

AGENDA  
BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
September 16, 2019

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
  - 2.01 Declaration of Quorum
  - 2.02 Citizen's Remarks
  - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
  - 3.01 Minutes, Regular Meeting August 19, 2019
- 4.0 Health District Staff Reports
  - 4.01 Clinical and Community Health Services Report
  - 4.02 Environmental Health Report
  - 4.03 Finance and HR Director
  - 4.04 Health Education and Outreach Report
  - 4.05 Office of Health Policy and Performance Improvement
  - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
  - 5.01 Environmental Health Committee, Meeting Held September 16, 2019
  - 5.02 Policy Review Committee, Meeting Held September 16, 2019
- 6.0 Old Business
  - 6.01 Board of Health Tracking
  - 6.02 Resolution of the Lake County General Health District Board of Health – Increasing Certain Home Sewage Treatment System Fees, Second Reading

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 19-09-07-01-01-100

7.01.02 Increase/Decrease Appropriations, Resolution  
19-09-07-01-02-100

7.02 Permission to Accept the Cribs for Kids and Safe Sleep Program - CK20 Grant,  
\$51,143

7.03 Permission to Contract with Lakeland Management Services, Not to Exceed  
\$5,000

7.04 Permission to Contract with Park United Methodist Church for Madison WIC,  
Not to Exceed \$13,800

7.05 Permission to Pay R.L. Collins Trenching LLC \$31,237.80 for Work Conducted  
to Replace Sewage System at 4566 South Ridge Rd., Perry, as Part of the WPCLF  
(Water Pollution Control Loan Fund) Program

7.06 Permission to Accept Ohio EPA 2 Year Contract, Air Pollution Control, \$381,805

7.07 Recommendations from the Policy Review Committee, Meeting Held Prior to the  
Board Meeting

7.08 Recommendations from the EH Advisory Committee, Meeting Held Prior to the  
Board Meeting

7.09 Resolution Authorizing the Lake County General Health District to Participate in  
the State of Ohio Cooperative Purchasing Program

7.10 Executive Session

8.0 Adjournment

**1.0 Call to Order**

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, September 16, 2019, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

Roger Anderson	Nicole Jelovic	Ana Padilla
Dr. Alvin Brown	Steve Karns	Jerry Ribelli
Patricia Fowler	Brian Katz	Dr. Lynn Smith
Marc Garland	Patricia Murphy	Anthony Vitolo
Rich Harvey	Randy Owoc	

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

Ron Graham	Kathy Milo	Tara Perkins
Dan Lark	Matthew Nichols	Tim Snell
Adam Litke	Gina Parker	Kevin Watson

Also in attendance: Sarah Danner and Colton Barnes, WIC Interns

**2.02 Citizens' Remarks**

There were no Citizens' Remarks.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health on September 11, 2019, was made by Health Commissioner Ron H. Graham.

### 3.0 Board of Health

#### 3.01 Approval of Minutes

*Patricia Fowler moved and Randy Owoc seconded a motion that the minutes of the August 19, 2019, Board of Health meeting be approved as written; motion carried.*

### 4.0 Health District Staff Reports

#### 4.01 Community Health Services

##### 4.01.01 Division Director's Report

August continued to be a busy month for all. CHS participated in community health fairs/events, trainings, clinics, meetings, and many other program related activities.

Ohio continues to experience a Hep A outbreak, totaling 3,291 cases as of September 3, 2019 (ODH, 2019). Lake County has 6 cases to date. In an effort to decrease community risk of hepatitis A (Hep A) in Lake County, Carol Tackett RN and Cherise Stable BSN RN provided free Hep A vaccines at the Willo Praise and Family Pride Day events on August 24<sup>th</sup>. LCGHD also offered these vaccines to staff who were interested.



A big congratulations to the Safe Communities team for a job well done. Our financial site visit was a success, with no issues identified. Haley Russo and Jessica McCarthy are the two main leads for this program which is offered currently in Lake and Geauga Counties.

The Child Fatality Review Board convened on August 29<sup>th</sup> to review outstanding fatalities from the 2018 year. I am truly appreciative for the dedication, and engagement within the team. Our goal is to identify opportunities to reduce childhood fatalities, and continue to offer support and educate community partners and residents of Lake County.

This director has attended the following meetings/trainings:  
Special Pathogen Task Force Meeting at the Lake County EMA  
Safe Communities Financial Compliance Visit  
Tobacco Kick Off Meeting  
Policy and Procedure Meeting  
Geauga Safe Communities Meeting  
CQI Discussion Meeting  
Akron University Nursing Student Interview  
Child Fatality Review Board Meeting  
Wickliffe Family Resource Center Call

## 4.01.02

### Clinical Services Unit Report

## 4.01.02

### Communicable and Environmental Disease Report

Communicable Disease Report	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 Year to Date (1/1/19 to current date)	2018 Year End	2017 Year End
													Totals	Totals	
Babesiosis	0	0	0	0	0	0	0	1					1	0	0
Campylobacter	4	3	4	2	5	3	7	5					33	32	46
CP-CRE	5	0	0	0	2	0	2	3					7	6	N/A
Chikungunya	0	0	0	0	0	0	1	0					1	0	0
Chlamydia	87	72	56	68	60	46	66	65					520	801	695
Coccidioidomycosis	0	0	0	0	0	0	0	0					0	0	0
Cryptosporidiosis	0	0	0	0	0	2	0	0					2	6	0
Cyclosporiasis	0	0	0	0	0	0	0	0					0	0	0
E. Coli O157:H7	0	0	0	0	1	0	1	1					3	8	2
Ehrlichiosis/anaplasmosis	0	0	0	0	0	0	1	0					1	0	0
Giardia	1	0	0	1	0	0	0	0					2	10	10
Gonorrhea	26	11	14	15	19	16	20	17					138	181	134
Haemophilus Influenza	1	0	1	2	1	2	0	0					7	4	1
Hepatitis A	0	0	0	1	2	1	0	0					4	2	0
Hepatitis B (perinatal)	0	0	0	0	0	2	0	1					3	1	0
Hepatitis B acute	0	0	0	0	0	0	0	2					2	0	0
Hepatitis B (chronic)	0	0	0	3	5	1	1	2					12	15	20
Hepatitis C (acute)	0	0	1	0	0	0	0	0					1	1	0
Hepatitis C (chronic)	27	25	19	19	15	29	21	18					173	251	252
Influenza-Hospitalized	17	21	83	33	1	0	0	0					155	281	136
Legionnaires Disease	1	0	0	0	2	3	10	2					18	18	16
Listeriosis	0	0	0	0	0	0	0	1					1	0	2
Lyme Disease	0	0	0	0	0	3	2	4					9	16	16
Malaria	0	0	0	0	0	0	0	0					0	0	1
Meningitis-aseptic/viral	0	0	0	2	0	0	0	0					2	3	4
Meningitis, Bacterial not Neisseria	0	0	0	2	0	1	0	2					0	5	7
Mumps	0	0	0	0	0	0	0	0					0	0	1
Mycobacterium Tuberculosis	0	0	0	0	0	0	0	0					0	0	0
Pertussis	0	0	0	1	0	1	2	1					5	8	18
Rocky Mountain spotted fever	0	0	0	0	0	0	1	0					1	0	0
Salmonella	3	4	1	3	5	1	2	4					23	26	25
Shigellosis	0	2	3	0	1	0	1	0					7	1	2
Staph Aureus VRSA	0	0	0	0	0	0	0	0					0	0	0
Streptococcal Group A (GAS)	1	0	0	2	0	0	3	1					7	15	9
Streptococcal Group B Newborn	0	0	0	0	0	0	0	0					0	0	0
Streptococcus Pneumonai (ISP)	3	1	1	3	4	2	0	0					14	19	24
Syphilis	2	3	1	2	4	2	4	2					20	10	12
Tetanus	0	0	0	0	0	0	0	0					0	1	0
Varicella	0	2	2	0	0	1	0	1					6	5	5
Vibriosis	0	0	1	0	0	0	0	0					0	0	0
West Nile Virus	0	0	0	0	0	0	0	0					0	3	1
Yersinia	0	0	0	0	0	0	0	0					0	0	3
<b>Totals</b>	<b>178</b>	<b>144</b>	<b>187</b>	<b>159</b>	<b>127</b>	<b>116</b>	<b>145</b>	<b>132</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1177</b>	<b>1729</b>	<b>1442</b>

### **New Born Home Visits**

There were no newborn visits for the month of August.

### **Get Vaccinated Ohio (GV Ohio)**

The Ohio Department of Health and local health departments are currently working to improve recommended vaccinations in adolescents; meningitis B (men B) and human papillomavirus (HPV). These are not included in the mandated immunizations for Ohio public schools.

Men B can cause meningitis of the brain and spinal cord lining and blood infections. It can be a deadly disease and those who do survive may suffer from disabilities such as hearing loss, loss of limbs, brain damage, and other serious side effects. Those at highest risk are teens and young adults (16 - 23 years of age), although there are other people who may also have compromised immune systems or be in an area where Men B is more prevalent. Men B is not to be confused with the state mandate meningitis vaccine which protects against serogroups A, C, W, and Y.

HPV is commonly known as the vaccine that prevents cancer. HPV may cause cervical, vaginal, vulvar, penile, anal, and esophageal cancer. This may occur in both male and females, oftentimes without signs/symptoms until diagnosed. HPV infections may also go away on their own within 2 years, but some may last longer. The goal is to vaccinate youth before they become active in sexual activities.

### **Children with Medical Handicaps (CMH)/Lead**

In the month of August, the Public Health nurse provided case management services to 244 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse assisted three new families with obtaining CMH services.

The CMH nurse also provides case management for the Lead Testing and Surveillance program. Two children were identified with an elevated blood lead level of 10.9. The Public Health Nurse went on a Lead Home Inspection visit with the ODH state Lead inspector for one of the children. Both will both be followed until their blood lead levels are less than 5.

### **4.01.03**

#### **Program Manager**

Working with Health Educators to complete deliverables for ODH Naloxone Distribution Grant. Participated in Painesville Art in the Park to promote the Downtown Painesville Organizations Smoke Free Policy.

Meetings/Trainings:

- Willowick Matter of Balance (MOB) (August 1, 2019)
- Measles Task Force EOC (August 1, 2019)
- Tobacco Webinar (August 1, 2019)
- Vaping Use Conference, Columbus (August 2, 2019)
- Back to School Bash event (August 3, 2019)
- Senior Isolation Coalition Meeting (August 6, 2019)
- Perry MOB (August 7, 2019)
- Willowick MOB (August 8, 2019)
- Back to School Bash Hotwash meeting (August 8, 2019)
- Perry MOB (August 12, 2019)
- Change of job meeting (August 12, 2019)
- Ohio Department of Health Tobacco Grant Training (August 12 – 14, 2019)
- Willowick MOB (August 15, 2019)
- Lake Geauga Ashtabula Tobacco Prevention Coalition (August 16, 2019)
- Downtown Painesville Organization Art in the Park (August 17, 2019)
- National Disaster Management System (NDMS) Disaster Medical Assistance Team (DMAT) Training in Anniston, Alabama (August 18 – 23, 2019)
- Perry MOB (August 26, 2019)
- National Association of County and City Health Officials Medical Reserve Corps Workgroup (August 27, 2019)
- Perry MOB (August 28, 2019)
- United Way Kick Off at Captains Stadium (August 28, 2019)
- Willowick MOB (August 29, 2019)

#### **Ohio Mental Health and Addiction Services- Lake County Law Enforcement**

On August 23<sup>rd</sup> the Health District received notice that they were awarded \$14,019 for Law Enforcement Naloxone Distribution.

In August 4 lives were reported saved.



## **Project DAWN (Deaths Avoided With Naloxone)**

In August 63 kits were distributed.

In August kits were distributed at the following locations:

- Health Department (walk ins/monthly clinic)
- Signature Health
- Crossroads Health
- Windsor Laurelwood
- Elara Caring
- United Way Kickoff Event at the Captains Stadium

In August 90 people were trained.

## **Medical Reserve Corps**

MRC Coordinator, Cathy Hewitt, was chosen to participate in the National Disaster Management System (NDMS) 101 Disaster Management Assistance Team (DMAT) training in Anniston, Alabama on August 19 – 23, 2019. Participation in this training will assist both MRC and DMAT groups to become familiar with each other as well as their skills creating a more cohesive training opportunity. There were 148 applicants and was one of three from Region 5 selected to attend.

## **Medical Reserve Corps Challenge – Matter of Balance**

Two MRC volunteers assisted with the MOB class at Willowick Senior Center which finished up on August 29, 2019 with 15 participants completing the required number of days. An MOB class began at Perry Senior Center on August 5 and will run five weeks and end on September 4, 2019.

## **Tobacco Youth/Secondhand Smoke**

Program Manager and Director of CHS attended the Ohio Department of Health Tobacco Grant Training August 12 – 14, 2019 in Columbus. Program Manager and Health Educator conducted the Community Tobacco Survey at Back to School Bash (August 3, 2019), Painesville Art Show (August 17, 2019), and United Way Kick Off Event at Captains Stadium (August 28, 2019).

## **Tobacco Cessation**

Working with providers to gather survey information and document services provided.

### **Cribs for Kids/Safe Sleep**

LCGHD received the Notice of Award for the Cribs for Kids 2020 grant for a total of 51,143.00. In the month of August, eight safe sleep kits were distributed.

Health Educator attended three WIC baby showers, one in Geauga County and the other two in Painesville and Willoughby.

The Health Educator attended the Back to School Bash on August 3<sup>rd</sup> and shared information about the program as well as August 12<sup>th</sup> for Meet the Raiders Night and August 28<sup>th</sup> at the United Way Kickoff Event.

### **Safe Communities – Lake**

On August 1<sup>st</sup> the Health Educator went to Columbus to present on the 2019-2020 work plan. On August 17<sup>th</sup> the Health Educator hosted the Drive Sober or Get Pulled Over kick off at the Painesville Speedway. Present was Ohio State Highway Patrol, The Lake County Sheriff's Office, Kirtland Police Department, Kirtland Hills Police Department, Lake Metroparks, Lakeland Community College Police Department, Mentor Police Department, Mentor-on-the-Lake Police Department, North Perry Police Department, Willoughby Hills Police Department and Mothers Against Drunk Driving. We also had a speaker from The Magic Life, who shared his experience with drunk driving accidents. On August 20<sup>th</sup> there was a Safe Communities site visit. On August 27<sup>th</sup> the Health Educator did a large material distribution for Labor Day weekend.

### **Safe Communities – Geauga**

The month of August was busy for the Health Educator, on August 1st the Health Educator went to Columbus to present on the 2019-2020 work plan. The Health Educator also had an interactive table at the Munson Community day picnic, Chardon Concert on the square, and the Geauga park district Moths and Meteors. The Health Educator held the Drive Sober or Get Pulled Over Kickoff August, 9<sup>th</sup> on Chardon square during the Farmers Market. The Sheriff's Department along with City of Chardon vice Mayor David Lelko helped us with this event. The rest of the month was spent doing at the Geauga County Fair, having participants take surveys and distributing materials, The last day of the fair 8-31-19 was spent doing Labor Day distribution and advising participants of Labor Day, drinking and driving statistics.

### **Project OPIATE**

Discussions have begun with The Ohio State Extension Office for the 2019-2020 school year.

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*Tara Perkins provided the following highlights for Community Health Services:*

- *Our shipment of flu vaccines from the pharmaceutical company won't be arriving until late September or early October. The Centers for Disease Control (CDC) recommends people get the vaccine in early November. Lakeland College requires their students to have them by mid-October, so they will go to Lake Health this year as we are unable to get our vaccines sooner.*
- *Two Hepatitis A clinics have been held. One at Willow Praise for homeless and uninsured and one at Family Pride Day in Painesville. Lake County still only has six confirmed cases.*
- *The Health Educators' summer events are winding down, which will allow for more targeted activities for education within the communities.*

## 4.02

### Environmental Health

#### 4.02.01      Division Director's Report

##### 4.02.01.01

#### Updates and Special Topics

### World Rabies Day

World Rabies Day is the first and only global day of action and awareness for rabies prevention. It is an opportunity to unite as a community and for individuals, NGOs and governments to connect and share their work. September 28th 2019 will be the 13th World Rabies Day, and this year's theme focuses on vaccination, the foundation of all rabies control efforts. The theme, *Rabies: Vaccinate to Eliminate*, can be used to raise awareness at many levels, for example –

**To ensure that dogs are kept vaccinated** - as a reminder to dog owners, animal health professionals and local governments

**To help people in need to seek and obtain PEP** – through human health professionals and educators

**To commit to the 2030 goal of eliminating rabies deaths** – with national governments putting resources into rabies elimination



## **Rabies Oral Baiting**

The U.S. Department of Agriculture (USDA) Wildlife Services program, in cooperation with the Ohio Department of Health, distributed oral rabies vaccine (ORV) bait for wildlife in parts of eastern Ohio and surrounding states this month. The eastern border of Lake County was part of the targeted area. This area was baited by fixed wing aircraft starting on August 23<sup>rd</sup>. LCGHD did not receive any calls about contact with the bait as of 9/5/19.

The ORV bait distribution program seeks to prevent the westward spread of raccoon rabies by creating a barrier along the Appalachian Mountains from the Canadian border to Alabama. ORV bait is distributed using airplanes, helicopters or from vehicles. The smell of the ORV bait attracts targeted wildlife, such as raccoons, that eat the bait and become vaccinated against rabies.

