

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
May 18, 2020

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting April 20, 2020
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.02 Environmental Health Report
 - 4.03 Finance and HR Director
 - 4.04 Health Education and Outreach Report
 - 4.05 Office of Health Policy and Performance Improvement
 - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
 - No Reports
- 6.0 Old Business
 - 6.01 Board of Health Tracking

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 20-05-07-01-01-100

7.01.02 Increase/Decrease Appropriations, Resolution 20-05-07-01-02-100

7.02 Permission to Submit the WIC Administration Federal Fiscal Year 2021 Competitive Solicitation Grant, \$866,928.00

7.03 Permission to Contract with Wickliffe City Schools to Conduct WIC Clinics at the Wickliffe Resource Center

7.04 Permission to Contract with Nicole Sares as Registered Dietitian for \$318.30 (Addendum)

7.05 Permission to Submit the Integrated Naloxone Access and Infrastructure Grant, \$73,000.00

7.06 Permission to Accept Coronavirus Response Grant, \$93,653

7.07 Permission to Accept \$2,400 for WIC FY2020

7.08 Permission to Enter into Contract with Lake Erie College for NPDES Household Sewage Treatment System Sampling not to Exceed \$13,000

7.09 Permission to Accept COVID 19 Contact Tracing Grant, \$245,195.00 (Emergency Allocation)

7.10 Permission to Accept the Public Health Emergency Preparedness (PHEP) / Cities Readiness Initiative (CRI) Grant, \$335,805.00

7.11 Permission to Pay Geauga Public Health for the Fulfillment of Public Health Emergency Preparedness and Cities Readiness Initiative Deliverables of FY21, Not to Exceed \$119,480.00

7.12 Permission to Accept the Get Vaccinated Grant, \$56,673.00

7.13 Executive Session

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, May 18, 2020, by President Brian Katz. The meeting was held online via Zoom and streamed on the Lake County General Health District website (www.lcghd.org).

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

| | | |
|-------------------|-----------------|------------------|
| Roger Anderson | Steve Karns | Ana Padilla |
| Dr. Alvin Brown | Brian Katz | Dr. Lynn Smith |
| Dr. Irene Druzina | Patricia Murphy | Lindsey Virgilio |
| Marc Garland | Randy Owoc | Anthony Vitolo |
| Rich Harvey | | |

Absent: Nicole Jelovic

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

| | | |
|------------|------------------|----------------|
| Ron Graham | Kathy Milo | Tara Perkins |
| Dan Lark | Gina Parker | Mariann Rusnak |
| Adam Litke | Dr. Sachin Patel | Paul Stromp |

Also in attendance: Steve Pelton, Assistant Prosecutor Michael De Leone, and PPE Attorney Dave Smith

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on May 13, 2020, was made by Health Commissioner Ron H. Graham.

3.0 Board of Health

3.01 Approval of Minutes

Dr. Alvin Brown moved and Randy Owoc seconded a motion that the minutes of the April 20, 2020, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01 Community Health Services

4.01.01 Division Director's Report

A total of 650 test kits have been received by the Ohio Department of Health for the month of April. 350 of those test kits have been provided to the Lake Health System for use on healthcare workers, hospitalized Ohioans, first responders, and those individuals linked to congregate settings such as long-term care facilities, behavioral health, or jails.

Attempts to reach all facilities providing skilled nursing, long-term care, or managing group homes were made.

With the assistance of Matt Nichols, we are working to establish the first phase of contact tracers via the graduate assistant group with Kent State University. It is anticipated that we will need to plan to establish a second phase as these students return to their studies later into the summer months. We have received many offers, all of which are being stored for future use later this summer.

As the health district plans its soft opening, all CHS staff will be rotating their time in the office to minimize exposure to individuals and ensure safe distancing is manageable.

CHS also welcomes Tania Nanavati to the LCGHD CHS team as a PRN nurse supporting our COVID-19 efforts. She has already become familiar to our organization through her internship with LCGHD in the past couple of months. She has earned her undergraduate education from Hiram College, medical education from Saint James School of Medicine Bonaire, and is in the progress of completing her graduate education from George Washington University. She has worked and volunteered as a doctor in many environments such as India, Honduras, Georgia, and West Virginia, fulfilling many roles within her medical practice. In addition to this she has been an active participant in research, has peer reviewed publications, and conducted peer reviews other than publications. Her hobbies include classical dancing, reading, cooking, and running. Please help us to welcome Tania to the team!

Virtual/Remote meeting participation:
COVID-19 Response Weekly
CHS Staff Meeting
CHS Weekly Updates
ODH COVID-19 Weekly Calls
ODH Test Kit Call
Contact Tracing Calls

4.01.02

Clinical Services Unit Report

4.01.02

Communicable and Environmental Disease Report

| Communicable Disease Report | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | 2020 Year to Date (1/1/20 to current date) | 2019 Year End | 2018 Year End |
|-------------------------------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|--|---------------|---------------|
| | | | | | | | | | | | | | Totals | Totals | |
| Babesiosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Campylobacter | 3 | 1 | 1 | 1 | | | | | | | | | 6 | 47 | 32 |
| CP-CRE | 1 | 4 | 1 | 2 | | | | | | | | | 8 | 7 | 6 |
| Chikungunya | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Chlamydia | 69 | 45 | 48 | 33 | | | | | | | | | 195 | 765 | 801 |
| COVID-19 | 0 | 0 | 48 | 147 | | | | | | | | | 195 | 0 | 0 |
| Coccidioidomycosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| Cryptosporidiosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 2 | 6 |
| Cyclosporiasis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| E. Coli 0157:H7 | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 7 | 8 |
| Ehrlichiosis/anaplasmosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Giardia | 1 | 3 | 0 | 1 | | | | | | | | | 5 | 6 | 10 |
| Gonorrhea | 19 | 18 | 17 | 8 | | | | | | | | | 62 | 206 | 181 |
| Haemophilus Influenza | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 10 | 4 |
| Hepatitis A | 1 | 0 | 0 | 0 | | | | | | | | | 1 | 9 | 2 |
| Hepatitis B (perinatal) | 0 | 1 | 0 | 1 | | | | | | | | | 2 | 4 | 1 |
| Hepatitis B acute | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 2 | 0 |
| Hepatitis B (chronic) | 0 | 3 | 0 | 0 | | | | | | | | | 3 | 22 | 15 |
| Hepatitis C (acute) | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 2 | 1 |
| Hepatitis C (chronic) | 21 | 15 | 16 | 11 | | | | | | | | | 63 | 269 | 251 |
| Hepatitis C (peri-natal) | 1 | 0 | 0 | 0 | | | | | | | | | 1 | 1 | 1 |
| Influenza-Hospitalized | 48 | 114 | 34 | 3 | | | | | | | | | 199 | 158 | 281 |
| La Crosse Virus Disease | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Legionnaires Disease | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 21 | 18 |
| Listeriosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Lyme Disease | 0 | 0 | 1 | 0 | | | | | | | | | 1 | 14 | 16 |
| Malaria | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| Meningitis-aseptic/viral | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 2 | 3 |
| Meningitis, Bacterial not Neisseria | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 5 |
| Mumps | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Mycobacterium Tuberculosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| Pertussis | 4 | 4 | 6 | 0 | | | | | | | | | 14 | 9 | 8 |
| Rocky Mountain spotted fever | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Salmonella | 0 | 2 | 4 | 0 | | | | | | | | | 6 | 31 | 26 |
| Shigellosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 9 | 1 |
| Staph Aureus VRSA | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| Streptococcal Group A (GAS) | 2 | 0 | 0 | 0 | | | | | | | | | 2 | 12 | 15 |
| Streptococcal Group B Newborn | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1 | 0 |
| Streptococcus Pneumonai(ISP) | 4 | 0 | 1 | 2 | | | | | | | | | 7 | 2 | 19 |
| Syphilis | 4 | 4 | 9 | 2 | | | | | | | | | 19 | 30 | 10 |
| Tetanus | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 1 |
| Varicella | 0 | 0 | 4 | 0 | | | | | | | | | 4 | 6 | 5 |
| Vibriosis | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| West Nile Virus | 0 | 0 | 1 | 0 | | | | | | | | | 1 | 0 | 3 |
| Yersinia | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| Totals | 178 | 214 | 191 | 211 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 794 | 1688 | 1730 |

Get Vaccinated Ohio (GV Ohio)

Currently postponed due to COVID-19.

Children with Medical Handicaps (CMH)/Lead

In the month of April, the Public Health nurse provided case management services to 273 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program.

The CMH nurse also provides case management for the Lead Testing and Surveillance program. One child was identified with an elevated blood lead level in the 5-9ug/dL range. This is an existing case. No new children were identified with elevated blood lead levels. Any child with an elevated blood lead level will be followed until their blood lead level is less than 5ug/dL.

Medical Reserve Corps Challenge – Matter of Balance

Currently postponed due to COVID-19.

Cribs for Kids/Safe Sleep

Program is currently supported by Gloria Swonger. For April she has reported that five cribs were distributed. Four were expectant mothers and one had a child under one. All five participants were from Lake County.

Car Seat Program (OBB)

Program is currently supported by Gloria Swonger. One car seat education and installation was completed in April. We received notification that the car seat shipment is late due to COVID19 and we are expected to receive them mid-June. Current waiting list is 11. Most of April was spent transferring the program over to me and getting organized.

Tara Perkins provided the following highlights for Community Health Services:

- *No report*
- *Dr. Patel stated no signs of COVID-19 increases since establishments have opened back up, however there will be a 2-3 week lag time.*

Discussion:

Dr. Lynn Smith noted that there was an additional death in Lake County over the weekend.

