

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
November 16, 2020

- 1.0 Call Meeting to Order, President Randy Owoc
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting October 19, 2020
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.02 Environmental Health Report
 - 4.03 Finance and HR Director
 - 4.04 Health Education and Outreach Report
 - 4.05 Office of Health Policy and Performance Improvement
 - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
 - Negotiating Committee Report
- 6.0 Old Business
 - 6.01 Board of Health Tracking

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 20-11-07-01-01-100

7.02 Permission to Change December Board of Health Meeting Time

7.03 Permission to Submit the NACCHO COVID-19 and Disability Request for Applications Grant, \$83,000.00

7.04 Permission to Purchase Flu Vaccine From Sanofi Pasteur Inc., \$15,000.00

7.05 Permission to Apply for the National Association of City and County Health Officials 2021 Medical Reserve Corp Operational Readiness Grant, \$10,000

7.06 Permission to Submit the Association of Food and Drug Officials (AFDO) Food Safety Task Force Grant, \$3,000.00

7.07 Permission to Submit the Association of Food and Drug Officials (AFDO) Small Project 2021 Grant, \$2,000.00

7.08 Recommendations from the Negotiating Committee, Meeting Held Prior to the Board Meeting

7.09 Executive Session

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, November 16, 2020, by President Randy Owoc. The meeting was held online via Zoom and link was on the Lake County General Health District website (www.lcghd.org).

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Dr. Alvin Brown	Steve Karns	Ana Padilla
Dr. Irene Druzina	Brian Katz	Dr. Lynn Smith
Marc Garland	Patricia Murphy	Lindsey Virgilio
Rich Harvey	Randy Owoc	Anthony Vitolo
Nicole Jelovic		

Absent: Roger Anderson

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

Ron Graham	Adam Litke	Gina Parker
Dan Lark	Matthew Nichols	Paul Stromp

Also in attendance: Steve Pelton, Nicole Vojtush, Shayna Jackson.

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on November 11, 2020, was made by Health Commissioner Ron H. Graham.

3.0 Board of Health

3.01 Approval of Minutes

Brian Katz moved and Anthony Vitolo seconded a motion that the minutes of the October 19, 2020, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01 Community Health Services

4.01.01 Division Director's Report

The CHS staff have been working diligently in managing COVID-19 cases within Lake County.

Over 700 individuals have been identified as close contacts of COVID-19 cases during October. These individuals are monitored by staff who work every day of the week, at varying hours, to ensure residents are notified and provided the appropriate education and necessary documentation for quarantine. The Centers for Disease Control and Prevention (CDC) has updated the recommendations for identifying close contacts as someone who is within 6-feet, 48-hours prior to an individual's symptoms for a cumulative total of 15-minutes or longer within a 24-hour time period. If an individual is asymptomatic, but has a positive test result, we review those within close contact 48-hours prior to the test/specimen collection.

CHS staff continue to encourage individuals returning from areas with a positivity rate of 15% or higher to self-quarantine upon arrival to the Lake County area. This guidance does align with the Ohio Department of Health for all leisure and business related travel. As the holiday season approaches us, gatherings pose a substantial risk for the spread of COVID-19. The following are considerations to take into account when attending a gathering:

- Positivity rate of COVID-19 cases in the area.
- Location of the gathering, indoors may limit appropriate ventilation.
- Length of the gathering, longer gatherings present an increased risk of potential exposure.
- People in attendance, the more people increase the likelihood of spread. Also consider where attendees are traveling from.
- Behaviors of attendees, consider behaviors before and during the gathering. These include hand hygiene, appropriate mask wearing, social distancing, and other preventive measures.

New hires in CHS:

Heidi Bodi, Contact Tracer
Karen Podojil, Contact Tracer
Amanda Elliott, Contact Tracer
Nicole Loerch, FT Perry School Nurse

This director has participated in the following meetings/trainings:

Mentor Employee Flu Clinic
October NEO Healthcare Coalition
Multiple employee interviews
New proposed ICS Structure Meeting
Observe CCBH Drive Thru Clinic
CHS Update Meetings
COVID-19 Vaccine Clinic
Objectives/Planning
AOHC Mass Vax Reps
COVID-19 Back to Work Response
COVID-19 Call
ODH Weekly Calls
Multiple Individual Staff Calls/Meetings
ICS 204-Epi
October BOH Meeting
CH Structure Overview
School Nurse Consortium
CHS Restructure Leads Meeting(s)
Perry School Nurse Meeting(s)
Planning for Future/CHS Meeting(s)

4.01.02

Clinical Services Unit Report

4.01.02

Communicable and Environmental Disease Report

Communicable Disease Report	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2020 Year to Date (1/1/20 to current date)	2019 Year End	2018 Year End
													Totals	Totals	Totals
Babesiosis	0	0	0	0	0	0	0	0	0	0			0	1	0
Campylobacter	3	1	1	1	1	2	5	1	2	2			19	47	32
CP-CRE	1	4	1	2	1	2	5	3	2	8			29	7	6
Chikungunya	0	0	0	0	0	0	0	0	0	0			0	1	0
Chlamydia	69	45	48	33	48	66	52	77	47	54			539	765	801
COVID-19	0	0	48	147	105	167	632	312	305	707			2423	0	0
Coccidioidomycosis	0	0	0	0	0	0	0	0	1	0			1	0	0
Cryptosporidiosis	0	0	0	0	0	0	0	0	0	0			0	2	6
Cyclosporiasis	0	0	0	0	0	0	0	2	0	0			2	0	0
E. Coli 0157:H7	0	0	0	0	0	0	0	1	2	1			4	7	8
Ehrlichiosis/anaplasmosis	0	0	0	0	0	0	0	0	0	0			0	1	0
Giardia	1	3	0	1	0	1	1	1	0	1			9	6	10
Gonorrhea	19	18	17	8	13	24	23	26	27	33			208	206	181
Haemophilus Influenza	0	0	0	0	0	0	0	0	0	0			0	10	4
Hepatitis A	1	0	0	0	3	3	0	2	1	0			10	9	2
Hepatitis B (perinatal)	0	1	0	1	0	0	0	0	0	0			2	4	1
Hepatitis B acute	0	0	0	0	0	0	0	0	0	0			0	2	0
Hepatitis B (chronic)	0	3	0	0	1	0	0	1	1	2			8	22	15
Hepatitis C (acute)	0	0	0	0	0	0	0	0	0	0			0	2	1
Hepatitis C (chronic)	21	15	16	11	14	18	6	17	23	15			156	269	251
Hepatitis C (peri-natal)	1	0	0	0	0	0	0	0	0	0			1	1	1
Influenza-Hospitalized	48	114	34	3	0	0	0	0	0	0			199	158	281
La Crosse Virus Disease	0	0	0	0	0	0	0	0	0	0			0	1	0
Legionnaires Disease	0	0	0	0	1	0	1	4	5	0			11	21	18
Listeriosis	0	0	0	0	0	0	0	0	0	0			0	1	0
Lyme Disease	0	0	1	0	0	4	3	4	1	0			13	14	16
Malaria	0	0	0	0	0	0	0	0	0	1			1	0	0
Meningitis-aseptic/viral	0	0	0	0	0	1	0	1	1	1			4	2	3
Meningitis, Bacterial not Neisseria	0	0	0	0	0	0	1	0	0	0			1	0	5
Mumps	0	0	0	0	0	0	0	0	0	0			0	1	0
Mycobacterium Tuberculosis	0	0	0	0	0	0	0	0	0	0			0	0	0
Pertussis	4	4	6	0	1	0	1	0	0	1			17	9	8
Rocky Mountain spotted fever	0	0	0	0	0	0	0	0	0	0			0	1	0
Salmonella	0	2	4	0	1	1	2	2	1	2			15	31	26
Shigellosis	0	0	0	0	2	0	0	0	0	0			2	9	1
Staph Aureus VRSA	0	0	0	0	0	0	0	0	0	0			0	0	0
Streptococcal Group A (GAS)	2	0	0	0	0	0	1	0	2	0			5	12	15
Streptococcal Group B Newborn	0	0	0	0	0	0	0	0	0	0			0	1	0
Streptococcus Pneumonai(ISP)	4	0	1	2	0	0	0	1	0	0			8	2	19
Syphilis	4	4	9	2	1	2	1	3	3	4			33	30	10
Tetanus	0	0	0	0	0	0	0	0	0	0			0	0	1
Varicella	0	0	4	0	0	1	0	0	1	1			7	6	5
Vibriosis	0	0	0	0	0	0	0	0	0	0			0	0	0
West Nile Virus	0	0	1	0	0	1	0	0	0	0			2	0	3
Yersinia	0	0	0	0	0	0	0	0	0	0			0	0	0
Totals	178	214	191	211	192	293	734	458	425	833	0	0	3729	1688	1730

Get Vaccinated Ohio (GV Ohio)

Currently postponed due to COVID-19.

Children with Medical Handicaps (CMH)/Lead

In October, 253 clients were active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The CMH nurse assisted two new families in applying for services.

The CMH nurse also provides case management for the Lead Testing and Surveillance program. One new child with an elevated blood lead level of greater than ten was identified. The nurse provided case management services and education to the family, as well as continued monitoring of a previously identified child from September. The children will be monitored until their blood lead levels are less than five.

Medical Reserve Corps Challenge – Matter of Balance

On hold due to COVID-19. Helga Nicastro still needs training by Fairhill. There has been some discussion about doing virtual classes. That is being looked into.

Cribs for Kids/Safe Sleep

Grant was not renewed, but LCGHD has permission to distribute the remaining cribettes. We have distributed 5 in the month of October and we still have 50 in stock. Education will remain virtual until the pandemic is over.

Car Seat Program (OBB)

We have distributed 5 car seats in the month of October. Helga Nicastro is now trained as a Child Passenger Safety Technician (CPST) and has updated the website with her contact information. There have been a lot of calls for car seats. We expect to double the amount distributed for November.

Education is still done virtually during the pandemic. The car seat installation is done one on one in person.

Cherise Stabler provided the following highlights for Community Health Services:

- *No report.*

4.02

Environmental Health

4.02.01 Division Director's Report

4.02.01.01

Updates and Special Topics

The Environmental Health Staff spends most of their time during a normal year working to prevent the spread of infectious disease. This may be from mosquitos, foodborne diseases or raw sewage. Each of these items has at least one disease that is spread by virus. What is the chance of SARS-CoV-2, the causative agent of COVID-19, being spread by these items? The virus that causes coronavirus disease 2019 (COVID-19) spreads mainly from person to person in respiratory droplets released when someone with the virus coughs, sneezes or talks. Less commonly, airborne transmission can occur. What parts of your environment may put you at risk for Covid-19?

- **Food containers and packaging.** There's no evidence of anyone contracting the virus that causes COVID-19 after touching food containers and food packaging. Many restaurants are now offering no-contact takeout and delivery to lessen the risk of transmission.

Still, if you're concerned, it's reasonable to follow general food safety guidelines. Wash your hands for at least 20 seconds with soap and water after handling takeout containers, and then transfer food to a clean dish using clean utensils. Wash your hands again before eating. After disposing of containers, clean and disinfect any surfaces that had takeout containers on them.

- **Grocery store produce.** It's possible that the coronavirus might linger on fruits and vegetables that have been handled by a person with the virus. Whether this could make you sick with COVID-19 isn't known.

Best practice is to follow food safety guidelines and wash all fruits and vegetables thoroughly before eating them, by running them under water. Soap isn't needed. You can scrub produce that has a rind or thick skin with a clean produce brush. Also wash your hands well with soap and water as soon as you get home from the grocery store.