Rabies is caused by a virus that infects the central nervous system of mammals and is usually transmitted through the bite of a rabid animal. The majority of rabies cases in the United States occur in wildlife including raccoons, skunks, foxes and bats. Rabies is invariably fatal; however, effective vaccines are available to protect people, pets and livestock. For more information about the National Rabies Management Program, visit [www.aphis.usda.gov/aphis/ourfocus/wildlifedamage/programs/nrmp](http://www.aphis.usda.gov/aphis/ourfocus/wildlifedamage/programs/nrmp).

## **4.02.02 Air Pollution Control Programs**

### **4.02.02.01**

#### **Unit Supervisor's Report**

### **Air Pollution Control**

B. Mechenbier attended the Ohio Local Air Pollution Control Officers Association (OLAPCOA) meeting in Columbus on August 5<sup>th</sup>. The majority of the meeting was spent reviewing the contracts between the Ohio EPA and the local air agencies. The contract will be for 12 months starting on October 1, 2019 and running through September 30, 2020.

The Ohio EPA conducted an audit of the Eastlake Ozone monitor on August 27<sup>th</sup>. The monitor was within the allowable limits.

The State conducted site audits in preparation for the upcoming USEPA site audits and the staff worked on rectifying findings from these audits.

Roof work was done at the Painesville site to facilitate the installation of new PM2.5 dust monitors. The first monitor should be installed in September.

The Ohio Department of Health and Perry Nuclear Power Plant radiological sampling contract was finalized and signed by the Director of ODH. During the last week of August, staff began collection of various environmental samples around the power plant and its surrounding area.

## **4.02.03      General Environmental Health and Plumbing Programs**

### **4.02.03.01**

#### **Unit Supervisor's Report**

##### **Seasonal Recreation Programs**

Campgrounds, seasonal (outdoor) swimming pools and seasonal food services such as concession stands have all received their appropriate inspections and many have closed for the season. Temporary events including festivals will continue to occur and require evening or weekend inspection through the end of October.

##### **Food Service Program**

Davene Sarrocco-Smith attended the Conference for Food Protection Executive Board meeting in Charlotte, North Carolina in August. Continued participation within the CFP is part of the FDA grant and a requirement of the Voluntary National Retail Program Standards. Ms. Sarrocco-Smith is the Constitution and Bylaws and Procedures Committee Chair and is responsible for all of the governing documents of the CFP and to insure the Executive Board adheres to those documents during proceedings.

##### **Housing**

No report at this time.

##### **Plumbing**

The plumbing inspectors were busy in August inspecting the two new Riverside School District elementary schools and the new Hampton Inn in Madison. With large buildings like these, the inspections require multiple days.

## **4.02.04      Vector-borne Disease Program**

### **4.02.04.01**

#### **Unit Supervisor's Report**

##### **Mosquito Control**

J. Pitts, T. Snell, and C. Wilson are continuing to work on the new data management system for the mosquito trucks. The system will record data points that we are required to report to the Ohio EPA as well as give audible alerts when approaching a "No Spray" address.

LCGHD has stopped the surveillance portion of the program as of August 30<sup>th</sup>. So far this year we have had 2 West Nile Virus (WNV) positive samples. The first positive mosquito was in a mosquito pool that was trapped in Willoughby on July 30<sup>th</sup>. The second positive was trapped in Wickliffe on August 14<sup>th</sup>.

Our summer staff is down to two interns who will continue to larvacide and assist J. Pitts with getting the trucks prepared for storage.

#### **4.02.05**      **Water and Waste Programs**

##### **4.02.05.01**

##### **Unit Supervisor's Report**

##### **Storm Water**

Continuing to navigate the uncharacteristically wet summer, dry-weather screenings of 39 stormwater outfalls were completed in the Mentor and Willoughby communities.

13 samples were collected and tested for E. coli levels in collaboration with Willowick and Mentor communities as part of ongoing illicit discharge investigations.

K. Fink and K. Pinkley participated in an ArcGIS workshop on August 20, 2019 to review features and functionality of Quick Capture, Survey 123, Tracker, and other ArcGIS tools useful for field workers.

K. Fink participated in a Stormwater Educational Meeting on August 20, 2019, focused on school and community events, themes, and presentations.

K. Fink attended the Stormwater Development Projects meeting on August 27, 2019.

K. Fink and K. Watson attended the Marsh Area Regional Coalition (MARC) meeting at the Headlands Community Center on August 28, 2019. This meeting is a collaborative of multiple relevant stakeholders to discuss efforts and impacts related to protecting water quality and habitats in and around the Mentor Marsh.

##### **Sewage Treatment**

Application was submitted on August 12, 2019 to the Ohio Environmental Protection Agency requesting \$150,000 funding to participate in the 2020 Water Pollution Control Loan Fund (WPCLF) program, hoping to assist an additional 10 to 15 homeowners in repair or replacement of failing home sewage systems in 2020-21. In 2018-19, we have been able to use this funding in assisting with the repair of 16 failing systems.

Bids were received and reviewed for 6 additional properties to receive Water Pollution Control Loan Fund (WPCLF) assistance for sewage system replacements on August 27, 2019. The contracts were approved by the Ohio EPA, and homeowners and contractors have been contacted for signatures. The first 5 of these properties will exhaust the total \$200,000 funding awarded for 2018, with the sixth beginning to make use of the awarded \$150,000 funding for 2019, which must be spent by November 30, 2020. 3 additional applicants have been reviewed and determined qualified for some level of assistance funding through the program, and are in various stages of the process.

D. Sinclair, D. Kager, and K. Pinkley received onsite training provided by Dean Stoll and Allison Czyk from the Ohio EPA regarding mechanical and biological functioning, and inspection, of commercial sewage treatment systems on August 21, 2019.

All letters regarding National Pollutant Discharge Elimination System (NPDES) sewage system sampling results have been mailed to the 356 relevant homeowners. Program staff have been fielding resultant calls, and guiding homeowners toward appropriate response measures.

Home Sewage Treatment System Operation & Maintenance (O&M) Program development continues with efforts toward improvement of paperwork, processes, and compliance tracking measures in accordance with the revised program structure. This includes continued development with the Baldwin Group and participating health departments toward the O&M module online issuance and payment interface extension of the Health Department Information Systems (HDIS) program.

### **Solid Waste**

Liz Militante-Advey conducted monthly inspection at the Lake County Landfill.

Liz Militante-Advey has been inspecting the closed landfill sites and class 3 and 4 compost sites.

### **Water Quality**

#### **Bathing Beach**

The bathing beach monitoring program came to a close on September 1st and the staff will be working on the final report for submission to the Ohio Dept. of Health. The accuracy of the beach models were determined by Liz Militante-Advey and the results are as follows:

Fairport Harbor Metroparks Beach:

Overall accuracy of model was 82% (with 4 false exceedances and 4 false non exceedances)

Mentor Headlands State Park Beach:

Overall accuracy of the model was 76% (with 5 false exceedances and 7 false non exceedances)

Although the accuracy of the Mentor Headlands model was slightly under the target of 80%, it is important to note that technical difficulties with the United States Geographical Services weather station caused some issues. However the accuracy of the models was on par with the predictions made on previous years of sampling.

**4.02.06 Board Action Status**

Note: New entries are bold faced

<b>Program</b>	<b>Name</b>	<b>Pol. Sub.</b>	<b>BOH Ref. Date</b>	<b>Status</b>
Scrap tires – Solid Waste	Petrowski	Madison	10/18/18	Turned over to Prosecutors Office, <b>Petrowski’s was cleaned up by OEPA’s tire removal program on August 28<sup>th</sup>, 2019. Complaint will be closed out by both LCGHD and Prosecutors Office.</b>
Housing	Sheltraw	Painesville Twp.	8/19/19	Referred over to Prosecutors Office

**Sanitary Sewer Connection Status**

There are no longer any properties that are under Board of Health Status. There are 20 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

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*Dan Lark provided the following highlights:*

- *The state has identified microcystin, the toxin that leads to algae blooms, along the lake, but not in the finished water product.*

*Discussion:*

*Dr. Alvin Brown asked about an update regarding Eastern equine encephalitis (EEE). Dan Lark stated that cases are up in the state overall, but none have been in Lake County. Ashtabula did have an equine case, though.*

*Dr. Alvin Brown asked if the mosquito spraying has been completed. Dan said they are winding down, but can still spray if needed. West Nile has been down. Mosquito-borne EEE has been higher, but still only about 6 or 8 cases.*

*Rich Harvey asked how much mosquito spray was left over for next year. Dan said there is about 1 or 1¼ drums left and they are happy with the new spray overall.*



*Dr. Alvin Brown asked if they will continue to monitor the mosquito population. Dan said they would.*

*Brian Katz asked if the tires had been cleared from the Petrowski residence. Dan said they have been removed.*

#### **4.03**

#### **Finance and HR Director's Report**

##### **4.03.01      Miscellaneous**

1. Bids for remaining parking lot repair have been received. The repairs should be completed prior to the end of the year.
2. Worked with Environmental Health Director, Dan Lark, to complete the fee cost analysis and, if necessary, determine any fees that need increased/decreased.
3. New Union Contract has been signed and is in full effect.
  - a. The contract is dated August 1, 2019 – December 31, 2021.

##### **4.03.02      Employment**

1. Open Positions
  - a. LPN (Licenced Practical Nurse) – Nursing Division
  - b. Registered Sanitarian – Environmental Health Division
  - c. Breastfeeding Peer Helper – WIC Program
2. Resignations
  - a. Erin Bildstein – Effective September 4, 2019 – LPN – Nursing Division
3. New Hires
  - a. None
4. Promotions
  - a. None
5. Lay-Offs
  - a. None
6. Cancelled Positions
  - a. None

Lake County General Health District  
MONTHLY FINANCIAL REPORT

Aug-19

RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 1,111,112	\$ 1,214,900	91%	\$ (103,788)
Public Health Nursing	\$ 63,507	\$ 57,000	111%	\$ 6,507
Federal Grants	\$ 987,781	\$ 1,541,670	64%	\$ (553,889)
State Grants	\$ 540,841	\$ 577,000	94%	\$ (36,159)
Local Contracts	\$ 195,062	\$ 259,500	75%	\$ (64,438)
Vital Statistics	\$ 248,566	\$ 318,500	78%	\$ (69,934)
Miscellaneous	\$ 160,690	\$ 95,500	168%	\$ 65,190
Tax Dollars	\$ 1,358,383	\$ 2,716,763	50%	\$ (1,358,381)
Rental Income	\$ 32,637	\$ 60,000	54%	\$ (27,364)
Capital Improvement	\$ 83,003	\$ -	#DIV/0!	\$ 83,003
<b>TOTAL RECEIPTS</b>	<b>\$ 4,781,580</b>	<b>\$ 6,840,833</b>	<b>70%</b>	<b>\$ (2,059,253)</b>
Beginning Cash Balance	\$ 4,588,965	\$ 4,500,000	102%	\$ -
<b>TOTAL - ALL FUNDS</b>	<b>\$ 9,370,545</b>	<b>\$ 11,340,833</b>	<b>83%</b>	<b>\$ (2,059,253)</b>

DISBURSEMENTS				
Salaries	\$ 2,060,199	\$ 3,337,937	62%	\$ (1,277,738)
Fringe Benefits	\$ 811,863	\$ 1,282,900	63%	\$ (471,037)
Contract Services	\$ 364,144	\$ 278,572	131%	\$ 85,572
Program Supplies, Marketing, Health Ed.	\$ 281,503	\$ 469,915	60%	\$ (188,412)
Office Supplies and Postage	\$ 37,948	\$ 116,654	33%	\$ (78,706)
Transportation and Travel	\$ 54,483	\$ 127,341	43%	\$ (72,858)
Building Expense	\$ 127,740	\$ 227,085	56%	\$ (99,345)
Equipment	\$ 36,152	\$ 359,550	10%	\$ (323,398)
Returns	\$ 1,972	\$ 19,550	0%	\$ (17,578)
Operating Expenses	\$ 324,516	\$ 400,042	81%	\$ (75,526)
Contingency	\$ -	\$ 250,000	0%	\$ (250,000)
Capital Improvement	\$ 300,425	\$ 600,000	50%	\$ (299,575)
<b>SUB TOTAL</b>	<b>\$ 4,400,943</b>	<b>\$ 7,469,546</b>	<b>59%</b>	<b>\$ (3,068,603)</b>
Obligations from previous year	\$ 330,817	\$ 330,817	100%	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 4,731,760</b>	<b>\$ 7,800,363</b>	<b>61%</b>	<b>\$ (3,068,603)</b>

<b>CARRYOVER</b>	<b>\$ 4,638,785</b>	<b>\$ 3,540,470</b>	<b>76%</b>	<b>\$ 1,098,315</b>
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# MONTHS & % OF YEAR

