

AGENDA  
BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
July 15, 2019

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
  - 2.01 Declaration of Quorum
  - 2.02 Citizen's Remarks
  - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
  - 3.01 Minutes, Regular Meeting June 17, 2019
- 4.0 Health District Staff Reports
  - 4.01 Clinical and Community Health Services Report
  - 4.02 Environmental Health Report
  - 4.03 Finance and HR Director
  - 4.04 Health Education and Outreach Report
  - 4.05 Office of Health Policy and Performance Improvement
  - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
  - 5.01 Negotiation Committee, Meeting Held June 6, 2019
  - 5.02 Policy Review Committee, Meeting Held July 15, 2019
- 6.0 Old Business
  - 6.01 Board of Health Tracking
  - 6.02 Request For Legal Action Against Marc Sheltraw, 1346 Mentor Avenue, #305, Painesville

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 19-07-07-01-01-100

7.01.02 Increase/Decrease Appropriations, Resolution  
19-07-07-01-02-100

7.02 Permission to Accept Barclay-Giel Seed Grant for Tobacco Cessation, \$7,500

7.03 Permission to Request a Variance for 2401 Trailard Drive, Willoughby Hills

7.04 Permission to Request a Variance for 138 Ridgecrest Drive, Painesville Township

7.05 Permission to Accept Integrated Naloxone Access and Infrastructure Grant,  
\$30,000

7.06 Permission to Accept the Hepatitis A Outbreak Response Funding Grant, \$4,134

7.07 Permission to Contract with Knowtion Inc. Not to Exceed \$15,000

7.08 Recommendations from the Policy Review Committee, Meeting Held  
July 15, 2019

8.0 Adjournment

**1.0 Call to Order**

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, July 15, 2019, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

Roger Anderson	Brian Katz	Ana Padilla
Dr. Alvin Brown	Patricia Murphy	Jerry Ribelli
Patricia Fowler	Randy Owoc	Anthony Vitolo
Marc Garland		

Absent: Rich Harvey, Nicole Jelovic, Steve Karns, and Dr. Lynn Smith

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

Dr. Nora Colburn	Ilana Litwak	Gina Parker
Ron Graham	Chris Loxterman	Mariann Rusnak
Dan Lark	Matthew Nichols	Dan Sinclair
Adam Litke	Dan Nicholson	Cherise Stabler

**2.02 Citizens' Remarks**

There were no Citizens' Remarks.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health on July 10, 2019, was made by Health Commissioner Ron H. Graham.

### **3.0 Board of Health**

#### **3.01 Approval of Minutes**

*Anthony Vitolo moved and Randy Owoc seconded a motion that the minutes of the June 17, 2019, Board of Health meeting be approved with corrections; motion carried.*

*Correction to Minutes: 1.0 Call to Order*

*The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, June 17, 2019, by ~~President Brian Katz~~ President Pro Tempore Patricia Fowler. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio. (Corrected 7/15/19)*

### **4.0 Health District Staff Reports**

#### **4.01 Community Health Services**

##### **4.01.01 Division Director's Report**

June has been a busy month with the closure of grants and preparation for new grants beginning in July. June also brought together the collaboration between LCGHD staff in preparation for a possible measles outbreak. Although Lake County has not experienced a measles outbreak, we have taken the proactive approach to develop a measles response team so that we are better prepared to address our county's residential and partnership needs.

The Lake Health System had a recent survey conducted by the Ohio Department of Health (ODH) for their Lake West Maternal Unit. During this visit, it was identified that Lake County is one of the few health districts that supports its local health systems by attending such site visits!

The clinical services staff continues to prepare for the anticipated roll out of the E-Clinical Works (ECW), electronic medical record (EMR) system. A huge thank you to our IT department staff for all of their patience and support during this very involved process.

The Northeast Ohio (NEO) Public Health Nurses (PHN) meeting is an ongoing collaboration between any NEO PHN or Directors of Nursing (DON). This is a division of the larger Ohio Public Health Association (OPHA) in Ohio for nurses involved in public health. There continues to be a push to increase advocacy for the PHN role, in addition to improving processes and sharing resources throughout Ohio in an attempt to improve state wide collaboration and support.

A recent concern brought to the DON's attention, led to providing a review of Blood Borne Pathogens (BBP) to the service employees within the City of Willowick. This is another great example of the collaboration between political subdivisions and our local health department!

Lastly, a suggestion during the February Child Fatality Review (CFR) was to publish safety tips for children. This Summer Safety Tips sheet which includes safety tips for water, heat, insects, and injuries was completed and prepared for a July release.

The director has participated in the following education, meeting, or trainings:

CHS Division Meeting (6/3/19)  
Biznik Health Meeting (6/3/19)  
ODH - Lake Health Maternity Site Visit (6/4/19)  
Safe Communities, Project Dawn, & Project Opiate Grant Meeting (6/6/19)  
Crossroads/Early Headstart (6/10/19)  
Newborn Visits & GV Ohio Grant Meeting (6/11/19)  
Nutrition Billing, Board of Health ((BOH), & HDIS (LCGHD current EMR) Meeting (6/11/19)  
Lunch Box Program Meeting (6/11/19)  
Geauga Safe Communities Grant Meeting (6/11/19)  
Executive Team Meeting (6/13/19)  
Cribs for Kids Budget Meeting (6/13/19)  
ECW Call (6/14/19)  
LGAPTC Meeting (6/17/19)  
Board of Health Meeting (6/17/19)  
Review of Executive Meeting (6/17/19)  
ODH/LHD Call (6/19/19)  
Ebola Webinar (6/19/19)  
Hep A Multijurisdictional Call (6/20/19)  
NEO PHN Meeting (6/21/19)  
Position Review Meeting (6/21/19)  
Creating an Inclusive Work Environment Training (6/24/19)  
Employee Final Probationary Meeting (6/24/19)  
Geauga Safe Communities' Meeting (6/25/19)  
Epi Plan Review (6/25/19)  
Contact List Review (6/25/19)  
HIPAA Training for New Hire (6/26/19)  
BBP Review with Willowick City Employees (6/27/19)  
Measles Response Team Meeting (6/27/19)  
Distributing Fentanyl Test Strips Webinar (6/27/19)  
Community Conversation for Supporting Children After Experiencing the Trauma of Addiction in Their Families (6/27/19)

## 4.01.02

### Clinical Services Unit Report

## 4.01.02

### Communicable and Environmental Disease Report

Communicable Disease Report	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 Year to Date (1/1/19 to current date)	2018 Year End	2017 Year End
													Totals	Totals	Totals
Campylobacter	4	3	4	2	5	3							21	32	46
CP-CRE	5	0	0	0	2	0							7	6	N/A
Chlamydia	87	72	56	68	60	46							389	801	695
Coccidioidomycosis	0	0	0	0	0	0							0	0	0
Cryptosporidiosis	0	0	0	0	0	2							2	6	0
Cyclosporiasis	0	0	0	0	0	0							0	0	0
E. Coli 0157:H7	0	0	0	0	1	0							1	8	2
Giardia	1	0	0	1	0	0							2	10	10
Gonorrhea	26	11	14	15	19	16							101	181	134
Haemophilus Influenza	1	0	1	2	1	2							7	4	1
Hepatitis A	0	0	0	1	2	1							4	2	0
Hepatitis B (perinatal)	0	0	0	0	0	2							2	1	0
Hepatitis B (chronic)	0	0	0	3	5	1							9	15	20
Hepatitis C (acute)	0	0	1	0	0	0							1	1	0
Hepatitis C (chronic)	27	25	19	19	15	29							134	251	252
Influenza-Hospitalized	17	21	83	33	1	0							155	281	136
Legionnaires Disease	1	0	0	0	2	3							6	18	16
Listeriosis	0	0	0	0	0	0							0	0	2
Lyme Disease	0	0	0	0	0	3							3	16	16
Malaria	0	0	0	0	0	0							0	0	1
Meningitis-aseptic/viral	0	0	0	2	0	0							2	3	4
Meningitis, Bacterial not Neisseria	0	0	0	2	0	1							0	5	7
Mumps	0	0	0	0	0	0							0	0	1
Mycobacterium Tuberculosis	0	0	0	0	0	0							0	0	0
Pertussis	0	0	0	1	0	1							2	8	18
Salmonella	3	4	1	3	5	1							17	26	25
Shigellosis	0	2	3	0	1	0							6	1	2
Staph Aureus VRSA	0	0	0	0	0	0							0	0	0
Streptococcal Group A (GAS)	1	0	0	2	0	0							3	15	9
Streptococcal Group B Newborn	0	0	0	0	0	0							0	0	0
Streptococcus Pneumonai(ISP)	3	1	1	3	4	2							14	19	24
Syphilis	2	3	1	2	4								12	10	12
Tetanus	0	0	0	0	0	0							0	1	0
Varicella	0	2	2	0	0	1							5	5	5
Vibriosis	0	0	1	0	0	0							0	0	0
West Nile Virus	0	0	0	0	0	0							0	3	1
Yersinia	0	0	0	0	0	0							0	0	3
<b>Totals</b>	<b>178</b>	<b>144</b>	<b>187</b>	<b>159</b>	<b>127</b>	<b>114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>905</b>	<b>1729</b>	<b>1442</b>

### **New Born Home Visits**

The Newborn Home Visit completed three visits in the month of June, two in Mentor, and one in Concord. All mothers were connected to resources.

### **Get Vaccinated Ohio (GV Ohio)**

The GV Ohio grant cycle ends this month, June 30, 2019, with the new grant cycle beginning on July 1, 2019. To assist with the provider education and immunization deliverables, a PRN PHN II (as needed, public health nurse, grade 2) has been hired. Sandie Oronato has 30+ years of experience as a nurse and currently works on a PRN basis with the Lake Health Hospital System in Lake County.

### **Children with Medical Handicaps (CMH)/Lead**

In the month of June, the Public Health nurse provided case management services to 224 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse assisted five new families with obtaining CMH services.

The CMH nurse also provides case management for the Lead Testing and Surveillance program. Two new children were identified with elevated blood lead levels in the 5-9 range. One child resides in Mentor and the other in Willoughby. They will both be followed until their blood lead levels are less than 5.

### **4.01.03**

#### **Program Manager**

Program Manager is working with Ashtabula County Health Department and Lake Geauga Recovery Centers to wrap up the 2018-2019 tobacco grant. Program Manager worked with the Downtown Painesville Organization on the first smoke free outdoor event held on June 23, 2019. Additional work highlights under topic areas.

Meetings/Trainings:

- Eastern Chamber of Commerce (June 6, 2019)
- Project Dawn & Project Opiate budget review (June 6, 2019)
- Skillsoft courses: Office Safety, Code of Conduct Awareness, Six Sigma: Quality Tools, Management of People: Talent Acquisition and Retention, Positive Atmosphere: Establishing and Engaged Workforce, Writing effective Emails and Instant Messages, Driving Change with Coaching, Navigating Other People's Emotions, Gaining A positive Perspective on Feedback, Organizations change so Get Ready (June 10, 2019)
- Skillsoft Courses: Your Role in Workplace Diversity, Communicating Effectively with customers (June 11, 2019)

- Downtown Painesville Organization (June 11, 2019)
- Tobacco grant budget review (June 11, 2019)
- ODH tobacco monthly grantee call (June 11, 2019)
- Ohio Injury Prevention Partnership Harm Reduction WG (June 12, 2019)
- Laketran smoke free employee policy (June 12, 2019)
- Downtown Painesville Organization Economic Vitality WG (June 12, 2019)
- Cessation training for Lake Geauga Recovery Centers (June 13, 2019)
- Lake Geauga Ashtabula Tobacco Prevention Coalition (June 17, 2019)
- Tobacco Free Ohio Alliance JUUL Subcommittee (June 17, 2019)
- Laketran discuss cessation for employees (June 17, 2019)
- Juvare Charge exercise (June 18 – 19, 2019)
- Cleveland Clinic Willoughby Hills Safety Fair (June 19, 2019)
- Ohio Department of Health Monthly tobacco conference call (June 20, 2019)
- ALICE training (June 21, 2019)
- Downtown Painesville Organization Farm & Flea event (June 23, 2019)
- Creating and Inclusive Work Environment: Our Commitment, Our Community Training (June 24, 2019)
- The Health Impact of Tobacco Use among People with Disabilities (June 24, 2019)
- Tobacco Free Ohio Alliance Steering Committee (June 24, 2019)
- Western Willoughby Chamber of Commerce (June 25, 2019)
- Geauga County Safe Communities Coalition Meeting (June 25, 2019)
- Back to School Bash Meeting (June 26, 2019)
- Tobacco Nation an Ongoing Crisis webinar (June 26, 2019)
- Eastern Chamber of Commerce (June 27, 2019)
- Harm Reduction webinar (June 28, 2019)

**Ohio Mental Health and Addiction Services- Lake County Law Enforcement**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Goal	Total
<b># Kits Dist.</b>	0	34	7	0	57	0						25		<b>98</b>
<b>Lives Saved</b>	1	5	1	1	4	0						2		<b>12</b>



**Project -Deaths Avoided With Naloxone (DAWN)**

Lake County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
<b># Kits Dist.</b>	63	33	51	47	22	64						10		290
<b>Lives Saved</b>					1	1						0		1

8 on 6/5/10 at HD

21 on 6/11 at Project Hope

11 on 6/12 at St. James

1 life reported saved from a signature health employee, who attended our training.

Ashtabula County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
<b># Kits Dist.</b>	0	12	3	23	64	2						4		108
<b>Lives Saved</b>						1								1

1 life reported saved. Person witnessed an overdose in a parking lot, was able to administer the naran and save a life.

Geauga County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
<b># Kits Dist.</b>	0	1	3	3	2	1						7		17
<b>Lives Saved</b>												0		

## **Medical Reserve Corps**

MRC Coordinator and back-up, participated in the Juvare Charge June 18 - 19, 2019, is a multi-state coast-to-coast ESAR-VHP and MRC exercise to evaluate the use of Ohio Responds during a simulated disaster. The players were expected to use their Ohio Respond platforms: Create a mission within a designated time frame, Create a deployment group(s) within in a designated time frame, Process availability of responses, Assign responders for deployment, and Request availability to participate from responders. This exercise was a valuable tool to test the operations of Ohio Respond in developing missions. The MRC coordinator utilized this no fault exercise as a training tool for the back-up MRC. It provided a valuable learning opportunity and engagement for the volunteers. One hundred sixty-six volunteers were contacted through the Ohio Responds system, testing responses of message received and signing into the system.

## **Medical Reserve Corps/Lake County Commissioners Matter of Balance**

Program Manager has confirmed the six MOB's classes scheduled at Willowick Senior Center, Perry Senior Center, Kirtland Senior Center, Fairport Harbor Senior Center, Madison Senior Center and Mentor Senior Center. Senior Center Directors have been contacted to begin advertising the classes and signing up participants.

## **Tobacco Youth/Secondhand Smoke**

Program Manager continue to work with Laketrans to implement their smoke-free property policy which goes into effect on January 1, 2020. Additionally, Laketrans is adopting a nonsmoking incentive program for their employees but will be working collaboratively with the Lake County General Health District to provide a wellness incentive to smokers that if they participate in LCGHD's cessation program, they will receive the nonsmoking incentive. Details are still being discussed but LCGHD has confirmed with Mike Austin (HR Director) and Hylant (insurance contact) that Medical Mutual will cover the cost for cessation counseling. The cost reimbursement allows for two (2) twelve week sessions over the course of one year. LCGHD will bill Medical Mutual for cessation counseling services. Laketrans will begin rolling out the new policy in July, with the employees required to sign an affidavit of non-tobacco use, tobacco use but participating in cessation program, or tobacco use during open enrollment November 14 and 15. Employees will contact a LCGHD cessation provider to begin setting up counseling sessions.