Clean and disinfect any reusable bags that you carried to and from the store. Most cloth bags can go through the washer and dryer; other bags can be cleaned using a disinfectant wipe or spray.

Consider wearing a mask while grocery shopping, when it can be difficult to maintain social distance from other shoppers. In some areas or at certain stores, wearing a mask may be required.

- **Household surfaces.** In a study by the U.S. National Institutes of Health (NIH), researchers found that the virus that causes COVID-19 can live up to four hours on copper, up to 24 hours on cardboard, and up to three days on stainless steel and plastic surfaces. Regularly clean and disinfect commonly touched household surfaces — such as tables, countertops, doorknobs, light switches, toilets, faucet handles and sinks.
- **Drinking water.** The virus that causes COVID-19 hasn't been detected in drinking water. Water treatment facilities have processes to filter and disinfect water before it goes into your home.
- **Dogs and cats.** There have been reports of some pets, including dogs and cats, being infected with the virus that causes COVID-19 after close contact with people who had the virus. Often, the animals showed no signs of being sick. The virus that causes COVID-19 mainly spreads from person to person. Experts don't consider animals to be a significant way that coronavirus spreads. But this is an area of ongoing investigation.

Treat your pets as if they were people, keeping them at least 6 feet (2 meters) away from other people and animals outside your household and staying at home when possible.

- **Swimming pools, hot tubs and water playgrounds** There's no evidence that the virus that causes COVID-19 spreads through swimming pools, hot tubs and water playgrounds.

Still, it's a good idea to keep physical distance between you and people you don't live with — at least 6 feet (2 meters) if you can — when you're at a public pool or water park. Set the face mask aside when you're in the water, as a wet mask makes breathing difficult. But wear a face mask when you're not in the water to help minimize the potential for virus spread.

Stool, urine and other body fluids. Respiratory droplets are the main source of spread of the virus that causes COVID-19. The virus has also been detected in the stool of some people who are sick with COVID-19. COVID-19 may have the potential to spread through untreated sewage (Marshall III M.D., 2020).

- **Mosquitos** To be a biological vector of viruses, mosquitoes must take up sufficient virus to infect midgut epithelial cells, and the virus must then disseminate to infect other organs, specifically the salivary glands. The World Health Organization (WHO) tested *Aedes albopictus* and *Culex quinquefasciatus* mosquitos to see if infection is transferable to people. The finding is that the SARS-CoV-2 virus is unable to replicate in mosquitos and therefore cannot be transmitted to people (Huang, 2020)

References

- Huang, Y. V. (2020). SARS-CoV-2 failure to infect or replicate in mosquitos: an extreme challenge. *Scientific Reports*, 10.
- Marshall III M.D., W. (2020, October 13). *Can Covid-19 spread through water, surfaces and pets?* Retrieved from Mayo Clinic: <https://www.mayoclinic.org/can-coronavirus-spread-food-water/expert-answers/faq-20485479>

4.02.02 **Air Pollution Control Programs**

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

B. Mechenbier participated in a conference call with the air monitoring managers in Ohio on October 27th. The topic was closing out the 2020 Ozone monitoring system and data validation. A new process will need to be developed since routine monitor checks may have been missed this past summer.

Staff participated in Ohio EPA air monitor audits at the Eastlake and Fairport Harbor sites. The audits were unique as LCGHD staff could not be there. Both monitors were well within allowable limits.

Staff were able to make a site visit to our Geauga County site to switch out to a new style modem provided by Ohio EPA.

Field Monitoring Team (FMT)

Multiple EH staff participated in a Field Monitoring Team training on October 14th. The training was a refresher for the expectations of the team and how the data collected is used by the county and other agencies.

4.02.03 General Environmental Health Programs

4.02.03.01 Unit Supervisor's Report

Food Safety

The staff conducted 214 food inspections, 9 plan reviews, and 9 COVID-19 complaint inspections in October. The food inspections are not as detailed as in the past due to the COVID-19 distancing requirements. The staff have been focusing on the 5 CDC foodborne illness risk factors.

Staff participated in an Incident Command System Logistics drill on October 19th. The drill players became familiar with where offsite supplies are kept and prepared for setting up clinics.

Staff participated in a Food Service Operation Inspections workshop on October 15th. The training covered how virtual inspections could be done if needed.

Housing

Lake County Elder Interdisciplinary Team

No report at this time.

4.02.04 Vector-borne Disease Program

4.02.04.01 Unit Supervisor's Report

Mosquito Control

No report at this time.

4.02.05 Water and Waste Programs

4.02.05.01 **Unit Supervisor's Report**

Storm Water

Kristen Fink helped LC Storm-water with developing a virtual training presentation for Service Depts. to obtain their mandatory yearly educational training. The training includes BMPs (best management practices) from inspections this year (what not to do), a session on Illicit Discharges this year from different communities (how to recognize and reporting ID's to LCGHD), and also a section with upcoming OEPA stormwater rule changes in the new general permit. Due to COVID-19 we have not been able to present in person to the service garages.

School Education

Kristen Fink developed virtual video presentations for the schools in Mentor. The schools have been contacted and presentation will be provided upon request. Mentor Christian Academy responded with interest again this year. Due to COVID 19 we have not been able to present in person to the schools.

Sewage Treatment

Operation and Maintenance will be hosting a virtual public meeting assisted by hChoices for the new November O&M enrollees on 11/18 at 7-8pm. This meeting will allow new enrollees to ask questions and find out what our O&M program is about. Kristy Pinkley will be presenting.

Water Pollution Control Loan Fund

The chart below shows remaining jobs that should be completed this month. Completion of these jobs has closed out funding monies from 2019 and will leave less than \$5,000 in the monies available from 2020 award. These funds will get used up at the start of the 2021 grant year. The 2021 funds will be available for use in spring of 2021. We will again have \$150,000 to help replace failing septic systems for qualifying homeowners.

2019 Money								
ADDRESS	Total Bid	EPA BID COST	HOMEOWNER COST	%	HSTS	Sewer	Completion Date	Contactor
Carryover from 2018 - (10368 Hillsover)		\$3,138.11					10/15/2019	Marut & Sons
5089 River Rd. - Pinkston	\$15,450.00	\$7,725.00	\$7,725.00	50	yes		10/31/2019	DeGreen
7872 Proctor Rd - Rainery	\$12,259.00	\$12,259.00	\$0.00	0	yes		11/26/2019	DeGreen
8189 Forestdale Dr. - Kramer	\$13,449.00	\$6,724.50	\$6,724.50	50	yes		12/9/2019	DeGreen
6610 Breezewood Dr. - Musacchio	\$31,324.00	\$26,625.40	\$4,698.60	15	yes		10/29/2019	Marut & Sons
1940 W. Jackson St- Fitzgerald	\$2,695.00	\$2,290.75	\$404.25	15	yes		12/2/2019	Szuter
5651 Charmar Dr. - Passerallo	\$6,184.00	\$3,092.00	\$3,092.00	50	yes		12/16/2019	JC Hauling
835 Park Rd. - Nichols	\$10,345.00	\$5,172.50	\$5,172.50	50	yes		12/9/2019	JC Hauling
2546 Bristol Ave. - Litwiler	\$12,100.00	\$10,285.00	\$1,815.00	15	yes		5/4/2020	DeGreen
13710 Carter Rd- Keith Szekely	\$12,000.00	\$10,200.00	\$1,800.00	15	yes			Marut & Sons
7680 Euclid Chardon-Audrey Laricca	\$11,800.00	\$10,030.00	\$1,770.00	15	yes			Bruening
12469 Carter Rd- Tim Barnes	\$11,800.00	\$10,030.00	\$1,770.00	15	yes			Bruening
11891 Painesville Warren- Edward Hribar	\$12,800.00	\$10,880.00	\$1,920.00	15	yes		9/18/2020	Marut & Sons
3384 River Rd. - William Pallotta	\$15,700.00	\$7,850.00	\$7,850.00	50	yes		7/22/2020	Marut & Sons
2771 Greylock Dr. - Sandra Lunka	\$13,050.00	\$13,050.00	\$0.00	100	yes			Bruening
155 Arlington ave. - Benjamin Wilcoxon	\$11,800.00	\$5,900.00	\$5,900.00	50	yes		7/30/2020	Marut & Sons
9005 Lakeshore Change order	\$2,500.00	\$1,250.00	\$1,250.00	50	yes		7/23/2020	Roto Rooter
2020 Money								
ADDRESS	Total Bid	EPA BID COST	HOMEOWNER COST	%	HSTS	Sewer	Completion Date	Contactor
5657 Charmar- Dennis Brandt	\$9,100.00	\$7,735.00	\$1,365.00	15	yes		10/13/2020	Marut & Sons
4310 Lane Rd.- Casey Merrill	\$27,375.00	\$23,268.75	\$4,106.25	15	yes		10/14/2020	Bruening
37050 Chardon Rd. - Benjamin Robinson	\$6,500.00	\$6,500.00	\$0.00	100	yes		9/4/2020	LC Roto Rooter
7698 Chillicothe Rd. - Paul Frate	\$32,534.00	\$27,653.90	\$4,880.10	15		Yes		Marut & Sons
3454 Parmly Rd. - Don Brown	\$16,822.00	\$16,822.00	\$0.00	100	Yes		9/18/2020	DeGreen
14745 Leroy Center Rd. - Tom Surozenski	\$12,600.00	\$6,300.00	\$6,300.00	50	Yes			LC Roto Rooter
8140 Plains Rd. - Robert Higgins	\$7,500.00	\$6,375.00	\$1,125.00	15	Yes		9/15/2020	JC Hauling
73 Deerfield Dr. - Charles Kunc	\$11,800.00	\$10,030.00	\$1,770.00	15	Yes			LC Roto Rooter
7750 Fairview -Melissa Koenig	\$13,269.00	\$11,278.65	\$1,990.35	15	Yes		9/16/2020	Marut & Sons
1904 Whitewood Dr. - Holly Poore	\$11,900.00	\$11,900.00	\$0.00	100	Yes		10/2/2020	LC Roto Rooter
7901 Proctor Rd. - Jacob Sievers	\$11,900.00	\$5,950.00	\$5,950.00	50	yes			LC Roto Rooter
35800 MapleGrove - Gina Palazzo	Does not qualify			50				
5657 Charmar- Dennis Brandt- Change	\$4,800.00	\$4,080.00	\$720.00	15	yes		10/13/2020	Marut & sons
3454 Parmly Rd. - Don Brown - Change	\$4,127.50	\$4,127.50	\$0.00	100	yes		9/18/2020	DeGreen
8140 Plains Rd. - Robert Higgins - Change	\$900.00	\$765.00	\$135.00	15	yes		9/15/2020	JC Hauling

Solid Waste

Elizabeth Militante-Advey conducted landfill inspections at the Lake County Solid Waste Facility.

Elizabeth Militante-Advey conducted landfill inspections at Willoughby Pelton Rd. Landfill and Bates Rd. Landfill in Madison.

Elizabeth Militante-Advey conducted compost site inspections at Blue Spruce in October.

Water Quality

Bathing Beach Program

No Report at this time; the season has ended.

4.02.06 **Board Action Status**

Note: New entries are bold faced

Program	Name	Pol. Sub.	BOH Ref. Date	Status

Dan Lark provided the following highlights:

- *No report.*

4.03
Finance and HR Director’s Report

4.03.01 **Miscellaneous**

1. Currently coordinating and billing the Contact Tracing 2020 Grant. The grant is for a total of \$773,816 and ends on December 31, 2020. Will be working on this to properly bill the grant out by December 31, 2020.
2. Continue to work on public records requests with Prosecutor’s Office.
3. Continue to answer COVID related questions and concerns from other County Agencies.

