districts interested in joining can get that information from the power point that will be distributed to the group by Dennis following the meeting today.

In conclusion, Dr. Phyllis expressed his appreciation for being able to discuss this with the group today and encouraged those to join if they have an interest or additional questions.

I. State of Ohio and Department (ODE) Updates

A. ODE Updates

Scott Hunt – Graduation/Prom Guidelines and Extended Learning Plans

Scott clarified that the Governor issued a new order related to graduation ceremonies and proms. The order related to the seating guidelines applies to all the events. More guidance is forthcoming.

The extended learning plans are a request from the governor’s office and not a requirement. This may become a requirement once it moves through the legislative process. The ESC has a template that can be utilized as a guide. The department is not collecting or posting the link other than a link they will post to point to the districts link for the plan.

Scott recognized the schools in Lake and Geauga for their work on scheduling vaccinations for their staff and getting everyone back to as close to 100% in person as possible.

Chris Woodward - Assessments

Chris reviewed the status of the rules and what flexibility may be forthcoming in terms of the state assessments. State testing is still required. Testing windows have been extended as far as allowable. They have also offered some flexibility related to the actual test schedule in terms of to manage consecutive days in this environment. The general assembly is working on some additional flexibility.

The most recent legislation moving through the House included some changes to the testing window as well as an exemption for the administration of the American History exam for this year. More information to follow as the legislation makes its way through the process.

He also indicated that we should anticipate possible waivers related to the accountability measures and letter grades versus just reporting the data that is collected during this testing session. In addition, states can also seek a waiver related to the 95% attendance expectation. It is likely, that the department will be seeking a waiver in this area.

LeAnne Sidley – Not on call

B. Legislative Update – HB67/SB37 (Assessments), HB1 (School Finance) and SB1 (Financial Literacy).

II. Local Health Department and Updates

A. County Updates – Current Alert Status

Lake: Vaccination clinics have gone very well. A make-up clinic is scheduled for next Wednesday, March 10. The registration deadline is tomorrow at 12:00. The link has been sent to the schools for those that need to register.

Any help that can be provided in alerting those 60 and older to get them through the vaccination process would be appreciated. The sooner they can get that segment of the population completed the sooner they can get to the groups below them.

Cases are down in the mid-fifties. About three thousand doses of vaccines are being distributed per week. The Captains stadium is available for use for graduation ceremonies.

Districts are still looking for guidance on Proms, Commencement and Graduation. The department is working on a template to help the districts make decisions on the above activities. It is still in the development stage, but they will advocate as much freedom and local control as possible. Information related to hosting the events is needed now and the specifics in terms of how the event can operate can come later.

Geauga: Unable to be on the call.

III. District Updates – Graduation Ceremonies and High School Senior activities (Prom)

Districts are still looking for guidance on Proms, Commencement and Graduation. The department is working on a template to help the districts make decisions on the above activities. It is still in the development stage, but they will advocate as much freedom and local control as possible. Information related to hosting the events is needed now and the specifics in terms of how the event can operate can come later.

ESC Updates

Jennifer will be sending out a survey related to spring activities and a communication from the ESC as they develop their catalog for professional development for next year. ESC contracts will be sent out shortly. They will include the checklists that were used in the past to build your contracts. Those should be available for your April board meetings.

Remote Learning

There is a concern about getting information regarding what districts are planning related to online learning for next year. This will be discussed in more detail in a later meeting.

IV. Next Meeting

Thursday, March 11 at 9:00am. Via zoom. (if needed)

4.06.03

Reporting of Vaccine Adverse Events

FDA requires that vaccination providers report vaccination administration errors, serious adverse events, cases of multisystem inflammatory syndrome, and cases of COVID-19 that result in hospitalization or death after administration of COVID-19 vaccine under an EUA (6). Adverse events that occur after receipt of any COVID-19 vaccine should be reported to the Vaccine Adverse Events Reporting System (VAERS). Information on how to submit a report to VAERS is available at <https://vaers.hhs.gov/index.html>^{external icon} or 1-800-822-7967. Any person who administers or receives a COVID-19 vaccine is encouraged to report any clinically significant adverse event, whether or not it is clear that a vaccine caused the adverse event. In addition, CDC has developed a new, voluntary smartphone-based online tool (v-safe) that uses text messaging and online surveys to provide near real-time health check-ins after receipt of a COVID-19 vaccine. CDC's v-safe call center follows up on reports to v-safe that include possible medically significant health events to collect additional information for completion of a VAERS report. Information on v-safe is available at <https://www.cdc.gov/vsafe>

4.06.04

Ohio's Phased Approach

Public Health's main goal is clear: to save lives. While vaccine supply is limited, Ohio is following a phased approach to vaccine administration. In the first vaccination phases, priority is being given to individuals at the highest risk, as well as essential healthcare workers and personnel caring for COVID-19 patients. The speed at which Ohio will move through each of the

phases is largely dependent upon the number of vaccine doses available. As vaccine supply increases, COVID-19 vaccines will be available to all Ohioans who choose to be vaccinated.

During Phase 1A, which began Dec. 14, 2020, priority was given to vulnerable individuals who live in close proximity and those who care for them. This phase includes:

- Healthcare workers and personnel who are routinely involved in the care of COVID-19 patients.
- Residents and staff in nursing homes.
- Residents and staff in assisted living facilities.
- Patients and staff at state psychiatric hospitals.
- People with developmental disabilities and those with mental health disorders, including substance-use disorders, who live in group homes, residential facilities, or centers, and staff at those locations.
- Residents and staff at our two state-run homes for Ohio veterans.
- EMS responders.

During Phase 1B, which began Jan. 19, 2021, following a staggered schedule, the focus continues to be protection of Ohioans at the highest risk for severe illness or death from COVID-19, and ensuring K-12 students could return to the classroom. This phase includes:

- Ohioans, age 65 and up.
- Ohioans born with or who have early childhood conditions that are carried into adulthood, which put them at a higher risk for adverse outcomes due to COVID-19.
 - Sickle cell anemia.
 - Down syndrome.
 - Cystic fibrosis.
 - Muscular dystrophy.
 - Cerebral palsy.
 - Spina bifida.
 - People born with severe heart defects, requiring regular specialized medical care.
 - People with severe type 1 diabetes who have been hospitalized for this in the past year.
 - Phenylketonuria (PKU), Tay-Sachs, and other rare, inherited metabolic disorders.
 - Epilepsy with continuing seizures; hydrocephaly; microcephaly, and other severe neurological disorders.
 - Turner syndrome, fragile X syndrome, Prader-Willi syndrome, and other severe genetic disorders.
 - People with severe asthma, who have been hospitalized for this in the past year.
 - Alpha and beta thalassemia.
 - Solid organ transplant candidates and recipients
- Adults/employees in K-12 schools that want to go back to, or to remain with, in-person or hybrid learning models.

3 Vaccinations for Phase 1C began on March 4, 2021. This phase includes:

- Individuals who have additional medical conditions that may increase their risk of severe illness and death from COVID-19. The new qualifying conditions are not already covered through Ohio's age-based approach to vaccine eligibility.

- Ohioans who work in certain occupations, including child care services, funeral services, and law enforcement and correction services.
- Eligible individuals can receive a vaccine from the provider of their choice. Individuals may be asked to confirm during the registration or screening process that they are eligible to receive the vaccine based on a qualifying medical condition or based on their occupation.

MEDICAL CONDITIONS AND WOMEN WHO ARE PREGNANT

Approximately 141,000 Ohioans with the following conditions will be eligible to receive the vaccine.

