

AGENDA  
BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
March 18, 2019

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
  - 2.01 Declaration of Quorum
  - 2.02 Citizen's Remarks
  - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
  - 3.01 Minutes, Regular Meeting February 25, 2019
- 4.0 Health District Staff Reports
  - 4.01 Clinical and Community Health Services Report
  - 4.02 Environmental Health Report
  - 4.03 Finance and HR Director
  - 4.04 Health Education and Outreach Report
  - 4.05 Office of Health Policy and Performance Improvement
  - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
  - No Reports
- 6.0 Old Business
  - 6.01 Board of Health Tracking

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 19-03-07-01-01-100

7.02 Permission to Submit Barclay-Giel Seed Grant for Project OPIATE, \$10,000

7.03 Permission to Submit Barclay-Giel Seed Grant for Tobacco Cessation, \$10,000

7.04 Permission to Submit 2019 HIV Testing and Prevention Grant, \$50,000

7.05 Permission to Contract with the Baldwin Group, not to Exceed \$35,000

7.06 Permission to Enter into Lease Agreement with the Lake County Coroner's Office

7.07 Permission to Accept the NEARS Foodborne Illness Grant, \$1,900

7.08 Permission to Contract with Ohio State University Extension for an Additional \$3,000

7.09 Permission to Contract with Nicole Sares, Not to Exceed \$29,427

7.10 Executive Session

8.0 Adjournment

**1.0 Call to Order**

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, March 18, 2019, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

|                 |                 |                |
|-----------------|-----------------|----------------|
| Roger Anderson  | Steve Karns     | Ana Padilla    |
| Patricia Fowler | Brian Katz      | Dr. Lynn Smith |
| Marc Garland    | Patricia Murphy | Anthony Vitolo |
| Rich Harvey     | Randy Owoc      |                |

Absent: Dr. Alvin Brown, Nicole Jelovic, and Jerry Ribelli

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

|                  |                 |                 |
|------------------|-----------------|-----------------|
| Dr. Nora Colburn | Adam Litke      | Gina Parker     |
| Ron Graham       | Matthew Nichols | Cherise Stabler |
| Dan Lark         |                 |                 |

**2.02 Citizens' Remarks**

There were no Citizens' Remarks.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health on March 13, 2019, was made by Health Commissioner Ron Graham.

### **3.0 Board of Health**

#### **3.01 Approval of Minutes**

*Rich Harvey moved and Dr. Lynn Smith seconded a motion that the minutes of the February 25, 2019, Board of Health meeting be approved as written; motion carried.*

### **4.0 Health District Staff Reports**

#### **4.01 Community Health Services**

##### **4.01.01 Division Director's Report**

A big thank you to Cathy Hewitt and the education team for preparing and submitting the Tobacco grant February 6<sup>th</sup>! Employee evaluations have been completed and all staff were active participants in goal setting for the 2019 year.

The Child Fatality Review (CFR) was conducted on February 15<sup>th</sup> with great success thanks to all of our community partner's involvement. There are still 7-cases that require review in order to close out the 2018 year, however until these cases are processed within the legal system, we must postpone further review at this time. As with all CFR meetings, the content is heartrending, however our collective goal is to identify those cases where we can make improvements whether it be in education, policy changes, or programmatic changes. I am very satisfied with the feedback that was received and plan to share 2018 data and efforts in a report format once all cases has been reviewed. This is tentatively planned for the fall/winter of 2019 (similar to the release of statewide CFR data).

This director continues to acclimate to the new programs she has received as part of LCGHD's internal restructuring, and cannot thank all of the CHS team for their patience in the process.

#### **Meetings/trainings attended:**

Madison Village Council Meeting  
CFR Review Board  
MOBI/TIES Presentation at provider office  
Executive Team Meeting  
Project Dawn CQI Meeting  
New Hire Training (twice in February)  
Employee Evaluations  
Multijurisdictional Hepatitis A Call  
Domain 4 & 9 Review  
Back to School Bash Planning Meeting  
Crossroads Self-Assessment Results/Review Meeting  
WIC/Immunization Update Meeting

IMATS Training  
Policy & Procedure Meeting  
School Nurse Consortium  
First Church of Christ Conference Call

## 4.01.02

### Clinical Services Unit Report

## 4.01.02

### Communicable and Environmental Disease Report

| Communicable                        | JAN        | FEB        | MAR      | APR      | MAY      | JUNE     | JULY     | AUG      | SEPT     | OCT      | NOV      | DEC      | 2019 YTD   | 2018 YTD    | 2017 YTD    |
|-------------------------------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|------------|-------------|-------------|
| <b>Disease Report</b>               |            |            |          |          |          |          |          |          |          |          |          |          |            |             |             |
| Campylobacter                       | 4          | 3          |          |          |          |          |          |          |          |          |          |          | 7          | 32          | 46          |
| CP-CRE                              | 5          | 0          |          |          |          |          |          |          |          |          |          |          | 5          | 6           | N/A         |
| Chlamydia                           | 87         | 72         |          |          |          |          |          |          |          |          |          |          | 159        | 801         | 695         |
| Coccidioidomycosis                  | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 0           |
| Cryptosporidiosis                   | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 6           | 0           |
| Cyclosporiasis                      | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 0           |
| E. Coli O157:H7                     | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 8           | 2           |
| Giardia                             | 1          | 0          |          |          |          |          |          |          |          |          |          |          | 1          | 10          | 10          |
| Gonorrhea                           | 26         | 11         |          |          |          |          |          |          |          |          |          |          | 37         | 181         | 134         |
| Haemophilus Influenza               | 1          | 0          |          |          |          |          |          |          |          |          |          |          | 1          | 4           | 1           |
| Hepatitis A                         | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 2           | 0           |
| Hepatitis B (perinatal)             | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 1           | 0           |
| Hepatitis B (chronic)               | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 15          | 20          |
| Hepatitis C (acute)                 | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 1           | 0           |
| Hepatitis C (chronic)               | 27         | 25         |          |          |          |          |          |          |          |          |          |          | 52         | 251         | 252         |
| Influenza-Hospitalized              | 17         | 21         |          |          |          |          |          |          |          |          |          |          | 38         | 281         | 136         |
| Legionnaires Disease                | 1          | 0          |          |          |          |          |          |          |          |          |          |          | 1          | 18          | 16          |
| Listeriosis                         | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 2           |
| Lyme Disease                        | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 16          | 16          |
| Malaria                             | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 1           |
| Meningitis-aseptic/viral            | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 3           | 4           |
| Meningitis, Bacterial not Neisseria | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 5           | 7           |
| Mumps                               | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 1           |
| Mycobacterium Tuberculosis          | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 0           |
| Pertussis                           | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 8           | 18          |
| Salmonella                          | 3          | 4          |          |          |          |          |          |          |          |          |          |          | 7          | 26          | 25          |
| Shigellosis                         | 0          | 2          |          |          |          |          |          |          |          |          |          |          | 2          | 1           | 2           |
| Staph Aureus VRSA                   | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 0           |
| Streptococcal Group A (GAS)         | 1          | 0          |          |          |          |          |          |          |          |          |          |          | 1          | 15          | 9           |
| Streptococcal Group B Newborn       | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 0           |
| Streptococcus Pneumonai(ISP)        | 3          | 1          |          |          |          |          |          |          |          |          |          |          | 4          | 19          | 24          |
| Syphilis                            | 2          | 3          |          |          |          |          |          |          |          |          |          |          | 5          | 10          | 12          |
| Tetanus                             | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 1           | 0           |
| Varicella                           | 0          | 2          |          |          |          |          |          |          |          |          |          |          | 2          | 5           | 5           |
| West Nile Virus                     | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 3           | 1           |
| Yersinia                            | 0          | 0          |          |          |          |          |          |          |          |          |          |          | 0          | 0           | 3           |
| <b>Totals</b>                       | <b>178</b> | <b>144</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>322</b> | <b>1729</b> | <b>1442</b> |

**New Born Home Visits**

There were five NBHVs in January with referrals to Birthright (five), WIC (three), lactation support (four), Spanish translator (one), and Crossroads (one). This month, we had two visits in Painesville and Eastlake and one in Mentor. At the visit, the Nurse discusses the ABC’s of Safe Sleep, offers an assessment of the baby with weight, vital signs, head circumference. A physical assessment of mom is offered, and community resources discussed (Help Me Grow, Crossroads, Edinburgh screen for postpartum depression, WIC, healthy home guidelines, immunizations for parents and baby, and local counseling services). Evaluations after the visit were all marked very satisfied and comments included: “Very helpful to both myself and fiancé”, “very reassuring and informative.”

**Get Vaccinated Ohio (GV Ohio)**

Teen education presentation completed at CCF, Wayside along with an AFIX feedback session. CCF, Madison MOBI presentation was rescheduled for March.

A budget revision request was made with ODH so that the volume of services provided may be appropriately reimbursed to complete deliverables.

**Human Immunodeficiency Virus (HIV) Testing**

| HIV Tests Performed |      | HIV Positive Tests |      |
|---------------------|------|--------------------|------|
| February            | Year | February           | Year |
| 5                   | 11   | 0                  | 0    |

**Children with Medical Handicaps (CMH)/Lead**

In the month of February, the Public Health nurse provided case management services to 257 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse assisted two new families with obtaining CMH services.

The CMH nurse also provides case management for the Lead program. In the month of February, there were no new children with elevated blood lead levels. One child receiving ongoing case management services was discharged as their blood lead level is now within normal range. Two families were provided lead education and materials following their inquiries about lead poisoning and prevention.

### **4.01.03**

#### **Program Manager**

Program Manager submitted documentation for the new Tobacco Use Prevention and Cessation grant on February 7, partnering with Ashtabula County Health Department and Lake Geauga Recovery Centers.

Program Manager submitted documentation for the 2019 Barclay-Giel Seed Grant for two outreach programs; the first to provide cessation services to under- or uninsured Lake County Free Clinic clients for \$10,000 and second to fund Project OPIATE for \$10,000.

Program Manager will be working with Laketran to help develop a Tobacco-Free Environment Policy, HR policy for employees, and connecting cessation services to employees wanting to quit.

#### Meetings/Trainings:

- Loneliness Initiative (February 5, 2019)
- Safe Communities H. Russo (February 5, 2019)
- Medical Reserve Corps Well Check Webinar (February 5, 2019)
- Marketing meeting for CHS events (February 6, 2019)
- Mentor Chamber of Commerce Coffee Contacts (February 7, 2019)
- Lake Geauga Ashtabula Tobacco Prevention Coalition (February 7, 2019)
- Chardon H.S Vaping outreach (February 7, 2019)
- Youth Summit at Mentor HS (February 8, 2019)
- Back to School Bash meeting (February 19, 2019)
- Safe Sleep ODH call (February 19, 2019)
- Kids Show Planning meeting (February 19, 2019)
- Northeast Region Learning Community Meeting (February 20, 2019)
- Eastern Lake County Chamber meeting (February 21, 2019)
- NACCHO Health Living and Prevention Workgroup (February 21, 2019)
- Regional Public Health volunteer Management Work Group (February 25, 2019)
- Tobacco Free Ohio Alliance Steering Committee (February 25, 2019)
- Addressing the E-Cigarette/Vaping Epidemic (February 26, 2019)
- Strengthening Families Training (February 27 – 28, 2019)

**Ohio Mental Health and Addiction Services- Lake County Law Enforcement**

|                     | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec '18 | Total     |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|-----------|
| <b># Kits Dist.</b> | 0   | 34  |     |     |     |     |     |     |     |     |     | 25      | <b>34</b> |
| <b>Lives Saved</b>  | 1   | 5   |     |     |     |     |     |     |     |     |     | 2       | <b>6</b>  |

Kits were distributed to the following departments:

- Kirtland Hills Police Department
- Mentor Police Department
- Madison Township Police Department
- Mentor-on-the-Lake Police Department
- Lake Metro Parks
- Painesville Police Department
- Wickliffe Police Department
- Highway Patrol
- Willoughby Hills Police Department
- Lakeland Community College

**Project -Deaths Avoided With Naloxone (DAWN)**

Lake County

|                     | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec '18 | Total     |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|-----------|
| <b># Kits Dist.</b> | 63  | 33  |     |     |     |     |     |     |     |     |     | 10      | <b>96</b> |
| <b>Lives Saved</b>  | 0   | 1   |     |     |     |     |     |     |     |     |     | 0       | <b>1</b>  |

21 kits were distributed at the Lake County General Health District.

