

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
February 25, 2019

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting January 28, 2019
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.02 Environmental Health Report
 - 4.03 Finance and HR Director
 - 4.04 Health Education and Outreach Report
 - 4.05 Office of Health Policy and Performance Improvement
 - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
 - 5.01 Finance Committee, Meeting Held February 6, 2019
 - 5.02 Negotiations Committee, Meeting Held February 25, 2019
- 6.0 Old Business
 - 6.01 Board of Health Tracking

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 19-02-07-01-01-100

7.02 Permission to Re-Appoint Dan Lark as Deputy Health Commissioner

7.03 Permission to Submit NEARS Foodborne Illness Grant, \$3,000

7.04 Permission to Submit Ohio Environmental Protection Agency (EPA) Mosquito Control Funding Opportunity Grant, up to \$25,000

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, February 25, 2019, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Roger Anderson
Dr. Alvin Brown
Patricia Fowler
Marc Garland

Nicole Jelovic
Brian Katz
Patricia Murphy
Randy Owoc

Ana Padilla
Jerry Ribelli
Dr. Lynn Smith
Anthony Vitolo

Absent: Rich Harvey and Steve Karns

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

Mackenzi DiPerna
Ron Graham
Stephanie Kristo
Dan Lark

Adam Litke
Kathy Milo
Matt Nichols
Dan Nicholson

Gina Parker
Rachel Petti
Mariann Rusnak
RoseAda Watts-White

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on February 20, 2019, was made by Health Commissioner Ron Graham.

3.0 Board of Health

3.01 Approval of Minutes

Dr. Lynn Smith moved and Randy Owoc seconded a motion that the minutes of the January 28, 2019, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01 Community Health Services

4.01.01 Division Director's Report

It has been a very insightful and full month as the nursing and education teams merge to become one. Everyone has been wonderful in sharing their program knowledge and keeping the lines of communication open. Thank you to all!

Case Western Reserve has reached out to the immunization, TB, and HIV clinics for potential collaboration of the physician assistant program and the possibility of being able to conduct clinical hours with LCGHD staff.

Maureen O'Hearn, a public health nurse at LCGHD, will be retiring on March 31, 2019. Maureen has been responsible for conducting the HIV clinics, supporting Fairport Harbor Schools as a substitute health aide, and providing New Born Home Visits (NBHV) in Lake County. We wish her well and much success as she transitions into this new journey!

This director has attended the following meetings/trainings:

Multijurisdictional Hep A Call 1/3/2019
Tobacco Bidders Call 1/4/2019
News Herald Cribs for Kids (CFK)/Infant Mortality Meeting 1/7/2019
New Epi Hire 1st Day Meeting 1/7/2019
Community Education Meeting 1/8/2019
Transitional Meetings for CHS 1/10/2019 & 1/22/2019
Impact Siis Training for Clerical 1/10/2019
NEO Nursing Section Meeting 1/11/2019
Community Education Program Evaluation Meeting 1/11/2019
Executive Meeting 1/14/2019
LCGHD New Hire Training 1/14/2019
Tobacco Cessation Meeting 1/14/2019
pHARMING Observation 1/14/2019
Operational Readiness Review 1/15/2019
CFK Updates 1/17/2019
Case Western Reserve Meeting 1/18/2019
Geauga County Follow Up 1/22/2019
Crossroads Self-Assessment 1/23/2019

Intern Discussions 1/24/2019
TIES Presentation 1/24/2019
Observation for pHARMING 1/25/2019
Sanofi Meeting 1/25/2019
LCGHD All Staff Training 1/28/2019
New Epi Hire Meeting 1/29/2019
Project DAWN CQI Meeting 1/29/2019
MOBI Presentation 1/30/2019

4.01.02

Clinical Services Unit Report

4.01.02

Communicable and Environmental Disease Report

Communicable	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2019 YTD	2018 YTD	2017 YTD
Disease Report															
Campylobacter	4												4	32	46
CP-CRE	5												5	6	NA
Chlamydia	87												87	801	695
Coccidioidomycosis	0												0	0	0
Cryptosporidiosis	0												0	6	0
Cyclosporiasis	0												0	0	0
E. Coli O157:H7	0												0	8	2
Giardia	1												1	10	10
Gonorrhea	26												26	181	134
Haemophilus Influenza	1												1	4	1
Hepatitis A	0												0	2	0
Hepatitis B (perinatal)													0	1	0
Hepatitis B (chronic)													0	15	20
Hepatitis C (acute)	0												0	1	0
Hepatitis C (chronic)	27												27	251	252
Influenza-Hospitalized	17												17	281	136
Legionnaires Disease	1												1	18	16
Listeriosis	0												0	0	2
Lyme Disease	0												0	16	16
Malaria	0												0	0	1
Meningitis-aseptic/viral	0												0	3	4
Meningitis, Bacterial not Neisseria	0												0	5	7
Mumps	0												0	0	1
Mycobacterium Tuberculosis	0												0	0	0
Pertussis	0												0	8	18
Salmonella	3												3	26	25
Shigellosis	0												0	1	2
Staph Aureus VRSA	0												0	0	0
Streptococcal Group A (GAS)	1												1	15	9
Streptococcal Group B Newborn	0												0	0	0
Streptococcus Pneumonai(ISP)	3												3	19	24
Syphilis	2												2	10	12
Tetanus	0												0	1	0
Varicella	0												0	5	5
West Nile Virus	0												0	3	1
Yersinia	0												0	0	3
Totals	178	0	0	0	0	0	0	0	0	0	0	0	178	1729	1442

New Born Home Visits

There were four NBHVs in January with referrals to Birthright (four), WIC (three), lactation support (two), Help Me Grow (one), and Behavioral Health (two). This month, we had two visits in Mentor and one in Willoughby Hills and one in Madison. At the visit, the Nurse discusses the ABC's of Safe Sleep, offers an assessment of the baby with weight, assessment of mom is offered, and community resources discussed (Help Me Grow, Crossroads, Edinburgh screen for postpartum depression, WIC, healthy home guidelines, immunizations for parents and baby, and local counseling services). Evaluations after the visit were all marked very satisfied and one parent wrote: "Very helpful service! Gave me some peace of mind and great tips for my baby."

Get Vaccinated Ohio (GV Ohio)

Below are the current vaccine coverage rates for the LCGHD pediatric & adolescent patients utilizing immunization services:

Pediatrics: *indicates required vaccines for school attendance

Vaccine	2017 (%)	2018 (%)
4 DTaP*	63.3	84.21
3 Polio*	80.0	94.74
1 MMR*	73.3	94.74
UTD Hib	80.0	94.74
UTD Hep B*	80.0	94.74
1 Var*	73.3	84.21
UTD PCV13	73.3	89.47
UTD RV	100.0	36.84
1 Influenza	16.6	5.26
2 Hep A	36.6	52.63
Series 4:3:1:3:3:1:4	56.6	78.95

Factors to consider: 2017 report was run on 11/29/2017 which included active & some inactive clients. Data cleaning was completed through early 2018. 2018 report was run 10/24/2018 using clean data (current client information). Target population (Painesville City) received 2-flu clinics at the Family Resource Center to boost pediatric and child influenza vaccines.

Adolescent: *indicates required vaccines for school attendance

Vaccine	2017 (%)	2018 (%)
UTD Hep B*	57.4	58.71
2 MMR*	58.7	57.82
2 VAR*	49.0	46.92
1 Tdap*	54.4	44.26
UTD MCV4*	37.0	24.98
UTD HPV	22.5	13.27
1 HPV	40.5	24.98
1 Influenza	9.5	2.0
2 Hep A	0	67.16
UTD Polio*	67.4	22.46

Factors to consider: 2017 report was run on 11/29/2017 which included active & some inactive clients. Data cleaning was completed through early 2018. 2018 report was run 10/24/2018 using clean data (current client information). Target population (Painesville City) received 2-flu clinics at the Family Resource Center to boost pediatric and child influenza vaccines. Internal Immunization QI (per grant) is to boost the reminder & recall process utilizing the templates in Impact Siis (telephone call, texting, letters, & postcards).

Human Immunodeficiency Virus (HIV) Testing

HIV Tests Performed		HIV Positive Tests	
January	Year	January	Year
6	6	0	0

Children with Medical Handicaps (CMH)/Lead

In the month of January, the Public Health nurse provided case management services to 236 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse assisted two new families with obtaining CMH services.

The CMH nurse also provides case management for the Lead program. In the month of January, there was one new case with blood lead level in the 5-9 range. Education and case management services were provided to this family. There were no children with blood lead levels greater than 10.

4.01.03

Program Manager

Program Manager worked with the new WIC Director to transition Parent Café over. The Parent Café quarterly report was completed and submitted on January 11, 2019. The Program Manager continues to meet regularly with the Clinical Service Director to transfer programs in the HPP division to Community Health Services.

Program Manager is preparing to submit documentation for the new Tobacco Use Prevention and Cessation grant, in which we will be partnering with Ashtabula County Health Department and Lake Geauga Recovery Centers. There was discussion about Geauga County Health Department (GCHD) wanting to participate and at this time, GCHD will be working with Lake Geauga Recovery Centers to assist with the grant in Geauga County.

Program Manager is working on to secure grant funding through United Way to provide cessation services to under- or uninsured Lake County Free Clinic clients.

Meetings/Trainings:

- ACHD meeting with Chris Kettenun and Alex Campese on grant (January 2, 2019)
- Safe Communities review with Haley Russo and Jessica McCarthy (January 3, 2019)
- MRC Regional Website training for leaders (January 3, 2019)
- Parent Café funding 2019-2020 (January 3, 2019)
- Parent Café reporting update 2018-2019 (January 3, 2019)
- Tobacco Use Prevention and Cessation Bidders Conference (January 4, 2019)

- Tobacco Free Ohio Alliance Quarterly meeting (January 8, 2019)
- MRC Evolving Structure’s WG (January 10, 2019)
- Lake Geauga Ashtabula Tobacco Prevention Coalition (January 14, 2019)
- pHarming Effects Training (January 14, 2019)
- Tobacco Cessation funding (January 14, 2019)
- Operational Readiness Review Assessment at LCEMA (January 15, 2019)
- NACCHO Healthy Living WG (January 15, 2019)
- ODH tobacco conference call (January 15, 2019)
- Parent Café meeting with K.Milo review documents (January 16, 2019)
- Eastern Lake County Chamber Coffee Contacts (January 17, 2019)
- Cribs for Kids follow up meeting (January 17, 2019)
- Life Skills Training (January 22, 2019)
- Eastern Lake County & Geneva Chamber (January 23, 2019)
- Intern discussion (January 24, 2019)
- Developing a community plan for cessation services (January 24, 2019)
- All Staff training (January 28, 2019)
- Eastern Lake County Chamber (January 29, 2019)

Ohio Mental Health and Addiction Services- Lake County Law Enforcement

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
# Kits Dist.	0											25		25
Lives Saved	1											2		2

0 kits were distributed in January to Law Enforcement.

Project -Deaths Avoided With Naloxone (DAWN)

On January 9th, the Health District hosted its monthly clinic, and although this clinic was well promoted via flyers and social media platforms no one was present. At the end of the month the Health Educator’s hosted a session for all Lake County General Health District employees, giving them the opportunity to carry a kit.