- People with amyotrophic lateral sclerosis (ALS), also known as Lou Gehrig’s disease.
- Bone marrow transplant recipients.
 - These are sometimes also called hematopoietic cell or stem cell transplants, and these patients are undergoing treatment primarily for cancer and certain anemias, and they face an increased risk of severe COVID-19 illness.
 - This group does NOT include the kind of stem-cell injections people might receive for the treatment of orthopedic problems, especially for their knees.
- People with type 1 diabetes.
- Pregnant women.

OCCUPATIONS

- **Child care services:** Staff members at child care centers and pre-kindergarten programs who have regular, ongoing direct contact with children enrolled in these programs. There are approximately 40,400 eligible Ohioans in this category.
 - Administrators, lead and assistant teachers, and substitute teachers enrolled in [Ohio’s Professional Registry](#) who are currently working in open child care or pre-kindergarten programs.
 - Licensing specialists employed by the [Ohio Department of Job and Family Services](#) or a county job and family services agency.
 - The program does NOT include parent volunteers, board members, or owners/administrators who do not provide in-classroom support.
- **Funeral services:** This group includes licensed staff and active apprentices in the funeral services industry. There are approximately 3,600 eligible Ohioans in this category.
 - Embalmers/morticians.
 - Funeral home directors.
 - Crematory operators.
 - Apprentices.
- **Law enforcement and corrections officers:** There are approximately 76,000 Ohioans eligible in this category.
 - This group includes sworn law enforcement officers and peace officers who have first responder or direct supervisory responsibilities. These individuals must be active duty, working a regular minimum of 20 hours a week. Eligibility does not include retired, “special,” or reserve officers.

Vaccinations for Phase 2 began on March 4, with a lowering of age eligibility to age 60. Because the risk of more severe reactions and outcomes of COVID-19 increases with age, Phase 2 is opening with vaccinations based on age. This opens eligibility to approximately **695,000 additional Ohioans**. Eligible individuals can receive a vaccine from the provider of their choice.

AGE ELIGIBILITY

- Individuals age 60 and older.
 - Individuals age 65 and older previously eligible under Phase 1B remain eligible under Phase 2.

4.06.05

Vaccine and Other Providers

As of March 4, 2021, there are two ways that Ohioans can find providers participating in Ohio’s Vaccine Program.

- **Launching Soon: NEW Vaccine Management Solution (VMS)** – This one-stop solution for patients beginning the vaccination process will allow Ohioans to determine eligibility, schedule appointments, submit health information, and receive updates and reminders.
- The **COVID-19 Vaccine Provider Locations** directory at vaccine.coronavirus.ohio.gov is a resource that shows providers who have received shipments of COVID-19 vaccines. The COVID-19 Vaccine Provider Locations directory is searchable by county and ZIP code.
- In addition, vaccine supply is also available through the [Federal Retail Pharmacy Program for COVID-19 Vaccination](#). Eligible Ohioans who want to find a participating pharmacy should visit the Centers for Disease Control and Prevention’s [VaccineFinder](#). This is a free, online service.

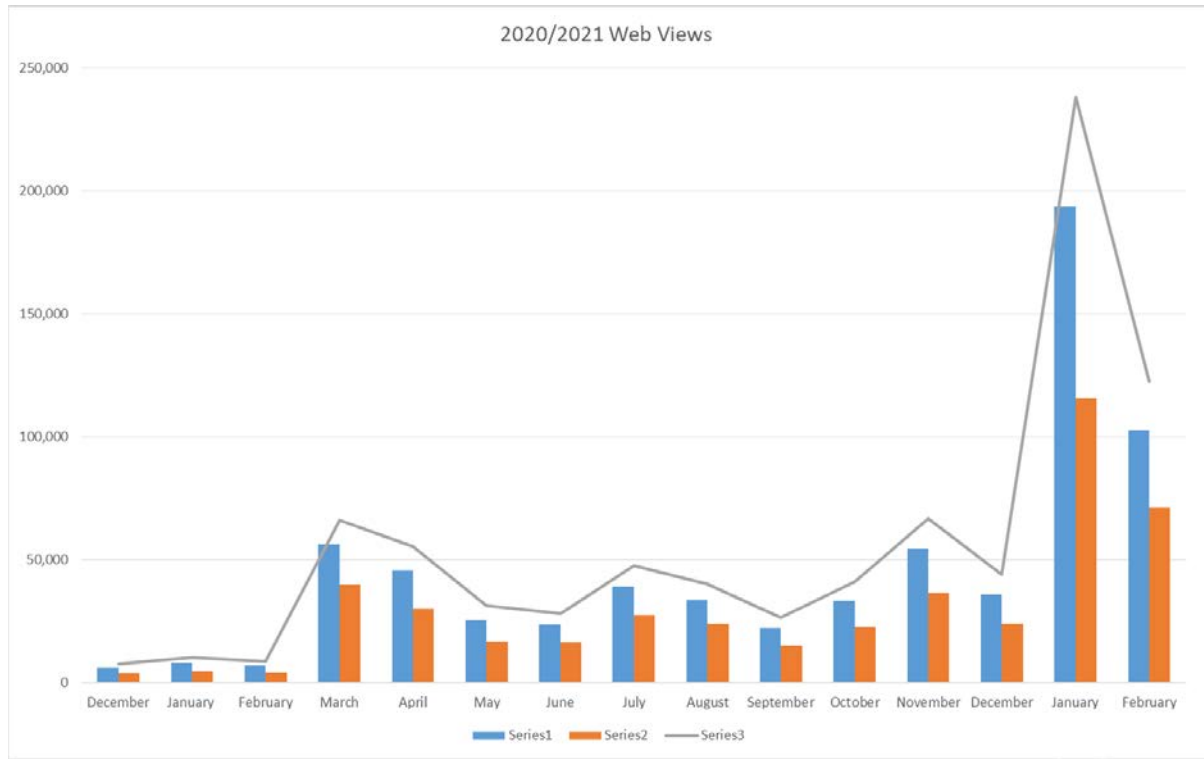
4.06.06

Vital Statistics Sales and Services Rendered

	February	YTD	Same Period 2020
Birth Certificates Issued	417	854	1304
Death Certificates Issued	1115	2493	1701
Fetal Death Certificates Issued	0	0	0
Burial Permits Issued	85	154	104
Birth Certificates Filed	116	240	239
Death Certificates Filed	241	524	340
Fetal Death Certificates Filed	1	2	1

4.06.07

Web Site Report



Ron Graham provided the following highlights:

- *Met with Lake Health and HOLA to reach the Latino community to make sure they are aware of the clinics and to answer any questions they have. Also met with NAACP to reach out to the minority populations.*
- *School districts should be almost 100% face-to-face. The superintendents are motivated to keeping students in school. We are still using the least restrictive methodology for isolation: 7 days with a test, 10 days without symptoms. They have processes in place for those that are diagnosed with COVID-19 or are a close contact of one. Chris Loxterman is also looking in to how schools can hold events, like prom, senior dinners, and graduations, safely.*
- *We are looking in to the changes from Senate Bill 22 that change some of the authority of the health district regarding quarantine and isolation. It also has some ramifications to the sewage code.*
- *We are looking for locations, like the Mentor Fine Arts, to safely hold larger clinics.*
- *The District Advisory Council meeting went well. The 2022 budget with a 3% increase was approved.*
- *Federal information is in my Board report. Additional financing has been approved, which will help to staff upcoming vaccination clinics as needed.*

- *We are working with the faith-based community to help open up more. They are also helping to recruit seniors for the vaccination clinics.*
- *Senior Centers have been closed for the most part, with the exceptions of one-on-one medical services. They are looking to begin opening on April 1st. We have asked the state to review their 6 month old policies for reopening the centers while avoiding outbreaks.*
- *Have been on WINT radio in order to keep individuals up to date with information.*
- *Our social media has quadrupled, keeping community residents informed. We are working with Geauga County Health Department for any additional support that they may need.*

Discussion:

Nicole Jelovic asked if the mega vaccination clinic at the Wolstein Center is just for residents of Cuyahoga County. Ron Graham said it is open to the surrounding 8 counties as well, but we are still working on possible transportation options for those that need it. They are hoping to vaccinate around 6,000 people a day, but we are unsure which vaccine will be provided.