1 life was reported saved by a client who came in to get a refill on their naloxone.

11 kits were distributed at Celebrate Recovery



Ashtabula County

|                     | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec '18 | Total     |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|-----------|
| <b># Kits Dist.</b> | 0   | 12  |     |     |     |     |     |     |     |     |     | 4       | <b>12</b> |
| <b>Lives Saved</b>  | 0   | 0   |     |     |     |     |     |     |     |     |     | 0       | <b>0</b>  |

9 kits were distributed at Geneva Winterfest

3 kits distributed at clinic on 2/27/19

Geauga County

|                     | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec '18 | Total    |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|----------|
| <b># Kits Dist.</b> | 0   | 1   |     |     |     |     |     |     |     |     |     |         | <b>1</b> |
| <b>Lives Saved</b>  | 0   | 0   |     |     |     |     |     |     |     |     |     | 0       | <b>0</b> |

One kit was distributed at clinic on 2/5/19

**Medical Reserve Corps**

**Medical Reserve Corps Challenge – Matter of Balance**

**Tobacco Youth/Secondhand Smoke**

The Health Educator attended the Youth Summit on February 2<sup>nd</sup> and the Adult Ally Meeting on February 20<sup>th</sup>. The Lake Geauga Ashtabula Tobacco Prevention Coalition meeting took place on February 7<sup>th</sup>.

The Health Educator attended the Downtown Painesville Organization (DPO) meeting on February 12<sup>th</sup> and on February 13<sup>th</sup> to discuss DPO making their events smoke free.

The Health Educator took part in “Addressing the E-Cigarette/Vaping” webinar on February 27<sup>th</sup>.

The youth Stand group is set to start up again in March.

### **Cribs for Kids/Safe Sleep**

In the month of February, The Health Educator had 5 clients that she distributed cribettes to and provided with safe sleep education.

On February 14<sup>th</sup>, Health Educator attended the Crossroads Early Childhood Services meeting to speak about the program and to gather information about their programs to share with clients as a community resource.

The Child Injury Action Group call was 10am on February 19<sup>th</sup>.

The Health Educator spoke to OhioGuideStone employees on February 19<sup>th</sup> and will be working with three of the employees who work closely with pregnant and/or new mothers to set up an educational session on safe sleep and will provide a cribette for anyone who is in need of a safe sleep space for their infant.

The Health Educator attended the Fire Chief meeting on February 28<sup>th</sup> to speak about the program.

### **Tobacco Cessation**

The Health Educator and Program Manager continue to work on the cessation grant deliverables as well as saturating the community with cessation awareness and resources.

### **Safe Communities – Lake**

The month of February was a month of planning for summer events such as: The Prom Blitzes, The McDonald's Buckle Down, The Click It or Ticket Kick Off, Hero's Day, as well as the Lake County Fair. A meeting was held on February 20<sup>th</sup> to review the fatal car accidents that occurred between September and February as well as to plan for the upcoming months. The meeting had 21 attendees. Time was also spent completing modifications for the January expenditure report which will bill for months September-January.

### **Safe Communities – Geauga**

February was spent working on getting the Thinkfast interactive program in one Geauga County school. The Thinkfast interactive program is a pre-prom game show style activity. February was a month of planning for summer events such as: other Prom Blitzes, The McDonald's Buckle Down, and The Click It or Ticket Kick Off. A saved by the belt participant was found for the upcoming kick off. The remainder of the month was spent working on grant revisions and preparing for the Safe Communities meeting which had nine attendees.

## **Project OPIATE**

The Health Educator attended the Youth Summit on February 2<sup>nd</sup> and the Adult Ally Meeting on February 20<sup>th</sup>. February was spent assisting the five schools in planning for their pHARMING Effects presentation to the middle schools. On February 22<sup>nd</sup> Lake Catholic High School presented to 50 St. Gabriel 7<sup>th</sup> grade students.

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*Cherise Stabler provided the following highlights for Community Health Services for Tara Perkins:*

- *Corrected copies of the Communicable and Environmental Disease Report were distributed.*

### *Discussion:*

*Patricia Murphy participated in the Child Fatality Review Board Meeting. The meeting was well-attended and the discussion was robust. She commended Tara Perkins on a job well done. Patricia Murphy asked where we stand with Project DAWN kits in school clinics. Ron Graham said he would have to check in to it.*

*Ron Graham stated that we are inquiring into a program to complete Project DAWN video training online and/or send kits and videos to those who request them. We are waiting for the State's response on the issue.*

*Matthew Nichols said that LCGHD recommended increasing the dosage of naloxone based on their 5-year analysis. Dr. Nora Colburn stated that the higher dosage would not make those receiving it more violent.*

*Ron said that the implementation of a new eClinicalWorks software program for electronic health records and billing will take place in April.*

## **4.02**

### **Environmental Health**

#### **4.02.01**      **Division Director's Report**

##### **4.02.01.01**

#### **Updates and Special Topics**

No report at this time.

## **4.02.02      Air Pollution Control Programs**

### **4.02.02.01 Unit Supervisor's Report**

#### **Air Pollution Control**

B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference on February 4<sup>th</sup>. The federal shutdown was a major topic as the US EPA had just returned to work on January 25<sup>th</sup>. Ohio EPA reported that there should be no impact to the funding to the state and local air agencies. Ohio EPA reported that they had made or requested payments to the local air agencies and reminded locals to revise budgets to include any sale of unused assets purchased with state funds. This has not happened at LCGHD. It was announced that President Trump nominated Andrew Wheeler to be the Administrator of EPA. He was named as Deputy Administrator in April and has been the Acting Administrator since Scott Pruitt's resignation in July. The new Ohio PA director, Laurie Stevenson is still meeting with the administration to determine the goals for the Ohio EPA. In response to the cold temperatures at the end of January the state is requesting notification if an office were to close due to weather.

The staff has been busy calibrating the Ozone monitors for the March 1<sup>st</sup> start of the monitoring season. LCGHD operates three sites and the monitors need to have annual maintenance and calibrations completed before data can be collected.

#### **FMT**

The Field Monitoring Team members attended a training on February 13<sup>th</sup>. The training was held at the Emergency Operations Center and consisted of Radiation 101. We will be focusing on the basics of radiation and proper protection techniques to minimize exposure for the team.

## **4.02.03      General Environmental Health and Plumbing Programs**

### **4.02.03.01 Unit Supervisor's Report**

#### **Food Safety Program Update**

The EH staff completed the required food service and food establishment inspections by February 28, 2019. The licensing year is March 1<sup>st</sup> through the following February 28<sup>th</sup> each year and the required inspections must be completed in that time frame. The staff looks forward to this year due to being fully staffed with trained sanitarians for a whole year which hasn't happened for quite some time.

## Food Safety Education

The Food Safety Task Force meeting is scheduled for Tuesday April 16, 2019. This meeting will provide the mentoring requirement per voluntary standards criteria. The meeting will cover the changes to the Food Code, especially the “dogs on patios” rules. We will have a presenter from ADA American Disabilities. Ohio Department of Agriculture will also be a presenter at the meeting providing continuing education hours for the sanitarians attending.

## Housing

### Lake County Elder Interdisciplinary Team

C. Loxterman attended the inter-disciplinary team hosted by JFS.

### Bathing Beach Contract

The requests for proposals have not been sent out as of March 5, 2019 by the Ohio Dept. Of Health. Once received we plan on applying to contract with the State to again conduct our summer beach monitoring program. The State may be seeking 4 year terms for contracts going forward which is why the proposals are late being sent out.

## Plumbing

D. Nicholson, V. Mooney and D. Stehlik attended the Ohio Association of Plumbing Inspectors training sessions in Columbus on February 10<sup>th</sup>, 11<sup>th</sup>, and the 12<sup>th</sup>. This statewide seminar fulfills the CEU requirement for Health District plumbing inspectors.

The BlueBeam plan submissions are continuing to grow and so far the customers are pleased with the process. We continue to encourage further use by others not familiar with the system.

## **4.02.04**      **Vector-borne Disease Program**

### **4.02.04.01** **Unit Supervisor’s Report**

#### **Mosquito Control**

The new electric sprayers were delivered and two new trucks were ordered in February. We are beginning to plan for this season’s staffing needs.

## **4.02.05      Water and Waste Programs**

### **4.02.05.01 Unit Supervisor's Report**

#### **Storm Water**

K. Fink attended the Outreach MS4 Stakeholder Meeting in Richfield, Ohio on February 15, 2019. This meeting discussed potential changes to the Ohio NPDES MS4 General Permit (OHQ000003). The current permit will expire in September 2019 and the new permit will then take effect.

K. Fink and K. Watson met with the City of Mentor Assistant Engineer on February 25, 2019 to review Mentor Stormwater contractual obligations and plans, and ensure communication and understanding of mutual expectations.

K. Fink participated in the Winter Water Quality Workshop on February 7, 2019: Utilizing advanced drainage systems within compliance of OEPA permit. Underground Detention, Infiltration and Pretreatment: Navigating the Ohio EPA Construction Stormwater General Permit.

K. Fink gave a "Polluting Our Lake Erie Watershed" presentation to 260 7<sup>th</sup> grade science students at Memorial Middle School, on February 1, 2019.

K. Fink and K. Watson returned to Memorial Middle School on February 13, 2019 during their Science Presentation Day, acting as audience and critics to 8 "Share Lake Erie Water?" student presentations.

K. Fink participated in the Willoughby Senior Health Fair on February 14, 2019, with a Stormwater pollution and prevention educational display, brochures, and giveaways.

The 2018 Annual OEPA Reporting for MCM work completed for the County and for the City of Mentor was finalized and submitted.

Acceptance of the 2019 stormwater budget for the county has been received from the Lake County Stormwater Management Department.

#### **Sewage Treatment**

As of the end of February, in response to the 1627 letters and applications sent in January to homeowners living in subdivisions regarding required operation permit, LCGHD has received payment from 61% of those homeowners, while 39% remain non-compliant.

D. Sinclair met with the Woodcrest HOA on February 19, 2019 regarding their interest in entering into the contract agreement with LCGHD for management of their O&M program.