Program Manager attended the Downtown Painesville Organization Farm & Flea outdoor event to help assist with the new smoke free outdoor policy on Sunday June 23, 2019.

## **Tobacco Cessation**

Program Manager received notice on June 21, from the Public Health Services Commissioned Officers Foundation for the Advancement of Public Health that the Lake County General Health District was awarded \$7,500.00 for cessation outreach. The foundation received 251 applications with fifteen applicants being awarded. LCGHD was the only one selected in Ohio and one of two selected in the Eastern part of the United States. This grant will enable LCGHD to work collaboratively with the Lake County Free Clinic to provide cessation services to their clients who are considered a disparate population due to lack of health insurance.

## **Cribs for Kids/Safe Sleep**

There were 4 kits distributed during the month of June. The Health Educator attended the Willoughby Wellness event in Downtown Willoughby on June 1 where outreach to multiple families was done and information and safe sleep educational materials were distributed. Lake County General Health District was granted permission to begin distributing to clients outside of Lake County that reside in Geauga or Ashtabula County.

## **Safe Communities – Lake**

June 1<sup>st</sup> was the Hero's Day event at the Great Lakes Mall. This event involved entities from all around Lake County to engage the community in road and health safety. Many vehicles were displayed, and multiple food trucks were present. The Safe Communities Coalition presented the Outstanding Community Partner Award as the kickoff to the awards ceremony. On June 3<sup>rd</sup> the Health Educator did a final push for the Click It or Ticket campaign by distributing yard signs and banners to the local departments to display throughout the county. A meeting was held on June 19<sup>th</sup> to discuss both new and old business items.

## **Safe Communities – Geauga**

The beginning of June was used as a Click it or Ticket material push. The Health Educator did a final push for the Click It or Ticket campaign by distributing yard signs, road signs, and banners to the local departments to display throughout the county. The month of June was spent planning all summer activities for Safe Communities including the Drive Sober Kick off. Which will take place August 9<sup>th</sup>. June 25<sup>th</sup> Geauga Safe Communities held a coalition meeting where we discussed future events. The remainder of the month was spent completing the expenditure report.

## **Project OPIATE**

Time was spent in June writing for a grant to the United Way of Lake County Emerging Leaders to support the 2019-2020 school year. No other action items throughout this month as it is summer break for all schools involved.

## **Cardinal Health**

The Health Educator invoiced OSUe for the final quarter of the grant year. Funding will not continue.

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*Cherise Stabler provided the following highlights for Community Health Services for Tara Perkins:*

- *Lake County had four Hepatitis A cases related to the Ohio outbreak, which started in 2018.*

### *Discussion:*

*Ron Graham said there will be a Special Pathogens Task Force Meeting regarding measles with our partners on August 1<sup>st</sup>.*

*Patricia Murphy was glad the program manager participated in the Cleveland Clinic Safety Fair in Willoughby Hills and she encourages the partnership with the Clinic.*

## **4.02**

### **Environmental Health**

#### **4.02.01**      **Division Director's Report**

##### **4.02.01.01**

##### **Updates and Special Topics**

As the temperature increases outside, recreational water use increases. Unfortunately, use of recreational waters can carry its own risk. Recreational water users can be exposed to *Cryptosporidium* (Crypto). Crypto is one of the leading waterborne disease throughout the United States. Symptoms include diarrhea, cramps, nausea, vomiting and fever. People with weakened immune systems can have a more severe infection. Lake County only had 6 documented cases last year and zero so far in 2019. Crypto lives in the intestine of infected humans or animals. An infected person or animal sheds *Cryptosporidium* parasites in the stool. Millions of Crypto parasites can be released in a bowel movement from an infected human or animal. Crypto can be spread by:

- Putting something in your mouth or accidentally swallowing something that has come in contact with the stool of a person or animal infected with Crypto.
- Swallowing recreational water contaminated with Crypto. Recreational water can be contaminated with sewage or feces from humans or animals.
- Swallowing water or beverages contaminated by stool from infected humans or animals.
- Eating uncooked food contaminated with Crypto. All fruits and vegetables you plan to eat raw should be thoroughly washed with uncontaminated water.
- Touching your mouth with contaminated hands. Hands can become contaminated through a variety of activities, such as:
  - touching surfaces (e.g., toys, bathroom fixtures, changing tables, diaper pails) that have been contaminated by stool from an infected person,
  - changing diapers,
  - caring for an infected person

The private water system, pool inspection and food safety programs work to protect our residents from Crypto. The private water system inspects water wells for proper construction. By ensuring that surface water is prevented from entering the drinking water, Crypto and any other pathogens are prevented from entering the drinking water.

Pool inspectors verify chlorine levels that maintain safe swimming conditions. The chlorine is used to kill the pathogenic organisms that may be present in recreational waters.

Food safety educates and verifies during inspections that food is being washed and handled in appropriated manner to keep Lake County residents safe.

**4.02.02      Air Pollution Control Programs**

**4.02.02.01**  
**Unit Supervisor's Report**

**Air Pollution Control**

D. Marn met with the Ohio EPA at our Painesville site on June 4<sup>th</sup>. The purpose of the visit was to verify that the site meets the USEPA siting requirements. The site is in good standing.

D. Mehls and D. Marn participated on a USEPA conference call for State, Local and Tribal air agencies on June 26<sup>th</sup>. This is a monthly call used to push updates in the program to the local level.

D. Mehls and D. Marn participated in an Ohio Technical Services Organization call on June 26<sup>th</sup>. The call is for the state and local air agencies to discuss issues. The main topic was the new interpretation of monitor certification versus calibration and the requirements of each.

**4.02.03      General Environmental Health and Plumbing Programs**

**4.02.03.01**  
**Unit Supervisor's Report**

**Food Safety Program**

Delinquent FSO/RFE Licenses

There are 7 delinquent operators that need to obtain their FSO license.

Center Mentor	Lake Effectz
Deck Lounge	Mama Primozz Pizza
Imperial Dragon	Woodfire Catering & Bakery
Kirtland Nutrition	

Ohio Dept. of Agriculture Audit

Ohio Department of Agriculture has been at our office to audit our Food establishment program. Their two inspectors have gone out with the Health District food staff sanitarians to do field inspections as well as auditing our internal paperwork, policies and program in the office. They started the audit on May 20<sup>th</sup> and finished up with an exit meeting on June 21, 2019. We will receive the results sometime in July. The Dept. of Agriculture audits the program every 3 years.

## **Pools**

### **LCGHD Participation in Ohio Department of Health Drowning Prevention and Accident Survey**

Drowning is the leading cause of injury deaths in children aged 1-4 and third in children 5-14. The Ohio Department of Health has created a Public Pool and Spa Injury Incident Report form to collect data regarding public swimming pool-related injuries, illnesses, or deaths. Lake County and counties throughout the state are working with ODH to implement the use of this form at licensed pool facilities for purposes of data collection. During public swimming pool opening inspections, Lake County Sanitarians discussed this program with pool operators and asked for their cooperation in filling out and submitting the forms for the Summer 2019 pool season. We will continue to remind them throughout the season to submit their documentation. With their assistance ODH will attempt to 1) better understand the circumstances surrounding pool-related injuries and deaths in Ohio, 2) use data during public swimming pool rule review, and 3) in the future, modify the pool rules to reduce the incidence of injury and death at public swimming pools.

## **Housing**

No IT Team Meeting this month.  
No report at this time.

## **Plumbing**

D. Nicholson attended the Building Officials Conference of Northeast Ohio (BOCONEO) meeting and Plumbers Round Table Discussion on June 19<sup>th</sup>.

D. Nicholson, V. Mooney, and D. Stehlik held a meeting at the Health District offices on June 28<sup>th</sup>. The meeting was held to inform the plumbers and builders of the Residential Code of Ohio changes which take effect on July 1, 2019. The changes mostly affect the hot water systems of new homes requiring insulation and in some instances recirculation of the hot water system. This change is an effort to make buildings more energy efficient. 14 plumbers and builders attended.

## **4.02.04 Vector-borne Disease Program**

### **4.02.04.01**

#### **Unit Supervisor's Report**

## **Mosquito Control**

The mosquito program became fully operational in June. Traps are being set at 16 locations throughout the county on a rotating basis. The Larval crews have been busy finding standing water, and treating it if needed. Adulticiding began the week of June 24<sup>th</sup> with the new Merus product.

J. Pitts has been busy installing the new sprayers into the new trucks and hopes to have them in the spraying rotation sometime in July.

The sprayers were calibrated and droplet tested on June 27<sup>th</sup>. This is an annual requirement and all sprayers passed.

An open house was held on June 28<sup>th</sup>. The focus was to inform the political subdivisions of the new “quiet” sprayers and new Merus adulticide. There were displays of our mosquito traps and larval control products along with a demonstration of the new sprayers. 11 people attended from 9 political subdivisions along with 5 Board of Health members.

### **Safety**

Seventeen Health District staff attended ALICE (Alert, Lockdown, Inform, Counter and Evacuate) training on June 21<sup>st</sup>. The training was conducted by the Lake County Sheriff’s department and held at the

County Administration Building. It covered what to do in case if a shooter was to come into our offices.



Mosquito Droplet Testing

## **4.02.05 Water and Waste Programs**

### **4.02.05.01 Unit Supervisor’s Report**

#### **Storm Water**

K. Fink conducted annual Minimum Control Measure (MCM) 6 inspections at the facilities of Timberlake Village, Mentor on the Lake, City of Kirtland, and Lake County Buildings & Grounds.

K. Fink provided stormwater educational materials for an unmanned stand at the Kirtland Strawberry Festival held June 13-16, 2019.

Sampling of the soil and discharging water from the slag fill at the Osborne Concrete & Stone property is in process in coordination with the Ohio Environmental Protection Agency. Clay is being added to exposed areas of the cap to help prevent material runoff.

The very rainy spring and early summer have delayed efforts for dry-weather screenings of outfalls. 4 additional employees have been trained to enable extra progress when weather permits.

K. Fink has developed functionality within the Survey 123 GIS program to enable its use for illicit discharge investigations and response, first implemented on June 26, 2019.



## **Sewage Treatment**

Including the 3 properties currently in process of getting contracts signed, LCGHD will have used \$116,792 of the awarded \$200,000 2018 funds from the Ohio EPA Water Pollution Control Loan Fund (WPCLF), assisting 9 property owners with their sewage system replacements. 8 additional applicants have been reviewed and determined qualified for some level of assistance funding through the program, and are in various stages of the process.

The agreement between LCGHD and Lake Erie College (LEC) for National Pollutant Discharge Elimination System (NPDES) sewage system sampling continues to progress very well. Through June 27, 2019, the students have collected samples from 229 of the 356 systems needing tested. Their seasonal employment continues through August 2, 2019.

Kristi Pinkley, RS, began working in the water quality division on June 10, 2019. Kristi comes to LCGHD from Huron County Health Department, and will be primarily working on the Home Sewage Treatment Systems Operation and Maintenance program. Program staff are currently training her on all facets of the sewage programs.

Dylan Kager passed the Registered Sanitarian exam on his first attempt on June 22, 2019.

The homeowner's training to enable participants to serve as their own authorized service provider for their sewage system scheduled for June 15, 2019 was cancelled due to low enrollment. Some enrollees elected to wait to participate in the planned fall class, while others are receiving individual training on their system maintenance at their property by program staff.

D. Sinclair, K. Watson, and K. Pinkley attended the Sewage Round Table meeting at Summit County Public Health on June 11, 2019. This is a meeting of northeast Ohio local health department representatives working in the sewage treatment system program to collaborate and discuss program issues and best practices.

## **Solid Waste**

Liz Militante-Advey and C. Loxterman conducted the monthly inspections at the LCSWF in Painesville Township.

## **Manufactured Home Parks**

Liz Militante-Advey has completed all of the mobile home park inspections for the 2019 contract year. We have to inspect each park between March 1 and June 30<sup>th</sup> for the contract year. We have invoiced the State for final payment for services.

## Water Quality

### Bathing Beach

Erica Carlson, our summer EH Technician/intern, has been performing most of the beach duties including surveying/sampling the beaches at Mentor Headlands and Fairport Harbor as well as entering all the data into the modelling program.

The bathing beach pages on our website have been updated and redesigned to provide user friendly information to beach goers.

### 4.02.06 Board Action Status

Note: New entries are bold faced

<b>Program</b>	<b>Name</b>	<b>Pol. Sub.</b>	<b>BOH Ref. Date</b>	<b>Status</b>
Scrap tires – Solid Waste	Petroski	Madison	10/18/18	Awaiting response from Prosecutors Office, Petroski’s plan to fill out OEPA tire removal application.

### Sanitary Sewer Connection Status

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

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*Dan Lark provided the following highlights:*

- *Over 4300 mosquitoes were sent to the state to be identified by species. Some were identified as the type that spread encephalitis, which is on the rise at the moment. West Nile infection rate is still throughout the state due to the wet spring. There are 16 traps throughout Lake County.*
- *The Food and Drug Administration (FDA) has requested some of their employees to train with the food service staff to see how our program operates.*

*Discussion:*

*Anthony Vitolo asked for an update on the lake’s water quality. Dan Lark said it is mostly good, although there were a few poor days. There are push notifications from the LCGHD app for water quality. Push notifications will also be available for air pollution.*

*Patricia Murphy asked if there is an issue with algae in the lake. Dan Lark said that it appears to be near Toledo. Chris Loxterman said that the Lake Metro Parks will be testing a sample of possible algae found in their waters.*

*Patricia Murphy asked if chlorine kills crypto in pools. Dan Lark said that the pools need to be super chlorinated to kill it.*

*Brian Katz asked for an update to the list of food services operating without licenses. Chris Loxterman said there are now five and letters were sent to them from the prosecutor's office.*