8

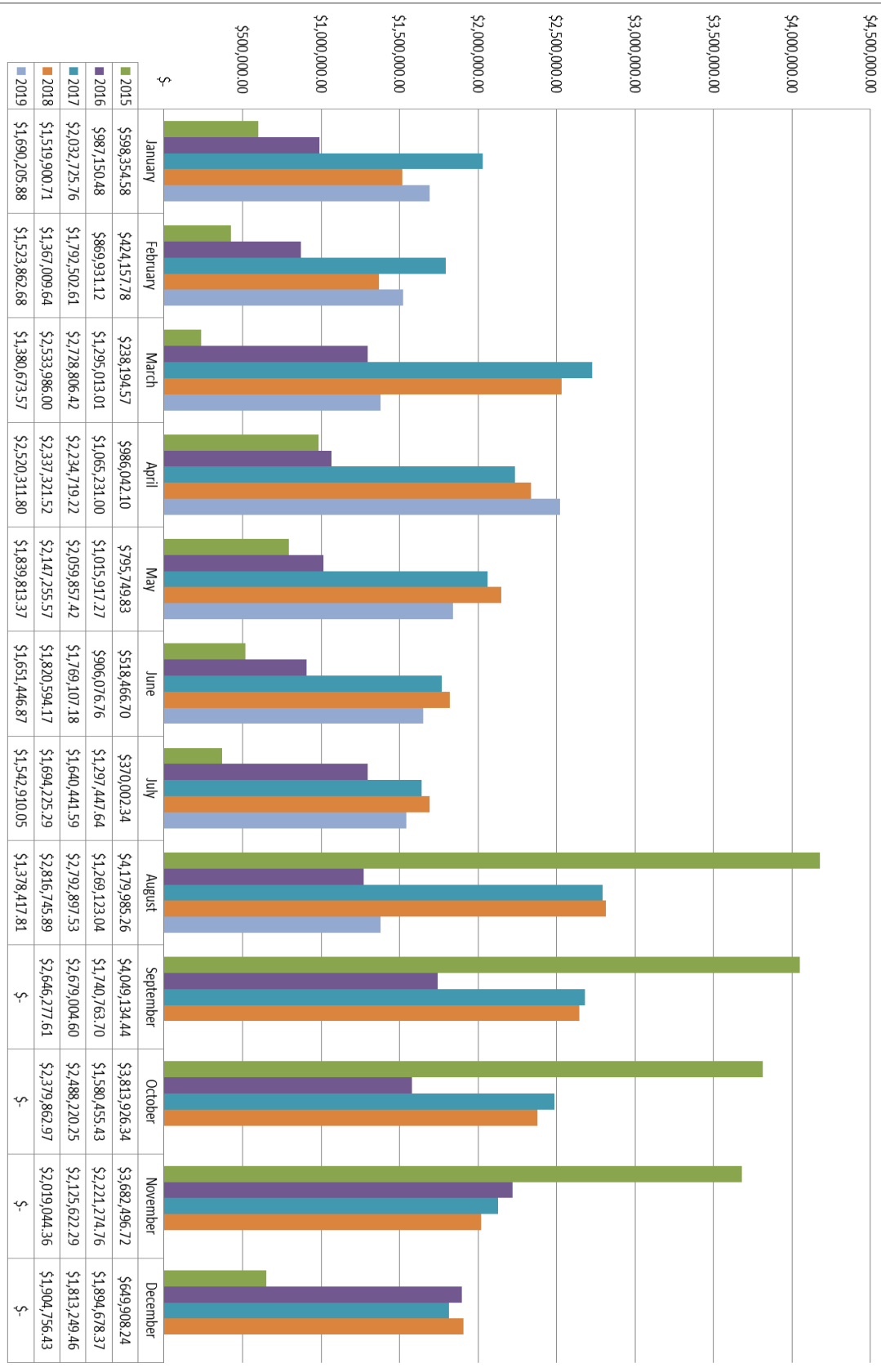
12

66.67%

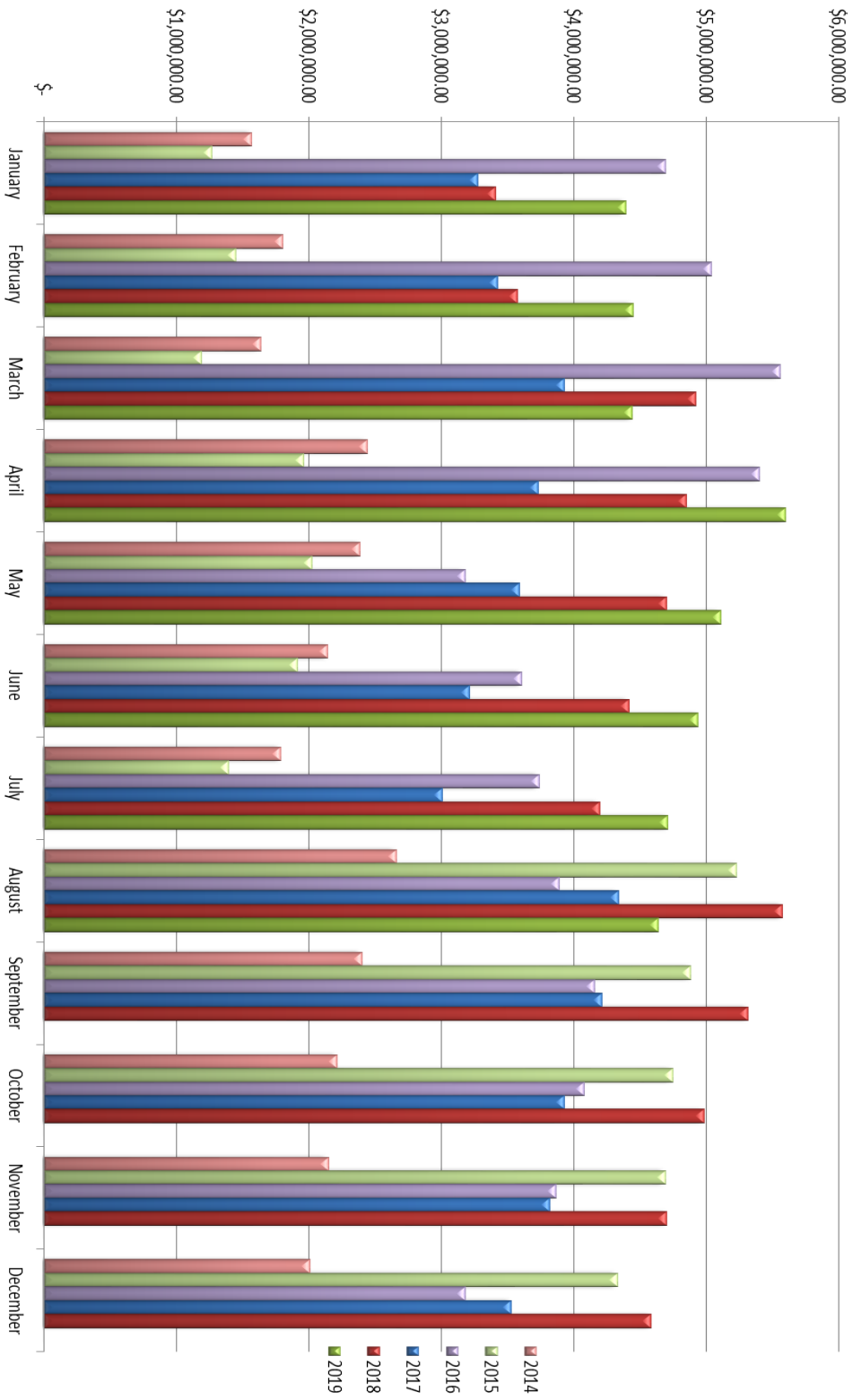
		AUGUST	
Fund #	Fund Name	2019	2018
001	Health Payroll Reserve Fund	\$ 250,168.00	\$ 150,168.00
002	Immunization Action Plan	\$ 77,875.53	\$ 39,189.45
003	Manufactrd Homes, Parks, Camps	\$ 1,700.00	\$ 1,200.00
004	Water Systems	\$ 15,520.50	\$ 21,213.50
005	WIC	\$ 214,711.96	\$ 297,164.71
006	Swimming Pool	\$ 25,628.93	\$ 23,778.88
007	Board of Health	\$ 1,378,417.81	\$ 2,816,745.89
008	Vital Statistics	\$ 145,850.38	\$ 105,241.88
009	Tuberculosis Record Program	\$ -	\$ 3,000.00
010	Food Service	\$ 530,953.86	\$ 484,080.20
011	Health Promotion and Planning	\$ 124,309.85	\$ 55,210.23
012	Health Budget Stabilization Fund	\$ 250,000.00	\$ 150,000.00
013	Public Health Nursing	\$ 161,303.17	\$ 33,348.37
014	Air Pollution Control	\$ 36,899.45	\$ 50,514.84
015	Solid Waste Site	\$ 62,260.87	\$ 53,427.10
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 188,725.37	\$ 173,492.14
018	Safe Community Program	\$ 29,206.58	\$ 31,487.72
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 18,655.45	\$ 19,178.01
021	Child and Family Health Services	\$ 81,218.86	\$ 76,100.67
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 316,333.36	\$ 279,458.34
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 3,794.84
026	Permanent Improvement	\$ 312,324.61	\$ 563,060.15
027	FDA Food Service	\$ 50,506.28	\$ 35,926.08
028	Tobacco Use Prevent & Cessation	\$ 93,901.27	\$ 112,571.23
029	Office of Health Policy & Performance	\$ 266,787.19	\$ -
997	AFLAX/Voya	\$ 1,734.55	\$ 1,619.72
<b>Total Cash</b>		<b>\$ 4,638,789</b>	<b>\$ 5,580,972</b>

The General Fund (aka Board of Health – Fund 007) had a decrease of 51.06% from this time in the prior year. This large decrease in the general fund is due to receiving the second half of our tax assessment in August of 2018, however, in 2019 the second half tax assessment will not be received until September. If the second half tax assessment had been received in August the General Fund would have only seen a 2.83% decrease from August of 2018 to August of 2019. Division expenditures are within budget amounts and unforeseen expenditures have been minimal.

### General Fund Cash Balance



### Health District Cash Balance - All Funds



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*Adam Litke provided the following highlights:*

- *No report.*

#### **4.04** **Health Education and Outreach**

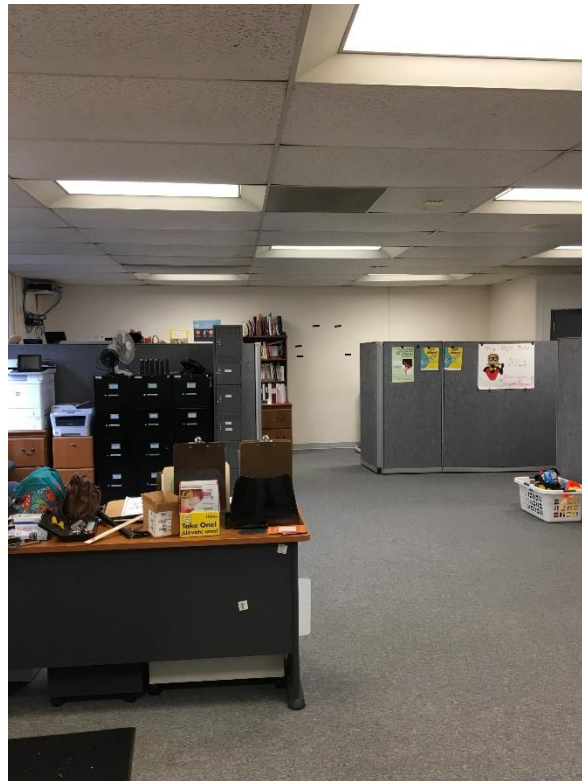
##### 4.04.01.01 Division Director's Report

The Director continues to work with the WIC Supervisor and staff about the WIC program, the employee schedule, and other various tasks. The Director attended the Ohio Breastfeeding Conference (August 28) in Columbus and participated in the networking activity the day before

The new Madison location has been secured. The new location is 31 Park St. in Madison. The building is owned by the Park United Methodist Church. The tentative "move-in" date is October 4.



The Director, Geauga clinic staff (Tammy and Linda), and the fantastic moving team of Tim, Chris, and Ed rearranged the clinic. The clinic flow has improved and the participants have made many positive comments. Thank you to everyone who helped move!!



The Director participated in the Super Heroes event (August 2), Back to School Bash (August 3) and two WIC farmers' markets.

The Willoughby WIC team, the Director, and Supervisor visited the Wickliffe Resource Center on August 22. This location is a potential location for a satellite clinic.

The Continuous Quality Improvement Project for WIC is approaching the implementation stage. The "Walk in Wednesdays" will start October 2. The WIC staff has been educating the clients about this change. Plans have been made to contact the participants by phone on September 30 and October 1 who missed their appointments in September to take advantage of the "Walk in Wednesday" on October 2.

The Director is finalizing the Ohio Children's Trust Fund grant. The medical nutrition therapy consultation for the Lake County Developmental Disabilities/Deepwood continues.

The Director is organizing the Alzheimer's Association Walk on September 29, 2019. Please consider joining the team and walking at the Lake County FarmParks. Please visit the LCGHD team page at: <http://act.alz.org/goto/TeamLCGHD>.



## **4.04.02 Women, Infants and Children (WIC) Unit Report**

### **Nutrition Education**

Nutrition education was the main focus during the Farmer's Market Nutrition Program. The WIC staff worked at 10 different farmer's markets throughout Lake County beginning in late July through August. We have found that more vouchers are redeemed if they are handed out at the actual markets.



Geauga County received 335 books, or 1340, \$5.00 coupons. They have distributed 285 packs of coupons at this time. Lake County received 386 books, or 1544, \$5.00 packs and they have distributed 375 packs. Both Lake and Geauga Counties will continue to distribute the coupons in the clinics. The vouchers will expire at the end of October.

### **Breastfeeding Updates**

Breastfeeding Awareness Month (BAM) was a huge success in Lake and Geauga counties. Three baby showers were held. The Breastfeeding Peer Helpers collected donations from the community and gave away awesome gifts at the showers. The donations ranged from diapers, onesies, Captains baseball tickets, spa gifts, hair salon gift cards and Starbucks gift cards just to name a few. At the Lake County baby showers, some of the community partners came in to introduce the WIC clients to their services. We had representatives from Early Head Start, Help Me Grow, and Cribs for Kids. Also, a local masseuse came in to do prenatal massages for our clients.



The Breastfeeding Peer Helpers also participated in the Live, Love, Latch with the La Leche League, which is a community wide “latch on” event for breastfeeding mothers and their babies. The Breastfeeding Coalition held breakfasts for the nurses at both Tripoint Hospital and Lake West Hospital for their help in encouraging mothers to breastfeed. We also received donations of nursing bras from Leading Lady and breastfeeding scarf cover ups from State WIC.



**State WIC Updates**

Clinic Caseload: **August 2019**

CLINIC	FY19 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	<b>1452</b>	1340	45%	92%
Willoughby	<b>1081</b>	933	31%	86%
Madison	<b>371</b>	332	11%	89%
Geauga	<b>473</b>	401	13%	85%
<b>TOTAL CASELOAD</b>	<b>3377</b>	<b>3006</b>		<b>89%</b>

Clinic Activity in: **August 2019**

Activity	Scheduled	Attended	Show Rate %
Re-certifications	602	464	77%
Certifications	211	174	82%
Individual Educations	283	215	76%
Group Educations	317	206	65%
High Risk Clients	117	83	71%
Average show rates	1530	1142	<b>75%</b>

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*Kathy Milo provided the following highlights:*

- *Introduced the WIC interns: Sarah Danner from Marshall University in West Virginia and Colton Barnes from Kent State University.*
- *The move to the new Madison WIC location will probably take place at the beginning of November. The Madison Village Administrator and Park United Methodist Church have been very accommodating.*

## **4.05**

### **Office of Health Policy and Performance Improvement**

#### **4.05.01**

##### **Director**

During the month of August, the Office of Health Policy and Performance Improvement (OHPPI) continued to work on the 2020-2023 Lake County Community Health Assessment/Community Health Needs Assessment report, in conjunction with Lake Health, and both the executive summary and technical report are near completion. The conduction of such a report by a local health department, on behalf of both the health department and local hospital system, continues to inform several OHPPI shared service initiatives, and said initiatives will be presented to the Ohio Department of Health and the Centers for Disease Control and Prevention's Center for State, Tribal, Local, and Territorial Support during their October 10 site visit.

On August 26, Matthew Nichols received the final notification of award for grant writing services rendered on behalf of Trumbull County Combined Health District (TCCHD); four of the five grants written and prepared on behalf TCCHD were awarded, collectively totaling upwards of \$378,759 in 2019-2020 grant awards, \$37,875.90 of which will be directed to OHPPI as part of the current shared service agreement with TCCHD. Due to changes in funding strategies and award totals at the Ohio Department of Health, the aforementioned total is 4% less than the \$396,038 acquired during the 2018-2019 funding cycle.

On August 21, Matthew Nichols and Ron Graham presented the findings of the 2019 Lake County Community Health Assessment to Lake Health's Strategic Leadership Team, the methodology and results of which were well-received. On August 22, Matthew Nichols, Jessica Wakelee, Roberta Erlwein, and Dan Lark participated in a conference call with Dr. Janet Stout, President and Director of University of Pittsburgh's Special Pathogens Laboratory, in order to discuss the feasibility of OHPPI conducting a legionella risk assessment in Lake County.

OHPPI staff continue to be diligent as we work towards the construction of a community health improvement plan, in conjunction with Lake Health and several Lake County community agencies, during the months of September and October.

#### **4.05.02**

#### **Quality Assurance and Special Projects Coordinator**

In mid-August, Jessica Wakelee and Christine Margalis began conducting root-cause analysis interviews with a selection of both frontline and management staff regarding the overall a lack of engagement in continuous quality improvement activities within the organization. These interviews stem from results of the recent culture of quality self-assessment, which indicated that areas of the organization conducted informal or ad hoc quality improvement activities, but these activities are not yet a part of the organization's culture. Once all interviews are complete, results will be compiled and strategies for improvement selected based on the identified root causes of the problem.

During August Christine Margalis attended meeting of United Way of Lake County's Campaign Cabinet on August 13, United Way's Women United on August 21, and the United Way Campaign Kickoff at Classic Park on August 28. Christine also participated in Lifeline's Needs Assessment Focus Group on August 27.

Christine Margalis facilitated voluntary staff participation in NAMI of Lake County's annual walk on August 17 in Mentor. NAMI (National Alliance on Mental Illness) is a local non-profit who through education and advocacy, seeks to reduce the stigma associated with mental illness. Through individual fundraising and an employee jeans week fundraiser, Team LCGHD collectively raised \$1,093.00. A big thank you goes to everyone who donated, and especially the staff members who volunteered their time on a Saturday to give back to our community.



### **4.05.03**

#### **Policy, Research, and Planning Coordinator**

On August 1, Jessica Wakelee and Dawn Cole co-facilitated a scenario-based discussion for LCGHD's Measles Response Team Meeting held at the Lake County Emergency Operations Center. The event included a Measles refresher by the Nursing Division and a scenario-based discussion delineating the roles and responsibilities of various agencies in a potential measles outbreak in Lake County.

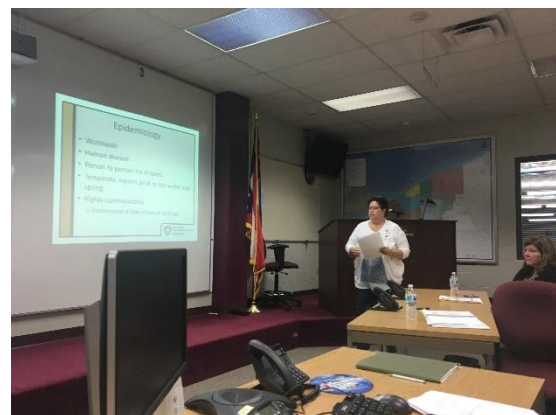
During the month of August, Jessica Wakelee, Dawn Cole, and Bobbie Erlwein participated in several conference calls as part of the Steering Committee for a student-led project at NEOMED to create a social media toolkit for local health departments. The project is providing a weekly toolkit providing content and formatting for a coordinated social media messaging. Jessica Wakelee and Dawn Cole will serve as reviewers for the toolkits as they are developed and prior to release.

Jessica Wakelee has continued to work with MPH practicum student Christina Heaton from Kent State (as well as Dan Lark, Kevin Watson, Matt Nichols and Bobbie Erlwein) on a project to quantify the risk of Legionnaire's Disease in Lake County. On August 22, the team conducted a conference call to consult with the Director and staff from the Special Pathogens Lab located at the University of Pittsburgh to discuss potential approaches for identifying cooling towers that may put the population at risk and how jurisdictions in New York, New Jersey, and Pennsylvania have addressed the issue in their areas. In addition, the team held a conference call with the Mentor Building Department to determine whether any of their data would help indicate the presence of a cooling tower in commercial facilities, and were referred to the Mentor Fire Inspector to discuss whether this could be added to fire inspection protocols. To date, Christina has completed an inventory of Lake County's high risk facilities including pools, spas, hotels, hospitals, and churches, and plotted their locations using Google Earth. Jessica Wakelee has compiled 10 years of data for cases in Lake County to be mapped and compare high risk facilities to the distribution of cases.

On August 28<sup>th</sup>, Jessica Wakelee attended the Northeast Ohio Regional Training and Exercise Planning Workshop with representatives from Ashtabula, Cuyahoga, Geauga, Lorain, and Medina County health departments, Cleveland Department of Health, and the Center for Health Affairs to coordinate regional preparedness trainings and exercises for 2019-2023. This meeting fulfilled PHEP Deliverable 8.1, and will inform completion of LCGHD's Multi-Year Training and Exercise Plan, PHEP Deliverable 4.1, due in January. Jessica Wakelee is also serving on the Northeast Ohio Regional Pandemic Influenza Tabletop Exercise Planning Group, which met for an Initial Planning Meeting on August 15<sup>th</sup>. This group is planning each county's Pandemic Influenza TTX (LCGHD's tentatively scheduled for November 18 to fulfill PHEP Deliverable 10). In addition Jessica Wakelee is serving on the Exercise Planning Committee for the Metropolitan Medical Response System (Northeast Ohio Regional Healthcare Coalition), who is currently planning a pandemic influenza medical surge Functional Exercise for November 20<sup>th</sup>.