Lake County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
# Kits Dist.	63											10		73
Lives Saved	0											0		0

0 kits were distributed at the HD on 1/9

41 kits were distributed at Celebrate Recovery on 1/29

22 Kits were distributed to Lake-Geauga Recovery on 1/31

Ashtabula County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
# Kits Dist.	0											4		4
Lives Saved	0											0		0

0 kits were distributed in Geauga on 1/8

Gauga County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
# Kits Dist.	0											7		7
Lives Saved	0											0		0

Medical Reserve Corps

Medical Reserve Corps Challenge – Matter of Balance

No Matter of Balance classes have been conducted.

Tobacco Youth/Secondhand Smoke

Lake Geauga Ashtabula Tobacco Prevention Coalition (LGATPC) met on January 14, 2019. Program Manager, Health Educator, and Coalition have been working on the 2019-2020 grant application which is due on February 11, 2019. A new community readiness assessment is being conducted for policy, youth, and cessation.

Tobacco Cessation

Program Manager and Health Educator have been working on completing the community readiness assessments in relation to cessation for the 2019-2020 grant application.

Cessation services have been identified in Lake County and will be available on the LCGHD new website.

Program Manager and Health Educator continue to saturate the community with cessation advertisements and encouraging the use of cessation services or utilizing the Quit Line.

Cribs for Kids/Safe Sleep

The Health Educator distributed three cribettes in the month of January. Each family who received a cribette also received one-on-one safe sleep education, educational materials, a sheet for the cribette, and a wearable safe sleep blanket.

Health Educator attended the Police Chief Meeting on January 2, 2019 to talk about the program and share informational handouts. The Health Educator also met with representatives from Birthright and McKinley Community Outreach Center in the month of January to share information about the program and set up a referral system.

Safe Communities – Lake

The month of January was spent doing administrative work for the Health Educator. This included submitting a revision for the grant, as well as planning for the future events including Prom, McDonald’s Buckle Down, and the Click it or Ticket Kickoff. The end of the month was spent focusing on a social media campaign for the upcoming Super Bowl blitz.

Safe Communities – Geauga

January was spent preparing for the remainder of the year. The Health Educator started to plan for events including; Thinkfast Interactive for prom, Click it or Ticket Kickoff, and McDonalds Buckle Downs. The Health Educator also worked on a budget revision for the grant. The end of the month was spent distributing Materials for Superbowl and creating pledge cards.

Peace of mind is a click away.[™]

In Ohio, you can be fined for failing to use your seat belt. Seat belts save lives.

CLICK IT OR TICKET

Buckle Up, it's the law!

Ohio law states that every driver and front seat passenger must wear a seat belt.

On average, seat belts save more than 200 lives per day. Wearing a seat belt cuts your risk of a crash injury in half.¹

- Seat belts reduce your risk of a crash-related death by about 50%.¹
- Seat belt use is mandatory in 49 states. You can get stopped in 34 states simply for not wearing your seat belt, with fines up to \$162, depending on the state.²
- Failure to buckle up caused 3,350 unnecessary fatalities, 54,300 serious injuries and cost \$10 billion in easily preventable related costs.³

Ohio law source: <https://www.ohio.gov/ohio-traffic-laws.php>
¹NHTSA, quoted at www.nhtsa.gov
²The CDC, www.cdc.gov
³The CDC, www.cdc.gov

Funded by U.S. DOT/NHTSA and ODPS

Buckling Up Starts Here.

For more information concerning Geauga Safe Communities call: 440-350-2875

Buckling Up Starts Now.

I commit to being a responsible driver/passenger.

- I will buckle my seat belt every time I am in a car.
- I will speak up if a driver/passenger is not buckled.

Signature: _____
Date: _____

Project OPIATE

January was a huge month for the Health Educator. The beginning of the month was spent preparing for the pHARMING Effects training that was successfully held on January 14th. During this training, the previously trained Youth Leaders trained the two new schools, Lake Catholic and Harvey High School. Chick Fil A and Chipolte donated food for a total of 60 people for this training day. The middle of the month was spent preparing for the second portion of the trainings, the Leadership Training. This training was ran in conjunction with Ohio State University Extension Office. This was successfully held on January 25th. 38 students were trained in the pHARMING Effects and Leadership Training. The end of the month was spent updating the adult facilitators on what the grant deliverables would be. The five schools will hopefully begin implementation in February.



Leadership students from Eastlake North High School, Harvey High School, Lake Catholic High School, Mentor High School, Willoughby South High School participating in our pHARMING Effects training.

Cardinal Health – Prevention Education

There was not much movement on this grant for the Health Educator this month. There was a conference call/webinar conducted on January 30th. This included updates from all subgrantees.

Tara Perkins provided the following highlights for Community Health Services:

- *Nothing to report.*

4.02

Environmental Health

4.02.01 **Division Director's Report**

4.02.01.01

Updates and Special Topics

No report at this time.

4.02.02 **Air Pollution Control Programs**

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference call on January 7th. The main topic of discussion was the federal shutdown and how it would affect the local budgets. Ohio EPA advised all of us that there may be some lag in payments but the contracted amounts should remain the same. The state payments would continue as scheduled. Ambient air monitoring was also discussed as there are changes coming as a result to some new staff being hired. Data reporting procedures are being revised and this will take more work at the local level. The state also wants the data monitored on the weekends and unusual data may need to be reported on weekends. We are awaiting guidance on this subject. The state is planning an in person air monitoring managers meeting in February.

APC staff participated in a Technical Services Organization conference call on January 30th. Topics included filter retention time vs. data retention time. The filters can take up a lot of storage space and may need to be kept refrigerated for extended periods of time. Preparing for an upcoming USEPA regional monitoring audit was the other main topic.

4.02.03 **General Environmental Health and Plumbing Programs**

4.02.03.01

Unit Supervisor's Report

Food Safety Program Update

In February the sanitarians are working on wrapping up all the required inspections for the Food Safety Program. The licensing year runs from March 1st through February 28th, and all required inspections must be completed within this time frame. License applications for this program were mailed by the clerical staff at the end of January, and beginning February 1st, the 2019 licenses began to be issued. The EH clerks get a workout during this time, as they receipt money, process applications and issue licenses for over 1500 establishments. In addition, numerous phone calls are received to field licensing questions.

Food Safety Education

ServSafe-Level II

In 2018 we trained 232 students during 9 Ohio Dept. Of Health approved classes. The ServSafe Manager Certification verifies that a manager or person-in-charge has sufficient food safety knowledge to protect the public from foodborne illness. Individuals that successfully pass at 75% of the 90-question, multiple-choice exam will receive a ServSafe Manager Certification and wallet card. Each year multiple courses are offered to meet anticipated demand. In 2019 we have scheduled 8-10 additional ServSafe Level II classes due to the increased demand. The 2019 schedule has been established, flyers distributed, and the schedule is also posted on our web site. As always, if our programming does not meet demand, we will add extra courses as necessary and we anticipate the need.

Housing

Lake County Elder Interdisciplinary Team

C. Loxterman attended the January and February monthly meetings of the inter-disciplinary team hosted by JFS. This group addresses elder issues and specific cases that may be common to a few or several of the members. The participants represented a diverse group of agency representatives with interests and concerns of the senior population, including JFS, Laketran, Catholic Charities, Council on Aging, Lake County Commissioners, Beacon Health, Probate Court, 2-1-1, ADAMHS Board, and Lifeline. The group meets monthly on an as needed basis.

Plumbing

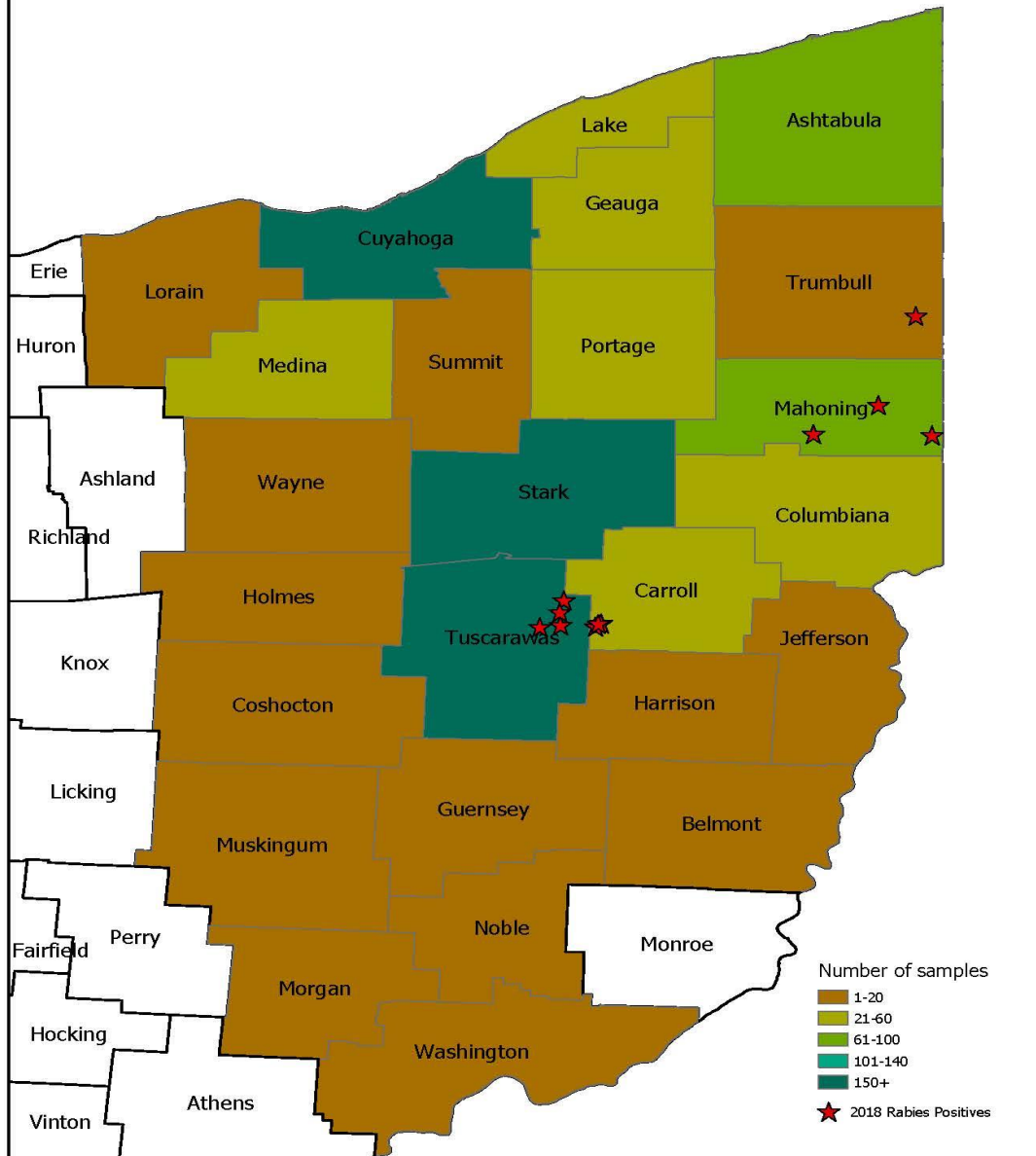
D. Nicholson attended the January Building Officials and Code Administrators of Northeast Ohio (BOCONEO) meeting and the plumbing inspectors' round table discussion preceding the meeting on January 16 in Wickliffe.

Bluebeam plan submissions are continuing to increase and a second computer was loaded with the software. The program is saving time as comments can be made on the plans and the architect can see exactly what the problem is.