#### **4.03**

#### **Finance and HR Director's Report**

##### **4.03.01      Miscellaneous**

##### **4.03.02      Employment**

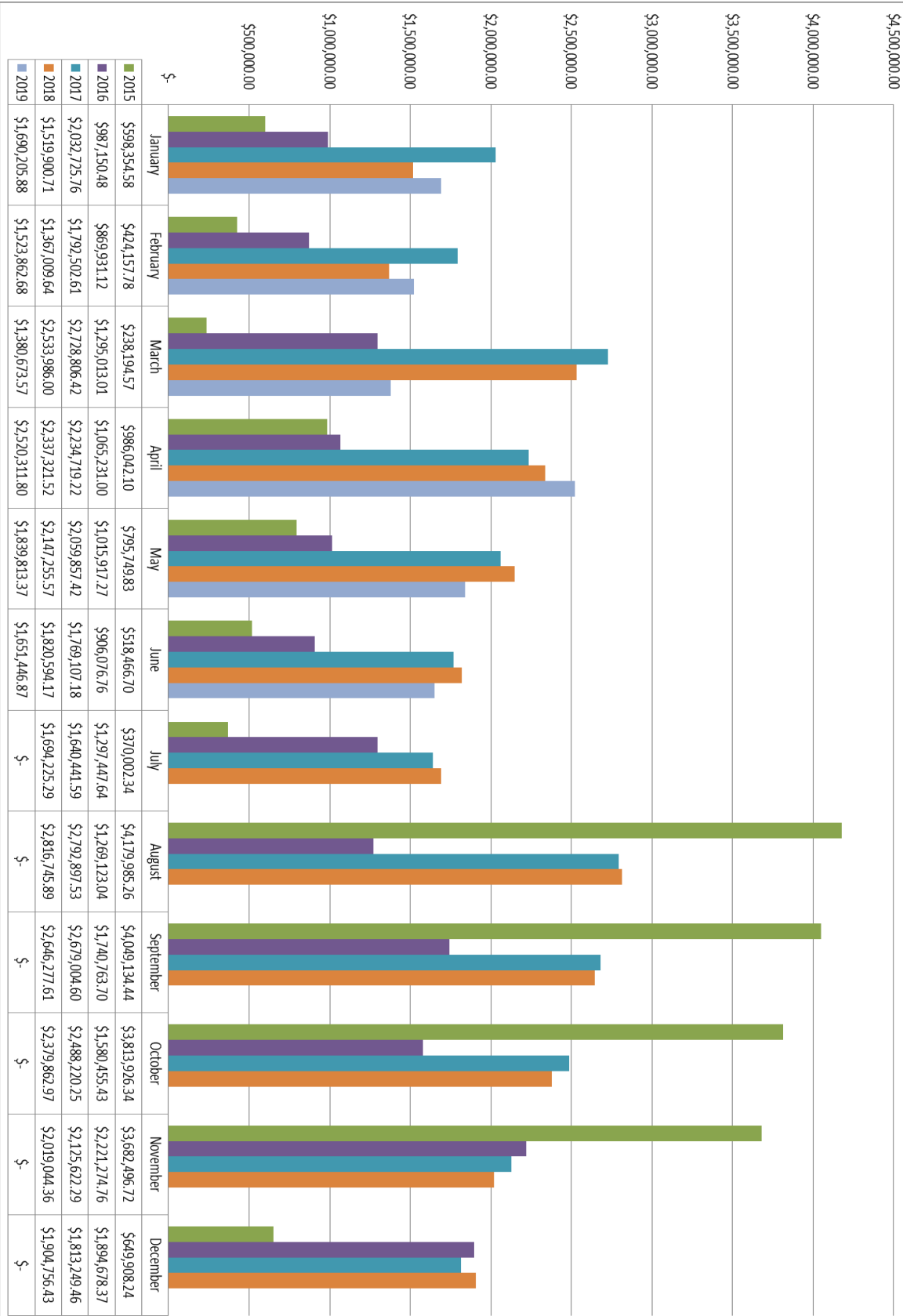
1. Resignations
  - a. None
2. New Hires
  - a. None
3. Promotions
  - a. None
4. Lay-Offs
  - a. Tamera Craft – Associate Health Educator – Effective June 28, 2019
    - i. Layoff due to end of Parent Café grant.
5. Cancelled Positions
  - a. None



		June	
Fund #	Fund Name	2019	2018
001	Health Payroll Reserve Fund	\$ 250,168.00	\$ 150,168.00
002	Immunization Action Plan	\$ 70,703.08	\$ 63,918.87
003	Manufactrd Homes, Parks, Camps	\$ 1,820.00	\$ 1,270.00
004	Water Systems	\$ 11,620.50	\$ 17,744.00
005	WIC	\$ 242,110.66	\$ 167,485.36
006	Swimming Pool	\$ 34,382.88	\$ 31,661.83
007	Board of Health	\$ 1,651,446.87	\$ 1,820,594.17
008	Vital Statistics	\$ 148,026.95	\$ 111,324.33
009	Tuberculosis Record Program	\$ -	\$ 3,000.00
010	Food Service	\$ 517,184.15	\$ 473,428.62
011	Health Promotion and Planning	\$ 138,466.72	\$ 56,610.32
012	Health Budget Stabilization Fund	\$ 250,000.00	\$ 150,000.00
013	Public Health Nursing	\$ 203,631.28	\$ 63,530.50
014	Air Pollution Control	\$ 72,697.49	\$ 31,568.35
015	Solid Waste Site	\$ 44,911.83	\$ 38,284.25
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 208,239.60	\$ 127,275.51
018	Safe Community Program	\$ 22,745.57	\$ 22,345.65
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 18,655.45	\$ 24,246.63
021	Child and Family Health Services	\$ 81,218.86	\$ 77,483.82
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 310,901.51	\$ 276,205.54
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 2,835.48
026	Permanent Improvement	\$ 229,321.87	\$ 563,060.15
027	FDA Food Service	\$ 40,056.80	\$ 19,955.88
028	Tobacco Use Prevent & Cessation	\$ 80,114.11	\$ 121,728.87
029	Office of Health Policy & Performance	\$ 307,831.27	\$ -
997	AFLAX/Voya	\$ 1,734.55	\$ 1,654.42
<b>Total Cash</b>		<b>\$ 4,941,785</b>	<b>\$ 4,417,381</b>

The General Fund (aka Board of Health – Fund 007) had a decrease of 9.29% from this time in the prior year. This is primarily due to the budget stabilizing and hiring of staffing positions that were not filled in the prior year. The Permanent Improvement Fund – Fund 026 has decreased from this time in the previous year due to payments made on the HVAC system repairs that are nearly complete.

### General Fund Cash Balance



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*Adam Litke provided the following highlights:*

- *The Health District picnic will be held on July 22 from 11am to 1pm.*
- *The pond now has agitators. It will take a few days for the system to be fully operational.*
- *The HVAC system is almost completed.*
- *The audit has concluded. No issues were reported.*
- *The new staff policy manual is being reviewed by the prosecutor.*
- *We had one layoff on June 30 due to the loss of the Parent Café grant.*

*Discussion:*

*Anthony Vitolo asked when the coroner's office would be moving to this building. Ron Graham said it would probably be between October and January. The lease has been drafted and will be for one year, but renewable after that.*

#### **4.04**

#### **Health Education and Outreach**

##### **4.04.01.01**

##### **Division Director's Report**

The WIC Director continues to meet with WIC staff and learn policies and procedures of the WIC program. The Director gained access of the IMPACT system which is a system where WIC staff have the ability to look up client's records to see if the client is up to date on their immunizations. This database is through the State of Ohio.

The WIC Director developed an action plan for the State WIC Desk Audit. Two minor issues were addressed: 1. Twice a year, each WIC employee will complete an A-87 form that basically states that they are on WIC 100%. Each WIC employee will also complete timesheets on a monthly basis. 2. Anytime an employee schedules a hotel room, they will need to refer to the state rate for the cost that will be reimbursed.

The Director conducted a site visit at the Wickliffe Resource Center. A WIC clinic (with approval from the state WIC) will be established within the Wickliffe Resource Center at least two times per month. To date, the Madison Clinic will need to be moved to a different location. The Director will notify State WIC and will begin to start planning for the move. The WIC staff were notified on July 2.

This is the first month for the new cleaning staff at three of the locations. At the staff meeting on June 24, all staff stated things were moving along smoothly.

Four more WIC staff employees participated in the FRESH EYES program and visited Summit County and a clinic in Cuyahoga County. All of the feedback provided from the staff's prospective will ultimately assist the Director and Supervisor to enhance our program. Also, this provides are staff an opportunity to connect with other WIC staff throughout the state.

The Director met with the WIC Supervisor to learn about the MASTER schedule. This is a duty of the WIC Supervisor.

The Director and Supervisor have been working on the evaluations for staff.

The Director closed out the Ohio Children's Trust Fund grant this month and will submit the reporting for the year in July.

The Director attended the following meetings:

Internship planning (June 5)

State Auditor Exit Interview (June 6)

Madison building for possible relocation (June 7)

Parent Café Picnic (June 7)

Internship Discussion with representatives from the Alzheimer's Association (June 14)

HD Employee Wellness (June 17)

Wickliffe Resource Center (June 18)

Parent Café update (June 19)

HD Picnic planning (June 20)

Lake County Family First Council (June 25)

### **Parent Café**

The Associate Health Educator continued to hold Parent Cafes in Lake, Geauga, and Ashtabula Counties. In the month of June, 9 Café series were scheduled and 7 were held. Two had no participants. Associate Health Educator closed out grant year.

Associate Health Educator attended these meetings:

June 3, Perry Library (Broadmoor) Parent Café, Perry

June 4, Zion Lutheran Church Parent Café, Fairport Harbor

June 5, Chardon Home Schooling Co-op Parent Café, Chardon

June 6, Jefferson United Methodist Church Parent Cafe, Ashtabula

June 7, Ashtabula YMCA Parent Café, Ashtabula

June 7, Parent Café All Family picnic, Painesville

June 10, Great Lakes Mall Parent Café, Mentor

June 10, Great Lakes Mall GRAND-parent Café, Mentor

June 11, Zion Lutheran Church Parent Café, Fairport Harbor

June 12, Chardon Home Schooling Co-op Parent Café, Chardon

June 13, Jefferson United Methodist Church Parent Cafe, Ashtabula

June 14, Ashtabula YMCA GRAND-Parent Café, Ashtabula

June 14, Ashtabula YMCA Parent Café, Ashtabula

June 17, Great Lakes Mall Parent Café, Mentor

June 17, Great Lakes Mall GRAND-parent Café, Mentor



June 18, Zion Lutheran Church Parent Café, Fairport Harbor  
June 20, Jefferson United Methodist Church Parent Cafe, Ashtabula  
June 21, Ashtabula YMCA GRAND-Parent Café, Ashtabula  
June 21, Ashtabula YMCA Parent Café, Ashtabula  
June 24, Great Lakes Mall Parent Café, Mentor  
June 24, Great Lakes Mall GRAND-parent Café, Mentor



#### **4.04.02 Women, Infants and Children (WIC) Unit Report**

##### **Nutrition Education**

In June, our education class focused on handwashing safety. Christina, from LakeFarm Park, brought over a chicken and a sheep. The children were taught to wash their hands for the length of time it takes to sing the ABC's before and after petting the animals. Christina also talked about the how we get eggs and meat from chickens and that chicken eggs can be different colors. She also discussed wool that we use from the sheep's fur to make warm sweaters and other items of clothing.





The Farmer's Market Nutrition Program has started. Geauga WIC has already handed out vouchers to their clients. Lake County's first farmer's market is July 25<sup>th</sup> in Painesville. The theme for the 1<sup>st</sup> market is Christmas in July. We have planned to be at the Painesville market 4 times, the Willoughby market 3 times and the Madison market 2 times this summer. We have found that handing out the farmer's markets coupons at the markets increases redemption rates.

### **Breastfeeding Updates**

The clinics continue to offer infant feeding classes monthly at each clinic and individual breastfeeding education sessions to those clients who cannot attend the infant feeding class. The Breastfeeding Peer Helpers and Breastfeeding Coordinator are hard at work gearing up for Breastfeeding Awareness Month (BAM) which starts August 1. This year's theme is "Empower Families, Support Breastfeeding". This is the month that we celebrate all of our breastfeeding mothers in the WIC program, the doctors and nurses who support and educate their clients about breastfeeding, and other community partners who help to make breastfeeding the norm. State WIC provides a gift for the breastfeeding mothers every year. This year they have provided a beautiful infinity scarf which doubles as a breastfeeding cover if the mom chooses to cover up while she is nursing. State WIC has also provided t-shirts for the staff to wear during breastfeeding awareness month. We have planned baby showers with giveaways donated by local businesses for the clinics. We are participating in the Big Latch On event on August 3<sup>rd</sup> at Hambden Park. The Lake County Breastfeeding Coalition is planning to host a breakfast for the staff at both Tripoint hospital and Lake West Hospital.

## State WIC Updates

Clinic Caseload: June 2019

CLINIC	FY19 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1452	1162	43%	80%
Willoughby	1081	887	33%	82%
Madison	371	277	10%	75%
Geauga	473	362	13%	77%
<b>TOTAL CASELOAD</b>	<b>3377</b>	<b>2688</b>		<b>80%</b>

Clinic Activity in: June 2019

Activity	Scheduled	Attended	Show Rate %
Re-certifications	491	395	80%
Certifications	177	155	88%
Individual Educations	329	266	81%
Group Educations	279	188	67%
High Risk Clients	129	96	74%
Average show rates			<b>78%</b>

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*Ilana Litwak provided the following highlights for Kathy Milo:*

- *The WIC caseload numbers listed in the board report are incorrect due to a glitch in the state system. She distributed the updated amounts.*
- *The Madison WIC office is looking for a new location. After this month, they will be on a month-to-month lease at the current building until a new place is found.*

*Discussion:*

*Dr. Alvin Brown asked if they've looked into the Lake Health Madison Campus. Ron Graham said it is a possibility they can explore.*

## **4.05**

### **Office of Health Policy and Performance Improvement**

#### **4.05.01**

##### **Director**

On Thursday, June 6, Matthew Nichols facilitated an Overdose Fatality Review Meeting with the Lake County Coroner's Office, Lake County Crime Laboratory, and local fire and police departments in order to review recent drug-related overdose cases. On June 11, Matthew Nichols and Ron Graham met with Holmes County Deputy Health Commissioner Jennifer Talkington, in order to discuss Lake County General Health District's (LCGHD) facilitation of the Holmes County 2020-2023 community health assessment, in conjunction with Pomerene Hospital. A proposal to conduct the community health assessment was distributed to Holmes County General Health District and Pomerene Hospital on June 17. On June 18, Matthew Nichols and Bobbie Erlwein met with Jane Dockery of Wright State University via conference call to discuss current approaches to community health assessment conduction, as well as potential avenues for future collaboration. Much of June was committed to the construction of the report for the 2020-2023 joint community health assessment/community health needs assessment, currently being conducted by OHPPI on behalf of LCGHD and Lake Health; completion of the aforementioned report is currently scheduled for July 31.

#### **4.05.02**

##### **Quality Assurance and Special Projects Coordinator**

As recommended by the 2018 Public Health Accreditation Board (PHAB) Annual Report, LCGHD is currently completing National Association of County and City Health Officials' (NACCHO) Organizational Culture of Quality Self-Assessment Tool, Version 2.0 (QI SAT 2.0). QI self-assessments are intended to provide a foundation for the development of a culture of quality by providing an understanding of the current culture, identifying strengths and areas for improvement, and prioritizing key strategies for the QI plan. Discussion generated by completing an assessment provides significant insights into organizational performance and alignment of organization-wide initiatives. The QI SAT 2.0 is organized by the six foundational elements of QI (leadership commitment, QI infrastructure, employee empowerment, customer focus, collaboration and teamwork, and continuous improvement) and further divided into 14 sub-elements. LCGHD's frontline staff and supervisors were asked to complete a 27-question survey via SurveyMonkey® assessing LCGHD's performance on the six foundational QI elements. Leadership staff took part in a facilitated discussion regarding the organization's QI culture, then anonymously voted using TurningPoint® software. Both scores will be aggregated together using a supplied scoring tool, which will determine what culture of quality phase LCGHD falls within.

QI Phases include:

- Phase 1. No Knowledge of QI
- Phase 2. Not Involved With QI
- Phase 3. Informal or Ad Hoc QI Activities
- Phase 4. Formal QI Activities Implemented in Specific Areas

- Phase 5. Formal Agency-Wide QI
- Phase 6. QI Culture

Based on the identified phase, LCGHD will then determine appropriate suggested strategies to undertake to move the agency forward.

