

AGENDA  
BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
December 16, 2019

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
  - 2.01 Declaration of Quorum
  - 2.02 Citizen's Remarks
  - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
  - 3.01 Minutes, Regular Meeting November 18, 2019
- 4.0 Health District Staff Reports
  - 4.01 Clinical and Community Health Services Report
  - 4.02 Environmental Health Report
  - 4.03 Finance and HR Director
  - 4.04 Health Education and Outreach Report
  - 4.05 Office of Health Policy and Performance Improvement
  - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
  - No Reports
- 6.0 Old Business
  - 6.01 Board of Health Tracking
  - 6.02 Resolution of the Lake County General Health District Board of Health –  
Increasing Certain Food Service and Food Establishment Fees, Third and Final  
Reading

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 19-12-07-01-01-100

7.01.02 Increase/Decrease Appropriations, Resolution 19-12-07-01-02-100

7.01.03 Set 2020 Temporary Appropriations, Resolution 19-12-07-01-03-100

7.02 Permission to Approve the 2019 Lake County Community Health Needs Assessment

7.03 Permission to Approve the 2020 to 2022 Lake County Community Health Improvement Plan

7.04 Permission to Submit the Enhancing Access to Care in Lake County Grant, \$105,460.91

7.05 Recommendations from the Finance Committee, Meeting Held Prior to the Board Meeting

7.06 Executive Session

8.0 Adjournment

**1.0 Call to Order**

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 2:00 p.m. on Monday, December 16, 2019, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

Roger Anderson	Steve Karns	Ana Padilla
Dr. Alvin Brown	Brian Katz	Jerry Ribelli
Patricia Fowler	Patricia Murphy	Dr. Lynn Smith
Rich Harvey	Randy Owoc	Anthony Vitolo
Nicole Jelovic		

Absent: Marc Garland

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

Ron Graham	Matthew Nichols	Gina Parker
Dan Lark	Dan Nicholson	Paul Stromp
Adam Litke		

**2.02 Citizens' Remarks**

Staff Remarks:

Dan Nicholson, Lake County General Health Department plumbing inspector, feels that the plumbing inspectors should get severance pay since the health district is choosing to eliminate their jobs following the transfer of the plumbing program to Lake County, as opposed to their jobs being eliminated from the loss of a grant, etc. He would like the possibility of severance pay to be discussed.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health on December 11, 2019, was made by Health Commissioner Ron H. Graham.

### **3.0 Board of Health**

#### **3.01 Approval of Minutes**

*Dr. Lynn Smith moved and Patricia Fowler seconded a motion that the minutes of the November 18, 2019, Board of Health meeting be approved as written; motion carried.*

### **4.0 Health District Staff Reports**

#### **4.01 Community Health Services**

##### **4.01.01 Division Director's Report**

Epidemiologist, Cherise Stabler, has been diligent in her investigations of Lake County's many communicable disease diagnoses. Severe pulmonary disease, which has been associated with vaping, has become a topic of concern in many parts of Ohio and more recently, Lake County. Common symptoms associated with the disease include fatigue, cough and shortness of breath. These symptoms often worsen in the following days or weeks after onset. While other symptoms such as fever, anorexia, chest pain, nausea, abdominal pain, and diarrhea may also develop.

This director continued to interview candidates for the part time PHN II position. Although there have been many great applications, it is a competitive profession to hire for, and the search continues into next month.

The immunize.org, immunization conference focused on how to address vaccine hesitant patients. Vaccine hesitancy is not to be confused with "anti-vaxxers." A vaccine hesitant patient is one who may delay receiving a vaccine, or refuse a vaccine regardless of the vaccine services that are available. The patients range in complexity and often require ongoing communication and supportive resources to support decisions on vaccines. Additionally, these patients may take weeks to years before they decide to receive a vaccine. The LCGHD immunization nurse must be an expert in vaccine content and be able to clearly communicate with each patient she cares for. I am happy to say that Carol Tackett, RN is our vaccine expert, who is often a resource for both patients and staff within the department. Our clinics continue to focus on all ages, as well as run smoothly thanks to the support of our PRN nurses and clerical staff.

The ODH Child Fatality Review team is preparing for the 2019 reporting season and has conducted informational webinars for improved reporting and support for local CFR teams.

**Meetings/Trainings Attended:**

Cover Fairport Schools 11/1/19, 11/11/19, 11/25/19, 11/26/19

Phone/In-Person Interviews for PHN II Position 11/7/19, 11/13/19, 11/15/19, 11/18/19, 11/19/19, 11/20/19, 11/25/19

MOB Meeting 11/7/19, 11/13/19, 11/18/19

Health Advisory Board-Northern Career Institute

CHS Division Meeting

CFR Data Quality Webinar

Immunization Conference

Tobacco Grant Discussion

Executive Team Meeting

ODH Weekly Call

MOBI/TIES Review Meeting with Pat Kovac

Reaccreditation is Fun Meeting

NEO-PHN Meeting

Pandemic Influenza Tabletop Exercise

Budget Meeting

Cyber Security Training

School Nurse Consortium

CMH-ECW Call

MRC & OBB Meeting

Cold Chain Management Meeting

Policy & Procedure Meeting

**4.01.02**

**Clinical Services Unit Report**

**4.01.02**

**Communicable and Environmental Disease Report**

Communicable Disease Report	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 Year to Date (1/1/19 to current date)	2018 Year End Totals	2017 Year End Totals
													Totals	Totals	
Babesiosis	0	0	0	0	0	0	0	1	0	0	0		1	0	0
Campylobacter	4	3	4	2	5	3	7	5	8	3	1		45	32	46
CP-CRE	5	0	0	0	2	0	2	3	4	1	1		7	6	N/A
Chikungunya	0	0	0	0	0	0	1	0	0	0	0		1	0	0
Chlamydia	87	72	56	68	60	46	66	65	55	81	60		716	801	695
Coccidioidomycosis	0	0	0	0	0	0	0	0	0	0	0		0	0	0
Cryptosporidiosis	0	0	0	0	0	2	0	0	0	0	0		2	6	0
Cyclosporiasis	0	0	0	0	0	0	0	0	0	0	0		0	0	0
E. Coli O157:H7	0	0	0	0	1	0	1	1	0	0	4		7	8	2
Erlchiosis/anaplasmosis	0	0	0	0	0	0	1	0	0	0	0		1	0	0
Giardia	1	0	0	1	0	0	0	0	1	1	1		5	10	10
Gonorrhea	26	11	14	15	19	16	20	17	27	12	16		193	181	134
Haemophilus Influenza	1	0	1	2	1	2	0	0	1	1	1		10	4	1
Hepatitis A	0	0	0	1	2	1	0	0	1	1	3		9	2	0
Hepatitis B (perinatal)	0	0	0	0	0	2	0	1	1	0	0		4	1	0
Hepatitis B acute	0	0	0	0	0	0	0	2	0	0	0		2	0	0
Hepatitis B (chronic)	0	0	0	3	5	1	1	2	0	1	3		16	15	20
Hepatitis C (acute)	0	0	1	0	0	0	0	0	1	0	0		2	1	0
Hepatitis C (chronic)	27	25	19	19	15	29	21	18	29	25	20		247	251	252
Hepatitis C (peri-natal)	0	0	0	0	0	0	0	0	1	0	0		1	1	0
Influenza-Hospitalized	17	21	83	33	1	0	0	0	0	0	0		155	281	136
La Crosse Virus Disease	0	0	0	0	0	0	0	0	0	0	1		1	0	0
Legionnaires Disease	1	0	0	0	2	3	10	2	2	1	0		21	18	16
Listeriosis	0	0	0	0	0	0	0	1	0	0	0		1	0	2
Lyme Disease	0	0	0	0	0	3	2	4	3	1	0		13	16	16
Malaria	0	0	0	0	0	0	0	0	0	0	0		0	0	1
Meningitis-aseptic/viral	0	0	0	2	0	0	0	0	0	0	0		2	3	4
Meningitis, Bacterial not Neisseria	0	0	0	2	0	1	0	2	0	1	0		0	5	7
Mumps	0	0	0	0	0	0	0	0	0	0	1		1	0	1
Mycobacterium Tuberculosis	0	0	0	0	0	0	0	0	0	0	0		0	0	0
Pertussis	0	0	0	1	0	1	2	1	0	0	1		6	8	18
Rocky Mountain spotted fever	0	0	0	0	0	0	1	0	0	0	0		1	0	0
Salmonella	3	4	1	3	5	1	2	4	3	3	1		30	26	25
Shigellosis	0	2	3	0	1	0	1	0	1	0	1		9	1	2
Staph Aureus VRSA	0	0	0	0	0	0	0	0	0	0	0		0	0	0
Streptococcal Group A (GAS)	1	0	0	2	0	0	3	1	2	1	2		12	15	9
Streptococcal Group B Newborn	0	0	0	0	0	0	0	0	0	1	0		1	0	0
Streptococcus Pneumonai(ISP)	3	1	1	3	4	2	0	0	2	0	0		16	19	24
Syphilis	2	3	1	2	4	2	4	2	1	4	3		28	10	12
Tetanus	0	0	0	0	0	0	0	0	0	0	0		0	1	0
Varicella	0	2	2	0	0	1	0	1	0	0	0		6	5	5
Vibriosis	0	0	1	0	0	0	0	0	0	1	0		0	0	0
West Nile Virus	0	0	0	0	0	0	0	0	0	0	0		0	3	1
Yersinia	0	0	0	0	0	0	0	0	0	0	0		0	0	3
<b>Totals</b>	<b>178</b>	<b>144</b>	<b>187</b>	<b>159</b>	<b>127</b>	<b>116</b>	<b>145</b>	<b>132</b>	<b>143</b>	<b>139</b>	<b>120</b>	<b>0</b>	<b>1571</b>	<b>1730</b>	<b>1442</b>

### **Get Vaccinated Ohio (GV Ohio)**

Pat Kovac RN, has completed her training in providing education for provider presentations during this grant year. These presentations are linked to a statewide program aimed at improving immunization rates in Ohio. Contact has already been made with Lake County providers to begin scheduling for the upcoming months.

### **Children with Medical Handicaps (CMH)/Lead**

In the month of October, the Public Health nurse provided case management services to 218 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse assisted one new family with obtaining CMH services.

The CMH nurse also provides case management for the Lead Testing and Surveillance program. Three children were identified with elevated blood lead levels in the 5-9ug/dL range. There were no children identified with blood lead levels equal to or greater than 10 ug/dL. All of the children with elevated blood lead levels will be followed until their blood lead levels are less than 5ug/dL.

### **Medical Reserve Corps**

#### **Medical Reserve Corps Challenge – Matter of Balance**

Matter of Balance 2019 year has completed 8 classes in the community with over eighty participants in total. Currently for the Matter of Balance 2020 year, six facilities have signed up for classes with seven sessions in total (one facilities has signed up for two sessions). We have been expanding our reaches to include community resource centers such as the YMCA, public housing units, assisted or independent living, and libraries.

#### **Ohio Buckles Buckeyes (Car Seats)**

In partnership with University Hospitals and Ohio Buckles Buckeyes (OBB), the Lake County General Health District provides car seats to income-eligible families. The purpose of the program is to increase the availability of child safety seats to families who are unable to afford car seats and to increase correct installation, as well as, proper use of car seats.

To receive a car seat, the parent/legal caregiver must attend an educational class provided by Lake County General Health District employee that has completed training and received their Certified Passenger Safety Technician (CPST). In this session, caregivers receive information about car seat safety, how to correctly use the car seat, and how to properly install the car seat in their vehicle with hands on installation. Although the car seat is only provided to the parent/legal caregiver, anyone using the seat is welcome to attend the class to receive education. OBB grants each county that participates sixteen seats a quarter that must be given out to parents or legal caregivers at no cost. In the November 14, 2019 class, eight participants out of twelve that registered came to the class.

#### **Cribs for Kids**

Caregivers who received a cribette in the month of November were eight, with seven from Lake County and one from Ashtabula County. Facilities throughout Lake, Geauga, and Ashtabula Counties were provided with an electronic to print and place on information boards as well as to hand out to those inquiring about the program.

---

*Tara Perkins provided the following highlights for Community Health Services:*

- *No report.*

## **4.02**

### **Environmental Health**

#### **4.02.01**      **Division Director's Report**

##### **4.02.01.01**

##### **Updates and Special Topics**

La Crosse Encephalitis was detected in a Lake County Resident. The resident was ill in October, but testing was not completed by the Centers for Disease Control until the beginning of December. This is the third case in the last 10 years and first since 2014 for our county.

##### *What is La Crosse encephalitis?*

La Crosse encephalitis is a rare disease that is caused by a virus spread by infected mosquitoes. La Crosse encephalitis virus (LACV) is one of a group of mosquito-transmitted viruses that can cause inflammation of the brain (encephalitis). In the United States, an average of 63 LACV disease cases are reported each year.

##### *How do people get infected with LACV?*

LACV is transmitted by the bite of an infected mosquito. Most people become infected from the “treehole mosquito” (*Aedes triseriatus*). LACV is not transmitted directly from person to person.

##### *Where and when have most cases of LACV disease occurred?*

Most cases of LACV disease have been reported from upper Midwestern, mid-Atlantic and southeastern states. Ohio has had the most reported cases in the country over the last 10 years (208).

##### *How soon do people get sick after getting bitten by an infected mosquito?*

It takes 5 to 15 days after the bite of an infected mosquito to develop symptoms of LACV disease.

##### *What are the symptoms of LACV disease?*

Most persons infected with LACV have no apparent illness. Initial symptoms in those who become ill include fever, headache, nausea, vomiting, and tiredness. Severe disease (involving encephalitis, an inflammation of the brain) occurs most commonly in children under age 16, and is often accompanied by seizures. Coma and paralysis occur in some cases.



How is LACV disease diagnosed?

Diagnosis is based on tests of blood or spinal fluid. These tests typically look for antibodies that the body makes against the viral infection.

What is the treatment for LACV disease?

There is no specific treatment for LACV disease. Antibiotics are not effective against viruses, and no effective anti-viral drugs have been discovered. Severe illnesses are treated by supportive therapy which may include hospitalization, respiratory support, IV fluids, and prevention of other infections.

How can people reduce the chance of getting infected with LACV?