Rabies

The USDA finalized the 2018 Enhanced Rabies Surveillance report. Lake County had no positive rabies samples from the 42 samples submitted through this program. The intent of the sampling is to monitor the health of the natural population. These are the nuisance animals that are put down by local police departments or animals that are found dead and are suitable for testing. LCGHD staff collect the sample and the United States Department of Agriculture conducts the rabies testing. The closest positive in 2018 was in Trumbull County.

2018 Final Enhanced Rabies Surveillance



4.02.04 Vector-borne Disease Program

4.02.04.01 **Unit Supervisor's Report**

Mosquito Control

No report at this time.

4.02.05 Water and Waste Programs

4.02.05.01 Unit Supervisor's Report

Storm Water

K. Fink gave a "Polluting Our Watershed" presentation to 19 science students at Mentor Christian School on January 3, 2019.

K. Fink and D. Sinclair attended the Development Projects Meeting on January 23, 2019. This meeting is a collaborative of relevant county agencies and entities to discuss ongoing development, projects, etc., and their impacts.

K. Fink participated in the Challenges of Storm Water Management at Industrial Sites webinar on January 16, 2019. The primary focus was discussion of proper storm water management on industrial sites, and ways to reduce potential regulatory fines and storm water discharge fees. The quarterly Storm Water reports were submitted to the Lake County Stormwater Management Department and the city of Mentor.

The annual county OEPA Storm Water Report was submitted.

K. Fink is continuing work on the Survey 123 mobile app for IDDE investigation reports.

D. Lark, B. Mechenbier, C. Loxterman, and K. Watson met with Brian Ashurst from the City of Mentor to review the 2019 stormwater budget and transition plan between the agencies. Acceptance of the budget has been received.

Tim Miller of the Lake County Stormwater Management Department needed to cancel the scheduled meeting to review the 2019 budget and transition plan between the agencies, and this meeting is being rescheduled.

Sewage Treatment

The Sewage program began implementation of Phase 4 of the Operation and Maintenance program. This involved issuing operational permits to approximately 1600 homeowners living in subdivisions. Homeowners were notified and invoiced through regular mail in early January.

D. Sinclair and D. Kager attended the Eagle Ridge Subdivision HOA meeting held January 29th at Concord Community Center to discuss the O&M program and answer any questions residents had.

K. Watson and staff are reviewing data and proposed structure of the O&M Program, as well as database needs and limitations. Will be proposing revisions to the program structure moving forward to make its implementation as efficient as possible for the agency and residents.

Solid Waste

We want to welcome **Elizabeth Militante-Advey** to our Environmental Health Team. She is a new employee who will be filling the part time sanitarian position that was held by Anne Lustig. She will be handling the solid and infectious waste programs, body art program, beach, and helping out in storm water. She starts on February 19th.

Anne L. conducted a monthly comprehensive site inspection at the Lake County Solid Waste Facility on January 26, 2018.

Anne Lustig conducted quarterly infectious waste treatment facility inspections at Tri-Point and Lake West Hospitals on February 5, 2019.

Water Quality

No report at this time.

4.02.06 Board Action Status

Sanitary Sewer Connection Status

Program	Name	Pol. Sub.	BOH Ref. Date	Status
Scrap tires – Solid Waste	Petroski	Madison	10/18/18	Awaiting response from Prosecutors Office

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

Dan Lark provided the following highlights:

- *Mackenzie DiPerna is now a Registered Sanitarian after passing her RS exam last week.*

4.03

Finance and HR Director's Report

4.03.01

Miscellaneous

1. Completed Health District Advisory Council (HDAC) documents for the meeting on March 4, 2019. Documents sent out to subdivisions by Ron Graham on February 12, 2019.
 - a. It was asked that any questions were submitted prior to the meeting. As of Monday, February 18, 2019 there were not questions received by the Finance Department.
2. The Health District annual audit from the Auditor of State should start in the next 30-60 days.
3. Completed and submitted calendar year 2018 Financial Statements to the Auditor of State.
4. Health District completed the annual reviews for calendar year 2018.

4.03.02

Employment

1. Resignations
 - a. Maureen O'Hearn – March 31, 2019
2. New Hires
 - a. RoseAda Watts-White – February 11, 2019
 - b. Rachel Petti – February 11, 2019
3. Open Positions
 - a. None
4. Promotions
 - a. None

Lake County General Health District
MONTHLY FINANCIAL REPORT

Jan-19

RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 62,260	\$ 1,203,900	5%	\$ (1,141,640)
Public Health Nursing	\$ 9,735	\$ 56,500	17%	\$ (46,765)
Federal Grants	\$ 129,099	\$ 1,541,670	8%	\$ (1,412,571)
State Grants	\$ 123,223	\$ 577,000	21%	\$ (453,777)
Local Contracts	\$ 6,911	\$ 259,500	3%	\$ (252,589)
Vital Statistics	\$ 29,338	\$ 318,500	9%	\$ (289,162)
Miscellaneous	\$ 7,738	\$ 95,500	8%	\$ (87,762)
Tax Dollars	\$ -	\$ 2,716,763	0%	\$ (2,716,763)
Rental Income	\$ 4,153	\$ 60,000	7%	\$ (55,847)
Capital Improvement	\$ -	\$ -	#DIV/0!	\$ -
TOTAL RECEIPTS	\$ 372,456	\$ 6,829,333	5%	\$ (6,456,877)
Beginning Cash Balance	\$ 4,588,965	\$ 4,500,000	102%	\$ -
TOTAL - ALL FUNDS	\$ 4,961,421	\$ 11,329,333	44%	\$ (6,456,877)

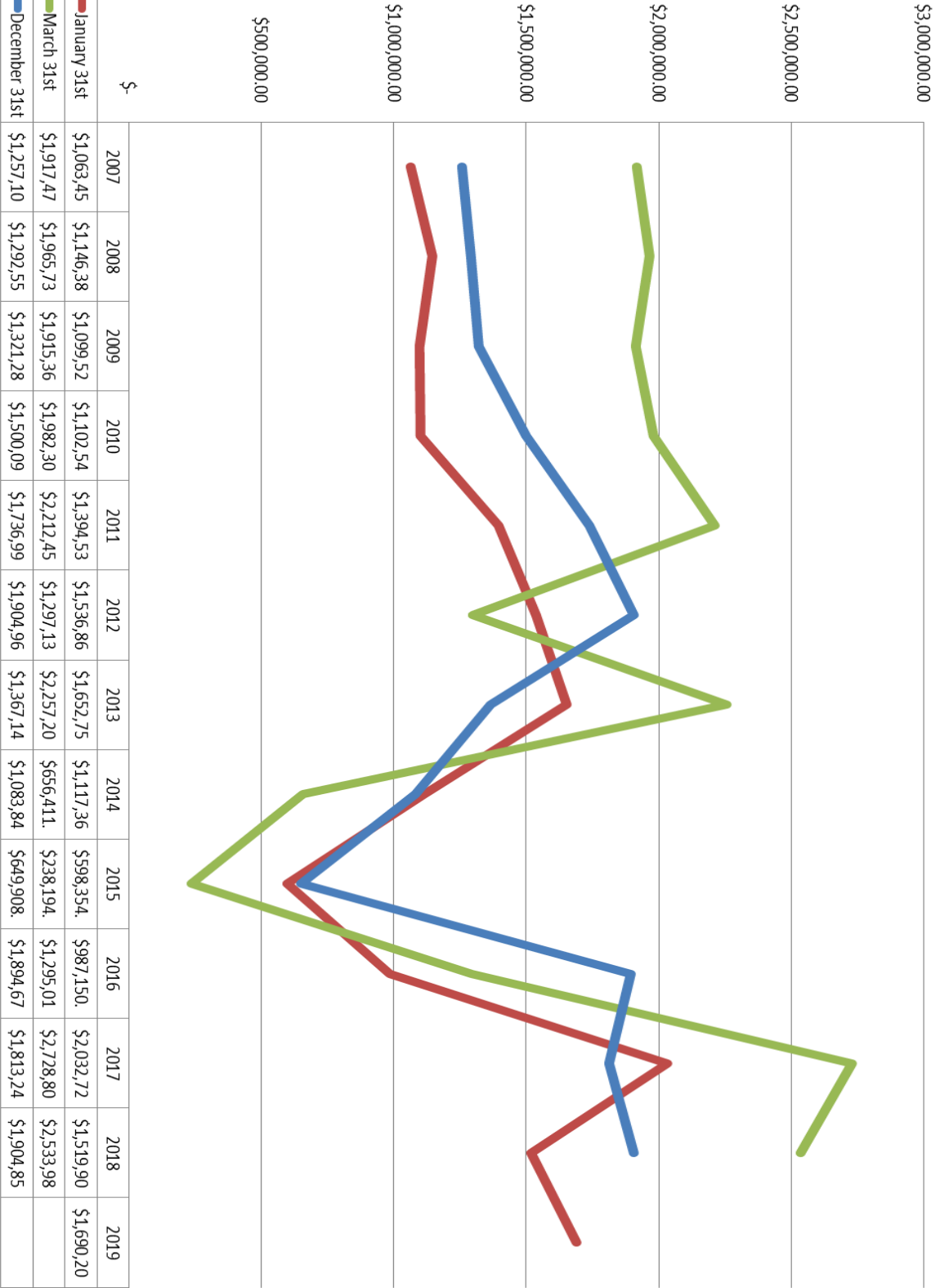
DISBURSEMENTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Salaries	\$ 116,936	\$ 3,337,937	4%	\$ (3,221,001)
Fringe Benefits	\$ 75,075	\$ 1,282,900	6%	\$ (1,207,825)
Contract Services	\$ 48,036	\$ 278,572	17%	\$ (230,536)
Program Supplies, Marketing, Health Ed.	\$ 4,188	\$ 472,475	1%	\$ (468,287)
Office Supplies and Postage	\$ 2,888	\$ 107,054	3%	\$ (104,166)
Transportation and Travel	\$ 1,280	\$ 123,641	1%	\$ (122,361)
Building Expense	\$ 7,719	\$ 197,825	4%	\$ (190,106)
Equipment	\$ -	\$ 369,550	0%	\$ (369,550)
Returns	\$ 154	\$ 18,350	0%	\$ (18,196)
Operating Expenses	\$ 72,688	\$ 424,042	17%	\$ (351,354)
Contingency	\$ -	\$ 250,000	0%	\$ (250,000)
Capital Improvement	\$ 12,203	\$ 600,000	2%	\$ (587,797)
SUB TOTAL	\$ 341,166	\$ 7,462,346	5%	\$ (7,121,180)
Obligations from previous year	\$ 220,793	\$ 220,793	100%	\$ -
TOTAL DISBURSEMENTS	\$ 561,960	\$ 7,683,139	7%	\$ (7,121,180)