#### **4.05.03**

##### **Policy, Research, and Planning Coordinator**

Jessica Wakelee is currently supervising an MPH Practicum project for Christina Heaton, an MPH student from Kent State with a concentration in Epidemiology. Christina is working with OHPPI personnel Matthew Nichols, Jessica Wakelee, and Dawn Cole, as well as staff from the Division of Environmental Health (Dan Lark and Kevin Watson), and Bobbie Erlwein to create a Lake County Legionnaire's Disease risk profile. Christina began her practicum on-site at LCGHD on June 12<sup>th</sup>, and will be working to complete 300 project hours by the end of September.

On June 7<sup>th</sup>, Jessica Wakelee attended the Northeast Ohio Metropolitan Medical Response System (MMRS) Annual Conference in Beachwood. MMRS is a local healthcare coalition, and included topics relevant to local public health, healthcare, and emergency response partners. A keynote presentation was provided by Dr. Janet Stout, a Legionnaire's Disease expert from the Special Pathogens Laboratory at The University of Pittsburgh. Her presentation was followed by a panel discussion on the topic. Christina Heaton also attended, and it is LCGHD's intention to consult with Dr. Stout to help inform Christina's project.

In June, Jessica Wakelee worked with Tara Perkins and Dawn Cole to begin organizing a meeting with response partners, including members of the Ebola and Other Special Pathogens Task Force, in order to discuss measles outbreak planning. The meeting is tentatively scheduled for August 1<sup>st</sup>, and an internal workgroup (Ron Graham, Tara Perkins, Cherise Stabler, Cady Stromp, Dawn Cole, Jessica Wakelee, and Bobbie Erlwein) met on June 27<sup>th</sup> to develop an invitation list and agenda.

#### **4.05.04**

##### **Emergency Preparedness**

The following Public Health Emergency Preparedness (PHEP) grant deliverables were submitted to Ohio Department of Health (ODH):

- PHEP Deliverable-Objective 8.4 – Outbreak Reporting by submission of Ohio Disease Reporting – Investigation and Reports Attachment
- PHEP Deliverable-Objective 10.4 – Quarterly Statewide Epidemiology Meetings
- PHEP Deliverable-Objective 15.4 – Communications/Ohio Point of Dispensing Acknowledgement

The following PHEP grant deliverables were approved by ODH:

- PHEP Deliverable-Objective 1.1 – Emergency Response Plan – Basic Plan
- PHEP Deliverable-Objective 8.4 – Outbreak Reporting by submission of Ohio Disease Reporting – Investigation and Reports Attachment
- PHEP Deliverable-Objective 10.4 – Quarterly Statewide Epidemiology Meetings
- PHEP Deliverable-Objective 15.4 – Communications/Ohio Point of Dispensing Acknowledgement

Meetings/Trainings Attended:

- Transportation Rail Incidents Preparedness and Response conference (June 6, 2019)
- Northeast Ohio Metropolitan Medical Response System Meta-Coalition conference (June 7, 2019)
- Drone Academy (June 17-21, 2019)

<b>News Releases 2019</b>	<b>Date Released</b>
Lake County General Health District and Lake Erie College Form Clean Water Collaborative Partnership	June 13, 2019
Lake County General Health District Begins Clean Inspection Award Program	June 18, 2019
Lake County General Health District Offering Project DAWN Clinic and Walk-In Hours in July	June 28, 2019

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*Matthew Nichols provided the following highlights:*

- *A conference call is scheduled for tomorrow with Dr. Amy Acton, Director of the Ohio Department of Health, to discuss new projects, such as the pilot program with the Center for Disease Control.*

*Discussion:*

*Dr. Alvin Brown asked if a report can be created to identify the age-appropriate children that have not been vaccinated in order to educate the families. Cherise Stabler said that school nurses and pediatricians have that information. Dr. Nora Colburn said that it is difficult to do population-based statistics since this country has employer-based insurance, in addition to Medicaid.*

**4.05.05**

**Board of Health Education: Lake County Landfill**

July's Board of Health education presentation will be presented by Chris Loxterman regarding the Lake County Landfill. The presentation will include an overview of the municipal waste landfill owned by Lake County. The solid waste program is funded by the Solid Waste District and our program is audited by the Ohio Environmental Protection Agency. We inspect the landfill monthly. This month's presentation will cover what the landfill does, how it's designed and what's going on there to date.

Chris Loxterman began his presentation regarding the Lake County Landfill at approximately 3:32 p.m.



## Why We Inspect the Landfill

- Ohio Administrative Code (OAC) Rule 3745-37-08
- Ohio Revised Code 3734.08
- Either Ohio EPA or The Local Health Department licenses and inspects these facilities.



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The Solid Waste District reimburses LCGHD quarterly for the time spent doing the inspections.

## Inspection Frequency

- Open Landfills = Monthly
  - Lake County Landfill
- Closed Landfill Sites = yearly
  - Lake County RDF in Kirtland
  - Fairport
  - Eastlake
  - Willoughby Pelton Rd. & Glenn Ave.
  - Perry Twp.
  - Painesville Twp.
  - Madison Bates Rd.



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# Inspection (Open)

- Valid License
- Operation Records
  - Establish and maintain
  - Location and accessibility for review
  - Contents
    - Documents and revisions
  - Annual Update
    - Submitted by April 1<sup>st</sup>



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## – Operating Records Content

- Operating record index
- Approved permit(s) to install, operational report, plans, applications, documentation
  - PCB and hazardous waste prevention and detection
  - Financial assurance for closure and post closure
  - Explosive gas monitoring plan
  - Ground water detection monitoring plan
  - Final closure/post closure care plan
  - Surface water control system design
  - Copies of any alterations to plans in writing
  - Plan drawings
  - Composite liner/leachate collection system design
  - Annual operational report
  - Inspection records, certifications, screening documentation for PCB/hazardous waste detection
  - Construction, final closure, final cover reports
  - Explosive gas monitoring information
  - Ground water monitoring information
  - Current operating license
  - Copies of all permits
  - Copies of all judgements or orders
  - Other environmental monitoring plans. Ex: Storm water



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## Criteria for Operation

- Clear naturally-occurring vegetation
  - Cut grass on site and remove tree/woody brush
- Plug/abandon wells
- Maintain engineered components
  - Membrane liner
  - Cap layer
  - Leachate collection system
  - Pumps, survey markers, etc..
- Chemical compatibility test (if required)
- Maintain access roads – plow, repair
- Limit access to facility. Fence, gate, personnel
- Signs posted – Yard waste restrictions
- Exclude live domestic or farm animals
- Adequate fire equipment to put out fires quickly
- Adequate and operable equipment – quantity and size



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## Continued:

- Scavenging and salvaging (no scavenging permitted)
- Personnel – knowledge in operation, permits, license, and authorizations
- Inclement weather (able to receive, compact and cover wastes)
- Waste acceptance and placement
  - Leachate treatment/disposal (effective 1990)
  - Phased operation
  - Confined unloading area
  - Separate/control hot loads to prevent fires
  - Waste disposal at working face
    - Spread in layers of not more than 2 feet thick
    - Compacted as small as possible
  - Compact bulky materials to ensure proper daily cover placement and cover dusty materials to minimize generation of dust.



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## Disposal Restrictions

- No NESHAPS regulated asbestos/containing material w/o permits
- No bulk or containerized liquids
  - Doesn't include community operations
  - Unless approved
- No hazardous waste
- PCBs (polychlorinated biphenyls)
- Infectious waste
- Yard waste
- Scrap tires (whole or shredded)
- Low level radioactive waste
- Semi solid material containing free liquids
  - Must be tested



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Free recycling drop off is now available at the landfill to Lake County residents.

- Control scattered litter
  - Can not leave site
  - Fencing
  - Manual picking
- Daily logs
  - OEPA form or own containing required info
  - Must be available for review
  - Kept for 3 years
- Daily and weekly inspections
  - Ponding, erosion, leachate outbreaks
  - Recorded on daily log form
  - Sedimentation ponds weekly
- PTI, plans, specifications available



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- Daily cover
  - Cover all exposed waste by end of each day
    - Prevent fires, blowing litter, odors, vermin, insects
  - With leachate management – 6 inches of soil to be removed prior to adding waste the next day.
  - w/o leachate system – 6 inches of clay to be left in place
- Alternative daily cover
  - Must be approved by LCGHD or OEPA
  - Solid waste if it can equal 6 inches of soil
  - Membrane tarps
- Intermediate cover
  - In areas where waste is not to be deposited for 30 days or more
  - Must be 12 inches thick soil with low permeability
  - Can not contain litter or solid waste
- Final cover
  - Within 7 days of reaching approved waste height elevations



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- Scales
  - Required when more than 200 tons of waste is received in a day.
  - Gate receipts
  - Inspected by county auditor



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## Surface water management

- Ensure surface water is diverted away from where solid waste is located or deposited
- Surface water control structure design in operating record
- Control ponding and erosion
- May have to monitor if threat of pollution exists



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## Leachate management

- Leachate outbreak control
  - Repair quickly when found
  - Contain and manage- dispose
- Maintain at least 1 back up lift station sump
- Inspect collection pipe network (clogs)
- Temporary storage (contingency plan)
- Leachate treatment and disposal
  - Treat and dispose onsite
  - Pre treat onsite and dispose offsite
  - Treat and dispose offsite
- Leachate storage/disposal contingency plan
- Monitor surface water if threat of pollution



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## PCB/Hazardous waste prevention and detection plan

- Required in 1994
- Random inspection program
- Operator inspects loads
- Minimum of every 50<sup>th</sup> load per day
- Inspects every 50<sup>th</sup> roll off box



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- Yard waste restrictions
  - No accepting of yard waste
  - Notify all haulers of restriction



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# OEPA Annual Survey

- OEPA surveys the solid waste, infectious waste treatment, and compost programs yearly
- OEPA NEDO surveys the Health District
- File review:
  - Application for licenses are on file
  - Properly completed with all required info.
  - All known facilities in the Health District have valid licenses
  - No licenses are issued prior to OEPA approval and plan review
  - Inspect within 30 days of licensing new facility
  - That we inspect facilities with sufficient frequency to ensure substantial compliance
  - We maintain a file for each licensed facility
  - That Health District take actions when compliance is needed. Inspections and complaints
  - That the Health District takes immediate action to abate serious hazards to public health
  - Handle transfer of licenses properly
  - The Health district seeks legal assistance from the Prosecutors Office
  - Staff maintains R.S. or R.S.I.T.



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- Inspector survey
  - Familiarity with program rules and policies
  - Recognize and document violations
    - Utilize inspection checklist
    - Take notes of conditions
  - Thoroughness in communication with facility or property owner
    - Verbally and in written documentation
  - OEPA inspector to accompany licensed sites in our jurisdiction once during each calendar year



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## Liner repair



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## Gas well installations



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Public Health  
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Public Health  
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## Tire fires



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General Health District  
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*Discussion:*

*Patricia Murphy asked if the trash that's collected weekly goes to the landfill. Chris Loxterman said that it does and it's significantly cheaper to do this than it is to send it out of the county.*

*Dr. Alvin Brown asked if all recyclables go to the landfill as well. Chris said that the curbside recycling does not go there.*

*Anthony Vitolo asked when the landfill will no longer be usable. Chris said that the most recent plan review for expansion allows for another 20-25 years.*

*Patricia Murphy asked where the yard waste is disposed. Chris said that it can be disposed at local companies that are licensed composters.*

Chris's presentation ended at approximately 3:59 p.m.

## **4.06**

### **Health Commissioner's Report**

#### **4.06.01**

##### **HPIO Releases Updated Equity Resource Page, Dashboard Data Tools**

The Health Policy Institute of Ohio (HPIO) has released several new tools for policymakers and stakeholders interested in better understanding the health equity challenges facing the state. Ohio ranks 46 out of 50 states and the District of Columbia on health value in [HPIO's 2019 Health Value Dashboard](#). The Dashboard [highlights in a series of equity profiles](#) that communities of color, Ohioans who have lower incomes or educational attainment, are sexual or gender minorities, and/or live in rural or Appalachian counties, experience the worst health outcomes.

The Dashboard highlights a set of evidence-based strategies that can move Ohio towards health equity and improved health value. The new HPIO tools to further illuminate the issue are:

- [An updated and redesigned equity resource page](#)
- [Excel crosswalk on 2019 Dashboard data availability by race/ethnicity, education, income, disability status and sexual orientation/gender identity](#)
- [Excel crosswalk on 2019 Dashboard data availability at the local level](#)

#### **4.06.02**

##### **No Changes to PHEP Epidemiology Standards - from Matt Stefanak**

The Office of Health Preparedness (OHP) has confirmed that there will be no changes to Public Health Emergency Preparedness (PHEP) epidemiology standards in the new project year beginning July 1, 2019. Ohio Department of Health (ODH) has previously discouraged local health departments (LHDs) from having a consulting epidemiologist serve in a dual role as the emergency response coordinator (ERC) in a health department out of concern that such a “dual-hatted” individual would not be able to discharge both duties during an emergency. No LHD currently dual-hats a staff member in these two roles and ODH will not approve such an arrangement if it were proposed in the future. By contrast, many LHDs dual-hat ERCs and primary epidemiologists; this arrangement need not change in the new project year.

As a refresher, PHEP-funded LHDs must employ or contract for two tiers of epidemiology support. Primary epidemiologists (formerly Tier 1) and consulting epidemiologists (formerly Tier 2) must possess the same basic competencies listed in Appendix E of the PHEP RFP with consulting epidemiologists expected to perform more complex and non-routine data collection, analysis and interpretation tasks and be possessed of a higher level of education or experience in the practice of epidemiology.

#### **4.06.03**

##### **Congratulations to Champaign, Cuyahoga, Portage and Summit Counties**

Champaign Health District, Cuyahoga County Board of Health, and Portage County Combined General Health District were all awarded initial accreditation this month. Also, Summit County Combined General Health District was awarded reaccreditation status this month. Congratulations!

#### **4.06.04**

##### **Board Rejects Plan to Use Medical Marijuana to Treat Opioid Addiction**

Citing a lack of scientific proof, the state's medical board last week voted against allowing doctors to recommend marijuana to treat opioid use disorder (Source: "[Board rejects marijuana as treatment for depression and insomnia](#)," Columbus Dispatch, June 12, 2019). Board members said they reviewed hundreds of pages of research and heard from expert witnesses, but did not find conclusive evidence that cannabis can help opioid addicts manage their cravings.

"I think we're all desperate to find a way to resolve the opiate crisis, and we've had a lot of communication with folks who support (using cannabis to treat opioid addiction), and we're sympathetic to that position," said board member Betty Montgomery. "But this is a science-based board. And the last thing we want to do is grasp at something to solve this crisis that may exacerbate it in a way that we're not aware of because we don't have the science behind it."

The board also voted against allowing doctors to recommend marijuana to treat depression and insomnia and tabled a recommendation to allow medical marijuana to treat anxiety and autism in order to allow two new board members to review the recommendation.

#### **4.06.05**

##### **Report Recommends Local Strategies to Address Addiction Crisis in Appalachian Counties**

A new national report on addiction in the nation's 420 Appalachian counties lays out a series of strategies for local leaders to address the crisis (Source: "[Report: Opioid epidemic in Appalachian counties can be tackled](#)," Canton Repository, June 13, 2019).