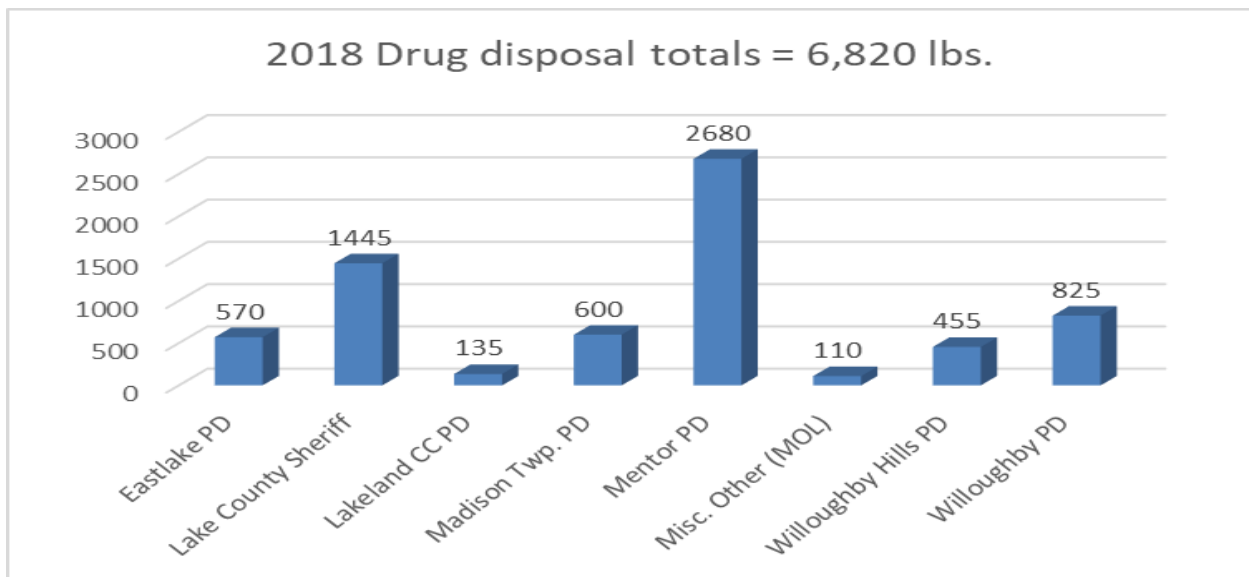
To date, 5 subdivisions have entered into the contract agreement with LCGHD: Regency Woods, Deerhaven, Woodcrest, Rivers Edge, and Pinevalley.

LCGHD completed legislative review and submitted comments to ODH by the February 28, 2019 deadline regarding the proposed OAC 3701-29-13 Sewage Rule revision, staggering the renewal dates for manufacturers' product reviews by the sewage treatment system technical advisory committee across the five-year renewal cycle.

LCGHD held a conference call on February 5, 2019 with, and has received and is reviewing a Statement of Work proposal from the Baldwin Group to develop an extension of the HDIS product to provide an online O&M issuance and payment interface, to assist in O&M program implementation and tracking. Efforts are ongoing to engage multiple Health Departments to participate in the development and funding of the program.

### **Solid Waste**

Anne Lustig and Elizabeth Militante-Advey conducted a monthly comprehensive site inspection at the Lake County Solid Waste Facility on February 26, 2019.



### **Water Quality**

No report at this time.

**4.02.06**      **Board Action Status**

**Sanitary Sewer Connection Status**

| <b>Program</b>            | <b>Name</b> | <b>Pol. Sub.</b> | <b>BOH Ref. Date</b> | <b>Status</b>                             |
|---------------------------|-------------|------------------|----------------------|-------------------------------------------|
| Scrap tires – Solid Waste | Petroski    | Madison          | 10/18/18             | Awaiting response from Prosecutors Office |

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

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*Dan Lark provided the following highlights:*

- *Provided a summary of the Osborne Salt Fill Property near the Mentor Marsh. The Ohio EPA settled with the estate of the late Jerome Osborne for \$10.6 million to help clean up and restore the area. More information will be provided in the April Board Report.*
- *Provided an update of the Painesville Township odor issues in the area of Hardy Industrial Technologies. Factories there create foul-smelling odors. Also, part of the drainage system from the landfill in the area hasn't been working properly, but they are working to correct this issue.*

*Discussion:*

*Rich Harvey said that efforts are underway to reclaim the marsh. It used to be a swamp forest until the salt got in to it. The quick-growing phragmites are invasive salt-tolerant plants that increase the risk of fire.*

*Patricia Murphy asked where the salt near the marsh will be relocated. Dan Lark said it will go to landfills.*

*Marc Garland asked if the odors were tied in to the Blackbrook odor issue last year. Dan Lark said the cause has not been made public, but it may have contributed. The odors can be traced through the pump stations.*

*Patricia Murphy asked if the year is listed on the food safety stickers at the restaurants. Dan Lark said that the Clean Inspection Awards will have the year, but the inspection stickers do not. Brian Katz asked what all was checked during food inspections. Dan Lark stated that everything is checked. Food safety is the primary concern, but so is the cleanliness of the location, including the kitchen, dining area, and bathrooms.*

*Patricia Murphy asked if sanitarians check the containers, like those for condiments, which are refilled. Dan Lark said that if the containers are refillable, that's okay, but if they are refilling non-reusable containers, that is a violation.*



*Anthony Vitolo asked if the Meals on Wheels kitchens are inspected. Dan Lark said that they should be in licensed kitchens. They would probably be considered Class 4 locations since they are providing food for at-risk populations.*

*Rich Harvey stated that the sanitarians communicate well with the fire departments regarding fire-related issues and vice versa. Dan Lark said it's a team effort amongst them and all the other service agencies.*

## **4.03**

### **Finance and HR Director's Report**

#### **4.03.01**

#### **Miscellaneous**

1. Health District Advisory Council (HDAC) documents sent to the County to process and put in place for calendar year 2020.
2. The Health District annual audit from the Auditor of State has started.
  - a. Expected completion date is September 30, 2019.
3. Attended training with the Auditor of State.

#### **4.03.02**

#### **Employment**

1. Resignations
  - a. None
2. New Hires
  - a. Liz Militante-Advey – Registered Sanitarian – Started February 19, 2019
  - b. Stephanie Kristo – Clerical Specialist – Started February 19, 2019
3. Open Positions
  - a. None
4. Promotions
  - a. None



|                   |                                    | February            |                     |
|-------------------|------------------------------------|---------------------|---------------------|
| Fund #            | Fund Name                          | 2019                | 2018                |
| 001               | Health Payroll Reserve Fund        | \$ 250,168.00       | \$ 150,000.00       |
| 002               | Immunization Action Plan           | \$ 62,813.72        | \$ 42,176.45        |
| 003               | Manufactrd Homes, Parks, Camps     | \$ 1,200.00         | \$ 600.00           |
| 004               | Water Systems                      | \$ 6,171.50         | \$ 12,286.00        |
| 005               | WIC                                | \$ 163,040.56       | \$ 209,448.71       |
| 006               | Swimming Pool                      | \$ 3,697.83         | \$ 1,183.48         |
| 007               | Board of Health                    | \$ 1,523,862.68     | \$ 1,367,009.64     |
| 008               | Vital Statistics                   | \$ 114,769.14       | \$ 70,818.47        |
| 009               | Tuberculosis Record Program        | \$ -                | \$ -                |
| 010               | Food Service                       | \$ 395,115.36       | \$ 295,308.80       |
| 011               | Health Promotion and Planning      | \$ 63,473.21        | \$ 69,741.64        |
| 012               | Health Budget Stabilization Fund   | \$ 250,000.00       | \$ 150,000.00       |
| 013               | Public Health Nursing              | \$ 56,063.92        | \$ 43,342.82        |
| 014               | Air Pollution Control              | \$ 13,315.22        | \$ 20,212.83        |
| 015               | Solid Waste Site                   | \$ 25,178.77        | \$ 22,702.05        |
| 016               | Help Me Grow                       | \$ -                | \$ -                |
| 017               | Public Health Infrastructure       | \$ 184,371.42       | \$ 131,825.83       |
| 018               | Safe Community Program             | \$ 25,540.52        | \$ 27,201.27        |
| 019               | Ryan White Title I                 | \$ -                | \$ -                |
| 020               | HIV Prevention Grant               | \$ 19,654.71        | \$ 18,974.62        |
| 021               | Child and Family Health Services   | \$ 81,218.86        | \$ 78,730.97        |
| 022               | Family Children First Council      | \$ -                | \$ -                |
| 023               | Sewage Treatment Systems           | \$ 222,782.67       | \$ 114,653.79       |
| 024               | Dental Sealant                     | \$ -                | \$ -                |
| 025               | Carol White Grant                  | \$ 3,794.84         | \$ 2,486.23         |
| 026               | Permanent Improvement              | \$ 491,447.55       | \$ 615,465.42       |
| 027               | FDA Food Service                   | \$ 36,169.33        | \$ 29,804.00        |
| 028               | Tobacco Use Prevent & Cessation    | \$ 89,183.29        | \$ 101,950.03       |
| 029               | Office of Health Policy & Performa | \$ 363,460.53       | \$ -                |
| 997               | AFLAX/Voya                         | \$ 1,734.55         | \$ 1,723.82         |
| <b>Total Cash</b> |                                    | <b>\$ 4,448,228</b> | <b>\$ 3,577,647</b> |
|                   |                                    | \$ 3,956,781        | \$ 2,962,181        |

Board of Health fund (Fund 007, aka General Fund) had an increase of 11.47% (\$156,853) from this time in the prior year. This is primarily due to the outstanding expense related to the HVAC and new Van that have been planned for but not yet purchased.

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*Adam Litke provided the following highlights:*

- *Nothing to report*

*Discussion:*

*Steve Karns asked how often the PCs are replaced. Adam Litke stated the plan is to stagger them by all divisions to be replaced about every five years. Requests for computers in WIC will be coming in the next few months.*

#### **4.04**

#### **Health Education and Outreach**

##### **4.04.01.01**

##### **Division Director's Report**

The Director spent two days at the Parent Café training and one day at the New WIC Director's training in Columbus. The New WIC Director's training was very helpful and provided an opportunity to meet the State WIC key personnel. The Director conducted all staff annual evaluations and hired two new employees for the Health Education and Outreach Division. Rachel Petti is a part time Clerical Specialist and RoseAda Watts-White is a part time Associate Health Educator. RoseAda will implement the Matter of Balance (falls prevention) program. The Director continues to search for a new WIC location in Geauga County and work with management staff on the operations, personnel, and reporting for WIC.

The Director is planning for the Kids Show (March 23 and 24); Just Run (May 25); Back to School Bash (August 3); and the Community Cares Event (August 8 and 9). All of these events will highlight the Health District services especially the services of WIC, Cribs for Kids, Parent Café, and Tobacco education. The Director also attended the Remote Area Medical (RAM) planning meeting. Project Dawn and Parent Café information are the two main areas that will be highlighted at this event. This event will take place on April 5-7 at the Ashtabula Town Square Mall. The Director closed out the Continuous Quality Improvement (CQI) projects for Project Dawn and the Food and Nutrition Program. The Director is starting to assist with the WIC CQI about missed appointments.

The Director attended the following meetings:

- Parent Café training (February 4 & 5)
- New WIC Director training (February 7)
- Health District Executive meeting (February 11)
- New employee training (February 11)
- Lake County Early Childhood Council Committee (February 12)

- Balanced Living Now (February 13)
- Back to School Bash (February 15)
- Remote Area Medical – RAM (February 20)
- Lake County Nurses Consortium (February 27)

## **Parent Café**

The Associate Health Educator continues to seek out partners for Parent Cafés in Lake, Ashtabula and Geauga Counties. The Associate Health Educator updated and printed out flyers for each location and placed the flyers with partners, i.e. WIC, Infant Visitation, Head Start, Painesville City Schools, Ashtabula United Methodist Church of Jefferson, Parent Mentors, Madison Library, School nurses, schools, school psychologists, community centers, RSVP, Broadmoor School, Early Intervention Specialists. The Associate Health Educator visited Madison Public Library story-time groups (3) to introduce Parent Café and pass out flyers. Connected with programs at Lake Health, the Food Bank and conducted an Espresso Café for Health Education and Outreach meeting.

The Associate Health Educator spent two days at a Strengthening Families training. The training was very beneficial and offered ideas, strategies, activities and additional insight into the basis and premise of the Parent Café. Strengthening Families foundation is the same as for the Parent Café. The Parent Café five protective factors are a direct result of research conducted through Strengthening Families.