4.03.02 **Employment**

1. Open Positions
 - a. Contact Tracing Positions
 - b. Nursing Director
 - c. Nursing Supervisor
2. Resignations
 - a. Tara Perkins – Nursing Director – November 6, 2020
3. New Hires
 - a. Wendy Johns – Contact Tracer – November 9, 2020
 - b. Kelly Brancel – Contact Tracer – November 9, 2020
 - c. Krista Moses – Contact Tracer – November 9, 2020
 - d. Hannah Sternot – Contact Tracer – November 9, 2020
 - e. Barb Eyring – Contact Tracer – November 9, 2020
 - f. Melanie Zavrl – Contact Tracer – November 9, 2020

- g. Donna Wilson – Contact Tracer – November 9, 2020
 - h. Amanda Elliot – Contact Tracer – November 9, 2020
 - i. Heidi Bodi – Contact Tracer – November 9, 2020
 - j. Karen Podojil – Contact Tracer – November 9, 2020
- 4. Promotions
 - a. None
 - 5. Lay-Offs
 - a. Aimi Lizer – Health Aide – October 21, 2020
 - b. Colleen Scott – Contact Tracer – November 9, 2020
 - 6. Job Abolishment
 - a. None
 - 7. Cancelled Positions
 - a. None

		OCTOBER	
Fund #	Fund Name	2020	2019
001	Health Payroll Reserve Fund	\$ 250,168.00	\$ 250,168.00
002	Immunization Action Plan	\$ 39,876.79	\$ 81,022.88
003	Manufactrd Homes, Parks, Camps	\$ 9,900.00	\$ 1,700.00
004	Water Systems	\$ 32,456.50	\$ 17,398.50
005	WIC	\$ 28,282.78	\$ 128,257.44
006	Swimming Pool	\$ 18,937.78	\$ 26,021.88
007	Board of Health	\$ 2,590,341.09	\$ 2,405,164.09
008	Vital Statistics	\$ 139,189.12	\$ 186,688.13
009	Tuberculosis Record Program	\$ 3,000.00	\$ 3,000.00
010	Food Service	\$ 496,530.37	\$ 540,353.76
011	Health Promotion and Planning	\$ 154,481.03	\$ 177,728.70
012	Health Budget Stabilization Fund	\$ 250,000.00	\$ 250,000.00
013	Public Health Nursing	\$ 424,771.36	\$ 121,568.44
014	Air Pollution Control	\$ 100,144.25	\$ 76,262.48
015	Solid Waste Site	\$ 69,579.33	\$ 62,297.52
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 239,757.83	\$ 163,451.47
018	Safe Community Program	\$ 48,792.22	\$ 27,169.42
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 18,655.45	\$ 18,655.45
021	Child and Family Health Services	\$ 1,218.86	\$ 81,218.86
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 532,164.49	\$ 365,227.94
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 3,794.84
026	Permanent Improvement	\$ 414,428.19	\$ 288,893.82
027	FDA Food Service	\$ 77,431.69	\$ 61,461.95
028	Tobacco Use Prevent & Cessation	\$ 128,032.02	\$ 88,098.82
029	Office of Health Policy & Performance	\$ 352,806.62	\$ 225,930.70
997	AFLAX/Voya	\$ 1,734.55	\$ 1,734.55
Total Cash		\$ 6,426,475.16	\$ 5,653,269.64

The General Fund (aka Board of Health – Fund 007) had an increase of 07.70% from this time in the prior year. The Permanent Improvement Fund (Fund 026) has increased by 43.45% from this time in the prior year. The Permanent Improvement Fund balance will decrease after the boiler replacement has been paid for.

Adam Litke provided the following highlights:

- A director and a supervisor have been hired for Community Health Services. They will both start on December 7.
- The installation for the new boiler has been completed.
- More contact tracers have been hired. Sanitarians from Environmental Health have also been helping with the epidemiology work.
- We continue to work on the COVID-19 2020 and 2021 grants.

Discussion:

Anthony Vitolo asked how the contact tracing grants will be used. Adam said they are used to hire contact tracers and offset the epidemiology and grant administrators. There will be a decrease in funding beginning on January 1, 2021.

Brian Katz asked if we will have to pay for unemployment for the contact tracers; if the grant money can be used for that. Adam said they are not contract employees, so we would be subject to unemployment costs at the end of their employment. The use of the 2021 grant will depend on if the budget is approved.

4.04

Health Education and Outreach

4.04.01.01

Division Director's Report

The waivers have been extended to Feb. 20, 2021. The waivers include:

- complete most of the WIC appointment by phone **BEFORE** the participant or caregiver needs to come to load the WIC Nutrition Card (WNC).
- ask that the participant or caregiver come to the WIC office alone, if possible.
- practice social distancing (6 feet) between each other and between themselves and participants. Huntsburg and Madison are curbside.
- wear a mask. WIC has masks for those who don't have one.
- wash their hands often throughout the day.
- clean and disinfecting frequently touched objects and surfaces before & after each use.
- avoid contact with people who are sick. Staying at home if they are sick.

The Painesville clinic has scheduled a double clinic twice in November and December because we are in need of more appointments.

The Painesville and Huntsburg WIC will have their offices cleaned on a regular basis.

The WIC Director has been finalizing the FY20 grant and attended the following trainings and meetings:

October 1 – Geauga County Early Intervention Committee
October 5, 2020 – Lake County Health Services Advisory Committee
October 21 – State BF call
October 22 – Buckeye Health Virtual Community Meeting
October 26 – WIC staff meeting
October 26 – WIC Clerical Specialist breakout session
October 27 – Lake County Family First Council
October 29 – Lake County Birthright Board

One Door to Pathways

During October, Gloria Swonger, Service Coordinator worked towards transitioning the Wickliffe Family Resource Center duties to the newly hired Service Coordinator, Leah Reese. Leah will be taking over as the Wickliffe Family Resource Center Coordinator. A blood drive took place on October 17th that collected over 20 pints of blood for patients in need. There was also a drive- thru Trick or Treat event held on October 29th. Several Wickliffe agencies and companies participated in the event to pass out candy and resources to students and families. Gloria and one of the Wickliffe School's guidance counselors worked in conjunction with the Wickliffe Recreation Center to sign up families in need for the Christmas Helping Hands program. Gloria completed 12 Helping Hands applications on behalf of Wickliffe schools. The program is sponsored by Lubrizol. Gloria collected the applications through the 68 Hours of Hunger program. Sixty-eight (68) Hours of Hunger is a weekend food program offered through the FRC that helps families who suffer from food insecurity outside of the school lunch program. On average 30 families come into the FRC to collect food every week.

Gloria also met with Denise, the Painesville Senior Center Director, to start planning for the Virtual Senior Center. The Lake County Virtual Senior Center will be a service through Motivate Lake County. Denise and Gloria are working in conjunction with Steve Pelton to search for grant funding for the project. Gloria's One Door to Pathway's program will also be integrated into Motivate Lake County and the Virtual Senior Center to help the elderly and disabled populations access resources they may be having trouble obtaining.

Gloria participated in several webinars with the Centers for Medicare and Medicaid Services (CMS) for final preparations for the Healthcare.gov Marketplace Open Enrollment period. The program is to help the uninsured gain access to affordable health insurance. Gloria and CMS both anticipate a higher number of clients needing health insurance coverage during this open enrollment period due to COVID-19. The open enrollment period runs November 1st to December 15th annually.

Gloria was trained in Contact Tracing to provide part time support. Gloria officially started contact tracing the last couple of weeks in October.

Gloria is still providing as needed support to the Public Health Nurse who took over the Cribs for Kids and Ohio Buckles Buckeyes (OBB) car seat program.

4.04.02 Women, Infants and Children (WIC) Unit Report

Nutrition Education

For FY 2021, Lake-Geauga WIC will be offering Nutrition Education to the participants with themes changing quarterly.

1st quarter-Breakfast

2nd quarter-National Nutrition Month

3rd quarter-Farmer’s market

4th quarter-Breastfeeding Awareness Month

The Dietitians are responsible for designing a bulletin board for the clinics and creating a short quiz for the participants to answer to show what they have learned from the bulletin board information.

Breastfeeding Updates

The Breastfeeding Peer Helpers have created instructional videos on the assembly and use of the breast pumps that WIC offers to the participants. These videos will be used for the annual pump training needed by all staff.

No Breastfeeding Coalition update.

State WIC Updates

Clinic Caseload October:

CLINIC	FY21 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1353	1,229	46%	91%
Wickliffe	980	767	29%	78%
Madison	342	280	10%	82%
Geauga	435	320	12%	74%
Middlefield	New location	74	3%	-
TOTAL CASELOAD	3110			

Clinic Show Rate: March – October

CLINIC	March Show Rate	April Show Rate	May Show Rate	June Show Rate	July Show Rate
Central	74%	72%	75%	71%	69%
West	78%	81%	80%	73%	75%
Madison	89%	78%	68%	73%	71%
Huntsburg (G)	68%	93%	97%	85%	78%
Middlefield (G)	-	-	-	-	78%
TOTAL CASELOAD					

CLINIC	August Show Rate	September Show Rate	October Show Rate	November Show Rate	December Show Rate
Central	61%	70%	78%		
West	80%	78%	79%		
Madison	88%	91%	82%		
Huntsburg (G)	72%	79%	85%		
Middlefield (G)	93%	66%	76%		
TOTAL CASELOAD					

Clinic Activity in October:

Activity	Scheduled	Attended	Show Rate %
Re-certifications	393	316	80%
Certifications	187	159	85%
Individual Educations	534	402	75%
High Risk Clients	128	111	87%
Average show rates			82%

Adam Litke provided the following highlights for Kathy Milo:

- *WIC has expanded to the Wickliffe Family Resource Center. Two breastfeeding peers have resigned; we are looking to fill those positions.*

4.05

Office of Health Policy and Performance Improvement

4.05.01

Director

Throughout the month of October, Matthew Nichols has continued to participate in weekly COVID-19 update and business compliance meetings, respectively, while also supporting the Incident Command System (ICS) Planning Section and Public Information functions, as they relate to the contribution towards weekly Situation Reports and COVID-19 data briefs, and monitor biweekly Ohio Governor's Press Conferences.

On October 13, Centers for Disease Control and Prevention Public Health Associate Program (PHAP) Associate DeAllen Harris began his two-year placement with Lake County General Health District (LCGHD), as part of the Office of Health Policy and Performance Improvement (OHPPPI). Mr. Harris, in conjunction with second-year PHAP Associate Ramsey Baden, will be actively assisting with the Holmes County Community Health Needs Assessment contract, as well as current and future health data reporting and reaccreditation-related materials, respectively. On October 16, Matthew Nichols and Liz Mazur met with the Motivate Lake County workgroup, in order to discuss the future focus of the platform, and Ms. Mazur's role in facilitating this strategic focus.

Beginning on October 19, Matthew Nichols and Christine Margalis began meeting on a weekly basis to plan for the update of the agency's strategic plan, as the current strategic plan will expire at the end of the present year; the updated strategic plan will guide the agency from 2021 to 2023. On October 23, Matthew Nichols met with Holmes County General Health District and Pomerene Hospital, in order to update both agencies on the progress of the 2020 Holmes County Community Health Needs Assessment Community Resident and Community Leader Surveys, and discuss the feasibility of electronic resampling for the former. Lastly, the Overdose Fatality Review meeting scheduled for October 29 was canceled, based on the sensitivity of the information discussed during this meeting, and the current lack of HIPAA-compliant virtual meeting technology. A HIPAA-compliant virtual meeting platform is available through the agency's current virtual meeting vendor, and Matthew Nichols is currently requesting additional information.