CARRYOVER	\$ 4,399,461	\$ 3,646,194	83%	\$ 753,268
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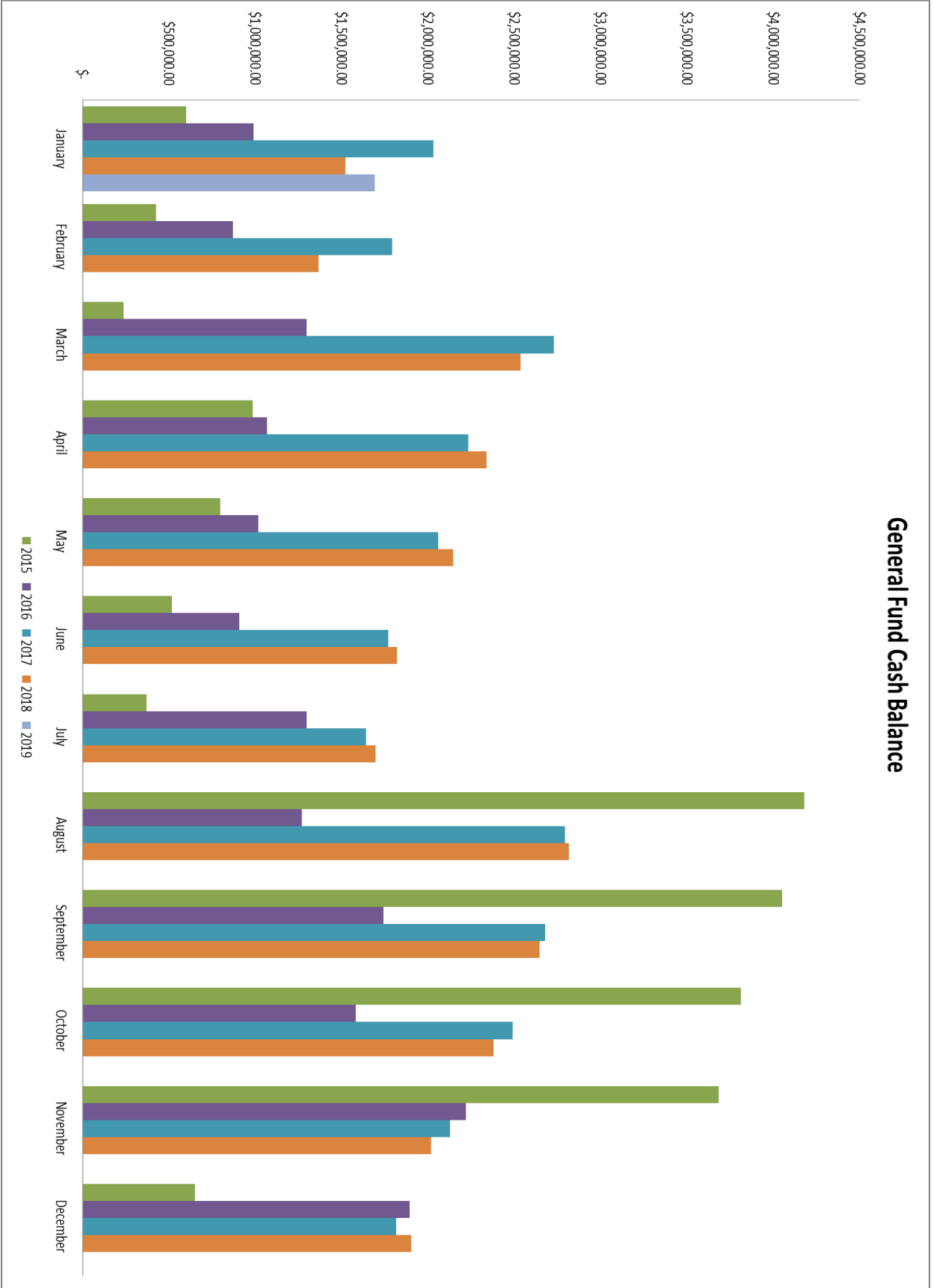
		January	
Fund #	Fund Name	2019	2018
001	Health Payroll Reserve Fund	\$ 250,168.00	\$ 150,000.00
002	Immunization Action Plan	\$ 60,255.73	\$ 35,851.86
003	Manufactrd Homes, Parks, Camps	\$ 1,200.00	\$ 600.00
004	Water Systems	\$ 5,563.50	\$ 11,856.00
005	WIC	\$ 166,952.70	\$ 184,562.01
006	Swimming Pool	\$ 3,698.18	\$ 1,183.48
007	Board of Health	\$ 1,690,205.88	\$ 1,519,900.71
008	Vital Statistics	\$ 92,219.01	\$ 56,799.21
009	Tuberculosis Record Program	\$ -	\$ -
010	Food Service	\$ 104,191.32	\$ 52,413.23
011	Health Promotion and Planning	\$ 86,847.31	\$ 85,705.81
012	Health Budget Stabilization Fund	\$ 250,000.00	\$ 150,000.00
013	Public Health Nursing	\$ 67,859.56	\$ 60,140.80
014	Air Pollution Control	\$ 34,986.24	\$ 51,677.95
015	Solid Waste Site	\$ 10,559.23	\$ 6,546.86
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 194,810.55	\$ 121,014.90
018	Safe Community Program	\$ 27,408.01	\$ 34,145.89
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 19,680.21	\$ 17,734.61
021	Child and Family Health Services	\$ 81,218.86	\$ 63,230.88
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 203,304.42	\$ 83,296.10
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 2,486.23
026	Permanent Improvement	\$ 517,543.65	\$ 585,465.42
027	FDA Food Service	\$ 36,169.33	\$ 33,187.31
028	Tobacco Use Prevent & Cessation	\$ 109,047.92	\$ 98,383.24
029	Office of Health Policy & Performa	\$ 376,402.93	\$ -
997	AFLAX/Voya	\$ 1,918.78	\$ 2,109.63
Total Cash		\$ 4,396,006	\$ 3,408,292

Board of Health fund (Fund 007, aka General Fund) had an increase of 11.21% (\$170,305) from this time in the prior year. This is primarily due to large upcoming expenses that have not yet been completed. Items such as the purchase of mosquito control trucks and sprayers for example. The trucks have been ordered but not yet received by the Health District and thus payment has not been made.

General Fund Cash Balance December, January, and March 31st



General Fund Cash Balance



Adam Litke provided the following highlights:

- *Mariann Rusnak introduced Stephanie Kristo. She is a part-time clerical specialist and is currently training in Vital Statistics.*

4.04

Health Education and Outreach

4.04.01.01

Division Director's Report

The Director has been visiting each WIC location and talking individually with employees about their duties and processes that are in place. The Director visited the Metzenbaum facility located in Chesterland. There were quite a few options but none were very ideal. The Director will continue to look for other options. After visiting all of the locations, the Director has followed up on requests from the staff and will continue to observe procedures. The Director has been holding phone interviews for the part time Associate Health Educator position and the part time Clerical Specialist position.

The Director has attended the following meetings:

- Early Childhood Geauga County Committee (January 3)
- Meeting with Ilana Litwak – (January 4)
- Health and Safety Committee (January 7)
- Meeting with Ilana L. and Ron G. (January 7)
- Tour of the Metzenbaum facility – possible location for Geauga WIC (January 7)
- WIC Painesville (January 8)
- Lake County Breastfeeding Coalition meeting (January 9)
- WIC Budgeting meeting with Finance (January 9)
- Meeting with Ron and Gloria Swonger (January 9)
- Meeting with Tara Perkins- transition meeting (January 10)
- WIC Willoughby (January 11)
- Tobacco Cessation transition meeting (January 14)
- WIC Madison (January 15)
- Regional WIC meeting (January 17)
- Lake County Family First Council meeting (January 22)
- Meeting with Ilana L. (January 22)
- Meeting with T. Perkins transition (January 22)
- Chambers of Commerce meeting (January 23)
- Crossroads (January 23)
- WIC Huntsburg (January 24)
- Meeting with Ilana L. and Ron (January 24)
- Ohio Children's Trust Fund Council (January 25)

- Lake County Senior Center Director's meeting (January 25)
- All Staff Meeting (January 28)
- HPP policy meeting (January 29)
- Meeting with PHEP billing (January 29)

Parent Café

The Associate Health Educator continues to market and seek out new partners and locations for the Parent Café. Scheduled new Café with United Methodist Church of Jefferson in Ashtabula County. Made contact with United Methodist Church of Middlefield in Geauga County to begin Cafes. Meeting scheduled for February 12.

Cafes scheduled for January:

- Zion Lutheran Church on January 15, 22, 29
- Painesville Head Start on January 16, 23, 30 (30th canceled for freezing temperatures)
- Elm Elementary School on January 17, 24, 31 (31st canceled for freezing temperatures)
- Broadmoor Elementary on January 18, 15th. (3rd Café on February 6)
- St. Mary of Chardon on January 16, 23, 30. (Canceled for lack of participants)

Meetings attended:

- January 3: Parent Café funding meeting
- January 7: Broadmoor Staff meeting to conduct Espresso Café
- January 10: Quarterly report and documentation review
- January 22: Lake Erie College Community and Family Relations class presentation
- January 23: Eastern Lake County Chamber meeting
- January 23: Parent Café update meeting
- January 28: All day Staff Meeting for 2019
- January 29: Meeting at United Methodist Church of Jefferson to set up Cafes.

Matter of Balance

The Director attended the Lake County Senior Center Director's meeting on January 25. The Director shared that a person will start in February and will meet with the Senior Center Directors to schedule and plan for upcoming Matter of Balance programs. A training for Matter of Balance will take place in February. The new employee will attend this training. Classes are expected to start in April.

Patient Service Coordination

The Associate Health Educator has been continuing to develop the Community Care Coordination program by defining program goals and services. She has created a detailed client

intake form based off of research from the Center for Medicare and Medicaid Services and the Agency for Healthcare Research and Quality. The form consists of demographic information pertaining to the client, a questionnaire that relates to the social determinants of health to determine client needs, and a client goal plan. The intake form also includes a detailed follow up plan for the client to ensure continued support of needs.

The Associate Health Educator has been working with internal agency partners to try and develop a case load to start coordination services. Those partners include WIC and Parent Café staff. A simple partner referral form has been developed to allow internal and external partners to refer clients to the Associate Health Educator, who then will contact clients to set up intake.

The Associate Health Educator also met with several external partners to discuss the new program,

4.04.02 Women, Infants and Children (WIC) Unit Report

Nutrition Education

Group classes this month included Infant Feeding which is led by our Breastfeeding Peer Helpers in each clinic. New bulletin boards were put up in each clinic on the topic of how to feed sick kids. Clients will learn about fluids that are most important for a sick child, foods that can be used when the child is sick whether it is a respiratory illness or a stomach virus and when it is appropriate to contact the doctor.

Breastfeeding Updates

The Director has been working with Jessica Wakelee to formalize a plan for the Lake County Breastfeeding Coalition. Kathy Milo and Ilana Litwak met with Jessica to start the plan. Jessica will be meeting with all of the Coalition members and then the plan will be finalized at the next Breastfeeding Coalition meeting which will be held in March 2019. This plan will give the coalition goals and objectives for 2019.

State WIC Updates

Lake County WIC was up and running conducting business as normal during the government shutdown. Lake County WIC posted updates on social media to let the public know that WIC was open. State WIC has been very diligent in notifying local WIC program about the state of funding.