Dr. Irene Druzina asked if the Johnson and Johnson supply will be available in Lake County.

Dan Lark said, according to the State, we should not expect any for 3-4 weeks and then they will reevaluate at that point. Ron Graham said the supply will be given to private providers as it does not require the complicated storage of other vaccines.

Nicole Jelovic asked what WIC's guidance was regarding COVID-19 vaccines. Dan Lark said women who are pregnant are able to get the vaccine. Ron Graham said it is recommended for them unless there are contraindications. Rich Harvey said some pregnant women want to get it, while others are waiting. Kathy Milo said the State WIC provides handouts, but we refer women to their physicians before making a decision.

5.0
Committee Reports

5.01
Technical Advisory Committee, Meeting Held March 15, 2021

**Lake County General Health District
Technical Advisory Committee Meeting
Minutes
March 15, 2021**

The meeting of the Board of the Lake County General Health District's Technical Advisory Committee was held on March 15, 2021. The meeting was held online via Zoom and link was on the Lake County General Health District website (www.lcghd.org).

In attendance at the meeting were Board of Health members:

Dr. Alvin Brown
Nicole Jelovic

Steve Karns
Randy Owoc

Also in attendance were: Ron H. Graham, Health Commissioner; Adam Litke, Finance and Human Resources Director; Mariann Rusnak, Office Manager/Registrar; Gina Parker, Deputy Registrar; Tim Snell, Senior IT Manager; and Chris Wilson, IT Tech. Also in attendance was Steve Pelton assisting with Zoom and Curt Kelly.

The meeting was called to order at 2:00 p.m. by Randy Owoc.

Tim Snell began his presentation reviewing the current and future evaluation of LCGHD technology at approximately 2:02 p.m.

Data Committee Meeting



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What We'll Discuss

- How a typical IT department is structured
- History of IT at the Health District
- Future of IT at the Health District



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A Typical IT Department Compared to the Health District IT

Specialized Roles – Works under a IT Director

- Network Engineer
 - Security Engineer
- Systems Administrator
- Desktop Technician
- Applications Specialist/Programmer
 - Database Administrator
- Help Desk
 - Includes multiple technicians
 - May be tiered based on difficulty



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Chris Wilson and Tim Snell provide all of the services above. Even though they have separate duties, they both need to know all for when one of them is unavailable.

Computer Eco Systems

- 3 major computer eco systems.
 - Google
 - Apple
 - Microsoft
- Challenges in changing eco systems
 - Legacy Database systems
 - Trusted application incompatibility
 - Equipment compatibility
 - User Training
 - Partner interoperability
- Why the Future of the Health District is in the Microsoft/Apple ecosystem.
 - State Partner is heavily invested in Microsoft so WIC, Health Space, EDRS are not supported in other ecosystems
 - HDIS, 1 primary database works only in Microsoft ecosystem
 - Migration of Financial data would be very time consuming and expensive, and some data would be render unusable.
 - Phones and Tablets are easier for us to secure and control in the Apple ecosystem using Jamf, same software that is used at the Mentor High school.
 - Training for users to a new ecosystem would require a lot of extra training of staff at all levels, and reduce productivity for 6 months to a year.
 - Lower cost to full HIPAA compliance



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We get Microsoft at a cheaper rate than we would for Google or Apple.

IT Before the Fire

- In 2001 we had 27 computers and a single small business server
- Tim operated as both IT manager and building manager
- In 2010 we had 50 computers 3 servers
- In 2014 before the fire we had 72 computers and Tim still operated as building manager



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Post Fire IT

- Health District shrank to 56 computers a year after the fire
- Financial instability and focus on new building prevented big advancements in technology
- Better financial situation in 2018 meant plans on expanding the technology of the Health District
- Added Chris Wilson to IT in 2019 and gave building manager responsibilities to Adam Litke to concentrate on IT.



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IT in 2019

- Complete rework of the Health District website
- Remote access was developed and deployed to management staff and began planning the same for food staff
- New data server was purchased in anticipation of O&M expansion
- Research into moving aspects of the Health District's IT to cloud based solutions
- HIPAA compliance and disaster recovery planning
- 76 computers on the network and 4 servers



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IT in 2020

- Took over WIC IT for 4 remote clinics and built WAN to integrate them into our network
- Moved Madison clinic to new location
- Moved Willoughby clinic to new location
- Stood up the Middlefield clinic
- Health District has 97 computers, 4 servers, 5 locations



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Pandemic

- Mass deployment of laptops and monitors, and phones to all staff members.
- Added additional remote access server
- Deployed remote assistance software to all devices
- iPhone rollout was expanded to union staff with additional HIPAA restrictions in place
- By July the Health District increased to 157 computers, and 6 servers
- Help desk had 3660 tickets for 2020
- Almost all firewall, servers, copiers, and printers at the main office, and much of the future software for the next 5 years purchased On covid grant.



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Pandemic into 2021

- Office 365 rollout put on hold
- Expansion of devices preparing for clinics
- Call center set up for vaccination registration
- Currently 229 devices on the network, 7 servers, 100 cellular/mobile devices



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Projects to Complete 2021

- Data Server Migration
- Office 365 roll out, Hybrid exchange system
- AWS File replicated server as online immediate use backup.
- Revised Backup Plan that will include both onsite and off site digital backup.
- AWS cold storage for records needed to keep but never used.
- Full Completed HIPAA risk analysis with action plan
- Revised website
- Tablets and email accounts for board and all Digital Board meetings.
- New Group Policy to clean up small issues and standardized computers through out the network.



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Amazon Web Services (AWS) cold storage is very inexpensive and allows access after 24 hours of the record request. We are working with a HIPAA lawyer regarding the risk analysis.

Discussion/Questions

- Future plans for the IT department, Office 365, Board of Health tablets



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Tim's presentation ended at approximately 2:16 p.m.

Tim Snell and Chris Wilson provided a demonstration of the iPads that would be purchased, even showing how information can be viewed and saved on the iPad. Tim said members will receive their own LCGHD email addresses, will be able to retrieve documents, and view Zoom meetings. He said Jamf will be added for extra security and we will provide one-on-one or group training for the iPads. The security on these will help alleviate spam and phishing concerns.

Discussion:

Randy Owoc said he is looking forward to the Office 365 rollout.

Nicole Jelovic asked what the need is for Board Members to have tablets. Ron Graham said it's the best way to keep information confidential and to provide access to health department files, such as board documents.

Steve Karns asked for the workflow process for implementing the tablets. Ron Graham said we will be able to upgrade the technology with COVID-19 funds. Tim Snell said the full workflow has not been completed but we could work on that before the next meeting, and would be done prior to any rollout. Steve said he will forward to Ron a software solution that some boards have used to manage the workflow process to use as an example.

Dr. Alvin Brown said the main advantage of the tablets is more security for information.

Steve Karns wondered how it would aid and improve communication, as we're already getting the board information electronically.

Nicole Jelovic asked how often members would need to check their LCGHD email.