Prevent mosquito bites. There is no vaccine or preventive drug.

- Use insect repellent containing DEET, picaridin, IR3535 or oil of lemon eucalyptus on exposed skin and/or clothing. The repellent/insecticide permethrin can be used on clothing to protect through several washes. Always follow the directions on the package.
- Wear long sleeves and pants when weather permits.
- Have secure, intact screens on windows and doors to keep mosquitoes out.
- Eliminate mosquito breeding sites by emptying standing water from flower pots, buckets, barrels, and other containers. Drill holes in tire swings so water drains out. Empty children's wading pools and store on their side after use.
- LACV can survive the winter in the mosquito eggs that will hatch into infected mosquitoes in the spring. Cleaning potential breeding sites such as old tires or tin cans can reduce the number of infected eggs developing into infected mosquitoes. As the *Aedes triseriatus* mosquito prefers treeholes for breeding sites, you can reduce mosquitoes by filling treeholes in/around your yard with soil.

## 2020 Workforce Development Training Calendar

Domain 8 of the Public Health Accreditation Board Standards and Measures is comprised of assessing staff competencies and developing a workforce development plan. As part of this plan, a yearly training calendar is developed. The monthly topics are determined by using a Public Health Core Competency evaluation tool designed by the Public Health Foundation. It is a self-evaluation tool completed by staff that measures competency in the foundational skills desirable for public health professionals. Trainings are presented by: staff, outside speakers or online workshops.

<b>2020 Workforce Development Implementation Plan</b>						
	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
Training Title	Workplace Bullying		CQI	Bloodborne Pathogen Awareness	Public Health Science	
Related Core competencies			1	3A6, 3A8, 8A6		
Facilitator	A. Litke			T. Perkins	EH	
Total hours				1		
CEUs available				none		
Teaching method (webinar, in-service)						
Proof of Completion						
Date to be completed by						
	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
Training Title	POD Training	HIPAA Privacy Essentials		Community Dimensions of Public Health	Cyber Security	
Related Core competencies	5C2., 7C2., 8C2.	8A1				
Facilitator	D. Cole	T. Perkins		D. Lark	T. Snell	
Total hours	1	1			1	
CEUs available	none	none				
Teaching method (webinar, in-service)						
Proof of Completion						
Date to be completed by						

## **4.02.02      Air Pollution Control Programs**

### **4.02.02.01 Unit Supervisor's Report**

#### **Air Pollution Control**

B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference call on November 4<sup>th</sup>. The Ohio EPA reported that the US EPA may be operating on another continuing resolution after November 21<sup>st</sup>. As long as this occurs money will continue to flow from the US EPA to the state and local air agencies. The locals were reminded to spend down the PM 2.5 monitoring grant. The 2019 Ozone monitoring season has ended and the data is being compiled by the Ohio EPA. Based on preliminary review, our area had violations in 2019 and will need a low ozone year in 2020 to meet the 2015 Ozone standard.

The staff participated in a conference call with the Ohio EPA to discuss the draft findings of the recently completed US EPA audit on November 13<sup>th</sup>.

The staff participated in an Ohio EPA Monthly Monitoring Manager conference call on November 20<sup>th</sup>. These calls are set up to keep the air monitoring staff up to date with what Ohio EPA is requesting from them.

## **4.02.03      General Environmental Health and Plumbing Programs**

### **4.02.03.01 Unit Supervisor's Report**

#### **Food Safety**

C. Stromp, P. Stromp, and D. Sarrocco-Smith continue to work on the FDA grant. The senior food team members met with contractor, Steven Gutierrez, on December 3, 2019 to discuss this year's grant deliverables. This is the last year of the grant. He is finishing up the creation of a new animated educational video which will include subtitles translated into Spanish and Chinese languages and the creation of new marketing campaign still graphics and promotional materials. This portion of the project must be completed by May 31, 2020.

#### **Housing**

No report at this time.

#### **Plumbing**

No report at this time.

## **Safety**

B. Mechenbier and M. Garland attended the monthly Lake County Safety Council meeting on November 15th. The topic was Safety and the Aging Workforce. The presenter discussed potential safety risk factors associated with the aging workforce.

The Safety Committee met on November 18th. A building wide paging system was discussed. Currently 6 groups must be paged individually and this does not include our tenants. The committee is looking into a way to remedy this so one page can go to all areas of the building.

B. Mechenbier is researching emergency lighting for the Painesville WIC office.

## **4.02.04**      **Vector-borne Disease Program**

### **4.02.04.01** **Unit Supervisor's Report**

#### **Mosquito Control**

B. Mechenbier participated in a mosquito grant webinar sponsored by the Ohio EPA on November 13th. The 2020 grant will be available soon.

## **4.02.05**      **Water and Waste Programs**

### **4.02.05.01** **Unit Supervisor's Report**

#### **Storm Water**

K. Fink provided a Stormwater Pollution presentation to 142 7<sup>th</sup> grade science students at Willowick Middle School on November 1, 2019.

10 new/additional outfalls and associated structures were established and added to the program in the city of Mentor due to new construction at the Creekside Farm subdivision and Springbrook Park.

K. Fink is working with the city of Willoughby and the property owner regarding an ongoing illicit discharge investigation at a shopping center on Som Center Road.

K. Fink participated in a webcast: Salt & Stormwater - The Salinization of Our Watersheds at the Ohio EPA Northeast District Office in Twinsburg on November 20, 2019.

K. Fink conducted the Pollution Prevention & Good Housekeeping Best Management Practices inspection of the Willowick service department on November 5, 2019.

## **Sewage Treatment**

Bids were received and reviewed for 3 additional properties to receive Water Pollution Control Loan Fund (WPCLF) assistance for sewage system replacement on November 15, 2019. All 3 have been approved by the Ohio EPA, and the contracts signed by owners and contractors to begin the repairs. Once these projects are completed, LCGHD will have used approximately \$79,000 of the awarded \$150,000 2019 program funding, in assisting 9 homeowners with needed repairs or replacements.

The Home Sewage Treatment Systems Operation and Maintenance program continues per the revised schedule, with continual updates being made to service report review and follow-up protocols. 663 new properties received letters and invoices for introduction into the program via issuance of their initial operation permits, through regular mail communication in mid-November. Program staff have remained busy answering associated phone calls. An additional approximately 380 are scheduled to be mailed out in mid-December.

Development continues with the Baldwin Group and participating health departments toward the Operation and Maintenance (O&M) module online issuance and payment interface extension of the Health Department Information Systems (HDIS) program. The beta, and associated components of the HDIS system have been being continually revised in efforts to improve work flow and tracking/management capabilities.

K. Pinkley attended the Ohio Onsite Wastewater Association Operation & Maintenance training program in Columbus on November 20 and 21, 2019.

D. Lark and K. Watson have continued efforts toward extending the Clean Water Collaborative partnership with Lake Erie College to include routine community water quality sampling and assessment as an outcome measure related to stormwater and O&M program efforts. In addition to compiling ongoing beach sampling and outfall screening data, 24 stream sampling locations across the county and its various watersheds have been identified and field-verified for GPS coordinates, accessibility and safety in sampling. D. Lark and K. Watson again met with John Tedesco at LEC on November 22, 2019, with intentions to begin quarterly sampling efforts in 2020, and share data with the public via website posting and hosting public forums at LEC.

## **Solid Waste**

Liz Millitante-Advey and Chris Loxterman conducted the November monthly inspection at the Lake County Solid Waste Facility on November 20, 2019.

Liz Millitante-Advey conducted closed landfill inspections at Bates Road in Madison, Village of Fairport Harbor, and Perry Township.

Liz Millitante-Advey conducted registered compost facility inspections at DB Bentley Inc, Village of Fairport, McCallister's Landscaping and Supplies, and Perry Township Yard Waste Facility.

On December 4, 2019 we began our annual solid waste survey conducted by Ohio EPA of our program. The survey began with an office and file review. Site inspections will be conducted at open and closed landfills, infectious waste treatment and generator facilities, scrap tire, construction, and registered compost sites. Clarissa Gereby from the OEPA Twinsburg office will spend 3 days with Liz Millitante-Advey and Chris Loxterman observing us conducting the site inspections.

**Water Quality**

No report at this time.

**Bathing Beach**

No report at this time.

**4.02.06 Board Action Status**

Note: New entries are bold faced

<b>Program</b>	<b>Name</b>	<b>Pol. Sub.</b>	<b>BOH Ref. Date</b>	<b>Status</b>
Housing	Sheltraw	Painesville Twp.	8/19/19	Referred over to Prosecutors Office
<b>Housing</b>	<b>Laurel Residential (Econcord Manor LLC &amp; Rconcord Manor LLC)</b>	<b>Concord</b>	<b>11/18/19</b>	<b>Forwarded to the Prosecutor’s Office</b>

**Sanitary Sewer Connection Status**

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

---

*Dan Lark provided the following highlights:*

- *The case of La Crosse Encephalitis occurred in the Heisley Park area of Painesville Township (near Jackson Street and State Route 44).*

*Discussion:*

*Jerry Ribelli asked for an update regarding the Kirtland City septic project. Dan said he has not received any update from the city or the Ohio Environmental Protection Agency (EPA).*

*Patricia Murphy asked for an update on the Legionella case at the nursing home. Dan said the water samples tested negative. The post hyper-chlorination sampling was also negative. The water restrictions cannot be lifted until at least two rounds of sampling, preferably three, are completed.*

*Dr. Alvin Brown asked if the bacteria could have come from outside the nursing home. Dan said the person was on a ventilator, so it could have come from the ventilator. Paul Stromp said that most of the equipment is disposable or on a regular cleaning schedule with specific cleaning procedures for the machines, so there wasn't much equipment to test.*

*Anthony Vitolo asked for the results of the solid waste site inspection conducted by the Ohio EPA. Dan said it went very well; we have a strong program here.*

*Rich Harvey asked if the mosquito program is prepared for the upcoming season. Dan said everything is ready. We are looking to expand surveillance and tracking.*

*Dr. Alvin Brown asked how effective the insecticide is against ticks. Dan said he believes it is not very effective since it's not designed for that, but he will follow up with the company. We are trying to increase tick education as a preventive measure.*

*Dr. Alvin Brown asked about the mosquito spraying reserves. Dan said all of the spray has been used. There are still about 45 gallons of insecticide and several hundred pounds of larvicide.*

## **4.03**

### **Finance and HR Director's Report**

#### **4.03.01**

##### **Miscellaneous**

1. Processing necessary calendar year end reports.
2. Will begin working on:
  - a. 2019 Financial Statements
  - b. 2019 Federal Schedule of Expenditures and Awards
  - c. 2019 Annual Financial Reports for Lake County residents
  - d. 2019 Annual Financial Report for Ohio Department of Health
  - e. 2019 Audit start

#### **4.03.02**

##### **Employment**

1. Open Positions
  - a. Public Health Nurse II – Nursing Division
2. Resignations
  - a. None
3. New Hires
  - a. None
4. Promotions
  - a. None
5. Lay-Offs
  - a. None
6. Job Abolishment
  - a. None
7. Cancelled Positions
  - a. None



Lake County General Health District  
MONTHLY FINANCIAL REPORT

Nov-19

RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 1,279,045	\$ 1,406,950	91%	\$ (127,905)
Public Health Nursing	\$ 75,985	\$ 57,000	133%	\$ 18,985
Federal Grants	\$ 1,396,311	\$ 1,588,670	88%	\$ (192,359)
State Grants	\$ 890,441	\$ 747,000	119%	\$ 143,441
Local Contracts	\$ 233,079	\$ 259,500	90%	\$ (26,421)
Vital Statistics	\$ 328,772	\$ 318,500	103%	\$ 10,272
Miscellaneous	\$ 186,962	\$ 190,500	98%	\$ (3,538)
Tax Dollars	\$ 2,716,877	\$ 2,716,763	100%	\$ 114
Rental Income	\$ 45,096	\$ 60,000	75%	\$ (14,904)
Capital Improvement	\$ 84,596	\$ -	#DIV/0!	\$ 84,596
<b>TOTAL RECEIPTS</b>	<b>\$ 7,237,163</b>	<b>\$ 7,344,883</b>	<b>99%</b>	<b>\$ (107,720)</b>
Beginning Cash Balance	\$ 4,588,965	\$ 4,500,000	102%	\$ -
<b>TOTAL - ALL FUNDS</b>	<b>\$ 11,826,128</b>	<b>\$ 11,844,883</b>	<b>100%</b>	<b>\$ (107,720)</b>

DISBURSEMENTS				
Salaries	\$ 2,981,225	\$ 3,506,937	85%	\$ (525,712)
Fringe Benefits	\$ 1,104,515	\$ 1,384,943	80%	\$ (280,429)
Contract Services	\$ 574,159	\$ 542,032	106%	\$ 32,127
Program Supplies, Marketing, Health Ed.	\$ 378,457	\$ 433,415	87%	\$ (54,958)
Office Supplies and Postage	\$ 55,152	\$ 116,654	47%	\$ (61,502)
Transportation and Travel	\$ 80,447	\$ 144,263	56%	\$ (63,816)
Building Expense	\$ 172,597	\$ 267,085	65%	\$ (94,488)
Equipment	\$ 48,042	\$ 279,550	17%	\$ (231,508)
Returns	\$ 55,114	\$ 20,619	267%	\$ 34,495
Operating Expenses	\$ 445,585	\$ 410,142	109%	\$ 35,443
Contingency	\$ -	\$ 250,000	0%	\$ (250,000)
Capital Improvement	\$ 325,924	\$ 600,000	54%	\$ (274,076)
<b>SUB TOTAL</b>	<b>\$ 6,221,216</b>	<b>\$ 7,955,640</b>	<b>78%</b>	<b>\$ (1,734,424)</b>
Obligations from previous year	\$ 333,456	\$ 333,456	100%	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 6,554,672</b>	<b>\$ 8,289,096</b>	<b>79%</b>	<b>\$ (1,734,424)</b>

<b>CARRYOVER</b>	<b>\$ 5,271,455</b>	<b>\$ 3,555,787</b>	<b>67%</b>	<b>\$ 1,715,669</b>
------------------	---------------------	---------------------	------------	---------------------