The Associate Health Educator attending the following meetings:

- Parent Café and Health Education and Planning ( February 6)
- Remote Area Medical (RAM) meeting (February 21)
- Madison Public Library story-time group ( February 22)
- Health Education and Outreach monthly meeting (February 25)
- Strengthening Families Training ( February 27, 28)

The Associate Health Educator scheduled and conducted the following Parent Cafes:

- Broadmoor School: February 1 and February 15 (finished January’s Café and a make-up day for freezing temperatures and closed facilities)
- Zion Lutheran Church: February 5, 12, 19, 26
- Painesville Head Start: February 6 (make-up Café) and February 13, (café to be completed in March)
- “Espresso” Parent Café conducted at Health Education and Outreach meeting (February 25)

## **Matter of Balance**

On February 28, there was a meeting held for the Westside Senior Center Directors to introduce A Matter of Balance Falls Prevention program, in order to implement the program throughout Lake County. Classes are currently scheduled in the following Senior Centers:

- Willoughby Senior Center: Every Thursday from May 2nd through June 20th
- Willowick Senior Center: Every Thursday from July 11th through August 29th
- Kirtland Senior Center: Every Tuesday from September 10th through October 29th

The Associate Health Educator and The Director of Health Education and Outreach are scheduled to meet with the Eastside Directors, March 8<sup>th</sup>, in order to schedule classes on the east side of the county.

A Matter of Balance is also recruiting volunteers for the upcoming training. The training is two days, and is scheduled for April 11<sup>th</sup> and 12<sup>th</sup>, 2019 at the Health District.

## **One Door to Pathways**

In the month of February, the Associate Health Educator has begun to schedule clients and provide service coordination for their needs. She has accumulated six clients since the last board report. Data collected by the Associate Health Educator, on common client needs, suggest that lack of access to housing in Lake County is the most prevalent.

The Associate Health Educator met with the Superintendent and Program Manager of Wickliffe Schools on February 25. Construction for the Wickliffe Family Resource Center (FRC) should be completed in mid-April. The Associate Health Educator will be staffed at the FRC to perform service coordination for residents on the west side of the county, and to schedule programming at the FRC. The Associate Health Educator will perform these responsibilities on a fixed schedule of Monday through Friday from noon to 5:00p.m.

The Associate Health Educator also met with the Painesville Municipal Court Probation Department on February 28<sup>th</sup> to discuss the new program and how service coordination might be beneficial to the probation and victims of crime departments. The staff were very delighted to hear about the program and agreed to refer clients.

The Associate Health Educator was also scheduled to meet with the Fire Chiefs on February 28<sup>th</sup>, but due to another meeting, Kathy Milo went in her place. The Director described the One Door to Pathways Program, how beneficial it is to Fire Fighters who receive non-emergency calls, and how they can refer those in need to the program. The Associate Health Educator received an email later in the day from Chief Hummel explaining his enthusiasm about the program.

**4.04.02 Women, Infants and Children (WIC) Unit Report**

**Nutrition Education**

WIC is hosting two dietetic interns this month. Sam Christy is from Be Well Solutions and Natalie Crtalic is from Bowling Green State University. March is National Nutrition Month, Sam will be sending out daily nutrition tips to the Health District staff to encourage healthier eating habits. Natalie will be assisting with the CQI project of increasing show rates. Welcome Sam and Natalie!

**Breastfeeding Updates**

During the month of February, one of the peers was absent for a short time. The WIC staff pulled together and covered the peer helpers' clients and continued to support our breastfeeding moms. There will be two dietitians attending the annual Ohio Lactation Consultant Association Breastfest Conference in Columbus on March 15<sup>th</sup> and 16<sup>th</sup>. This conference focuses on breastfeeding through WIC, clinical setting and medical treatment, and outreach within the community.

**State WIC Updates**

The Director attended the new Director's training in Columbus and is becoming familiar with the operations of WIC. The Director is still seeking a different location in Geauga County. University Hospitals in Geauga is a location that is being pursued.

State WIC has partnered with the National WIC Association to provide local agencies with relevant posts to our social media-mainly Facebook. These posts can be edited to include local contact information to make it easier for potential clients to find the most convenient WIC clinic.

Clinic Caseload February:

| CLINIC                | FY19 Assigned Caseload | Caseload    | % Caseload | % Assigned Caseload |
|-----------------------|------------------------|-------------|------------|---------------------|
| Central               | 1452                   | 1309        | 44%        | 90%                 |
| Willoughby            | 1081                   | 932         | 31%        | 86%                 |
| Madison               | 371                    | 297         | 10%        | 80%                 |
| Gauga                 | 473                    | 425         | 14%        | 90%                 |
| <b>TOTAL CASELOAD</b> | <b>3377</b>            | <b>2963</b> |            | <b>87%</b>          |

Clinic Activity in February:

| Activity              | Scheduled | Attended | Show Rate % |
|-----------------------|-----------|----------|-------------|
| Re-certifications     | 587       | 457      | 78%         |
| Certifications        | 191       | 157      | 82%         |
| Individual Educations | 325       | 238      | 73%         |
| Group Educations      | 283       | 187      | 66%         |
| High Risk Clients     | 129       | 90       | 70%         |
| Average show rates    |           |          | <b>74%</b>  |

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*Kathy Milo provided the following highlights:*

- *Nothing to report.*

*Discussion:*

*Ron Graham stated that the State WIC will no longer maintain software. LCGHD will need to purchase new computers and install the necessary equipment.*

*Anthony Vitolo asked where the Wickliffe Family Resource Center is located. Ron stated it is housed in Wickliffe High School.*

## **4.05**

### **Office of Health Policy and Performance Improvement**

#### **4.05.01**

##### **Director**

On February 7, Matthew Nichols proctored the administration of the Youth Risk Behavioral Survey in Madison Middle School, on behalf of Strategic Research Group. On February 13, Matthew Nichols and Ron Graham met with Sanjay Parker of Knowtion, in order to discuss the application of machine learning techniques on public health datasets. Matthew Nichols and Ron Graham thereafter met with Dr. Justin Coran of University Hospitals on February 15, in order to discuss collaborative data practices; Matthew Nichols is scheduled to meet with Dr. Coran on March 19 to expand this dialogue. A much anticipated site visit by the Centers for Disease Control and Prevention occurred on February 21, and was successfully facilitated by Ron Graham, Matthew Nichols, Christine Margalis, Jessica Wakelee, Adam Litke, Kathy Milo, Tara Perkins, Dan Lark, and Tim Snell. On February 25, Matthew Nichols and Jessica Wakelee presented secondary data findings to Lake Health regarding the joint community health assessment/community health needs assessment. During the month of February, Ohio Department of Health grants Moms Quit for Two and Tobacco Use Prevention and Cessation, respectively, were submitted by Matthew Nichols on behalf of Trumbull County Combined Health District.



#### **4.05.02**

##### **Quality Assurance and Special Projects Coordinator**

Christine Margalis continues to participate in Leadership Lake County's Signature Class activities, including Labor & Economy Day on February 13, Health Care and Healthy Living Day on March 13, and the facilitation of Lakeland Community College's Emerging Leaders Workshop on February 22, in which Ron Graham was also a participant. The United Way of Lake County's Evaluation & Investment Committee began meeting on February 26. Christine Margalis will be serving as a volunteer on the Financial Stability Panel, which reviews grant applications and recommends the organization's 2020 funding allocations. This weekly commitment will continue through mid-June. Matthew Nichols and Christine Margalis presented at the District Advisory Meeting on March 4. Preparation for reaccreditation continues, with Domains 3: Inform and Educate about Public Health Issues and Functions, and Domain 6: Enforce Public Health Laws, the subject of March 14's reaccreditation meetings.

#### **4.05.03**

##### **Policy, Research, and Planning Coordinator**

On February 20, Jessica Wakelee and Dawn Cole (Preparedness Specialist) participated in a regional workgroup to develop a Regional and County Drop Site Plan for distribution of Strategic National Stockpile (SNS) assets in Northeast Ohio with partners from City of Cleveland and Cuyahoga, Geauga, and Lorain counties. This planning is being done in anticipation of a regional deliverable in PHEP FY2020 as well as a regional exercise tentatively planned for 2020. On February 21, Jessica Wakelee attended a training on CDC's Inventory Management and Tracking System (IMATS) facilitated by the Ohio Department of Health. Dawn Cole, Tara Perkins (Director of Nursing), Mary Putman (Nursing Clerical Specialist), and Rachel McDade (Public Health Nurse) also attended. IMATS training is required for any staff who may assist in management of SNS inventory in the event of an emergency. In addition, significant updates were made to LCGHD's Multi-Year Training and Exercise plan, covering completed exercises and trainings for FY18 and FY19 to date, as well as detailing trainings and exercises tentatively planned through FY23.

Jessica Wakelee met with Ilana Litwak and Kathy Milo in late January to develop a plan to assist the Lake County Breastfeeding Coalition with strategic planning efforts. Subsequently, Ms. Wakelee conducted key informant interviews with WIC leadership as well as several members of the Breastfeeding Coalition to explore antecedent conditions to insufficient rates of breastfeeding and insufficient understanding of breastfeeding laws. This information was synthesized into logic maps that will be reviewed with the Breastfeeding Coalition at their March 12<sup>th</sup> meeting to discuss prioritization and next steps.

#### **4.05.04**

##### **Emergency Preparedness**

Lake County General Health District participated in the BioWatch Program Notification Drill on February 14, 2019.

The following PHEP grant deliverables were submitted to Ohio Department of Health:

- PHEP Core Deliverable-Objective 19.1 – Lake County Multi-Year Training and Exercise Plan (MYTEP)
- PHEP Core Deliverable-Objective 19.2 - Lake County MYTEP Schedule

##### **Meetings/Trainings Attended:**

- Northeast Ohio Metropolitan Medical Response System Meta-Coalition meeting and Meeting with Organizations that Provide Service to Individuals with Access and Functional Needs (February 1, 2019)
- Marketing Plan - Statement of Work and Cost Estimate Requests meeting (February 7, 2019)
- Northeast Ohio (NEO) Regional Volunteer Management Workgroup meeting (February 11, 2019)
- NEO Renal Network meeting (February 12, 2019)
- Cleveland BioWatch Advisory Committee and 100 Years of Public Health Marketing Plan meetings (February 19, 2019)
- Capping Kits Lake County Hazard Incident Team Drill and Northeast Ohio Community/Regional Drop Site Workgroup meeting (February 20, 2019).
- Inventory Management and Tracking System Training (February 21, 2019).

The Marketing Sub-Committee met to review advertising concepts for the Tobacco grant “Kick Butts Day 2019” campaign, which was approved. The 100 Years of Public Health campaign will begin in October 2019, and will include a speakers’ bureau and advertising campaign. A workgroup will be formed to complete the Branding Strategy.

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*Matthew Nichols provided the following highlights:*

- *The Community Health Assessment process is moving along well. The first meeting was held with Lake Health and the survey should be out in April.*
- *We are looking to expand our shared services, like grant writing, with the City of Mentor.*
- *Recently found out we have received the OSU Opiate Innovation Fund Grant. It will be used for county specific overdose profiling.*

**4.05.05**

**Board of Health Education – Influenza Update**

Cherise Stabler began her presentation on this year's Influenza season compared to those of the 2016-2017 and 2017-2018 seasons at approximately 3:01 p.m.