Dr. Alvin Brown said that Kent State University (KSU) has a Public Health Department School that provides information for Board of Health members. He wondered if they have knowledge of systems or know what other Boards or companies are using. He also asked why this email would be better than his personal one. Ron Graham said the change is to make sure everyone is on the same page; it will also verify if we have a quorum prior to the Board Meeting. Randy said the KSU Health Department provides an education process for Health Departments.

Steve Karns said that the process is as important as the technology and may not be beneficial to solving the issues. Having to check another email can also be time consuming. Adam Litke said it is preferred that the emails be checked periodically, but they can also be forwarded to the Health Commissioner in case a message needs to be addressed sooner. The device is considered a public record and will be separate from personal devices.

Randy Owoc asked Ron to expound on the background of moving to an electronic environment, verifying it was for the synchronicity of the calendar, the ability to view board documents on the server as opposed to email attachments, and opposition to sending messages to a member's private email directly. Ron Graham stated this will also allow emails to be monitored to avoid any violations of the Sunshine Laws.

Nicole Jelovic asked if they would need to access a shared drive. Tim Snell said they may have a folder just for BOH members to view documents.

Dr. Alvin Brown stated it would be beneficial to know how to communicate among board members without violating the Sunshine Laws. Ron Graham said he will follow up to legal.

Mariann Rusnak stated that Board Members currently receive board reports on the Wednesday prior to the Board meeting, financial information on the Friday prior to the Board meeting (throughout the pandemic), and reminder phone calls on the morning of the meeting to verify a quorum. One Board Member does receive paper copies of the Board reports. We have also begun sending calendar invites. Mariann asked what the members would prefer.

Discussion:

Nicole Jelovic said that having the iPads is a good solution to not printing the reports. The calendar invites could save time for Mariann and Gina as the reminder phone calls are not necessary for all Board Members. Ron Graham agreed that the iPads are a more eco-friendly option and can be used at home and at meetings.

Steve Karns said he doesn't need a phone call either. He said the calendar invite does not ask if he wants to add it to his calendar, though. Ron Graham agreed that the calendar invites will save time and the iPads will allow documents like the BOH orientation manual to be available electronically.

Randy Owoc said the calendar invite does cross-link to his calendar and feels it could be a time saver as well. He will get a consensus among the Board Members for their preference. Ron Graham and Nicole Jelovic agrees that is a good decision, especially regarding the workflow.

Steve Karns asked if a security engineer has been consulted regarding the security of vaccination records. Can the COVID-19 grant funds be used to help protect the public's information? Ron Graham said the security of the system is part of our reaccreditation, so it is being considered and discussed. Tim Snell said we have been putting in a lot of effort in the business agreements with ArmorVax, the fire departments, Emergency Management Agency, and Lake Health. These entities also have a responsibility and a role in the security of the records.

Randy Owoc said the committee will reconvene in another month to further discuss the topics of the meeting.

Dr. Alvin Brown moved and Steve Karns seconded a motion to adjourn the meeting; motion carried.

The meeting was adjourned at approximately 2:50 p.m.

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
02/24/20	EH	7.05	Permission to Purchase 3 Trucks for the Environmental Health Programs, Not to Exceed \$25,000.00 Each	APPROVED	N	12/21/2020	One truck on order	
02/24/20	EH	7.08	Permission to Purchase Two Mosquito Sprayers at \$14,500.00 Each, Plus Shipping from Clarke Mosquito Control	APPROVED	N	5/18/2020	On hold	
02/24/20	EH	7.09	Permission to Purchase Fieldseeker Core Software, Not to Exceed \$6,800.00	APPROVED	N	12/21/2020	Will move to 2021	
11/16/20	OHPPPI	7.05	Permission to Apply for the National Association of City and County Health Officials 2021 Medical Reserve Corp Operational Readiness Grant, \$10,000	APPROVED	N			
12/21/20	OHPPPI	7.05	Permissions to Submit Improving Social Determinants of Health - Getting Further Faster Grant, \$49,984.23	APPROVED	N			
12/21/20	EH	7.06	Permission to Request a Variance for Phoenix Cooke, Located at 37630 Milann Dr. Willoughby Hills	TABLED	Y	1/25/2021	Resident notified	
12/21/20	OHPPPI	7.08	Permissions to Submit Public Health Emergency Preparedness (PHEP)/ Cities Readiness Initiative (CRI) Grant, \$337,969.00	APPROVED	N			
01/25/21	HEO	7.06	Permission to Submit the Early Childhood Safety Initiative Grant, \$25,000.00	APPROVED	N			
01/25/21	ADMIN	7.10	Permission to Contract with hChoices LLC, Not to Exceed \$18,000	APPROVED	N	3/15/2021	Approved	3/15/2021
01/25/21	ADMIN	7.11	Permission to Contract with Knowtion Inc, Not to Exceed \$44,000	DENIED	N	3/15/2021	Denied by BOH	3/15/2021
02/21/21	OHPPPI	7.02	Permission to Submit the Tobacco Use Prevention and Cessation Grant, \$396,000.00	APPROVED	N			
02/21/21	CHS	7.03	Permission to Contract with ArmorVax LLC not to exceed at \$45,000	APPROVED	N	3/15/2021	Approved	3/15/2021

6.02

Permission to Request a Variance for Phoenix Cooke, Located at 37630 Milann Dr., Willoughby Hills

Dr. Lynn Smith moved and Roger Anderson seconded a motion to remove the tabled variance; motion carried. Dr. Lynn Smith moved and Roger Anderson seconded a motion to approve the variance request for Phoenix Cooke, located at 37630 Milann Drive, Willoughby Hills, Ohio. This item was tabled at the Board Meeting on December 21, 2020, until guidance from an engineer was received. Brian Katz recommend this item be removed at the March Board meeting if no update was received; motion carried.

This property is located in the 100-year flood plain with no access to sanitary sewers. The lot was created in 1925 and is part of the Dodds Pleasant Valley Estates Subdivision. The property owner Phoenix Cooke and general contractor are requesting a variance from OAC 3701-29-06(G)(3)(a), allowing the elevated platform which supports the Sewage Treatment System to be constructed as part of the structure of the home.

OAC 3701-29-06 (G)(3)(a)

“ All components of a Sewage Treatment System shall be a least ten feet from any utility service line, roadway or road surface, driveway or other hardscape, property line or right-of-way boundary, properly sealed well, any building or other structure, areas with recorded easements, intermittent streams, swales, geothermal horizontal closed loop systems, irrigation lines and Gray Water Recycling Systems.”

The staff believes that this variance should be approved for the following reasons:

1. It complies with the LCGDH criteria for installing a household sewage treatment system in the flood plain in Willoughby Hills. This criteria has been used since 2007 to address building in this area. (document attached)
2. Approvals have been granted by Willoughby Hills and the Lake County Soil and Water Conservation District.
3. A letter of approval for the elevated design has been issued by the system manufacturer, Consolidated Treatment Systems.
4. Access to the system is ONLY available from the outside, and the location of the system is under the deck and is NOT under any habitable structures.

Update as of January 14, 2021: Dan Sinclair has reached out to the builder but has not gotten a response back yet. Builder was to have an engineer sign off on the plan.

Updated as of January 25, 2021: Dan Lark said there has been no response from the homeowner or engineer. This item will continue to be tabled.