# MONTHS & % OF YEAR

11

12

91.67%

		November	
Fund #	Fund Name	2019	2018
001	Health Payroll Reserve Fund	\$ 250,168.00	\$ 150,168.00
002	Immunization Action Plan	\$ 80,304.10	\$ 52,553.84
003	Manufactrd Homes, Parks, Camps	\$ 5,750.00	\$ 1,200.00
004	Water Systems	\$ 18,544.50	\$ 24,250.50
005	WIC	\$ 122,876.28	\$ 177,135.45
006	Swimming Pool	\$ 26,021.88	\$ 23,698.18
007	Board of Health	\$ 2,062,370.25	\$ 2,007,113.36
008	Vital Statistics	\$ 201,386.76	\$ 102,108.66
009	Tuberculosis Record Program	\$ -	\$ 6,000.00
010	Food Service	\$ 542,848.89	\$ 495,976.62
011	Health Promotion and Planning	\$ 172,574.77	\$ 54,479.64
012	Health Budget Stabilization Fund	\$ 250,000.00	\$ 150,000.00
013	Public Health Nursing	\$ 87,689.34	\$ 52,744.69
014	Air Pollution Control	\$ 66,443.12	\$ 25,690.49
015	Solid Waste Site	\$ 81,277.39	\$ 68,194.03
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 191,414.41	\$ 189,937.52
018	Safe Community Program	\$ 26,316.40	\$ 21,192.70
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 18,655.45	\$ 19,461.75
021	Child and Family Health Services	\$ 81,218.86	\$ 81,218.86
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 385,843.86	\$ 284,384.84
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 3,794.84
026	Permanent Improvement	\$ 288,418.82	\$ 563,060.15
027	FDA Food Service	\$ 61,461.95	\$ 36,169.33
028	Tobacco Use Prevent & Cessation	\$ 79,431.45	\$ 100,299.59
029	Office of Health Policy & Performance	\$ 174,778.01	\$ -
997	AFLAX/Voya	\$ 1,734.55	\$ 1,751.90
<b>Total Cash</b>		<b>\$ 5,281,324</b>	<b>\$ 4,692,585</b>

The General Fund (aka Board of Health – Fund 007) had an increase of 2.75% from this time in the prior year. The Permanent Improvement Fund (Fund 026) has decreased by 48.78% from this time in the prior year. The decrease to the Permanent Improvement Fund is due to the renovation of the heating and cooling system in the Health District.

---

Adam Litke provided the following highlights:

- Will begin including a descriptions page for resolutions as needed.
- The 2020 budget will be voted on today. It was approved in March 2019, but has been revised to ensure the budget stays up to date.

*Discussion:*

*Nicole Jelovic asked for clarity regarding the food service and mosquito vehicles. Adam said that based on the food service cost methodology, the cars have to be replaced every five years. The current ones will be reassigned to other health department programs after the new food service cars are purchased. Ford, Chevrolet, and GMC have removed their compact cars from the government bidding, so the cars may be more expensive than from previous years. The mosquito trucks are also being cycled out since some are approximately 20 years old. Since the new sprayers are lighter, we can look at getting smaller trucks.*

*Patricia Murphy asked Adam if he anticipates any challenges with the plumbing program leaving. Adam said not at this time. Brian Katz said that plumbing was always an unknown since it's based, in part, on the economy and new construction.*

*Ron Graham said they will be going to Council meetings prior to the District Advisory Council meeting to discuss the budget.*

## **4.04**

### **Health Education and Outreach**

#### **4.04.01.01**

##### **Division Director's Report**

The Director continues to work with the WIC Supervisor and staff about the WIC program, the employee schedule, and other various tasks. The Madison WIC clinic moved on November 1 and throughout the month of November, the staff has been putting the final touches on the clinic.

The Director attended the WIC state Director's meeting and networked with other WIC Director's throughout the state. The new WIC certification system is on schedule for our region to be set up first. State WIC has been surveying the WIC programs. With the new system, WIC will be on the Health District's network. Tim Snell and Chris Wilson have been communicating with State WIC on the details.

## 4.04.02 Women, Infants and Children (WIC) Unit Report

### Nutrition Education

Group classes this month included Infant Feeding which is led by our Breastfeeding Peer Helpers in each clinic. We are hosting a new dietetic intern, Michelle Yako, from November 4 to December 6. She is doing a combined Master's degree and dietetic internship through Kent State University. As one of her assignments, she will be creating a bulletin board on the topic of Folic Acid, which is the Ohio WIC's SMART goal for FY 2020. Health Professionals will be tracking the number of women of childbearing age, who are currently on WIC, who receive Folic Acid education and who agree to take a Folic Acid supplement or eat foods rich in Folic Acid. Below is an example of one of the educational handouts being used by the Health Professionals.



### Breastfeeding Updates

The Breastfeeding Peer Helpers continue to attend the breastfeeding support group at Tripoint Hospital at least twice per month. The goal is for them to attend this support group weekly. Geauga Hospital has reached out to partner with Geauga WIC and have our Breastfeeding Peer Helper come to the hospital weekly to see the mothers in the hospital. This would be a supportive role so that the mom knows that there is someone she could call with any questions or concerns about breastfeeding after she leaves the hospital.

The Lake County Breastfeeding Coalition did not have a meeting in November and the next meeting will be in January.

## State WIC Updates

Clinic Caseload: November 2019

CLINIC	FY20 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	<b>1353</b>	1308	42%	97%
Willoughby	<b>980</b>	936	30%	96%
Madison	<b>342</b>	325	10%	95%
Geauga	<b>435</b>	415	13%	95%
<b>TOTAL CASELOAD</b>	<b>3110</b>	<b>2984</b>		<b>96%</b>

Clinic Activity in: November 2019

Activity	Scheduled	Attended	Show Rate %
Re-certifications	478	365	76%
Certifications	217	179	82%
Individual Educations	382	290	76%
Group Educations	300	208	69%
High Risk Clients	134	98	73%
Average show rates	1511	1140	<b>75%</b>

---

*Kathy Milo provided the following highlights:*

- *No report.*

*Discussion:*

*Anthony Vitolo asked if the emergency light installation for the new Madison WIC office will be sent out for bid. Ron Graham said it would not, since bids are needed for items over \$50,000.*

## **4.05**

### **Office of Health Policy and Performance Improvement**

#### **4.05.01**

##### **Director**

November was a month of transition for the Office of Health Policy and Performance Improvement (OHPPI). Health Educators Haley Russo and Shaelin Hurley, whom collectively manage the Project DAWN, Safe Communities, and Tobacco Use Prevention and Cessation grants, respectively, were transitioned from Community Health Services to OHPPI, in order to centralize the agency's grant writing and management activities, account for recent agency staff changes, and provide for increased health education mentorship opportunities. Moving forward, Matthew Nichols will be directly supervising both Ms. Russo and Ms. Hurley.

On November 5, Matthew Nichols met with Dino DiSanto and Rick Cicero of Lake Health, in order to provide an update on the joint 2020 to 2022 Lake County Community Health Improvement Plan process. As of December 5, OHPPI staff have completed the 2019 Lake County Community Health Needs Assessment Executive Summary, Technical Report, and 2020 to 2022 Lake County Community Health Improvement Plan documents, the latter of which has been included in December 2019 new business for approval by the Board of Health. A joint public release event with Lake Health for these documents is tentatively slated for January of 2020.

Matthew Nichols and Ron Graham met with staff from the Center for Health Affairs on November 12 to discuss community health needs assessment data collection methodologies, and Matthew Nichols participated in the LCGHD Pandemic Influenza Tabletop Exercise (November 18) and root cause analysis (November 22), as outlined in section 4.05.03.

#### **4.05.02**

##### **Quality Assurance and Special Projects Coordinator**

Christine Margalis attended the first annual Ohio Public Health Improvement Exchange (OPHIX) Conference, which was held in Columbus from November 19 to November 20. Hosted by the Center for Public Health Practice at the Ohio State University's College of Public Health with support from Ohio Department of Health, this conference was an opportunity afforded to individuals and agencies across the state to learn from one another, share best practices, and learn from national experts. Previously, Christine had been involved with vetting abstracts for this particular conference earlier in the year. Conference sessions focused heavily on quality improvement and performance management, and staff engagement was a primary topic of discussion. Several tools and tips were acquired during this time, and will be incorporated at LCGHD.

On both December 3 and December 10, Christine Margalis, Dan Lark, Matthew Nichols, and Jessica Wakelee participated in training for Clear Impact Scorecard, a performance management and reporting software. Ohio Department of Health has provided local health departments with two year contracts (October 1, 2019 to September 20, 2021), with the condition that the health

department upload both its community health improvement plan and strategic plan into the system. Based on Lake County's population, LCGHD received four licenses. At the conclusion of the contract, LCGHD will determine if it will purchase the software licensure moving forward.

Christine Margalis also led a reaccreditation workgroup meeting with the LCGHD Executive Team on November 14, and a Quality Improvement Council on November 25. Additionally, Christine participated in the Pandemic Influenza Table Exercise on November 18, a staff cybersecurity training on November 21, meetings for Women United on November 27 and December 2, and Women United's Winterfest fundraiser on December 5.

#### **4.05.03**

##### **Policy, Research, and Planning Coordinator**

Jessica Wakelee attended the American Evaluation Association Annual Conference in Minneapolis from November 13 to November 15. This is a large annual conference for professional evaluators, and has thematic interest groups dedicated to health evaluation, needs assessment, emergency management and disaster evaluation, data visualization, translational research evaluation, social network analysis, and numerous others that align well with current LCGHD projects. Ms. Wakelee attended demonstration and skill building sessions related to quantitative and qualitative data visualization, which will be applied to streamline and improve future LCGHD reporting efforts. In addition, multiple presentations provided guidance and ideas for better evaluation of the CDC pilot project; *Journey Mapping*, a means to tell the story and successes of the pilot, may be utilized, as well as potential measures for collaboration that can be used to inform the development of the pilot's social network analysis efforts. This conference, and in particular, the Needs Assessment Interest Group, are under consideration as a potential forum for presentation of OHPPI's community health needs assessment methodology in the future.

On November 18, LCGHD held a Pandemic Influenza Tabletop Exercise, in fulfillment of this year's accompanying PHEP exercise deliverable. The exercise was facilitated by Shaddy Swade from Cleveland Department of Public Health, and evaluated by both Kate Pifer of Cleveland Department of Public Health and Tammy Spencer of Geauga Public Health. Heidi Scaife from the Cuyahoga County Board of Health evaluated on behalf of the Regional Coordinator for the regional portion of the exercise. An observer from Cleveland State University also attended and provided input from resident standpoint. Players included 13 LCGHD staff, and representation from the Lake County EMA, Signature Health, and the Center for Health Affairs. The exercise was designed in collaboration with regional partners, with each holding their own respective exercises throughout the month of November. LCGHD planners assisted as evaluators for Medina (Jessica & Dawn Cole), Lorain (Jessica), Geauga (Dawn), and Ashtabula (Dawn) counties. Lake County's collaboration, partnerships, and well-formed plans were highlighted as strengths, and a number of training opportunities and plan updates were identified as a result of the exercise.

In follow-up to the CDC Site Visit in October, Jessica Wakelee has been working with Bobbie Erlwein and Matt Nichols to perform a root cause analysis, in order to inform strategy and

evaluation metrics for the CDC pilot. A “problem statement” that CTSLTS portfolio and delivery of services is not informed by the needs of local health departments was formulated by the group, and Jessica Wakelee facilitated structured interviews with Bobbie and Matthew on November 21 and 22, respectively, to understand the underlying conditions to the current gap the pilot is aiming to address. Additional interviews will be conducted with LCGHD and CDC stakeholders in December and January to better inform this effort.

#### **4.05.04**

##### **Emergency Preparedness**

Dawn Cole and Jessica Wakelee served as evaluators at the following pandemic influenza tabletop exercises, which were sponsored by the Public Health Emergency Preparedness (PHEP) grant from the Ohio Department of Health (ODH), and the Northeast Ohio Regional Public Health Partnership:

- Medina County (November 7, 2019)
- Lorain County (November 12, 2019)
- Ashtabula County (November 13, 2019)
- Geauga County (November 14, 2019)

LCGHD performed its pandemic influenza tabletop exercise on November 18, 2019. Among the participants were LCGHD staff, and representatives from the Center for Health Affairs, Lake County Emergency Management Agency, and Signature Health (as noted in section 4.05.03).

OHPPI PHEP staff also participated in the Northeast Ohio Metropolitan Medical Response System (NEOMMRS) Healthcare Coalition Functional Exercise *Black Friday – CANCELLED*, and completed Information Sharing and Volunteer Mobilization performance measures during that exercise. OHPPI PHEP staff also completed data input for the Capabilities Planning Guide (CPG) for Lake County, Ohio. The CPG is a federal requirements that is designed to assist states and local health departments with self-assessing their preparedness program in order to set priorities and goals, and identify gaps and challenges that need to be addressed.

The following PHEP grant deliverables were submitted to ODH:

- Deliverable-Objective 11.2 – Tactical Communications Strategy

The following PHEP grant deliverables were approved by ODH:

- Deliverable-Objective 16.1 – 24/7 Drills

##### **Meetings/Trainings Attended:**

- Ohio Hazardous Materials Team Conference (November 1, 2019)
- Cleveland BioWatch Advisory Committee Meeting (November 4, 2019)
- PHEP Multi-Year Training and Exercise Program Technical Assistance Conference Call (November 5, 2019)
- Perry Nuclear Power Plant Joint Information Center Drill (November 12, 2019)
- Everything You Wanted to Know About Transgender Inclusion...But Were Afraid to Ask webinar (November 14, 2019)
- Cyber Security Training (November 20, 2019)



<b>News Releases 2019</b>	<b>Date Released</b>
Legionnaires' Disease Confirmed in Lake County, Ohio	November 18, 2019
Protect Yourself From Carbon Monoxide Poisoning	November 21, 2019

**4.05.05**

**Health Education**

**Ohio Mental Health and Addiction Services- Lake County Law Enforcement**

In November, no naloxone kits were distributed to Lake County Law Enforcement, while two lives were reported saved with previously distributed kits.

**Project DAWN (Deaths Avoided With Naloxone)**

During the month of November, 49 kits were distributed throughout Lake County by way of Project DAWN clinics held at Lake County General Health District, Signature Health, Crossroads Health, Windsor Laurelwood, Meister Media, Forbes House, and St. James Church.