4.02

Environmental Health

4.02.01 Division Director's Report

4.02.01.01

Updates and Special Topics

Return to Work and Health

Over the last two weeks, the Governor and State of Ohio have issued guidelines for many sectors of the economy to reopen and begin to operate again. The Environmental Health staff has been working to enforce the Stay Safe Ohio/Stay at Home orders to keep the businesses that were

Mandatory

- **Ensure minimum 6 feet between people, if not possible, install barriers**
- Personnel should work from home when possible and feasible with business operations
- Limit travel as much as possible
- Stagger arrival of all employees and guests
- Businesses must require all employees to wear facial coverings, except for one of the following reasons:
 - Facial coverings in the work setting are prohibited by law or regulation
 - Facial coverings are in violation of documented industry standards
 - Facial coverings are not advisable for health reasons
 - Facial coverings are in violation of the business's documented safety policies
 - Facial coverings are not required when the employee works alone in an assigned work area
 - There is a functional (practical) reason for an employee not to wear a facial covering in the workplace.

(Businesses must provide written justification, upon request, explaining why an employee is not required to wear a facial covering in the workplace. At minimum, facial coverings (masks) should be cloth/fabric and cover an individual's nose, mouth, and chin.)

- Employees must perform daily symptom assessment*
- Require employees to stay home if symptomatic
- Require regular handwashing by employees
- Place hand sanitizers in high-contact locations

open and their customers as safe as possible. With the loosening of the Stay at Home order and the economy opening up, the staff will still be tasked with enforcement of the order and enforcement of the guidelines that the state is requiring. Almost all sectors have very similar requirements to operate as seen in the graphic

Complaints come from either a sector of the economy that is frustrated that they are not able to open or about people's behavior (ex. the public in stores not social distancing, not complying with mask requirements or gyms/fitness facilities). As the economy opens, it necessitates the sanitarians move from pandemic complaint response back to a combination of usual responsibilities while maintaining our ability to respond to any complaints or spikes in cases. Many of the

recommendations to protect from COVID-19 are similar to what sanitarians address during every inspection. Handwashing, covering a cough, and sanitizing high contact locations are discussed at every inspection, among other items.

Restaurants and bars will be gearing up to open dining rooms and outdoor patio service and the health district must still be protecting the public's health by conducting inspections to ensure safe food. The water quality staff will also focus on sewage treatment systems, operation and maintenance, solid waste and storm water issues. The safety office and HR director have reviewed and developed a safety protocol for the inspecting sanitarians to be as safe as possible, especially with equipment being taken in and out of facilities. The Environmental Health staff is attempting to stay as mindful as possible of ALL the risks to Lake County residents.

4.02.02 Air Pollution Control Programs

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

B. Mechenbier participated in a conference call with Ohio EPA on April 2nd. This was a check in to see how the different locals were dealing with complaints and data.

On April 13th, B. Mechenbier, C. Godfrey, S. Kotapish, and J. Stout participated in a virtual audit of our Ohio EPA Title 5 funding program. More information to follow.

B. Mechenbier participated in a conference call with Ohio EPA on April 15th. The focus of the call was to discuss resuming air monitoring at critical sites in Ohio. Our sites were selected due to the ambient Ozone concentrations in the area. The staff was allowed to return to the air monitoring sites on April 16th. The monitors were put through their checks and passed. Hopefully the USEPA will accept the data from the time when there were no site visits or monitor maintenance.

The APC staff assisted with COVID-19 complaint investigations and call center duties throughout April.

B. Mechenbier participated in an Ohio EPA check in call on April 17th.

B. Mechenbier participated in a call with the Ohio EPA and other local air agencies to discuss the USEPA PM 2.5 funding for the next year.

4.02.03 **General Environmental Health Programs**

4.02.03.01 **Unit Supervisor's Report**

Food Safety

The food staff assisted with COVID-19 complaint investigations, call center, and contact tracing duties in April.

The staff created the following documents that were sent to licensed facilities:

- Employee illness reporting
- Bar and restaurant closing order
- COVID-19 letter and orders for essential businesses
- Food service letter update
- Food service flyer takeout and delivery options
- Letter to pool operators

The food staff participated in Inspection Report Writing sponsored by Ohio Department of Agriculture on April 29th. The intent was to have continuity throughout the different reporting mechanisms.

As of May 4, 2020 there are 21 outstanding food licenses. 4 are in process of licensing and 15 are temporarily closed due to the COVID-19 orders. Staff will contact the operators to remind them of the requirements.

Housing

Lake County Elder Interdisciplinary Team

No meeting held due to COVID-19.

4.02.04 **Vector-borne Disease Program**

4.02.04.01 **Unit Supervisor's Report**

Mosquito Control

Staff are planning for the upcoming season and three of four summer help positions are in the process of being hired.

4.02.05 Water and Waste Programs

4.02.05.01 Unit Supervisor's Report

Storm Water

Kristen Fink completed her quarterly reports for both Lake County and Mentor City Storm water.

Sewage Treatment

Kristi Pinkley continues to work with BGI to develop online O & M portal for public use and for contractors to upload service agreements and other maintenance documents required for homeowners to maintain and comply with their permit.

Water Pollution Control Loan Fund (WPCLF)

10 new bids were sent out on May 6, 2020 for ten additional properties to have systems replaced or repaired through the program. Bids are due back in on May 22 and will be awarded on the 25th. These jobs will use up remaining monies in the 2019 loan period and start using funds associated with the 2020 period.

Manufactured Home Parks

Liz Militante-Advey will begin to inspect the Lake County manufactured home parks. There are 22 parks in Lake County. We are contracted with the State Department of Commerce to inspect Lake County's home parks by July 31, 2020. The State took over the program a few years back and has since needed to contract with local health departments to do the required inspections.

Solid Waste

Liz Militante-Advey conducted routine inspection at the Lake County Landfill on April 29, 2020.

April 16, 2020 Liz Militante-Advey conducted inspections at Blue Spruce Compost for their quarterly compost inspection. They are a class II facility and our only class II compost site in Lake County.

Water Quality

No report at this time.

Bathing Beach

Liz Militante-Advey has completed the models for Fairport and Mentor Headlands. The beach monitoring program starts May 19th and the official recreation season begins Memorial Day and ends on Labor Day.

We are in the process of hiring Mary Grmek who will be working seasonal part time as an intern/technician in the bathing beach and stormwater programs.

Sanitary Sewer Connection Status

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

4.02.06 Board Action Status

Note: New entries are bold faced

| Program | Name | Pol. Sub. | BOH Ref. Date | Status |
|----------------|--|------------------|----------------------|--------------------------------------|
| Housing | Laurel Residential (Econcord Manor LLC & Rconcord Manor LLC) | Concord | 11/18/19 | Forwarded to the Prosecutor's Office |

Dan Lark provided the following highlights:

- *Continue to enforce the governor's updated Stay-at-Home order.*
- *Summer programs will begin in the next few weeks NPDES sampling, Beach sampling, and Mosquito Control.*

4.03

Finance and HR Director's Report

4.03

Director's Updates and Highlights

4.03.01

Miscellaneous

1. Welcome our newest Board Member Lindsey Virgilio from Wickliffe.
2. Continue to monitor expenses related to COVID-19 pandemic.
3. We were informed that our calendar year 2019 audit is nearly completed and in the final review process.
4. Health District building will reopen to the public on June 1, 2020.
5. Some staff will continue to work remotely.
6. Women, Infants, and Children (WIC) grant was notified of a reduction in funding. The original reduction was approximately \$77,000, however, a State WIC put a cap on the reduction of no more than 5% of the grant total. The WIC grant will be reduced approximately \$40,000, 5%, starting October 1st. The other \$37,000 that was not reduced on October 1st, 2020 could be reduced on October 1, 2021. The reduction is primarily due to a new funding formula that State WIC is using.

4.03.02

Employment

1. Open Positions
 - a. Public Health Nurse – Full Time
2. Resignations
 - a. None
3. New Hires
 - a. Tania Nanavati – Public Health Nurse – PRN
4. Promotions
 - a. None
5. Lay-Offs
 - a. Yanice Calderon – Effective June 12, 2020
 - b. Rachel Petti – Effective June 12, 2020
6. Job Abolishment
 - a. None
7. Cancelled Positions
 - a. None

Lake County General Health District
MONTHLY FINANCIAL REPORT

Apr-20

| RECEIPTS | YTD | BUDGET | % RECD | YTD LESS BUDGET |
|-------------------------------|---------------------|----------------------|---------------|------------------------|
| Environmental Health Receipts | \$ 768,740 | \$ 1,295,800 | 59% | \$ (527,060) |
| Public Health Nursing | \$ 21,958 | \$ 79,500 | 28% | \$ (57,542) |
| Federal Grants | \$ 430,476 | \$ 1,421,600 | 30% | \$ (991,124) |
| State Grants | \$ 236,154 | \$ 717,500 | 33% | \$ (481,346) |
| Local Contracts | \$ 75,658 | \$ 190,500 | 40% | \$ (114,842) |
| Vital Statistics | \$ 141,172 | \$ 333,500 | 42% | \$ (192,328) |
| Miscellaneous | \$ 30,490 | \$ 98,500 | 31% | \$ (68,010) |
| Tax Dollars | \$ 1,384,645 | \$ 2,757,514 | 50% | \$ (1,372,869) |
| Rental Income | \$ 38,313 | \$ 86,136 | 44% | \$ (47,823) |
| Capital Improvement | \$ - | \$ - | #DIV/0! | \$ - |
| TOTAL RECEIPTS | \$ 3,127,605 | \$ 6,980,550 | 45% | \$ (3,852,945) |
| Beginning Cash Balance | \$ 5,167,336 | \$ 4,500,000 | 115% | \$ - |
| TOTAL - ALL FUNDS | \$ 8,294,941 | \$ 11,480,550 | 72% | \$ (3,852,945) |