4.05.02

Quality Assurance and Special Projects Coordinator

Christine Margalis continues to serve as lead Public Information Officer during Lake County General Health District's (LCGHD) COVID-19 response. Routine duties include social media messaging and monitoring, distribution of situation reports, responding to media requests, attendance on Ohio Department of Health (ODH) conference calls, and monitoring of the Ohio Governor's biweekly news conferences. During the month of October, a news release was issued notifying the public of a confirmed COVID-19 case at a large community event in which insufficient social distancing was observed, and most participants did not wear face coverings.

On October 29, Section II of the PHAB Annual Report was submitted for approval. In previous years, feedback from volunteer reviewers was provided in approximately 60 days; feedback may be delayed this year due to the pandemic response. LCGHD still plans to reassess its PHAB application timeline at the beginning of 2021. Local health departments were notified by ODH that its own reaccreditation timeline had been extended into early 2022.

4.05.03

Policy, Research, and Planning Coordinator

Jessica Wakelee continues to assist Christine Margalis with Public Information activities as they relate to the LCGHD COVID-19 response, with a focus on the LCGHD website and weekly COVID-19 data reporting. Jessica Wakelee continues to participate in biweekly Public Information Officer calls, weekly Vaccination Planning calls with ODH Immunization and Preparedness programs, and takes notes for the weekly call with ODH each Wednesday. Jessica Wakelee also serves on the Vaccine Clinic Planning Workgroup. In October, some modifications were made to the data report to clarify data definitions, including that the number of deaths are those ruled as deaths from COVID-19, and clarify that additional deaths among COVID-19 cases do not meet the criteria for reporting. Jessica Wakelee continues to take the lead on collecting and submitting information for ODH's biweekly outbreak surveys to provide stories and details of local experiences to inform the Governor's press conferences.

A budget revision for the Coronavirus Response Supplemental grant (CO21) was submitted on October 29th to reallocate funds, initially intended for postage of certified Isolation and Quarantine letters, to additional printing equipment and supplies in preparation for drive-through vaccination clinics. The budget revision was approved on November 4, and this funding is scheduled to end on December 30.

On October 9, Jessica Wakelee attended an Exercise Planning Workgroup meeting with the Northeast Ohio Metropolitan Medical Response System (Healthcare Coalition) to discuss upcoming exercise plans among the membership, in preparation for the Coalition Training and Exercise Planning Workshop and the Coalition's Multi-Year Training and Exercise Plan (MYTEP) deliverable for the Healthcare Preparedness Program grant. This will assist in coordinating future exercise planning efforts for LCGHD, and assist in the completion of LCGHD's MYTEP Deliverable for the PHEP Grant, the latter of which is due in December.

4.05.04

Emergency Preparedness

In response to the COVID-19 pandemic, Dawn Cole continues to fulfill the Incident Command System (ICS) roles of Planning Chief, Public Information Officer, and Volunteer Coordinator. Other activities during the month of October included the following:

- Issued four Situation Reports for distribution to Lake County General Health District Partners.

The following Public Health Emergency Preparedness (PHEP) grant deliverables were submitted to ODH:

- Deliverable Objective 4.1 - Whole Community Workbook
- Deliverable Objective 5.1 - Outbreak Reporting by Submission of Ohio Disease Reporting - Investigation and Reports Attachment

The following PHEP grant deliverables were approved by ODH:

- Deliverable Objective 5.1 - Outbreak Reporting by Submission of Ohio Disease Reporting - Investigation and Reports Attachment
- Deliverable Objective 8.1 - Training and Exercise Plan Workshop
- Deliverable Objective 12.1 - Critical Infrastructure Personnel Workbook

The agency's first information sharing performance measure was also submitted to ODH during the month of October, in fulfillment of PHEP grant requirements. Additionally, several OHPPI and Community Health Services members visited Cuyahoga County Board of Health drive-through vaccine clinics to learn more about the drive-through concept for application to COVID-19 vaccine administration when vaccine becomes available. PHEP personnel conducted staff call-down, assembly, and site set-up drills of its Lake County General Health District drive-through clinic site on October 19.

Meetings/Trainings Attended:

- Facilitated all weekly COVID-19 briefings with LCGHD ICS Staff every Wednesday in October.
- Facilitated COVID-19 Vaccine Operations and Planning meetings October 14, October 21, and October 28.
- Participated in weekly LCGHD Business Restart Committee meetings every Tuesday in October.
- Participated in weekly COVID-19 update conference calls with ODH every Wednesday in October.
- Participated in weekly COVID-19 Vaccine Planning meetings with ODH on October 1, October 8, October 15, and October 22. This meeting has since been discontinued by ODH.
- Participated in bi-weekly COVID-19 Public Information Officer calls with ODH every Tuesday and Friday in October.

- Watched bi-weekly COVID-19 press briefings with Governor DeWine and Lieutenant Governor Jon Husted in October.
- Attended the Northeast Ohio Metropolitan Medical Response System meeting on October 2, 2020.

News Releases 2020	Date Released
Lake County General Health District Urges Attendees at Trunk or Treat to Self-Monitor for COVID-19 Symptoms	October 15, 2020

4.05.05

Health Education

Tobacco Youth / Cessation

During the month of October, Tammy Spencer continued to work on deliverables for the 2019-2021 Tobacco Use Prevention and Cessation (TUPC) grant.

The following TUPC grant deliverables were submitted to ODH:

- Deliverable Objective P8D - Activity 1 Policy Targets
- Deliverable Objective Y9A - Activity 1 Compliance Checks
- Deliverable Objective Y9D - Activity 1 Youth Policy Targets
- Deliverable Objective C11C1 - Activity 1 Ask, Advise, and Refer Plan

Meetings/Trainings Attended:

- Participated in the ODH Compliance Check Training with the Ohio Investigative Unit
- Participated in the ODH “One on One” Monthly Call
- Participated in the ODH Tobacco Staff “All Hands” Monthly Call
- Facilitated the Lake Geauga Ashtabula Tobacco Prevention Coalition Meeting

Medical Reserve Corps

Lake County Medical Reserve Corps (MRC) Coordinator Tammy Spencer continued to work on the deliverable that is required for the MRC COVID-19 Operational Readiness Award. She submitted the signed contract to the National Association of City and County Health Officials (NACCHO) for the MRC Operational Readiness Award received by Lake County MRC last month. ODH provided a brief review in the State MRC Newsletter featuring the respective Lake County MRC award. During the month of October, Tammy processed a request submitted for MRC volunteers to assist with community health screenings; she was able to contact 13 volunteers to see if they would be able to assist with these assessments. At this time, several volunteers were assisted in getting up to date on their trainings. Tammy also attended weekly COVID-19 briefings with LCGHD ICS staff.

Tammy Spencer completed Lake County's portion of the Regional Volunteer Management Workbook for the PHEP grant. This provides local volunteer preparedness, planning, and response capabilities.

Meetings/Trainings Attended:

- MRC Well Check Training
- MRC COVID-19 ORA Technical Assistance Webinar

Safe Communities

- Halloween campaign reach:
 - 5 graphics
 - 37 engagements
 - 72 shares
 - 2,000 views
- Fatality Review Committee will meet within the next two weeks to review fatal crash reports occurring between July and September of this year.
- Social media graphics for upcoming Blitzes are being prepared for the Thanksgiving and Winter Holidays.
- Distribution materials for impaired driving initiatives should be ordered soon.
- The mocktail subcommittee group will meet soon to plan virtual event/contest for partners and community members.

Project DAWN / Integrated Naloxone

- Revised work plan was submitted to ODH and subsequently approved
- Placed an order for 50 naloxone kits using remaining funds from last year's grant
- A total of 13 naloxone kits were distributed during the month of October
 - Service entity (7)
 - Individuals (6)
- A presentation to the Lake County Safety Council is scheduled for Friday, November 13, with a run-through scheduled on Monday, November 9.

Lake County Community Health Improvement Plan / Motivate Lake County

In October, quarterly report documents for the 2020-2022 Lake County Community Health Improvement Plan (CHIP) continued to be developed, and Health Educator Liz Mazur began scheduling meetings with individual CHIP partner agencies to discuss progress. These meetings will continue in the coming weeks to assess the status of work plans and determine next steps.

Strategy related to Motivate Lake County (MLC) was discussed with the internal OHPPI team, as well as external partners and collaborators. Goals are currently being developed, and a formal strategy will be established prior to the end of this year. A MLC-based collaborative initiative called 'Connections' was launched to help combat increased senior isolation and loneliness. This program will be maintained on the Motivate Lake County website, and feature interactive, virtual events.

Thank You!



470 Center St. Bldg. 8
Chardon, OH 44024



(440) 279 - 1923



tmatteo@geaugacountyhealth.org

October 19, 2020

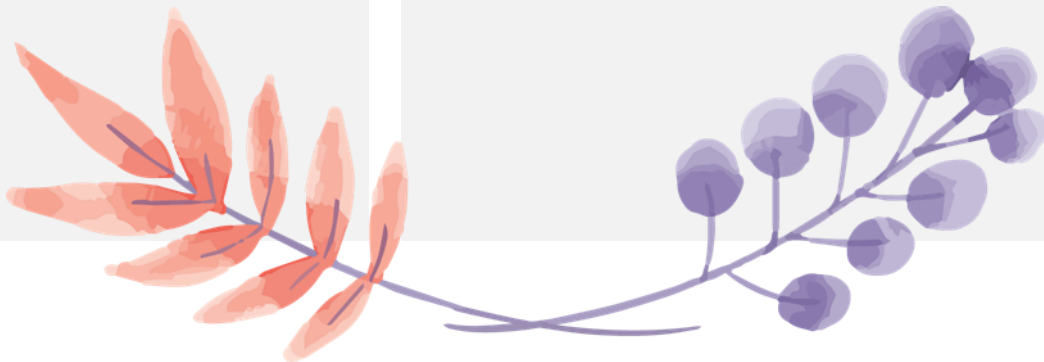
Thank you so much!

Dear Lake County General Health District,
I wanted to take a minute to thank you for the warm welcome that everyone extended to me during my visit to your PHEP drill. Your assistance and kindness was greatly appreciated. Going forward I feel more confident that I will be able to execute my own drill after viewing your wonderful example.

The residents of Lake County are very fortunate to have such a great group of people working for their benefit. I wish you all the very best as you continue your efforts, especially during this challenging time.

Jessica and Dawn I can't thank you enough for the time and energy you put into making this visit a possibility for me and for all your information sharing. I am fortunate to have your guidance as I learn the many aspects of my position.