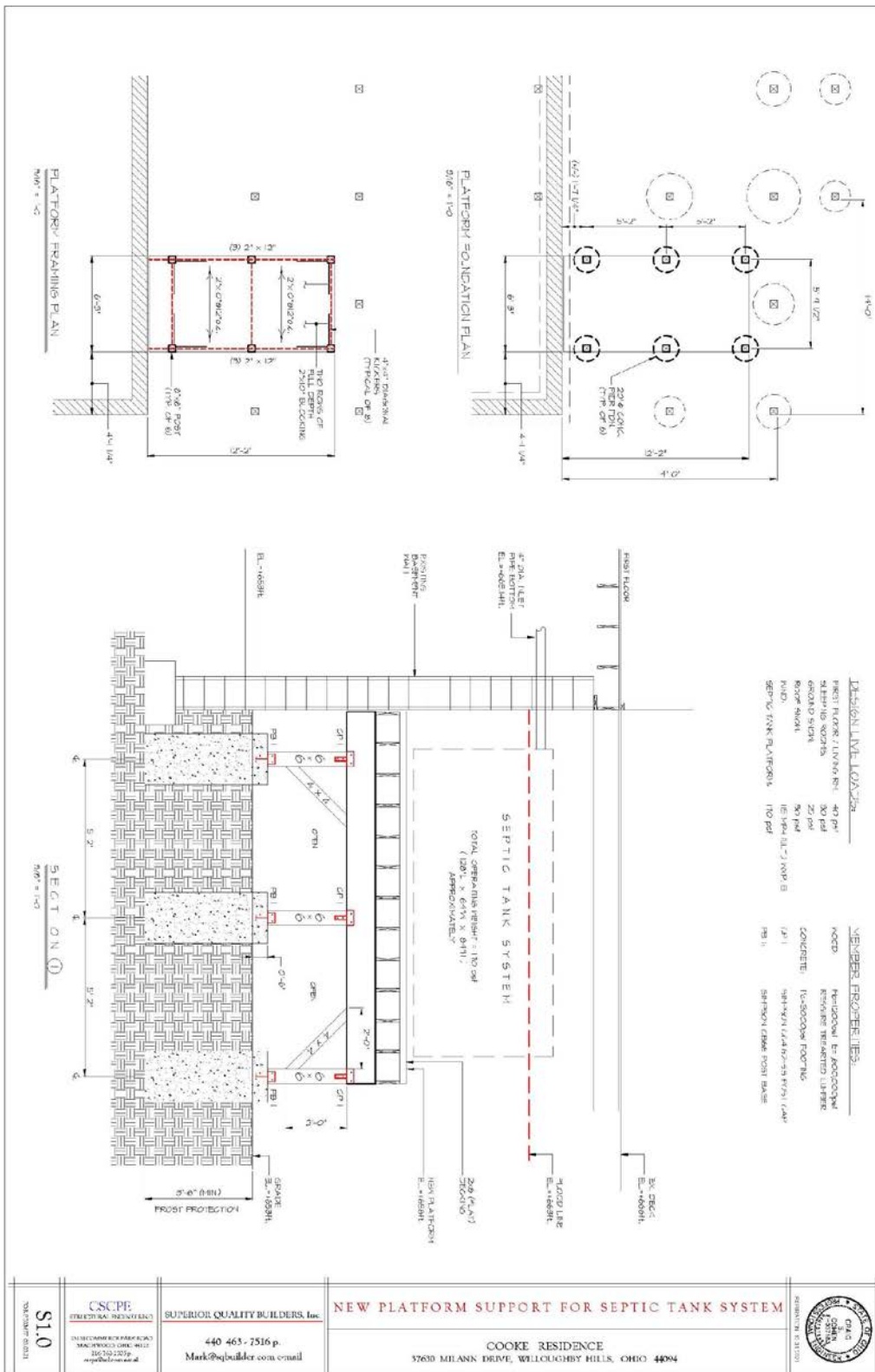
Update as of February 11, 2021: Per Dan Lark, we have attempted to contact the owner and builder. There has been no response back.

Updated as of March 5, 2021: Revised and approved drawing from the engineer was forwarded to Dan Sinclair.

Discussion:

Dan Lark said contact was made with the engineer. The structure of the system is separate from the structure of the home and would not impact it.

Documentation for 6.02, Permission to Request a Variance for Phoenix Cooke, Located at 37630 Milann Dr., Willoughby Hills
 Stamped approval from engineer:



*CRAIG S. COHEN, P.E.
STRUCTURAL ENGINEERING
23424 Commerce Park Road
Beachwood, Ohio 44122*

Dan Lark
Lake County General Health District
5966 Heisley Road
Mentor, Ohio 44060

February 5, 2021

Re: Clarification - Platform for Septic Tank Support
Cook Residence, 37630 Milann Drive, Willoughby Hills, Ohio 44094

Dear Mr. Lark:

As per our conversation earlier today, March 5, 2021, we are clarifying the platform support is designed as an independent structure, and does not provide any load impact on the existing house, vertically nor laterally.

The platform foundation bearing is to match the existing basement wall footing elevation, as well as the existing deck foundations, which are at frost protection depth. Therefore, there is no surcharge pressures/loads applied to the existing structures.

Respectfully,

Craig S. Cohen

Craig S. Cohen, P.E.
Professional Engineer
State of Ohio License No. E-057183

Cc: Mark Smith – Superior Quality Builders, Inc

c:\desktop\csepe\SuperiorQualityBldrs\LCGHD-ClarificationPlatformForSepticTankSupport 030521.doc

216 763 2505 *phone*

CSCPE@aol.com

Documents submitted at the December 21, 2020, Board Meeting:



Lake County General Health District Sewage Treatment System Variance Application

Variance Fee \$100.00
Name of property owner Phoenix Hill Phone 440-867-8153
Address of property where variance is requested 37630 Milann Drive Willoughby Hills
Mailing Address 1447 E 330 St Eastlake, Oh 44095

Ohio Administrative Code 3701-29-22 (A) states: "A board of health may grant a variance from the requirements of this chapter when a person has made written application for a variance to the board requesting the variance from a specified rule or rules and the applicant shows that because of practical difficulties, or other special conditions, compliance with this chapter will cause unusual and unnecessary hardship. The board of health shall not grant a variance that would defeat the spirit and general intent of this chapter or is otherwise contrary to public interest, adversely affect the public health, cause contamination of the environment, or not comply with the requirements of Chapter 3718 of the Revised Code."

- 1. Variance Submittal Procedure: Persons requesting a variance to the rules must submit the following information along with the variance application and fee to the Lake County General Health District. All variance requests must be delivered to the Health District by the first Monday of the month to provide for staff review and preparation for the Board of Health meeting. Board of Health meetings are held on the third Monday of every month except for January & February.
2. All submissions must include the specific provision(s) of the sewage treatment system rules to which the variance pertains.
3. All submissions must include a narrative summary that demonstrates why compliance with the rules will cause unusual or unnecessary hardship. Be specific in your summary and submit any supporting documentation that will assist in demonstrating your hardship.
4. For variance submissions involving a soil based on-lot sewage treatment system, it will be necessary for the applicant to also submit a Lake County General Health District site review application. Site review application includes the required soil evaluation, topographic site plans prepared by an experienced sewage treatment system designer, treatment areas staked/located on the property and the appropriate fee.
5. For variance submissions involving sewage treatment systems in the floodplain, the submission must include a copy of the flood insurance rate map corresponding to the property that clearly indicates the floodplain and the floodway as they are located on the property.

Please be advised that the approval of a variance by the Lake County Board of Health does not imply or otherwise guarantee or warranty the function of the sewage treatment system for which the variance was granted. The variance applicant and property owner take full legal and financial responsibility for any and all damage to any residential or public property, or to any residential or public structure(s) or for any contamination of the environment that may be caused by the malfunction or failure of the sewage treatment system that may result from the location, design, installation, operation and maintenance of the sewage treatment system, or by an act of nature or catastrophic event. By applying for and agreeing to the terms and conditions of the variance, the variance applicant and property owner hold the Board of Health and the Lake County General Health District harmless from any and all damages that result from the granting of this variance and indemnifies the Board of Health and Lake County General Health District from said damages.