Clinic Caseload January:

CLINIC	FY19 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1452	1321	44%	91%
Willoughby	1081	950	32%	88%
Madison	371	300	10%	81%
Geauga	473	420	14%	89%
TOTAL CASELOAD	3377	2991		87%

Clinic Activity in January:

Activity	Scheduled	Attended	Show Rate %
Re-certifications	587	430	73%
Certifications	214	165	77%
Individual Educations	347	243	70%
Group Educations	305	227	74%
High Risk Clients	145	106	73%
Average show rates			73%

Kathy Milo provided the following highlights:

- *Introduced Rachel Petti, a part-time clerical specialist for Health Education and Outreach. She lives in Mentor and has 2 children.*
- *Introduced RoseAda Watts-White, an Associate Health Educator, will be in charge of the Matter of Balance Program in Lake County. Meetings have been set up with senior center directors and we are looking to expand Matter of Balance to include assisted living communities and community centers. RoseAda lives in Wickliffe and has 2 children.*

4.05

Office of Health Policy and Performance Improvement

4.05.01

Director

On January 8, Matthew Nichols, Ron Graham, and Christine Margalis held a conference call with the Center for Disease Control's Center for State, Tribal, Local, and Territorial Support,

Division of Performance Improvement and Field Services, in order to discuss interagency collaboration opportunities. On January 10, Matthew Nichols and Ron Graham met with Painesville City Schools to discuss the analysis of the school's transportation and academic achievement data; as a result, Matthew Nichols will be assisting Painesville City Schools across a variety of data analysis efforts. On January 22, Matthew Nichols, Ron Graham, Christine Margalis, and Jessica Wakelee met with Lake Health, in order to provide a data collection status update for the joint community health assessment/community health needs assessment. The month of January also marked the beginning of the shared service grant cycle with Trumbull County Combined Health District, with whom we currently facilitate the preparation and management of five total grant applications.

4.05.02

Quality Assurance and Special Projects Coordinator

On January 28, Lake County General Health District (LCGHD) held its first ever all-staff meeting, which marked the first time the organization closed its doors to bring all its employees together. The agenda for the day included a group icebreaker activity, Commissioner Graham's update on the future of LCGHD, breakout sessions on agency marketing and the budget, as well as an opportunity for staff to receive a Project DAWN kit if interested. Cleveland Rape Crisis Center also joined us for a presentation on human trafficking, giving staff information on potential warning signs to be aware of when working in the field and with clients, and how best to respond if they suspect human trafficking activity. Overall, the day was well received, with sessions discussing the future of LCGHD and the organizational budget being rated most favorably. Staff did provide suggestions for future meetings, and it is anticipated that more staff members will choose to be involved in the planning process next year.

Preparation for reaccreditation is officially underway. While time has been spent familiarizing management staff with domain requirements and brainstorming ideas to address deficiencies, this month marked the first official meetings with in-depth discussion on each requirement. In February, meetings were held addressing Domains 4: Engaging the Community to Identify and Address Health Problems, and Domain 9: Evaluate and Continuously Improve Processes, Program, and Interventions. The staff lead for each requirement was confirmed, and specific tasks were assigned to ensure compliance with each standard. Meetings will continue in this format throughout the year, with actual narrative writing to commence in 2020. LCGHD applies for reaccreditation in the third quarter of 2021.

4.05.03

Policy, Research, and Planning Coordinator I

As noted in the following section, the Public Health Emergency Preparedness and Cities Readiness Initiative (PHEP/CRI) competitive grant proposal for FY20 was submitted on behalf of Lake and Geauga counties on January 18th.

On January 16th, Jessica Wakelee participated in a regional workgroup for the Public Health Emergency Preparedness (PHEP) grant in Amherst that included Public Health partners from

Lake, Geauga, Ashtabula, Lorain, and Cuyahoga counties and City of Cleveland. The workgroup met to review the regional training and exercise schedule in preparation for the submission of LCGHD's Multi-Year Training and Exercise Plan (MYTEP) deliverable in February. The group also began scheduling workgroup meetings for the Regional Volunteer Management Plan (February-March), FY20 Pandemic Influenza Plan and Emergency Response Plan deliverables (July-August), and develop a planning timeline for a Pandemic Influenza-focused regional Functional Exercise tentatively scheduled for November 2019 (July-November). In addition, the group made revisions to each county's respective Emergency Response Plans and Regional County Drop Site Plan. On January 22, Jessica Wakelee met again with regional PHEP partners from Lorain and Cuyahoga Counties and Cleveland City at LCGHD to review and provide feedback on templates for preparedness exercise documentation developed by the Ohio Department of Health. Additional updates on PHEP deliverables are provided in the following section.

During the month of January, Jessica Wakelee continued to serve as editor for the new LCGHD website, which was rolled out the week of January 21st. In collaboration with the Website Committee members, Ms. Wakelee continues to review new material prior to publication, and will continue to build out additional content.

4.05.04

Emergency Preparedness

The Ohio Department of Health (ODH) conducted the Medical Countermeasures Operational Readiness Review assessment with Lake County General Health District (LCGHD). In preparation for this meeting, several plans were uploaded into State and Federal databases prior to the assessment. LCGHD was also required to respond to ODH's questions in-person. Attachment 1 was submitted to Ohio Department of Health to inform them that Jessica Wakelee was the new Public Health Emergency Preparedness (PHEP) Grant Director. The PHEP grant Fiscal Year 2020 was submitted on behalf of Lake and Geauga Counties.

The Point of Dispensing (POD) Core Management Team and Public Information trainings were provided to the following new employees: Rachel McDade, Rachel Ohler, Mary Putnam, Kevin Watson, and Chris Wilson.

The following PHEP grant deliverables were submitted to Ohio Department of Health:

- PHEP Core Deliverable-Objective 8.2: Outbreak Reporting by Submission of Ohio Disease Reporting – Investigation and Reports Attachment
- Suggestions from ODH were incorporated into the Emergency Response Plan, which was then submitted to ODH for further comment.

Approval from ODH was received for the following PHEP grant deliverables:

- PHEP Core Deliverable-Objective 8.2

Meetings/Trainings Attended:

- Northeast Ohio Metropolitan Medical Response System Meta-Coalition Exercise

Workgroup Meeting conference call (January 9, 2019)

- Webinar for PHEP Core Deliverable 7: Local Assessment of Response Capacity (January 10, 2019)
- Lake County Hazardous Materials Intervention Team Training: Meters (January 16, 2019)
- Webinar for PHEP Core Deliverable 6: Meeting with Organizations that Serve Individuals with Access and Functional Needs (January 17, 2019)
- 100 Years of Public Health (January 30, 2019)

News Releases 2019	Date Released
New Location for Project DAWN (Deaths Avoided With Naloxone) Clinics in Geauga County	January 9, 2019
LCGHD Offering Project DAWN Clinics at New Time	January 22, 2019

The Marketing Team met to review advertising concepts for the Tobacco grant as part of the approval process. Three items were approved. The Team also reviewed training materials for the Marketing Training Workshop that was held at the All-Staff meeting on January 28, 2019.

A workgroup of the LCGHD Emergency Preparedness Training Team met with Lake Health to discuss the creation of a Public Health Incident Command System Train-the-Trainer class. The class will be adapted from Lake Health’s Health Incident Command System class.

Matthew Nichols provided the following highlights:

- *The CDC site visit was held last Thursday, February 21. It included introductions to the directors and went well.*

4.05.05

Board of Health Education – 2018-2020 Strategic Plan

Matt Nichols began his presentation on the 2018-2020 Strategic Plan at approximately 3:08 p.m.

Lake County General Health District Strategic Plan 2018-2020

May 21, 2018-December 31, 2018
Progress Update



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Presentation Purpose

- Provide context for the progress report previously sent to Board of Health.
- Review steps toward enhancement/revision of the current plan.



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Goal I: Maintain a Competent Public Health Workforce

- Objective I: Recruit Qualified Staff
 - ✓ Implement a standardized new hire interview checklist.
 - ✓ Implement a standardized writing assessment for potential staff.
 - ✓ Implement a standardized technology assessment for potential staff.



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✓ - Completed ✓ - In progress ✗ - Have not been started

Goal I: Maintain a Competent Public Health Workforce

- Objective 2: Retain Qualified Staff
 - ✓ Create a competitive wage program based on 2017 AOHC salary survey results.
 - ✓ Conduct a salary study based on 2019 AOHC salary survey.



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Goal I: Maintain a Competent Public Health Workforce

- Objective 3: Improve Staff Morale
 - ✓ Create a comprehensive employee wellness program.
 - ✓ Create an LCGHD employee recognition program.



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Goal I: Maintain a Competent Public Health Workforce

- Objective 4: Improve Capacity to Respond to Public Health Emergencies
 - ✓ Complete IT Disaster Recovery Plan.
 - ✓ Staff receive position-specific ICS training.
 - ✓ Increase MRC/VRT volunteer pool by 10%.



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The addition of Jessica Wakelee to OHPPI allows LCGHD to complete this objective.

Goal II. Enhance Ability to Collect, Analyze, and Disseminate Data

- Objective 1: Broaden Program Evaluation
 - ✓ Establish a methodology for program cost analysis.
 - ✓ Create outcome-specific program evaluation.



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Goal II. Enhance Ability to Collect, Analyze, and Disseminate Data

- Objective 2: Improve LCGHD Website Functionality.
 - ✓ Improve LCGHD website integration with social media and web-based applications.



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Goal II. Enhance Ability to Collect, Analyze, and Disseminate Data

- Objective 3: Establish Internal Environmental Sample Analysis
 - ✓ Establishment of a functional wastewater lab.



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Goal III. Maintain a Sustainable Health District

- Objective 1: Develop a Facilities Management/Capital Improvement Plan
 - ✓ Revise capital budget with 10-year projections.
 - ✓ Stratify budget projections across five year intervals.
 - ✗ ADA Building Improvement Plan is implemented.



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Ron stated that we were given a 10-year phase-in for the ADA Building Improvement Plan. The minimum ADA improvements were made, but we're still looking in to the upgrades.

Goal III. Maintain a Sustainable Health District

- Objective 2: Develop a Sustainable Succession Plan of Key Staff Positions
 - ✓ Identify potential candidates for current leadership positions.
 - ✓ Determine appropriate mentorship for potential leadership candidates.



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Goal III. Maintain a Sustainable Health District

- Objective 3: Implement Financial System Software
 - ✓ Implement department-wide use of financial software.



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Goal III. Maintain a Sustainable Health District

- Objective 4: Explore Reimbursable Public Health Services
 - ✓ Expand fiscal agent services/administration services to local health departments.
 - ✓ Provide reimbursable tobacco cessation services.
 - ✓ Provide school nursing services to two local school districts.
 - ✓ Provide travel clinic immunizations to Lake County residents.



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Goal IV. Improve Health Outcomes for Lake County Residents

- Objective 1: Increase use of Evidence-based Practices.
 - ✓ Provide evidence-based program corrective measures to LCGHD programs where applicable.



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Goal IV. Improve Health Outcomes for Lake County Residents

- Objective 2: Promote Policy, System, and Environmental Changes
 - ✓ Expand Lake County mosquito control program.
 - ✓ Advocate for the adoption of Tobacco 21 in Lake County.
 - ✓ Expand smoke-free policies in Lake County.



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Goal V. Expand the Scope and Capacity of the OHPPI

- Objective 1: Enhance Data Utilization for the Purposes of Public Health Evaluation and Planning
 - ✓ Establish formalized academic partnership.
 - ✓ Alignment of CHNA/CHA & CHIP/IS priorities.



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OHPPI was just two weeks old when the Strategic Plan was developed. Some of the goals and objectives for OHPPI have since changed.

Goal V. Expand the Scope and Capacity of the OHPPI

- Objective 1: Enhance Data Utilization for the Purposes of Public Health Evaluation and Planning
 - ✓ Use GIS to create Lake County Overdose Death Reports.
 - ✓ Produce a minimum of one GIS-based scholarly publication per year.



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Goal V. Expand the Scope and Capacity of the OHPPI

- Objective 1: Enhance Data Utilization for the Purposes of Public Health Evaluation and Planning
 - ✗ Create a LCGHD Data Warehouse.
 - ✗ Conduct LCGHD department specific GIS workshops.



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University Hospitals has a data warehouse. Although it is stored on UH servers, it can still be utilized by LCGHD.