| DISBURSEMENTS | | | | |
|---|---------------------|---------------------|------------|-----------------------|
| Salaries | \$ 896,623 | \$ 3,400,500 | 26% | \$ (2,503,877) |
| Fringe Benefits | \$ 351,666 | \$ 1,345,551 | 26% | \$ (993,885) |
| Contract Services | \$ 67,860 | \$ 367,110 | 18% | \$ (299,250) |
| Program Supplies, Marketing, Health Ed. | \$ 60,429 | \$ 522,398 | 12% | \$ (461,969) |
| Office Supplies and Postage | \$ 13,110 | \$ 115,004 | 11% | \$ (101,894) |
| Transportation and Travel | \$ 14,202 | \$ 118,331 | 12% | \$ (104,129) |
| Building Expense | \$ 54,480 | \$ 198,225 | 27% | \$ (143,745) |
| Equipment | \$ 13,944 | \$ 413,550 | 3% | \$ (399,607) |
| Returns | \$ 2,789 | \$ 17,946 | 0% | \$ (15,157) |
| Operating Expenses | \$ 210,188 | \$ 422,850 | 50% | \$ (212,662) |
| Contingency | \$ - | \$ 250,000 | 0% | \$ (250,000) |
| Capital Improvement | \$ 2,450 | \$ 300,000 | 1% | \$ (297,550) |
| SUB TOTAL | \$ 1,687,739 | \$ 7,471,465 | 23% | \$ (5,783,725) |
| Obligations from previous year | \$ 291,490 | \$ 291,490 | 100% | \$ - |
| TOTAL DISBURSEMENTS | \$ 1,979,229 | \$ 7,762,955 | 25% | \$ (5,783,725) |

| | | | | |
|------------------|---------------------|---------------------|------------|---------------------|
| CARRYOVER | \$ 6,315,712 | \$ 3,717,595 | 59% | \$ 2,598,117 |
|------------------|---------------------|---------------------|------------|---------------------|

| | | | |
|---------------------------------|----------|-----------|---------------|
| # MONTHS & % OF YEAR | 4 | 12 | 33.33% |
|---------------------------------|----------|-----------|---------------|

| | | APRIL | |
|-------------------|---------------------------------------|---------------------|---------------------|
| Fund # | Fund Name | 2020 | 2019 |
| 001 | Health Payroll Reserve Fund | \$ 250,168.00 | \$ 250,168.00 |
| 002 | Immunization Action Plan | \$ 29,150.14 | \$ 77,232.86 |
| 003 | Manufactrd Homes, Parks, Camps | \$ 5,960.00 | \$ 1,620.00 |
| 004 | Water Systems | \$ 24,118.50 | \$ 8,172.50 |
| 005 | WIC | \$ 149,122.32 | \$ 237,335.13 |
| 006 | Swimming Pool | \$ 12,494.78 | \$ 27,512.13 |
| 007 | Board of Health | \$ 2,634,352.58 | \$ 2,520,311.80 |
| 008 | Vital Statistics | \$ 69,378.42 | \$ 95,118.65 |
| 009 | Tuberculosis Record Program | \$ - | \$ - |
| 010 | Food Service | \$ 536,557.39 | \$ 497,409.22 |
| 011 | Health Promotion and Planning | \$ 158,125.03 | \$ 60,304.03 |
| 012 | Health Budget Stabilization Fund | \$ 250,000.00 | \$ 250,000.00 |
| 013 | Public Health Nursing | \$ 481,496.53 | \$ 22,155.40 |
| 014 | Air Pollution Control | \$ 140,859.94 | \$ 58,260.03 |
| 015 | Solid Waste Site | \$ 41,575.43 | \$ 25,101.17 |
| 016 | Help Me Grow | \$ - | \$ - |
| 017 | Public Health Infrastructure | \$ 173,183.35 | \$ 189,517.34 |
| 018 | Safe Community Program | \$ 48,792.22 | \$ 24,479.78 |
| 019 | Ryan White Title I | \$ - | \$ - |
| 020 | HIV Prevention Grant | \$ 18,655.45 | \$ 18,655.45 |
| 021 | Child and Family Health Services | \$ 1,218.86 | \$ 81,218.86 |
| 022 | Family Children First Council | \$ - | \$ - |
| 023 | Sewage Treatment Systems | \$ 305,651.84 | \$ 286,152.37 |
| 024 | Dental Sealant | \$ - | \$ - |
| 025 | Carol White Grant | \$ 3,794.84 | \$ 3,794.84 |
| 026 | Permanent Improvement | \$ 419,076.19 | \$ 403,813.97 |
| 027 | FDA Food Service | \$ 65,122.70 | \$ 38,156.85 |
| 028 | Tobacco Use Prevent & Cessation | \$ 66,451.15 | \$ 83,415.89 |
| 029 | Office of Health Policy & Performance | \$ 428,671.46 | \$ 343,207.11 |
| 997 | AFLAX/Voya | \$ 1,734.55 | \$ 1,734.55 |
| Total Cash | | \$ 6,315,712 | \$ 5,604,848 |

The General Fund (aka Board of Health – Fund 007) had an increase of 4.52% from this time in the prior year. The Permanent Improvement Fund (Fund 026) has increased by 3.78% from this time in the prior year.

Adam Litke provided the following highlights:

- *Audit report is complete and waiting on the final report. Only one minor management comment. An exit conference will be scheduled in the future.*
- *Welcome Lindsey Virgilio as our new representative for Wickliffe.*

4.04

Health Education and Outreach

4.04.01.01

Division Director's Report

The Lake Geauga WIC program continues to serve the participants of WIC and continue to add new participants daily during this pandemic. The WIC program has been getting updates from State WIC every day.

The Willoughby WIC clinic is still on track to move to the Wickliffe Family Resource Center by the end of May.

The WIC clinics collectively are reaching 91% of the caseload this month. State WIC has allowed all WIC programs to mail cards out during this time. We are continuously trying to help the families and direct them to the correct agency to help with other needs that they may have. A HUGE "THANK YOU" to the WIC staff for being so dedicated to the WIC families and to each other.

One Door to Pathways

The Service Coordinator for the One Door to Pathways has seen an increase in clients needing assistance with resources since the beginning of COVID-19. The current client caseload is 54. Most clients are currently seeking help for housing, food, health insurance, medical care, and guidance on utility disconnection and reconnection. The Service Coordinator is working remotely and serving clients through phone, email, and Zoom meetings.

The Service Coordinator has also continued to be in contact with the Wickliffe City Schools Superintendent and the Wickliffe students regarding donations of personal hygiene items for the community. An American Red Cross blood drive to address the blood shortage is still scheduled at the center for Saturday May 23rd.

4.04.02 Women, Infants and Children (WIC) Unit Report

Nutrition Education

No update.

Breastfeeding Updates

The breastfeeding support groups and infant feeding classes are still cancelled.

State WIC Updates

Clinic Caseload: April

| CLINIC | FY20 Assigned Caseload | Caseload | % Caseload | % Assigned Caseload |
|-----------------------|------------------------|--------------|------------|---------------------|
| Central | 1353 | 1,263 | 44% | 93% |
| Willoughby | 980 | 842 | 27% | 86% |
| Madison | 342 | 320 | 10% | 93% |
| Geauga | 435 | 405 | 13% | 93% |
| TOTAL CASELOAD | 3110 | 2,830 | | 91% |

Clinic Show Rate: March - April

| CLINIC | March Show Rate | April Show Rate |
|-----------------------|-----------------|-----------------|
| Central | 74% | 72% |
| Willoughby | 78% | 81% |
| Madison | 89% | 78% |
| Geauga | 68% | 93% |
| TOTAL CASELOAD | | |

Clinic Activity in April:

| Activity | Scheduled | Attended | Show Rate % |
|-----------------------|-----------|----------|-------------|
| Re-certifications | 406 | 317 | 78% |
| Certifications | 245 | 221 | 90% |
| Individual Educations | 457 | 337 | 74% |
| Group Educations | 131 | 104 | 79% |
| High Risk Clients | 94 | 66 | 70% |
| Average show rates | | | 78% |

Adam Litke provided the following highlights for Kathy Milo (Kathy was on the line but couldn't talk; she was having phone problems):

- *WIC Willoughby has moved to the Family Resource Center in Wickliffe.*
- *We continue to distribute car seats and cribs for families in need.*

Discussion:

Patricia Murphy asked if the layoffs were due to WIC grant. Adam stated yes the grant was reduced by \$40,000.

4.05

Office of Health Policy and Performance Improvement

4.05.01

Director

As initiated during the previous month in response to the COVID-19 pandemic, Office of Health Policy and Performance Improvement (OHPPI) staff continued to work remotely throughout the month of April. During this time, Matthew Nichols continued to support LCGHD COVID-19 update and ICS Planning Section calls, respectively, while also providing daily Ohio Governor's Press Conference notes, and contributing to daily LCGHD Situation Reports (SitRep). On April 7, Matthew Nichols met with Roberta Erlwein, Ramsey Baden, and Ron Graham to discuss potential vaccine distribution methods, the latter of which resulted in a recommendation from Mr. Graham to the Ohio Governor's Office. On April 14, Matthew Nichols and Ron Graham met to discuss the availability of local and regional COVID-19 emergency funds, and on April 21, Matthew Nichols met with Christine Margalis and Haley Russo to continue planning continuous quality improvement efforts. On April 27, Matthew Nichols submitted the 2021 Ohio Department of Health Get Vaccinated Ohio grant, in the amount of \$56,673, on behalf of Community Health Services.

Throughout the month of May, OHPPI work-related duties will continue to be conducted remotely, and intermittent onsite work is tentatively scheduled to begin in June, as needed.

4.05.02

Quality Assurance and Special Projects Coordinator

Christine Margalis continues to serve as the lead Public Information Officer during the COVID-19 response. Duties include social media monitoring, distribution of the daily situation report and other pertinent information via Constant Contact, and participation in various conference calls hosted by LCGHD and the Ohio Department of Health (ODH). Additionally, Christine Margalis is serving as the LCGHD representative on the Lake County YMCA Reopening Taskforce, attending meetings on April 24 and May 8.