Additionally, a total of 43 people were trained in naloxone use in Lake County at Lake County General Health District, Signature Health, Crossroads Health, Windsor Laurelwood, Meister Media, Forbes House, and St. James Church.

**Project OPIATE**

Participating Project OPIATE schools have been asked to designate a “lead” student to communicate with Health Educator Haley Russo, and participating OSU Extension staff. Contact with the participating schools has been continual, and updates will be provided as they are received.

**Safe Communities – Lake**

November was spent preparing for the Protect and Serve Tavern, which involved reaching out to local judges to act as guest bartenders, writing a press release for the event, and updating the coalition. Health Educator Haley Russo also reached out to Lake County High Schools to see which may be interested in implementing a ThinkFast Interactive. In doing so, presentations will be provided to Lake Catholic High School and Fairport Harding High School. A social media blitz was also launched during the month of November, which was aimed at holiday travel during the long Thanksgiving weekend. Towards the end of the month, Ms. Russo completed a material distribution at local beer/wine/tobacco retailers with “Drive Sober or Get Pulled Over” and “Click It or Ticket” messaging.

## **Tobacco Youth**

On November 14, Health Educator Shaelin Hurley attended an anti-vaping training provided by the Ohio Department of Health. Said training will aid in the efforts to educate the community on the dangers and risks associated with vaping and general e-cigarette use. On November 15, Ms. Hurley attended the Northeast Ohio Regional Learning Collaborative, at which multiple prevention advocates from across Northeast Ohio met to discuss their current youth substance use prevention efforts.

## **Tobacco Cessation**

On November 21, Health Educator Shaelin Hurley hosted a table at Lakeland Community College to promote My Life My Quit and other cessation resources for the Great American Smokeout.

---

*Matthew Nichols provided the following highlights:*

- *The 2019 Lake County Community Health Needs Assessment is now available.*

### **4.05.06**

#### **Board of Health Education**

No Board of Health Education for December.

### **4.06**

#### **Health Commissioner's Report**

#### **4.06.01**

##### **Association of Ohio Health Commissioners (AOHC) and Gun Violence**

The Association of Ohio Health Commissioners have been working as an association on a statement on gun violence. Obviously there are many views throughout the association on gun violence and the best solutions to help curb the number of deaths from firearms. The discussion was initiated by Lake County and Health Commissioner Ron Graham; urging AOHC to be more proactive on proposed legislation rather than taking a neutral stance. There are also strong views among political parties and legislators, so wading into this water has been a little tricky. First, the membership wanted to make it clear that if all deaths from violence, especially from firearms, were analyzed with a public health lens, they may be able to make clear decisions on the best way forward. They also support using the knowledge gained by others who have done work in this area.

The process to develop a statement was conducted by a committee and approved by the board in November. Input given at the fall conference was used to help shape the message. It is important to remember that the association's overall stance can be used by each jurisdiction as much or as little as each commissioner feels necessary.

In terms of testimony around the variety of bills associated with the topic, the association's opinion will stick to the message as drafted. AOHC members may each have strong opinions on the topic and can therefore each testify in their own ways on behalf of their departments, but when the association testifies, it will stick to its message. Hopefully this strategy will help lead to better outcomes here in Ohio. [AOHC Firearm Violence Task Force Position Statement Final November 2019](#)

#### **4.06.02**

##### **AOHC Issues Costing Report - Shows \$8 per Capita Gap**

A detailed understanding of current spending on the Foundational Public Health Services (FPHS) and the resource gaps that exist is critical for ensuring that local health departments (LHDs) in every community are able to protect and improve the public's health.

To assess where we are and where we should be in assuring the FPHS in Ohio, the Ohio Public Health Partnership (OPHP) developed an FPHS costing tool to determine current levels of spending on and attainment of the FPHS by LHDs across the state.

The report analyzed data from a sample of 86 Ohio LHDs (76 percent of all LHDs) covering a population of 9,804,714 (84 percent of Ohio's total 2018 population of 11,690,000). Based on current levels of spending on and attainment of the FPHS as reported by sample LHDs, it was estimated the financial investment that would be needed by Ohio LHDs to fully implement the FPHS in communities across the state.

#### **Key Findings**

Based on current levels of spending on and attainment of the FPHS by Ohio LHDs, an estimated additional investment of \$7.94 per capita will be needed to close the attainment gap and ensure adequate provision of the FPHS in communities across Ohio.

- \$4.06 per capita for full implementation of the Foundational Capabilities
- \$3.88 per capita for full implementation of the Foundational Areas

Based on the Ohio 2018 population of 11,690,000 residents, this translates into an estimated total dollar investment of \$92,846,735 to close the attainment gap in the FPHS for all LHDs in Ohio.

- \$45,381,284 for full implementation of the Foundational Capabilities
- \$47,505,933 for full implementation of the Foundational Areas

To read the full report, click here: [Report Ohio FPHS Final Oct 31 2019](#)

#### **4.06.03**

#### **Invitation to Local Health Districts from Lake County – Public Health 3.0 Embracing Technology to Address the Social Determinants of Health**

Lake County General Health District invited Ohio Health Commissioners to participate in a webinar (Tuesday, December 10, 2019, 1:00 p.m. – 3:00 p.m.) to discuss the MOTIVATE Lake County initiative designed to improve the quality of life for individuals, communities, and special populations with developmental disabilities and their support teams. The program is developed to be scalable and cost effective for all health districts. The program model helps to address several of the Public Health Accreditation Board standard requirements; including but not limited to; data collection, educational outreach, access to care, community resources, and address the social determinants of health. An update from the Academy of Science was also be provided.

By collaborating together local health districts and their partners can help the individuals we serve share their stories, learn new skills, get/stay connected, and achieve their goals.

#### **4.06.04**

#### **Public Health Thank You Day – November 25**

We want to take this opportunity to recognize [Public Health Thank You Day](#), which is held annually on the first Monday before Thanksgiving.

Thank you to all the hard-working professionals in Ohio's local health departments who strive every day to prevent illness and injury and respond to health challenges. We thank you for all you do!

#### **4.06.05**

#### **ODH Study: More Than Half of Pregnancy-Related Deaths are Preventable**

Over half of pregnancy-related deaths in Ohio were preventable and black women died at a rate more than two and a half times that of white women, according to the state's first comprehensive report on pregnancy-associated maternal deaths (Source: "[Half of Ohio pregnancy-related deaths preventable, report shows](#)," Dayton Daily News, Nov. 20, 2019).

[The Ohio Department of Health report](#) found 186 Ohio women's deaths were related to or aggravated by pregnancy or pregnancy management.

Over half of the deaths (57%) were thought to be preventable among deaths occurring from 2012 through 2016, which is when the state started to consistently determine whether there was a chance to alter the outcome. The release of the report coincides with the Ohio Department of Health getting \$12 million in federal funding to address maternal mortality across the state.

#### **4.06.06**

#### **NACCHO News from Washington**

#### ***House Committee Advances Public Health Bills***

This week, the [Energy & Commerce Committee](#) passed the Reversing the Youth Tobacco Epidemic Act ([HR 2339](#)). This marks the first time that a full committee of Congress has voted to prohibit all flavored tobacco products, including flavored e-cigarettes and menthol cigarettes.

The bill includes other strong provisions which would:

- Prohibit the sale of tobacco products to anyone under 21 nationwide.
- Prohibit online sales of tobacco products.
- Extend advertising restrictions that currently apply to cigarettes and smokeless tobacco to other tobacco products, including e-cigarettes.
- Require the FDA to issue a final rule requiring graphic health warnings on cigarette packs and advertising by the court-ordered deadline of March 15, 2020.

In addition, the Committee passed the following bills to address the maternal mortality crisis, which has disproportionate impacts on women of color:

- Maternal Health Quality Improvement Act of 2019 ([HR 4995](#)), which would authorize funding for the Alliance for Maternal Health Innovation; training on implicit bias for maternal health care providers; perinatal quality collaboratives; integrated services for pregnancy and postpartum women; rural obstetric networks; and rural maternal and obstetric care training.
- Helping Medicaid Offer Maternity Services (MOMS) Act of 2019 ([HR 4996](#)), which would give states the option to extend the length of continuous postpartum eligibility for Medicaid to 12 months and provide a 5% increase to a state's federal medical assistance percentage for the first year a state adopts the option.

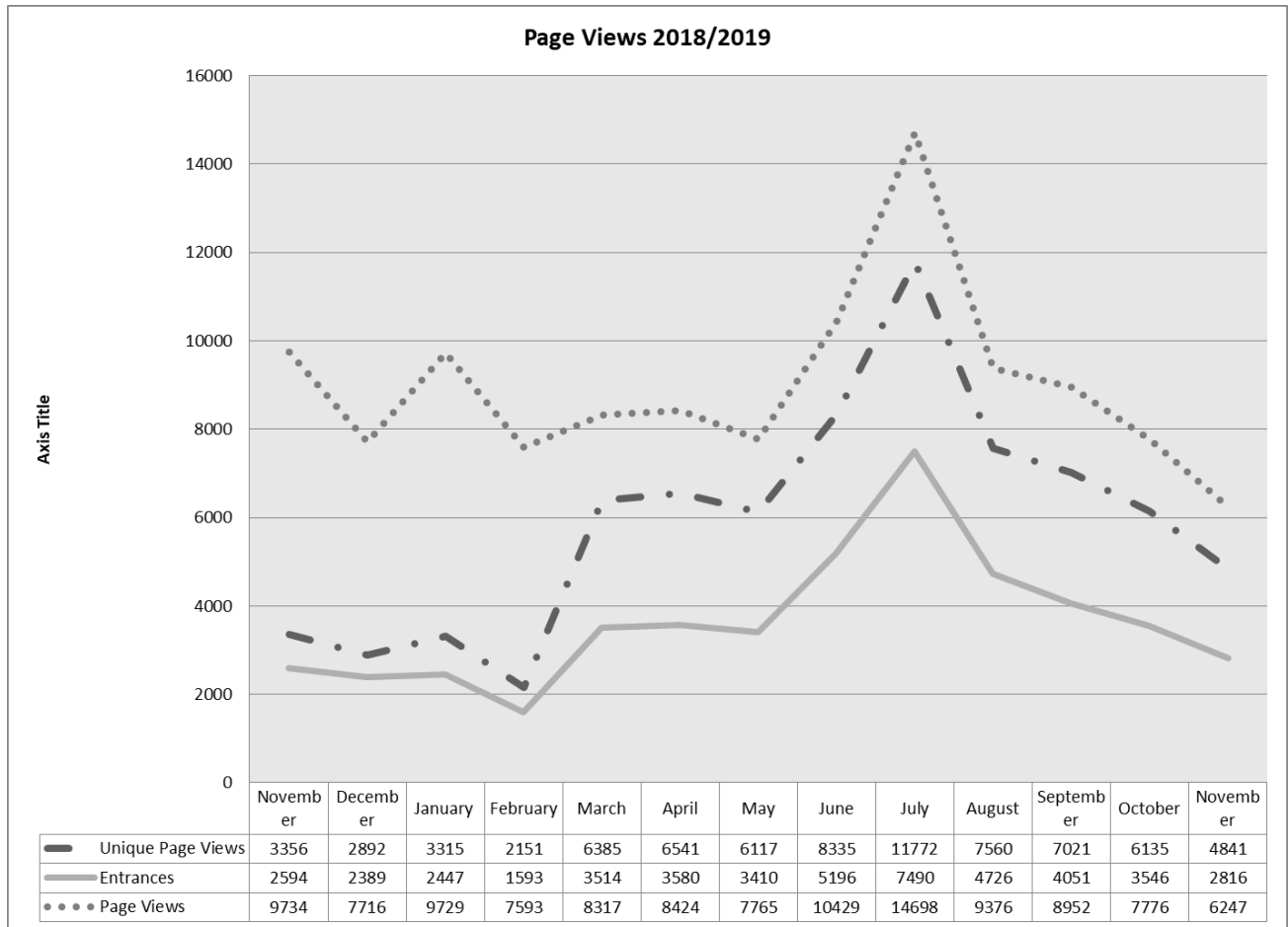
#### **4.06.07**

#### **Vital Statistics Sales and Services Rendered**

	November	YTD	Same Period 2018
Birth Certificates Issued	278	4267	3722
Birth Certificates -Out of County	173	2416	1793
Death Certificates Issued	724	7500	7676
Fetal Death Certificates Issued	0	0	3
Burial Permits Issued	54	556	609
Birth Certificates Filed	117	1521	1600
Death Certificates Filed	160	1625	1592
Fetal Death Certificates Filed	1	6	2

**4.06.08**

**Web Site Report**



**4.06.09**

**One Door to Pathways / Wickliffe Family Resource Center Report**

The One Door to Pathways program has been gaining traction since the official opening of the Wickliffe Family Resource Center in May. The Service Coordinator is positioned within the center to schedule events within the center that are tailored toward health and education needs in the community. The Service Coordinator is still seeing county clients from her office in Wickliffe. She has started to receive client referrals from school staff as well.

The Service Coordinator became a Certified Application Counselor for the Centers for Medicaid and Medicare Services in September and has been busy helping uninsured clients access health insurance through the Healthcare.gov Marketplace and Medicaid. This has added about 15 more clients to her caseload since open enrollment began on November 1<sup>st</sup>. Her case load may slow down after open enrollment closes on December 15<sup>th</sup>, but she is still available to clients who qualify for special enrollment periods throughout the year. Many of the Service Coordinator’s clients who have been uninsured have also needed referrals to other resources in the area aside

from health insurance. Our Service Coordinator is one of two Certified Application Counselors in the area. The second is at the Family Planning Association, which may have population barriers preventing them from serving a larger demographic of the county and surrounding counties.

The Service Coordinator also participated in the Ohio Buckles Buckeye (OBB) training to become a Certified Passenger Safety Technician, which gives her the ability to inspect and teach someone how to properly install any type of car seat. This could be a beneficial program for Wickliffe residents. A meeting is planned this month with Stephanie Jeckel, who is in charge of the health district's OBB program, to plan a way to integrate the program into the Wickliffe Family Resource Center.

WIC is also planning to start two clinics a month at the Family Resource Center in 2020.