Sincerely,
Theresa Matteo
Geauga Public Health



Matthew Nichols provided the following highlights:

- *There will be two meetings for the 2021-2023 Strategic Plan. They will be held on Tuesday, December 1 from 9am to 10am and Wednesday, December 2 from 3pm to 4pm. Your input is appreciated.*

4.06

Health Commissioner's Report

4.06.01

CDC Data Updates

- **CDC [reports US COVID-19 data](#): 8,553,827 cases, with 224,221 deaths, 472,338 new cases in last 7 days (data updated 10/25)**
- On October 28, the percent change from the previous 7-day reporting period was +21.7%.
- The U.S. has recorded [its worst week of known coronavirus infections](#) with more than [500,000 new cases](#) reported and a single-day record of 99,784 new cases on Friday, surpassing nine million total cases nationwide

4.06.02

AOHC Mass Vaccination Planning Workgroup Volunteers

Project Management: Barb Marsh, Dayton-Montgomery (will work with Jeff Cooper, AOHC-ODH Preparedness Workgroup Chair; Shawn Ray, Noble (smaller jurisdiction, longtime prior chair of AOHC-ODH Preparedness Workgroup); Mark Adams, Henry
Public Policy and Regulatory: Donna Skoda, Summit; Jason Orcena, Union
IT Infrastructure and Interoperability: Chris Cook, Madison; Tim Hollinger, Huron

Delivery: Terry Allan, Cuyahoga; Alex Jones, Franklin

Ordering: Julianne Nesbit, Clermont; Anne Goon, Marietta/Belpre

Logistics: Ben Robison, Wood; Garen Rhome, Harrison

Dispense: Dispensing Strategy: J. Miller/ Z. Greene, Knox; Beth Schweitzer, Seneca;
Segmentation: Jim Adams, Canton, Jim Watkins, Williams; Healthcare workforce: Shelia Hiddleston, Delaware, Doug Fisher, Hocking; Comms/messaging/education team: Joe Mazzola, Franklin; Kathy Luhn, Allen

Fund: Krista Wasowski, Medina; Pam Bauer, Clinton

Track: Ron Graham, Lake; Duane Stansbury, Warren

4.06.03

2020 Vector-borne Disease Update - from ODH

The following are results of pooled mosquito samples tested for West Nile virus (WNV):

- Clark County: 13,495 total mosquitoes tested; 22 positive samples
- Cuyahoga County: 1,057 total mosquitoes tested; 2 positive samples
- Fairfield County: 1,558 total mosquitoes tested; 1 positive sample
- Franklin County (including Columbus City): 122,261 total mosquitoes tested; 521 positive samples
- Lake County: 4,642 total mosquitoes tested; 12 positive samples
- Lucas County: 5,934 total mosquitoes tested; 59 positive samples
- Portage County (including Kent City): 12,811 total mosquitoes tested; 2 positive samples
- Richland County: 16,512 total mosquitoes tested; 4 positive samples
- Summit County: 2,157 total mosquitoes tested; 2 positive samples
- Union County: 2,999 total mosquitoes tested; 1 positive samples

This brings the total number of WNV positive mosquito samples in Ohio to 626. No human cases of WNV have been reported.

As of 09/17/2020, the Ohio Department of Health reported 19 cases of La Crosse virus. Cases include 12 males and 7 females between the ages of 3 -15 years (median: 6 years) reported from Carroll (1), Coshocton (2), Delaware (2), Fairfield (1), Harrison (1), Hocking (1), Holmes (2), Marion (1), Perry (1), Pickaway (1), Summit (1), Trumbull (1), Warren (1), Washington (2) and Wayne (1) counties with onset of symptoms between 07/02/2020 – 08/21/2020. There are several additional suspect cases under investigation.

4.06.04

Governor DeWine Signs Bill to Provide Civil Immunity Protection

Governor DeWine signed House Bill 606 into law, which provides civil immunity protection to local governments, businesses, healthcare workers and schools against coronavirus lawsuits as they perform necessary functions during the course of the ongoing pandemic.

4.06.05

PHAB Support During COVID

PHAB has sought to be responsive and supportive to health departments during this crisis. Initially, they paused all their accreditation and other program activities for the three months from late March through June. Based on direct feedback from accredited and "in-the-accreditation-process" health departments ([click here](#) to see a complete report of the survey conducted in May and June), they are doing whatever they can do to make sure that the accreditation process is not burdensome as public health deals with these crises.

4.06.06

Board of Health Education: NACCHO Mass Vaccination Resources

The compiled resource list below provides various resources from the NACCHO Toolbox including guidebooks, checklists, just-in-time- training, and forms and documents created to conduct mass vaccination. In addition, policy statements are included from the medical countermeasures workgroup related to technical and financial assistance, improvement of systems, and partner engagement and coordination related to planning, preparedness, and response efforts. Finally, NACCHO Model Practices are listed to highlight local health department practices that have been awarded from previous years.

NACCHO Toolbox

- [Point of Dispensing \(POD\) Manager Guidebook](#) (2020): This POD Manager Guidebook is designed to provide POD Managers with information needed to successfully run a mass clinic. POD Managers will be required to effectively manage a number of volunteers and resources in order to disseminate medications to County residents. This guidebook is a concise resource for the POD Manager to aid them in ensuring the needs of all staff, volunteers and county residents are met.
- [Mass Dispensing Site Flow Diagram and Station Objectives](#) (2017): Regardless of whether the dispensing site is medical or non-medical, the same flow should be followed. Each Dispensing Site will be set up with four “stations,” these are: Greeting, Screening, Dispensing, and Exit. The actual processes that occur at each station will vary based on the incident.
- [Inclusive Just-in-Time Training for Mass Prophylaxis/POD Operations](#) (2017): Inclusive Just-in- Time Training (JITT) for Mass Prophylaxis/POD Operations is a comprehensive and systematic toolkit designed to support individuals leading and responding to a public health emergency. It is intended to provide an approach to training that is aligned with best practice from the field of adult learning theory.
- [Community Immunity: Important Forms and Documents](#) (2017): Inventory management system. This website provides an extensive set of templates that can be used for local distribution sites and open and closed PODs. Forms cover medication and vaccine tracking, supply lists, supply requests, and log sheets for medication and vaccine runners, dispensers, and vaccinators. Among the links on the site are an SNS mass dispensing and planning guide that can be a template for other agencies, inventory lists, 26 training modules, 13 just-in-time training presentations, job action sheets, agent fact sheets, dispensing algorithms, forms, signage, risk communication, and marketing materials.
- [Mass Vaccination Training Video](#) (2016): This six and half minute streaming video was created by the Baltimore City Health Department to help staff set up a large-scale public medication site quickly and efficiently. The video describes how large-scale medication sites are set up to run and the necessary staff and volunteer roles. The video provides an overview of the steps necessary for setting up a large-scale public medication site.

- [Guidelines for H1N1 Vaccination Clinics](#) (2016): These are guidelines and examples for establishing a mass vaccination clinic for H1N1 influenza. There are examples from the Centers for Disease Control and Prevention, as well as Harris County, TX. The guideline covers specific topics such as communication messages, potential clinic sites, resource needs, and a training plan.
- [Mass Vaccination Checklist](#) (2016): This is a vaccination checklist created by the CDC broken down by the topic areas of distribution, vaccine administration, tracking, priority groups, security, storage, hard-to-reach populations, transportation, and communications.
- [Points of Dispensing \(POD\) Just-in-Time Training \(JITT\)](#) (2016): Health planners often find that they must rely on volunteers and employees from other agencies to fully staff the PODs they establish when an incident occurs. It is usually impossible to provide training to all POD workers in advance, which creates a need for last-minute training. This document was designed to meet that need. This 127-page PDF of Just-in-Time Training (JITT) was created by the Tacoma-Pierce County Health Department and is flexible enough to use in any large facility.
- [H1N1 Vaccination Clinic Ideas \(2016\)](#): The Massachusetts Reserve Corps Region 4A developed this list of ideas that local health departments can use to dispense their allotment of H1N1 vaccine. The two-page table includes the number of vaccine doses available, target population, suggested clinic locations, and the number of staffing needed per three-hour period to effectively run the clinic.
- [Closed Points of Distribution Resources](#) (2014): Tools for dispensing planning, exercising, and operation. This comprehensive set of tools includes a memorandum of understanding, a closed POD workbook, worksheets, job action sheets, a simple antibiotic inventory tracking sheet, templates for labeling and labeling instructions, color-coded and detailed dispensing flow charts, and an agency closing checklist.
- [A Plan for Regional Mass Prophylaxis](#) (2013): Security planning is well integrated into this 2013 annex updating a public health emergency plan developed by a regional collaborative in New Hampshire. The resources describe the role of security in plan development, POD activation, chain of command and receipt of SNS supplies, inventory management, redistribution of SNS resources, facility security (interior and exterior), crowd control, contact with symptomatic individuals, and use of force.
- [Field Operations Guide](#) (2010): This Field Operations Guide provides basic staff information, communications procedures, dispensing of standard operating procedures, technical guidance, and job action sheets. This provides a way to create protocol for emergency situations and the dispensing of emergency goods such as vaccines, post-exposure prophylaxis, and treatment.
- [Taking H1N1 Vaccine to Vulnerable Populations](#) (2010): This report describes collaboration among LHDs, community-based organizations, and emergency medical service agencies that provided flu vaccine to homebound individuals during a five-county pilot project in Oregon. The strategy involved nontraditional vaccinators: paramedics from local ambulance services.

- [Final After-Action Report: Response to the Novel H1N1 Pandemic Influenza](#) (2010): A tool for gap analysis. This detailed report includes 40 pages of narrative addressing all aspects of antiviral and vaccine distribution management that occurred during the 2009 H1N1 pandemic. Section 7.3 (Improvement Plan) provides a matrix of corrective actions regarding medical supplies management and distribution and mass prophylaxis that can function as a gap analysis for agencies evaluating their plans.
- [H1N1 Vaccination Campaign Planning Checklist](#) (2009): This is a state specific document adopted from the CDC Mass Vaccination Checklist. It can be utilized by both state and local planners. This checklist can and should be tailored to specific state and local responsibilities.
- [Local Health Department Guide to Pan Flu Planning](#) (2009): This guidance was created by the Santa Clara Advanced Practice Center, with assistance from NACCHO and the Seattle-King County Advanced Practice Center. It includes guidance around specific elements of Pandemic Influenza planning such as surveillance, mass fatality management, risk communication, clinical guidelines, and workforce management.

Medical Countermeasures Policy Statements:

- [Anthrax Vaccine Response](#) – This NACCHO policy statement recommends that the federal government, through the CDC and ASPR, provide local health departments with technical and financial assistance to enhance current plans to prepare for and respond to the threat of an anthrax attack.
- [Pandemic Influenza Antivirals](#) – This NACCHO policy statement expresses NACCHO’s concerns regarding the availability of antivirals for the treatment of influenza cases and prophylaxis of at-risk and/or high-risk contacts of cases; improvement of systems to assure antivirals are available during seasonal influenza outbreaks and accessible by the public during pandemics; improvement of timely access to antivirals; and, health risks of home stockpiling.
- [Pharmacy Partnerships for Emergency Response](#) – This NACCHO policy statement encourages local health departments and pharmacy partners to engage and coordinate in emergency planning, preparedness, and response efforts to achieve a more efficient, coordinated, and reliable public health emergency response. [*Currently being reviewed by the Medical Countermeasures Workgroup for updates and revisions*]

NACCHO Model Practices:

- [Using Patient Tracking Technology in a Point of Dispensing Vaccination Operation to Improve Client Flow](#) (2016 Model and 2015 Promising, submitted by Florida Department of Health in Broward County): This practice aimed to ensure a minimum of 95% of kindergarten and 7th grader students be up to date on immunizations. This practice organized immunization community PODS for back to school. The exercised allowed for the test use of technology previously utilized for mass casualty incidents and pre-hospital tracking in a new setting to monitor flow, increase client throughput, and decrease bottlenecks in a Point of Dispensing (POD) setting.