**Flu Season in Lake County**

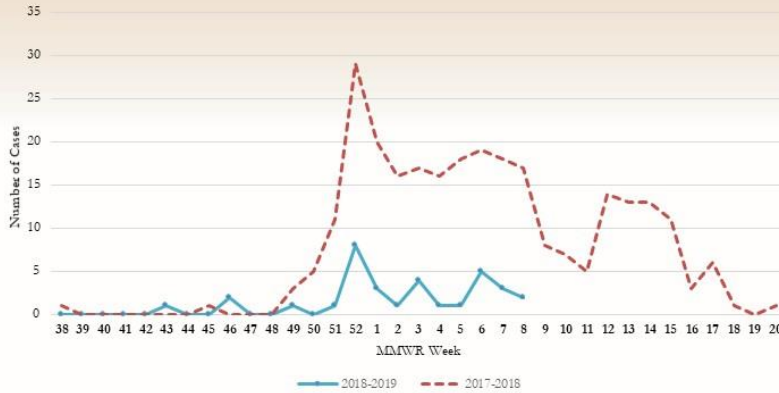
We will take a look at the last few seasons of Influenza in Lake County

- Tracking the case numbers
- How LCGHD responded to prevent disease and protect our community

 Lake County  
General Health District  
Public Health  
Prevent - Promote - Protect

## A comparison of two Flu Seasons 2017-2018 & 2018-2019

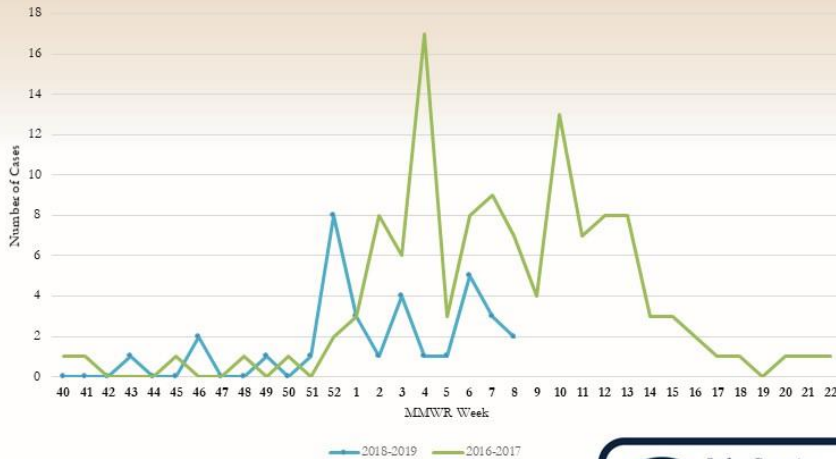
Number of Influenza-Associated Hospitalizations in Lake County (using event date)



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Public Health  
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## Omitting 2017-2018 & comparing this year with 2016-2017's low flu activity

Number of Influenza-Associated Hospitalizations in Lake County (using event date)

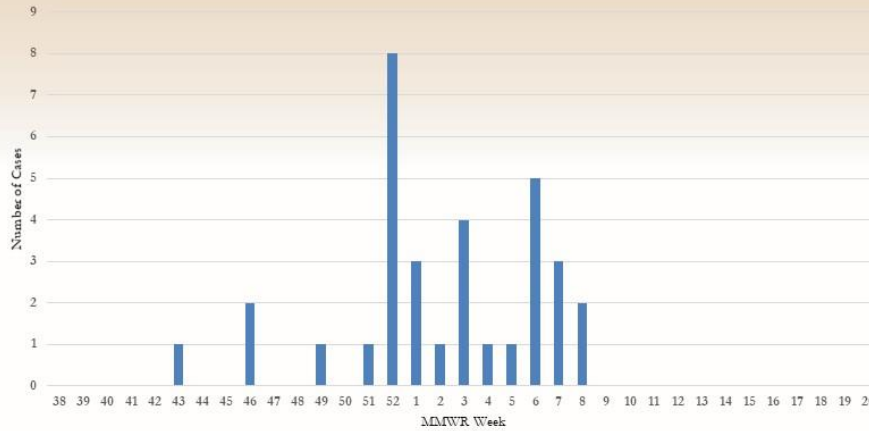


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The most current data shows 84 hospitalizations for this season.

# Influenza Hospitalizations 2018-2019

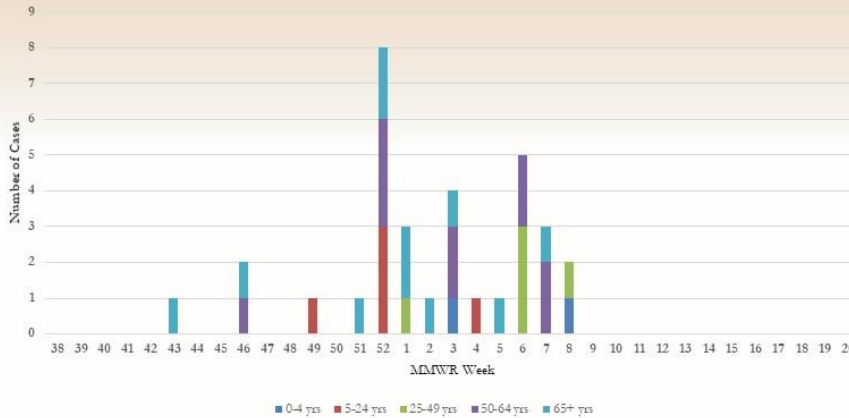
Number of Influenza-Associated Hospitalizations in Lake County (using event date) 2018-2019



Lake County  
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# Influenza Hospitalizations by Age

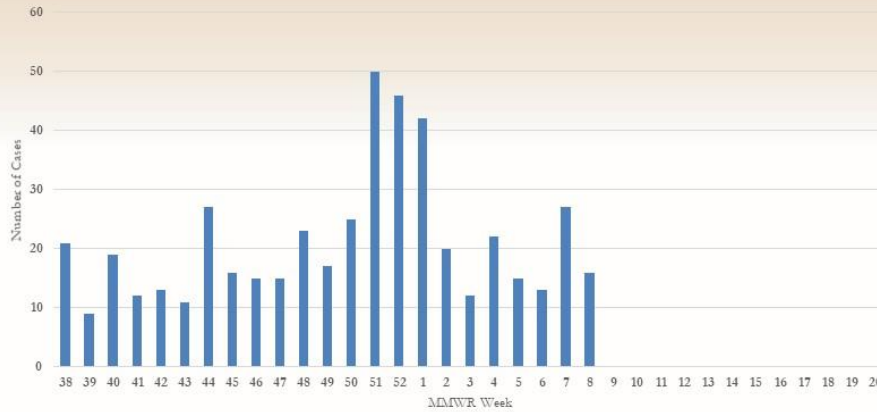
Number of Influenza-Associated Hospitalizations in Lake County by Age (using event date) 2018-2019



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## EpiCenter Influenza-like Illness Cases for 2018-2019 thus far

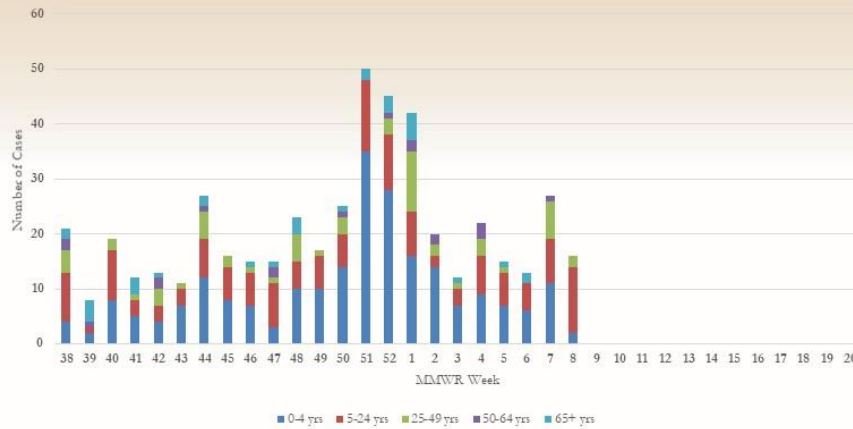
ED/UC Visits for ILI & Fever Symptoms 2018-2019



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## EpiCenter Influenza-like Illness by Age thus far

ED/UC Visits for ILI & Fever Symptoms by Age 2018-2019



Lake County  
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*Discussion:*

*Marc Garland asked what percentage of residents with the flu were hospitalized on average. Dr. Nora Colburn stated that it is usually less than 10%. Most go to the ER, but they are not always admitted. Cherise Stabler stated that the data from the state will not be available for this season until at least 2020.*

Cherise's presentation ended at approximately 3:08 p.m.

## **4.06**

### **Health Commissioner's Report**

#### **4.06.01**

##### **DeWine Selects Acton as Health Director**

Governor Mike DeWine rounded out his cabinet selections late in February by announcing the appointment of Dr. Amy Acton as director of the Ohio Department of Health.

Dr. Acton is an officer in community research and grants management at The Columbus Foundation. Prior to that, she was Assistant Professor-Practice at The Ohio State University College of Public Health. She is a licensed physician with 30 years of experience in several fields. Below is a copy of her bio from the Columbus Foundation:

“Amy supports the Community Research and Grants Management team, specifically focusing on community leadership and nonprofit effectiveness. Her responsibilities include reviewing Foundation grants and supporting the nonprofit community through capacity building, innovation, and leadership. Amy also manages the Nonprofit Forums.

“Prior to joining the Foundation, Amy served as Assistant Professor-Practice at The Ohio State University College of Public Health, a Division of Health Services, Management, and Policy, since 2011. A licensed physician in Preventive Medicine and Public Health, she brings over 30 years of experience in teaching and data analysis, academic and nonprofit administration, government and community service, medical practice, consulting, as well as healthcare policy and advocacy. Previously, she served as Visiting Faculty Professor at the Center for Injury Research and Policy at the Research Institute at Nationwide Children's Hospital, Adjunct Professor at The Ohio State University College of Medicine and Public Health, and Director of Project L.O.V.E. (Love Our Kids, Vaccinate Early).

“Amy attended medical school at Northeastern Ohio University College of Medicine; completed her internship and residency training in pediatrics at Albert Einstein College of Medicine, New York City, and Children's Hospital/OSU; and a residency in preventive medicine at The Ohio State University. She holds a master's degree in Public Health from The Ohio State University”

#### **4.06.02**

##### **Ethics Committee to Be Established**

The Health District will work towards establishing an ethics committee during the 2019 year. The Health Commission and staff will need to develop policies and process for the identification and resolution of ethical issues that arise from the department's programs, policies, interventions, or employee/employer relations. Health District efforts to achieve the goal of protecting and promoting the public's health have inherent ethical challenges. Employer/employees relations often raise ethical issues. A solid understanding of the ethical dimensions of policies and decisions is important for the provision of effective public health and public health management. Examples of ethical issues include, for example, privately constructed sewers, distribution of vaccines in a shortage situation, mandatory staff immunizations, an employee's use of social media, and employee's acceptance of gifts.

#### **4.06.03**

##### **Addressing Cultural and Linguistic Competencies**

The Health District will expand and update its Cultural and Linguistically Appropriate Services (CLAS) plan. Public health departments are responsible for all residents in their jurisdictions, and that includes people of various backgrounds, languages, and cultures. It is important for health departments to understand how values, norms, and traditions of the populations served affect how individuals perceive, think about, and make judgments about health, health behaviors, and public health services. Those values, norms, and traditions affect how populations interact with public health workers, how open they are to health information and health education, and how they can change health behaviors.

The Health District's policies, programs, services, materials, and processes address these social, cultural, and language differences (including low literacy, non-English speaking populations, and the visually or hearing impaired), and will enhance the health department's ability to provide the most effective programs and services to meet the needs of the population.

It must also develop policies, programs, services, materials, and processes intentionally to address health disparities and health inequities. This will enhance the health department's ability to impact the health of the population.