---

*Ron Graham provided the following highlights:*

- *We will be losing two board members—Patricia Fowler and Jerry Ribelli. They will be missed. They, along with the rest of the Board of Health, are very supportive of our programs.*

*Discussion:*

*Anthony Vitolo asked how Patricia Fowler's position will be filled. Brian Katz said those interested in the President Pro-Tempore position need to contact Nomination Committee Chairman Roger Anderson.*

*Anthony Vitolo asked for more detailed information regarding the bullying/suicide rate that was given at the last Board meeting. Ron said Ramsey Baden, our Centers for Disease Control (CDC) Public Health Associate, will put a synopsis together for the January meeting.*

## 5.0

### Committee Meetings

## 5.01

### Finance Committee, Meeting Held December 16, 2019

**Lake County General Health District  
Finance Committee Meeting  
Minutes  
December 16, 2019**

The meeting of the Board of the Lake County General Health District's Finance Committee was held on December 16, 2019. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

In attendance at the meeting were Board of Health members:

Dr. Lynn Smith, Chair  
Roger Anderson

Patricia Fowler  
Brian Katz

Also in attendance were: Ron H. Graham, Health Commissioner; Adam Litke, Finance and Human Resource Director; Gina Parker, Deputy Registrar.

The meeting was called to order at 1:30 p.m. by Chairman, Dr. Lynn Smith.

Adam Litke explained the purpose of the meeting was to provide the Finance Committee an update with LCGHD finances. Adam provided a brief overview of the following:

The primary changes are:

- There are decreases in revenue for Plumbing (transferred to Lake County) and Geauga Safe Communities (transferred to Geauga Public Health). There is also a decrease in overall salaries and fringe benefits due to staff changes, including those from the loss of these programs.
- Increase in rent for the Lake County Coroner's Office and Elara Caring.
- Increase in overall equipment. All six food service vehicles need to be replaced every five years; the current ones will replace the older ones in the LCGHD fleet. Two mosquito trucks will also need to be replaced, as some are from 1995.
- Decrease capital improvement since the work on the HVAC system is already completed. We will continue to renovate the parking lot and replace the carpeting throughout the Health District.

***Roger Anderson moved and Dr. Lynn Smith seconded a motion to recommend to the Board of Health the final 2020 appropriations; motion carried.***



*Discussion:*

*Roger Anderson suggested including a comparison of the major changes in revenue from the initial budget to the latest revision.*

*Brian Katz asked where Parent Café was located. Adam said it was in Fund 11.*

*Roger Anderson asked if this was an increase or decrease in the budget. Adam said there is an increase in both revenue and expenses. The deficit has decreased from the original budget.*

The meeting was adjourned at approximately 1:49 p.m.

## 6.0

### Old Business

## 6.01

### Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
06/17/19	EH	7.08	Request For Legal Action Against Marc Sheltraw, 1346 Mentor Avenue, #305, Painesville	APPROVED	N	9/16/2019	Forwarded to Prosecutor	
07/15/19	EH	7.03	Permission to Request a Variance for 2401 Trailard Drive, Willoughby Hills	APPROVED	N	9/16/2019	In process	
08/19/19	HEO	7.02	Permission to Submit Cooperative Agreement to Support Navigators in Federally-Facilitated Exchanges Grant, \$290,575.36	APPROVED	N	9/16/2019	Submitted	
08/19/19	EH	7.06	<b>Permission to Purchase Sulfur Dioxide Monitor, Not to Exceed \$12,000</b>	APPROVED	N	12/16/2019	Delivered	12/16/2019
08/19/19	EH	7.07	<b>Permission to Purchase Ozone Monitor, Not to Exceed \$13,000</b>	APPROVED	N	12/16/2019	Delivered	12/16/2019
08/19/19	EH	7.10	Permission to Apply for Water Pollution Control Loan Fund (WPCLF) funds for 2020 for the Repair or Replacement of Home Septic Systems	APPROVED	N	9/16/2019	Submitted to OEPA	
09/16/19	ADMIN	7.03	Permission to Contract with Lakeland Management Services, Not to Exceed \$5,000	APPROVED	N	10/21/2019	In progress	
09/16/19	EH	7.06	<b>Permission to Accept Ohio EPA 2 Year Contract, Air Pollution Control, \$381,805</b>	APPROVED	N	12/16/2019	Signed	12/16/2019
10/21/19	EH	7.02	<b>Permission to Pay Marut &amp; Sons, Inc. \$24,150.40 for Work Conducted to Replace Sewage System at 6610 Breezewood Drive, Concord, as Part of the WPCLF (Water Pollution Control Loan Fund) Program</b>	APPROVED	N	12/16/2019	Completed	12/16/2019
10/21/19	ADMIN	7.03	<b>Permission to Submit the Lake County Chagrin River Corridor and Lakefront Trail Connection Trail Plan Grant Proposal for \$140,000</b>	APPROVED	N	12/16/2019	Submitted. Under review.	12/16/2019
10/21/19	ADMIN	7.04	<b>Permission to Submit the Lake County Chagrin River Corridor and Lakefront Trail Connection Trail Plan Grant Proposal for \$100,000</b>	APPROVED	N	12/16/2019	Submitted. Under review.	12/16/2019

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
10/21/19	WIC	7.06	Permission to Accept the WIC Administration Federal Fiscal Year 2020 Competitive Solicitation Grant, \$906,069	APPROVED	N	12/16/2019	Completed	12/16/2019
10/21/19	OHPPPI	7.08	Permission to Extend Evaluation Services Contract with University of Alabama at Birmingham Center for the Study of Community Health through September 29, 2020, in the Amount of \$10,245	APPROVED	N			
11/18/19	OHPPPI	7.02	Permission to Submit the Third Frontier Research Incentives Grant, \$104,167	APPROVED	N	12/16/2019	Submitted. Under review.	12/16/2019
11/18/19	OHPPPI	7.03	Permission to Accept FY 2020 Ohio Traffic Safety Office Grant, \$42,000	APPROVED	N	12/16/2019	Approved	12/16/2019
11/18/19	ADMIN	7.04	Permission to Contract with Lakeland Management Services, Not to Exceed \$8,500	APPROVED	N			
11/18/19	ADMIN	7.05	Permission to Approve the Renewal of the Maternity Licensure Application for Lake Health TriPoint Medical Center	APPROVED	N	12/16/2019	Submitted	12/16/2019
11/18/19	OHPPPI	7.06	Permission to Accept Project DAWN (Deaths Avoided With Naloxone) Grant, \$6,300	APPROVED	N	12/16/2019	Approved	12/16/2019
11/18/19	EH	7.07	Request For Legal Action Against Laurel Residential (Econcord Manor LLC & Rconcord Manor LLC) for 9880 Old Johnnycake Ridge Rd., Unit #32, Concord	APPROVED	N	12/16/2019	In progress	

**6.02**

**Resolution of the Lake County General Health District Board of Health – Increasing Certain Food Service and Food Establishment Fees, Third and Final Reading**

*Roger Anderson moved and Patricia Murphy seconded a motion to hear the third and final reading of the following resolution concerning certain food service and food establishment fees; motion carried.*

Based upon the recommendations of the Policy Review Committee that met on September 17, 2019, the Licensing Council that met on October 17, 2019, and the EH Advisory Committee that held a public comment on the fees prior to the November Board of Health meeting, it is recommended that the Board of Health hear the third and final reading of the following resolution concerning certain Food Service and Food Establishment program fees. Notice of the proposed increases was mailed to all regulated parties. When adopted, the fee changes will become effective approximately January 1, 2020. The proposed changes are included in the fee rules following the resolution below:

**RESOLUTION  
OF THE  
LAKE COUNTY GENERAL HEALTH DISTRICT  
BOARD OF HEALTH INCREASING CERTAIN FEES**

WHEREAS, the Ohio Revised Code, Section 3717.07, permits the Board of Health to establish by Rule a uniform system of fees to pay the cost of any service provided by the Board of Health for which no fee is prescribed by law; and

WHEREAS, it is deemed necessary to amend Chapter 220 of the Regulations of the Board of Health of the Lake County General Health District; and

WHEREAS, it has been determined by the Board of Health through a program cost analysis that the fees for certain services are not generating sufficient revenues to pay the cost of providing those services; and

WHEREAS, it is deemed necessary to amend Chapter 29 of the Regulations of the Board of Health of the Lake County General Health District in accordance with the advice of the Lake County Prosecutor's office; and

WHEREAS, the Board of the Lake County General Health District is determined to provide quality Public Health services to Lake County residents in a cost effective manner.

NOW THEREFORE BE IT RESOLVED

That, for the purpose of preserving and promoting the Public Health and Welfare, the foregoing regulations are hereby amended/enacted as follows:

LICENSE CATEGORY	Current Local Fee (\$)	Proposed Local Fee (\$)	Last Year Fee Changed
Commercial Risk Category 1, <25,000ft <sup>2</sup>	174.00	190.00	2015
Commercial Risk Category 2, <25,000ft <sup>2</sup>	191.00	210.00	2015
Commercial Risk Category 3, <25,000ft <sup>2</sup>	364.00	400.00	2015
Commercial Risk Category 4, <25,000ft <sup>2</sup>	472.00	520.00	2015
Commercial Risk Category 1, >25,000ft <sup>2</sup>	242.00	264.00	2015
Commercial Risk Category 2, >25,000ft <sup>2</sup>	254.00	280.00	2015
Commercial Risk Category 3, >25,000ft <sup>2</sup>	849.00	936.00	2015
Commercial Risk Category 4, >25,000ft <sup>2</sup>	899.00	1000.00	2015
Commercial Temporary	100.00	100.00	2015
Mobile	178.00	190.00	2016
Vending (2019 CPI = 1.9%)	19.00	19.36	2016
Plan Review Commercial Risk 1 & 2	½ current fee	225.00	2015
Plan Review Non Commercial Risk 1 & 2	½ current fee	150.00	2015
Plan Review Commercial Risk 3 & 4	½ current fee	400.00	2015
Plan Review Non Commercial Risk 3 & 4	½ current fee	200.00	2015
Plan Review Expedited Fee ( 3 day )	New fee	Plan fee plus 500.00	New

Adopted by the Board of Health of the Lake County General Health District on December 16, 2019, to become effective January 1, 2020.

Published      December 22, 2019  
                      December 29, 2019

## **7.01**

### **7.01.01**

#### **Certification of Monies, Resolution 19-12-07-01-01-100**

*Patricia Fowler moved and Anthony Vitolo seconded a motion to adopt Resolution 19-12-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

### **7.01.02**

#### **Increase/Decrease Appropriations, Resolution 19-12-07-01-02-100**

*Patricia Fowler moved and Anthony Vitolo seconded a motion to adopt Resolution 19-12-07-01-02-100 to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

### **7.01.03**

#### **Set 2020 Temporary Appropriations, Resolution 19-12-07-01-03-100**

*Patricia Fowler moved and Anthony Vitolo seconded a motion to adopt Resolution 19-12-07-01-03-100 to set 2020 Temporary Appropriations, as listed in the recapitulation sheets attached to these minutes; motion carried.*

## **7.02**

### **Permission to Approve the 2019 Lake County Community Health Needs Assessment**

*Dr. Alvin Brown moved and Roger Anderson seconded a motion to approve the 2019 Lake County Community Health Needs Assessment; motion carried.*

This document outlines the findings of the 2019 Lake County Community Health Needs Assessment surveys, which was conducted in conjunction with Lake Health.

### **7.03**

#### **Permission to Approve the 2020 to 2022 Lake County Community Health Improvement Plan**

*Patricia Fowler moved and Dr. Alvin Brown seconded a motion to approve the 2020 – 2022 Lake County Health Improvement Plan; motion carried.*

This document was based upon the findings of the 2019 Lake County Community Health Needs Assessment, involved participation from several Lake County partner agencies, and will inform the agency's efforts to reduce several health concerns in Lake County pertaining to chronic disease and mental health and addiction during the next three years.

### **7.04**

#### **Permission to Submit the Enhancing Access to Care in Lake County Grant, \$105,460.91**

*Patricia Murphy moved and Randy Owoc seconded a motion to submit to the United Way of Lake County for the Enhancing Access to Care in Lake County Grant in the amount of \$105,460.91. The grant period is July 1, 2020, to June 30, 2022; motion carried.*

The Lake County General Health District's Office of Health Policy and Performance Improvement (OHPPI) is requesting funding for the conduction of a stepwise three-year pilot project to develop a protocol to identify un- and underinsured Lake County residents with socioeconomic barriers preventing access to clinical care, inform a referral network of Lake Health primary care and specialty providers, as facilitated through direct collaboration between Lake Health and OHPPI population health teams, and facilitate active referrals through the identified Lake Health referral network and track individual demographic information, socioeconomic factors preventing access to care, health condition prompting referral, and post-referral outcomes.

### **7.05**

#### **Recommendations from the Finance Committee, Meeting Held Prior to the Board Meeting**

The Finance Committee reviewed the final 2020 appropriations.

The highlights are:

- There are decreases in revenue for: Plumbing (transferred to Lake County), Geauga Safe Communities (transferred to Geauga Public Health), and Parent Café (grant is no longer available). There is also a decrease in overall salaries and fringe benefits due to staff changes as a result of the loss of these programs.
- Increase in rent for Coroner's Office and Elara Caring.

- Increase in overall equipment. All six food program vehicles need to be replaced every five years; the current ones will replace the older ones in the LCGHD fleet. Mosquito trucks will also need to be replaced as some are from 1995.
- Decrease capital improvement since the work on the HVAC system is already completed. We will continue to renovate the parking lot and replace the carpeting throughout the Health District.

Adam stated that, beginning in 2021, we will need to present the budget to the Lake County Budget Commission for approval. Since they are ultimately responsible for the county spending, they are doing their due diligence.