Goal V. Expand the Scope and Capacity of the OHPPI

- Objective 2: Foster Innovative, Community-based Solutions to Both Historic and Emerging Public Health Problems.
 - ✓ Establish a new methodology for public health surveillance.
 - ✓ Implement strategies identified in the Lake County Lakefront Connectivity Plan.
 - ✓ Establish formalized methodology for integration of PM, CQI, and QA.



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Goal V. Expand the Scope and Capacity of the OHPPI

- Objective 2: Foster Innovative, Community-based Solutions to Both Historic and Emerging Public Health Problems.
 - ✓ Implement a model intervention to address access to care in Lake County.
 - ✓ Identify shared service model with non-traditional partners.
 - ✗ Explore the efficacy of telemedicine project with a community stakeholder.
 - ✗ Develop a Lake County Healthy Homes Model.



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Goal V. Expand the Scope and Capacity of the OHPPI

- Objective 3: Advocate for Effective Health Policies and the Adoption of Evidence-based model practices.
 - ✓ Establishment of statewide CHA/CHNA methodology.
 - ✓ Identify a mechanism for state LHD funding at \$9.00 per capita.
 - ✗ Advocate for the adoption of Health in All Policies in Lake County.



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The national recommendation is \$9.00 per capita. Lake County is operating at 38¢ per capita.

Next Steps

Creation of Divisional Strategic Plans

Asking each division to develop specific strategies to support key agency objectives listed to the right.

- Collaboration between supervisors and staff
 - Due by March 15
- Convene the BOH SP committee to review divisional plans and approve suggested edits to larger plan.
- Recruit Qualified Staff
- Retain Qualified Staff
- Broaden Program Evaluation
- Develop a Sustainable Succession Plan for Key Staff Members
- Explore Reimbursable Public Health Services
- Increase use of Evidence-based practices
- Promote Policy, System, & Environmental Changes
- Enhance Data Utilization
- Advocate for Effective Health Policies & Adoption of Evidence-based practices



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Discussion:

Anthony Vitolo asked who hires new employees. Adam said the supervisor/director interviews applicants and then ranks each candidate. The final three candidates meet with Ron or him, the final person is chosen based on those interviews.

Patricia Murphy asked why we cannot use the financial software that the County uses. Adam stated that, due to the contract, the licensing can only be used by the County.

Brian Katz asked if we provide one or more school nurses at this time. Matt said that the only school nurse we have serves Fairport Harbor School District.

Marc Garland asked if most state university campuses in Ohio were smoke-free.

Patricia Murphy asked what kind of academic relationship has been formed with Lake Erie College. Matt said it is still in the early stages, however they may serve as an Institutional Review Board for our survey content and other information.

Patricia Murphy wondered if there was any collaboration with the Lake Erie College physician assistant program. Ron said there was not, but it was something they could investigate.

Marc Garland asked for a telemedicine example. Ron said that instead of going to multiple agencies for needed services, a person would just have to meet with one coordinator to reach out to all at the same time. Matt said that University Hospitals has been successful with this type of program, following initial hurdles, such as billing for telemedicine and costly up-front fees.

Patricia Murphy stated that Cleveland Clinic is active with telemedicine, including employee health services which allows “face-to-face” meetings over the phone with employee assistance counselors. The challenge is having to manage the licenses and credentials of the professionals.

Anthony Vitolo asked how the Strategic Plan is related to Accreditation. Ron said that the accreditation is more complex, but the Strategic Plan is embedded in there.

Matt’s presentation ended at approximately 3:28 p.m.

4.06

Health Commissioner’s Report

4.05.01

District Advisory Council

This is a reminder that the **2019 LCGHD District Advisory Council (DAC)** meeting will be held on **Monday, March 4, 2019**. The meeting will begin at 6:30 p.m. Refreshments will be available at 6:00 p.m. The meeting will be held **at LCGHD, 5966 Heisley Rd., Mentor**. The DAC is made up of representatives from the Board of County Commissioners and each village and township within the Health District. Representatives from the nine contracting cities are also invited to attend the meeting. The purpose of the meeting is to hear the Annual Report and make recommendations to the Board of Health. Each year the townships and villages are also given an opportunity to comment on the ensuing year’s proposed budget.

4.06.02

Roll Back of Clean Air Act Standards Proposed

The Environmental Protection Agency (EPA) published its revised Mercury and Air Toxics Standards in the Federal Register. Comments on the proposed regulation will be accepted for 60 days. The proposal weakens air quality standards put in place by the Obama Administration. The National Association of County Health Officials (NACCHO) has opposed similar proposals in the past and will submit comments on the proposal. The American Lung Association, a NACCHO coalition partner, is also circulating a letter for health professionals to sign opposing the move.

4.06.03

Partnering for Policies

The National Association of County and City Health Officials (NACCHO) works with its members and partners to achieve the following mission: to improve the health of communities by strengthening and advocating for local health departments. One of the ways NACCHO supports local public health professionals is by developing policy that can be replicated in the field. The following policies are supported by the Lake County General Health District (LCGHD) and will guide the upcoming strategic plan revision, as well as the work between the Office of Health Policy and Performance Improvement and the Center for Disease Control (CDC) over the next several years.

LCGHD supports Medicaid policy that accomplishes the following:

- Promotes and ensures access to appropriate preventive services, medical, long-term and mental healthcare for low-income families, children, pregnant women, elderly, and people with disabilities in a manner that will increase positive health outcomes and improve the health status of these populations.

LCGHD believes provision of direct clinical care services will be minimal with the transformation in the health delivery system through Medicaid expansion. Accordingly, LCGHD engages in the following activities:

- Increase outreach and enrollment activities and educate community residents and community-based organizations about the private and public insurance choices available.
- Facilitate care coordination, navigation, and maintenance of individuals in care.
- Enhance information technology capacity, including billing and reimbursement of third party payers and access to information from healthcare system electronic health records for meaningful use and population health purposes.
- Convene partnerships for population-based prevention, including the engagement of new partners in policy development for communities.
- Evaluate changes in the health environment, on a local and regional basis.

LCGHD supports and advocates for the implementation and expansion of evidence-based nurse home visitation programs (HVPs) in local health departments targeting pregnant and parenting mothers and children.

- LCGHD advocates that Medicaid reimbursement be provided to practitioners delivering services through the Maternal, Infant, and Early Childhood Home Visiting Program.

LCGHD actively supports policies and programs that reduce and prevent poverty, substandard housing, air pollution, environmental tobacco smoke, and other detrimental conditions that can exacerbate asthma and other respiratory diseases and trigger asthma attacks. LCGHD supports seeking:

- The Center for Medicare and Medicaid (CMS) approval of the reimbursement for home screening for asthma triggers.
- The development of a national surveillance system to track asthma incidence, prevalence, morbidity and mortality, and coordinate with other disease tracking efforts that not only assures consistent data on healthcare access, but also includes data by patients' race, ethnicity, occupation, socioeconomic status and primary language.

Using a systems approach to addressing obesity prevention and reduction of resulting chronic diseases will require the following: policy and legislation systems based reform, changes to the built and physical environment, sugar-sweetened beverage reduction and funding.

LCGHD supports and recommends the following activities for the prevention of obesity and reduction of resulting chronic diseases:

- Local communities should increase community access to healthy foods by creating incentive programs to offer to current food retailers and to attract new retailers and farmers markets to underserved and food desert areas.
- Local communities should promote use of Farm-to-School and school garden programs.
- Local communities should reinforce compliance with the Food and Drug Administration (FDA) rule implementing Section 4205 of the Affordable Care Act, which requires menu labeling of local restaurants.

Local governments and planning agencies should integrate local public health considerations into community design processes, including community planning, regulations, and design of new development and redevelopment, to promote and protect the health of communities, including provisions for all ages and abilities. Health in All Policies strategies and Health Impact Assessments are methods that incorporate public health into the design process. Recommendations include:

- Municipal planning should encourage bicycling and walking for transportation and recreation through improvements in the built environment, including sidewalks, parks, and trails, and making active transportation accessible to all ages and abilities. Particular attention should be given to ensuring bicycle lanes, signage and other strategies to support safety for bicyclists and pedestrians.
- Local governments should consider creating local policies that limit the density of fast convenience food restaurants in communities with a high prominence of marketing and sales of calorie-dense, nutrient-poor foods.

LCGHD strongly urges the federal government to provide sufficient funds to maintain, strengthen, and expand the surveillance, disease prevention, and research capacities necessary to identify, track, and address existing and emerging vector-borne diseases (VBDs).

It supports local public health activities to prevent, monitor, and control such diseases, including the following:

- Improving data collection systems for identifying and tracking VBD cases and distribution in humans and animals.
- Increasing the effective use of human and animal surveillance data to target prevention and control efforts.
- Enhancing data-sharing systems to facilitate effective communication and monitoring.

LCGHD recognizes the need for successful, coordinated mosquito management programs at the local level and supports the provision of funds and research to create, integrate, and coordinate local mosquito control plans with existing district and state plans.

LCGHD urges federal, as well as state and local governing to fully fund and maintain sustained funding to provide technical assistance, education, and research for local health departments and mosquito control agencies to do the following:

- Improve their capability and capacity to predict and avoid new mosquito-borne diseases.
- Support emergency management actions for mosquito-borne disease outbreaks.
- Address resident, businesses, and citizen's behavior and practices relating to mosquitoes.

Public health surveillance and epidemiologic investigation are core functions of local health departments. LCGHD will actively advocate for increased federal and state support for strengthening local health departments' epidemiology and surveillance capacities to promote and improve evidence-based public health practice at local health departments.

LCGHD advocates for local health departments and nonprofit hospitals to collaboratively conduct community health needs assessments (CHNA) or community health assessments (CHA), pursuant to the statutory requirement of nonprofit hospitals to conduct a CHNA under the Patient Protection and Affordable Care Act (ACA), as well as accreditation requirements for local health departments under the Public Health Accreditation Board (PHAB).

- Collaborating on a joint CHA/CHNA process that fulfills both local health department and nonprofit hospital requirements, which could include, but is not limited to, aligning timelines, pooling staff and financial resources, and coordinating buy-in for implementation.
- Implementing a CHNA, e.g. information on assessment models, health status indicators, public health programs, and community-based partners.
- Sharing relevant local data resources for quantitative and qualitative health and social determinants information in hospital service areas.
- Providing technical assistance in data collection, analysis, synthesis, and interpretation.

- Giving input on strategies to improve community health through hospital services and public health prevention and health promotion programs.
- Coordinating joint efforts by different hospitals to pool resources to gather data, analyze data, and/or generate a report for a CHNA.

Electronic Health Record (EHR) data transmitted to public health will be used to identify and respond to disease patterns, contain the spread of infectious disease, and improve efforts to prevent threats to the health of the public.

Throughout much of the United States, these activities will be performed by local health departments. It is important that these local health departments receive EHR data with the timeliness and content they need to effectively perform these activities.

Therefore, LCGHD works toward the following efforts in order to ensure the successful use of meaningful use (MU) data:

- Local health departments should be included throughout the development of public health-associated MU EHR information and processes and be provided with the resources for training, staffing, and software support to manage and use this information for protecting and improving population health.
- LCGHD encourages the related efforts of the Office of the National Coordinator for health information technology (HIT) to ensure that public health standards are included in certified meaningful use HIT and EHRs.
- LCGHD encourages the increasing collaboration between numerous stakeholders at the national, state and, local levels involved in the enactment of MU, and intends to be an active participant in this collaboration on behalf of local health departments.