The National Association of Counties (NACo) and the Appalachian Regional Commission (ARC) released the report, "[Opioids in Appalachia: The Role of Counties in Reversing a Regional Epidemic](#)," in an effort to combat the opioid epidemic that has plagued Ohio and other states in the region.

The report makes five recommendations to Appalachian county leaders. The first suggests having county agencies, community leaders, business leaders and faith-based organizations create opioid task forces. Other recommendations include creating and strengthening preventive and educational initiatives, and expanding access to addiction treatment. The report also

recommends getting county law enforcement to crack down on people selling illegal opioids, and working with physicians and pharmacists to monitor opioid prescriptions and report physicians who are over-prescribing. Finally, the report suggests counties work with businesses to provide economic opportunities for people in recovery.

HPIO's [Addiction Evidence Project](#) includes tools to enable Ohio policymakers to take stock of what's been done, compare it to what the evidence says works best and determine where there are still gaps in the state's response to the addiction crisis. Addiction-related data was also included in HPIO's [Health Value Dashboard](#).

#### **4.06.06**

##### **EPA Finalizes Clean Energy Rule**

This week the Environmental Protection Agency (EPA) [finalized](#) the Affordable Clean Energy (ACE) rule, a replacement for the Clean Power Plan, the first-ever federal policy to reduce harmful carbon pollution from power plants. The Clean Power Plan was supported by NACCHO and a coalition of clean air and health organizations. Under the new rule, EPA is still required to regulate greenhouse gases, but the ACE rule would lower power sector emissions by a fraction of that which would have been accomplished under the Clean Power Plan (at most 1.5% below 2005 levels, compared to 32% below 2005 levels).

#### **4.06.07**

##### **Senators Introduce One Health Bill**

This week, Senators Tina Smith (D-MN) and Todd Young (R-IN) introduced the Advancing Emergency Preparedness Through One Health Act (S. 1903), which would improve public health preparedness by ensuring federal agencies advance a "One Health" approach by studying human and animal health together to prevent and respond to disease outbreaks. NACCHO was quoted in the [press release](#) announcing the introduction of the bill.

#### **4.06.08**

##### **FDA Opens Public Docket on Changes on Opioid Packaging**

The FDA [announced](#) the creation of a public docket for stakeholder input and comment through July 30 on the potential ability of unit-dose packaging and blister packs to reduce the amount of opioid pills prescribed and subsequently the number of unused opioids available for misuse, abuse, or diversion. FDA authority to require changes for controlled substance packaging and disposal was included as Section 3032 of the SUPPORT for Patients and Communities Act ([HR 6](#)), which passed last year. FDA has put forth a proposal to create blister packaging for 5-, 10- and 15-count dosage units to be prescribed based upon clinical indication. FDA notes that this proposed framework would likely be sufficient to achieve adequate pain relief for a significant portion of patients.

#### **4.06.09**

##### **FDA Finalizes E-Cigarette Guidance**

The Food and Drug Administration [finalized guidance](#) for manufacturers who must submit e-cigarettes and other electronic vaping devices for regulatory review by August 2021. Manufacturers must submit electronic nicotine delivery systems (ENDS) through premarket tobacco product applications (PMTA) and show that their products will be marketed appropriately for the protection of public health. The FDA evaluation also includes reviewing a tobacco product's components, ingredients, additives, constituents and health risks, as well as how the product is manufactured, packaged and labeled.

**4.06.10****Project Manage Updates**

Health Commissioner and the Lake County General Health District is working on several promising pilot programs. A brief status report is located below:

Project	Current Status	Status	Primary Partner	Deadline
Joint Community Health Assessment	Data Analysis	On-target	Lake Health	September 2019
K-12 school surveillance	Testing data import	On target	Wickliffe, Fairport, and Painesville City schools	August 2019
	Regional pilot planning	In discussions	Union County Health District	To be determined
HDIS health district information system	Software development	On target	Baldwin group and the local health districts	December 2019
Community health screenings – one of the Lake County a.k.a. Motivate Lake County	Sponsorship and resource acquisition	On target	Lake Health, University Health Hospital System, CCF, Heinen’s grocery store, hChoices	Third and fourth quarter 2019
Opiate innovation fund	Engaging partners	On target	Northeast Ohio local health districts, Ohio State University	June 2020
Smart phone application – Lake County health alerts	Public beta test	On target	Not applicable	December 2019
	Seeking funding to expand project to regional or statewide imitation	Investigating funding options	Ohio Department of Health and local health districts	December 2019
Social media marketing campaign, 100 years of public health	Implementation plan drafted	Slightly delayed	Media contacts	July 1, 2019 through December 2019
Regional public health internship coordination	Market research and funding options	Not applicable	Kent State, Northeast Ohio Medical University (NEOMED), Case Western Reserve, Northeast Ohio health districts	To be determined



Project	Current Status	Status	Primary Partner	Deadline
2019 LCGHD strategic plan	Internal development	On target, awaiting community health assessment data	Community-based organizations, stakeholders, and Board of Health	December 2019
Public health social media campaign	Local health district social media utilization assessment	On target	NEOMED and statewide School of Public Health	June 2020
Legionnaires and cooling: towers registry program	Under initial discussion	Not applicable	CDC, ODH, Chambers of Commerce, and Port Authority	To be determined
Ohio Department of Health and local health district data committee	Statewide technology survey	On target	Ohio Department of Health and 117 health districts	September 2019
Site visit with Dr. Amy Acton, ODH Director	Presentation of innovative work	Awaiting date and time confirmation	Lake County General Health District	July 2019
Public health advancement legislation	Waiting for budget bill to pass	On target	Lake County General Health District and legislators	December 2019
Meeting with state governor	Pending visit with Dr. Acton	Unknown	Lake County General Health District and Governor	December 2019
Litigation	Settled	Not applicable	Lake County Prosecutors	June 2019
Lake County Coroner's Office	Contract end and drafting scope of work for renovations	On track		January 1, 2020
Website	Phase 2 enhancements	On track	LCGHD Website Committee	August 1, 2019

Project	Current Status	Status	Primary Partner	Deadline
Holmes County community health assessment	Working on contract agreement	Contract	Office of Health Policy and Performance Improvement	October 1, 2019 start date
Mosquito open house	Event planning and public information	Slightly lagging	Environmental Health	June 2019
Social determinants of health as it relates to health and economics	Pending meeting with Business Economics Roundtable	Not applicable	Local business community	December 2019
Health impact assessment	Concept development	Not applicable	Local business community in community-based presentations	June 2020
Lakeland Community College Anchor Institute – data warehouse	Status unknown	Not applicable	Lakeland Community College	Unknown
Family Resource Center	Partner recruitment, planning and software development	On track	Wickliffe City Schools, Signature Health and Crossroads/Beacon Health	August 1, 2019
Local public health system assessment automation project	Conceptual	Not applicable	Public health accreditation Board	To be determined
eClinical Works	Data import export publication	On target	Local public health service collaborative	August 2019
University Hospital data sharing agreement	Under legal review	On track	University Hospitals	August 2019
Shared services/surge capacity	Active recruitment	Not applicable	Trumbull/Geauga	Active
CDC Center for State, Travel, Local, and Territorial Support	Planning and research	On track	CDC	April 2021

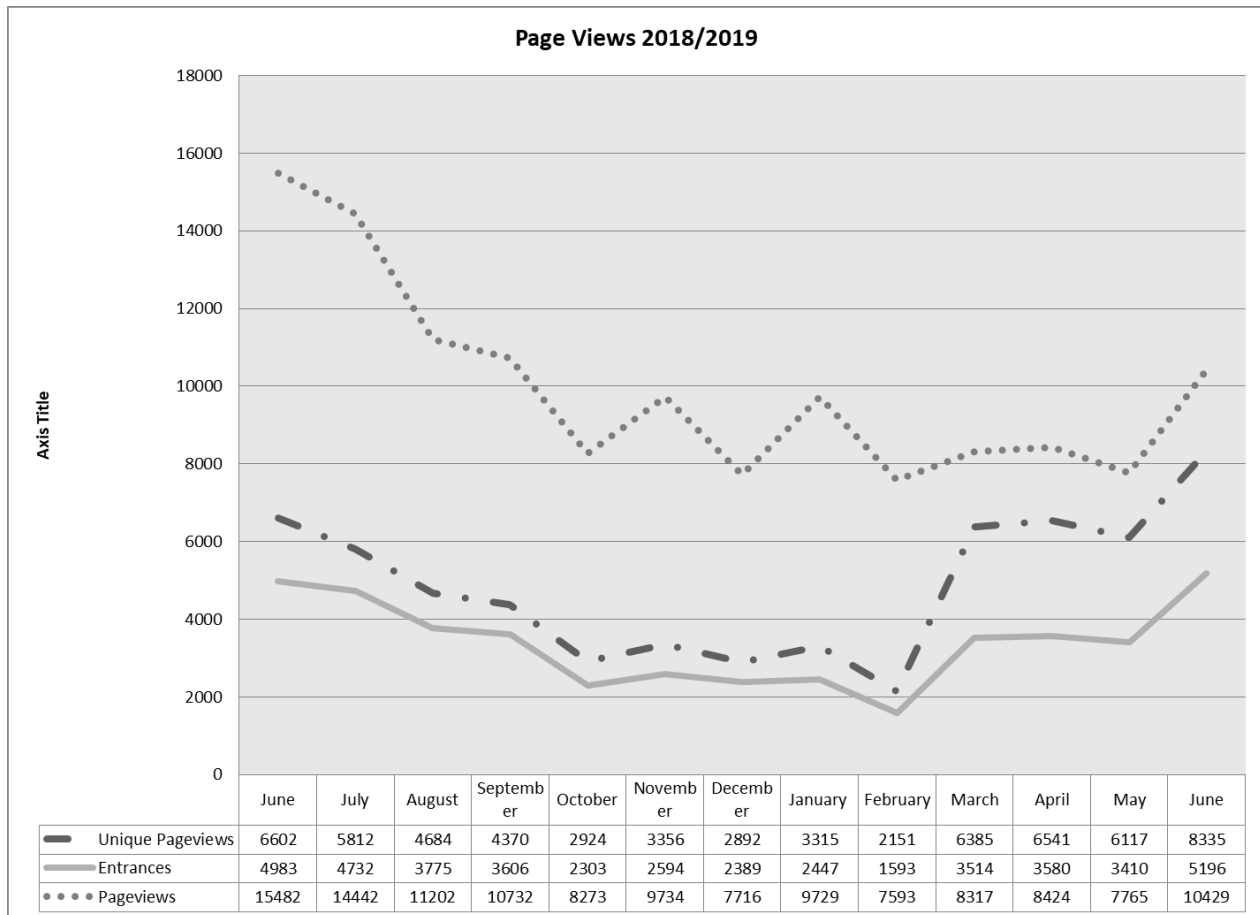
**4.06.11**

**Vital Statistics Sales and Services Rendered**

	June	YTD	Same Period 2018
Birth Certificates Issued	352	2304	1919
Birth Certificates -Out of County	228	1279	882
Death Certificates Issued	678	4087	4317
Fetal Death Certificates Issued	0	0	1
Burial Permits Issued	35	300	335
Birth Certificates Filed	148	808	852
Death Certificates Filed	147	898	878
Fetal Death Certificates Filed	1	5	2

**4.06.12**

**Web Site Report**



NOTE: This Web Site Report is six days short of the normal 30-day snapshot.

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Ron Graham provided the following highlights:

- LCGHD has been approached to work with Holmes County on their health assessment.
- Burgess and Burgess is helping us with a marketing campaign for the tobacco cessation program. They had previously helped with marketing plan for the 100 Days of Public Health.
- LCGHD received additional funding from the state for being accredited.
- A Nominating Committee Meeting will be held next month.
- Renovations quotes are being obtained for the coroner's office and for carpet replacement in some rooms, hallways, and stairwells.
- We have a number of projects in the works with Lake Health, University Hospitals, and Cleveland Clinic.

*Discussion:*

Anthony Vitolo asked if we've received feedback regarding Laketran's tobacco-free workplace. Ron Graham said that Cathy Hewitt has received some.

## **5.0** **Committee Meetings**

### **5.01** **Negotiating Committee, Meeting Held June 6, 2019**

#### **Lake County General Health District Negotiating Committee Meeting Minutes June 6, 2019**

A meeting of the Health District's Negotiating Committee was held on June 6, 2019, at the offices of the Lake County General Health District. The meeting was called to order at 1:00 p.m. In attendance were:

**Board of Health Members**

Dr. Alvin Brown

Marc Garland

Brian Katz

Dr. Lynn Smith

**Others**

Ron Graham

Adam Litke

Mariann Rusnak

***Brian Katz moved and Marc Garland seconded a motion to enter into Executive Session to discuss Union contract in accordance with Section 121.22 of the Ohio Revised Code; motion carried.***

*A roll call vote was taken and the Executive Session convened at 1:05 p.m. Marc Garland moved and Dr. Lynn Smith seconded a motion to come out of Executive Session at approximately 1:20 p.m.; motion carried*

*Dr. Lynn Smith moved and Marc Garland seconded a motion to recommend to the Board of Health to approve the three year contract with LCGHD and American Federation of State, County and Municipal employees, Ohio Council 8, AFL-CIO and AFSCME Local 3622 effective August 1, 2019 through December 31, 2021. The motion was unanimously adopted.*

*Marc Garland moved and Dr. Lynn Smith seconded a motion to adjourn the meeting at 1:25 p.m.*

*Discussion:*

*Ron Graham stated that the Union accepted the contract.*

## **5.02**

### **Policy Review Committee, Meeting Held July 15, 2019**

#### **Lake County General Health District Policy Review Committee Meeting Minutes July 15, 2019**

A meeting of the LCGHD Board of Health's Policy Review Committee was held on July 15, 2019, at the LCGHD offices, located at 5966 Heisley Road, Mentor. The meeting was called to order by Chairman Patricia Fowler at 2:15 p.m. In attendance were:

#### **Committee Members**

Patricia Fowler

Brian Katz

Anthony Vitolo

Staff present: Ron Graham, Adam Litke, Mariann Rusnak, Dan Lark, and Gina Parker

Patricia Fowler turned the meeting over to Environmental Health Director, Dan Lark to review and discuss the change in fees for the sewage program. Dan distributed the proposed new fees.

He highlighted the following:

- 1.) Site Review Alteration fee \$190.00 (currently \$150)
- 2.) HSTS Installation Permit – Alteration fee \$239.00 (currently \$150)  
This is used when only part of the system needs to be fixed or repaired.
- 3.) HSTS Installation Permit – Replacement soils waived fee \$200.00 (NEW)  
This is used when a system is to be replaced and the soil tests are not needed based on other criteria.
- 4.) HSTS Re-Inspection fee \$75.00 (NEW)  
This is a new fee that will be used when an inspection is requested, but the work being inspected is not completed.
- 5.) Operation Permit – 5 year term \$100.00 (NEW)  
This is not an increase, however it replaces the current operation permit of paying every year to once every five years.
- 6.) Inspection fee – Non-Compliance with Operation Permit \$200.00 (currently \$150)  
This inspection fee is for when homeowners do not comply with maintaining a contract with a private company and an inspection must be done by an LCGHD sanitarian.