#### **4.05.04** **Emergency Preparedness**

A Measles Response Team Briefing and Scenario-Based Discussion was held on August 1, 2019 to educate our public health partners about proposed response activities should there occur a cases of measles in Lake County. Representatives from local offices of Commissioners, emergency management, fire service, healthcare, law enforcement, legal counsel, library system, public health, schools, utilities, and volunteer organizations were present. Immediate feedback from participants was very positive.



The following Public Health Emergency Preparedness (PHEP) grant deliverables were submitted to Ohio Department of Health (ODH):

- Deliverable-Objective 11.1: Tactical Communications Strategy
- PHEP Volunteer Deployment Performance Measure #1

The following Cities Readiness Initiative CRI grant deliverables were approved by ODH:

- Deliverable-Objective CRI 3.1: Medical Countermeasures Action Plan

Meetings/Trainings Attended:

- Measles Response Team Briefing and Scenario-Based Discussion (August 1, 2019)
- Pandemic Influenza Response Annex Webinar (August 2, 2019)
- Northeast Ohio Regional Public Health Pandemic Flu Plan Workgroup (August 5 and 27, 2019)
- Annual Dispensing Drills Webinar (August 6, 2019)
- Social Networking Executive Group Meeting (August 7, 21, 2019)
- Lake County Cities Readiness Initiative Technical Assistance Meeting (August 8, 2019)
- Initial Planning Meeting Pandemic Influenza Tabletop Exercise and PHEP Core Deliverable 1 Emergency Response Plan Question and Answer Conference Call (August 15, 2019)
- Regional Public Information Plan Update and Northeast Ohio Regional Healthcare Surge Functional Exercise Initial Planning Meeting (August 16, 2019)
- BioWatch Advisory Committee Meeting (August 20, 2019)
- Northeast Ohio Regional Public Health Training and Exercise Plan Workshop (August 28, 2019)

<b>News Releases 2019</b>	<b>Date Released</b>
Lake County General Health District Offering Overdose Prevention Clinics at New Locations	August 5, 2019
Drive Sober or Get Pulled Over Kickoff 2019	August 13, 2019
Lake County General Health District Honored for Excellence in Public Health	August 14, 2019
Rabies Baiting in Lake County to Begin August 23 <sup>rd</sup>	August 21, 2019
Lake County General Health District Seeks Additional Community Input	August 22, 2019

Marketing Committee

The Marketing Committee met on August 7, 2019. Some members of the Committee will be assisting with executing portions of the marketing plan for 100 Years of Public Health, as well as additional activities apart from the marketing plan. Other topics discussed were the Marketing Plan/Branding Strategy, marketing standards for clothing, utilization of the electronic board at the Lake County Administration building, and improving the marketing review process.

The Marketing Plan/Branding Strategy met on August 26, 2019. Further progress was made toward a final draft of the Marketing Plan/Branding Strategy.

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*Matthew Nichols provided the following highlights:*

- *The Ohio Department of Health (ODH) site visit remains on October 10<sup>th</sup>, 2019. However, the date no longer works for the CDC, so they may be visiting at a later date.*



*Discussion:*

*Marc Garland asked why LCGHD did not apply for the CDC's Overdose Data to Action grant, like the one awarded to the Cuyahoga County Board of Health. Ron Graham stated that we were unable to qualify.*

*Patricia Murphy stated that since Purdue Pharma declared bankruptcy, the lawsuits against them are currently on hold.*

#### **4.05.05**

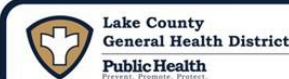
#### **Board of Health Education – NPDES Sampling Process Update**

Kevin Watson began his presentation regarding the NPDES Sampling Process at approximately 3:15 p.m.

**National Pollutant Discharge  
Elimination System (NPDES)  
EPA-permitted Discharging  
Home Sewage Treatment Systems  
in Lake County**

**Lake County General Health District and Lake Erie College  
Clean Water Collaborative Partnership Report**

Kevin Watson, RS, Deputy EH Director



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## Sampling Requirements

- NPDES Permits require annual sampling of effluent:

Parameter	Standard
Dissolved Oxygen	Not less than 6.0 mg/L
Ammonia as Nitrogen (NH <sub>3</sub> )	2 mg/L
Total Suspended Solids	18 mg/L
E.coli	410 #/100ml
5-day Carbonaceous Biochemical Oxygen Demand (CBOD <sub>5</sub> )	15 mg/L

- Sampling is also a condition of Operation Permit
- LCGHD Supplemental Sewage Rules 12c
  - Samples collected only by LCGHD
  - Established fee



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## Partnership Development

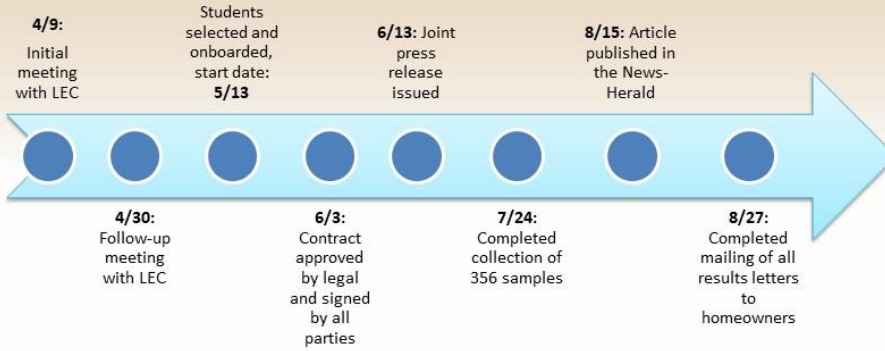
- Lake County Utilities Gary L. Kron Laboratory stopped accepting/testing samples in 2019
- Northeast Ohio Regional Sewer District Laboratory in 2019 would only accept samples to courier up to 12:30pm at \$50/trip (constraining time and at added cost.)
- Partnership with Lake Erie College initiated:
  - 2 students recommended by LEC, hired by LCGHD as seasonal employees May 13 – August 2, 2019
  - LCGHD compensated LEC for consumables, lab use, and faculty oversight
  - Allows structured (scalable) process for completing all required sampling within the summer period
  - Estimated cost savings in 2019 of nearly \$7,300  
(Will become increasingly cost-effective over time.)



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# Project Timeline



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# 2019 Students



Dominic Trader

Marlena Puhaj



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## Details

- Worked with LEC faculty to ensure proper testing protocols compliant with the Code of Federal Regulations approved methods
  - Jonathan Tedesco, PhD – Dean of the School of Natural Sciences and Mathematics
  - Deborah Schulman, PhD – Associate Professor of Biology
  - Allen Fazenbaker, BS, MS - Assistant Professor, School of Education & Science
- Both students collected in the a.m., and tested in the p.m.
- Created:
  - LCGHD NPDES System Effluent Sample Collection Procedure
  - Pass/Fail results letters to homeowners
  - Combined Sampling Results Report and Chain of Custody Form
  - Laboratory Testing Parameters Schedule and procedures
  - Shared GoogleSheets spreadsheet of results



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## Successes

- ALL sampling and testing completed according to planned schedule
- Successfully conducted sampling on all 44 Sybr-Aer systems. (Difficult due to design complexity and specific sampling protocols/timeframes)
- Developed procedures and forms functioned as designed
- Only 1 system found not functioning at time of sample collection (ordered and corrected)
- Received only 1 homeowner complaint regarding sampling
- Students, LEC faculty, and LCGHD staff found the partnership beneficial and rewarding. (Intent to continue and expand collaborations in future)
- Saved costs and thus prevented fee increases for homeowners
- Limited verification analyses demonstrated accuracy of results



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## Areas for Improvement

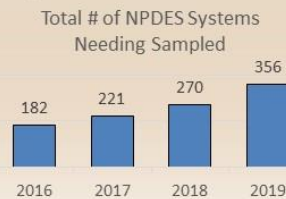
- Not all lab equipment was set up and calibrated at onset, causing delays
- Delays in reporting need to be addressed
  - Real-time updating of GoogleSheets spreadsheet
  - Return reporting results sheets to EH clerical for homeowner letters
- Enhanced documentation needed
  - Lab accounting for max hold times for all parameters per sample
  - Sample ID# added to report form to correlate with address and records
- My access to GoogleSheets spreadsheet was restricted. (Access timer and settings error discovered and corrected.)
- Continue to stress importance of sample location priority for students per protocol



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## Moving Forward

- Plan is to renew this partnership each year (and add additional students as sample #s needed continue to rise)
- LEC is promoting the opportunity in their recruitment materials
- Cuyahoga County Board of Health uses NEORS Lab for sampling, and is increasing their fees by \$35 next year. We were able to reduce our fee by \$10, and the arrangement should make program costs more cost-effective as sample #s needed continue to rise
- Determined need only 1 1-liter bottle per sample (as opposed to planned-for 2 per sample)
- LEC plans to balance upper and lower classmen year after year to provide a trainer/trainee dynamic
- May alter student scheduling (collection vs lab) to maximize efficiency per project schedule and timeframes
- Hope to expand to capstone projects and additional student research (secondary testing to validate results; additional testing to determine any impacts of temperature, weather conditions, system manufacturer, prior maintenance, and other factors on results) and other water quality project opportunities



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*Discussion:*

*Brian Katz asked if the students received college credit. Kevin Watson stated they did not this summer, but the opportunity will be there in the future.*

*Marc Garland asked if the mosquito interns could help as well. Kevin said that would be something to explore further.*

*Patricia Murphy asked if the students used LCGHD vehicles. Kevin said they did use LCGHD vehicles and had badges as they were recognized as LCGHD employees.*

*Patricia Fowler asked if the process would work better if one student gathered the samples and one did the testing. Kevin said that was part of the original plan, but it was limited due to scheduling. We will be looking at some form of this going forward.*

Kevin's presentation ended at approximately 3:30 p.m.



## **4.06**

### **Health Commissioner's Report**

#### **4.06.01**

##### **Board of Health Committees**

Members of the Board of Health are asked to indicate the Board of Health Committee(s) on which they are interested in being a member for the upcoming year. The current committee membership for the 2018-2019 year is listed below this report, as well as a brief summary of Committee purpose. Committee chairmanships are either appointed by the Board president or chosen by Committee members. Typically, the BOH President and President Pro-Tem(pore) are notified and may attend all meetings. Gina Parker will enclose sign-up sheets in your September Board packets. If you wish to make any changes relative to the committees on which you serve, please complete the form and return it to Gina at the September Board meeting. The names will then be submitted to the President of the Board for approval. You will receive a new 2019-2020 Committee list after changes have been made and it has been approved by the Board President.

It is recommended that all board members serve on at least one committee and no more than four. Ideally each committee should not be composed of more than five members.

#### **4.06.02**

##### **100 Years of Protecting Your Health**

The Lake County General Health District Board of Health is celebrating an important milestone in 2020 – 100 years as a successful and growing health district.

Over a 100 day period from October 28, 2019, to January 27, 2020, we will be celebrating our 100th anniversary through special events at our office. The “100 Years of Protecting Your Health” theme focuses on what makes us special – the people, the programs, and partnerships, and our passion to serve others.

We will be hosting an open house for the public on Monday, October 28, 2019, time to be determined. As part of the event, we will be having each division lead the development of a program/service or other topic poster session.

#### **4.06.03**

##### **CDC Health Advisory: Severe Pulmonary Disease Associated with Using E-Cigarette Products**

The Centers for Disease Control and Prevention (CDC) is providing: 1) background information on the forms of e-cigarette products, 2) information on the multistate outbreak of severe pulmonary disease associated with using e-cigarette products (devices, liquids, refill pods, and cartridges), and 3) clinical features of patients with severe pulmonary disease. This health advisory also provides recommendations for clinicians, public health officials, and the public based on currently available information. Learn more [here](#).

<https://emergency.cdc.gov/han/han00421.asp>

#### **4.06.04**

##### **Watch CDC-TV Featured Videos**

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#### **4.06.05**

##### **Congratulations to Richland Public Health on PHAB Accreditation**

As of August 21, 2019, a total of 36 state health departments, 236 local health departments, three Tribal health departments, and one statewide integrated local public health department system (Florida) have achieved PHAB's prestigious accreditation designation. In several states, such as Ohio, the number of health departments to reach the accreditation mile marker tops a dozen or more. For example, in August Richland Public Health in Mansfield became the 34th health department in Ohio to achieve national accreditation through PHAB.

#### **4.06.06**

##### **Feds Move Forward with Plan for National 3-digit Suicide Hotline**

With suicides on the rise, the U.S. government wants to make the national crisis hotline easier to reach (Source: "[Gov't wants a new 911-like number just for suicide hotline](#)," Toledo Blade, Aug. 15, 2019). Once implemented, people will just need to dial 988 to seek help. Currently, the National Suicide Prevention Lifeline uses a 10-digit number, 800-273-TALK (8255). Callers are routed to one of 163 crisis centers, where counselors answered 2.2 million calls last year.

A law passed last year requiring the Federal Communications Commission (FCC) to study assigning a three-digit number for suicide prevention, like 911 for emergencies or 311 for city services. The FCC said in a Wednesday report that there is "overwhelming support" for a three-digit number because it would be easier for distressed people to get help.

**4.06.07**

**Academy of Science, a New NACCHO Member Benefit**

Academy of Science (AOS) is a new NACCHO affinity partner. AOS helps LHDs with survey data/software and is a community for sharing best practices for survey data collection. AOS specializes in bringing LHDs together to share survey templates and LHD best practices for survey data collection. With the guidance of NACCHO members, AOS is working to bring together the most qualified survey template library, where data can be benchmarked and aggregated at a national, state, and local level. This new member benefit is available only to NACCHO members and will provide:

- Reduced survey software costs
- Survey templates specifically for LHDs
- HIPAA compliant survey technology
- NACCHO member benchmarks and dashboards
- Benchmarkable data on a national, state, and local level

**4.06.08**

**Health Commissioner’s involvement in the Association of Ohio Health Commissioners**



**Association of Ohio Health Commissioners  
Board of Directors Meeting  
June 21, 2019, 9:30 am  
“DRAFT” Minutes**

Call to Order: The meeting was called to order by Julie Miller at 9:30 am.

<b>Agency</b>	<b>Name</b>	<b>Present</b>	<b>Name</b>	<b>Present</b>	<b>Name</b>	<b>Present</b>
Board Members	Ben Batey	X	Pam Butler	X	Chris Cook	X
	Dave Covell	X	Ron Graham	X	Shelia Hiddleston	X
	Melissa Howell	Excused	Gabe Jones	X	Julie Miller	X
	Julianne Nesbit	Excused	Shawn Ray	X	Beth Schweitzer	X
	Chris Smith		Patt Sweeney	X		
AOHC Staff	Beth Bickford	X	Penny Hill	X		
Ockerman Consulting	Aaron Ockerman	X				
Guests	Matt Stefanak	X				

Approval of Minutes – May 17, 2019: A motion was made by Patt Sweeney and seconded by Dave Covell to approve the minutes from May 17, 2019 with a correction. Motion carried.

## 1. ADVOCACY

Advocate and support local public health in Ohio through AOHC.

### a. BTeam Update:

Matt Stefanak submitted written report. The current arrangement for epi coverage was clarified with ODH yesterday. Expectations will remain unchanged. This will be communicated via newsletter and distributed to regional coordinators to reach epis and ERCs.

Six BTeam positions are expiring at the end of June. Central is still voting.

**ACTION 2019-14: A motion was made by Pam Butler and seconded by Dave Covell to appoint Donna Skoda, Mike Derr, Garen Rhome, Courtney Midkiff, and Jared Warner to the BTeam for 4-year terms expiring June 30, 2023. Motion carried.**

Public Health Emergency Declaration update was shared.

### b. Recommendations from Public Affairs Committee 6/14/19 meeting

Dave Covell reviewed the minutes from the June 14 Public Affairs committee meeting. There is discussion about an immunization bill to reduce exemptions except medical. Also discussed EPA rules and dogs on patios.

**A motion was made by Dave Covell and seconded by Beth Schweitzer to accept the recommendations from the June 14, 2019 Public Affairs committee meetings. Motion carried.**

### c. Lobbyist Report – May 2019

Aaron Ockerman submitted a written report and provided a budget update. Senate passed their budget version yesterday and is headed to conference committee. Pay for Performance includes public health in section 113.260. Tim Ingram and Beth Schweitzer testified on HB 210.

## 2. WORKFORCE DEVELOPMENT

Offer training opportunities for all levels of employment at local health districts.

### a. Fall Conference Update

Shelia Hiddleson reviewed the Fall Conference Budget and provided an update on exhibitors and the conference agenda.

**ACTION 2019-15: A motion was made by Dave Covell and seconded by Beth S. to approve the 2019 Fall Conference budget and fees. Motion carried.**

### b. Fiscal Officers Training Update

Penny Hill provided an update on the planning committee. The first meeting was held, Melissa Howell is the planning committee chair, and several fiscal officers attended. Surveyed planning committee to see if topics were basic or advanced and results will be used to determine presentation. The next meeting is July 23.