*Discussion:*

*Roger Anderson stated that this revision reduces the deficit from the original 2020 budget.*

*Nicole Jelovic asked if the city and township fees will change. Adam said those have already been determined and will not change.*

*Anthony Vitolo asked about the rent from tenants. Adam said the rent is considered extra money to offset expenses and will be reassessed periodically.*

*Patricia Murphy suggested including the previous year's budget information to compare the two.*

**7.06**

**Executive Session**

***Dr. Lynn Smith moved and Roger Anderson seconded a motion to enter into Executive Session to discuss matters of personnel – matters related to severance pay – in accordance with Section 121.22 of the Ohio Revised Code; motion carried.***

***A roll call vote was taken and the Executive Session convened at 2:03 p.m. Patricia Fowler moved and Randy Owoc seconded a motion to come out of Executive Session at approximately 2:14 p.m.; motion carried.***

**8.0**

**Adjournment**

***Patricia Fowler moved and Roger Anderson seconded a motion to adjourn the meeting at approximately 2:50 p.m.; motion carried.***

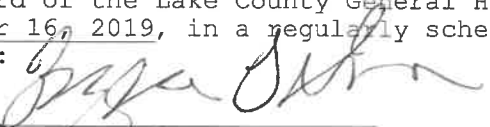


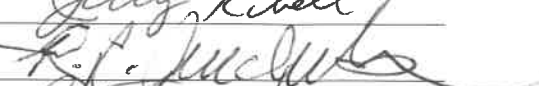


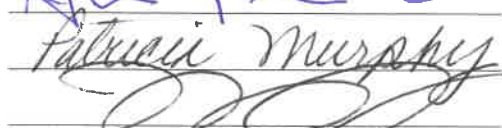

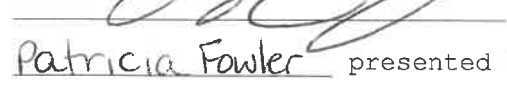
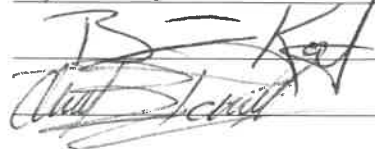
\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President



BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date December 16, 2019

The Board of the Lake County General Health District met this day, December 16, 2019, in a regularly scheduled meeting with the following members present:

Patricia Fowler presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2019.

Anthony Vitolo seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13

"NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on December 16, 2019.

Witness my hand this 16th day of December, 2019.

Secretary, Board of Health



# Board Report - 12/01/2019 - 12/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher A. Galloway

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COLOR COPIES 11/19	0	00200761-755	2.85
BOARD OF HEALTH	COPIES 11/19	0	00200761-755	16.40
BOARD OF HEALTH	SALFRINGE TO 07E 11/19 ADMIN	0	00200761-755	667.32
		<b>Total #</b>		<b>686.57</b>
BOARD OF HEALTH	POSTAGE 11/19	0	00400761-755	1.00
BOARD OF HEALTH	FUND CORRECT TO 07E WELL PERM	0	00400761-755	52.00
		<b>Total #</b>		<b>53.00</b>
BOARD OF HEALTH	FUND CORRECT TO 04E WELL PERM	0	00400761-756	776.00
		<b>Total #</b>		<b>776.00</b>
BOARD OF HEALTH	COPIES 11/19	0	00500761-755	46.45
BOARD OF HEALTH	POSTAGE 11/19	0	00500761-755	129.50
BOARD OF HEALTH	FUND CORRECT TO 07E 9/19 SUPPL	0	00500761-755	3597.15
BOARD OF HEALTH	SALFRINGE TO 07E 11/19 ADMIN	0	00500761-755	2387.06
BOARD OF HEALTH	SALFRINGE TO 11E 11/19 MILO	0	00500761-755	7626.45
CHAPEK, LINDA	REIMB MILEAGE 10/24-10/28/19	0	00500761-755	52.42
GUZZI, RAKAYLA	REIMB MILEAGE 11/6-11/27	0	00500761-755	85.69
HAWN, TAMMY	REIMB MILEAGE 11/8-11/15	0	00500761-755	106.91
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/19	0	00500761-755	67.50
MACK, OLIVIA	REIMB MILEAGE 11/6-11/27/19	0	00500761-755	59.49

# Board Report - 12/01/2019 - 12/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher A. Galloway

Issued / Vendor	Description	PO #	Fund #	Amount
MILO, KATHY	REIMB MILEAGE 11/11/19	0	00500761-755	23.92
TIME WARNER CABLE-NORTHEAST	VICTORIA PL - WIC INT NOV	668970	00500761-755	119.99
VIC PLACE LLC	GAS SURCHARGE NOV-APRIL 2020	0	00500761-755	162.50
			<b>Total #</b>	<b>14465.03</b>
AQUA OHIO	HEISLEY RD / HYDRANT - NOV	668586	00700761-755	205.83
BOARD OF HEALTH	FUND CORRECT TO 11E AUDITOR	0	00700761-755	4744.22
CENTRAL PURCHASING	COPIER PAPER 11/19	0	00700761-755	783.73
CHAPEK, LINDA	REIMB MILEAGE 10/24-10/28/19	0	00700761-755	6.04
CONRAD'S TIRE SERVICE	AUTO MAINT INV 83160	669063	00700761-755	38.01
GRAHAM, RON	COUNTY TRAVEL REIMB-DEC	668439	00700761-755	245.00
GRAHAM, RON	BALANCE OF DEC TRAVEL REIMB	0	00700761-755	300.00
GUZZI, RAKAYLA	REIMB MILEAGE 11/6-11/27	0	00700761-755	9.90
HAWN, TAMMY	REIMB MILEAGE 11/8-11/15	0	00700761-755	12.34
HURLEY, SHAELEIN	REIMB MILEAGE 11/7/19	0	00700761-755	3.16
JECKEL, STEPHANIE	REIMB MILEAGE 11/1-11/19/19	0	00700761-755	0.43
LAKE COUNTY IT	STOUT, KOTAPISH SECURITY AUTH	0	00700761-755	140.00
LAKE COUNTY TELECOMMUNICATIONS	AT & T PAETEC LONG DIST	0	00700761-755	5964.49
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/19	0	00700761-755	277.50
LAKE HEALTH	MEDICAL FIT TESTS 00280531-00	669060	00700761-755	75.00

# Board Report - 12/01/2019 - 12/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher A. Galloway for

Issued / Vendor	Description	PO #	Fund #	Amount
LITKE, ADAM	REIMB TRAINING 12/4-12/6/19	0	00700761-755	602.22
MACK, OLIVIA	REIMB MILEAGE 11/6-11/27/19	0	00700761-755	6.86
MARGALIS, CHRISTINE	REIMB MILEAGE 11/19-11/20/19	0	00700761-755	17.04
MILO, KATHY	REIMB MILEAGE 11/11/19	0	00700761-755	2.76
NICHOLS, MATTHEW	REIMB MILEAGE 12/11/19	0	00700761-755	12.00
RUSSO, HALEY	REIMB MILEAGE 11/12/19-11/13/9	0	00700761-755	4.42
SIEVERS COMPANY	SECURITY / HEISLEY INV1287942	668441	00700761-755	46.92
SNELL, TIMOTHY	REIMB MILEAGE 11/6/19	0	00700761-755	59.04
TIME WARNER CABLE-NORTHEAST	INTERNET/HEISLEY RD- NOV/DEC	668948	00700761-755	936.90
TIME WARNER CABLE-NORTHEAST	BALANCE OF NOV/DEC INT HEISLEY	0	00700761-755	250.80
WAKELEE, JESSICA	REIMB MILEAGE 11/12/19-11/16/9	0	00700761-755	4.92
WILSON, CHRIS	REIMB MILEAGE 10/21/19-11/13/9	0	00700761-755	93.15
ZAPPITELLI ENTERPRISES INC DBA ZAPPY'S	FLEET CAR WASH - DETAIL	669122	00700761-755	780.00
			<b>Total #</b>	<b>15622.68</b>
BOARD OF HEALTH	COPIES 11/19	0	00800761-755	136.05
BOARD OF HEALTH	POSTAGE 11/19	0	00800761-755	58.10
WATSON'S FUNERAL HOME	RECEIPT #189452 12/9/19	0	00800761-755	3.50
			<b>Total #</b>	<b>197.65</b>

# Board Report - 12/01/2019 - 12/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher A. Galloway, Jant

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	FUND CORRECT TO 07E TECH FEES	0	00800761-756	54228.24
<b>Total #</b>				<b>54228.24</b>
BOARD OF HEALTH	COPIES 11/19	0	01000761-755	55.85
BOARD OF HEALTH	POSTAGE 11/19	0	01000761-755	5.60
LUNTER, JOHN	REIMB MILEAGE 11/4-11/26/19	0	01000761-755	185.60
<b>Total #</b>				<b>247.05</b>
BOARD OF HEALTH	COPIES 11/19	0	01100761-755	104.60
BOARD OF HEALTH	POSTAGE 11/19	0	01100761-755	0.50
BOARD OF HEALTH	SALFRINGE TO 07E 11/19 ADMIN	0	01100761-755	174.57
BOARD OF HEALTH	SALFRINGE TO 28E 11/19 HURLEY	0	01100761-755	1060.99
BOARD OF HEALTH	SALFRINGE TO 28E 11/19 HURLEY	0	01100761-755	1538.43
BOARD OF HEALTH	SALFRINGE TO 07E 11/19 ADMIN	0	01100761-755	51.57
BOARD OF HEALTH	SALFRINGE TO 18E 11/19 RUSSO	0	01100761-755	971.20
HURLEY, SHAELIN	REIMB MILEAGE 11/7/19	0	01100761-755	27.46
JECKEL, STEPHANIE	REIMB MILEAGE 11/1-11/19/19	0	01100761-755	3.69
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/19	0	01100761-755	60.00
MILO, KATHY	REIMB MILEAGE 11/13/19	0	01100761-755	56.84
RUSSO, HALEY	REIMB MILEAGE 11/12/19-11/13/19	0	01100761-755	38.38
<b>Total #</b>				<b>4088.23</b>

# Board Report - 12/01/2019 - 12/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher A. Galloway, Auditor

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COLOR COPIES 11/19	0	01300761-755	1.40
BOARD OF HEALTH	COPIES 11/19	0	01300761-755	280.85
BOARD OF HEALTH	POSTAGE 11/19	0	01300761-755	18.45
JECKEL, STEPHANIE	REIMB MILEAGE 11/7/19-11/14/19	0	01300761-755	16.99
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/19	0	01300761-755	60.00
PERKINS, TARA	REIMB MILEAGE 11/15/19-11/26/19	0	01300761-755	216.05
PETTI, RACHEL	REIMB MILEAGE 11/7/19	0	01300761-755	27.84
<b>Total #</b>				<b>621.58</b>
BOARD OF HEALTH	COPIES 11/19	0	01400761-755	8.60
BOARD OF HEALTH	POSTAGE 11/19	0	01400761-755	7.50
BOARD OF HEALTH	SAL/FRINGE TO OTE 11/19 ADMIN	0	01400761-755	3695.51
BOARD OF HEALTH	REIMB MILEAGE 11/19	0	01400761-755	37.27
BOARD OF HEALTH	REIMB AUTO MAINT 11/19	0	01400761-755	121.83
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 11/19	0	01400761-755	30.00
TELEDYNE ADVANCED POLLUTION INSTRUMENTAL	T400 LAMPS INV S020368662	669110	01400761-755	1142.00
<b>Total #</b>				<b>5042.71</b>
BOARD OF HEALTH	COPIES 11/19	0	01500761-755	33.50

# Board Report - 12/01/2019 - 12/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher A. Galloway

Issued / Vendor	Description	PO #	Fund #	Amount
			<b>Total #</b>	<b>33.50</b>
BOARD OF HEALTH	COPIES 11/19	0	01700761-755	128.70
BOARD OF HEALTH	SALFRINGE 10/19 TO 29E COLE,W	0	01700761-755	5316.63
BOARD OF HEALTH	SALFRINGE TO 29E 11/19 COLE,W	0	01700761-755	9261.38
BOARD OF HEALTH	SALFRINGE TO 13E 11/19 PERKIN	0	01700761-755	1048.82
			<b>Total #</b>	<b>15755.53</b>
BOARD OF HEALTH	SALFRINGE TO 11E MCCARTH 9/19	0	01800761-755	1199.47
BOARD OF HEALTH	SALFRINGE TO 11E 11/19 RUSSO	0	01800761-755	1893.78
BOARD OF HEALTH	SALFRINGE TO 08E 11/19 OHLER	0	01800761-755	97.67
			<b>Total #</b>	<b>3190.92</b>
21ST CENTURY MEDIA DBA THE NEWS HERALD	PUBLICATION - SEWAGE FEE INCR	669087	02300761-755	170.05
BOARD OF HEALTH	COPIES 11/19	0	02300761-755	22.40
BOARD OF HEALTH	POSTAGE 11/19	0	02300761-755	927.85
BOARD OF HEALTH	FUND CORRECT TO 07E SOIL EVAL	0	02300761-755	24150.40
DEGREENE CONSTRUCTION SERVICES	8189 FORESTDALE DR-SEWER JOB	669075	02300761-755	6274.50
STS SZUTER TREATMENT SYSTEMS	1940 W JACKSON ST-SEWER JOB	669077	02300761-755	1827.50
STS SZUTER TREATMENT SYSTEMS	SEWAGE JOB/ 1940 W JACKSON	669125	02300761-755	463.25

# Board Report - 12/01/2019 - 12/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

CHRISTOPHER A. GALLOWAY, LAKE COUNTY AUDITOR: Christopher A. Galloway / [Signature]

Issued / Vendor	Description	PO #	Fund #	Amount
			<b>Total #</b>	<b>33835.95</b>
NORTHEASTERN REFRIGERATION CORP	HVAC MAINT INV 1240910673	669118	02600761-755	523.00
			<b>Total #</b>	<b>523.00</b>
BOARD OF HEALTH	COPIES 11/19	0	02800761-755	0.60
BOARD OF HEALTH	SALFRINGE TO 07E 11/19 ADMIN	0	02800761-755	661.84
DIRECT MARKETING PUBLISHING LLC	AD FOR TOBACCO - INV 9422	668900	02800761-755	630.00
LAKE GAUGA RECOVERY CENTERS INC	TOBACCO DEC DELIV 2019	669088	02800761-755	3150.00
			<b>Total #</b>	<b>4442.44</b>
BOARD OF HEALTH	COPIES 11/19	0	02900761-755	3.90
KNOWTION INC	REPORT DATA INV #707	668866	02900761-755	3750.00
MARGALIS, CHRISTINE	REIMB MEALS 11/19-11/20/19	0	02900761-755	181.72
NICHOLS, MATTHEW	REIMB MILEAGE 12/11/19	0	02900761-755	104.00
WAKELEE, JESSICA	REIMB MEALS 11/12/19-11/16/19	0	02900761-755	162.35
			<b>Total #</b>	<b>4201.97</b>

Grand Total # 158012.05





## December 2019 Transfers In/Out Cover Page

### Documents included in this packet

(Please note each page in this document, after this page, has a page number in the bottom right corner that corresponds to information below.)