Activity has also resumed in preparation for public health accreditation. Team meetings were held on April 20 and May 4, and scheduled biweekly for the foreseeable future. During these meetings, team members commit to the completion of tasks and assignments during each two-week period as a means to progress with required tasks. LCGHD workgroups will resume regular activity in late-May.

4.05.03

Policy, Research, and Planning Coordinator

Jessica Wakelee continues to assist Christine Margalis with Public Information for the COVID-19 response, and lead content development for the LCGHD website. The COVID-19 webpage is updated daily to include Lake County and Ohio case counts and deaths, highlights from the Governor's press conferences and associated materials, and daily SitReps. Jessica Wakelee also maintains the daily caseload graphs for Lake County and Ohio that were developed by Kevin Watson for inclusion in the daily SitReps, and produces weekly data reports that include a cumulative count and demographic breakdown (age and sex) for COVID-19 cases, hospitalizations, deaths, range of cases by zip code, and number of ICU admissions among Lake County residents. Beginning on April 29, race and ethnicity breakdowns were added, and the report continues to evolve as additional data becomes available.

Jessica Wakelee has assumed management of the Coronavirus Response Grant awarded in mid-March. A budget revision, justification, and work plan were submitted to ODH on April 13 and approved on April 28. LCGHD received a revised Notice of Award on April 30th allotting an additional \$93,653, for a revised total of \$293,013 for Coronavirus Response. A revised work plan and budget are due to ODH by May 29 for the additional award.

In early April, Jessica Wakelee assumed interim leadership of the Lake County Medical Reserve Corps, and will be assisted by Haley Russo (Coordinator), Mariann Rusnak, and Matt Nichols to ensure redundancy due to the situation with COVID-19. The team has been working to gain an understanding of the pool of volunteers interested in assisting with COVID response, as well as ensuring that trainings, background checks, and credentials are up to date should they need to be mobilized. Approximately 40 existing volunteers expressed interest in helping with COVID-19 activities if needed, and the team has received inquiries from numerous community members interested to join and assist during the latter half of April.

Jessica Wakelee and Preparedness Specialist Dawn Cole have continued work on deliverables for the FY2020 Public Health Emergency Preparedness (PHEP) Grant, and submitted a survey on April 24 to fulfill requirements for four deliverables, including a Continuity of Operations Planning (COOP) Workbook, a Whole Community Workbook, and two Quarterly Statewide Epidemiology Meetings. Dawn Cole and Jessica Wakelee are working to complete updates to LCGHD's Pandemic Influenza Response Annex and Emergency Response Plan, according to ODH rubrics, in anticipation of submitting both by the end of May.

4.05.04

Emergency Preparedness

In response to the 2019 novel coronavirus (COVID-19) pandemic, OHPPI staff continues to fulfill the roles of Planning Chief and Public Information Officer, and also assisted with Volunteer Management. Other activities included the following:

- Creation of 27 SitReps for distribution to Lake County General Health District Partners.
- Collaboration with the Lake County Commissioners, Lake County Emergency Management Agency, Lake County Central Purchasing, and Lake County Buildings and Grounds to receive two shipments of personal protective equipment from the Strategic National Stockpiles for local healthcare and first responders.

In fulfillment of Public Health Emergency Response deliverables, OHPPI staff assured that LCGHD passed its quarterly Multi-Agency Radio Communication System test. OHPPI staff submitted the Public Health Emergency Preparedness/Functional/Full-scale Exercise (FSE) or Incident Form in the Data Collation and Integration for Public Health Event Response (DCIPHER) platform to initiate the pandemic influenza-scenario FSE in fulfillment of Cities Readiness Initiative requirements. LCGHD will be able to use their response to the COVID-19 event for this FSE. OHPPI staff made a formal request to ODH and the Centers for Disease Control and Prevention for a one-year extension on their anthrax-based scenario full-scale exercise, due to COVID-19. The extension was granted.

Meetings/Trainings Attended:

- Biweekly COVID-19 briefings with LCGHD Incident Command System (ICS) Staff every Tuesday and Thursday in April.
- Biweekly COVID-19 update conference calls with ODH every Tuesday and Thursday in April.
- COVID-19 update conference call with Hispanos Organizados de Lake y Ashtabula every Tuesday on April 14.
- Daily COVID-19 press briefings with Governor DeWine, Dr. Amy Acton (ODH), and Lieutenant Governor Jon Husted.

| News Releases 2020 | Date Released |
|--|----------------------|
| Online Naloxone Distribution Program Being Promoted Amid COVID-19 Concerns | April 14, 2020 |

Marketing Committee

The Marketing Committee did not meet in April.

4.05.05

Health Education

Ohio Mental Health and Addiction Services – Lake County Law Enforcement Distribution

In April, no naloxone kits were distributed to Law Enforcement agencies, and one life was reported saved.

**** UPDATE** to March Board of Health Report – During the month of March, one additional life was reported saved by Law Enforcement, for a total of two lives reportedly saved in March.

Ohio Department of Health – Community Naloxone Distribution

In April, a total of 21 naloxone kits were distributed to Lake County residents via the LCGHD online naloxone distribution program; all of these recipients were trained to recognize the signs and symptoms of an overdose, and to administer naloxone. One life was reported saved by a community member during the month of April.

On March 11, all in-person clinics were temporarily suspended due to COVID-19. As such, Lake County community members are currently being directed to the online naloxone distribution program via the LCGHD website, the latter of which is being heavily promoted via the LCGHD Facebook and Twitter accounts.

Lake County Safe Communities

In April, Health Educator Haley Russo billed for activities completed during the month of March. On April 15, Haley Russo hosted the coalition’s first virtual meeting with 20 members in attendance. At this time, May events were discussed, including the Click It or Ticket kickoff, McDonald’s Buckle Down, and the Hometown Heroes Day, in addition to three fatal accidents that occurred throughout the county; however, OTSO later announced that all May events were to be canceled.

4.05.06

Board of Health Education

No Board of Health Education for May.

Matthew Nichols provided the following highlights:

- *The team is transitioning back to normal activities with grant and reaccreditation-related activities, in conjunction with daily COVID-19 responsibilities.*

4.06

Health Commissioner's Report

4.06.01

Wickliffe Board Member Replacement

I would like to welcome Lindsey Virgilio from Wickliffe as our new Board of Health member replacing Patricia Fowler. She is a registered nurse and has three children. Lindsey is looking forward to being on the Board of Health.

4.06.02

BTeam Request Regarding Temporary Personnel Reassignment to COVID-19 Response

BTeam requested that Ohio Department of Health (ODH) submit a request to the U.S. Department of Health and Human Services (HHS) granting the authority to temporarily reassign state and local public health department personnel to the COVID-19 response who are funded in whole or part through federal grant and cooperative assistance programs other than the Public Health Emergency Preparedness (PHEP) program. This reassignment is allowed for in the Public Health Service (PHS) Act and in the Pandemic and All-Hazards Preparedness Reauthorization Act (PAHPRA) when the HHS Secretary declares a public health emergency as Secretary Alex Azar did on January 31, 2020. ODH announced this authority had been granted by HHS. Further information on this ability to reassign Local Health District (LHD) staff funded through certain other federal programs is forthcoming from the ODH Office of Financial Assistance.

LHDs serving as PHEP sub-grantees for their counties received their allocations of COVID-19 federal emergency response funding authorized and appropriated by Congress in the Coronavirus Preparedness and Response Supplemental Appropriations Act of 2020. In this legislation, Ohio has been allocated a total of \$15,620,977 for state and local health departments. The ODH Bureau of Health Preparedness (BHP) asked the BTeam to make recommendations for how these funds should be allocated to LHDs, proposing that approximately 67% of the total awarded to Ohio be disbursed to LHDs for the COVID-19 response, a state/local division of funding that is consistent with how PHEP funds have historically been allocated. With input from the BTeam, BPH devised a funding formula that provides for (1) all LHDs to receive funding based on the population of their jurisdictions (2) existing PHEP subgrantees to serve as the conduit of funding into each county, and (3) all counties to receive a minimum base amount of \$30,000.

4.06.03

OMHAS COVID CareLine

The Ohio Department of Mental Health and Addiction Services (MHAS) has announced the launch of a new mental health "COVID CareLine" for Ohioans.

Trained staff are available at a toll-free number (1-800-720-9616) to provide emotional assistance to anyone struggling with mental health concerns due to the ongoing stress of the COVID-19 pandemic.

Lake County General Health District (LCGHD) will help promote this service through its social media accounts, flyers/posters in its offices/facilities and on its websites. MHAS offers a social media toolkit with sample social media posts as well as posters which are available on the agency's website [here](#).

<https://mha.ohio.gov/Health-Professionals/About-Mental-Health-and-Addiction-Treatment/Emergency-Preparedness/Coronavirus/COVID-CareLine>

4.06.04

NACCHO Launches New COVID-19 Data Lab

Accurate, timely, and localized data are vital resources for local health departments' response efforts against COVID-19. Today, National Association of County and City Health Officials (NACCHO) launched its [COVID-19 Data Lab](#), powered by Esri, to showcase available data that is geared toward the specific needs of health departments.

NACCHO's COVID-19 Data Lab is a dynamic resource that will evolve over time. In this first iteration, users will be able to use the interactive [COVID-19 Dashboard](#) to explore the extent of COVID-19 tests, cases, and deaths in their communities and counties. Going forward, additional data points will be included, as available, to provide clearer, more nuanced information critical to supporting the COVID-19 response at the community level.

The data for this dashboard is updated multiple times a day and is created and maintained by the Center for Systems Science and Engineering (CSSE) at the Johns Hopkins University and supported by Esri Living Atlas team and JHU Data Services. The Data Lab will also house ESRI's [impact planning reports](#) for U.S. states, territories, counties, and municipalities. These reports help local health departments better understand the demographics of the communities that are currently being impacted, the number of cases, and the average number of hospital beds. All 3,220 reports are currently available and provide unique information to assist in the planning and response to COVID-19. Additional information on NACCHO's response to the COVID-19 pandemic can be found [here](#).