- [Zombie Pandemic Mass Vaccination Point of Distribution Exercise - Napa County](#) (2014, Promising, Submitted by California Department of Public Health – Napa County Public Health Division): The goal of the exercise was to enhance the knowledge to respond to an event requiring mass prophylaxis of residents through running a POD site to simulate mass vaccination. This was achieved by designing the exercise to improve local capacity to activate capabilities required during a public health event requiring mass prophylaxis (vaccination) including testing the POD Field Operations Guide (FOG) and training City staff, MRC/medical volunteers and other volunteers to be POD workers.
- [Community-Sponsored Mass Vaccination Clinics](#) (2011, Model, submitted by Snohomish Health District): SHD facilitated mass vaccination clinics which successfully vaccinated more than 25,000 people on two days in October. The goal was to develop an effective strategy to rapidly vaccinate all vulnerable residents against H1N1 influenza and to 1) develop mass vaccination clinics supported by community health care providers and other community partners; 2) assure that priority individuals could access limited supplies of H1N1 vaccine through mass vaccination clinics; and 3) identify strengths and gaps in the response partnership among the participating agencies.
- [Health Disaster Management's Point of Dispensing Planning, Training and Outreach Program](#) (2010, Model, submitted by Eric Handler): This practice addressed the need to develop the capability to acquire and distribute prophylactic medication and/or vaccinations in large quantities during a public health emergency through community-based outreach and preparedness methods. This practice resulted in 10 cities completing the POD planning and training process. These exercises have provided over 10,000 free seasonal influenza vaccinations to the public since the inception of the exercise in 2007. This process also allowed for 5 of the cities to establish H1N1 vaccination clinics that provided over 9,500 H1N1 vaccinations to the community over the course of two days.
- [Realizing Mutual Aid: Cross Jurisdictional Mass Vaccination Clinic](#) (2009, Model, submitted by Cambridge Public Health Department): The clinic enabled participating health departments to:
 - 1) plan and exercise a cross-jurisdictional emergency dispensing exercise among five local health departments, while delivering influenza vaccine to the public; 2) activate mutual aid among five local health departments to provide annual influenza and pneumonia vaccine; 3) exercise emergency mass dispensing of vaccinations, using incident command, after-action evaluation, and improvement planning; and 3) provide flu vaccine to the residents of the five communities. The regional clinic increased efficiency in delivering vaccines to general public by pooling the resources of five different jurisdictions.

- [The Community Flu Shot Challenge: Testing the Public Health System’s Capacity for Mass Vaccination](#) (2007, Model, submitted by Yellowstone Medical Reserve Corps): The goal of the Challenge was to test the capacity of the public health system using Incident Command Structure. The objectives were to: 1) move participants from entrance to exit in under 15 minutes, 2) coordinate the exercise by operating within the Incident Command Structure (ICS), and 3) demonstrate the ability to vaccinate up to 833 participants /hour. The exercise planned for 10,000 participants and operated for 12 hours, which averages to 833 participants/hour. The exercised tested the system’s capacity for mass vaccination and identified areas of needed improvement.

For additional questions or comments, please contact immunization@naccho.org with the subject line: *Mass Vaccination*.

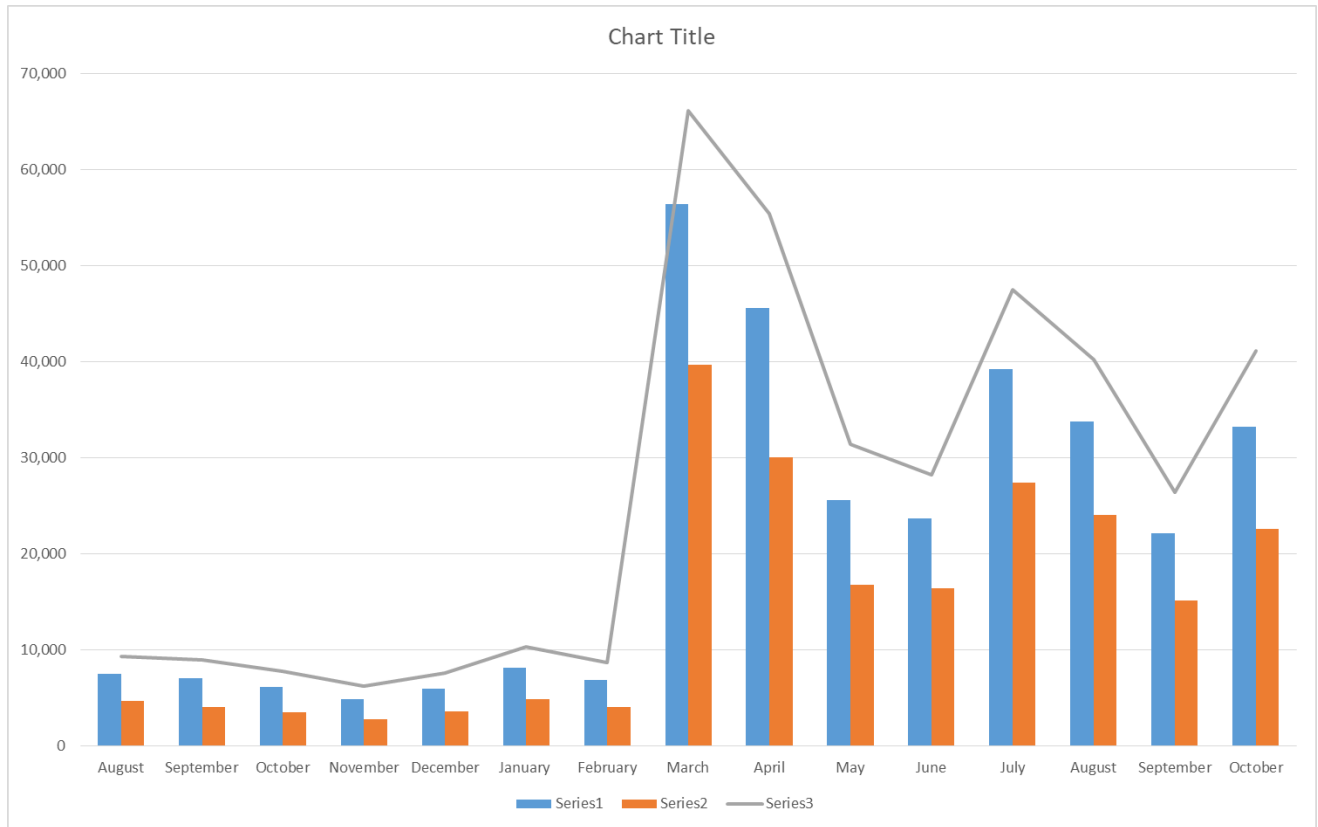
4.06.07

Vital Statistics Sales and Services Rendered

	October	YTD	Same Period 2019
Birth Certificates Issued	400	4838	6232
Death Certificates Issued	968	8346	6776
Fetal Death Certificates Issued	1	2	0
Burial Permits Issued	58	534	502
Birth Certificates Filed	114	1266	1404
Death Certificates Filed	198	1819	1465
Fetal Death Certificates Filed	1	5	5

4.06.07

Web Site Report



Our web site also had a major spike of 7,000 in one day on October 2nd the day we went red.

Ron Graham provided the following highlights:

- *Continuing Education units this year have been met for Board of Health members.*
- *Lake Health hospitals had 5 COVID-19 patients in ICU in mid-October. About 30 days later, the number has increased to 55.*
- *On October 15, Lake County had 21 new COVID-19 cases. 30 days later, the number has increased to 252. Yesterday, the total was 280, the highest to date. However, this is not unique to Lake County; it is happening throughout the state.*
- *With 20 new cases each day, contact tracers were able to contact them within 24-48 hours. Each case includes 20 minutes for the index case, and 10 contacts at 10 minutes each. At 280 cases per day, it would take 64 people working 8 hours a day for 2 days to get caught up for that one day of cases. The state will be issuing guidance to reduce contact tracing to Tier 3, emergency priority.*
- *Case Western Reserve University/Cleveland Clinic projection shows that Lake County could be at 800 cases a day by the end of December.*

Discussion:

Dr. Irene Druzina asked how filled to capacity are TriPoint and Lake West. Ron Graham said they have 55 cases between the two, but they could probably double that. Staffing, however, is an issue.

Dr. Druzina asked if anyone in Lake County is using the new FDA-approved drugs. Ron said he hasn't heard of anyone using them, but will check into it.

Dr. Druzina asked about the plan for when the vaccine becomes available. Ron said that it is being discussed with the County officials, fire chiefs, and hospitals. Military, health care workers, and first responders will receive the vaccine first, followed by the public. It could be a slow moving process, likely a 12-month operation.

Patricia Murphy asked if storing the vaccine at a colder temperature will be a challenge. Ron said there is a sub-zero freezer at the mosquito building where it can be stored. The health department is preparing and planning for distribution. We are conducting site visits of those recommended by the fire chiefs in order to be ready by January or February.

Anthony Vitolo asked if the Public Health Accreditation Board will be providing leeway for reaccreditation deadlines. Ron said we are looking into extension options in light of the pandemic.

Anthony Vitolo congratulated everyone at the health department for their efforts during these times.

5.0

Committee Reports

Negotiation Committee Meeting Minutes November 16, 2020

A meeting of the Health District's Negotiation Committee was held on November 16 at 2:30 p.m. In attendance were:

Board of Health Members

Dr. Lynn Smith
Randy Owoc
Marc Garland

Others

Adam Litke, Finance and Human Resources Director
Gina Parker, Deputy Registrar

The meeting was called to order by Chairman, Randy Owoc.

Marc Garland moved and Dr. Lynn Smith seconded a motion to enter into Executive Session to discuss matters of Health Commissioner Contract Negotiations, personnel and compensation, in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 2:30 p.m. Marc Garland moved and Dr. Lynn Smith seconded a motion to come out of Executive Session at approximately 2:49 p.m.; motion carried.

Marc Garland moved and Dr. Lynn Smith seconded to take the committee's recommendations to the Board of Health; motion carried.

Marc Garland moved and Dr. Lynn Smith seconded to adjourn the meeting at 2:50 p.m.; motion carried.

The meeting was adjourned at approximately 2:50 p.m.

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
02/24/20	EH	7.05	Permission to Purchase 3 Trucks for the Environmental Health Programs, Not to Exceed \$25,000.00 Each	APPROVED	N	5/18/2020	On hold	
02/24/20	EH	7.07	Permission to Purchase Mosquito Control Products from Clark Mosquito Control, In the Amount of \$105,600.00 Plus Shipping	APPROVED	N	11/16/2020	Complete	11/16/2020
02/24/20	EH	7.08	Permission to Purchase Two Mosquito Sprayers at \$14,500.00 Each, Plus Shipping from Clarke Mosquito Control	APPROVED	N	5/18/2020	On hold	
02/24/20	EH	7.09	Permission to Purchase Fieldseeker Core Software, Not to Exceed \$6,800.00	APPROVED	N	3/16/2020	In process	
05/18/20	OHPPPI	7.05	Permission to Submit the Integrated Naloxone Access and Infrastructure Grant, \$73,000.00	APPROVED	N	11/16/2020	Approved	11/16/2020
06/15/20	CHS	7.01	Permission to Submit Cribs for Kids and Safe Sleep Program Grant, \$40,500	APPROVED	N	11/16/2020	Denied	11/16/2020
06/15/20	HEO	7.02	Permission to Submit the Street Outreach Program Grant, \$150,000	APPROVED	N	11/16/2020	Denied	11/16/2020
07/20/20	ADMIN	7.04	Permission to Purchase a New Boiler Unit	APPROVED	N	11/16/2020	In process	
08/17/20	ADMIN	7.05	Permission to Enter into a Contract with Painesville City Schools	APPROVED	N	11/16/2020	Approved	11/16/2020
08/17/20	EH	7.08	Permission to Apply for Water Pollution Control Loan Fund (WPCLF) Funds for 2021 for the Repair or Replacement of Home Septic Systems	APPROVED	N	10/19/2020	Application Submitted	
08/17/20	EH	7.09	Permission to Purchase Ozone Calibrator Not to Exceed \$13,500.00	APPROVED	N	11/16/2020	Purchase Complete	11/16/2020