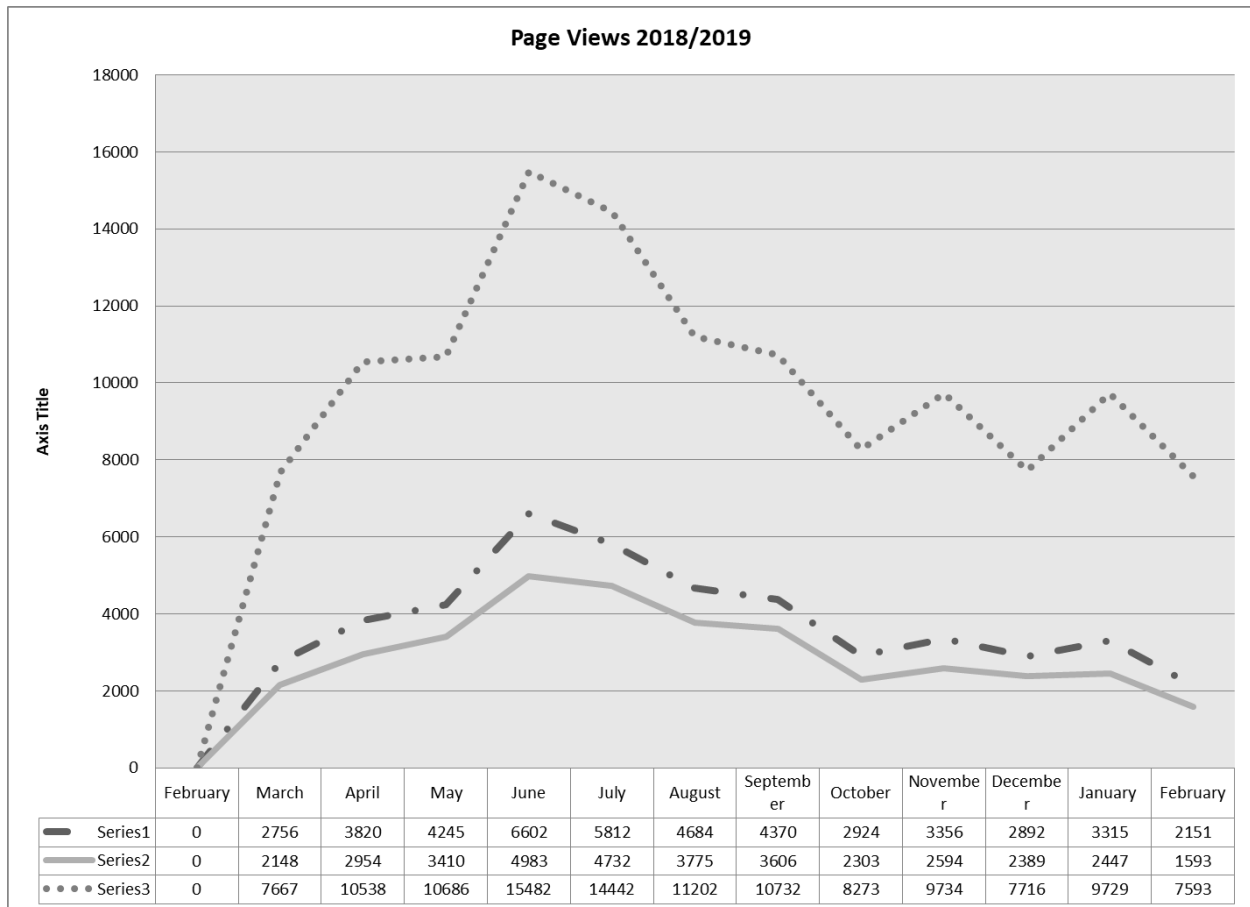
**4.06.04**

**Vital Statistics Sales and Services Rendered**

|                                   | February | YTD  | Same Period 2018 |
|-----------------------------------|----------|------|------------------|
| Birth Certificates Issued         | 376      | 730  | 616              |
| Birth Certificates -Out of County | 205      | 404  | 294              |
| Death Certificates Issued         | 813      | 1575 | 1558             |
| Fetal Death Certificates Issued   | 0        | 0    | 1                |
| Burial Permits Issued             | 60       | 125  | 130              |
| Birth Certificates Filed          | 139      | 248  | 252              |
| Death Certificates Filed          | 165      | 345  | 303              |
| Fetal Death Certificates Filed    | 1        | 3    | 1                |
|                                   |          |      |                  |

**4.06.05**

**Web Site Report**



*Ron Graham provided the following highlights:*

- *The District Advisory Meeting held on March 4 went well. Commissioner President Jerry Cirino said that there will be potential settlement funds from the statewide lawsuit against opioid manufacturers. He had asked that LCGHD be involved in the fund disbursement. Political subdivision representatives were happy regarding the direction of LCGHD's move toward shared services and their management of the budget.*
- *LCGHD will be conducting an analysis of health services needs of Painesville City residents. Burgess and Burgess will be assisting with the business/employer aspect of the analysis.*
- *The state health department may receive about a 32% increase in funds. Unknown at this time of how much will filter down to the local level.*
- *LCGHD is looking to create an 8-county data warehouse.*

*Discussion:*

*Steve Karns suggested the inclusion of the free clinic in the analysis of Painesville. Ron Graham said he is in communication with them.*

*Matthew Nichols said that Jon Husted seems to be a proponent of data-informed decision-making. We plan to reach out to him once the CDC is in and some projects have been outlined.*

*Patricia Murphy asked what contributed to the increase in state health funds. Ron Graham stated that it came from excess revenue and the state's rainy day fund.*

*Rich Harvey asked if the changes in regulations have affected the Environmental Health division. Dan Lark said they haven't seen any changes at this time.*

*Anthony Vitolo asked about the progress towards reaccreditation. Ron said we are currently working on it. We are better now than we ever have been in maintaining accreditation.*

*Ana Padilla asked for more details regarding the cultural linguistics. Ron Graham said the state requirements are very minimal. We are working to engage the public for input and to incorporate those ideas more in our services. There is a special project with Painesville City that will be in correlation with the Emergency Department.*

*Anthony Vitolo asked about health departments that have not yet met the state's accreditation requirement. Ron Graham stated that there have been no consequences for those that haven't achieved that goal yet. There is a delay of site visits; the national association cannot keep up with the demand. Trumbull County has requested assistance with their Access to Care Report. Holmes County would like us to work with their hospital on theirs.*

**6.0**

**Old Business**

**6.01**

**Board of Health Tracking**

| Date of BOH Meeting | Department | New Business Item Number | Department Recommendations                                                                                                                            | Board Action (Approved/Disapproved /Tabled) | Further Action Needed From BOH | Date BOH Informed of Outcome | Informed of Outcome & Method | Date Closed      |
|---------------------|------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------------|------------------------------|------------------------------|------------------|
| 10/15/18            | EH         | 7.10                     | Requested for Legal Action against Susan and Jerry Petrowski                                                                                          | APPROVED                                    | N                              | 11/19/2018                   | Forwarded to Prosecutor      |                  |
| 11/19/18            | ADMIN      | 7.05                     | Permission to Contract with Marks Building Company for Building Renovations for \$17,754                                                              | APPROVED                                    | N                              | 2/25/2019                    | Renovation in Progress       |                  |
| 11/19/18            | HPP        | 7.06                     | Permission to Submit the Painesville Community Grant, \$2,500                                                                                         | APPROVED                                    | N                              |                              | Pending                      |                  |
| 11/19/18            | ADMIN      | 7.12                     | Permission to Purchase Computers from Connection, \$11,780.00                                                                                         | APPROVED                                    | N                              |                              |                              |                  |
| 12/17/18            | EH         | 7.05                     | Permission to Purchase Mosquito Control Products                                                                                                      | APPROVED                                    | N                              | 2/25/2019                    | In Process                   |                  |
| 12/17/18            | EH         | 7.06                     | Permission to Purchase Two Trucks for the Mosquito Program                                                                                            | APPROVED                                    | N                              | 2/25/2019                    | In Process                   |                  |
| 01/28/19            | ADMIN      | 7.03                     | <b>Permission to Allow the Board's Finance Committee Authority to Submit the 2019 Amended/2020 Budget to Political Subdivisions</b>                   | <b>APPROVED</b>                             | <b>N</b>                       | <b>3/18/2019</b>             | <b>Completed</b>             | <b>3/18/2019</b> |
| 01/28/19            | ADMIN      | 7.04                     | Permission to Submit the Constructing County Overdose Death Profiles to Inform Community Response Grant, \$100,000                                    | APPROVED                                    | N                              |                              | Submitted                    |                  |
| 01/28/19            | CHS        | 7.06                     | <b>Permission to Submit the Tobacco Use Prevention and Cessation Program Grant, \$300,000</b>                                                         | <b>APPROVED</b>                             | <b>N</b>                       |                              | <b>Submitted 2/6/2019</b>    |                  |
| 01/28/19            | OHPP       | 7.07                     | Permission to Submit the Public Health Emergency Preparedness (PHEP)/ Cities Readiness Initiative (CRI) Grant for Lake and Geauga Counties, \$338,474 | APPROVED                                    | N                              |                              |                              |                  |

| Date of BOH Meeting | Department | New Business Item Number | Department Recommendations                                                                                                                                 | Board Action (Approved/Disapproved /Tabled) | Further Action Needed From BOH | Date BOH Informed of Outcome | Informed of Outcome & Method            | Date Closed |
|---------------------|------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------------|------------------------------|-----------------------------------------|-------------|
| 01/28/19            | EH         | 7.08                     | Permission for Variance Request for 3665 River Rd., Perry                                                                                                  | APPROVED                                    | N                              | 3/18/2019                    | Waiting for appropriate site conditions |             |
| 01/28/19            | EH         | 7.09                     | Permission for Variance Request for 3935 River Rd., Perry                                                                                                  | APPROVED                                    | N                              | 3/18/2019                    | Waiting for appropriate site conditions |             |
| 01/28/19            | EH         | 7.10                     | Request for Legal Action Against James and Carrie Caldwell                                                                                                 | APPROVED                                    | N                              | 3/18/2019                    | In process                              |             |
| 01/28/19            | EH         | 7.11                     | Request for Legal Action Against Alesha R. Olvera                                                                                                          | APPROVED                                    | N                              | 3/18/2019                    | Applied for assistance                  |             |
| 01/28/19            | EH         | 7.12                     | Permission to Spend up to \$200,000 to Reimburse Vendors Conducting Work Replacing Septic Systems as Part of the WPCLF (Water Pollution Control Loan Fund) | APPROVED                                    | N                              |                              |                                         |             |
| 01/28/19            | EH         | 7.13                     | Resolution to Enter into a WPCLF Agreement for the Repair or Replacement of Home Septic Systems                                                            | APPROVED                                    | N                              | 3/18/2019                    | Contract submitted to State             |             |
| 02/25/19            | ADMIN      | 7.02                     | Permission to Re-Appoint Dan Lark as Deputy Health Commissioner                                                                                            | APPROVED                                    | N                              | 3/18/2019                    |                                         | 3/18/2019   |
| 02/25/19            | EH         | 7.03                     | Permission to Submit NEARS Foodborne Illness Grant, \$3,000                                                                                                | APPROVED                                    | N                              |                              | Pending                                 |             |
| 02/25/19            | EH         | 7.04                     | Permission to Submit Ohio Environmental Protection Agency (EPA) Mosquito Control Funding Opportunity Grant, up to \$25,000                                 | APPROVED                                    | N                              |                              | Pending                                 |             |

## **7.01**

### **7.01.01**

#### **Certification of Monies, Resolution 19-03-07-01-01-100**

*Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt Resolution 19-03-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

## **7.02**

### **Permission to Submit Barclay-Giel Seed Grant for Project OPIATE, \$10,000**

*Patricia Fowler moved and Anthony Vitolo seconded a motion to submit to the Public Health Services Commissioned Officers Foundation (COF) for the Barclay-Giel Seed Grant in the amount of \$10,000. The grant period is July 1, 2019 to June 30, 2020; motion carried.*

The grant is a seed grant that provides funding to support community-based public health programs. Funding has been requested to support the Surgeon General's priorities of reducing the burden of Opioids and addiction by funding Project OPIATE.