4.06.05

COVID-19 Dispute Resolution

The Dispute Resolution Commission has been delegated authority to facilitate the resolution of disputes regarding what is or is not an essential business in circumstances where a conflict between decisions or actions by local health authorities is demonstrated.

Summary of Advisory Opinions - Click [here](#) to read full official opinions.

Businesses that offer products that are both essential and non-essential:

Commission finds that [a] **business is essential and may continue to operate and maintain its essential lines of business and, to a limited extent, non-essential lines of business provided that: (1) all non-essential activities are strictly incidental to essential lines of business; and (2) the business is being conducted in accordance with the Order's requirements that attach to businesses engaged in essential functions.** If the sale of non-essential products becomes more than incidental for the business, it loses its essential status. A business may not use the form of essential lines of business as justification for receiving essential business status when, in substance, the business' primary line of business activity is non-essential.

- Star Beauty Plus (OH006) is an essential business, if it conforms to the requirements outlined here. This business offers products that are both essential and nonessential, as outlined in the Order. In its request to this Commission, the store states that it sells N-95 face masks, latex gloves, anti-bacterial soap, anti-bacterial shampoo, and hand sanitizer. The Therefore, Star Beauty Plus is an essential business provided that its primary line of business is limited to the sale of the essential goods outlined in its request: N-95 face masks, latex gloves, anti-bacterial soap, anti-bacterial shampoo, and hand sanitizer.
- CR Butts (OH025) is an essential business provided that its primary line of business is limited to the sale of the essential goods outlined in its request: food products and non-prescription medication.

Mulching service - mulching service **is essential** under the Order, but this work need not be coupled with other landscaping or construction work in order to be deemed essential. Paragraph 12.a. of the Order adopts the list of essential workers provided by the U.S. Department of Homeland Security, Cybersecurity & Infrastructure Security Agency’s (CISA) updated Advisory Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response (“CISA Memo”). The CISA Memo lists landscaping as an essential business. The Commissioners find that mulching service falls within the scope of landscaping and therefore GroundsPRO’s mulching services are essential pursuant to the Order.

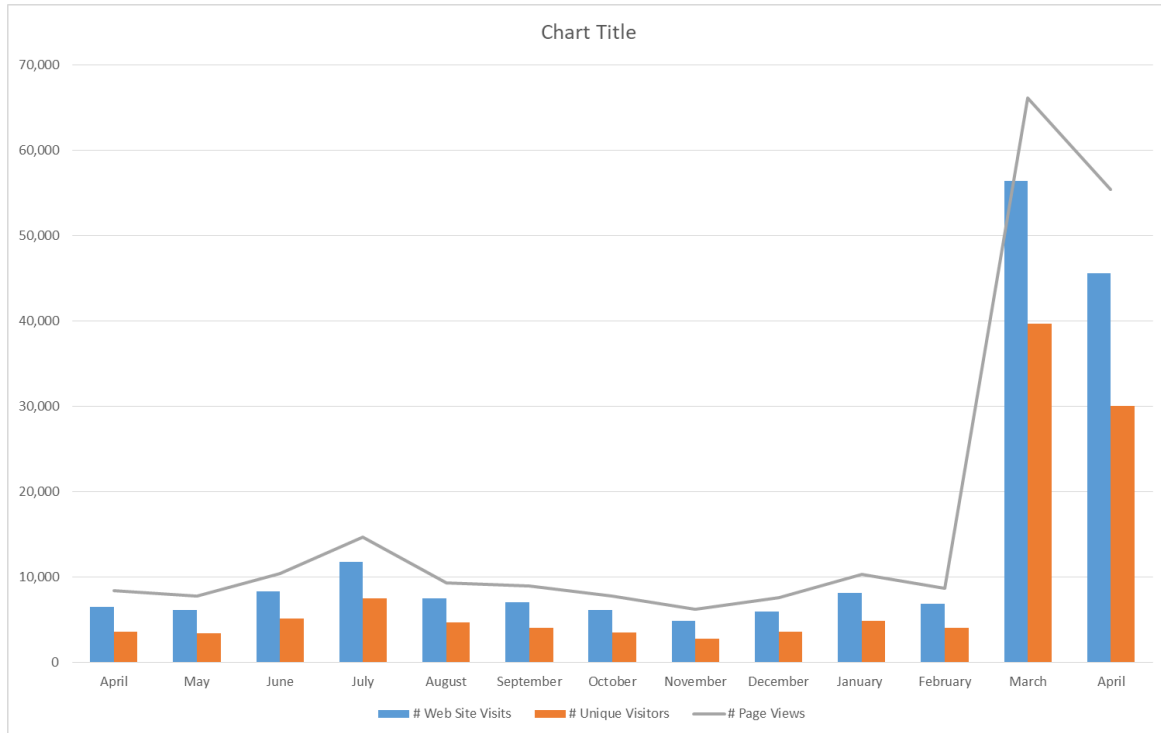
4.06.06

Vital Statistics Sales and Services Rendered

| | April | YTD | Same Period 2019 |
|---------------------------------|-------|------|---------------------|
| Birth Certificates Issued | 198 | 2034 | 2404 |
| Death Certificates Issued | 751 | 3211 | 2780 |
| Fetal Death Certificates Issued | 0 | 0 | 0 |
| Burial Permits Issued | 49 | 206 | 219 |
| Birth Certificates Filed | 124 | 505 | 529 |
| Death Certificates Filed | 176 | 697 | 612 |
| Fetal Death Certificates Filed | 1 | 2 | 4 |
| | | | |

4.06.07

Web Site Report



Ron Graham provided the following highlights:

- *We continue to update the community regarding COVID19.*
- *Daily and weekly meetings are held with Commissioners, Fire & Police Chiefs, EMA, Superintendents, and many other partners for guidance, safety and review of plans.*
- *June 1st we will resume services, but will remain closed to the public.*
- *Working with community partners with the homeless population.*
- *Continue to provide additional information on Motivate Lake County.*

6.0

Old Business

6.01

Board of Health Tracking

| Date of BOH Meeting | Department | New Business Item Number | Department Recommendations | Board Action (Approved/Disapproved/ Tabled) | Further Action Needed From BOH | Date BOH Informed of Outcome | Informed of Outcome & Method | Date Closed |
|---------------------|------------|--------------------------|--|---|--------------------------------|------------------------------|------------------------------|-------------|
| 07/15/19 | EH | 7.03 | Permission to Request a Variance for 2401 Trailard Drive, Willoughby Hills | APPROVED | N | 9/16/2019 | In process | |
| 08/19/19 | HEO | 7.02 | Permission to Submit Cooperative Agreement to Support Navigators in Federally-Facilitated Exchanges Grant, \$290,575.36 | APPROVED | N | 5/18/2020 | Denied | 5/18/2020 |
| 11/18/19 | ADMIN | 7.04 | Permission to Contract with Lakeland Management Services, Not to Exceed \$8,500 | APPROVED | N | 5/18/2020 | Closed | 5/18/2020 |
| 11/18/19 | EH | 7.07 | Request For Legal Action Against Laurel Residential (Econcord Manor LLC & Rconcord Manor LLC) for 9880 Old Johnnycake Ridge Rd., Unit #32, Concord | APPROVED | N | 3/16/2020 | Forwarded to Prosecutor | |
| 12/16/19 | OHPPPI | 7.04 | Permission to Submit the Enhancing Access to Care in Lake County Grant, \$105,460.91 | APPROVED | N | 1/27/2020 | Submitted | |
| 01/27/20 | OHPPPI | 7.03 | Permission to Submit FY 2021 Tobacco Use Prevention and Cessation Grant, \$336,000.00 | APPROVED | N | | | |
| 01/27/20 | OHPPPI | 7.04 | Permission to Submit the Public Health Emergency Preparedness (PHEP) / Cities Readiness Initiative (CRI) Grant, \$335,805.00 | APPROVED | N | | | |
| 01/27/20 | ADMIN | 7.05 | Permission to Pay Northeastern Refrigeration \$23,000 | APPROVED | N | 5/18/2020 | Closed | 5/18/2020 |
| 01/27/20 | EH | 7.07 | Permission to Submit for Ohio Environmental Protection Agency (OEPA) Mosquito Control Grant for \$30,000 | APPROVED | N | 5/18/2020 | Grant denied | 5/18/2020 |
| 01/27/20 | EH | 7.08 | Permission to Spend up to \$150,000 to Reimburse Vendors Conducting Work Replacing Septic Systems as Part of the WPCLF (Water Pollution Control Loan Fund) | APPROVED | N | 2/24/2020 | In process | |
| 02/24/20 | CHS | 7.04 | Permission to Submit the Buckles Up For Life (BUFL) Grant, \$21,500.00 | APPROVED | N | 3/16/2020 | In process | |
| 02/24/20 | EH | 7.05 | Permission to Purchase 3 Trucks for the Environmental Health Programs, Not to Exceed \$25,000.00 Each | APPROVED | N | 5/18/2020 | On hold | |
| 02/24/20 | EH | 7.06 | Permission to Purchase 4 Cars for the Environmental Health Programs, Not to Exceed \$19,000.00 Each | APPROVED | N | 5/18/2020 | Ordered | 5/18/2020 |

| Date of BOH Meeting | Department | New Business Item Number | Department Recommendations | Board Action (Approved/Disapproved/ Tabled) | Further Action Needed From BOH | Date BOH Informed of Outcome | Informed of Outcome & Method | Date Closed |
|---------------------|------------|--------------------------|---|---|--------------------------------|------------------------------|------------------------------|-------------|
| 02/24/20 | EH | 7.07 | Permission to Purchase Mosquito Control Products from Clark Mosquito Control, In the Amount of \$105,600.00 Plus Shipping | APPROVED | N | 3/16/2020 | In process | |
| 02/24/20 | EH | 7.08 | Permission to Purchase Two Mosquito Sprayers at \$14,500.00 Each, Plus Shipping from Clarke Mosquito Control | APPROVED | N | 5/18/2020 | On hold | |
| 02/24/20 | EH | 7.09 | Permission to Purchase Fieldseeker Core Software, Not to Exceed \$6,800.00 | APPROVED | N | 3/16/2020 | In process | |
| 04/20/20 | OHPPPI | 7.02 | Permission to Accept the Coronavirus Response Grant, \$199,360.00 | APPROVED | N | | | |
| 04/20/20 | OHPPPI | 7.03 | Permission to Submit the Get Vaccinated Grant, \$56,673.00 | APPROVED | N | | | |
| 04/20/20 | HEO | 7.04 | Permission to Submit the Ohio Children's Trust Fund Grant, \$38,003.66 | APPROVED | N | | | |
| 04/20/20 | EH | 7.05 | Permission to Accept the Water Pollution Control Loan Fund (WPCLF) Funds for 2020-2021 for the Repair or Replacement of Home Septic Systems | APPROVED | N | 5/18/2020 | Accepted | 5/18/2020 |
| 04/20/20 | HEO | 7.06 | Permission to Contract with Lake County Board of Developmental Disabilities/Deepwood for \$32,964.84 | APPROVED | N | | | |
| 04/20/20 | HEO | 7.07 | Permission to Contract with Nicole Sares as Registered Dietitian for \$29,665.56 | APPROVED | N | | | |