The LCGHD also actively supports the implementation and adoption of three system approaches necessary to be effective at the local level. Three strategies include:

Health in All Policies (HiAP) is a change in the systems that determine how policy decisions are made and implemented by local, state, and federal government agencies to ensure that policy decisions have beneficial or neutral impacts on the determinants of health. HiAP strategies are meant to ensure that all policies and services from all sectors have beneficial or neutral impacts on the determinants of health.

- Adopt a HiAP approach in the policy-making process in order to ensure that policies made outside of the health sector have positive or neutral impacts on the determinants of health

Health impact assessment (HIA) is commonly defined as “a combination of procedures, methods, and tools by which a policy, program, or project may be judged as to its potential effects on the health of a population, and the distribution of those effects within the population.” The five principles and values of HIA are democracy, equity, sustainable development, scientific and robust practice, and a holistic approach to health.

- Encourage local and regional planning and transportation agencies to incorporate HIAs into community design processes to promote and protect the health of communities.
- Build capacity to conduct HIAs among their partners to bring health considerations to the fore in multiple sectors such as transportation, planning, housing, agriculture, and labor.
- Use HIA tools and resources to facilitate the HIA process to promote a Health in All Policies approach to public decision-making

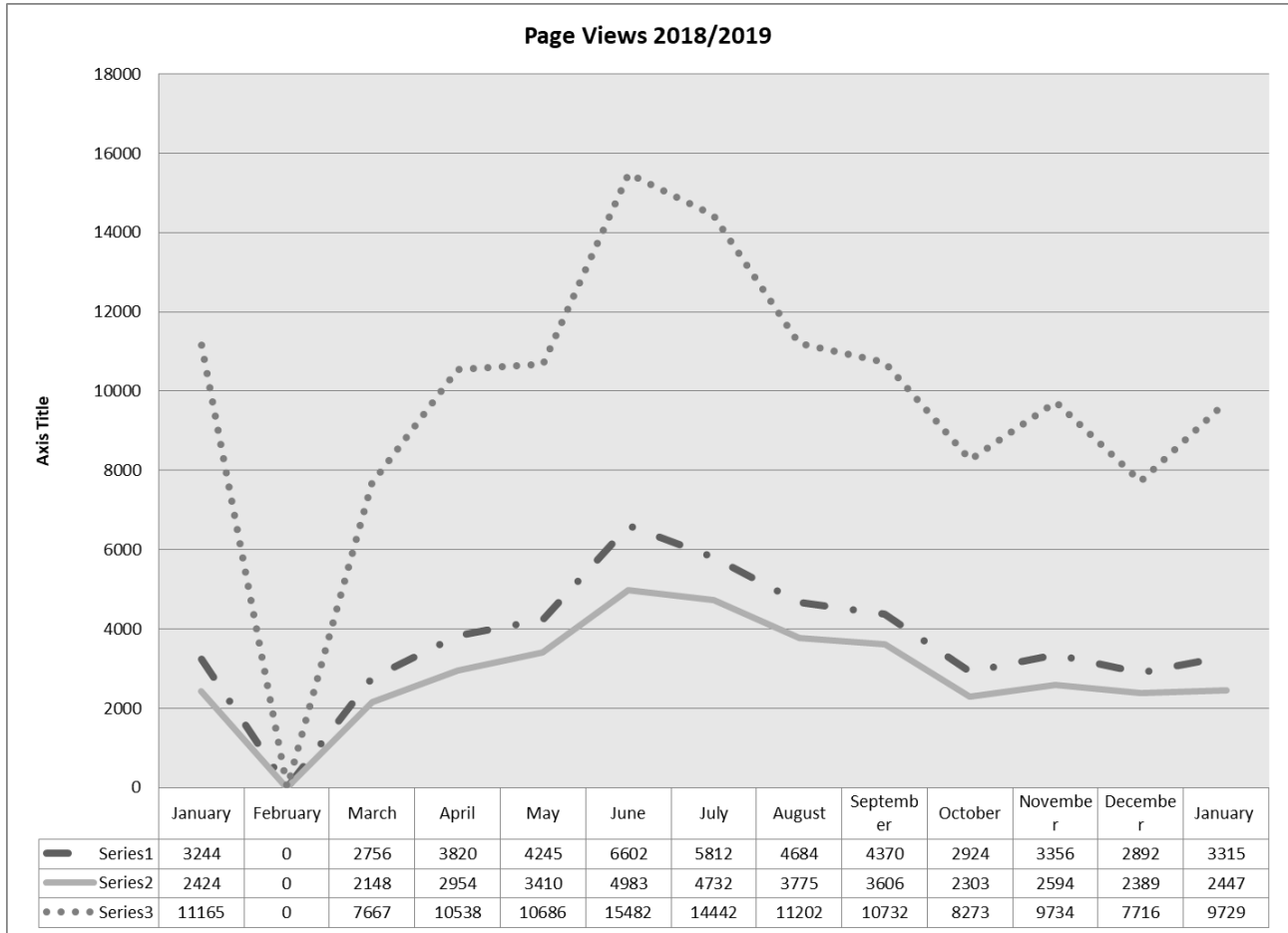
4.06.04

Vital Statistics Sales and Services Rendered

	January	YTD	Same Period 2018
Birth Certificates Issued	354	354	307
Birth Certificates -Out of County	199	199	154
Death Certificates Issued	762	762	918
Fetal Death Certificates Issued	0	0	0
Burial Permits Issued	65	65	70
Birth Certificates Filed	109	109	141
Death Certificates Filed	180	180	154
Fetal Death Certificates Filed	2	2	1

4.06.05

Web Site Report



Ron Graham provided the following highlights:

- *CDC Bureau Chief was on site Thursday from 10:00 a.m. to 2 p.m.*
- *Gloria Swonger will be partnering with fire departments. They can refer residents with at-risk issues, such as poor conditions, hoarding, and other needs, to her. The program is partially funded through Medicaid reimbursement.*
- *Met with the head data analyst at University Hospitals. Matt Nichols will visit with their data analytics team.*
- *Working to create more partnerships, such as Catholic Charities, YMCA, and Council on Aging, to the Community Health Assessment.*

Discussion:

Patricia Murphy asked at what point the community will be made aware of an on-site CDC executive. Ron stated she will get guidance from her supervisors regarding a press release. Dr. Alvin Brown asked if she has a specific area of expertise or interest to be working locally. Ron stated that she did not, but she feels her job is to put the big pieces together, conceptually, and also to be a liaison to national experts.

5.01

Finance Committee, Meeting Held February 6, 2019

**Lake County General Health District
Finance Committee Meeting
Minutes
February 6, 2019**

The meeting of the Board of the Lake County General Health District's Finance Committee was held on February 6, 2019. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

In attendance at the meeting were Board of Health members:

Dr. Lynn Smith, Chair
Roger Anderson

Brian Katz
Marc Garland

Also in attendance were: Ron H. Graham, Health Commissioner; Adam Litke, Finance and Human Resources Director; Gina Parker, Deputy Registrar.

The meeting was called to order at 1:00 p.m. by Dr. Lynn Smith.

Adam Litke explained the purpose of the meeting was to discuss the budget for calendar year 2020 and the budget that would be reported to the Health District Advisory Council (HDAC). Adam provided a brief overview of the following:

The line items on the expense report have the details as to what they are for. Next year, the fund names will also be identified on the report.

The highlights are:

- Receipts decreased slightly due to the expiration of at least one grant in 2019. A replacement grant is likely but it is not shown in the proposed budget for the 2020 calendar year.

- The Health District will continue to budget for Capital Improvements and Reserve Accounts for unexpected expenses and payroll expenses.
- The increase in salaries is due to providing services with LCGHD staff versus using contract employees. The new Operation and Maintenance program also required additional staffing.
- Mosquito chemical purchases were minimal in 2018 but an increase in costs for 2019/2020 required an increase in the budget.
- Building costs should be decreasing as improvements are made to the building.
- New mosquito trucks have been purchased and will be onsite for the HDAC meeting.
- Inside millage decreased slightly due to the increase in property values that outpaced the increase in the tax assessment.
- An article from the Ohio Township Association placed the township millage for LCGHD as the 4th highest in Ohio (at \$2,111,003 in 2012). In reality, they pay about \$186,000, which is about 10%. Based on information available, we are ranked 13th in the state for tax assessments.

The 2020 Budget will be submitted to the HDAC members in the next few days. When sent out it will be requested that all questions be asked prior to the meeting. This will ensure the most complete answers are given prior to the meeting.

Discussion:

Marc Garland asked what the WIC grant amount was for 2018. Adam Litke said it was approximately \$940,000.

Marc Garland asked what the biggest state grant was. Adam stated either the Tobacco Cessation grant or the Air Pollution grant. Air pollution is a mix of state and federal dollars.

Marc Garland asked how we accounted for the loss of rent from NMS. Adam said that NMS rent revenue was not included in the budget.

Marc Garland asked if there were any unexpected expenses with the new building. Adam said that they were aware of the big ones - the HVAC and parking lots. A small one was a drain that needed to be flushed out.

Dr. Lynn Smith asked if we were purchasing new sprayers for the mosquito trucks. Adam said yes and they are electric now.

Marc Garland asked what caused the decrease in value of North Perry. Adam said that, according to the auditor, it fluctuates mostly due to the power plant. Adam stated that how the valuations are derived is not public knowledge.

Brian Katz asked how much of the health department's budget is paid by the political subdivisions. Adam said it's about 40-45%.

Dr. Lynn Smith moved and Marc Garland seconded a motion to forward the proposed 2020 budget to the 23 Political Subdivisions; motion carried.

Dr. Lynn Smith moved and Marc Garland seconded a motion to adjourn the meeting; motion carried.

The meeting was adjourned at approximately 1:34 p.m.

Discussion:

Ron Graham said that property valuations went up 8%; we are looking for a 1.5% increase to our budget. The DAC meeting packets went out two weeks ago, but a quorum is still needed. The meeting will be held on Monday, March 4. Refreshments begin at 6 p.m., followed by the meeting at 6:30 p.m.

5.02

Negotiations Committee, Meeting Held February 25, 2019

**Negotiation Committee
Meeting Minutes
February 25, 2019**

A meeting of the Health District's Negotiation Committee was held on February 25, 2019, at the offices of the Lake County General Health District. The meeting was called to order at 2:30 p.m. In attendance were:

Board of Health Members

Dr. Lynn Smith
Brian Katz
Marc Garland

Others

Adam Litke, Finance and Human Resources Director

The meeting was called to order by Chairman, Brian Katz.

Dr. Lynn Smith moved and Marc Garland seconded a motion to enter into Executive Session to discuss matters of Health Commissioner Contract Negotiations in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 2:31 p.m. Marc Garland moved and Dr. Lynn Smith seconded a motion to come out of Executive Session at approximately 2:52 p.m.; motion carried.

Marc Garland moved and Dr. Lynn Smith seconded to adjourn the meeting at 2:52 p.m.; motion carried.

The meeting was adjourned at approximately 2:52 p.m.