## **7.03**

### **Permission to Submit Barclay-Giel Seed Grant for Tobacco Cessation, \$10,000**

*Randy Owoc moved and Patricia Murphy seconded a motion to submit to the Public Health Services Commissioned Officers Foundation (COF) for the Barclay-Giel Seed Grant in the amount of \$10,000. The grant period is July 1, 2019 to June 30, 2020; motion carried.*

The grant is a seed grant that provides funding to support community-based public health programs. Funding has been requested to support the Surgeon General's priorities of reducing the burden of tobacco use in communities.

#### **7.04**

##### **Permission to Submit 2019 HIV Testing and Prevention Grant, \$50,000**

*Dr. Lynn Smith moved and Randy Owoc seconded a motion to submit to the City of Cleveland, Department of Public Health, for the 2019 HIV Testing and Prevention Grant in the amount of \$50,000. The grant period is January 1, 2019 to December 31, 2019; motion carried.*

This grant is to provide HIV counseling, testing, and referral services to high risk groups within Lake, Geauga, and Ashtabula counties. It will also provide condoms for distribution to organizations serving high risk individuals, allow participation in the Northeast Regional Advisory Group, and allow for the provision of resources to local organizations, such as the Lakeland Community College, LGBT (Lesbian, Gay, Bisexual, and Transgender) Committee. In addition, a proposal has been made to conduct STD testing.

#### **7.05**

##### **Permission to Contract with the Baldwin Group, not to Exceed \$35,000**

*Anthony Vitolo moved and Dr. Lynn Smith seconded a motion to contract with the Baldwin Group (BGI), not to exceed \$35,000, for the development and enhancement of current proprietary software for the purpose of efficiently managing the Sewage Operation and Maintenance program; motion carried.*

The BGI group has been engaged to develop a custom proprietary software module to integrate with the existing Health District Information System known as HDIS. Alternate software has been explored and are cost prohibitive for the Lake County General Health District as well as several other health districts. The Lake County General Health District will be the lead designer and participating health districts will help subsidize the cost based on a per capita methodology. Project is targeted to begin on April 1, 2019 and be completed by December 31, 2019 in time for the 2020 licensing year. The system is estimated to save the Lake County General Health District approximately \$40,000 per year after the first year of development and implementation.

#### *Discussion:*

*Ron Graham said that there is no software to manage the new operator maintenance program. Other counties have shown interest in this as well. Contracts and commitments from other health departments are in place for this custom-built software. They will help subsidize the cost on a per capita basis.*

*Marc Garland asked what the software would do. Dan Lark said that it will automate a lot of the interaction with customers. It will allow people to pay their bills, send permits, and upload inspections online. We are hoping half of the 15,000 system owners will use it.*

*Steve Karns asked if it was for just Environmental Health and expressed concerns with the limitations of liability. Ron Graham said that it is just for EH. There are other programs out there, but they are more expensive. The contract has not been drafted yet and the limitations of liability can be addressed.*

## **7.06**

### **Permission to Enter into Lease Agreement with the Lake County Coroner's Office**

*Anthony Vitolo moved and Patricia Fowler seconded a motion to enter into lease agreement with the Lake County Coroner's Office; motion carried. Dr. Lynn Smith abstained.*

The Health Commissioner has been working to fill the second floor space with a nonprofit entity; while creating the potential for property tax exemption, future collaboration and grant funding acquisition, and an anchor tenant that will provide long-term stability. As a result of the efforts, the Lake County Coroner's Office seeks to lease the space and, as the tax exempt renter, the Health District saves significantly on the taxes currently being paid on the space in addition to the rent. The partnership will help us acquire vital statistic data more efficiently, clarify questions on death certificates, and enhance our data analysis effort related to mortality.

#### *Discussion:*

*Anthony Vitolo asked about the length of time for the lease agreement and the size of the office. Ron Graham said they have not yet determined a length. It is about 2400 square feet. Steve Karns inquired on the details of the rented space. Ron Graham said it was just office space at \$5 per square foot. Being a non-profit, there is a guaranteed tax savings. The intent is to stay as lifelong partners, but a cancellation notification clause can be added to the contract. The lease will be brought back to the Board for approval.*

## **7.07**

### **Permission to Accept the NEARS Foodborne Illness Grant, \$1,900**

*Patricia Fowler moved and Patricia Murphy seconded a motion to accept from Center for Disease Control for the NEARS Foodborne Illness Grant in the amount of \$1,900; motion carried.*

The grant amount (\$1,900) supports program initiatives to explore involvement in CDC's National Environmental Assessment Reporting System (NEARS). This opportunity is for state, tribal, local, or territorial governmental food safety agencies not yet participating in NEARS. The grant money can be used to reimburse for the time spent on educational opportunities involving foodborne illness investigation. At the end of the grant, LCGHD will not be obligated to use the NEARS system.

**7.08**

**Permission to Contract with Ohio State University Extension for an Additional \$3,000**

*Randy Owoc moved and Patricia Murphy seconded a motion to contract with Ohio State University Extension for an additional \$3,000. Two thousand dollars (\$2,000) will be used for food for the Parent Café program and one thousand dollars (\$1,000) will be used to purchase a computer and supplies; motion carried.*

**7.09**

**Permission to Contract with Nicole Sares, Not to Exceed \$29,427**

*Patricia Murphy moved and Anthony Vitolo seconded a motion to enter into contract with Nicole Sares to provide medical nutrition therapy as a registered dietitian for the Lake County Board of Developmental Disability/Deepwood. Total cost of contract not to exceed \$29,427. The Registered Dietitian agrees to the services outlined in Section 2 of the contract with the Lake County General Health District. This contract is from May 14, 2019 – May 13, 2020; motion carried.*

**7.10**

**Executive Session**

*Dr. Lynn Smith moved and Patricia Murphy seconded a motion to enter into Executive Session to discuss matters of the Health Commissioner Contract, in accordance with Section 121.22 of the Ohio Revised Code; motion carried.*

*A roll call vote was taken and the Executive Session convened at 3:57 p.m. Randy Owoc moved and Patricia Murphy seconded a motion to come out of Executive Session at approximately 4:18 p.m.; motion carried.*

**8.0**

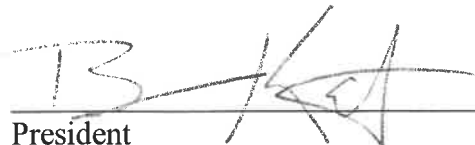
**Adjournment**

*Anthony Vitolo moved and Patricia Murphy seconded a motion to adjourn the meeting at approximately 4:19 p.m.; motion carried.*

Secretary






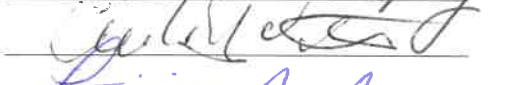
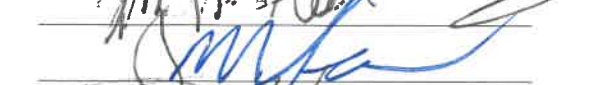


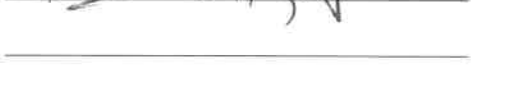

President





BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date March 18, 2019

The Board of the Lake County General Health District met this day, March 18, 2019, in a regularly scheduled meeting with the following members present:

|                                                                                   |                                                                                    |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
|  |  |
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|  |  |
|  |  |
|  |                                                                                    |

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2019.

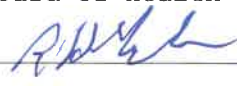
Randy Owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 11 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on March 18, 2019.

Witness my hand this 18th day of March, 2019.

Secretary, Board of Health  


# Board Report - 03/01/2019 - 03/18/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MARCH 18, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Michael Arnold SS

| Issued / Vendor                          | Description                    | PO #   | Fund #       | Amount         |
|------------------------------------------|--------------------------------|--------|--------------|----------------|
| BANDRY, JOSEFINA                         | INTERPRETER SERVICES 3/11/19   | 668476 | 00200761-755 | 50.00          |
| BOARD OF HEALTH                          | SALFRINGE TO 07E 2/19 ADMIN    | 0      | 00200761-755 | 431.48         |
| BOARD OF HEALTH                          | COPIES 2/19                    | 0      | 00200761-755 | 20.95          |
| BOARD OF HEALTH                          | COLOR COPIES 2/19              | 0      | 00200761-755 | 5.15           |
| <b>Total #</b>                           |                                |        |              | <b>507.58</b>  |
| AMERICAN SOLUTIONS FOR BUSINESS DBA AMER | WIC APPT CARDS                 | 668562 | 00500761-755 | 149.00         |
| BOARD OF HEALTH                          | POSTAGE 2/19                   | 0      | 00500761-755 | 387.03         |
| BOARD OF HEALTH                          | SAL.FRINGE TO 07E 02/19 ADMIN  | 0      | 00500761-755 | 1753.30        |
| BOARD OF HEALTH                          | COPIES 2/19                    | 0      | 00500761-755 | 73.50          |
| LAKE COUNTY TELECOMMUNICATIONS           | VOICE MAIL 3/19                | 0      | 00500761-755 | 82.50          |
| MADISON VILLAGE HALL                     | WIC MADISON RENT APRIL         | 668420 | 00500761-755 | 679.00         |
| SUNRISE SPRINGS WATER CO INC             | DRINKING WATER VIC PL #668707  | 668423 | 00500761-755 | 40.25          |
| TIME WARNER CABLE-NORTHEAST              | VICTORIA PL WIC INTERNET - MAR | 668461 | 00500761-755 | 121.82         |
| <b>Total #</b>                           |                                |        |              | <b>3286.40</b> |
| BOARD OF HEALTH                          | COPIES 2/19                    | 0      | 00600761-755 | 0.35           |
| <b>Total #</b>                           |                                |        |              | <b>0.35</b>    |
| BALDWIN GROUP INC                        | HDIS 1 YR MAINT 4/1/18-3/31/19 | 668565 | 00700761-755 | 4522.65        |

# Board Report - 03/01/2019 - 03/18/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MARCH 18, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

*Richard Arnold*

| Issued / Vendor                       | Description                    | PO #   | Fund #       | Amount  |
|---------------------------------------|--------------------------------|--------|--------------|---------|
| BEVAN-HEWITT, CATHERINE               | REIMB MILEAGE 1/15/19          | 0      | 00700761-755 | 0.78    |
| BEVAN-HEWITT, CATHERINE               | REIMB MILEAGE 2/7/19-2/21/19   | 0      | 00700761-755 | 6.56    |
| BLUE TECHNOLOGIES                     | COPIER MAINT INV 47850         | 668432 | 00700761-755 | 170.42  |
| C D W GOVERNMENT INC                  | HP WORKSTATIONS - INV 56576211 | 668376 | 00700761-755 | 15.36   |
| CENTRAL PURCHASING                    | COPY PAPER 2/28/19             | 0      | 00700761-755 | 778.55  |
| GOV/CONNECTION INC                    | HP WORKSTATIONS - INV 56576129 | 668376 | 00700761-755 | 1463.49 |
| GOV/CONNECTION INC                    | COMPUTER SUPPLIES 56571762     | 668528 | 00700761-755 | 407.99  |
| GRAHAM, RON                           | REIMB MILEAGE 2/8/19-2/15/19   | 0      | 00700761-755 | 214.60  |
| GRAHAM, RON                           | COUNTY TRAVEL REIMB-MARCH      | 668439 | 00700761-755 | 495.00  |
| H JACK'S PLUMBING & HEATING           | REFUND #40849 3/5/19 PLUMBING  | 0      | 00700761-755 | 40.00   |
| LAKE COUNTY TELECOMMUNICATIONS        | VOICE MAIL 3/19                | 0      | 00700761-755 | 262.50  |
| LAKE COUNTY TELECOMMUNICATIONS        | AT & T/PAETEC LONG DIST 2/19   | 0      | 00700761-755 | 728.08  |
| LARK, DAN                             | REIMB MILEAGE 2/27/19          | 0      | 00700761-755 | 192.56  |
| LITKE, ADAM                           | REIMB TRAVEL 2/19/19-2/27/19   | 0      | 00700761-755 | 277.47  |
| LUNTER, JOHN                          | REIMB MILEAGE 1/7/19-1/29/19   | 0      | 00700761-755 | 238.96  |
| NFP CORPORATE SERVICE                 | GROUP HEALTH CONSULT #6086     | 668437 | 00700761-755 | 645.00  |
| OPEN ON LINE                          | BACKGROUND CHECKS - FEB        | 668466 | 00700761-755 | 242.50  |
| PAINESVILLE COMMERCIAL PROPERTIES INC | 1ST FL STORAGE-VICT PL CRB FEB | 668522 | 00700761-755 | 140.00  |
| RUSSO, HALEY                          | REIMB MILEAGE 2/22/19          | 0      | 00700761-755 | 0.44    |