7.01

7.01.01

Certification of Monies, Resolution 20-05-07-01-01-100

Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt Resolution 20-05-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.01.02

Increase/Decrease Appropriations, Resolution 20-05-07-01-02-100

Dr. Lynn Smith moved and Patricia Murphy seconded a motion to adopt Resolution 20-05-07-01-02-100 to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

Discussion: Adam Litke stated transferring funds was necessary, due to increasing unemployment claims from past employees.

Patricia Murphy asked the length of unemployment? Ron Graham stated it is 39 weeks.

7.02

Permission to Submit the WIC Administration Federal Fiscal Year 2021 Competitive Solicitation Grant, \$866,928.00

Dr. Lynn Smith moved and Randy Owoc seconded a motion to submit to Ohio Department of Health for the WIC Administration Federal Fiscal Year 2021 Competitive Solicitation grant in the amount of \$866,928.00. The grant period is October 1, 2020 - September 30, 2021; motion carried.

The purpose of the WIC Program is to improve the health status and prevention health problems among Ohio's at-risk women, infants, and children.

Discussion:

Patricia Murphy asked if the reduction in grant dollars resulted in layoffs. Adam Litke stated yes we are going through the layoff process now. This is also noted in the Finance report.

7.03

Permission to Contract with Wickliffe City Schools to Conduct WIC Clinics at the Wickliffe Resource Center

Patricia Murphy moved and Dr. Alvin Brown seconded a motion to contract with Wickliffe City Schools for the use of the Wickliffe Resource Center to conduct WIC clinics every week. This contract is for the end of 2019-2020 school year and will continue through 2020-2021 school year. The location change is a significant cost savings; motion carried.

7.04

Permission to Contract with Nicole Sares as Registered Dietitian for \$318.30 (Addendum)

Patricia Murphy moved and Anthony Vitolo seconded a motion to continue contract with Nicole Sares through a First Addendum of \$318.30. Nicole Sares will provide medical nutritional services by reviewing menus for the Mentor Police Department and the Lake County Sheriff's Office and may provide nutrition education at certain events in Lake County. This amount is for the timeframe June 1, 2020 – May 31, 2021; motion carried.

Ron Graham noted she would be reviewing and updating the Sheriff's department's menu. These are additional hours to her original contract.

7.05

Permission to Submit the Integrated Naloxone Access and Infrastructure Grant, \$73,000.00

Patricia Murphy moved and Dr. Alvin Brown seconded a motion to submit to Ohio Department of Health for the Integrated Naloxone Access and Infrastructure grant in the amount of \$73,000.00. The grant period is September 29, 2020 - September 28, 2021; motion carried.

The respective grant supports innovative, evidence-based, and a sustainable infrastructure to support community naloxone distribution.

7.06

Permission to Accept Coronavirus Response Grant, \$93,653

Randy Owoc moved and Patricia Murphy seconded a motion to accept from Ohio Department of Health for the Coronavirus Response grant in the amount of \$93,653. The grant period is from March 16, 2020, – March 15, 2021; motion carried.

The additional funds are part of the emergency allocation to support Lake County Coronavirus (COVID-19) Response. This is an additional amount awarded for the Coronavirus Response grant. The Board of Health previously approved an award of \$199,360.00 at the April 20, 2020, Board of Health meeting. This additional award brings the total amount received to be \$293,013.00.

7.07

Permission to Accept \$2,400 for WIC FY2020

Roger Anderson moved and Dr. Lynn Smith seconded a motion to accept from Ohio Department of Health \$2,400 for WIC FY2020 that are related to unexpected expenses during FY2020. Items include moving costs, phone costs and internet @ \$1,000; \$800 of unavoidable cost to the phones; @ \$400 for telecom ports; \$200 for charges for internet change, to port new phones & service fees; motion carried.

7.08

Permission to Enter into Contract with Lake Erie College for NPDES Household Sewage Treatment System Sampling not to Exceed \$13,000

Patricia Murphy moved and Randy Owoc seconded a motion to enter into contract with Lake Erie College to provide sample analysis for approximately 415 NPDES household systems. The systems require sampling due to Ohio Environmental Protection requirements. Total of the contract is not to exceed \$13,000; motion carried.

7.09

Permission to Accept COVID 19 Contact Tracing Grant, \$245,195.00 (Emergency Allocation)

Randy Owoc moved and Roger Anderson seconded a motion to accept from Ohio Department of Health for COVID 19 Contact Tracing grant in the amount of \$245,195.00 (Emergency Allocation). The grant period is from May 1, 2020, - December 31, 2020; motion carried.

Ron Graham stated that these funds would assist with hiring contact tracers. We are also working with Kent State University with medical students.

7.10

Permission to Accept the Public Health Emergency Preparedness (PHEP) / Cities Readiness Initiative (CRI) Grant, \$335,805.00

Roger Anderson moved and Randy Owoc seconded a motion to accept from Ohio Department of Health for the Public Health Emergency Preparedness (PHEP) / Cities Readiness Initiative (CRI) grant in the amount of \$335,805.00. The grant period is July 1, 2020, to June 30, 2021; motion carried.

These grant dollars are to support and enhance local public health infrastructure that is critical to public health preparedness and responses, such as strengthening community resilience, incident management systems, information management, countermeasures and mitigation, surge management, and biosurveillance. LCGHD will administer the grant for both Lake and Geauga counties.

7.11

Permission to Pay Geauga Public Health for the Fulfillment of Public Health Emergency Preparedness and Cities Readiness Initiative Deliverables of FY21, Not to Exceed \$119,480.00

Roger Anderson moved and Dr. Alvin Brown seconded a motion to pay Geauga Public Health not to exceed \$119,480.00 for the fulfillment of Public Health Emergency Preparedness and Cities Readiness Initiative deliverables; motion carried.

Lake County General Health District administers the Public Health Emergency Preparedness and Cities Readiness Initiative grant.

Discussion: Patricia Murphy asked how are is payment established. Ron Graham stated it is based on per capita expenditures.

7.12

Permission to Accept the Get Vaccinated Grant, \$56,673.00

Dr. Alvin Brown moved and Patricia Murphy seconded a motion to accept from Ohio Department of Health for the Get Vaccinated grant in the amount of \$56,673.00. The grant period is July 1, 2020, to June 30, 2021; motion carried.

Funds will be utilized to ensure total child and adolescent vaccination coverage in Lake County, while concurrently reducing vaccination disparities among underserved and/or vulnerable county populations.

7.13

Executive Session

Dr. Lynn Smith moved and Roger Anderson seconded a motion to enter into Executive Session to discuss matters of litigation in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 3:25 p.m. Patricia Murphy moved and Roger Anderson seconded a motion to come out of Executive Session at approximately 3:45 p.m.; motion carried.

8.0

Adjournment

Roger Anderson moved and Dr. Alvin Brown seconded a motion to adjourn the meeting at approximately 3:45 p.m.; motion carried.



Secretary



President

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date May 18, 2020

The Board of the Lake County General Health District met this day,
May 18, 2020, in a regularly scheduled meeting with the following members
present:

[Signature]

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2020.

Randy Owoe seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on May 18, 2020.

Witness my hand this 18th day of May 2020.