Dan stated that these fees will allow the program to run more efficiently. He also hopes to have an online payment credit card option available for homeowners by the end of the year, however there will be convenience fees for those types of transactions.

*Discussion:*

*Brian Katz asked if there is a list of septic companies for homeowners. Dan Lark said a list of registered septic service providers is given with their permits*

***Anthony Vitolo moved and Brian Katz seconded a motion to recommend to the Board of Health to approve the proposed fee increases for the Environmental Health sewage program.***

***Brian Katz moved and Anthony Vitolo seconded a motion to adjourn the meeting at approximately 2:32 p.m.; motion carried.***

**June 2019 HSTS Program Fee/Code Changes:**

Revised 6/5/2019

Code	Description	Current Local Fee	Proposed Change to Local Fee	State Fee	Current Total Fee	Proposed Change to Total Fee	Late Fee Code	Current Late Fee	Proposed Change to Late Fee
07041	Operation Permit Req. 6 Month Maintenance				\$40.00	N/A	16041	\$10.00	N/A
NO Change to above fee(s)... just revise Language: "Operation Permit – 1 Year Term"									
15034	Operational Permit NPDES				\$160.00		16035	\$40.00	\$10.00
Late fee amount needs to be changed to not inequitably charge, but will have to be manually adjusted inside HDIS as applicable									
07600	NPDES Sampling (not used within HDIS)				\$130.00	\$120.00			
07042	Operation Permit Req. 1 Year Maintenance				\$35.00	ELIMINATE	16042	\$8.75	ELIMINATE
07046	Operation Permit Req. 3 Year Maintenance & Paying for 1 Year				\$20.00	ELIMINATE	16046	\$5.00	ELIMINATE
NEW	Operation Permit – 5 Year Term				NEW	\$100.00	NEW	NEW	\$25.00
17001	Inspection Fee Non-Compliance Operation Permit				\$150.00	\$200.00			
NEW	HSTS Re-Inspection Fee				NEW	\$75.00			
14035	Site Review Application For HSTS				\$380.00	N/A			
NO Change to above fee... just revise Language: "HSTS Site Review for NEW or REPLACEMENT"									
14036	HSTS Alteration Site Review *				\$150	\$190.00			
In addition to above fee change, needs revised Language: "HSTS Site Review for ALTERATION or REPLACEMENT – Soils Eval. Waived"									
17032	HSTS Installation Permit For ALTERATION *	\$150.00	\$239.00	\$35.00	\$185.00	\$274.00	14053	\$37.50	\$59.75
NEW	HSTS Installation Permit For REPLACEMENT – Soils Eval. Waived *	NEW	\$200.00	\$74.00	NEW	\$274.00	NEW	NEW	\$50.00

\* These changes will yield total cost of Site Review + Permit for Alterations/Replacements with soils waived to be exactly half of total cost of Site Review + Permit for New/Replacements. (\$464.00 vs \$928.00) This eliminates installer incentive to obtain 2 alteration permits instead of 1 appropriate replacement permit; allows for proper designation of "replacement" permits per code without staff incentive to erroneously categorize in an effort to save applicant money; and provides for proper compensation of efforts toward alteration approvals (which time studies show require approximately 67% as much time on average as new/replacement approvals.)

# What fees are we proposing increasing?

Sewage System Fee Description	Current Fee	Proposed Fee	Projected	
			Increase In Revenue	Percentage Increase
Site Review Alteration	\$ 150.00	\$ 190.00	\$ 1,760.00	27%
HSTS Installation Permit - Alteration	\$ 150.00	\$ 239.00	\$ 3,916.00	59%
HSTS Installation Permit - Replacement soils waived	NA *	\$ 200.00	\$ 2,200.00	NA
HSTS RE-inspection fee	NA	\$ 75.00	\$ 1,800.00	NA
Operation Permit - 5 year term	NA	\$ 100.00	**	NA
Inspection fee - non-compliance w/ Operation Permit	\$ 150.00	\$ 200.00	\$ 21,900.00	33%

\* Currently circumstantially applied as \$150 Alteration permit

\*\* Operation permit rollout schedule will yield approximately \$222,000 annually from this permit category

Note: Late fees on permits are calculated at 25% of permit fee, and will also increase accordingly



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## 6.0

### Old Business

## 6.01

### Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
10/15/18	EH	7.10	Requested for Legal Action against Susan and Jerry Petrowski	APPROVED	N	7/15/2019	Submitted paperwork to EPA	
11/19/18	ADMIN	7.05	Permission to Contract with Marks Building Company for Building Renovations for \$17,754	APPROVED	N	5/20/2019	Renovation in Progress-70% Complete	
11/19/18	HPP	7.06	Permission to Submit the Painesville Community Grant, \$2,500	APPROVED	N	5/20/2019	Pending review	
12/17/18	EH	7.06	Permission to Purchase Two Trucks for the Mosquito Program	APPROVED	N	7/15/2019	Completed	7/15/2019
01/28/19	EH	7.08	Permission for Variance Request for 3665 River Rd., Perry	APPROVED	N	3/18/2019	Waiting for appropriate site conditions	
01/28/19	EH	7.09	Permission for Variance Request for 3935 River Rd., Perry	APPROVED	N	3/18/2019	Waiting for appropriate site conditions	
01/28/19	EH	7.10	Request for Legal Action Against James and Carrie Caldwell	APPROVED	N	7/15/2019	Homeowner complied with orders. Closed.	7/15/2019
01/28/19	EH	7.11	Request for Legal Action Against Alesha R. Olvera	APPROVED	N	7/15/2019	In progress	
02/25/19	EH	7.04	Permission to Submit Ohio Environmental Protection Agency (EPA) Mosquito Control Funding Opportunity Grant, up to \$25,000	APPROVED	N		Pending	
03/18/19	CHS	7.02	Permission to Submit Barclay-Giel Seed Grant for Project OPIATE, \$10,000	APPROVED	N	7/15/2019	Denied	7/15/2019
03/18/19	CHS	7.03	Permission to Submit Barclay-Giel Seed Grant for Tobacco Cessation, \$10,000	APPROVED	N	5/20/2019	Submitted	
03/18/19	ADMIN	7.06	Permission to Enter into Lease Agreement with the Lake County Coroner's Office	APPROVED	N		Drafting Contract	
04/15/19	HEO	7.05	Permission to Contract with Nicole Sares for an Additional \$238.56	APPROVED	N	7/15/2019	Approved	7/15/2019

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
05/20/19	HEO	7.04	Permission to Submit WIC Administration Federal Fiscal Year 2020 Competitive Solicitation Grant, \$906,069	APPROVED	N	7/15/2019	Pending	
05/20/19	CHS	7.05	Permission to Submit Integrated Naloxone Access and Infrastructure Grant, \$90,500	APPROVED	N	6/17/2019	Submitted	
05/20/19	CHS	7.06	Permission to Submit Community Development Block Grant FY2020 Newborn Home Visiting Grant, \$9,000.00 & Resolution to Recognize Further Fair Housing	APPROVED	N	7/15/2019	Denied	7/15/2019
05/20/19	CHS	7.07	Permission to Submit Project DAWN (Deaths Avoided With Naloxone) Grant, \$9,000	APPROVED	N	6/17/2019	Submitted	
05/20/19	CHS	7.08	Permission to Submit FY 2020 Ohio Traffic Safety Office Grant for Lake County, \$42,000	APPROVED	N	6/17/2019	Submitted	
05/20/19	CHS	7.09	Permission to Submit FY 2020 Ohio Traffic Safety Office Grant for Geauga County, \$42,000	APPROVED	N	6/17/2019	Submitted	
05/20/19	CHS	7.10	Permission to Submit Get Vaccinated Ohio 2019 – 2020 Grant, \$53,733	APPROVED	N	7/15/2019	Accepted	7/15/2019
05/20/19	EH	7.12	Permission to Enter into Contract with Ohio Department of Health for Lake County Bathing Beaches Contract, \$43,157	APPROVED	N	7/15/2019	Contract Submitted	7/15/2019
05/20/19	EH	7.13	Permission to Purchase Mosquito Control Products from Clarke Mosquito Control in the Amount of \$105,600.00 Plus Shipping	APPROVED	N	7/15/2019	Purchased	7/15/2019
05/20/19	EH	7.14	Permission to Purchase Mosquito Control Software from Frontier Precision, Not to Exceed \$20,000.00	APPROVED	N	7/15/2019	Purchased	7/15/2019
05/20/19	EH	7.15	Permission for Variance Request for 8005 Jennings Drive, Leroy	APPROVED	N			
06/17/19	CHS	7.02	Permission to Submit Cribs for Kids and Safe Sleep Program - CK20 Grant, \$51,142.80	APPROVED	N			
06/17/19	CHS	7.03	Permission to Accept the Tobacco Use Prevention and Cessation Program Grant, \$300,000	APPROVED	N	7/15/2019	Accepted	7/15/2019
06/17/19	EH	7.04	Permission to Submit Contract Proposal with Ohio Department of Commerce for Lake County's Manufactured Home Inspection Contract 2019-2020	APPROVED	N	7/15/2019	Signed and Submitted	7/15/2019

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
06/17/19	CHS	7.05	Permission to Accept Get Vaccinated Ohio 2019 – 2020 Grant, \$53,733.00	APPROVED	N	7/15/2019	Accepted	7/15/2019
06/17/19	EH	7.06	Permission to Accept the Ohio EPA Air Pollution Control Contract Extension Through September 2019	APPROVED	N	7/15/2019	Accepted	7/15/2019
06/17/19	EH	7.07	Permission to Reply to a Request for Quote to the Ohio Department of Health for Environmental Monitoring In and Near the Perry Nuclear Power Plant	APPROVED	N	7/15/2019	Quote Submitted	7/15/2019
06/17/19	EH	7.08	Request For Legal Action Against Marc Sheltraw, 1346 Mentor Avenue, #305, Painesville	TABLED	Y			
06/17/19	CHS	7.09	Permission to Accept the Ohio Department of Health Tobacco Enforcement Smoke Free Contract for July 1, 2019 through June 30, 2021	APPROVED	N	7/15/2019	Accepted	7/15/2019
06/17/19	CHS	7.10	Permission to Enter into Contract with Ashtabula County Health Department for the 2019 – 2020 Tobacco Use Prevention and Cessation Grant, Not to Exceed \$90,000	APPROVED	N	7/15/2019	Accepted	7/15/2019
06/17/19	CHS	7.11	Permission to Enter into Contract with Lake Geauga Recovery Centers for the 2019 – 2020 Tobacco Use Prevention and Cessation Grant, Not to Exceed \$90,000	APPROVED	N	7/15/2019	Accepted	7/15/2019
06/17/19	ADMIN	7.12	Permission to Approve the Renewal of the Maternity Licensure Application for Lake Health West Medical Center	APPROVED	N	7/15/2019	Approved	7/15/2019
06/17/19	ADMIN	7.14	Permission to Approve the Health Commissioners Contract - Ron Graham	APPROVED	N	7/15/2019	Approved	7/15/2019

*Discussion:*

*Chris Loxterman stated that Susan and Jerry Petrowski's paperwork was approved by the EPA, but we are unsure as to when the process will begin.*

**6.02**

**Request For Legal Action Against Marc Sheltraw, 1346 Mentor Avenue, #305, Painesville**

*This item was tabled at the Board Meeting on June 17, 2019, to allow Mr. Sheltraw time to notify the health department that his electricity has been restored. The item continues to be tabled until next month as the electricity has not been restored.*

AGAINST  
Marc Sheltraw

LOCATION  
1346 Mentor Ave. #305  
Painesville, OH 44077

**Violations:** Failure to allow entry to investigate a Housing Complaint. Lake County General Health District Regulations Chapter 1610.03.

**Board of Health Regulation 1610.03 Inspection of dwellings, dwelling units, rooming units and premises.**

*The Health Commissioner is hereby authorized and directed to make inspections to determine the condition of dwellings, dwelling units, rooming units and premises located within the Health District, in order that he or she may perform his or her duty of safeguarding the health and safety of the occupants of dwellings and of the general public. The owner or occupant of every dwelling, dwelling unit and rooming unit, or the person in charge thereof, shall give the Health commissioner free access to such dwelling unit, or rooming unit, and its premises, at all reasonable times for the purpose of such inspection, examination and survey. Every occupant of a dwelling or dwelling unit shall give the owner thereof, or his or her agent or employee, access to any part of the dwelling or dwelling unit shall give the owner thereof, or his or her agent or employee, access to any part of the dwelling or dwelling unit, or its premises, at all reasonable times for the purpose of making such repairs or alternations as necessary to effect compliance with this chapter or any lawful order issued pursuant to this chapter*

**Investigation  
Summary:**

- 2/4/19 Received complaint from Amanda Klucaric stating there is mold on the paneling, no working heat or air conditioning, burst water pipes in kitchen.
- 2/15/19 Able to speak with complainant. She reiterated the complaint details and has concerns for her small child who has to be in this environment.
- 2/25/19 Inspection scheduled with Marc Sheltraw for Thursday, February 29, 2019. He reports that he has working water throughout the home, electric baseboard heat operates properly, and doesn't know of any mold.

2/28/19 Mr. Sheltraw called to cancel our appointment scheduled for today. He was called into work. We rescheduled our inspection for March 5, 2019.

3/5/19 Mr. Sheltraw called and left a voicemail to cancel our appointment scheduled for today.

3/5/19 C. Armstrong, called Mr. Sheltraw, left a voicemail to contact me to reschedule our inspection.

4/1/19 C. Armstrong, called Mr. Sheltraw, left a voicemail to contact me to reschedule our inspection.

4/9/19 C. Armstrong, called Mr. Sheltraw, left a voicemail to contact me to reschedule our inspection.

5/2/19 Ms. Klucaric left me a voicemail stating that the conditions still exist there and nothing has been done to remedy the problems.

5/2/19 C. Armstrong, left a voicemail for Ms. Klucaric stating my inability to gain entrance to the residence is the reason there has been no progress and the complaint remains open.

5/2/19 C. Armstrong, called Mr. Sheltraw, left a voicemail to contact me to reschedule our inspection.

5/2/19 Drafted orders for an office hearing for Mr. Sheltraw.

5/3/19 Mailed (regular and certified) orders for Office Hearing, scheduled for May 17, 2019 at 9:00am.

5/17/19 Mr. Sheltraw did not attend the Office Hearing. Consulted with EH Supervisor for next steps, he recommended taking it to the Board of Health.

6/6/19 Mailed (regular and certified) notice of Board of Health Action Request Notice scheduled for June 17, 2019 at 3:00 pm.

6/14/19 EH Supervisor Chris Loxterman was able to make phone contact with Mr. Sheltraw. He agreed to an inspection of his residence. Inspection scheduled for June 17, 2019 at 10:00 am.

6/17/19 Christy Armstrong and Chris Loxterman conducted an inspection with Mr. Sheltraw at his residence. We observed the following:

- There is running water at the kitchen sink
- There is running water at the bathroom sink
- There is running water at the bathroom shower/tub

- Toilet is operational
- Residence heating is not a concern at this time of year
- Air conditioning is not present, and is not a requirement
- No mold observed inside the residence
- None of the items noted in the original complaint were observed during inspection today
- Although not an item mentioned in the original complaint, there is no electricity in the residence today due to nonpayment. Mr. Sheltraw intends to have the electricity back on by the end of the month. Mr. Sheltraw has reportedly been staying elsewhere while his electricity is off. He has also reportedly been having visitation with his daughter elsewhere (mother's home). We told him to ensure electricity has been restored prior to having visitation with daughter in his residence. He agreed to contact our department to allow for a re-inspection once electricity has been restored.