- P1 – Purpose and description of each transfer to be approved.**
- P2 – List of all transfers to be approved with corresponding fund and account numbers.**
- P3 – Board resolution for increasing/decreasing of appropriation.**
- P4 – Board resolution for approval of transfers in/out.**



## December 2019 Transfers In/Out

**The listing of transfers in/out attached to this sheet are to move monies to/from numerous funds within the Health District. The purpose of moving these funds are listed below.**

1. Transfer \$100,000 from Fund 008 (Vital Statistics) and \$300,000 from Fund 007 (Board of Health) to Fund 013 (Public Health Nursing)
  - This transfers is necessary so that the Board of Health can approve the 2020 Budget. Without this transfer the Public Health Nursing fund would not have enough Cash/Revenue to cover operating costs.
2. Transfer \$450,000 from Fund 010 (Food Service) to Fund 014 (Air Pollution Control)(\$150,000) and Fund 029 (Office of Health Policy & Performance Improvement)(\$300,000)
  - This transfer is necessary so that Fund 014 (Air Pollution Control) and Fund 029 (Office of Health Policy & Performance Improvement) have enough operating capital to cover expected costs. Fund 014 (Air Pollution Control) expenses include three full time staff even though the staff are not 100% paid from Fund 014 (Air Pollution Control). Fund 029 (Office of Health Policy & Performance Improvement) includes staff that are paid for by Fund 007 (Board of Health) and thus a transfer is necessary to ensure the fund has enough liquid cash to meet payroll.
  - Disclaimer: Fund 010 (Food Service) is considered part of the General Fund due to the staff who work in the Food Service fund being paid out of the General Fund. To avoid making two transfers, transferring money from Fund 010 (Food Service) to Fund 007 (Board of Health) and then from Fund 007 (Board of Health) to the funds listed above the Health District is able to transfer the money directly from Fund 010 (Food Service).
3. Transfer \$200,000 from Fund 007 (Board of Health) to Fund 026 (Permanent Improvement)
  - This transfer is necessary to replenish Fund 026 (Permanent Improvement) and ensure that the Health District can continue to fund necessary building updates into the future.
4. Transfer \$50,000 from Fund 002 (Immunization Action Plan), \$26,000 from Fund 006 (Swimming Pools), \$60,000 from Fund 015 (Solid Waste Site), \$80,000 from Fund 021 (Child and Family Health Services), and \$200,000 from Fund 023 (Sewage Treatment Systems) to Fund 007 (Board of Health)
  - Transfers from these funds to Fund 007 (Board of Health) are necessary do to:
    - Fund 002 (Immunization Action Plan) – The personnel who work on this grant are paid by Fund 013 (Public Health Nursing). Fund 013 (Public Health Nursing) is primarily funded by Fund 007 (Board of Health).
    - Fund 006 (Swimming Pools), Fund 015 (Solid Waste Sites), and Fund 023 (Sewage Treatment Systems) – The personnel paid by these funds are primarily paid for by Fund 007 (Board of Health). These transfers replenish Fund 007 (Board of Health) for dollars spent through 2019.

**(CONTINUED ON BACK OF PAGE)**

- Fund 021 (Child and Family Health Services) – The personnel who worked on this grant were located in funds that were subsidized by Fund 007 (Board of Health). This grant was also deliverable based and thus revenue from this grant can only be transferred to Fund 007 (Board of Health).

**Increase/Decrease in Revenues**

<b>Fund</b>	<b>Fund Number</b>	<b>Fund Description</b>	<b>Account</b>	<b>Amount</b>
007	00700045 451	Board of Health	Cash Transfer - In	\$ 416,000.00
013	01300045 451	Public Health Nursing	Cash Transfer - In	\$ 400,000.00
014	01400045 451	Air Pollution Control	Cash Transfer - In	\$ 150,000.00
026	02600045 451	Permanent Improvement	Cash Transfer - In	\$ 200,000.00
029	02900045 451	Office of Health Policy & Performance Improvement	Cash Transfer - In	\$ 300,000.00
<b>Increase/Decrease in Estimated Resources</b>				<b>\$ 1,466,000.00</b>






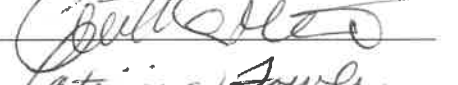
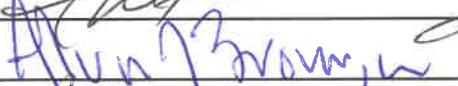
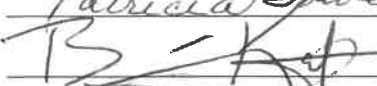




**Increase/Decrease in Appropriations**

<b>Fund</b>	<b>Fund Number</b>	<b>Fund Description</b>	<b>Account</b>	<b>Amount</b>
002	00200911 911	Immunization Action Plan	Cash Transfer - Out	\$ 50,000.00
006	00600911 911	Swimming Pool	Cash Transfer - Out	\$ 26,000.00
007	00700911 911	Board of Health	Cash Transfer - Out	\$ 500,000.00
008	00800911 911	Vital Statistics	Cash Transfer - Out	\$ 100,000.00
010	01000911 911	Food Service	Cash Transfer - Out	\$ 450,000.00
015	01500911 911	Solid Waste Site	Cash Transfer - Out	\$ 60,000.00
021	02100911 911	Child and Family Health Services	Cash Transfer - Out	\$ 80,000.00
023	02300911 911	Sewage Treatment Systems	Cash Transfer - Out	\$ 200,000.00
008	00800511 556	Vital Statistics	Unemployment	\$ 2,000.00
<b>Increase/Decrease in Appropriations</b>				<b>\$ 1,468,000.00</b>
<b>Net Change in Appropriations</b>				<b>\$ (2,000.00)</b>

BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: December 16, 2019

The Board of the Lake County General Health District met this day, December 16, 2019, in a regularly scheduled meeting with the following members present:

Patricia Fowler presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations and revenue in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Anthony Vitolo seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13 "NAYS" 0

CLERK'S CERTIFICATION

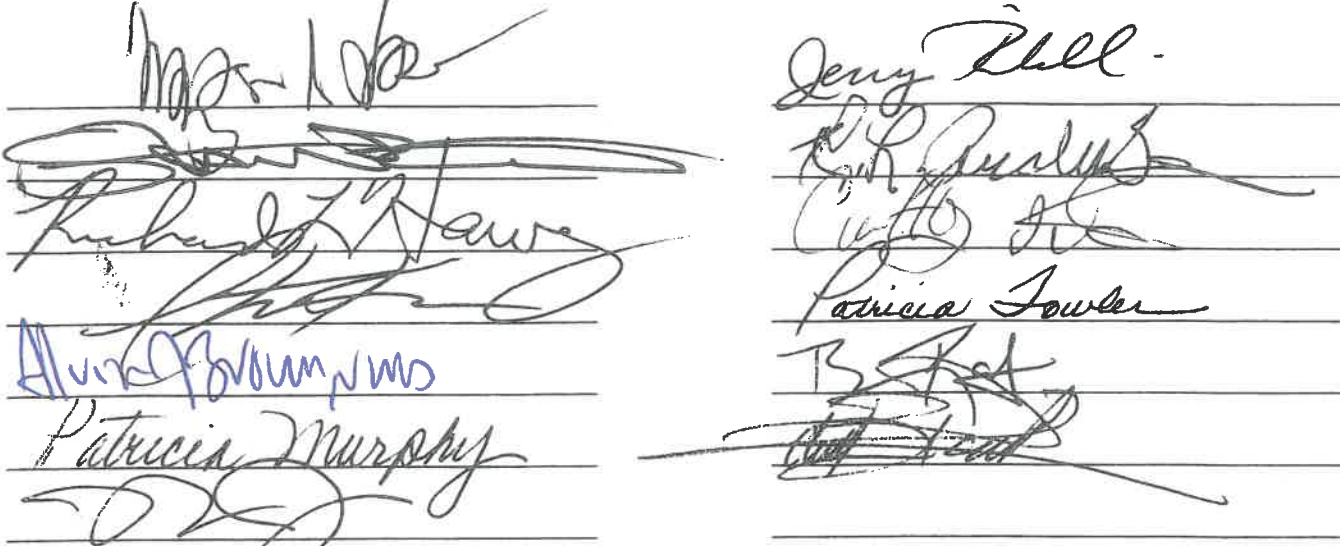
I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on December 16, 2019.

Witness my hand this 16th day of December 2019.

\_\_\_\_\_  
Secretary, Board of Health

BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date December 16, 2019

The Board of the Lake County General Health District met this day, December 16, 2019, in a regularly scheduled meeting with the following members present:

The image shows two columns of handwritten signatures on lined paper. The left column contains five signatures: a large, stylized signature, a signature that appears to be 'Richard Hawley', a signature in blue ink that appears to be 'Alvin Brown, MD', and a signature that appears to be 'Patricia Murphy'. The right column contains four signatures: 'Jenny Hill', a signature that appears to be 'K. P. ...', a signature that appears to be 'Cathy ...', and a signature that appears to be 'Patricia Fowler'. There are also some scribbled-out signatures at the bottom of both columns.

Patricia Fowler presented the following resolution and named its adoption.

RESOLUTION TO: Transfer OF FUNDS AS FOLLOWS:

From:

Fund 00800911	911 Vital Statistics	\$100,000.00
Fund 01000911	911 Food Service	\$450,000.00
Fund 00700911	911 Board of Health	\$500,000.00
Fund 00200911	911 Immunization Action Plan	\$ 50,000.00
Fund 00600911	911 Swimming Pools	\$ 26,000.00
Fund 01500911	911 Solid Waste Site	\$ 60,000.00
Fund 02100911	911 Child and Family Health Serv.	\$ 80,000.00
Fund 02300911	911 Sewage Treatment Systems	\$200,000.00

To:

Fund 01300045	451 Public Health Nursing	\$400,000.00
Fund 01400045	451 Air Pollution Control	\$150,000.00
Fund 02900045	451 Office of Health Policy...	\$300,000.00
Fund 02600045	451 Permanent Improvement	\$200,000.00
Fund 00700045	451 Sewage Treatment Systems	\$416,000.00

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its

committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 128.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in there appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as indicated below the following transfer of revenue be done and that the Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Transfer OF FUNDS AS FOLLOWS:

From:

Fund 00800911	911 Vital Statistics	\$100,000.00
Fund 01000911	911 Food Service	\$450,000.00
Fund 00700911	911 Board of Health	\$500,000.00
Fund 00200911	911 Immunization Action Plan	\$ 50,000.00
Fund 00600911	911 Swimming Pools	\$ 26,000.00
Fund 01500911	911 Solid Waste Site	\$ 60,000.00
Fund 02100911	911 Child and Family Health Serv.	\$ 80,000.00
Fund 02300911	911 Sewage Treatment Systems	\$200,000.00

To:

Fund 01300045	451 Public Health Nursing	\$400,000.00
Fund 01400045	451 Air Pollution Control	\$150,000.00
Fund 02900045	451 Office of Health Policy..	\$300,000.00
Fund 02600045	451 Permanent Improvement	\$200,000.00
Fund 00700045	451 Sewage Treatment Systems	\$416,000.00

Anthony Vitolo seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13

"NAYS" 0

CLERK'S CERTIFICATION

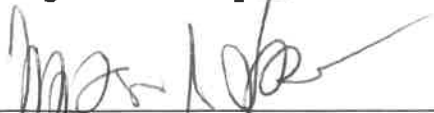
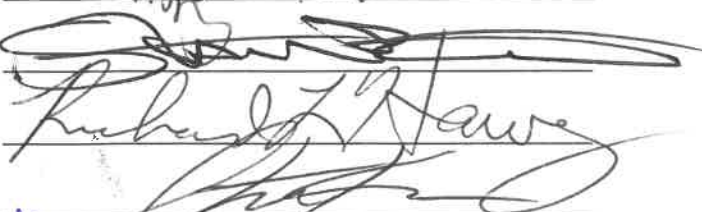

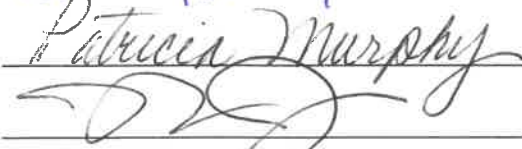
I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on December 16, 2019.

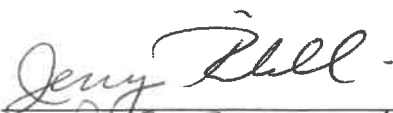
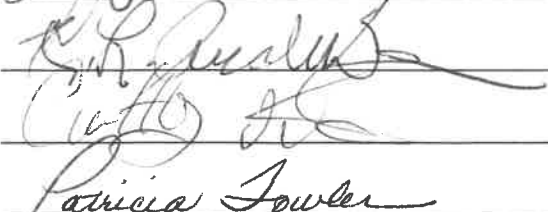
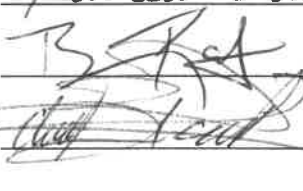
Witness my hand this 16th day of December, 2019

  
\_\_\_\_\_  
Secretary, Board of Health

BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date December 16, 2019

The Board of the Lake County General Health District met this day, December 16, 2019, in a regularly scheduled meeting with the following members present:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_

Patricia Fowler Presented the following resolution and named its adoption.

RESOLUTION TO: SET 2020 APPROPRIATIONS

WHEREAS, the Board of the Lake County General Health District determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, may set appropriations, transfer funds from one item in their appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in accordance with Section 3709.28 of the Revised Code.



BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that to provide for the current expenses and other expenditures of said Health District, during the year ending December 31, 2020, set appropriations as delineated on the attached listing.

BE IT FURTHER RESOLVED that the Health Commissioner of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor.