Secretary, Board of Health
[Signature]

Board Report - 05/01/2020 - 05/18/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MAY 18, 2020

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

Christopher A. Galloway
 CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR

LAKE COUNTY AUDITOR

| Issued / Vendor | Description | PO # | Fund # | Amount |
|--|--------------------------------|--------|----------------|-----------------|
| BOARD OF HEALTH | FUND CORRECT-TO 06E POSTAGE3/ | 0 | 00700761-755 | 35.00 |
| BOARD OF HEALTH | FUND CORR-TO 06S POOL PERMITS | 0 | 00700761-755 | 80.00 |
| CUMMINS BRIDGEWAY LLC | INV T4-41925 GEN MAINT 4/27/20 | 0 | 00700761-755 | 590.38 |
| FORESTRY SUPPLIERS INC. | EH SUPPLIES-KRISTEN INV698645 | 669346 | 00700761-755 | 1212.27 |
| GRAHAM, RON | COUNTRY TRAVEL REIMB - MAY 20 | 669158 | 00700761-755 | 545.00 |
| JOUGHIN & CO. HARDWARE | PROGRAM SUPPLIES - ADMIN/MAY | 669203 | 00700761-755 | 20.44 |
| LAKE COUNTY TELECOMMUNICATIONS | AT & T LONG DIST 4/20 | 0 | 00700761-755 | 791.88 |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 5/20 | 0 | 00700761-755 | 277.50 |
| LAKE HEALTH | NON DOT TEST #00298733-00 | 0 | 00700761-755 | 50.00 |
| LITWAK, ILANA | REIMB MILEAGE 4/15-4/21/20 | 0 | 00700761-755 | 2.49 |
| NFP CORPORATE SERVICE | GROUP HEALTH CONSULTING - 6575 | 669160 | 00700761-755 | 585.00 |
| PROFESSIONAL ANSWERING SERVICE | MONTHLY ANSWER-#200500324 MAY | 669161 | 00700761-755 | 197.53 |
| SARES NICOLE | MED NUTRITION SERV- 4/5-5/2/20 | 669193 | 00700761-755 | 2037.12 |
| SIEVERS COMPANY | SECURITY SERVICE MAY 1334050 | 669162 | 00700761-755 | 46.92 |
| TIME WARNER CABLE-NORTHEAST | INTERNET - HEISLEY RD MAY 2020 | 669163 | 00700761-755 | 1190.49 |
| TREASURER OF STATE AUDITOR KEITH FABER | ACCT 04A36 5/12/20 AUDIT FEES | 0 | 00700761-755 | 10619.00 |
| | | | Total # | 22642.02 |

[Handwritten signature]

Board Report - 05/01/2020 - 05/18/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MAY 18, 2020

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: 

LAKE COUNTY AUDITOR PO

| Issued / Vendor | Description | PO # | Fund # | Amount |
|--|-------------------------------|--------|----------------|-----------------|
| BOARD OF HEALTH | COPIES 4/20 | 0 | 00200761-755 | 1.40 |
| BOARD OF HEALTH | SALFRINGE TO 07E ADMIN 4/20 | 0 | 00200761-755 | 277.61 |
| | | | Total # | 279.01 |
| BOARD OF HEALTH | COPIES 4/20 | 0 | 00500761-755 | 0.75 |
| BOARD OF HEALTH | POSTAGE 4/20 | 0 | 00500761-755 | 422.50 |
| BOARD OF HEALTH | SALFRINGE TO 07E ADMIN 4/20 | 0 | 00500761-755 | 11171.24 |
| FRESH BABY LLC | SIPPY CUPS - WIC INV AAA16500 | 669343 | 00500761-755 | 2769.25 |
| HUNTSBURG TOWNSHIP | RENT - HUNTSBURG WIC MAY 2020 | 669177 | 00500761-755 | 704.00 |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 5/20 | 0 | 00500761-755 | 67.50 |
| LITWAK, ILANA | WIC SUPPLIES | 0 | 00500761-755 | 31.97 |
| TIME WARNER CABLE-NORTHEAST | WILLOUGHBY-PH/INT - MAY | 669237 | 00500761-755 | 738.60 |
| TIME WARNER CABLE-NORTHEAST | VIC PL PHONE/INTERNET-MAY | 669237 | 00500761-755 | 134.99 |
| WINDSTREAM | WIC INTERNET HUNTSBURG MAY | 669321 | 00500761-755 | 253.30 |
| WINDSTREAM | HUNTSBURG-MAY PH/INT BALANCE | 0 | 00500761-755 | 1.22 |
| | | | Total # | 16295.32 |
| AMERICAN SOLUTIONS FOR BUSINESS DBA AMER | BUSINESS CARDS DAN SINCLAIR | 669344 | 00700761-755 | 49.00 |
| BOARD OF HEALTH | TO 26E NE REFRIGERATION 4/20 | 0 | 00700761-755 | 4312.00 |

Board Report - 05/01/2020 - 05/18/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: May 18, 2020

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: *Christopher Galloway*

| Issued / Vendor | Description | LAKE COUNTY AUDITOR PO # | Fund # | Amount |
|-----------------------------------|--------------------------------|-----------------------------|----------------|---------------|
| BOARD OF HEALTH | COPIES 4/20 | 0 | 00800761-755 | 181.50 |
| BOARD OF HEALTH | POSTAGE 4/20 | 0 | 00800761-755 | 156.90 |
| | | | Total # | 338.40 |
| OHIO DIVISION OF REAL ESTATE | BURIAL PERMITS - MAY 20 | 669208 | 00800761-756 | 122.50 |
| | | | Total # | 122.50 |
| BOARD OF HEALTH | COPIES 4/20 | 0 | 01000761-755 | 29.65 |
| | | | Total # | 29.65 |
| BOARD OF HEALTH | COPIES 4/20 | 0 | 01300761-755 | 54.30 |
| BOARD OF HEALTH | POSTAGE 4/20 | 0 | 01300761-755 | 815.75 |
| BOARD OF HEALTH | SAL/FRINGE TO 29E WAKELEE 3/20 | 0 | 01300761-755 | 16430.84 |
| BOARD OF HEALTH | SAL/FRINGE TO 07E LARK 3/20 | 0 | 01300761-755 | 7113.11 |
| BOARD OF HEALTH | SAL/FRINGE TO 28E JECKEL 4/20 | 0 | 01300761-755 | 183.56 |
| BOARD OF HEALTH | SAL/FRINGE TO 07E ADMIN 4/20 | 0 | 01300761-755 | 108.47 |
| BOARD OF HEALTH | SAL/FRINGE TO 28E JECKEL 4/20 | 0 | 01300761-755 | 435.20 |
| BOARD OF HEALTH | SAL/FRINGE TO 07E ADMIN 4/20 | 0 | 01300761-755 | 129.71 |
| KOVAC, PATRICIA | STAPLES - PRINTING FOR NURSING | 0 | 01300761-755 | 96.55 |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 5/20 | 0 | 01300761-755 | 60.00 |
| OPEN ON LINE | BCKGRND CKS FOR COVID19 516150 | 669334 | 01300761-755 | 2483.50 |
| QUADAX | NURSING CLAIMS #395643 4/30/20 | 669176 | 01300761-755 | 55.00 |

Board Report - 05/01/2020 - 05/18/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: May 18, 2020

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW *Chris Galloway*

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR / aud

| Issued / Vendor | Description | PO # | Fund # | Amount |
|---------------------------------|--------------------------------|--------|----------------|-----------------|
| SCHARTAB PRODUCTS LLC | INV #1 5/7/20 FACIAL COVERS | 0 | 01300761-755 | 425.00 |
| | | | Total # | 28390.99 |
| AIRGAS | #9970315038 4/30/20 - APC | 669171 | 01400761-755 | 102.37 |
| BOARD OF HEALTH | COPIES 4/20 | 0 | 01400761-755 | 7.80 |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 5/20 | 0 | 01400761-755 | 30.00 |
| MESA LABS | CERT 3 DEFENDER CELLS @ \$420. | 669305 | 01400761-755 | 1320.00 |
| MESA LABS | BALANCE OF INV 384571 5/4/20 | 0 | 01400761-755 | 58.00 |
| | | | Total # | 1518.17 |
| BOARD OF HEALTH | COPIES 4/20 | 0 | 01500761-755 | 26.30 |
| BOARD OF HEALTH | POSTAGE 4/20 | 0 | 01500761-755 | 11.50 |
| | | | Total # | 37.80 |
| BOARD OF HEALTH | COPIES 4/20 | 0 | 01700761-755 | 0.36 |
| BOARD OF HEALTH | POSTAGE 4/20 | 0 | 01700761-755 | 87.50 |
| BOARD OF HEALTH | SALFRINGE TO 07E ADMIN 4/20 | 0 | 01700761-755 | 939.78 |
| BOARD OF HEALTH | SALFRINGE TO 29E WAKELEE 4/20 | 0 | 01700761-755 | 187.34 |
| GEAUGA COUNTY HEALTH DEPARTMENT | PHEP 12.1 POD ESSENTIALS APRIL | 669333 | 01700761-755 | 2506.45 |
| GEAUGA COUNTY HEALTH DEPARTMENT | SUBG DELIV- 4.1, 7.3, 7.4 PHP | 669358 | 01700761-755 | 11637.08 |

Board Report - 05/01/2020 - 05/18/2020

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: May 18, 2020

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher Galloway

LAKE COUNTY AUDITOR
PO #

| Issued / Vendor | Description | PO # | Fund # | Amount |
|-----------------|-------------|------|---------|----------|
| | | | Total # | 15358.50 |

| | | | | |
|-----------------|-----------------------------|---|--------------|---------|
| BOARD OF HEALTH | SALFRINGE TO 29E RUSSO 4/20 | 0 | 01800761-755 | 2565.16 |
| BOARD OF HEALTH | SALFRINGE TO 08E OHLER 4/20 | 0 | 01800761-755 | 16.80 |
| | | | Total # | 2581.76 |

| | | | | |
|-----------------|--------------|---|--------------|--------|
| BOARD OF HEALTH | COPIES 4/20 | 0 | 02300761-755 | 50.45 |
| BOARD OF HEALTH | POSTAGE 4/20 | 0 | 02300761-755 | 932.90 |
| | | | Total # | 983.35 |

| | | | | |
|---------------------------------|-----------------------------|--------|--------------|----------|
| BOARD OF HEALTH | SALFRINGE TO 07E ADMIN 4/20 | 0 | 02800761-755 | 457.43 |
| LAKE GEAGA RECOVERY CENTERS INC | TUPC GRANT DELIV MAY | 669307 | 02800761-755 | 9000.00 |
| LAKE GEAGA RECOVERY CENTERS INC | TOBACCO APRIL INV BALANCE | 0 | 02800761-755 | 2565.00 |
| | | | Total # | 12022.43 |

| | | | | |
|--------------------------------|-----------------|---|--------------|--------|
| BOARD OF HEALTH | POSTAGE 4/20 | 0 | 02900761-755 | 70.15 |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 5/20 | 0 | 02900761-755 | 60.00 |
| | | | Total # | 130.15 |