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
09/21/20	OHPPI	7.02	Permission to Accept Coronavirus Response Supplemental Grant, \$235,307.00	APPROVED	N	11/16/2020	Approved	11/16/2020
09/21/20	OHPPI	7.03	Permission to Submit the MRC COVID-19 Operational Readiness Award, \$5,000.00	APPROVED	N	11/16/2020	Approved	11/16/2020
09/21/20	OHPPI	7.04	Permission to Submit the FY 2021 Ohio Traffic Safety Office Grant, \$42,000.00	APPROVED	N	11/16/2020	Approved	11/16/2020
09/21/20	OHPPI	7.05	Permission to Contract with University of Alabama at Birmingham Center, \$10,245.00	APPROVED	N	11/16/2020	Approved	11/16/2020
10/19/20	OHPPI	7.02	Permission to Accept MRC COVID-19 Operational Readiness Award, \$5,000.00	APPROVED	N	11/16/2020	Approved	11/16/2020
10/19/20	OHPPI	7.03	Permission to Accept Integrated Naloxone Access and Infrastructure Grant, \$73,000.00	APPROVED	N	11/16/2020	Approved	11/16/2020
10/19/20	OHPPI	7.04	Permission to Accept \$18,022.55 for the Purchase of Additional Naloxone	APPROVED	N	11/16/2020	Approved	11/16/2020
10/19/20	OHPPI	7.05	Permission to Accept the FY 2021 Ohio Traffic Safety Office Grant, \$42,000.00	APPROVED	N	11/16/2020	Approved	11/16/2020
10/19/20	ADMIN	7.06	Permission to Contract with hChoices, Not to Exceed \$20,000.00	APPROVED	N	11/16/2020	Approved	11/16/2020

Discussion:

Brian Katz asked if the pick-up trucks for Environmental Health were still on hold. Adam Litke said they are still on hold due to the limited production at the manufacturing plants, however we are in the process of ordering one now. The quote is for about \$35,000 for the truck, and it includes a plow which will enhance parking lot safety throughout the winter.

7.01

7.01.01

Certification of Monies, Resolution 20-11-07-01-01-100

Dr. Lynn Smith moved and Patricia Murphy seconded a motion to adopt Resolution 20-11-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.02

Permission to Change December Board of Health Meeting Time

Patricia Murphy moved and Brian Katz seconded a motion to change the time of the December Board of Health meeting from 2:00 p.m. to 3:00 p.m. In January of each year, the Board approves the meeting dates for the next fourteen months. Generally the December Board of Health meeting is held at 2:00 p.m. and the employee luncheon celebration is immediately following. Due to the pandemic and social distancing in place, the celebration will not occur; motion carried.

Discussion:

Patricia Murphy requested a raincheck for the luncheon.

7.03

Permission to Submit the NACCHO COVID-19 and Disability Request for Applications Grant, \$83,000.00

Anthony Vitolo moved and Dr. Alvin Brown seconded a motion to submit to National Association of County and City Health Officials (NACCHO) for the NACCHO COVID-19 and Disability Request for Applications grant in the amount of \$83,000. The grant period is November 2020 through July 2021; motion carried. Nicole Jelovic opposed.

This grant provides funding to help support programming for the disabled population facing barriers during the COVID-19 pandemic, such as access to medications, groceries, and facing social isolations issues.

Discussion:

Dr. Irene Druzina questioned the amount of the grant believing it was for the amount of \$73,000. Ron Graham said the amount will be verified and, as this is just to submit the grant, if approved, we can always choose not to accept the post-submittal.

Nicole Jelovic voted against the pre-submittal until the amount is verified.

Adam Litke said that when the grant is accepted, it is done so with the expenses matching the revenue. The importance of accepting the grant pre-submittal allows the health department to accept the grant and to begin payroll.

Following the November Board Meeting, the grant amount of \$83,000 was verified by grant writer Gloria Swonger. The \$73,000 in question was likely the 7.03 new business item in October's Board of Health Meeting minutes, "Permission to Accept Integrated Naloxone Access and Infrastructure Grant, \$73,000.00," which was also part of the Board Report.

7.04

Permission to Purchase Flu Vaccine From Sanofi Pasteur Inc., \$15,000.00

Patricia Murphy moved and Dr. Lynn Smith seconded a motion to purchase flu vaccine from Sanofi Pasteur Inc., \$15,000.00. Sanofi Pasteur is our vaccine provider; motion carried.

Discussion:

Dr. Irene Druzina asked how many doses this purchase will provide. Ron Graham said the cost is about \$20 per dose, but will have to check with Clinical Health Services for the exact amount. Patricia Murphy verified if this is for the 2020 vaccine. Ron said that it is.

7.05

Permission to Apply for the National Association of City and County Health Officials 2021 Medical Reserve Corp Operational Readiness Grant, \$10,000

Dr. Alvin Brown moved and Brian Katz seconded a motion to apply for the National Association of City and County Health Officials 2021 Medical Reserve Corp Operational Readiness grant in the amount of \$10,000. The grant period is January 1, 2021, through January 1, 2022; motion carried.

This funding opportunity is intended to build the operational readiness capabilities of MRC units to meet the emergency preparedness and response needs of their local, regional, or statewide stakeholders.

7.06

Permission to Submit the Association of Food and Drug Officials (AFDO) Food Safety Task Force Grant, \$3,000.00

Patricia Murphy moved and Dr. Alvin Brown seconded a motion to submit to Association of Food and Drug Officials (AFDO)/Food and Drug Administration (FDA) for the AFDO Food Safety Task Force grant in the amount of \$3,000. The grant period is January 1, 2021, through December 31, 2021; motion carried.

This grant provides funding to facilitate our annual food safety task force meeting. Funding will cover transportation, speaker fees, and hall rental.

7.07

Permission to Submit the Association of Food and Drug Officials (AFDO) Small Project 2021 Grant, \$2,000.00

Patricia Murphy moved and Anthony Vitolo seconded a motion to submit to Association of Food and Drug Officials (AFDO)/Food and Drug Administration (FDA) for the AFDO Small Project 2021 grant in the amount of \$2,000. The grant period is January 1, 2021, through December 31, 2021; motion carried.

This grant provides funding for collaboration with Summit County Public Health to complete a verification audit of LCGHD Voluntary Retail Program Standard 9.

7.08

Recommendations from the Negotiating Committee, Meeting Held Prior to the Board Meeting

Marc Garland moved and Dr. Lynn Smith seconded a motion to accept the recommendations from the Negotiation Committee to approve the contract matters with the Health Commissioner. Adjustments to the contract will be sent to Board members in an email; motion carried.

7.09

Executive Session

Dr. Alvin Brown moved and Dr. Lynn Smith seconded a motion to enter into Executive Session to discuss matters of Health Commissioner Contract Negotiations, personnel and compensation, in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 3:36 p.m. Brian Katz moved and Patricia Murphy seconded a motion to come out of Executive Session at approximately 3:53 p.m.; motion carried.

8.0

Adjournment

Patricia Murphy moved and Dr. Alvin Brown seconded a motion to adjourn the meeting at approximately 3:57 p.m.; motion carried.

Secretary




President



BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date November 16, 2020

The Board of the Lake County General Health District met this day, November 16, 2020, in a regularly scheduled meeting with the following members present:

_____	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2020.

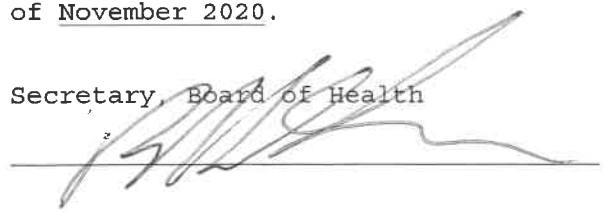
Patricia Murphy seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on November 16, 2020.

Witness my hand this 16th day of November 2020.

Secretary, Board of Health


Board Report - 11/01/2020 - 11/16/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 11/16/20

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: 

LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SAFRINGE TO 07E 10/20 ADMIN	0	00200761-755	496.92
BOARD OF HEALTH	COPIES 10/20	0	00200761-755	2.45
Total #				499.37

AL 11/2020

NORTHEAST OH REGIONAL SEWER DISTRICT	WATER SAMPLES- INV 45298 10/26	669481	00400761-755	30.00
Total #				30.00

AL 11/2020

BOARD OF HEALTH	FUND CORR TO 07E 10/20 STAPLES	0	00500761-755	115.98
BOARD OF HEALTH	SALFRINGE TO 07E 10/20 ADMIN	0	00500761-755	6918.00
BOARD OF HEALTH	COPIES 10/20	0	00500761-755	5.40
C D W GOVERNMENT INC	5 CORD EXTENSIONS - WIC	669524	00500761-755	165.20
HUNTSBURG TOWNSHIP	RENT - HUNTSBURG WIC- DEC	669177	00500761-755	704.00
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/20	0	00500761-755	82.50
MC KESSON MEDICAL- SURGICAL GOVERNMENT C	WIC MED SUPPLIES INV 17062627	669515	00500761-755	774.24
MILO, KATHY	REIMB MILEAGE 10/20-10/28	0	00500761-755	35.10
WINDSTREAM	WIC HUNTSBURG 11/4-12/3/20	0	00500761-755	264.63
Total #				9065.05

AL 11/2020

CITY OF WICKLIFFE	REFUND#4455,4456,4457,POOL LIC	0	00600761-755	215.00
Total #				215.00

AL 11/2020

Board Report - 11/01/2020 - 11/16/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 11/16/20

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

Chris Galloway
 LAKE COUNTY AUDITOR

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR:

Issued / Vendor	Description	PO #	Fund #	Amount
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	25,000 LOGO #10 ENVELOPES- BLK	669540	00700761-755	890.00
AQUA DOC LAKE & POND MANAGEMENT	2020 SUMMER LANDSCAPE #8	669280	00700761-755	847.50
AQUA OHIO	SEPT HYDRANT- HEISLEY 9/25/20	669456	00700761-755	96.26
AQUA OHIO	HEISLEY RD WATER-9/28-10/28	0	00700761-755	217.90
BLUE TECHNOLOGIES	INV 222086 10/21/20	669364	00700761-755	102.20
CENTRAL EXTERMINATING CO	PEST CONTROL INV 781525	669526	00700761-755	79.00
CINTAS CORP #259	CARPETS #466259226 11/3/20	669293	00700761-755	38.00
GRAHAM, RON	COUNTRY TRAVEL REIMB - NOV 20	669158	00700761-755	545.00
JOUGHIN & CO. HARDWARE	PROGRAM SUPPLIES - ADMIN/OCT	669203	00700761-755	10.02
KATHLEEN J MILLER & ASSOCIATES INC	ACCOUNTING SERVICE INV1582	669204	00700761-755	175.00
LAKE COUNTY DEPT OF UTILITIES	PAINESVIL CITY SEWER 6/20-9/20	0	00700761-755	303.80
LAKE COUNTY TELECOMMUNICATIONS	LOCAL LONG DIST 10/20	0	00700761-755	968.74
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/20	0	00700761-755	240.00
MILO, KATHY	REIMB MILEAGE 10/20-10/28	0	00700761-755	9.75
NFP CORPORATE SERVICE	INV 6779 GROUP HEALTH CONSULT	669393	00700761-755	660.00
NORLAB	2 CASES TRACING DYE - CHRIS L	669545	00700761-755	454.00
OPEN ON LINE	BACKGROUND CHECKS INV523825	669309	00700761-755	550.05
SARES NICOLE	MED NUTRITION SERV-10/4-10/31	669193	00700761-755	4583.52
SC STRATEGIC SOLUTIONS LLC	INV 11098 10/31/20 SITE LIC 21	0	00700761-755	6287.51