### 3. SHARED SERVICES

Identify need and mechanisms of providing shared services for LHDs.

#### a. Update on LPHSC Shared Services Project

Beth Bickford reported the LPHSC board is meeting next week. The final project report has been submitted to ODH so that we can receive payment this fiscal year. HR support and accreditation/reaccreditation support are proposed as new shared services business lines to develop.

### 4. MEMBER ENGAGEMENT

Improve communication and transparency among membership. Improve Marketing and Branding of AOHC

#### a. President's Report

Julie Miller reported on the legislative luncheon in her district last week. She thanked Tim Ingram and Beth Schweitzer for testifying and encouraged others to volunteer. She provided an update on the meeting with Director Corcoran and continued dialogue regarding payment for public health nursing home visiting. Julie met with Dr. Acton this morning about the budget bill. Dr. Acton wants to send a representative to the AOHC district meetings and is building her team. Anna Starr is working on women's health.

#### b. District/Member Reports

NE: Patt Sweeney reported they met and discussed opiate healing project with OSU to do in-depth analysis of opiate data. Discussion about regional training opportunities between LHDs and how to share. Suggested topics (for example professional writing). Lake County has a new smart phone app in beta testing available through the App Store. Have about 200 users, Lake County is issuing food recall and mosquito spraying notifications.

NW: Beth Schweitzer reported they are meeting next Friday.

SE: Shawn Ray reported SE side is meeting next Tuesday. And the other side is meeting soon. Rick Hodges from OU is attending both sides. July 23 the whole SE is meeting in Athens.

SW: Gabe Jones reported they are meeting on August 30 in Warren County. Champaign got accredited. District members were hard hit by tornados especially north of Dayton. Mutual aid agreements went into effect. Now dealing with flooding issues. Met yesterday to finalize CHA/CHNA template to be done by August then expanded to entire state.

CE: Pam Butler reported they met at PHCC, had small turnout, and had a general discussion. Next meeting is Thursday, July 18 at AOHC office.

#### c. Executive Director Report

Beth Bickford reviewed her written report. NACCHO meeting is coming up in July. Beth will be assuming the chair of the SACCHO council.

d. Nominating Committee

Ron Graham reported Corey Hamilton and Jason Orcena have indicated they are willing to serve on the nominations committee. Shelia Hiddleston and Ben Batey volunteered to be the board representatives. We still need a representative from SW.

**A motion was made by Pam Butler and seconded by Shelia Hiddleston to appoint Corey Hamilton, Jason Orcena, Shelia Hiddleston, and Ben Batey to the nominating committee. Motion carried.**

e. Salary Survey Update

Shelia Hiddleston reported we are meeting July 1 to finalize tool. Going to try some new things for reporting.

## 5. FUNDING

Increase funding for LHDs & AOHC.

a. Review of 2019 reports: Melissa Howell submitted a written review of the following reports:

1. 2019 Budget vs. Actual/Profit and Loss
2. May 2019 Deposit and Expense Detail

**A motion was made by Shelia Hiddleston and seconded by Patt Sweeney to accept the financial reports. Motion carried.**

## 6. OTHER BUSINESS

a. Free access to medical journals – Could AOHC pay for licenses. Ron Graham will reach out to Kent State and NEOMED to see if we can work out an arrangement. Julie Miller to reach out to ODH.

b. Healing Communities Grant – concern about how grant is being run. There is a meeting on June 28.

c. Data Committee is requesting feedback from membership about Network of Care versus “online CHA”. Put in newsletter deadline for feedback is next Friday.

d. A motion was made by Shelia Hiddleston and Pam Butler to go into executive session at 11:35. Motion carried.

e. **A motion was made by Ron Graham and seconded by Chris Cook to increase Beth’s salary by 3%. Motion carried.**

f. **A motion was made by Patt Sweeney and seconded by Shelia Hiddleston to cancel the July meeting. Motion carried.**

g. **A motion was made by Pam Butler and seconded by Patt Sweeney to adjourn at 11:55 am. Motion carried.**

Adjournment: 11:55 am

Respectfully submitted,  
Beth Bickford  
AOHC Executive Director

#### **4.06.09**

##### **Federal Task Force: All Adults Should Be Screened for Illicit Drug Use**

The U.S. Preventive Services Task Force recommended this week that doctors screen all adults for use of illegal drugs.

The influential group of health experts said that health providers should attempt to determine whether their patients 18 or older are using illicit drugs, including nonmedical use of prescription drugs. But the panel said it did not have enough information to decide whether all adolescents should be screened.

The guidance is important because the Affordable Care Act requires that services recommended by the task force be covered free or with very small co-payments. The proposed recommendations were [open for public comment](#) until **Sept. 9**, after which the task force will consider them for final approval. <https://www.uspreventiveservicestaskforce.org/Page/Name/us-preventive-services-task-force-opportunities-for-public-comment>

#### **4.06.10**

##### **Doctor Shortage Expected to Worsen**

A looming primary care physician shortage has medical schools and hospital systems looking for ways to attract new doctors to the field (Source: “[Doctor shortage to worsen, patients could pay more for fewer options](#),” Cleveland Plain Dealer, Aug. 11, 2019).

The shortage could make it harder for patients to see a primary care physician, increase health disparities among the underserved and raise costs as patients turn to the more-expensive emergency room for care, said Dr. Patricia Thomas, Vice Dean for Medical Education at the Case Western Reserve University School of Medicine.

By 2025, Ohio is projected to be shy 1,200 primary care physicians, according to [estimates from the U.S. Department of Health and Human Services](#). Nationwide, the number could be as high as 55,200 by 2032, according to a more recent [report from the Association of American Medical Colleges](#).

**4.06.11****Project Manage Updates**

Health Commissioner and the Lake County General Health District is working on several promising pilot programs. A brief status report is located below:

Project	Current Status	Status	Primary Partner	Deadline
Joint Community Health Assessment	Data Analysis	On-target	Lake Health	September 2019
K-12 school surveillance	Testing data import	On target	Wickliffe, Fairport, and Painesville City schools	August 2019
	Regional pilot planning	In discussions	Union County Health District	To be determined
HDIS health district information system	Software development	On target	Baldwin group and the local health districts	December 2019
Community health screenings – one of the Lake County a.k.a. Motivate Lake County	Sponsorship and resource acquisition	On target	Lake Health, University Health Hospital System, CCF, Heinen’s grocery store, hChoices	Third and fourth quarter 2019
Opiate innovation fund	Engaging partners	On target	Northeast Ohio local health districts, Ohio State University	June 2020
Smart phone application – Lake County health alerts	Public beta test	On target	Not applicable	December 2019
	Seeking funding to expand project to regional or statewide imitation	Investigating funding options	Ohio Department of Health and local health districts	December 2019
Social media marketing campaign, 100 years of public health	Implementation plan drafted	Slightly delayed	Media contacts	July 1, 2019 through December 2019
Regional public health internship coordination	Market research and funding options	Not applicable	Kent State, Northeast Ohio Medical University (NEOMED), Case Western Reserve, Northeast Ohio health districts	To be determined

Project	Current Status	Status	Primary Partner	Deadline
2019 LCGHD strategic plan	Internal development	On target, awaiting community health assessment data	Community-based organizations, stakeholders, and Board of Health	December 2019
Public health social media campaign	Local health district social media utilization assessment	On target	NEOMED and statewide School of Public Health	June 2020
Legionnaires and cooling: towers registry program	Under initial discussion	Not applicable	CDC, ODH, Chambers of Commerce, and Port Authority	To be determined
Ohio Department of Health and local health district data committee	Statewide technology survey	On target	Ohio Department of Health and 117 health districts	September 2019
Site visit with Dr. Amy Acton, ODH Director	Presentation of innovative work	Awaiting date and time confirmation	Lake County General Health District	July 2019
Public health advancement legislation	Waiting for budget bill to pass	On target	Lake County General Health District and legislators	December 2019
Meeting with state governor	Pending visit with Dr. Acton	Unknown	Lake County General Health District and Governor	December 2019
Litigation	Settled	Not applicable	Lake County Prosecutors	June 2019
Lake County Coroner's Office	Contract end and drafting scope of work for renovations	On track		January 1, 2020
Website	Phase 2 enhancements	On track	LCGHD Website Committee	August 1, 2019

Project	Current Status	Status	Primary Partner	Deadline
Holmes County community health assessment	Working on contract agreement	Contract	Office of Health Policy and Performance Improvement	October 1, 2019 start date
Mosquito open house	Event planning and public information	Slightly lagging	Environmental Health	June 2019
Social determinants of health as it relates to health and economics	Pending meeting with Business Economics Roundtable	Not applicable	Local business community	December 2019
Health impact assessment	Concept development	Not applicable	Local business community in community-based presentations	June 2020
Lakeland Community College Anchor Institute – data warehouse	Status unknown	Not applicable	Lakeland Community College	Unknown
Family Resource Center	Partner recruitment, planning and software development	On track	Wickliffe City Schools, Signature Health and Crossroads/Beacon Health	August 1, 2019
Local public health system assessment automation project	Conceptual	Not applicable	Public health accreditation Board	To be determined
eClinical Works	Data import export publication	On target	Local public health service collaborative	August 2019
University Hospital data sharing agreement	Under legal review	On track	University Hospitals	August 2019
Shared services/surge capacity	Active recruitment	Not applicable	Trumbull/Geauga	Active
CDC Center for State, Travel, Local, and Territorial Support	Planning and research	On track	CDC	April 2021

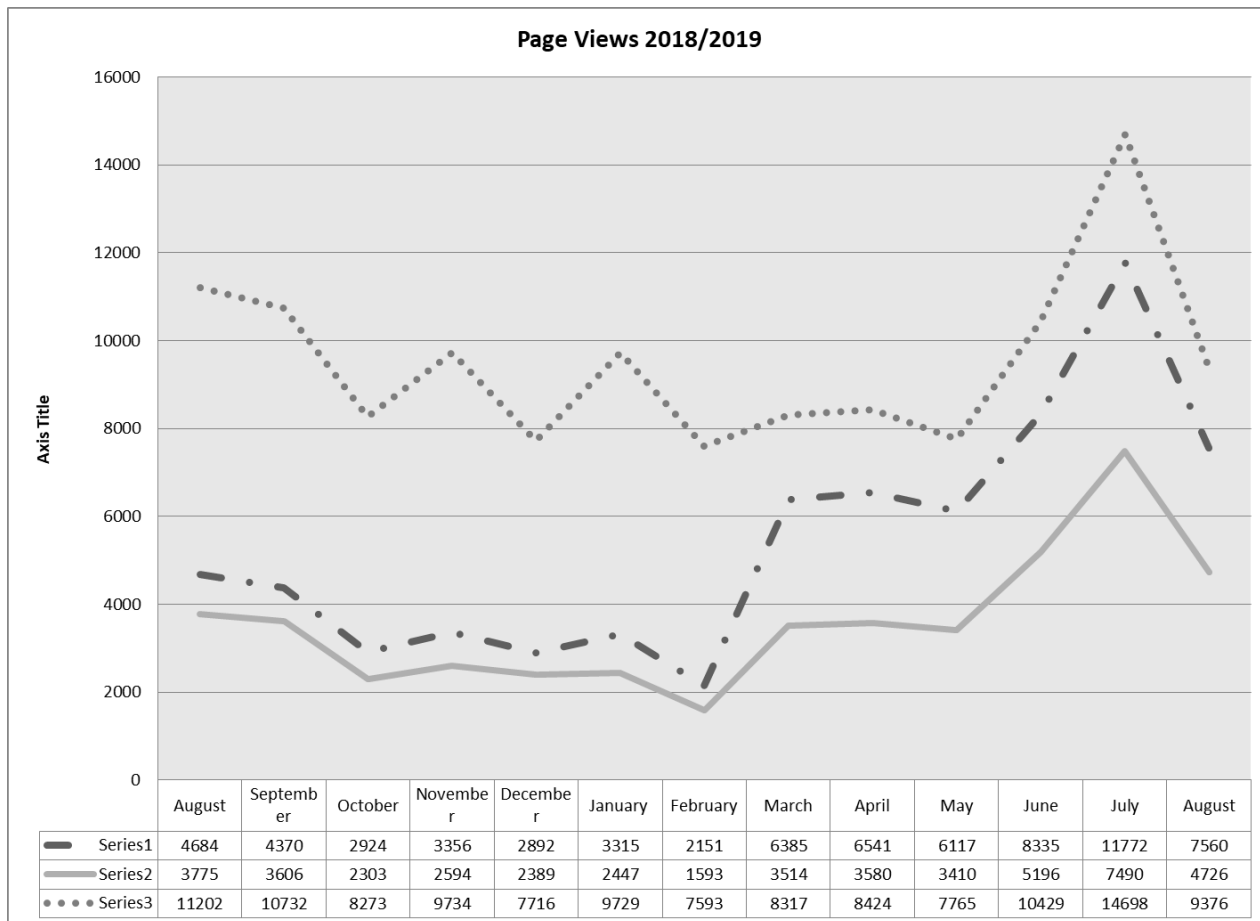
**4.06.12**

**Vital Statistics Sales and Services Rendered**

	August	YTD	Same Period 2018
Birth Certificates Issued	511	3243	2786
Birth Certificates -Out of County	267	1802	1290
Death Certificates Issued	630	5446	5705
Fetal Death Certificates Issued	0	0	1
Burial Permits Issued	57	404	445
Birth Certificates Filed	132	1089	1128
Death Certificates Filed	114	1182	1179
Fetal Death Certificates Filed	0	5	2

**4.06.13**

**Web Site Report**



## 2019-2020 Committees

Please indicate the Committees on which you would like to serve during the upcoming year by signing your name below the respective Committees. Attached is the listing of all Committees on which you are currently serving. Committees should have no more than 5 members. Please limit yourself to 4 Committees. If you have no changes, please write "No Change" on the top of this form, write in your name and return the form to Gina Parker at the September Board Meeting. Thank you.

**Board Member Name: Sign Here**

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**FINANCE COMMITTEE**

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**CHILD FATALITY REVIEW BOARD**

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**PERSONNEL COMMITTEE**

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**RABIES TASK FORCE**

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**NEGOTIATION**

Chair, Personnel Committee

Chair Finance Committee

BOH President

**SEWAGE PROJECT ADVISORY**

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**POLICY REVIEW COMMITTEE**

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**STRATEGIC PLANNING**

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**NOMINATIONS COMMITTEE**

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**OVERDOSE FATALITY REVIEW**

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**EH ADVISORY**

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**TECHNOLOGY COMMITTEE**

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**2018-2019 COMMITTEES (rev. 10/15/18)**

(President is Ad Hoc member of all Committees unless otherwise noted)

(\* Denotes Chair, if applicable)

<p><b><u>FINANCE/AUDIT COMMITTEE</u></b>                  Roger Anderson                  Marc Garland                  *Dr. Lynn Smith</p>	<p><b>CHILD FATALITY REVIEW BOARD</b>                  Dr. Alvin Brown, VMD                  Patricia Murphy</p>
<p><b><u>PERSONNEL COMMITTEE;</u></b>                  Roger Anderson                  *Marc Garland                  Steve Karns                  Randy Owoc                  Jerry Ribelli</p>	<p><b><u>RABIES TASK FORCE</u></b>                  Dr. Alvin Brown, VMD                  Steve Karns                  Patricia Murphy</p>
<p><b><u>NEGOTIATION</u></b>                  Marc Garland, Chair Personnel Committee                  *Brian Katz, BOH President                  Dr. Lynn Smith, Chair Finance Committee</p>	<p><b><u>SEWAGE PROJECT ADVISORY</u></b>                  Roger Anderson                  Dr. Alvin Brown, VMD</p>
<p><b><u>POLICY REVIEW COMMITTEE:</u></b>                  *Patricia Fowler                  Anthony Vitolo                  Rich Harvey                  Nicole Jelovic</p>	<p><b><u>STRATEGIC PLANNING COMMITTEE</u></b>                  Steve Karns                  Rich Harvey                  Nicole Jelovic                  Jerry Ribelli</p>
<p><b><u>NOMINATIONS COMMITTEE</u></b>                  *Roger Anderson                  Anthony Vitolo</p>	<p><b><u>OVERDOSE FATALITY REVIEW BOARD</u></b>                  Dr. Alvin Brown, VMD                  Patricia Murphy                  Ana Padilla</p>
<p><b><u>E.H. ADVISORY</u></b>                  *Roger Anderson                  Dr. Alvin Brown, VMD                  Patricia Fowler                  Jerry Ribelli                  Anthony Vitolo</p>	<p><b><u>TECHNICAL ADVISORY COMMITTEE</u></b>                  Marc Garland                  Randy Owoc                  Steve Karns</p>