Grand Total # 100730.05

MAY 2020 OFF-CYCLE EXPENDITURES

| PO NUMBER | DATE | VEN NUMBER | VENDOR NAME | DESCRIPTION | PRICE | FUND | ACCOUNT | SUB | DIV | PROG | PROG SUB | WARRANT |
|-----------|-----------|------------|------------------------------------|---------------------------------|----------|--------------|---------|-----|-----|------|----------|----------|
| 669280 | 5/22/2020 | 3878 | AQUA DOC LAKE & POND MANAGEMENT | 2020 SUMMER LANDSCAPE #2 | 847.50 | 00700761-755 | I | 13 | 999 | 999 | 998 | 00486432 |
| 669311 | 5/22/2020 | 57 | BLUE TECHNOLOGIES | INV 174642 | 3.90 | 01300761-755 | F | 02 | 700 | 715 | 715 | 00486424 |
| 669311 | 5/22/2020 | 57 | BLUE TECHNOLOGIES | INV 175319 | 19.36 | 01300761-755 | F | 02 | 700 | 715 | 715 | 00486424 |
| 669311 | 5/22/2020 | 57 | BLUE TECHNOLOGIES | INV 174644 | 23.95 | 01300761-755 | F | 02 | 700 | 715 | 715 | 00486424 |
| 669311 | 5/22/2020 | 57 | BLUE TECHNOLOGIES | INV 174645 | 45.23 | 01300761-755 | F | 02 | 700 | 715 | 715 | 00486424 |
| 669311 | 5/22/2020 | 57 | BLUE TECHNOLOGIES | INV 175829 | 48.30 | 01300761-755 | F | 02 | 700 | 715 | 715 | 00486424 |
| 669311 | 5/22/2020 | 57 | BLUE TECHNOLOGIES | INV 175320 | 110.65 | 01300761-755 | F | 02 | 700 | 715 | 715 | 00486424 |
| 0 | 5/22/2020 | 603533 | CAINE, JULIE | COVID DOORKNOB BAGS - EH | 61.55 | 01300761-755 | E | 01 | 700 | 715 | 715 | 00486425 |
| 669173 | 5/21/2020 | 904931 | CELCO PARTNERSHIP (VERIZON) | CELL PH SERV - APC APRIL | 193.32 | 01400761-755 | I | 03 | 500 | 570 | 570 | 00486552 |
| 669192 | 5/21/2020 | 904931 | CELCO PARTNERSHIP (VERIZON) | CELL PH - WIC - APRIL | 222.33 | 00500761-755 | I | 03 | 700 | 730 | 730 | 00486552 |
| 669192 | 5/21/2020 | 904931 | CELCO PARTNERSHIP (VERIZON) | CELL PH - WIC - APRIL | 65.47 | 00500761-755 | I | 03 | 700 | 730 | 732 | 00486552 |
| 669175 | 5/21/2020 | 904931 | CELCO PARTNERSHIP (VERIZON) | CELL PHONE - PHEP APRIL | 366.52 | 01700761-755 | I | 03 | 999 | 999 | 999 | 00486552 |
| 669338 | 5/21/2020 | 904931 | CELCO PARTNERSHIP (VERIZON) | CELL PH - ADMIN APRIL | 3,356.09 | 00700761-755 | I | 03 | 999 | 999 | 999 | 00486426 |
| 669239 | 5/22/2020 | 9327 | CENTRAL EXTERMINATING CO | HEISLEY RD EXTERM 759907 | 79.00 | 00700761-755 | I | 13 | 999 | 999 | 998 | 00486427 |
| 669293 | 5/22/2020 | 243 | CINTAS CORP #259 | CARPETS #4048588976 | 38.00 | 00700761-755 | E | 01 | 999 | 999 | 999 | 00486429 |
| 669166 | 5/22/2020 | 15005 | CITY OF PAINESVILLE | PARKING FOR PL - JUNE | 195.00 | 00700761-755 | I | 10 | 999 | 999 | 999 | 00486428 |
| 669199 | 5/22/2020 | 5909 | COMPUSHARTS | TONER - CHRIS W #110746 | 339.00 | 00700761-755 | I | 04 | 999 | 999 | 999 | 00486430 |
| 669333 | 5/22/2020 | 905363 | GEAUGA COUNTY HEALTH DEPARTMENT | PHEP 11.3 QSCOMMS 12.1 POD ESS | 1,253.22 | 01700761-755 | E | 03 | 780 | 750 | 750 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 275.38 | 00700511-561 | L | 04 | 100 | 100 | 100 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 21.40 | 02900511-561 | L | 04 | 200 | 200 | 1500 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 12.84 | 01400511-561 | L | 04 | 500 | 570 | 570 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 4.28 | 00700511-561 | L | 04 | 500 | 586 | 586 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 61.63 | 00700511-561 | L | 04 | 500 | 599 | 599 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 25.68 | 00500511-561 | L | 04 | 700 | 730 | 730 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 4.28 | 01700511-561 | L | 04 | 780 | 798 | 798 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 12.84 | 01300511-561 | L | 04 | 700 | 799 | 799 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 4.28 | 00800511-561 | L | 04 | 900 | 900 | 900 | 00486431 |
| 0 | 5/22/2020 | 6426 | GUARDIAN | LIFE INS PREMIUM 5/20 | 350.00 | 00600761-755 | Q | 01 | 500 | 530 | 530 | 00486547 |
| 0 | 5/21/2020 | REFUND | HARTSTOWN | REFUND #4452 4/20/20 | 704.00 | 00500761-755 | I | 10 | 700 | 730 | 730 | 00486548 |
| 669177 | 5/21/2020 | 3211 | HUNTSBURG TOWNSHIP | RENT - HUNTSBURG WIC MAY 2020 | 175.00 | 00700761-755 | E | 03 | 999 | 999 | 999 | 00486433 |
| 669204 | 5/22/2020 | 2973 | KATHLEEN J MILLER & ASSOCIATES INC | ACCOUNTING SERVICE INV1184 | 195.82 | 00700761-755 | E | 13 | 999 | 999 | 998.1 | 00486549 |
| 0 | 5/21/2020 | 14080 | LAKE COUNTY DEPT OF UTILITIES | SERVICE 12/18/2019-3/20/20 | 253.02 | 00700761-755 | E | 01 | 999 | 999 | 999 | 00486550 |
| 0 | 5/21/2020 | 605111 | LITKE, ADAM | ADMIN SUPPLIES 3/31/20-5/1/20 | 13.66 | 00700761-755 | F | 03 | 500 | 555 | 555 | 00486551 |
| 669211 | 5/21/2020 | 901425 | UNITED PARCEL SERVICE | DELIVERY SERVICE - RABIES APRIL | 15.33 | 00700761-755 | F | 03 | 500 | 565 | 565 | 00486551 |
| 669300 | 5/21/2020 | 901425 | UNITED PARCEL SERVICE | INV 8100X170 APRIL - EH | 4.79 | 01400761-755 | F | 03 | 500 | 570 | 570 | 00486551 |
| 669045 | 5/21/2020 | 901425 | UNITED PARCEL SERVICE | MONTHLY DELIVERY - APRIL APC | 8.12 | 02300761-755 | F | 03 | 500 | 580 | 580 | 00486551 |
| 0 | 5/21/2020 | 901425 | UNITED PARCEL SERVICE | INV 8100X170 SEWER | 254.52 | 00500761-755 | I | 03 | 700 | 730 | 730 | 00486553 |
| 669321 | 5/21/2020 | 6578 | WINDSTREAM | WIC INTERNET HUNTSBURG APRIL | 403.34 | 00700761-755 | H | 01 | 999 | 999 | 999 | 00486554 |
| 669164 | 5/21/2020 | 8709 | WRIGHT EXPRESS FINANCIAL SERVICES | FLEET FUEL #65294595 4/30/20 | | | | | | | | |

\$ 10,072.88

R.A. [Signature]
 [Signature] ESQ., L.D., M.P.H. [Signature]

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: May 18, 2020

The Board of the Lake County General Health District met this day,
May 18, 2020, in a regularly scheduled meeting with the following members
present:

| | |
|--------------|-------|
| <u>B. Ad</u> | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Patricia Murphy seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on May 24, 2020.

Witness my hand this 18th day of May 2020.


Secretary Board of Health

Increase/Decrease in Revenues

| Fund | Fund Number | Fund Description | Account | Amount |
|-------------|--------------------|-------------------------|----------------|---------------|
| 013 | 01300035 371 | Other Clinical Services | State Grant | \$ 290,000.00 |

| | | | | |
|--|--|--|--|----------------------|
| Net Change in Estimated Resources | | | | \$ 290,000.00 |
|--|--|--|--|----------------------|

Increase/Decrease in Appropriations

| Fund | Fund Number | Fund Description | Account | Amount |
|-------------|--------------------|-----------------------------|-----------------------|----------------|
| 005 | 00500511 556 | WIC | Unemployment | \$ 20,000.00 |
| 008 | 00800511 556 | Vital Statistics | Unemployment | \$ 15,000.00 |
| 011 | 01100511 556 | Health Promotion & Planning | Unemployment | \$ 30,000.00 |
| 013 | 01300511 556 | Other Clinical Services | Unemployment | \$ 10,000.00 |
| 005 | 00500511 512 | WIC | Salary | \$ (20,000.00) |
| 008 | 00800511 512 | Vital Statistics | Salary | \$ (15,000.00) |
| 013 | 01300511 512 | Other Clinical Services | Salary | \$ 60,000.00 |
| 013 | 01300511 551 | Other Clinical Services | OPERS | \$ 9,000.00 |
| 013 | 01300511 553 | Other Clinical Services | Workers' Compensation | \$ 2,000.00 |
| 013 | 01300511 557 | Other Clinical Services | Health Insurance | \$ 10,000.00 |
| 013 | 01300511 562 | Other Clinical Services | Dental Insurance | \$ 5,000.00 |
| 013 | 01300761 755 | Other Clinical Services | Other Expense | \$ 194,000.00 |

| | | | | |
|-------------------------------------|--|--|--|----------------------|
| Net Change in Appropriations | | | | \$ 320,000.00 |
|-------------------------------------|--|--|--|----------------------|