Board Report - 11/01/2020 - 11/16/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 11/16/20

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR:



Issued / Vendor	Description	LAKE COUNTY AUDITOR PO #	Fund #	Amount
SIEVERS COMPANY	SECURITY SERVICE-INV 1389087	669395	00700761-755	46.92
WRIGHT EXPRESS FINANCIAL SERVICES	FLEET FUEL - INV 68406206	669457	00700761-755	527.08
Total #				17632.25

AL 11/2020

BOARD OF HEALTH	POSTAGE 10/20	0	00800761-755	78.45
BOARD OF HEALTH	COPIES 10/20	0	00800761-755	112.80
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/20	0	00800761-755	15.00
POTTI LAKESIDE CHAPEL	REFUND#196443 11/5 OVRPMT DC	0	00800761-755	3.50
Total #				209.75

AL 11/2020

OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS OCT	669528	00800761-756	145.00
Total #				145.00

AL 11/2020

BOARD OF HEALTH	COPIES 10/20	0	01000761-755	7.50
CITY OF WICKLIFFE	REFUND#55235 PARK FOOD LIC	0	01000761-755	200.00
Total #				207.50

AL 11/2020

BOARD OF HEALTH	SALFRINGE TO 07E 10/20 ADMIN	0	01300761-755	2083.81
BOARD OF HEALTH	SALFRINGE TO 29E 10/20 ADMIN	0	01300761-755	3464.52
BOARD OF HEALTH	SALFRINGE TO 07E 10/20 ADMIN	0	01300761-755	20098.16
BOARD OF HEALTH	SALFRINGE TO 08E 10/20 PARKER	0	01300761-755	428.57

Board Report - 11/01/2020 - 11/16/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 11/16/20

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW  Galloway
 CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SALFRINGE TO 07E 3/20-10/20	0	01300761-755	232629.79
BOARD OF HEALTH	SALFRINGE TO 29E 9/20-10/20 W	0	01300761-755	9155.73
BOARD OF HEALTH	POSTAGE 10/20	0	01300761-755	1562.50
BOARD OF HEALTH	COPIES 10/20	0	01300761-755	247.35
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/20	0	01300761-755	67.50
Total #				269737.93

AL 11/2020

BOARD OF HEALTH	SALFRINGE TO 07E 10/20 ADMIN	0	01400761-755	4106.76
BOARD OF HEALTH	COPIES 10/20	0	01400761-755	10.20
JOUGHIN & CO. HARDWARE	PROGRAM SUPPLIES - APC OCT	669510	01400761-755	299.94
LAKE BALANCE CALIBRATION SOLUTIONS	PM-10 BALANCE & WEIGHTS CERT	669530	01400761-755	235.00
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/20	0	01400761-755	22.50
MUNSON FIRE DEPARTMENT	REFUND#71385 OPEN BURNING	0	01400761-755	100.00
NETECH CORP	DIGIMANO CALIBRATION/CERT	669532	01400761-755	167.87
OLAPCOA	ANNUAL DUES OLAPCOANACAA - BT	669560	01400761-755	1850.00
Total #				6792.27

AL 11/2020

BOARD OF HEALTH	COPIES 10/20	0	01500761-755	4.10
Total #				4.10

AL 11/2020

BOARD OF HEALTH	SALFRINGE TO 07E 10/20 ADMIN	0	01700761-755	2538.77
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AL 11/2020

Board Report - 11/01/2020 - 11/16/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 11/16/20

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR:

Christopher A. Galloway
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SALFRINGE TO 28E 10/20 WAKEL	0	01700761-755	1028.37
BOARD OF HEALTH	SALFRINGE TO 28E 10/20 SPENC	0	01700761-755	807.82
BOARD OF HEALTH	SALFRINGE TO 13E 10/20 PERKIN	0	01700761-755	497.95
BOARD OF HEALTH	COPIES 10/20	0	01700761-755	0.05
Total #				4872.96

AL 11/2020

BOARD OF HEALTH	SALFRINGE TO 29E 10/20 YARBR	0	01800761-755	1373.51
Total #				1373.51

AL 11/2020

BOARD OF HEALTH	FUND CORR TO 07E 9/20 SEWAGE	0	02300761-755	20949.50
BOARD OF HEALTH	POSTAGE 10/20	0	02300761-755	1656.00
BOARD OF HEALTH	COPIES 10/20	0	02300761-755	21.30
Total #				22626.80

AL 11/2020

BOARD OF HEALTH	FUND CORR TO 07E 9/20 TOBACCO	0	02800761-755	7441.50
BOARD OF HEALTH	SALFRINGE TO 07E 10/20 ADMIN	0	02800761-755	927.39
BOARD OF HEALTH	COPIES 10/20	0	02800761-755	3.90
LAKE GAUGA RECOVERY CENTERS INC	TOBACCO DELIVERABLES - OCT	669512	02800761-755	6075.00
Total #				14447.79

AL 11/2020

BOARD OF HEALTH	SALFRINGE TO 07E 10/20 ADMIN	0	02900761-755	69.50
BOARD OF HEALTH	POSTAGE 10/20	0	02900761-755	456.84

Board Report - 11/01/2020 - 11/16/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 11/16/20

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. *Christopher A. Galloway*
 CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 10/20	0	02900761-755	67.45
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/20	0	02900761-755	67.50
Total #				661.29

AL 11/2020

Grand Total # 348520.57

Lake County General Health District - November 2020 Off-Cycle Expenditures

PO #	DATE	VENDOR#	VENDOR NAME	DESCRIPTION	AMOUNT	FUND	ACCOUNT	SUB	DIV	PROG	PROG SUB	WARRANT
669376	11/27/2020		ACRISURE LLC DBA BRITTON GALLAGHER AND A	MOTIVATE LAKE CO EXPANSION-RON	612.50	00700761-755	E	03	999	999	999	00498368
669194	11/27/2020	57	BLUE TECHNOLOGIES	COPIER FEES - WIC INV 220747	1.09	00500761-755	F	02	700	730	730	00498368
669364	11/27/2020	57	BLUE TECHNOLOGIES	INV 220748	6.88	00700761-755	F	02	999	999	999	00498368
669364	11/27/2020	57	BLUE TECHNOLOGIES	INV 220749	9.54	00700761-755	F	02	999	999	999	00498368
669364	11/27/2020	57	BLUE TECHNOLOGIES	INV 221560	21.38	00700761-755	F	02	999	999	999	00498368
669376	11/27/2020	4344	BRUENING EXCAVATING CORP	4340 LANE RD - SEPTIC JOB	37.51	00700761-755	F	02	999	999	999	00498368
669376	11/27/2020	903392	C D W GOVERNMENT INC	ASUS LAPTOP - CHRIS	23,268.75	02300761-755	E	01	500	580	580.1	00498371
669346	11/27/2020	371	EA GROUP	SAMPLING OF SLUMP 309566-IN	3,051.50	00700761-755	I	04	999	999	999	00498372
669346	11/27/2020	371	EA GROUP	RECEIPT #48729 10/20/20 SEPTIC	100.00	00700761-755	E	04	500	586	586	00498374
669346	11/27/2020	REFUND	JOYCE, DANIEL	REIMB SUPPLIES 10/23/20	225.00	00700761-755	E	04	500	586	586	00498374
669548	11/27/2020	5598	LAKE CO ROTO ROOTER DBA LEONARD TRENCH	7901 PROCTOR RD - SEWAGE JOB	225.00	02300761-755	Q	03	500	580	580	00498383
669462	11/27/2020	5598	LAKE CO ROTO ROOTER DBA LEONARD TRENCH	1904 WHITEWOOD DR - MADISON	5,950.00	02300761-755	E	03	500	580	580.1	00498383
669464	11/27/2020	605111	LITKE, ADAM	REIMB MILEAGE 10/20-10/23/20	11,900.00	00700761-755	E	01	999	999	999	00498387
669464	11/27/2020	605111	LITKE, ADAM	REIMB MILEAGE 10/20-10/23/20	347.43	00700761-755	H	04	999	999	999	00498387
669464	11/27/2020	9744	MARUT AND SONS	5657 CHARMAR-CHANGE ORDER	42.55	00700761-755	E	03	500	580	580.1	00498387
669445	11/27/2020	9744	MARUT AND SONS	SEWAGE JOB-5657 CHARMAR DR	4,080.00	02300761-755	E	03	500	580	580.1	00498387
669543	11/27/2020	1859	SANOPI PASTEUR INC	INV 915571740 10/12/20	7,735.00	02300761-755	E	01	700	799	799	00498390
669543	11/27/2020	1859	SANOPI PASTEUR INC	VACCINES 2020 INV 915571740	2,981.60	01300761-755	E	01	700	799	799	00498390
669543	11/27/2020	2084	SC STRATEGIC SOLUTIONS LLC	INV 10888 10/7/20	9,999.00	01300761-755	E	01	700	799	799	00498390
669543	11/27/2020	905120	SIEVERS COMPANY	INV 1383784 10/15/20	90.00	00700761-755	I	04	999	999	999	00498390
669543	11/27/2020	4558	TREASURER OF STATE-POOLS/SPAS	INV 1383784 10/15/20	166.50	00700761-755	I	13	999	999	998	00498390
669543	11/27/2020	3036	TREASURER STATE OF OHIO-ODH	POOL LC 7/20 - 9/20	80.00	00600761-756	I	05	500	530	530	00498390
669543	11/27/2020	3036	TREASURER STATE OF OHIO-ODH	MOBILE 7/20 - 0920	112.00	01000761-756	I	05	500	540	542	00498390
669543	11/27/2020	3036	TREASURER STATE OF OHIO-ODH	COMM RISK 7/20 - 0920	392.00	01000761-756	I	05	500	540	543	00498390
669543	11/27/2020	3999	TREASURER, STATE OF OHIO	NON-COMM RISK 7/20 - 0920	28.00	01000761-756	I	05	500	540	543	00498390
669543	11/27/2020	3999	TREASURER, STATE OF OHIO	COMM RISK 7/20 - 9/20	28.00	01000761-756	I	05	500	540	542	00498390
669543	11/27/2020	3999	TREASURER, STATE OF OHIO	NON-COMM RISK 7/20 - 9/20	56.00	01000761-756	I	05	500	540	543	00498390
669543	11/24/2020	901425	UNITED PARCEL SERVICE	INV 810X430 - APC OCT DELIVERY	14.00	01000761-756	F	03	500	540	543	00498390
669543	11/24/2020	901425	UNITED PARCEL SERVICE	INV 810X430 - APC 2.5 OCT	8.48	01400761-755	F	03	500	570	570	00498390
669543	11/24/2020	901425	UNITED PARCEL SERVICE	INV 810X430 - EH OCT DELIVERY	13.62	01400761-755	F	03	500	570	570	00498390
669543	11/27/2020	2208	WILLOUGHBY WESTERN LK CO CHAMBER	INV 8831 MEMBERSHIP DUES	8.61	02300761-755	F	03	500	580	580	00498390
669543	11/27/2020	2208	WILLOUGHBY WESTERN LK CO CHAMBER	MEMBERSHIP DUES	225.00	00700761-755	I	08	999	999	999	00498390

\$ 71,816.94

RA [Signature]
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