Phoenix Hill
Owner's Signature Date 12/5/20

h:\environmental health\liquid, solid waste & water\liquid waste\variance application.docx New Form 07/2015

RECEIVED DEC 07 2020

Superior Quality Builders, Inc

Mailing Address: 35241 Sullivan Dr. North Ridgeville, Ohio 44039
Phone: 440-463-7516 Fax: 440-786-5108 Email: info@sqbuilder.com
www.sqbuilder.com

We are requesting a variance per

OAC 3701-29-06(G)(3)(a)

- All components of a Sewage Treatment System (STS) shall maintain the following minimum horizontal isolation distance of ten feet from any building or other structure.

For 37630 Milann Dr, Willoughby Hills

We are asking you to consider allowing us to move the septic up to the rear corner of the home but keeping it separate from the living space, having it below the deck, we believe this will solve future problems we may have from the sewage pump and also from any kind of freezing issues from the sewage being pumped underground and up approx. 15' just to make it to the original location for the raised septic, also we feel that aesthetically it will be much better for the owners and neighbors to not have to look at a approx. 30' high 6'x12' building blocking the view from the river

We will maintain access through doors on the deck, and will heat trace and insulate the pipe leaving the septic unit until it reaches the ground to prevent it from freezing

Mark Smith

Superior Quality Builders, Inc

mark@sqbuilder.com

440-463-7516

4/10/2020

Site plan showing building footprint and surrounding context.

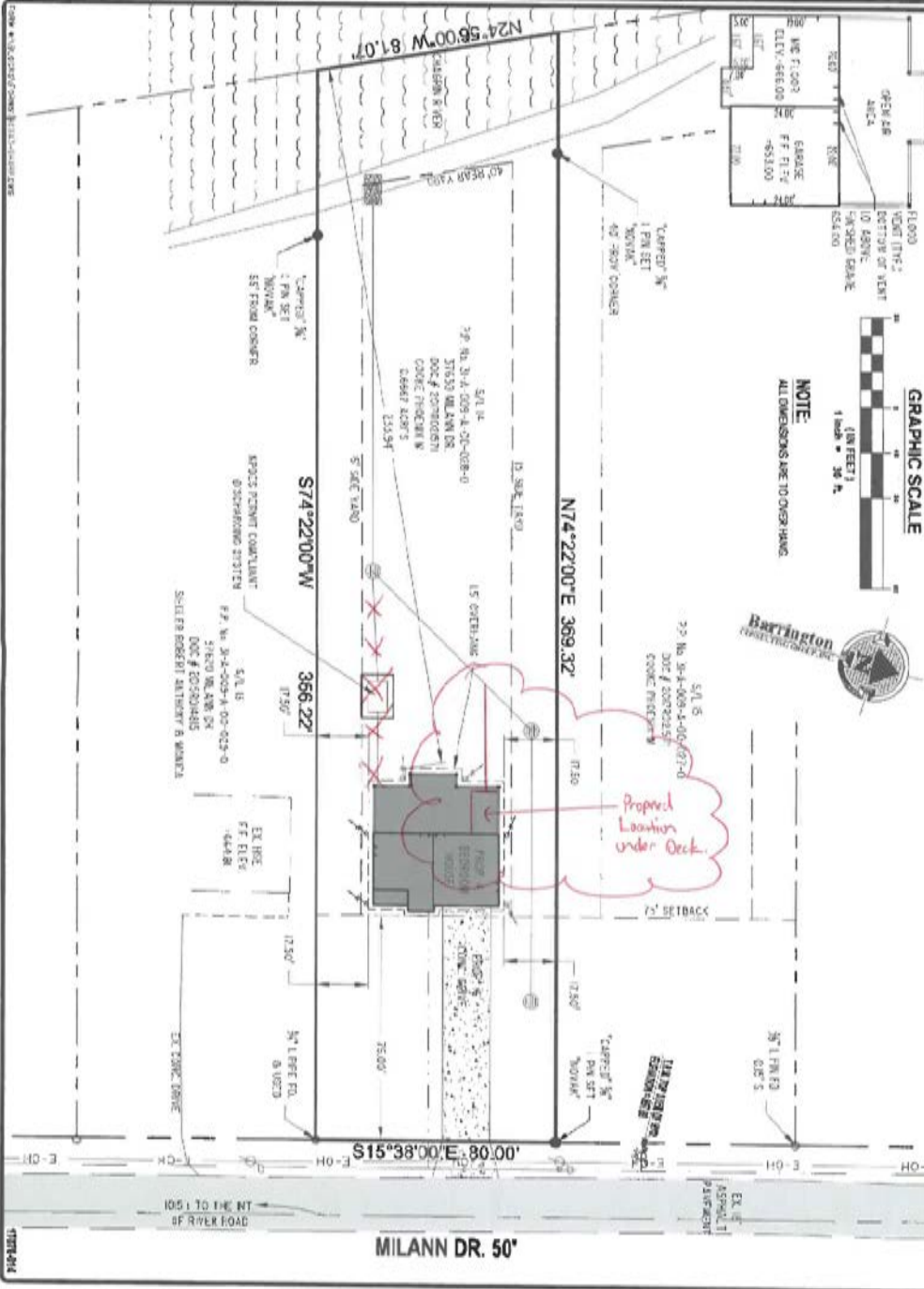
Detailed foundation plan with dimensions and annotations.

BLANK NUMBER

COOKE RESIDENCE
 3700 HILAND DRIVE
 PLAINSBY - ILLS. OHIO
 FOUNDATION PLAN

JOSEPH L. MYERS, ARCHITECT, INC.
 38030 Second Street Wiloughby, Ohio 44094
 (440) 975-1800

A3									
DATE	BY	CHECKED	APPROVED	SCALE	SHEET NO.	TOTAL SHEETS	PROJECT NO.	CLIENT	DRAWN BY



ITEM	DESCRIPTION	AMOUNT
1	DECK	10.00
2	CONCRETE	10.00
3	WOOD	10.00
4	PAINT	10.00
5	LABOR	10.00
6	PERMITS	10.00
7	INSURANCE	10.00
8	TOTAL	80.00



DATE	5/13
BY	NS
CHECKED	NS
APPROVED	NS
SCALE	AS SHOWN
PROJECT	PHOENIX COOKE
CLIENT	PHOENIX COOKE
LOCATION	111 TYLER BLVD., MENTOR, OHIO 44060
PROJECT NO.	1000000000
DATE	5/13

LAYOUT PLAN
7130 MILANN DR. WILLOUGHBY HILLS, OHIO 44094
SA. 14 DOUGS PLEASANT VALLEY ESTATES VOL. 7 PG. 29
PHOENIX COOKE



Barrington
CONSULTING GROUP, INC.
111 TYLER BLVD., MENTOR, OHIO 44060
PHONE: 440.251.1360 FAX: 440.251.1362
www.BarringtonCGI.com

NO.	DATE	DESCRIPTION
1	5/13/21	ISSUED FOR PERMITS
2		
3		
4		
5		
6		
7		
8		
9		
10		

7.01

7.01.01

Certification of Monies, Resolution 21-03-07-01-01-100

Roger Anderson moved and Patricia Murphy seconded a motion to adopt Resolution 21-03-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.02

Permission to Re-Appoint Dan Lark as Deputy Health Commissioner

Dr. Alvin Brown moved and Anthony Vitolo seconded a motion to re-appoint Dan Lark as Deputy Health Commissioner; motion carried.