# Board Report - 03/01/2019 - 03/18/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MARCH 18, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: *Edward H. Zupancic*

| Issued / Vendor                  | Description                    | PO #   | Fund #         | Amount         |
|----------------------------------|--------------------------------|--------|----------------|----------------|
| C D W GOVERNMENT INC             | HP WORKSTATIONS 56576129       | 668375 | 00700811-812   | 9326.49        |
|                                  |                                |        | <b>Total #</b> | <b>9326.49</b> |
| BOARD OF HEALTH                  | POSTAGE 2/19                   | 0      | 00800761-755   | 56.76          |
| BOARD OF HEALTH                  | COPIES 2/19                    | 0      | 00800761-755   | 179.15         |
| DE JOHN FUNERAL HOME & CREMATORY | REFUND #182511 2/27/19 OVER PM | 0      | 00800761-755   | 16.00          |
|                                  |                                |        | <b>Total #</b> | <b>251.91</b>  |
| OHIO DIVISION OF REAL ESTATE     | BURIAL PERMITS- FEB            | 668448 | 00800761-756   | 150.00         |
|                                  |                                |        | <b>Total #</b> | <b>150.00</b>  |
| BOARD OF HEALTH                  | POSTAGE 2/19                   | 0      | 01000761-755   | 25.15          |
| BOARD OF HEALTH                  | COPIES 2/19                    | 0      | 01000761-755   | 1007.45        |
|                                  |                                |        | <b>Total #</b> | <b>1032.60</b> |
| AVI FOODSYSTEMS INC              | REFUND #53934 3/7/19           | 0      | 01000761-756   | 472.00         |
|                                  |                                |        | <b>Total #</b> | <b>472.00</b>  |
| BOARD OF HEALTH                  | POSTAGE 2/19                   | 0      | 01100761-755   | 0.50           |
| BOARD OF HEALTH                  | SALFRINGE TO OTE 2/19 ADMIN    | 0      | 01100761-755   | 415.44         |

# Board Report - 03/01/2019 - 03/18/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MARCH 18, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Michelle Arnold SS

| Issued / Vendor                | Description                    | PO #   | Fund #       | Amount         |
|--------------------------------|--------------------------------|--------|--------------|----------------|
| BOARD OF HEALTH                | SALFRINGE TO 28E 2/19 HURLEY   | 0      | 01100761-755 | 1309.71        |
| BOARD OF HEALTH                | SALFRINGE TO 28E 2/19 HEWITT   | 0      | 01100761-755 | 27.10          |
| BOARD OF HEALTH                | COPIES 2/19                    | 0      | 01100761-755 | 184.65         |
| BOARD OF HEALTH                | COLOR COPIES 2/19              | 0      | 01100761-755 | 13.25          |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 3/19                | 0      | 01100761-755 | 60.00          |
| MILO, KATHY                    | REIMB PROGRAM SUPPLIES 3/2/19  | 0      | 01100761-755 | 32.40          |
| RUSSO, HALEY                   | REIMB MILEAGE 2/22/19          | 0      | 01100761-755 | 3.74           |
| SWONGER, GLORIA                | REIMB MILEAGE 1/23/19-2/5/19   | 0      | 01100761-755 | 101.85         |
| <b>Total #</b>                 |                                |        |              | <b>2148.64</b> |
| ADAMS, ANNE                    | REIMB MILEAGE 3/4/19-3/6/19    | 0      | 01300761-755 | 47.86          |
| BOARD OF HEALTH                | POSTAGE 2/19                   | 0      | 01300761-755 | 56.95          |
| BOARD OF HEALTH                | COPIES 2/19                    | 0      | 01300761-755 | 243.05         |
| BOARD OF HEALTH                | COLOR COPIES 2/19              | 0      | 01300761-755 | 7.00           |
| CORDERO-RIVERA, YARILUZ        | REIMB MEALS 3/4/19             | 0      | 01300761-755 | 17.44          |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 3/19                | 0      | 01300761-755 | 60.00          |
| PERKINS, TARA                  | REIMB PARKING 2/21/19          | 0      | 01300761-755 | 69.86          |
| <b>Total #</b>                 |                                |        |              | <b>502.16</b>  |
| AIRGAS                         | CO2 CYLINDERS #9959991610 FY19 | 668299 | 01400761-755 | 141.65         |
| BOARD OF HEALTH                | POSTAGE 2/19                   | 0      | 01400761-755 | 1.60           |

# Board Report - 03/01/2019 - 03/18/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MARCH 18, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

*Michael Arnold SJS*

| Issued / Vendor                | Description                   | PO # | Fund #       | Amount         |
|--------------------------------|-------------------------------|------|--------------|----------------|
| BOARD OF HEALTH                | AUTO MAINT 2/19               | 0    | 01400761-755 | 164.03         |
| BOARD OF HEALTH                | SALFRINGE TO 07E 2/19 ADMIN   | 0    | 01400761-755 | 3399.07        |
| BOARD OF HEALTH                | MILEAGE 2/19 MEHLS            | 0    | 01400761-755 | 82.47          |
| BOARD OF HEALTH                | COPIES 2/19                   | 0    | 01400761-755 | 29.40          |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL 3/19               | 0    | 01400761-755 | 30.00          |
| MECHENBIER, BERT               | REIMB MEETING 3/6/19          | 0    | 01400761-755 | 15.00          |
| <b>Total #</b>                 |                               |      |              | <b>3863.22</b> |
| BOARD OF HEALTH                | COPIES 2/19                   | 0    | 01500761-755 | 60.80          |
| <b>Total #</b>                 |                               |      |              | <b>60.80</b>   |
| BEVAN-HEWITT, CATHERINE        | REIMB MILEAGE 1/15/19         | 0    | 01700761-755 | 6.76           |
| BOARD OF HEALTH                | POSTAGE 2/19                  | 0    | 01700761-755 | 1.00           |
| BOARD OF HEALTH                | SALFRINGE TO 07E 2/19 ADMIN   | 0    | 01700761-755 | 951.21         |
| BOARD OF HEALTH                | SALFRINGE TO 29E 2/19 COLE,WK | 0    | 01700761-755 | 5208.59        |
| BOARD OF HEALTH                | SALFRINGE TO 13E 2/19 PERKINS | 0    | 01700761-755 | 1449.97        |
| BOARD OF HEALTH                | SALFRINGE TO 11E 2/19 MILO    | 0    | 01700761-755 | 169.45         |
| BOARD OF HEALTH                | COPIES 2/19                   | 0    | 01700761-755 | 61.70          |
| BOARD OF HEALTH                | COLOR COPIES 2/19             | 0    | 01700761-755 | 0.50           |
| STABLER, CHERISE               | REIMB MEALS 3/4/19-3/5/19     | 0    | 01700761-755 | 14.75          |
| <b>Total #</b>                 |                               |      |              | <b>7863.93</b> |

# Board Report - 03/01/2019 - 03/18/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MARCH 18, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Richard Amalsys

| Issued / Vendor                       | Description                   | PO #   | Fund #         | Amount         |
|---------------------------------------|-------------------------------|--------|----------------|----------------|
| BOARD OF HEALTH                       | SALFRINGE TO 07E 2/19 ADMIN   | 0      | 01800761-755   | 309.96         |
| BOARD OF HEALTH                       | SALFRINGE TO 11E 2/19 RUSSO   | 0      | 01800761-755   | 1926.49        |
| BOARD OF HEALTH                       | SAFRINGE TO 08E 2/19 OHLER    | 0      | 01800761-755   | 226.83         |
| BOARD OF HEALTH                       | SALFRINGE TO 07E 2/19 ADMIN   | 0      | 01800761-755   | 302.34         |
| BOARD OF HEALTH                       | SALFRINGE TO 11E 2/19 MCCARTH | 0      | 01800761-755   | 1472.74        |
| BOARD OF HEALTH                       | SALFRINGE TO 28E 2/19 HEWITT  | 0      | 01800761-755   | 26.90          |
| LAKE CO AGRI SOCIETY DBA LAKE CO FAIR | LK CO FAIR BOOTH 7/23-7/28/19 | 668578 | 01800761-755   | 200.00         |
| MC CARTHY, JESSICA                    | REIMB MILEAGE 2/26/19         | 0      | 01800761-755   | 34.57          |
|                                       |                               |        | <b>Total #</b> | <b>4499.83</b> |
| BOARD OF HEALTH                       | TO 07E FUND CORR CHASE 12/18  | 0      | 02000761-755   | 998.76         |
|                                       |                               |        | <b>Total #</b> | <b>998.76</b>  |
| BOARD OF HEALTH                       | POSTAGE 2/19                  | 0      | 02300761-755   | 12.65          |
| BOARD OF HEALTH                       | COPIES 2/19                   | 0      | 02300761-755   | 114.20         |
|                                       |                               |        | <b>Total #</b> | <b>126.85</b>  |
| BEVAN-HEWITT, CATHERINE               | REIMB MILEAGE 2/7/19-2/21/19  | 0      | 02800761-755   | 56.89          |
| BOARD OF HEALTH                       | SALFRINGE TO 07E 2/19 ADMIN   | 0      | 02800761-755   | 674.58         |
| BOARD OF HEALTH                       | SALFRINGE TO 28E 2/19 HEWITT  | 0      | 02800761-755   | 62.76          |
| BOARD OF HEALTH                       | COPIES 2/19                   | 0      | 02800761-755   | 19.40          |
| BOARD OF HEALTH                       | COLOR COPIES 2/19             | 0      | 02800761-755   | 2.50           |

# Board Report - 03/01/2019 - 03/18/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MARCH 18, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Michael Pennell SSJ

| Issued / Vendor                             | Description                   | PO #   | Fund #         | Amount         |
|---------------------------------------------|-------------------------------|--------|----------------|----------------|
| DIRECT MARKETING PUBLISHING<br>LLC          | ADS FOR 6 MOS - TOBACCO #8933 | 668458 | 02800761-755   | 385.00         |
|                                             |                               |        | <b>Total #</b> | <b>1201.13</b> |
| AMERICAN SOLUTIONS FOR<br>BUSINESS DBA AMER | BUSINESS CARDS - MARGALIS     | 668559 | 02900761-755   | 49.00          |
| AMERICAN SOLUTIONS FOR<br>BUSINESS DBA AMER | BUSINESS CARDS - NICHOLS      | 668560 | 02900761-755   | 49.00          |
| AMERICAN SOLUTIONS FOR<br>BUSINESS DBA AMER | BUSINESS CARDS - WAKELEE      | 668561 | 02900761-755   | 49.00          |
|                                             |                               |        | <b>Total #</b> | <b>147.00</b>  |

**Grand Total # 47282.56**