6/24/19 Christy called Mr. Sheltraw and left a voicemail notifying him of orders that he will receive to restore the electricity in his residence. He was asked once again to notify me to schedule a re-inspection once electricity is restored.

6/24/19 Mailed (regular and certified) Orders to restore electricity. Deadline of July 12, 2019 was given.

**Action**

**Requested:** Referral of Marc Sheltraw to the Lake County Prosecutor's office for appropriate legal action.

*Discussion:*

*Chris Loxterman stated that as of today, the electricity has not yet been restored, however it is not a health or safety issue.*

## **7.01**

### **7.01.01**

#### **Certification of Monies, Resolution 19-07-07-01-01-100**

*Anthony Vitolo moved and Dr. Alvin Brown seconded a motion to adopt Resolution 19-07-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

### **7.01.02**

#### **Increase/Decrease Appropriations, Resolution 19-07-07-01-02-100**

*Anthony Vitolo moved and Dr. Alvin Brown seconded a motion to adopt Resolution 19-07-07-01-02-100 to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

#### *Discussion:*

*Roger Anderson asked why the Increase/Decrease Appropriations didn't balanced. Adam Litke said that it usually does, but in this case we needed to increase appropriations and we have the cash reserves to do so.*

## **7.02**

### **Permission to Accept Barclay-Giel Seed Grant for Tobacco Cessation, \$7,500**

*Dr. Alvin Brown moved and Roger Anderson seconded a motion to accept from the Public Health Services Commissioned Officers Foundation (COF) for the Barclay-Giel Seed Grant in the amount of \$7,500. The grant period is July 1, 2019, to June 30, 2020; motion carried.*

The grant is a seed grant that provides funding to support community-based public health programs. Funding has been requested to support the Surgeon General's priorities of reducing the burden of tobacco use in communities.

### **7.03**

#### **Permission to Request a Variance for 2401 Trailard Drive, Willoughby Hills**

***Jerry Ribelli moved and Roger Anderson seconded a motion to approve a variance to Ohio Administrative Codes 3701-29-06 (H) (1) and 3701-29-06 (G) (3) (a); motion carried.***

This property is located in the 100 year flood plain with no access to sanitary sewers. The lot was created in 1962 and is part of the Horseshoe Glen Subdivision. The property owner Jason Augustine and general contractor Greg Campolieti are requesting a variance from OAC 3701-29-06(H)(1), allowing a discharging Sewage Treatment System to be installed in the flood plain. This system would be compliant with the Ohio EPA NPDES General Permit, allowing treated and disinfected waste water to be discharge to the Chagrin River. A variance is also being requested from OAC 3701-29-06 (G)(3)(a), allowing the elevated platform which supports the Sewage Treatment System to be constructed as part of the structure of the home.

#### ***OAC 3701-29-06 (H)(1)***

*“A new Sewage Treatment System shall not be sited in an area identified as a flood way, and only below grade soil absorption components of a new Sewage Treatment System may be sited with in any part of the one hundred-year flood plain except where prohibited by federal, state, or local regulations or ordnances.”*

#### ***OAC 3701-29-06 (G)(3)(a)***

*“ All components of a Sewage Treatment System shall be a least ten feet from any utility service line, roadway or road surface, driveway or other hardscape, property line or right-of-way boundary, properly sealed well, any building or other structure, areas with recorded easements, intermittent streams, swales, geothermal horizontal closed loop systems, irrigation lines and Gray Water Recycling Systems.”*

The staff believes that this variance should be approved of for the following reasons:

1. It complies with the LCGDH criteria for installing a household sewage treatment system in the flood plain in Willoughby Hills. This criteria has been used since 2007 to address building in this area. (document attached)
2. Approvals have been granted by Willoughby Hills and the Lake County Soil and Water Conservation District
3. A letter of approval for the elevated design has been issued by the system manufacturer, Consolidated Treatment Systems



## **Lake County General Health District Criteria for installing Household Sewage Treatment Systems (HSTS) in the Flood Plain in Willoughby Hills**

- HSTS must be a discharging system that is compliant with Ohio EPA HSTS General Permit and the Ohio Department of Health Sewage Treatment System Rules. Installation of a Household Sewage Treatment System in the Floodway is prohibited in the state rules and would require a variance from the Lake County Board of Health.
- The inlet and outlet of the treatment unit/components must be one foot in elevation above the 100 year flood plain elevation/base flood elevation and flood proof motors must be utilized.
- The construction must be in accordance with Willoughby Hills Flood Zone Ordinance. Design and construction plans must be approved by Willoughby Hills prior to submission to the Lake County General Health District.
- A HSTS that is built on a platform must be structurally sound in terms of pillars or any other components for use in elevation of the platform. The HSTS must be secured to the platform with installation recommendations from the manufacturer and a structural engineer.
- Aerobic Treatment Units (ATU's) with NPDES approval are constructed of either concrete or plastic tankage. The designer must contact the manufacturer for specific information on above ground installations and provide the details in the design plans.
- ATU's should be placed inside another tank or structure that can be insulated to protect the ATU from extreme temperature variations that may cause biological treatment impacts. This provision would not be required if the manufacturer provides documentation that the insulation is not necessary for the effective treatment. Protected enclosures should be water resistant and must provide access to the ATU such that all maintenance and any necessary repairs can be completed. Any structures must be in conformance with applicable building codes and all electrical service must conform to the National Electric Code.

**7.04**

**Permission to Request a Variance for 138 Ridgecrest Drive, Painesville Township**

*Anthony Vitolo moved and Randy Owoc seconded a motion to permanently table a variance to Ohio Administrative Code 3701-29-18 (C) (6) as the work was started today; motion carried.*

David Franz of Wood Tech Builders is requesting a variance to Ohio Administrative Code 3701-29-18 (C) (6) for 138 Ridgecrest Drive in Painesville Township. This code section requires a homeowner to obtain a variance to use their septic tank as a holding tank for a temporary time period until the soil absorption component can be installed. The soil absorption component cannot be installed due to the wet soil conditions and inclement weather. Due to soil conditions on the lot, installation of the soil absorption component is not anticipated until drier conditions occur. A pumping contract will be maintained during this time and a high water alarm will be installed. This variance request is in the best interest of having a working properly installed septic system. The staff recommends approval of the variance.

**7.05**

**Permission to Accept Integrated Naloxone Access and Infrastructure Grant, \$30,000**

*Patricia Murphy moved and Randy Owoc seconded a motion to accept from the Ohio Department of Health for the Integrated Naloxone Access and Infrastructure Grant in the amount of \$30,000. The grant period is July 1, 2019, to September 28, 2019; motion carried.*

The purpose of this funding is to support evidence-based sustainable infrastructure for community naloxone distribution in Ohio in order to prevent overdose deaths.

**7.06**

**Permission to Accept the Hepatitis A Outbreak Response Funding Grant, \$4,134**

*Anthony Vitolo moved and Patricia Murphy seconded a motion to accept from the Ohio Department of Health for the Hepatitis A Outbreak Response Funding grant in the amount of \$4,134; motion carried.*

The funding will support the local health department's efforts in vaccinating Lake County residents to reduce the spread of the Hepatitis A virus.

*Discussion:*

*Ron Graham stated that this money was released from the Ohio Department of Health due to the state's Hepatitis A outbreak.*

*Dr. Nora Colburn stated that most of the cases are located in the southern part of the state.*

**7.07**

**Permission to Contract with Knowtion Inc. Not to Exceed \$15,000**

*Dr. Alvin Brown moved and Patricia Murphy seconded a motion to contract with Knowtion Inc. not to exceed \$15,000 for the development of a proprietary client management and reporting data base; motion carried.*

Lake County Health District will develop an online intake form, database and search/session/reporting software for its service coordination program.

**7.08**

**Recommendations from the Policy Review Committee, Meeting Held July 15, 2019**

*Patricia Murphy moved and Anthony Vitolo seconded a motion to approve the recommendations from the Policy Review Committee to increase certain Environmental Health sewage program fees; motion carried.*

**8.0**

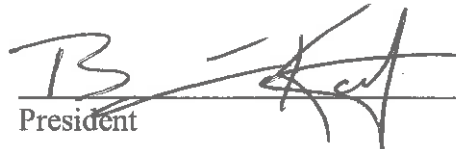
**Adjournment**

*Anthony Vitolo moved and Patricia Murphy seconded a motion to adjourn the meeting at approximately 4:05 p.m.; motion carried.*

Secretary

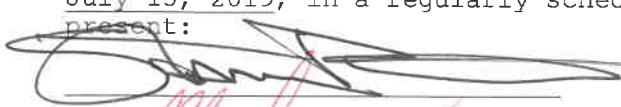
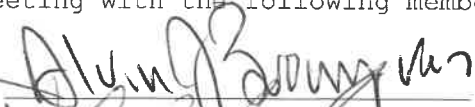

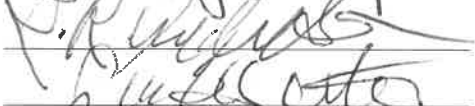

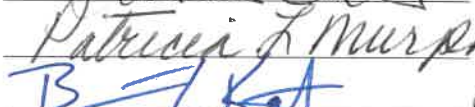

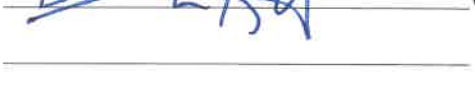


President



BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date July 15, 2019

The Board of the Lake County General Health District met this day,  
July 15, 2019, in a regularly scheduled meeting with the following members  
present:

Anthony Vitolo presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2019.

Dr. Alvin Brown seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 10 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on July 15, 2019.

Witness my hand this 15th day of July, 2019.

Secretary, Board of Health



# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 15, 2019  
 I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. John Follows

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: ED LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BANDRY, JOSEFINA	INTERPRETER SERVICES 7/8/19	668476	00200761-755	143.75
BOARD OF HEALTH	COLOR COPIES 6/19	0	00200761-755	1.70
BOARD OF HEALTH	SALFRINGE 07E 6/19 ADMIN	0	00200761-755	485.09
BOARD OF HEALTH	COPIES 6/19	0	00200761-755	25.70
<b>Total #</b>			<b>656.24</b>	
LAKE METROPARKS	REFUND #90459 6/4/19	0	00300761-756	50.00
TREASURER OF STATE-MFG HOMES/PARKS	CAMPGROUND FEES 4/19	0	00300761-756	220.00
<b>Total #</b>			<b>270.00</b>	
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	WIC FARMER'S MARKET, APPT CARD	668754	00500761-755	1020.00
AT & T	INTERNET WILLOUGHBY JUNE	668500	00500761-755	42.10
BLUE TECHNOLOGIES	COPIER MAINT INV 84789	667840	00500761-755	1.40
BOARD OF HEALTH	POSTAGE 6/19	0	00500761-755	376.65
BOARD OF HEALTH	COLOR COPIES 6/19	0	00500761-755	2.50
BOARD OF HEALTH	SALFRINGE TO 07E 6/19 ADMIN	0	00500761-755	2470.48
BOARD OF HEALTH	SALFRINGE TO 11E 6/19 MILO	0	00500761-755	4122.48
BOARD OF HEALTH	COPIES 6/19	0	00500761-755	76.30
CELLCO PARTNERSHIP (VERIZON)	MONTHLY CELL PH - JUNE	668424	00500761-755	128.73
CHAPEK, LINDA	REIMB MILEAGE 6/24/19	0	00500761-755	13.00
CONSUMER CHOICE CLEANERS	WIC CLEAN -PAINESVILLE MAY	668417	00500761-755	1580.00

# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: JULY 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

*John Gailoway*  
LAKE COUNTY AUDITOR *JD*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Issued / Vendor	Description	PO #	Fund #	Amount
C/O NEIGHBORING				
HARTMAN PERSONNEL SERVICES	TEMP - KATHY BASCO INV23578	668789	00500761-755	348.45
HARTMAN PERSONNEL SERVICES	TEMP SERV-KATHY BASCO IN 23597	668732	00500761-755	174.23
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 7/19	0	00500761-755	67.50
MILO, KATHY	REIMB MILEAGE 6/12/19-6/18/19	0	00500761-755	49.35
MORAN, DAWN	REIMB MILEAGE 6/5/19-6/24/19	0	00500761-755	16.22
SUNRISE SPRINGS WATER CO INC	DRINKING WATER VIC PL #774818	668700	00500761-755	29.50
			<b>Total #</b>	<b>10518.89</b>
BOARD OF HEALTH	COPIES 6/19	0	00600761-755	1.10
LA MOTTE COMPANY	SWIMMING POOL TEST KITS	668699	00600761-755	427.85
			<b>Total #</b>	<b>428.95</b>
TREASURER OF STATE-POOLS/SPAS	6/19 POOL LIC FEES	0	00600761-756	8325.00
			<b>Total #</b>	<b>8325.00</b>
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	MOSQ CONTROL T-SHIRTS / STAFF	668775	00700761-755	348.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	BUSINESS CARDS / JULIE CAINE	668779	00700761-755	49.00
AQUA OHIO	HEISLY RD / HYDRANT - JUNE	668586	00700761-755	223.13
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 6/26/19	0	00700761-755	1.17

# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: JULY 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW John P. Galloway

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR 

Issued / Vendor	Description	PO #	Fund #	Amount
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 6/17/19-6/27/19	0	00700761-755	5.82
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 6/19/19-6/26/19	0	00700761-755	48.37
BLUE TECHNOLOGIES	COPIER MAINT INV 85923	668670	00700761-755	279.29
BOARD OF HEALTH	FUND CORRECT TO 05E 3/22/19	0	00700761-755	7.80
BOB'S GARAGE & TOWING	INV 204890 MOSQUITO 52-97	0	00700761-755	125.00
BOB'S GARAGE & TOWING	TOWING CAR 07-12 7/2/19	0	00700761-755	125.00
CANE, JULIE	REIMB MILEAGE 6/19-6/28	0	00700761-755	221.35
CELLCO PARTNERSHIP (VERIZON)	CELL PHONE JUNE - ADMIN	668628	00700761-755	1321.28
CENTRAL EXTERMINATING CO	MONTHLY INSPECT INV 727425	668630	00700761-755	150.00
CENTRAL EXTERMINATING CO	INV 717110 MOSQUITO	0	00700761-755	250.00
CHAPEK, LINDA	REIMB MILEAGE 6/24/19	0	00700761-755	1.50
COLE, DAWN	REIMB MILEAGE 6/21/19	0	00700761-755	1.68
CONRAD'S TIRE SERVICE	AUTO MAINT INV 78635 7/8/19	668637	00700761-755	24.15
GOV/CONNECTION INC	HP WORKSTATIONS - INV 56883051	668376	00700761-755	129.35
GRAHAM, RON	COUNTY TRAVEL REIMB- JULY	668439	00700761-755	545.00
HCHOICES LLC	SERVICE CONTRACT	668813	00700761-755	3000.00
JOUGHIN & CO. HARDWARE	SUPPLIES - 6/19	668462	00700761-755	106.69
KATHLEEN J MILLER & ASSOCIATES INC	ACCOUNTING SERV INV 0211	668542	00700761-755	175.00
KRAFT, TAMARA	REIMB MILEAGE 6/18/19-6/24/19	0	00700761-755	39.88
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 7/19	0	00700761-755	277.50

# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: JULY 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. *[Signature]*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR *[Signature]*

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	AT & T PAETEC LONG DIST 6/19	0	00700761-755	944.66
LAKE HEALTH	NON DOT TESTS-INV 00262136-00	668796	00700761-755	150.00
LARK, DAN	REIMB MILEAGE 6/11/19-6/28/19	0	00700761-755	245.92
LASSITER & SON LLC	LANDSCAPING PMT #5	668640	00700761-755	847.50
MILO, KATHY	REIMB MILEAGE 6/12/19-6/18/19	0	00700761-755	5.69
MILO, KATHY	REIMB MILEAGE 6/7/19	0	00700761-755	0.42
MORAN, DAWN	REIMB SUPPLIES 4/20/19	0	00700761-755	69.99
MORAN, DAWN	REIMB MILEAGE 6/5/19-6/24/19	0	00700761-755	1.88
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT INV 6250	668601	00700761-755	660.00
OPEN ON LINE	INV 502370 6/30/19	0	00700761-755	308.00
PAINESVILLE COMMERCIAL PROPERTIES INC	1ST FL CRIB STORAGE - JUNE	668522	00700761-755	140.00
PROFESSIONAL ANSWERING SERVICE	ANSWER SERV INV190700303	668543	00700761-755	82.00
RICHARD J ENTERPRISES DBA A BETTER TRUCK	STROBE LIGHT	668740	00700761-755	425.00
SARES NICOLE	DEEPWOOD CONTRACT 5/5/19-6/2/19	668440	00700761-755	2037.12
SIEVERS COMPANY	SECURITY / HEISLEY INV1241547	668441	00700761-755	46.92
STABLER, CHERISE	REIMB MILEAGE 6/18/19-6/21/19	0	00700761-755	20.46
TREASURER OF STATE DAVE YOST	FINAL AUDIT FEE 6/19	0	00700761-755	328.00
UNITED PARCEL SERVICE	DELIVERY SERV - EH JUNE	668445	00700761-755	35.89



# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: JULY 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW: *John Gallaway*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: *ES*  
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
UNITED PARCEL SERVICE	DELIVERY SERVICE - RABIE/JUNE	668581	00700761-755	29.25
UNITED PARCEL SERVICE	DELIVERY FEE 6/19	0	00700761-755	10.50
WRIGHT EXPRESS FINANCIAL SERVICES	BALANCE - JUNE	0	00700761-755	2270.64
			<b>Total #</b>	<b>16115.80</b>
BOARD OF HEALTH	POSTAGE 6/19	0	00800761-755	43.50
BOARD OF HEALTH	COPIES 6/19	0	00800761-755	66.30
DICICCO & SONS FUNERAL HOME	REFUND #185290 6/20/19	0	00800761-755	3.00
			<b>Total #</b>	<b>112.80</b>
OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS - 6/19	668575	00800761-756	87.50
			<b>Total #</b>	<b>87.50</b>
BOARD OF HEALTH	COPIES 6/19	0	01000761-755	65.55
LUNTER, JOHN	REIMB MILEAGE 6/4/19-6/28/19	0	01000761-755	192.56
			<b>Total #</b>	<b>258.11</b>
TREASURER OF STATE-FSO/VENDING	FSO MOBILE 6/19	0	01000761-756	2148.00
TREASURER, STATE OF OHIO	RFE MOBILE 6/19	0	01000761-756	476.00
			<b>Total #</b>	<b>2624.00</b>

# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. *Edward H. Zupancic*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 6/26/19	0	01100761-755	10.14
BOARD OF HEALTH	COLOR COPIES 6/19	0	01100761-755	3.85
BOARD OF HEALTH	SALFRINGE TO 07E 6/19 ADMIN	0	01100761-755	154.70
BOARD OF HEALTH	SALFRINGE TO 28E 6/19 HURLEY	0	01100761-755	1557.14
BOARD OF HEALTH	COPIES 6/19	0	01100761-755	87.70
FAIRHILL PARTNERS	MOB TRAINING 5/22-5/23	668785	01100761-755	2100.00
KRAFT, TAMARA	REIMB MILEAGE 6/18/19-6/24/19	0	01100761-755	345.70
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 7/19	0	01100761-755	60.00
MILO, KATHY	REIMB SOPHE DUES	0	01100761-755	50.00
MILO, KATHY	REIMB SUPPLIES 6/21 & 6/24/19	0	01100761-755	96.18
MILO, KATHY	REIMB SUPPLIES 6/17 & 6/20/19	0	01100761-755	128.52
<b>Total #</b>				<b>4593.93</b>
BOARD OF HEALTH	POSTAGE 6/19	0	01300761-755	12.10
BOARD OF HEALTH	COLOR COPIES 6/19	0	01300761-755	11.25
BOARD OF HEALTH	FUND CORRECT TO 11E 5/10/19	0	01300761-755	4.37
BOARD OF HEALTH	COPIES 6/19	0	01300761-755	140.55
GLAXOSMITHKLINE	MENINGITIS/HEP B/HEP A/SHINGRX	668788	01300761-755	3689.00
GLAXOSMITHKLINE	SHINGRIX VACCINE	668662	01300761-755	1440.60
GLAXOSMITHKLINE	3 DOSES OF RABIES VACCINE	668778	01300761-755	852.00
KOVAC, PATRICIA	REIMB MILEAGE 5/13/19	0	01300761-755	6.03

# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: JULY 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW:

*Edward H. Zupancic*  
 EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR

LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 7/19	0	01300761-755	60.00
MERCK HUMAN HEALTH	PNEUMOVAX VACCINE	668799	01300761-755	981.81
PERKINS, TARA	REIMB MILEAGE 6/27/19	0	01300761-755	503.10
QUADAX	NURSING CLAIMS INV389222	668607	01300761-755	55.00
SANOPI PASTEUR INC	ADACEL / TENIVAC VACCINE	668798	01300761-755	1012.01
TACKETT, CAROL	REIMB MILEAGE 7/3/19	0	01300761-755	33.18
UNITED PARCEL SERVICE	DELIVERY FEE 6/3/19	0	01300761-755	4.11
<b>Total #</b>				<b>8805.11</b>

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AIRGAS	CO2 RENT #9961450453 6/30/19	668299	01400761-755	147.50
BOARD OF HEALTH	SAL/FRINGE TO O7E 6/19 ADMIN	0	01400761-755	3399.07
BOARD OF HEALTH	COPIES 6/19	0	01400761-755	11.05
CELLCO PARTNERSHIP (VERIZON)	JUNE CELL PHONES-APC	668455	01400761-755	130.94
ENVIRONICS INC	CALIBRATION / EVALUATION APC	668723	01400761-755	1634.49
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 7/19	0	01400761-755	30.00
T S I	APC SUPPLIES	668693	01400761-755	199.00
UNITED PARCEL SERVICE	DELIVERY SERV - APC JUNE	668454	01400761-755	8.95
UNITED PARCEL SERVICE	DELIVERY FEE 6/19	0	01400761-755	13.22
<b>Total #</b>				<b>5574.22</b>

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BOARD OF HEALTH	COPIES 6/19	0	01500761-755	33.25
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# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. Steve Galloway  
 EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: JD  
 LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
			<b>Total #</b>	<b>33.25</b>
BOARD OF HEALTH	POSTAGE 6/19	0	01700761-755	1.00
BOARD OF HEALTH	COLOR COPIES 6/19	0	01700761-755	2.20
BOARD OF HEALTH	SALFRINGE TO 07E 6/19 ADMIN	0	01700761-755	1155.63
BOARD OF HEALTH	SALFRINGE TO 29E 6/19 COLE,	0	01700761-755	5118.37
BOARD OF HEALTH	SALFRINGE TO 13E 6/19 PERKINS	0	01700761-755	1114.38
BOARD OF HEALTH	SALFRINGE TO 28E 6/19 HEWITT	0	01700761-755	651.89
BOARD OF HEALTH	COPIES 6/19	0	01700761-755	67.45
CELLCO PARTNERSHIP (VERIZON)	MONTHLY CELL JUNE - PHEP	668651	01700761-755	171.12
COLE, DAWN	REIMB MILEAGE 6/21/19	0	01700761-755	14.56
STABLER, CHERISE	REIMB MEALS 6/18/19-6/21/19	0	01700761-755	230.75
			<b>Total #</b>	<b>8527.35</b>
ADAMS, ANNE	REIMB MILEAGE 6/25/19	0	01800761-755	15.08
BOARD OF HEALTH	SALFRINGE TO 07E 6/19 ADMIN	0	01800761-755	170.94
BOARD OF HEALTH	SALFRINGE TO 18E 6/19 RUSSO	0	01800761-755	2054.92
BOARD OF HEALTH	SALFRINGE TO 08E 6/19 OHLER	0	01800761-755	332.42
BOARD OF HEALTH	SALFRINGE TO 18E 6/19 HEWITT	0	01800761-755	44.83
BOARD OF HEALTH	SALFRINGE TO 07E 6/19 ADMIN	0	01800761-755	336.28
BOARD OF HEALTH	SALFRINGE TO 08E 6/19 ADAMS	0	01800761-755	97.77
BOARD OF HEALTH	SALFRINGE TO 11E 6/19 MCCARTH	0	01800761-755	1246.17

# Board Report - 07/01/2019 - 07/15/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 15, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW. *John Galloway*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: LAKE COUNTY AUDITOR *JH*

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SALFRINGE TO 28E 6/19 HEWITT	0	01800761-755	134.48
			<b>Total #</b>	<b>4432.89</b>
BOARD OF HEALTH	POSTAGE 6/19	0	02300761-755	1447.50
BOARD OF HEALTH	COPIES 6/19	0	02300761-755	21.30
SINCLAIR, DANIEL	EH EQUIPMENT 6/17/19	0	02300761-755	13.42
			<b>Total #</b>	<b>1482.22</b>
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 6/17/19-6/27/19	0	02800761-755	50.44
BOARD OF HEALTH	SALFRINGE TO 07E 6/19 ADMIN	0	02800761-755	531.20
BOARD OF HEALTH	COPIES 6/19	0	02800761-755	79.10
			<b>Total #</b>	<b>660.74</b>
BOARD OF HEALTH	COLOR COPIES 6/19	0	02900761-755	4.75
COLE, DAWN	REIMB MEALS 6/24/19	0	02900761-755	157.16
			<b>Total #</b>	<b>161.91</b>

**Grand Total # 73668.91**

BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: July 15, 2019

The Board of the Lake County General Health District met this day, July 15, 2019, in a regularly scheduled meeting with the following members present:

Anthony Vitolo presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations and revenue in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Dr. Alvin Brown seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 10 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on July 15, 2019.

Witness my hand this 15th day of July 2019.

  
Secretary, Board of Health

Increase Revenue			
Fund 003		Manufactured Homes & Parks	100.00
fund 007		Board of Health	151,050.00
Fund 028		Tobacco Use Prevent & Cessation	75,000.00
			<hr/>
			226,150.00

Increase/Decrease Appropriations

Fund 003	00300761	756	Manufactured Homes & Parks	State Remittances	100.00
Fund 005	00500511	512	WIC Program	Salaries - Employees	(11,000.00)
Fund 005	00500511	562	WIC Program	Dental Insurance	1,000.00
Fund 005	00500761	755	WIC Program	Other Expenses	10,000.00
Fund 007	00700511	512	Board of Health	Salaries - Employees	34,000.00
Fund 007	00700511	551	Board of Health	PERS - Regular	28,000.00
Fund 007	00700511	554	Board of Health	Medicare	50.00
Fund 007	00700511	557	Board of Health	Hospitalizations Insurance	49,000.00
Fund 007	00700761	755	Board of Health	Other Expenses	40,000.00
Fund 008	00800511	512	Vital Statistics	Salaries - Employees	(2,500.00)
Fund 011	01100511	512	Health Promotion	Salaries - Employees	7,000.00
Fund 011	01100511	551	Health Promotion	PERS - Regular	1,000.00
Fund 011	01100511	557	Health Promotion	Hospitalizations Insurance	9,500.00
Fund 013	01300511	512	Public Health Nursing	Salaries - Employees	(14,500.00)
Fund 013	01300511	557	Public Health Nursing	Hospitalizations Insurance	3,500.00
Fund 013	01300511	562	Public Health Nursing	Dental Insurance	1,000.00
Fund 013	01300761	755	OTHER EXPENSES	Other Expenses	10,000.00
Fund 017	01700511	512	Public Health Infrastructure	Salaries - Employees	11,000.00
Fund 017	01700511	557	Public Health Infrastructure	Hospitalizations Insurance	900.00
Fund 017	01700761	755	Public Health Infrastructure	Other Expenses	(11,900.00)
Fund 020	02000761	755	HIV Prevention Grant	Other Expenses	(15,000.00)
Fund 023	02300511	512	Sewage Treatment Systems Program	Salaries - Employees	3,000.00
Fund 023	02300511	551	Sewage Treatment Systems Program	PERS - Regular	(200.00)
Fund 023	02300511	557	Sewage Treatment Systems Program	Hospitalizations Insurance	(3,000.00)
Fund 023	02300511	562	Sewage Treatment Systems Program	Dental Insurance	200.00
Fund 023	02300761	755	Sewage Treatment Systems Program	Other Expenses	75,000.00
Fund 028	02800511	512	Tobacco Use Prevent & Cessation	Salaries - Employees	11,000.00
Fund 028	02800511	551	Tobacco Use Prevent & Cessation	PERS - Regular	1,540.00
Fund 028	02800511	554	Tobacco Use Prevent & Cessation	Medicare	400.00
Fund 028	02800511	557	Tobacco Use Prevent & Cessation	Hospitalizations Insurance	2,800.00
Fund 028	02800761	755	Tobacco Use Prevent & Cessation	Other Expenses	59,260.00
Fund 029	02900511	512	Office of Health Policy Performance Improvement	Salaries - Employees	55,000.00
Fund 029	02900511	551	Office of Health Policy Performance Improvement	PERS - Regular	6,500.00
Fund 029	02900511	554	Office of Health Policy Performance Improvement	Medicare	200.00
Fund 029	02900511	557	Office of Health Policy Performance Improvement	Hospitalizations Insurance	(225.00)
Fund 029	02900511	561	Office of Health Policy Performance Improvement	Life Insurance	25.00
Fund 029	02900761	755	Office of Health Policy Performance Improvement	Other Expenses	(61,500.00)
				<hr/>	301,150.00



**Ohio Department of Health - Bureau of Health Services**

**Initial Participation Report - Part A (Numbers) - ODHWIC0407**



**Reporting Month - JUN 2019**

**WIC Initial Participation Summary for Federal Fiscal Year 2019**

Clinics	OCT 2018	NOV 2018	DEC 2018	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUN 2019
02800	463	447	444	420	425	397	403	397	407
04300	1,376	1,382	1,347	1,322	1,309	1,305	1,330	1,327	1,349
04301	1,051	1,031	978	950	932	942	989	974	970
04302	316	309	307	299	297	304	302	301	309
<b>Clinic Totals</b>	<b>3,206</b>	<b>3,169</b>	<b>3,074</b>	<b>2,991</b>	<b>2,963</b>	<b>2,948</b>	<b>3,004</b>	<b>2,999</b>	<b>3,035</b>

June 2019