COMMITTEE NAME AND PURPOSE

COMMITTEE NAME	TYPE	PURPOSE
Finance/Audit	Standing	Formulates recommendations to the BOH relative to the financial activities of the Health District.
Personnel	Standing	Is responsible for formulating recommendations to the BOH on matters related to Health District Personnel
Negotiating	Standing	Membership is predetermined by By-Laws as Chair of Personnel, Finance and BOH President Gives guidance in contract negotiations and matters concerning the Health Commissioner's contract
Policy Review	Standing	Is responsible to formulate and recommend policies relative to the BOH's responsibility established in Ohio law. Typically receives and reviews annual Health District "Cost Report" used to establish fees. Reviews BOH By-Laws
Nominations	Standing	Recommends BOH nominations for President and President Pro-Tem(pore).
Environmental Health Advisory	Advisory	Provides advice on existing and proposed environmental health services including fee changes
Child Fatality Review Board	Special Purpose	Reviews the deaths of children under 18. Required under Ohio Law
Rabies Task Force	Special Purpose	Gives guidance as requested concerning rabies issues
Sewage Project Advisory	Special Purpose	Reviews home sewage legislation/rules as needed
Strategic Planning Committee	Special Purpose	Reviews and provides recommendation on the Strategic Plan
Overdose Fatality Review Board	Special Purpose	Reviews all drug overdose deaths
Technical Advisory Committee	Special Purpose	Reviews and provides recommendation on future technology

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*Ron Graham provided the following highlights:*

- *In discussions with the Lake County Development Council regarding the block chain. They spoke to Maureen Kelly regarding titles and to the state regarding vital records.*
- *Met with staff from the governor's council regarding the Wickliffe Family Resource Center. Additional funding was received from House Bill 166 to enhance mental health services.*

*Discussion:*

*Anthony Vitolo asked what was planned for the 100 years celebration. Ron stated there will be an Open House on October 28, 2019, a time capsule, and a blitz in the new year.*

*Marc Garland suggested contacting the Lake County Historical Society for any information they may have. Ron said we do have four boxes of information for an intern to sort through as well.*

## **5.0**

### **Committee Meetings**

#### **5.01**

#### **Environmental Health Committee, Meeting Held September 16, 2019**

MINUTES  
LAKE COUNTY GENERAL HEALTH DISTRICT  
BOARD OF HEALTH  
ENVIRONMENTAL HEALTH ADVISORY COMMITTEE

SEPTEMBER 16, 2019

A meeting of the Environmental Health Advisory Committee was held on September 16, 2019, in the Board Room of the Lake County General Health District offices at 5966 Heisley Road, Mentor. Those present at the meeting were:

#### **Committee Members**

Brian Katz  
Patricia Fowler  
Roger Anderson  
Alvin Brown, VMD  
Jerry Ribelli  
Anthony Vitolo

#### **Staff**

Ron Graham, Health Commissioner  
Adam Litke, Finance Manager  
Dan Lark, Director of Environmental Health  
Kevin Watson, Deputy Director of Environmental Health  
Chris Loxterman, Environmental Health Supervisor  
Gina Parker, Deputy Registrar  
Julie Caine, Office Manager, Environmental Health

The meeting was called to order at 2:00 PM. The purpose of the meeting was to hear comments from regulated industry/individuals concerning the new fees for:

ITEM	CURRENT FEE	PROPOSED FEE
Operation Permit NPDES late fee	\$ 40.00	\$ 10.00
NPDES Sampling	\$ 130.00	\$ 120.00
Operation Permit – 5 Year Term	n/a	\$ 100.00
Operation Permit – 5 Year Term late fee	n/a	\$ 25.00
Inspection Fee Non-Compliance Operation Permit	\$ 150.00	\$ 200.00
HSTS Re-Inspection Fee	n/a	\$ 75.00
HSTS Site Review For ALTERATION (Or REPLACEMENT – Soils Evaluation Waived)	\$ 150.00	\$ 190.00
HSTS Installation Permit For ALTERATION	\$ 150.00	\$ 239.00
HSTS Installation Permit For ALTERATION late fee	\$ 37.50	\$ 59.75
HSTS Installation Permit For REPLACEMENT – Soils Evaluation Waived	n/a	\$ 200.00
HSTS Installation Permit For REPLACEMENT – Soils Evaluation Waived late fee	n/a	\$ 50.00

Dan Lark explained that all affected industry personnel were notified of the fee changes as well as a published notification for the public. LCGHD has received no comments pertaining to the sewage fee changes.

Dan Lark relayed that LCGHD had received some negative comments from a home owner in regards to the Sewage Operation & Maintenance program.

*Roger Anderson motion and Patricia Fowler seconded the motion to recommend that the Board of Health proceed with the second reading of the new sewage fees.*

The meeting was adjourned at 2:15 p.m.

5.02

Policy Review Committee, Meeting Held September 16, 2019

Lake County General Health District  
Policy Review Committee  
Meeting Minutes  
September 16, 2019

A meeting of the LCGHD Board of Health's Policy Review Committee was held on September 16, 2019, at the LCGHD offices, located at 5966 Heisley Road, Mentor. The meeting was called to order by Chairman Patricia Fowler at 2:15 p.m. In attendance were:

Committee Members

Patricia Fowler  
Brian Katz

Rich Harvey  
Anthony Vitolo

Staff present: Ron Graham, Adam Litke, Dan Lark, Chris Loxterman, Gina Parker, and Kevin Watson

*Brian Katz moved and Anthony Vitolo seconded a motion to enter into Executive Session to discuss Personnel Matters in accordance with Section 121.22 of the Ohio Revised Code; motion carried.*

*A roll call vote was taken and the Executive Session convened at 2:15 p.m. Anthony Vitolo moved and Patricia Fowler seconded a motion to come out of Executive Session at approximately 2:40 p.m.; motion carried.*

Patricia Fowler turned the meeting over to Environmental Health Director, Dan Lark to review and discuss the change in fees for the food licensing program. Dan distributed the proposed new fees.

He said that the methodology for fees has been changed, as we were previously limited by the state in terms of what we could charge. This now allows us to raise them so we are no longer operating in a deficit. The cost analysis had been completed and the new fees were distributed to committee members. We also compared the costs of surrounding counties and, even with the increases, most of our fees are still lower than Geauga and Cuyahoga counties' current ones.

*Discussion:*

*Dr. Brown asked how much money has been lost per year. Dan Lark said it has been about \$130,000.*

*Ron Graham said that this increase will also allow for more money to be spent on education and training.*

*Anthony Vitolo moved and Patricia Fowler seconded a motion to recommend to the Board of Health to approve the proposed fee increases for the Environmental Health food program.*

*Anthony Vitolo moved and Patricia Fowler seconded a motion to adjourn the meeting at 2:48 p.m.*

	<b>License Fee</b>	<b>Proposed Fee</b>	<b>Facilities Affected</b>
<b>Commercial</b>			
Level 1, Less than 25,000 sq/ft	\$ 174.00	\$ 190.00	149
Level 2, Less than 25,000 sq/ft	\$ 191.00	\$ 210.00	103
Level 3, Less than 25,000 sq/ft	\$ 364.00	\$ 400.00	459
Level 4, Less than 25,000 sq/ft	\$ 472.00	\$ 520.00	414
Level 1, 25,000 sq/ft and over	\$ 242.00	\$ 264.00	0
Level 2, 25,000 sq/ft and over	\$ 254.00	\$ 280.00	2
Level 3, 25,000 sq/ft and over	\$ 849.00	\$ 936.00	8
Level 4, 25,000 sq/ft and over	\$ 899.00	\$ 1,000.00	10
<b>Non-Commercial</b>			
Level 1, Less than 25,000 sq/ft	\$ 87.00	\$ 95.00	6
Level 2, Less than 25,000 sq/ft	\$ 95.50	\$ 105.00	27
Level 3, Less than 25,000 sq/ft	\$ 182.00	\$ 200.00	108
Level 4, Less than 25,000 sq/ft	\$ 236.00	\$ 260.00	49
Level 1, 25,000 sq/ft and over	\$ 121.00	\$ 132.00	0
Level 2, 25,000 sq/ft and over	\$ 127.00	\$ 140.00	0
Level 3, 25,000 sq/ft and over	\$ 424.50	\$ 468.00	0
Level 4, 25,000 sq/ft and over	\$ 449.50	\$ 500.00	0
<b>Mobile</b>			
Mobile License	\$ 178.00	\$ 190.00	120
<b>Vending</b>			
Vending License	\$ 19.00	2019 CPI 1.9% \$ 19.36	142
<b>Temporary</b>			
Commercial Temporary License	\$ 100.00	\$ 100.00	56
Non-Commercial Temporary License	\$ 50.00	\$ 50.00	44
<b>Plan Review Fees</b>			
Commercial Level 1 & 2	Half of fee	\$ 225.00	
Non-Commercial 1 & 2		\$ 150.00	
Commercial Level 3 & 4		\$ 400.00	
Non-Commercial 3 & 4		\$ 200.00	
Expedited		\$ 500.00	
Current Revenue	\$ 491,403.50		
Proposed	\$ 538,814.12		
Net Increase	\$ 47,410.62		

**6.0**

**Old Business**

**6.01**

**Board of Health Tracking**

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
10/15/18	EH	7.10	Requested for Legal Action against Susan and Jerry Petrowski	APPROVED	N	9/16/2019	Approved by EPA. Waiting for date to be scheduled.	
11/19/18	ADMIN	7.05	Permission to Contract with Marks Building Company for Building Renovations for \$17,754	APPROVED	N	9/16/2019	Completed	9/16/2019
11/19/18	HPP	7.06	Permission to Submit the Painesville Community Grant, \$2,500	APPROVED	N	9/16/2019	Denied	9/16/2019
01/28/19	EH	7.11	Request for Legal Action Against Alesha R. Olvera	APPROVED	N	9/16/2019	Connected to sewer	9/16/2019
03/18/19	ADMIN	7.06	Permission to Enter into Lease Agreement with the Lake County Coroner's Office	APPROVED	N	9/16/2019	BOH Approved	
05/20/19	HEO	7.04	Permission to Submit WIC Administration Federal Fiscal Year 2020 Competitive Solicitation Grant, \$906,069	APPROVED	N	9/16/2019	Approved	9/16/2019
05/20/19	CHS	7.05	Permission to Submit Integrated Naloxone Access and Infrastructure Grant, \$90,500	APPROVED	N	9/16/2019	Approved	9/16/2019
05/20/19	CHS	7.07	Permission to Submit Project DAWN (Deaths Avoided With Naloxone) Grant, \$9,000	APPROVED	N	9/16/2019	Pending	
05/20/19	CHS	7.08	Permission to Submit FY 2020 Ohio Traffic Safety Office Grant for Lake County, \$42,000	APPROVED	N	9/16/2019	Pending	
05/20/19	CHS	7.09	Permission to Submit FY 2020 Ohio Traffic Safety Office Grant for Geauga County, \$42,000	APPROVED	N	9/16/2019	Withdrawn	9/16/2019
05/20/19	EH	7.15	Permission for Variance Request for 8005 Jennings Drive, Leroy	APPROVED	N	9/16/2019	Permit Issued	9/16/2019
06/17/19	EH	7.08	Request For Legal Action Against Marc Sheltraw, 1346 Mentor Avenue, #305, Painesville	APPROVED	N	9/16/2019	Forwarded to Prosecutor	
07/15/19	EH	7.03	Permission to Request a Variance for 2401 Trailard Drive, Willoughby Hills	APPROVED	N	9/16/2019	In process	



Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
08/19/19	HCO	7.02	Permission to Submit Cooperative Agreement to Support Navigators in Federally-Facilitated Exchanges Grant, \$290,575.36	APPROVED	N	9/16/2019	Submitted	
08/19/19	ADMIN	7.03	Permission to Contract with Lakeland Management Services, Not to Exceed \$18,000	APPROVED	N	9/16/2019	In progress	
08/19/19	ADMIN	7.04	Permission to Contract with Holmes County General Health District for the Provision of Data Collection and Analysis, Consultation Public Health Services, and Accreditation Requirements in the Amount of \$20,000	APPROVED	N	9/16/2019	Waiting on Holmes County BOH Approval	
08/19/19	CHS	7.05	Permission to Submit Emerging Leaders Grant, \$1,450	APPROVED	N	9/16/2019	Denied	9/16/2019
08/19/19	EH	7.06	Permission to Purchase Sulfur Dioxide Monitor, Not to Exceed \$12,000	APPROVED	N	9/16/2019	In progress	
08/19/19	EH	7.07	Permission to Purchase Ozone Monitor, Not to Exceed \$13,000	APPROVED	N	9/16/2019	In progress	
08/19/19	ADMIN	7.08	Permission to Contract with hChoices for Customized White Label Software as a Service, Not to Exceed \$20,000	APPROVED	N	9/16/2019	Contract Under Review	
08/19/19	ADMIN	7.09	Permission to Pay Geauga Public Health for the Fulfillment of Public Health Emergency Preparedness and Cities Readiness Initiative Deliverables, Not to Exceed \$120,467.00	APPROVED	N			
08/19/19	EH	7.10	Permission to Apply for Water Pollution Control Loan Fund (WPCLF) funds for 2020 for the Repair or Replacement of Home Septic Systems	APPROVED	N	9/16/2019	Submitted to OEPA	

**6.02**

**Resolution of the Lake County General Health District Board of Health – Increasing Certain Home Sewage Treatment System Fees, Second Reading**

*Dr. Alvin Brown moved and Randy Owoc seconded a motion to hear the second reading of the following resolution concerning certain sewage fees; motion carried.*

Based upon the recommendations of the Policy Review Committee that met on July 15, 2019, and the Environmental Health Advisory Committee held a public comment on the fees prior to the September Board of Health meeting, it is recommended that the Board of Health hear the second reading of the following resolution concerning certain home sewage treatment system program fees. Notice of the proposed increases was mailed to all regulated parties. When adopted, the fee changes will become effective approximately December 1, 2019. The proposed changes are included in the fee rules following the resolution below:

**RESOLUTION  
OF THE  
LAKE COUNTY GENERAL HEALTH DISTRICT  
BOARD OF HEALTH INCREASING CERTAIN FEES**

WHEREAS, the Ohio Revised Code, Section 3709.09, permits the Board of Health to establish by Rule a uniform system of fees to pay the cost of any service provided by the Board of Health for which no fee is prescribed by law; and

WHEREAS, it is deemed necessary to amend Chapter 220 of the Regulations of the Board of Health of the Lake County General Health District; and

WHEREAS, it has been determined by the Board of Health through a program cost analysis that the fees for certain services are not generating sufficient revenues to pay the cost of providing those services; and

WHEREAS, it is deemed necessary to amend Chapter 29 of the Regulations of the Board of Health of the Lake County General Health District in accordance with the advice of the Lake County Prosecutor's office; and

WHEREAS, the Board of the Lake County General Health District is determined to provide quality Public Health services to Lake County residents in a cost effective manner.

NOW THEREFORE BE IT RESOLVED

That, for the purpose of preserving and promoting the Public Health and Welfare, the foregoing regulations are hereby amended/enacted as follows:

ITEM	CURRENT FEE	PROPOSED FEE
Operation Permit NPDES late fee	\$ 40.00	\$ 10.00
NPDES Sampling	\$ 130.00	\$ 120.00
Operation Permit – 5 Year Term	n/a	\$ 100.00
Operation Permit – 5 Year Term late fee	n/a	\$ 25.00
Inspection Fee Non-Compliance Operation Permit	\$ 150.00	\$ 200.00
HSTS Re-Inspection Fee	n/a	\$ 75.00
HSTS Site Review For ALTERATION (Or REPLACEMENT – Soils Evaluation Waived)	\$ 150.00	\$ 190.00
HSTS Installation Permit For ALTERATION	\$ 150.00	\$ 239.00
HSTS Installation Permit For ALTERATION late fee	\$ 37.50	\$ 59.75
HSTS Installation Permit For REPLACEMENT – Soils Evaluation Waived	n/a	\$ 200.00
HSTS Installation Permit For REPLACEMENT – Soils Evaluation Waived late fee	n/a	\$ 50.00

Adopted by the Board of Health of the Lake County General Health District on \_\_\_\_\_, 2019 to become effective December 1, 2019.

Published \_\_\_\_\_, 2019  
 \_\_\_\_\_, 2019

## 7.01

### 7.01.01

#### Certification of Monies, Resolution 19-09-07-01-01-100

*Anthony Vitolo moved and Dr. Lynn Smith seconded a motion to adopt Resolution 19-09-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

### 7.01.02

#### Increase/Decrease Appropriations, Resolution 19-09-07-01-02-100

*Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt Resolution 19-09-07-01-02-100 to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

## 7.02

### Permission to Accept the Cribs for Kids and Safe Sleep Program - CK20 Grant, \$51,143

*Patricia Murphy moved and Roger Anderson seconded a motion to accept from Ohio Department of Health for the Cribs for Kids and Safe Sleep Program - CK20 Grant in the amount of \$51,143; motion carried.*

This grant provides families in need of a safe sleep space for their infant and safe sleep education to prevent infant mortality related to unsafe sleep practices.