Anthony Vitolo Seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13

"NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a Resolution adopted by the said Board on December 16, 2019.

Witness my hand this 16th day of December, 2019.

  
\_\_\_\_\_  
Secretary, Board of Health

Resolution No. 19-12-07-01-03-100



---

## Calendar Year 2020 Budget Revision

Noted below are some of the largest changes in the calendar year 2020 Budget. The initial budget was approved in March 2019. This revision is necessary to ensure the budget is stays up to date.

### Major changes in 2020 Estimated Resources:

1. Decrease expected plumbing revenue to \$0.
  - a. Plumbing program transferred to Lake County as of December 31, 2019.
2. Increase Operation and Maintenance expected revenue to \$325,000.
  - a. Operation and Maintenance was previously listed under Sewage Treatment Systems.
3. Decrease Geauga County Safe Communities expected revenue to \$0.
  - a. Grant transferred to Geauga Public Health (Gauga Health Department) as of September 30, 2019.
4. Increase rent for Coroner's Office and Elara Caring to \$86,136.
  - a. Coroner's office will be located at the 5966 Heisely Road building starting January 1, 2020.
  - b. Elara Care's new rental rate will be in effect January 1, 2020.
5. Decrease WIC grant to \$906,000.
  - a. WIC had a budget decrease that was effective October 1, 2019. This was not known when initial budget was approved.

### Major changes in 2020 Appropriations:

1. Decrease overall salaries to \$3,400,500.
  - a. Overall salaries decreased due to transfer of the plumbing program, Safe Communities Geauga Grant, and staff who were not replaced due to attrition.
2. Decrease overall fringe benefits to \$1,293,551.
  - a. Overall fringe benefits decreased due to staff changes that are reflected above in #1 of this section.
3. Increase overall contract services to \$367,110.
  - a. Contract services increase primarily due to monies that will be spent through the tobacco prevention grant and partially due to testing that will be done for the Operation & Maintenance program.
4. Increase overall equipment to \$413,550
  - a. Increase in equipment due to purchase of vehicles for the Food Program and trucks for the mosquito program.
5. Decrease capital improvement to \$300,000
  - a. The work on the heating, ventilation, and air conditioning (HVAC) system are complete. The primary expenses out of this fund in 2020 are related to continued renovation of the parking lot and replacing carpeting through the Health District.

**Appropriations for Calendar Year 2020**

<b>Fund/Account</b>	<b>2020 Appropriations</b>	<b>Fund Name</b>	<b>Description</b>
<b>002</b>	<b>\$ 12,548.00</b>	<b>Immunization Action Plan</b>	
00200761 755	\$ 12,548.00		Other Expense
<b>003</b>	<b>\$ 500.00</b>	<b>Manufactured Homes, Parks, Camps</b>	
00300761 756	\$ 500.00		Other Expense
<b>004</b>	<b>\$ 3,000.00</b>	<b>Water Systems</b>	
00400761 755	\$ 1,000.00		Other Expense
00400761 756	\$ 2,000.00		State Remittance
<b>005</b>	<b>\$ 886,200.00</b>	<b>WIC</b>	
00500511 512	\$ 537,000.00		Salary
00500511 551	\$ 90,000.00		OPERS
00500511 553	\$ 13,000.00		Workers' Compensation
00500511 554	\$ 1,000.00		Medicare
00500511 556	\$ 5,000.00		Unemployment Compensation
00500511 557	\$ 75,000.00		Hospitalization Insurance
00500511 561	\$ 1,000.00		Life Insurance
00500511 562	\$ 3,500.00		Dental Insurance
00500761 755	\$ 160,700.00		Other Expense
00500811 812	\$ -		Equipment
<b>006</b>	<b>\$ 12,700.00</b>	<b>Swimming Pool</b>	
00600761 755	\$ 2,700.00		Other Expense
00600761 756	\$ 10,000.00		State Remittance
<b>007</b>	<b>\$ 3,426,675.00</b>	<b>Board of Health</b>	
00700511 512	\$ 1,807,000.00		Salary
00700511 551	\$ 243,500.00		OPERS
00700511 552	\$ 1,000.00		FICA
00700511 553	\$ 40,000.00		Workers' Compensation
00700511 554	\$ 28,200.00		Medicare
00700511 556	\$ 13,000.00		Unemployment Compensation
00700511 557	\$ 318,000.00		Hospitalization Insurance
00700511 561	\$ 7,800.00		Life Insurance
00700511 562	\$ 12,100.00		Dental Insurance
00700761 755	\$ 681,075.00		Other Expense
00700811 812	\$ 275,000.00		Equipment
<b>008</b>	<b>\$ 368,850.00</b>	<b>Vital Statistics</b>	
00800511 512	\$ 115,000.00		Salary
00800511 551	\$ 17,000.00		OPERS
00800511 553	\$ 3,000.00		Workers' Compensation
00800511 554	\$ 2,000.00		Medicare
00800511 557	\$ 15,000.00		Hospitalization Insurance
00800511 561	\$ 1,000.00		Life Insurance
00800511 562	\$ 1,500.00		Dental Insurance
00800761 755	\$ 8,850.00		Other Expense
00800761 756	\$ 200,000.00		State Remittance
00800811 812	\$ 2,500.00		Equipment
00800511 556	\$ 3,000.00		Unemployment Compensation
<b>010</b>	<b>\$ 184,950.00</b>	<b>Food Service</b>	
01000761 755	\$ 33,450.00		Other Expense
01000761 756	\$ 51,500.00		State Remittance
01000811 812	\$ 100,000.00		Equipment
<b>011</b>	<b>\$ 2,000.00</b>	<b>Health Promotion and Planning</b>	
01100511 512	\$ -		Salary
01100511 551	\$ -		OPERS
01100511 553	\$ 2,000.00		Workers' Compensation
01100511 554	\$ -		Medicare
01100511 556	\$ -		Unemployment Compensation
01100511 557	\$ -		Hospitalization Insurance
01100511 561	\$ -		Life Insurance
01100511 562	\$ -		Dental Insurance

01100761 755	\$	-		Other Expense
<b>013</b>	<b>\$</b>	<b>537,650.00</b>	<b>Public Health Nursing</b>	
01300511 512	\$	287,500.00		Salary
01300511 551	\$	50,000.00		OPERS
01300511 553	\$	7,500.00		Workers' Compensation
01300511 554	\$	6,000.00		Medicare
01300511 556	\$	5,000.00		Unemployment Compensation
01300511 557	\$	55,000.00		Hospitalization Insurance
01300511 561	\$	2,000.00		Life Insurance
01300511 562	\$	1,500.00		Dental Insurance
01300761 755	\$	122,100.00		Other Expense
01300811 812	\$	1,050.00		Equipment
<b>014</b>	<b>\$</b>	<b>392,250.00</b>	<b>Air Pollution Control</b>	
01400511 512	\$	188,500.00		Salary
01400511 551	\$	27,000.00		OPERS
01400511 553	\$	4,000.00		Workers' Compensation
01400511 554	\$	3,000.00		Medicare
01400511 557	\$	50,000.00		Hospitalization Insurance
01400511 561	\$	500.00		Life Insurance
01400511 562	\$	2,000.00		Dental Insurance
01400761 755	\$	82,250.00		Other Expense
01400811 812	\$	35,000.00		Equipment
<b>015</b>	<b>\$</b>	<b>66,900.00</b>	<b>Solid Waste Site</b>	
01500761 755	\$	9,400.00		Other Expense
01500761 756	\$	57,500.00		State Remittance
<b>017</b>	<b>\$</b>	<b>256,741.00</b>	<b>Public Health Infrastructure</b>	
01700511 512	\$	103,000.00		Salary
01700511 551	\$	16,000.00		OPERS
01700511 553	\$	1,660.00		Workers' Compensation
01700511 554	\$	2,700.00		Medicare
01700511 557	\$	18,000.00		Hospitalization Insurance
01700511 561	\$	500.00		Life Insurance
01700511 562	\$	1,700.00		Dental Insurance
01700761 755	\$	113,181.00		Other Expense
<b>018</b>	<b>\$</b>	<b>44,500.00</b>	<b>Safe Community Program</b>	
01800761 755	\$	44,500.00		Other Expense
<b>019</b>	<b>\$</b>	<b>-</b>	<b>Ryan White Title I</b>	
01900761 755	\$	-		Other Expense
<b>020</b>	<b>\$</b>	<b>-</b>	<b>HIV Prevention Grant</b>	
02000761 755	\$	-		Other Expense
<b>023</b>	<b>\$</b>	<b>211,500.00</b>	<b>Sewage Treatment Systems</b>	
02300511 551	\$	-		OPERS
02300511 553	\$	500.00		Workers' Compensation
02300511 554	\$	-		Medicare
02300511 557	\$	-		Hospitalization Insurance
02300511 561	\$	-		Life Insurance
02300511 562	\$	-		Dental Insurance
02300761 755	\$	199,000.00		Other Expense
02300761 756	\$	12,000.00		Certifications
<b>026</b>	<b>\$</b>	<b>300,000.00</b>	<b>Permanent Improvement</b>	
02600761 755	\$	300,000.00		Other Expense
<b>027</b>	<b>\$</b>	<b>26,250.00</b>	<b>FDA Food Service Grant</b>	
02700761 755	\$	26,250.00		Other Expense
<b>028</b>	<b>\$</b>	<b>159,100.00</b>	<b>Tobacco Use Prevent &amp; Cessation</b>	
02800511 512	\$	50,000.00		Salary
02800511 551	\$	8,000.00		OPERS
02800511 553	\$	2,000.00		Workers' Compensation
02800511 554	\$	1,500.00		Medicare
02800511 557	\$	7,000.00		Hospitalization Insurance
02800511 561	\$	500.00		Life Insurance
02800761 755	\$	90,100.00		Other Expense
<b>029</b>	<b>\$</b>	<b>460,341.00</b>	<b>Office of Health Policy &amp; Performance Improvement</b>	

02900511 512	\$	312,500.00	Salary
02900511 551	\$	46,000.00	OPERS
02900511 553	\$	7,000.00	Workers' Compensation
02900511 554	\$	5,891.00	Medicare
02900511 557	\$	29,000.00	Hospitalizatoin Insurance
02900511 561	\$	200.00	Life Insurance
02900511 562	\$	3,000.00	Dental Insurance
02900761 755	\$	56,750.00	Other Expense
<b>997</b>	<b>\$</b>	<b>-</b>	
<b>Total Appropriations</b>	<b>\$</b>	<b>7,352,655.00</b>	

*Estimated Resources for Calendar Year 2020*

<b>Fund/Account</b>	<b>Estimated Revenues</b>	<b>Fund Name</b>	<b>Description</b>
002	\$ 50,000.00	Immunization Action Plan	
00200035 351	\$ 50,000.00		Federal Grant
003	\$ 4,800.00	Manufactured Homes, Parks, Camps	
00300020 208	\$ 800.00		Camp Permits
00300020 224	\$ 4,000.00		Manufactured Homes Permits
004	\$ 11,000.00	Water Systems	
00400020 224	\$ 11,000.00		Water System Permits
005	\$ 906,000.00	WIC	
00500035 351	\$ 906,000.00		Federal Grants
006	\$ 30,000.00	Swimming Pool	
00600020 209	\$ 30,000.00		Swimming Pool Licenses
007	\$ 3,315,650.00	Board of Health	
00700020 222	\$ 126,000.00		Permits
00700035 351	\$ -		Federal Grants
00700035 371	\$ 165,000.00		State Grants
00700035 393	\$ 2,757,514.00		Tax Assessments
00700042 424	\$ 85,500.00		Other Revenue
00700042 430	\$ 86,136.00		Office Rental
00700042 431	\$ 3,000.00		Refunds & Reimbursements
00700042 437	\$ 90,000.00		Employee Hospitalization
00700042 438	\$ 2,500.00		Life Insurance Deduction
008	\$ 333,500.00	Vital Statistics	
00800025 284	\$ 315,000.00		Vital Statistics Charges
00800042 424	\$ 18,000.00		Other Revenue
00800042 431	\$ 500.00		Refunds & Reimbursements
009	\$ 3,000.00	Tuberculosis Record Program	
00900042 424	\$ 3,000.00		Other Revenue
010	\$ 533,000.00		
01000020 210	\$ 492,000.00		Food Service/Vending
01000042 424	\$ 41,000.00		Other Revenue
011	\$ -	Health Promotion and Planning	
01100035 371	\$ -		State Grant
01100042 424	\$ -		Misc. Revenue
013	\$ 145,600.00	Public Health Nursing	
01300035 351	\$ 48,600.00		Federal Grants
01300035 371	\$ 11,500.00		State Grants
01300042 424	\$ 85,500.00		Other Revenue
014	\$ 190,000.00	Air Pollution Control	
01400035 351	\$ 127,000.00		Federal Grants
01400035 371	\$ 54,500.00		State Grants
01400042 424	\$ 8,500.00		Other Revenue
015	\$ 130,000.00	Solid Waste Site	
01500020 211	\$ 130,000.00		Solid Waste State License
01500042 424	\$ -		Other Revenue
017	\$ 218,000.00	Public Health Infrastructure	
01700035 351	\$ 218,000.00		Federal Grants
018	\$ 42,000.00	Safe Community Program	
01800035 351	\$ 42,000.00		Federal Grants
020	\$ -	HIV Prevention Grant	
02000035 351	\$ -		Federal Grants
023	\$ 601,000.00	Sewage Treatment Systems	
02300015 151	\$ 11,000.00		Special Assessment
02300020 222	\$ 440,000.00		Board of Health Permits
02300035 371	\$ 150,000.00		State Grants
026	\$ -	Permanent Improvement	
02600042 426	\$ -		Insurance Claims
027	\$ 30,000.00	FDA Food Service Grant	
02700035 351	\$ 30,000.00		Federal Grants
028	\$ 249,000.00	Tobacco Use Prevent & Cessation	
02800035 371	\$ 249,000.00		State Grants
029	\$ 103,000.00	Office of Health Policy & Performance Improvement	
02900042 424	\$ 42,500.00		Miscellaneous Revenue
02900035 371	\$ 60,500.00		State Grants
<b>Total Estimated Revenues</b>	<b>\$ 6,895,550.00</b>		