As has been the practice since originally approved by the Board of Health in January 2007, approval is requested to affirm the Health Commissioner's choice of Dan Lark as Deputy Health Commissioner effective February 1, 2021, through December 31, 2021. The purpose of the position is to assure the proper management of the LCGHD by acting as a Health Commissioner's designee or filling in during his/her absence. It is also crucial to succession planning during emergency situations.

7.03

Recommendations from the Technical Advisory Committee, Meeting Held Monday, March 15, 2021

Randy Owoc asked if Board Members would find the use of an iPad a convenient tool to use. Adam Litke said, in the event of a public records request, the iPad would ensure their public information would be separate from their personal devices.

Discussion:

Dr. Alvin Brown said he is interested, but would like more information.

Patricia Murphy asked who would pay for it. Adam Litke said they would be purchased by the health department to help Board Members do their jobs. Ron Graham said they can be used to view documents, participate in Zoom meetings, complete continuing education, etc. A workflow will be completed. Adam Litke said that emails can be set up so they are forwarded to Ron if checked infrequently. They will also be beneficial in avoiding any violations of the Sunshine Laws.

Dr. Lynn Smith said he uses a computer. Adam Litke said the LCGHD server is secure and the iPads will be connected to that.

Anthony Vitolo asked if there will be any training. Ron Graham said it will be provided.

Patricia Murphy asked if any other health departments in the state have tablets or iPads for their Board Members. Ron Graham said some have adopted them a few years ago, but he will ask at their next meeting.

Ron Graham said we are consulting with network security for HIPAA compliance as we move in a more digital direction.

Randy Owoc said it can be discussed further at the next meeting when more information is available.

7.04

Executive Session

Patricia Murphy moved and Dr. Lynn Smith seconded a motion to enter into Executive Session to discuss matters of compensation related to a public employee in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and all members voted in favor of entering into Executive Session. The Executive Session convened at 3:46 p.m. The regular portion of the meeting reconvened at approximately 4:18 p.m.

Randy Owoc said that Marc Garland sent an email to him, Ron Graham, and Mentor-on-the-Lake Mayor David Eva resigning his position as a member of the Board of Health. Randy said Marc has been a member for about 20 years and has made great contributions to the Health Department. Ron Graham said we wish him the best.

Adam Litke shared a picture of the sign outside of Broadmoor School thanking the Health District for vaccinating their clients. Ron Graham stated they also created a video of thanks to everyone who helps at the clinics.

8.0

Adjournment

Dr. Irene Druzina moved and Lindsey Virgilio seconded a motion to adjourn the meeting at approximately 4:22 p.m.; motion carried.

Secretary




President



BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date March 15, 2021

The Board of the Lake County General Health District met this day, March 15, 2021, in a regularly scheduled meeting with the following members present:

_____	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Roger Anderson presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2021.

Patricia Murphy seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 11 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on March 15, 2021.

Witness my hand this 15th day of March 2021.

Secretary, Board of Health
Ron H Graham

Board Report - 03/01/2021 - 03/15/2021

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 3/15/21

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. *Ch. Galloway* 3/10/21

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 2/21	0	00200761-755	334.41
			Total #	334.41
NORTHEAST OH REGIONAL SEWER DISTRICT	WATER SAMPLES-FEB 2021 #45905	669666	00400761-755	45.00
BOARD OF HEALTH	POSTAGE 2/21	0	00500761-755	368.84
BOARD OF HEALTH	COPIES 2/21	0	00500761-755	1.45
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 2/21	0	00500761-755	7997.45
CELLCO PARTNERSHIP (VERIZON)	FEB 2021 CELL CHARGES-BF	669650	00500761-755	214.98
HUNTSBURG TOWNSHIP	WIC HUNTSBURG APRIL 2021	669645	00500761-755	704.00
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 2/21	0	00500761-755	67.50
SUNRISE SPRINGS WATER CO INC	WATER BOTTLE-VIC PL INV388789	669649	00500761-755	49.50
			Total #	9403.72
AT & T	HEISLEY RD JAN/FEB PH - 2021	669706	00700761-755	55.25
BLUE TECHNOLOGIES	INV 252648	669620	00700761-755	250.74
BRENNAN, MANNA & DIAMOND LLC	LEGAL SERVICES 2021 #148275	669621	00700761-755	1936.00
CELLCO PARTNERSHIP (VERIZON)	FEB CELL- ADMIN 2021	669635	00700761-755	1774.13
CITY OF PAINESVILLE	PARKING -VICTORIA PL 4/21	669682	00700761-755	195.00
CONRAD'S TIRE SERVICE	FLEET MAINT FEB 2021	669663	00700761-755	89.84

Board Report - 03/01/2021 - 03/15/2021

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 3/16/21

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. *Christopher Galloway* 3/16/21

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
FINK, KRISTEN	COVID SUPPLIES FOR CLINICS FEB	0	00700761-755	225.00
GRAHAM, RON	TRAVEL REIMB MARCH 2021	669679	00700761-755	625.00
KAGER, DYLAN	COVID SUPPLIES 2/12/21	0	00700761-755	225.00
KATHLEEN J MILLER & ASSOCIATES INC	ACCOUNTING FEES MAR 2021	669665	00700761-755	175.00
LAKE COUNTY TELECOMMUNICATIONS	LOCAL LONG DIST 2/21	0	00700761-755	1127.47
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 2/21	0	00700761-755	247.50
LANGUAGE LINE LLC	INTERPRETER #10172916 1/31/21	669631	00700761-755	6.00
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT #6925	669708	00700761-755	705.00
SARES NICOLE	CONTRACT SERV 1/31/21 - 2/27/1	669648	00700761-755	2928.35
SIEVERS COMPANY	SECURITY SERV 1426433 3/1/21	669686	00700761-755	46.92
TONY SCHEIBER'S HAULING	JAN-MAR 2021 TRASH PICK-UP	0	00700761-755	255.00
TREASURER, STATE OF OHIO-PUBLIC SAFETY	INV RAD21-0015 3/7/2021	0	00700761-755	376.48
TREEN, REBECCA	REIMB MILEAGE 2/17-2/25/21	0	00700761-755	10.27
UNITED PARCEL SERVICE	FEB DELIVERY FEES-EH 2021	669668	00700761-755	33.51
UNITED PARCEL SERVICE	INV 810XX091- ADMIN FEB 2021	669634	00700761-755	32.42
WRIGHT EXPRESS FINANCIAL SERVICES	FLEET FUEL EXP FEB 2021	669636	00700761-755	649.19
Total #				11969.07
BOARD OF HEALTH	POSTAGE 2/21	0	00800761-755	52.46

Board Report - 03/01/2021 - 03/15/2021

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 3/15/21

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. Chris Galloway 3/10/21
 CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 2/21	0	00800761-755	118.10
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 2/21	0	00800761-755	15.00
			Total #	185.56
OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS FEB 2021	669688	00800761-756	212.50
			Total #	212.50
BOARD OF HEALTH	POSTAGE 2/21	0	01000761-755	166.14
BOARD OF HEALTH	COPIES 2/21	0	01000761-755	12.85
			Total #	178.99
ATTN: RECOVERY SERVICES	REFUND #60193 12/12/2018 CHILD	0	01300761-755	75.00
BOARD OF HEALTH	FUND CORR TO 07E HCHOICES 2/21	0	01300761-755	6319.72
BOARD OF HEALTH	FUND CORR TO 07E CDW 2/21	0	01300761-755	231.22
BOARD OF HEALTH	POSTAGE 2/21	0	01300761-755	579.63
BOARD OF HEALTH	COPIES 2/21	0	01300761-755	550.75
BOARD OF HEALTH	SAL/FRINGE TO 07E ADMIN 2/21	0	01300761-755	4282.25
BOARD OF HEALTH	SAL/FRINGE TO 29E WAKLEE 2/21	0	01300761-755	10703.63
BOARD OF HEALTH	SAL/FRINGE TO 07E ADMIN 2/21	0	01300761-755	20102.79
BOARD OF HEALTH	SAL/FRINGE TO 08E PARKER 2/21	0	01300761-755	694.51
BOARD OF HEALTH	SAL/FRINGE TO 29E NICHOLS 2/21	0	01300761-755	4.42
C D W GOVERNMENT INC	INV 6071617 12/20/20	0	01300761-755	1540.37