## 7.03

### Permission to Contract with Lakeland Management Services, Not to Exceed \$5,000

*Roger Anderson moved and Randy Owoc seconded a motion to contract with Lakeland Management Services for lab grade cabinets and counter tops on the 2<sup>nd</sup> floor Coroner's offices, not to exceed \$5,000. Lakeland Management Services will be the vendor to perform the second floor renovations in preparation of the Lake County Coroner's office leasing the space previously occupied by NMS; motion carried.*

**7.04**

**Permission to Contract with Park United Methodist Church for Madison WIC, Not to Exceed \$13,800**

*Patricia Murphy moved and Randy Owoc seconded a motion to contract with Park United Methodist Church for two years starting on October 1, 2019, and ending on October 1, 2021. The contract will enable the Health District to rent a facility for the Madison WIC clinic, since its current location will be occupied by the owners. Rent will be \$575 per month. The total amount for the two years will not exceed \$13,800. The church will be responsible for water and sewer, electricity, garbage removal, cleaning (3x/week), gas and oil; motion carried.*

**7.05**

**Permission to Pay R.L. Collins Trenching LLC \$31,237.80 for Work Conducted to Replace Sewage System at 4566 South Ridge Rd., Perry, as Part of the WPCLF (Water Pollution Control Loan Fund) Program**

*Anthony Vitolo moved and Randy Owoc seconded a motion to pay R.L. Collins Trenching LLC \$31,237.80 for work completed as part of the WPCLF household septic repair/replacement program funded by Ohio EPA. This project was put out to bid along with 5 other properties for funding under the program bid process guidelines. R.L. Collins Trenching LLC was the only contractor to submit a bid for this project. The complexity of the installation is increased by land access issues and clearing needs; motion carried.*

**7.06**

**Permission to Accept Ohio EPA 2 Year Contract, Air Pollution Control, \$381,805**

*Randy Owoc moved and Patricia Murphy seconded a motion to accept funding from the Ohio Environmental Protection Agency (EPA) for continuation of Air Pollution Control activities. The Air Pollution Control federal pass through monies and state funds will be received via a contractual agreement between the LCGHD and the Ohio EPA. The award for Fiscal Year 2020, beginning October 1, 2019, and ending September 30, 2020, is \$216,194. The award for the 9 month contract beginning October 1, 2020, and ending June 30, 2021, is \$165,611; motion carried.*

We are requesting an annual \$50,000 local match to establish the contract with Ohio EPA.

Included in this 2 year contract is an award of \$41,401 for operation of the PM2.5 monitors in Painesville with no local match needed.

### 7.07

#### Recommendations from the Policy Review Committee, Meeting Held Prior to the Board Meeting

*Patricia Murphy moved and Randy Owoc seconded a motion to approve the recommendations of the Policy Review Committee held prior to the Board of Health meeting to increase certain Environmental Health food program fees; motion carried.*

*Discussion:*

*Patricia Fowler stated that the Policy Review Committee reviewed and recommended the Board of Health approve increasing certain fees for food licensing. The current revenue is \$491,403.50. The proposed revenue would be \$538,814.12, with an anticipated net increase of \$47,410.62.*

*Brian Katz stated that the state changed the methodology of how to charge for these items.*

*Patricia Murphy asked what the increase would be. Dan Lark said the increase would be about 5%-10%, but varies based on the type of license needed.*

### 7.08

#### Recommendations from the EH Advisory Committee, Meeting Held Prior to the Board Meeting

*Randy Owoc moved and Anthony Vitolo seconded a motion to proceed with the second reading of the resolution to increase sewage fees; motion carried.*

### 7.09

#### Resolution Authorizing the Lake County General Health District to Participate in the State of Ohio Cooperative Purchasing Program

*Patricia Murphy moved and Dr. Lynn Smith seconded a motion to authorize the Lake County General Health District to participate in the State of Ohio Cooperative Purchasing Program to begin reducing the internet and phone cost at WIC Madison and other locations. The program cost annually \$100. We will be reducing Madison's internet and phones by about \$150 per month in cost; we will do the same at Willoughby when the contract is up. Additionally, when our fiber contract is up will be able to reduce it by around \$350 per month as well; motion carried.*

- Cost saving for Madison should be around: \$1800.00 per year
- Cost saving for Willoughby could be about the same as Madison
- Cost saving for the Health District would be \$4200.00

**RESOLUTION AUTHORIZING THE LAKE COUNTY GENERAL HEALTH DISTRICT TO PARTICIPATE IN THE State of Ohio COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

**BE IT ORDAINED BY THE LAKE COUNTY GENERAL HEALTH DISTRICT**

Section 1. That the BOARD OF HEALTH hereby requests authority in the name of the LAKE COUNTY GENERAL HEALTH DISTRICT to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the BOARD OF HEALTH is hereby authorized to agree in the name of the LAKE COUNTY GENERAL HEALTH DISTRICT to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of LAKE COUNTY GENERAL HEALTH DISTRICT participation in the contract. Further, that the BOARD OF HEALTH does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the BOARD OF HEALTH is hereby authorized to agree in the name of the LAKE COUNTY GENERAL HEALTH DISTRICT to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the BOARD OF HEALTH does hereby agree to directly pay the vendor.

**RESOLUTION/ORDINANCE MUST BE APPROVED, DATED AND FILED WITH THE OFFICE OF COOPERATIVE PURCHASING PRIOR TO USE OF A CONTRACT. ADDITIONALLY, THE PAYMENT OF THE APPROPRIATE ANNUAL FEE MUST BE MADE PRIOR TO CONTRACT USE.**

Signed \_\_\_\_\_ Dated \_\_\_\_\_

*Discussion:*

*Tim Snell said that when moving the Madison WIC locations, they noticed that the phone service was more expensive and the internet was slow. In addition to the current provider, Windstream, Spectrum is also available in that area.*

**7.10**

**Executive Session**

*Anthony Vitolo moved and Roger Anderson seconded a motion to enter into Executive Session to discuss matters of personnel in accordance with Section 121.22 of the Ohio Revised Code; motion carried.*

*A roll call vote was taken and the Executive Session convened at 3:30 p.m. Patricia Fowler moved and Randy Owoc seconded a motion to come out of Executive Session at approximately 4:05 p.m.; motion carried.*

**8.0**

**Adjournment**

*Patricia Fowler moved and Dr. Alvin Brown seconded a motion to adjourn the meeting at approximately 4:20 p.m.; motion carried.*

Secretary



President





BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date September 16, 2019

The Board of the Lake County General Health District met this day, September 16, 2019, in a regularly scheduled meeting with the following members present:

<del>James J. Hawley</del>	Patricia Murray
Richard J. Hawley	Jerry Ruel
Mark [unclear]	R. J. Gaudin
Michael [unclear]	Scott [unclear]
[unclear]	Ann [unclear]
[unclear]	Patricia Fowler
[unclear]	B. [unclear]

Anthony Vitolo presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2019.

Dr. Lynn Smith seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 14 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on September 16, 2019.

Witness my hand this 16th day of September, 2019.

Secretary, Board of Health

[Signature] 9/16/19

# Board Report - 09/01/2019 - 09/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: SEPTEMBER 14, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW  
 EDWARD H. ZUPANCIG, LAKE COUNTY AUDITOR: *Edward H. Zupancig*  
 LAKE COUNTY AUDITOR, *ED*

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	TO SAL/FRINGE 07E 8/19 ADMIN	0	00200761-755	623.67
BOARD OF HEALTH	COLOR COPIES 8/19	0	00200761-755	4.05
BOARD OF HEALTH	COPIES 8/19	0	00200761-755	36.35
<b>Total #</b>				<b>664.07</b>
BOARD OF HEALTH	TO SAL/FRINGE 07E 8/19 ADMIN	0	00500761-755	2619.53
BOARD OF HEALTH	TO SAL/FRINGE 11E 8/19 MILO	0	00500761-755	4561.12
BOARD OF HEALTH	POSTAGE 8/19	0	00500761-755	510.75
BOARD OF HEALTH	COPIES 8/19	0	00500761-755	109.95
CHAPEK, LINDA	REIMB MILEAGE 8/26-8/28/19	0	00500761-755	41.08
HARM, CRYSTAL	REIMB MILEAGE 7/17-8/7/19	0	00500761-755	56.76
HARTMAN PERSONNEL SERVICES	PERSONNEL WIC INV 23746	668873	00500761-755	348.45
HARTMAN PERSONNEL SERVICES	PERSONNEL WIC INV 23760	668873	00500761-755	348.45
HAWN, TAMMY	REIMB MILEAGE 8/9/19-8/26/19	0	00500761-755	131.30
HUNTSBURG TOWNSHIP	WIC RENT - OCTOBER	668907	00500761-755	704.00
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 9/19	0	00500761-755	67.50
LITKE, ADAM	REIMB MILEAGE 8/27/19-8/28/19	0	00500761-755	34.32
LITWAK, ILANA	REIMB MEALS 8/6/19 & 8/14/19	0	00500761-755	53.71
LITWAK, ILANA	REIMB MILEAGE 8/14/19	0	00500761-755	12.48
MILO, KATHY	REIMB MILEAGE 8/28/19	0	00500761-755	7.00
MILO, KATHY	REIMB MILEAGE 8/22/19-8/26/19	0	00500761-755	57.81

*9/1/19*

# Board Report - 09/01/2019 - 09/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: SEPTEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW: *[Signature]*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: *[Signature]* LAKE COUNTY AUDITOR *[Signature]*

Issued / Vendor	Description	PO #	Fund #	Amount
SUNRISE SPRINGS WATER CO INC	DRINKING WATER VIC PL #8330331	668700	00500761-755	22.00
SUNRISE SPRINGS WATER CO INC	DRINKING WATER-WIC VP #829271	668715	00500761-755	7.50
TIME WARNER CABLE-NORTHEAST	VICTORIA PL - WIC INTERNET/AUG	668599	00500761-755	119.99
WINDSTREAM	PH - WIC HUNTSBURG AUG	668598	00500761-755	298.65
			<b>Total #</b>	<b>10112.35</b>
BOARD OF HEALTH	COPIES 8/19	0	00600761-755	1.85
			<b>Total #</b>	<b>1.85</b>
AIRGAS	MOSQUITO-DRY ICE INV9092244071	668832	00700761-755	65.95
AQUA OHIO	HEISLEY RD / WATER - AUG	668586	00700761-755	208.43
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 8/1/19-8/29/19	0	00700761-755	6.27
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 8/17/19-8/28/19	0	00700761-755	2.34
BLUE TECHNOLOGIES	INV 103845	668854	00700761-755	239.65
BOARD OF HEALTH	FUND CORRECT 8/19 TO OSE CHASE	0	00700761-755	45.00
CHAPEK, LINDA	REIMB MILEAGE 8/26-8/28/19	0	00700761-755	4.74
COLE, DAWN	REIMB MILEAGE 8/27/19	0	00700761-755	1.32
CONRAD'S TIRE SERVICE	AUTO MAINT INV 80306	668637	00700761-755	38.01
EUCLID GLASS & DOOR	ELEV HYDRAUL ROOM CONTRL 44432	668946	00700761-755	318.00
GRAHAM, RON	COUNTY TRAVEL REIMB-SEPT	668439	00700761-755	545.00
HARM, CRYSTAL	REIMB MILEAGE 7/17-8/7/19	0	00700761-755	3.67

*[Handwritten marks]*

# Board Report - 09/01/2019 - 09/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: SEPTEMBER 14, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW: *[Signature]*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR *[Signature]*

Issued / Vendor	Description	PO #	Fund #	Amount
HAWN, TAMMY	REIMB MILEAGE 8/9/19-8/26/19	0	00700761-755	15.15
HURLEY, SHAEELIN	REIMB MILEAGE 7/31/19-8/17/19	0	00700761-755	4.69
HURLEY, SHAEELIN	REIMB MILEAGE 8/1/19	0	00700761-755	2.82
JOUGHIN & CO. HARDWARE	SUPPLIES - AUG	668462	00700761-755	40.99
LAKE COUNTY TELECOMMUNICATIONS	AT & T / PAETEC 8/19	0	00700761-755	952.02
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 9/19	0	00700761-755	277.50
LASSITER & SON LLC	LANDSCAPING INV 7416	668640	00700761-755	847.50
LITKE, ADAM	REIMB MILEAGE 8/27/19-8/28/19	0	00700761-755	3.96
LITWAK, ILANA	REIMB MILEAGE 8/14/19	0	00700761-755	1.44
MILLO, KATHY	REIMB MILEAGE 8/22/19-8/26/19	0	00700761-755	6.30
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT INV 6316	668601	00700761-755	645.00
PAINESVILLE COMMERCIAL PROPERTIES INC	1ST FL CRIB STORAGE - AUG	668522	00700761-755	140.00
ROBERT D PELTZ DBA CLOVER CAR CENTER	2 TARPS - MOSQUITO TRUCKS	668858	00700761-755	1270.00
SIEVERS COMPANY	SECURITY / HEISLEY INV1260004	668441	00700761-755	46.92
TIME WARNER CABLE-NORTHEAST	INTERNET/HEISLEY RD- SEPT	668948	00700761-755	1503.24
WAKELEE, JESSICA	REIMB MILEAGE 8/28/19	0	00700761-755	3.24
<b>Total #</b>				<b>7239.15</b>

*[Handwritten signature]*

# Board Report - 09/01/2019 - 09/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON SEPTEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: *[Signature]* LAKE COUNTY AUDITOR *[Signature]*

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	POSTAGE 8/19	0	00800761-755	90.15
BOARD OF HEALTH	COPIES 8/19	0	00800761-755	137.40
MIC MAHON COYNE VITANTONIO	REFUND #187174 8/26/19 DC	0	00800761-755	13.50
			<b>Total #</b>	<b>241.05</b>

OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS - 8/19	668575	00800761-756	142.50
			<b>Total #</b>	<b>142.50</b>

BOARD OF HEALTH	COPIES 8/19	0	01000761-755	115.65
LOXTERMAN, CHRIS	REIMB SUPPLIES-FOOD 8/19/19	0	01000761-755	40.75
LUNTER, JOHN	REIMB MILEAGE 8/6/19-8/28/19	0	01000761-755	240.12
SARROCCO-SMITH, DAVENE	REIMB MEALS 8/12/19-8/15/19	0	01000761-755	52.69
			<b>Total #</b>	<b>449.21</b>

BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 8/1/19-8/29/19	0	01100761-755	54.34
BOARD OF HEALTH	TO SAL/FRINGE 07E 8/19 ADMIN	0	01100761-755	163.25
BOARD OF HEALTH	TO SAL/FRINGE 28E 8/19 HURLEY	0	01100761-755	1561.10
BOARD OF HEALTH	COPIES 8/19	0	01100761-755	68.40
HURLEY, SHAELIN	REIMB MILEAGE 8/1/19	0	01100761-755	24.44
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 9/19	0	01100761-755	60.00
OSU COOPERATIVE EXTENSION SERVICE	CONTRACT SERVICES 8/26/19	668722	01100761-755	9552.84

# Board Report - 09/01/2019 - 09/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: SEPTEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW: *[Signature]*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: *[Signature]* LAKE COUNTY AUDITOR *[Signature]*

Issued / Vendor	Description	PO #	Fund #	Amount
			<b>Total #</b>	<b>11484.37</b>

BOARD OF HEALTH	POSTAGE 8/19	0	01300761-755	69.60
BOARD OF HEALTH	COLOR COPIES 8/19	0	01300761-755	10.50
BOARD OF HEALTH	COPIES 8/19	0	01300761-755	303.20
GLAXOSMITHKLINE	SHINGRIX VACCINE	668897	01300761-755	1440.60
KOVAC, PATRICIA	REIMB MILEAGE 8/12/19	0	01300761-755	6.03
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 9/19	0	01300761-755	60.00
RUSSO, HALEY	REIMB MILEAGE 7/10/9	0	01300761-755	13.11
<b>Total #</b>				<b>1903.04</b>

BOARD OF HEALTH	POSTAGE 8/19	0	01400761-755	1.75
BOARD OF HEALTH	COPIES 8/19	0	01400761-755	5.20
JOUGHIN & CO. HARDWARE	A632027 8/29/19 APC SUPPLIES	0	01400761-755	35.18
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 9/19	0	01400761-755	30.00
MARN, DAN	REIMB MEALS 8/12/19-8/14/19	0	01400761-755	44.03
<b>Total #</b>				<b>116.16</b>

BOARD OF HEALTH	COPIES 8/19	0	01500761-755	45.60
<b>Total #</b>				<b>45.60</b>

# Board Report - 09/01/2019 - 09/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON SEPTEMBER 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

*Ed Zupancic*  
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	TO SALFRINGE 07E 8/19 ADMIN	0	01700761-755	1640.74
BOARD OF HEALTH	TO SALFRINGE 29E 8/19 WAKELEE	0	01700761-755	6095.28
BOARD OF HEALTH	TO SALFRINGE 28E 8/19 HEWITT	0	01700761-755	1432.13
BOARD OF HEALTH	COLOR COPIES 8/19	0	01700761-755	12.55
BOARD OF HEALTH	COPIES 8/19	0	01700761-755	57.85
GEAUGA COUNTY HEALTH DEPARTMENT	SUBGRANTE DELIVERABLES-AUG	668903	01700761-755	1238.04
WAKELEE, JESSICA	REIMB MILEAGE 8/28/19	0	01700761-755	28.08
<b>Total #</b>				<b>10504.67</b>

*10/1/19*

BOARD OF HEALTH	TO SALFRINGE 07E 8/19 ADMIN	0	01800761-755	394.52
BOARD OF HEALTH	TO SALFRINGE 11E 8/19 RUSSO	0	01800761-755	1982.98
BOARD OF HEALTH	TO SALFRINGE 08E 8/19 OHLER	0	01800761-755	276.73
BOARD OF HEALTH	TO SALFRINGE 07E 8/19 ADMIN	0	01800761-755	402.60
BOARD OF HEALTH	TO SALFRINGE 11E 8/19 MCCARTH	0	01800761-755	2114.28
RUSSO, HALEY	REIMB MILEAGE 7/11/19-7/26/19	0	01800761-755	30.45
<b>Total #</b>				<b>5201.56</b>

*10/1/19*

21ST CENTURY MEDIA DBA THE NEWS HERALD	PUBLIC HEARING NOTICE-SEWAGE F	668936	02300761-755	47.85
BOARD OF HEALTH	COPIES 8/19	0	02300761-755	41.75
MICHAEL ALFIERI	REFUND#43487 SEWAGE OVER PMT	0	02300761-755	25.00

# Board Report - 09/01/2019 - 09/16/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: September 16, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Ed H. Zupancic LAKE COUNTY AUDITOR 5/18

Issued / Vendor	Description	PO #	Fund #	Amount
			<b>Total #</b>	114.60
				<u>114.60</u>

ASHTABULA COUNTY HEALTH DEPT.	TOBACCO DELIVERABLES-AUG	668881	02800761-755	1650.00
ASHTABULA COUNTY HEALTH DEPT.	AUG TOBACCO DELIVERABLES	0	02800761-755	1050.00
BOARD OF HEALTH	TO SALFRINGE 07E 8/19 ADMIN	0	02800761-755	850.99
BOARD OF HEALTH	COPIES 8/19	0	02800761-755	56.25
HURLEY, SHAE LIN	REIMB MILEAGE 7/31/19-8/17/19	0	02800761-755	40.61
LAKE GEAUGA RECOVERY CENTERS INC	TOBACCO DELIVERABLES-AUG	668882	02800761-755	1650.00
LAKE GEAUGA RECOVERY CENTERS INC	AUG TOBACCO DELIVERABLES	0	02800761-755	1050.00
<b>Total #</b>				6347.85
				<u>6347.85</u>

BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 8/17/19-8/28/19	0	02900761-755	20.28
BOARD OF HEALTH	COLOR COPIES 8/19	0	02900761-755	0.30
COLE, DAWN	REIMB MILEAGE 8/27/19	0	02900761-755	11.44
<b>Total #</b>				32.02
				<u>32.02</u>

**Grand Total # 54600.05**



September 2019 OFF-CYCLES

PO #	DATE	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT	FUND	ACCOUNT	SUB	DAY	PROG	PROG SUB	WARRANT	
668926	9/23/2019	5133	ASSOC OF OH HEALTH COMMISSIONERS	AHC CONFERENCE REG ADAM/RON	660.00	00700761-755	H	03	999	999	999	00467128	
668500	9/23/2019	900810	AT & T	WILLOUGHBY AUG INT	42.10	00500761-755	F	03	700	730	730	00467127	
668872	9/23/2019	57	BLUE TECHNOLOGIES	MONTHLY COPIES - WIC	1.45	00500761-755	F	02	700	730	730	00467129	
668931	9/23/2019	903392	C D W GOVERNMENT INC	HP WORKSTATIONS - INV570289181	43.60	00700761-755	F	04	999	999	999	00467133	
668899	9/23/2019	904931	CELCO PARTNERSHIP (VERIZON)	APC CELL CHARGES- AUG	131.97	01400761-755	F	03	500	570	570	00467151	
668824	9/23/2019	904931	CELCO PARTNERSHIP (VERIZON)	MONTHLY CELL PH - AUG	114.73	00500761-755	F	03	700	730	730	00467130	
668824	9/23/2019	904931	CELCO PARTNERSHIP (VERIZON)	MONTHLY CELL PH - AUG	28.47	00500761-755	F	03	700	730	730	00467149	
668651	9/23/2019	904931	CELCO PARTNERSHIP (VERIZON)	ADMIN CELL CHARGES- AUG	172.75	01700761-755	F	03	780	750	750	00467152	
668895	9/23/2019	904931	CELCO PARTNERSHIP (VERIZON)	HEISLEY RD - INV 734793	1,338.51	00700761-755	F	03	999	999	999	00467153	
668826	9/23/2019	9327	CENTRAL EXTERMINATING CO	STAPLES - MILO 8/31/19	79.00	00700761-755	F	13	999	999	998	00467157	
0	9/26/2019	1131	CHASE CARD SERVICES	STAPLES - MILO 8/31/19	1,766.78	00500761-755	F	01	700	730	730	730	730
0	9/26/2019	1131	CHASE CARD SERVICES	STAPLES - MILO 9/4/19	839.97	00500761-755	F	01	700	730	730	730	730
0	9/26/2019	1131	CHASE CARD SERVICES	LAZER DESIGN - RON	75.69	00700761-755	F	01	999	999	999	999	999
668916	9/23/2019	6414	EUCLOUD GLASS & DOOR	REPLACE THRESHOLD - EMERGENCY	302.00	01300761-755	E	01	700	799	799	00467132	
668905	9/23/2019	6505	GLAXOSMITHKLINE	RABAVERT - 3 DOSES	852.00	00700761-755	E	01	700	799	799	00467131	
668894	9/23/2019	900953	GOV/CONNECTION INC	MONITORS - TIM INV 57028918	1,184.43	00700761-755	E	04	999	999	999	00467133	
668873	9/23/2019	8024	HARTMAN PERSONNEL SERVICES	PERSONNEL WIC INV 23760	348.45	00500761-755	E	03	700	730	730	00467134	
668907	9/23/2019	3211	HUNTSBURG TOWNSHIP	WIC RENT - JAN-SEPT	6,336.00	00500761-755	F	10	700	730	730	00467135	
0	9/23/2019	REFUND	JEMM CONSTRUCTION	REFUND #43507 SITE EVAL	325.00	02300761-755	Q	01	500	580	580	00467136	
668842	9/23/2019	2973	KATHLEEN J MILLER & ASSOCIATES INC	ACCOUNTING SERV INV0532	175.00	00700761-755	E	03	999	999	999	00467138	
668852	9/23/2019	5872	N C E S INC	READY SET FEED ME HANDOUTS	170.94	00500761-755	E	05	700	730	730	00467139	
668716	9/23/2019	9494	NAPA AUTO PARTS	AUTO MAINT MOSQUITO INV102641	23.64	00400761-755	H	01	500	510	510	00467140	
668870	9/23/2019	9253	NORTHEAST OH REGIONAL SEWER DISTRICT	SAMPLE ANALYSIS - LEGIONELLA	945.00	00400761-755	E	04	500	515	515	00467141	
668802	9/23/2019	49	PAINESVILLE COMMERCIAL PROPERTIES INC	RENT VICTORIA PL - SEPT	1,283.33	00500761-755	F	10	700	730	730	00467142	
668501	9/23/2019	49	PAINESVILLE COMMERCIAL PROPERTIES INC	UTILITIES FOR WIC-VICT PL AUG	137.26	00500761-755	F	03	700	730	730	00467143	
0	9/23/2019	605396	PERKINS, TARA	REIMB AD FEE-SENIORS	50.00	01100761-755	E	15	700	780	780	00467143	
0	9/23/2019	605396	PERKINS, TARA	REIMB TRAVEL EXP 8/14/19	256.17	01300761-755	H	03	700	799	799	00467143	
0	9/23/2019	605396	PERKINS, TARA	REIMB MILLEAGE 8/21/19	21.58	01300761-755	H	04	700	799	799	00467143	
0	9/23/2019	601826	PITTS, JOHN	LETTERS FOR NEW TRUCKS-MOSQ	15.00	00700761-755	E	03	999	999	999	00467145	
668543	9/23/2019	5069	PROFESSIONAL ANSWERING SERVICE	ANSWER SERV INV190810296	82.00	00700761-755	E	01	700	799	799	00467145	
668914	9/23/2019	1859	SANOHI PASTEUR INC	SECURITY / HEISLEY INV1254491	1,780.26	01300761-755	E	01	700	799	799	00467147	
668941	9/23/2019	905120	SEEVERS COMPANY	SECURITY / HEISLEY INV1254491	198.50	00700761-755	E	01	999	999	999	00467157	
668959	9/23/2019	1301	TIME WARNER CABLE-NORTHEAST	VICTORIA PL - WIC INTERNET/SEP	119.99	00500761-755	F	13	700	730	730	00467147	
0	9/24/2019	1301	TIME WARNER CABLE-NORTHEAST	HEISLEY RD INTERNET- AUG	315.54	00700761-755	F	13	999	999	999	00467147	
0	9/24/2019	3036	TREASURER STATE OF OHIO-ODH	RETURN OF UNSPENT FUNDS-IAP	500.00	00200761-755	Q	01	700	720	720	998.1	
0	9/25/2019	901425	UNITED PARCEL SERVICE	DELIVERY SERVICE-FOOD 8/19	3.72	01000761-755	F	03	500	540	540	00467639	
0	9/25/2019	901425	UNITED PARCEL SERVICE	DELIVERY SERVICE-RABIES 8/19	12.84	00700761-755	F	03	500	555	555	00467639	
668454	9/23/2019	901425	UNITED PARCEL SERVICE	DELIVERY SERV - APC AUG	17.45	01400761-755	F	03	500	570	570	00467148	
0	9/25/2019	901425	UNITED PARCEL SERVICE	DELIVERY SERVICE-O & M 8/19	8.83	02300761-755	F	03	500	580	580	00467639	
668835	9/25/2019	8709	WRIGHT EXPRESS FINANCIAL SERVICES	MONTHLY FLEET FUEL EXP - AUG	2,755.13	00700761-755	H	01	999	999	999	00467642	

\$ 23,765.08

*[Handwritten Signature]*  
 copy to: 5/14/19

BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: September 16, 2019

The Board of the Lake County General Health District met this day, September 16, 2019, in a regularly scheduled meeting with the following members present:

~~James~~  
Richard Hawey  
[Signature]  
[Signature]  
[Signature]

Patricia Murphy  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations and revenue in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Bandy Owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 14 "NAYS" 0

CLERK'S CERTIFICATION

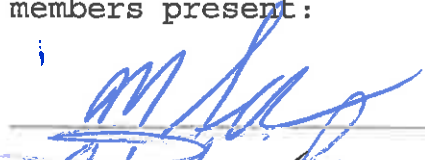
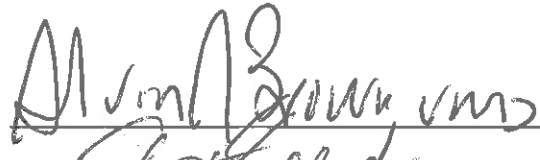
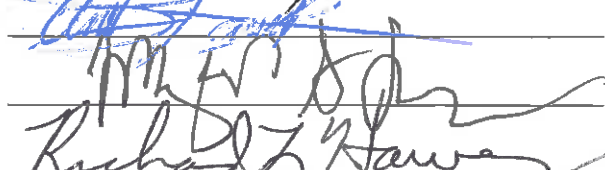
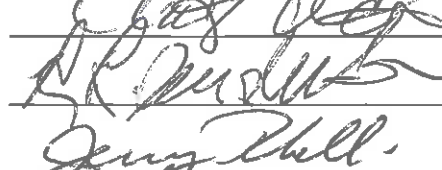
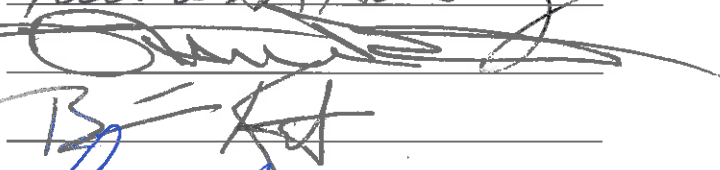
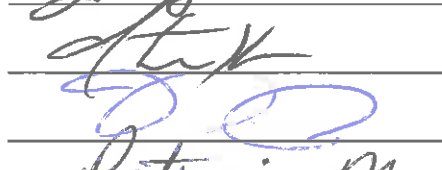


I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on September 16, 2019.

Witness my hand this 16th day of September 2019.

[Signature]  
Secretary, Board of Health

BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date September 16, 2019

The Board of the Lake County General Health District met this day, September 16, 2019, in a regularly scheduled meeting with the following members present:

 _____	 _____
 _____	 _____
 _____	 _____
 _____	 _____

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: Transfer OF FUNDS AS FOLLOWS:

From:		
Fund 00700911	911 Board of Health	\$50,000.00
To:		
Fund 01400045	451 Air Pollution Control	\$50,000.00

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 128.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in there appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District

controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as indicated below the following transfer of revenue be done and that the Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Transfer OF FUNDS AS FOLLOWS:

From:		
Fund 00700911 911 Board of Health		\$50,000.00
To:		
Fund 01400045 451 Air Pollution Control		\$50,000.00

Bandy Owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 14 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on September 16, 2019.

Witness my hand this 16th day of September, 2019

  
\_\_\_\_\_  
Secretary, Board of Health

Resolution No. 19-09-07-01-01-100

**Increase/Decrease in Revenues**

<b>Fund</b>	<b>Fund Number</b>	<b>Fund Description</b>	<b>Account</b>	<b>Amount</b>
023	02300035 371	Sewage Treatment Systems	State Grants	\$ 95,000.00
014	01400045 451	Air Pollution Control	Cash Transfers - In	\$ 50,000.00
007	00700035 351	Board of Health	Federal Grants	\$ 47,000.00
007	00700042 431	Board of Health	Refunds and Reimbursements	\$ 95,000.00
007	00700020 222	Board of Health	Permits	\$ 20,000.00
007	00700042 424	Board of Health	Other Revenues	\$ 20,000.00
<b>Increase/Decrease in Estimated Resources</b>				<b>\$ 327,000.00</b>

**Increase/Decrease in Appropriations**

<b>Fund</b>	<b>Fund Number</b>	<b>Fund Description</b>	<b>Account</b>	<b>Amount</b>
007	00700511 512	Board of Health	Salaries	\$ 171,000.00
007	00700911 911	Board of Health	Cash Transfers - Out	\$ 50,000.00
007	00700511 557	Board of Health	Hospitalization Ins	\$ 10,000.00
007	00700511 562	Board of Health	Dental Insurance	\$ 1,000.00
023	02300761 755	Sewage Treatment Systems	Other Expense	\$ 95,000.00
<b>Increase/Decrease in Appropriations</b>				<b>\$ 327,000.00</b>

<b>Net Change in Appropriations</b>				<b>\$ -</b>
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RESOLUTION AUTHORIZING THE LAKE COUNTY GENERAL  
HEALTH DISTRICT TO PARTICIPATE IN THE State of Ohio  
COOPERATIVE PURCHASING PROGRAM



WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE LAKE COUNTY GENERAL HEALTH DISTRICT

Section 1. That the BOARD OF HEALTH hereby requests authority in the name of the LAKE COUNTY GENERAL HEALTH DISTRICT to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the BOARD OF HEALTH is hereby authorized to agree in the name of the LAKE COUNTY GENERAL HEALTH DISTRICT to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of LAKE COUNTY GENERAL HEALTH DISTRICT participation in the contract. Further, that the BOARD OF HEALTH does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the BOARD OF HEALTH is hereby authorized to agree in the name of the LAKE COUNTY GENERAL HEALTH DISTRICT to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the BOARD OF HEALTH does hereby agree to directly pay the vendor.

RESOLUTION/ORDINANCE MUST BE APPROVED, DATED AND FILED WITH THE OFFICE OF COOPERATIVE PURCHASING PRIOR TO USE OF A CONTRACT. ADDITIONALLY, THE PAYMENT OF THE APPROPRIATE ANNUAL FEE MUST BE MADE PRIOR TO CONTRACT USE.

Signed  Dated 9/16/19

Signed  Dated 9/16/19

# AFFIDAVIT OF PUBLICATION

The News-Herald

7085 Mentor Avenue  
Willoughby, Ohio 44094 • (440) 951-0000

Lake County General Health District  
5966 HEISLEY RD  
MENTOR, OH 44060

STATE OF OHIO, LAKE COUNTY, ss.

*Janice Adelt*, being duly sworn, is the designated agent of the News-Herald, a newspaper printed and of general circulation in the Counties of Lake, Geauga, Ashtabula and other districts; and in compliance with sections 7.12 and 5721.1 of the revised code of the State of Ohio amended, effective September 14, 1957; that the attached notice was published.

## Lake County General

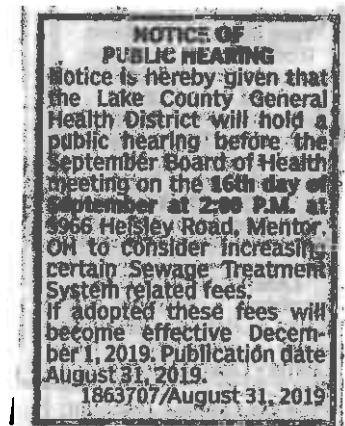
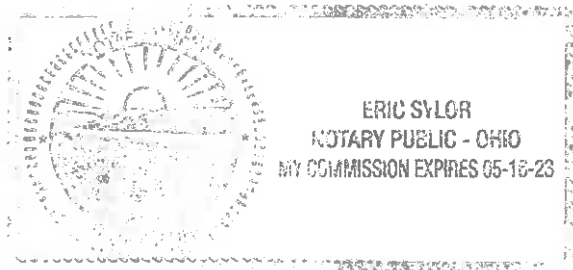
### Published in the following edition(s):

The News-Herald Daily OH	08/31/19
newsherald.com	08/31/19

Sworn to the subscribed before me this 09/04/19.

*Eric Sylor*

Notary Public, State of Ohio  
Acting in Lake County



### Advertisement Information

Client Id:	74248	Ad Id:	1863707
Class:	1201	PO:	668936
Total Units:	20	Cost:	\$47.85
Sort Description:	NOTICE OF PUBLIC HEARING Notice is h		