Board Report - 03/01/2021 - 03/15/2021

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 3/15/21

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

Christopher A. Galloway
 CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR

LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
CELLCO PARTNERSHIP (VERIZON)	FEB CELL CHARGES- CT 2021	669637	01300761-755	1318.07
GOV/CONNECTION INC	INV 70929316 1/28/21	0	01300761-755	4201.29
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 2/21	0	01300761-755	67.50
OPEN ON LINE	BACKGRND CKS INV 529707 2/28/1	669689	01300761-755	1694.00
PINKLEY, KRISTIANNA	COVID CLINICS SUPPLIES 2/28/21	0	01300761-755	145.76
SUSAN KOTAPISH	REIMB SUPPLIES 3/8/21	0	01300761-755	60.85
TREEN, REBECCA	REIMB MILEAGE 2/17-2/25/21	0	01300761-755	42.03
			Total #	52613.79

BOARD OF HEALTH	COPIES 2/21	0	01400761-755	8.90
BOARD OF HEALTH	SAL/FRINGE TO 07E ADMIN 2/21	0	01400761-755	3881.95
CELLCO PARTNERSHIP (VERIZON)	CELL CHARGES-APC FEB 2021	669675	01400761-755	146.97
E2B CALIBRATION	DRUCK DPI-740 ANNUAL CERT 2021	669702	01400761-755	195.00
E2B CALIBRATION	HOBO MX1101 TEMP/RH LOGGER CER	669601	01400761-755	95.00
E2B CALIBRATION	CALIBRATE MARTEL VOLTMETER	669716	01400761-755	45.00
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 2/21	0	01400761-755	22.50
TREASURER OF HAMILTON CO.	PM 205 4TH QUARTER 2020	0	01400761-755	480.00
UNITED PARCEL SERVICE	FEB DELIVERY FEES-APC 2021	669674	01400761-755	26.65
			Total #	4901.97

BOARD OF HEALTH	COPIES 2/21	0	01500761-755	2.80
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Board Report - 03/01/2021 - 03/15/2021

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 3/15/21

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

Christopher A. Galloway *APR 3/10/21*

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR:

LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	2.80
BOARD OF HEALTH	COPIES 2/21	0	01700761-755	19.35
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 2/21	0	01700761-755	434.41
BOARD OF HEALTH	SALFRINGE TO 29E WAKLEE 2/21	0	01700761-755	283.98
CELLCO PARTNERSHIP (VERIZON)	CELL CHARGES-PHEP 2021	669676	01700761-755	177.06
			Total #	914.80
BOARD OF HEALTH	SALFRINGE TO 29E NICHOLS 2/21	0	01800761-755	2372.85
			Total #	2372.85
BALDWIN GROUP INC	O & M DEVELOPMENT- DAN LARK	669654	02300761-755	4095.00
BOARD OF HEALTH	POSTAGE 2/21	0	02300761-755	1115.66
BOARD OF HEALTH	COPIES 2/21	0	02300761-755	6.15
BORAWSKI, STEVEN & HOLLY	REFUND #50611 2/8/21	0	02300761-755	100.00
DIFRANCO, ALESSIO	REFUND #48267 9/9/21	0	02300761-755	100.00
			Total #	5416.81
TRANE CLEVELAND	BOILER/HOT WATER INV 311533819	669514	02600761-755	996.00
			Total #	996.00
BOARD OF HEALTH	COPIES 2/21	0	02800761-755	0.05
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 2/21	0	02800761-755	326.42

Board Report - 03/01/2021 - 03/15/2021

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 2/15/21

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. *Christopher Galloway* 2/15/21

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE GAUGA RECOVERY CENTERS INC	TOBACCO USE & CESS 3/3/21	669657	02800761-755	9900.00
Total #				10226.47
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 1/21	0	02900761-755	14.07
BOARD OF HEALTH	POSTAGE 2/21	0	02900761-755	6.00
BOARD OF HEALTH	COPIES 2/21	0	02900761-755	0.40
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 2/21	0	02900761-755	32.45
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 2/21	0	02900761-755	75.00
Total #				127.92

Grand Total # 99902.66

Adam Litke

AL 2021

March 2021 Lake County General Health District off-cycle Expenditures

PO VENDOR	VENDOR #	DATE	VENDOR NUMBER	DESCRIPTION	AMOUNT	FUND	ACCOUNT	SUB	DIV	PROG	PROG SUB	WARRANT
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	48.62	00700511-561	L	04	100	100	100	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	26.52	013001511-561	L	04	100	100	300	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	26.52	02900511-561	L	04	200	200	1500	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	13.26	01400511-561	L	04	500	570	570	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	4.42	00700511-561	L	04	500	586	586	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	359.00	00700511-561	L	04	500	599	599	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	13.26	01300511-561	L	04	700	715	715.1	
0	902049	3/17/2021	AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	INV 05056033 FARMERS MARKET	148.00	00500761-755	E	01	700	730	730	00506443
669646	4458	3/17/2021	JAN-PRO OF GREATER CLEVELAND	WIC CLEANING/HUNTSB - MARCH	112.50	00500761-755	I	13	700	730	730	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	26.52	00500511-561	L	04	700	730	730	
669607	905363	3/17/2021	GEAUGA COUNTY HEALTH DEPARTMENT	PHEP DELIVERABLE 7.2, 5.2 2/1/	2,434.55	01700761-755	E	03	780	750	750	00506441
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	4.42	01700511-561	L	04	780	750	750	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	4.42	02800511-561	L	04	798	798	798	
0	94	3/17/2021	STERICYCLE	INV 1010511437 2/8/21	243.10	01300761-755	E	03	700	799	799	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	26.52	01300511-561	L	04	700	799	799	
0	6426	3/17/2021	GUARDIAN	LIFE INS PREM 3/21	4.42	00800511-561	L	04	900	900	900	
0	605387	3/30/2021	SARES, NICOLE	REISSUE SERV 11/1-11/30/20	954.90	00700761-755	E	03	999	999	999	
669662	243	3/17/2021	CINTAS CORP #259	HEISLEY RD RUGS-#4076634877 2/	47.00	00700761-755	E	03	999	999	999	
669622	9327	3/17/2021	CENTRAL EXTERMINATING CO	INV 7922774 2/11/21- HEISLEY	79.00	00700761-755	E	03	999	999	999	00506438
669706	900810	3/17/2021	AT & T	HEISLEY RD FEB/MAR PH - 2021	961.29	00700761-755	I	13	999	999	998.1	00506436
669699	904287	3/17/2021	DOMINION EAST OHIO GAS	HEISLEY RD JAN/FEB GAS CHARGES	1,965.52	00700761-755	I	13	999	999	998.1	00506440
669686	905120	3/17/2021	SIEVERS COMPANY	SECURITY SERV 1417068 2/1/21	19.17	00700761-755	I	13	999	999	998	00506444
669686	905120	3/17/2021	SIEVERS COMPANY	SECURITY SERV 1417067 2/1/21	280.83	00700761-755	I	13	999	999	998	00506444

\$ 7,803.76

RN [Signature]
20/ROW, L.O., MPH
3/9/21