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
06/18/18	HPP	7.03	Permission to Submit 2018 Seed Application Grant, \$5,000	APPROVED	N	2/25/2019	Denied	2/25/2019
10/15/18	EH	7.10	Requested for Legal Action against Susan and Jerry Petrowski	APPROVED	N	11/19/2018	Forwarded to Prosecutor	
11/19/18	ADMIN	7.03	Permission to Contract with Northwestern Refrigeration for HVAC and Control Renovation for \$282,500	APPROVED	N	2/25/2019	Approved. Contract Signed	1/29/2019
11/19/18	ADMIN	7.04	Permission to Submit a Proposal for Strong Workforce Employee Education Program (SWEET) to the Ohio Department of Health for \$80,000	APPROVED	N	2/25/2019	Denied	2/25/2019
11/19/18	ADMIN	7.05	Permission to Contract with Marks Building Company for Building Renovations for \$17,754	APPROVED	N	2/25/2019	Renovation in Progress	
11/19/18	HPP	7.06	Permission to Submit the Painesville Community Grant, \$2,500	APPROVED	N		Pending	
11/19/18	EH	7.09	Permission to Purchase a Vehicle for the Plumbing Program; Cost not to Exceed \$25,000.00	APPROVED	N	2/25/2019	Purchased	2/1/2019
11/19/18	ADMIN	7.12	Permission to Purchase Computers from Connection, \$11,780.00	APPROVED	N			
12/17/18	EH	7.05	Permission to Purchase Mosquito Control Products	APPROVED	N	2/25/2019	In Process	
12/17/18	EH	7.06	Permission to Purchase Two Trucks for the Mosquito Program	APPROVED	N	2/25/2019	In Process	
12/17/18	ADMIN	7.08	Permission to Purchase AnyLogic Professional Software for the Office of Health Policy and Performance Management; Cost Not to Exceed \$21,000	APPROVED	N	1/28/2019	On Hold	1/28/2019
12/17/18	ADMIN	7.11	Permission to Purchase Window Blinds	APPROVED	N	2/25/2019	Purchased	2/25/2019

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
01/28/19	ADMIN	7.03	Permission to Allow the Board's Finance Committee Authority to Submit the 2019 Amended/2020 Budget to Political Subdivisions	APPROVED	N			
01/28/19	ADMIN	7.04	Permission to Submit the Constructing County Overdose Death Profiles to Inform Community Response Grant, \$100,000	APPROVED	N		Submitted	
01/28/19	ADMIN	7.05	Permission to Contract with Northwestern Refrigeration for HVAC and Control Renovation for \$282,500	APPROVED	N	2/25/2019	Contract Signed	1/29/2019
01/28/19	CHS	7.06	Permission to Submit the Tobacco Use Prevention and Cessation Program Grant, \$300,000	APPROVED	N			
01/28/19	OHPPPI	7.07	Permission to Submit the Public Health Emergency Preparedness (PHEP)/ Cities Readiness Initiative (CRI) Grant for Lake and Geauga Counties, \$338,474	APPROVED	N			
01/28/19	EH	7.08	Permission for Variance Request for 3665 River Rd., Perry	APPROVED	N			
01/28/19	EH	7.09	Permission for Variance Request for 3935 River Rd., Perry	APPROVED	N			
01/28/19	EH	7.10	Request for Legal Action Against James and Carrie Caldwell	APPROVED	N			
01/28/19	EH	7.11	Request for Legal Action Against Alesha R. Olvera	APPROVED	N			
01/28/19	EH	7.12	Permission to Spend up to \$200,000 to Reimburse Vendors Conducting Work Replacing Septic Systems as Part of the WPCLF (Water Pollution Control Loan Fund)	APPROVED	N			
01/28/19	EH	7.13	Resolution to Enter into a WPCLF Agreement for the Repair or Replacement of Home Septic Systems	APPROVED	N			

7.01

7.01.01

Certification of Monies, Resolution 19-02-07-01-01-100

Anthony Vitolo moved and Randy Owoc seconded a motion to adopt Resolution 19-02-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.02

Permission to Re-Appoint Dan Lark as Deputy Health Commissioner

Dr. Alvin Brown moved and Patricia Murphy seconded a motion to re-appoint Dan Lark as Deputy Health Commissioner; motion carried.

As has been the practice since originally approved by the Board of Health in January 2007, approval is requested to affirm the Health Commissioner's choice of Dan Lark as Deputy Health Commissioner effective February 1, 2019, through December 31, 2019. The purpose of the position is to assure the proper management of the LCGHD by acting as a Health Commissioner's designee or filling in during his/her absence. It is also crucial to succession planning during emergency situations. It is further recommended that compensation for these additional duties be \$2,500 per year.

7.03

Permission to Submit NEARS Foodborne Illness Grant, \$3,000

Dr. Alvin Brown moved and Randy Owoc seconded a motion to submit a proposal to the Center for Disease Control (CDC) for a food safety grant in the amount of \$3,000; motion carried.

The grant amount (\$1,200 to \$3,000) to support program initiatives to explore involvement in CDC's National Environmental Assessment Reporting System (NEARS). This opportunity is for state, tribal, local, or territorial governmental food safety agencies not yet participating in NEARS. The grant money can be used to reimburse for the time spent on educational opportunities involving foodborne illness investigation. At the end of the grant we will not be obligated to use the NEARS system.

7.04

Permission to Submit Ohio Environmental Protection Agency (EPA) Mosquito Control Funding Opportunity Grant, up to \$25,000

Anthony Vitolo moved and Patricia Murphy seconded a motion to submit to the Ohio Environmental Protection Agency (EPA) for the Mosquito Control Funding Opportunity grant up to \$25,000. The grant period is March to December 2019; motion carried.

This grant is available to local health departments and related public entities to mitigate the potential for an outbreak of mosquito borne viruses such as Zika, West Nile, or La Cross Encephalitis. We plan to supplement and expand our existing program by:

1. Covering the cost of trapping supplies.
2. Upgrading the adulticiding spray from Duet to Merus.
3. Covering the cost of one (1) intern to process mosquito traps and provide counts.
4. Covering the cost of two (2) interns for the larvaciding program.

The grant limits personnel cost coverage to seasonal summer employees. Administrative costs are not allowed to be covered. The grant will be awarded in March and the money must be used by the end of 2019.

8.0

Adjournment

Dr. Lynn Smith moved and Anthony Vitolo seconded a motion to adjourn the meeting at approximately 3:33 p.m.; motion carried.



Secretary



President

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date February 25, 2019

The Board of the Lake County General Health District met this day, February 25, 2019, in a regularly scheduled meeting with the following members present:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Anthony Vitolo presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2019.

Randy Owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 11 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on February 25, 2019.

Witness my hand this 25th day of February, 2019.

Secretary, Board of Health

[Signature]

FEBRUARY 2019 OFF-CYCLES

PO NUMBER	DATE	VEN_NUM	VEN_NAME	DESCRIPTION	PRICE	FUND	ACCOUNT	SUB	DIV	PROG	PROG_SUB	WARRANT
668259	2/20/2019	9472	AIRGAS	COZ CYLINDERS #9959297853 FY19	165.95	01400761-755	E	01	500	570	570	
0	2/27/2019	REFUND	AL'S PLUMBING	REFUND #39934 1/29/19 FOR REG	10.00	00700761-755	Q	01	500	560	560	00450786
668488	2/27/2019	902049	AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	BUSINESS CARDS / G SWONGER	49.00	01100761-755	E	01	780	780	780	00450787
668431	2/27/2019	902049	AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	LCGHD LETTERHEAD	925.00	00700761-755	E	01	999	999	999	00450787
668294	2/27/2019	2682	AQUA OHIO	HYDRANT HEISLEY RD - JAN	48.20	00700761-755	I	13	999	999	998.1	00450788
668474	2/27/2019	5152	ASHTABULA COUNTY HEALTH DEPT.	DELIVERABLES - YOUTH CESS JAN	2,619.00	02800761-755	E	03	798	798	798	00450789
668487	2/20/2019	5133	ASSOC OF OH HEALTH COMMISSIONERS	NEW EMPLOYEE TRAINING	300.00	00700761-755	E	03	999	999	999	
668505	2/27/2019	5133	ASSOC OF OH HEALTH COMMISSIONERS	NEW EMPLOYEE TRAINING-ROSE ADA	75.00	00700761-755	H	03	999	999	999	
0	2/27/2019	900830	AT & T	WILLOUGHBY INTERNET - WIC	42.08	00700761-755	H	03	999	999	999	
668510	2/20/2019	900810	AT & T	MONTHLY PH - HEISLEY RD FEB	302.10	00500761-755	I	03	700	730	730	00450785
668510	2/20/2019	900810	AT & T	MONTHLY PH - HEISLEY RD FEB	40.97	00700761-755	I	03	999	999	998.1	
668449	2/20/2019	8890	BANDRY, JOSEFINA	TABLETS - HEISLEY RD FEB	25.00	01100761-755	E	03	700	800	808	
668449	2/20/2019	8890	BANDRY, JOSEFINA	CRIBS FOR KIDS CLINIC 2/12/19	156.25	01100761-755	E	03	700	800	808	00450790
0	2/20/2019	REFUND	BERKOWITZ, KUMIN, BOOKATZ FH	PAREN CAFE CLINIC 2/04/19	3.00	00800761-755	Q	01	900	900	900	
668376	2/27/2019	903392	C D W GOVERNMENT INC	HP WORKSTATIONS - BALANCE	409.08	00700761-755	I	04	999	999	999	00450801
668455	2/27/2019	904931	CELCO PARTNERSHIP (VERIZON)	JAN CELL PHONES-APC	131.12	01400761-755	I	03	500	570	570	00450813
668424	2/27/2019	904931	CELCO PARTNERSHIP (VERIZON)	MONTHLY CELL PH - JAN	28.14	00500761-755	I	03	700	730	732	00450813
668424	2/27/2019	904931	CELCO PARTNERSHIP (VERIZON)	MONTHLY CELL PH - JAN	50.46	00500761-755	I	03	700	730	730	00450813
668456	2/27/2019	904931	CELCO PARTNERSHIP (VERIZON)	MONTHLY CELL PH - JAN	221.94	01700761-755	I	03	700	750	750	00450813
668446	2/27/2019	904931	CELCO PARTNERSHIP (VERIZON)	JAN CELL PHONES - PHEP	1,281.77	00700761-755	I	03	999	999	999	00450813
0	2/20/2019	9327	CENTRAL EXTERMINATING CO	JAN CELL PH CHARGES	75.00	00700761-755	I	13	999	999	998	
0	2/26/2019	1131	CHASE CARD SERVICES	INV 713936	798.64	00700761-755	E	01	999	999	999	00451707
0	2/26/2019	1131	CHASE CARD SERVICES	STAPLES 1/9/19	9.29	00700761-755	E	01	999	999	999	00451707
0	2/26/2019	1131	CHASE CARD SERVICES	STAPLES 1/11/19	9.29	00700761-755	E	01	999	999	999	00451707
0	2/26/2019	1131	CHASE CARD SERVICES	STAPLES 1/18/19	906.29	00700761-755	E	01	999	999	999	00451707
0	2/26/2019	1131	CHASE CARD SERVICES	STAPLES 1/31/19	388.71	00700761-755	E	01	999	999	999	00451707
0	2/26/2019	1131	CHASE CARD SERVICES	ROBY.COM 1/29/19	24.50	00700761-755	E	03	999	999	999	00451707
668477	2/27/2019	1131	CHASE CARD SERVICES	THE HOME DEPOT 1/18/19	136.94	00500761-755	E	01	700	730	730	00451707
668477	2/27/2019	1131	CHASE CARD SERVICES	THE HOME DEPOT 1/16/19	222.97	00500761-755	E	01	700	730	730	00451707
668429	2/27/2019	1131	CHASE CARD SERVICES	STAPLES ADVANTAGE 1/14/19	319.70	00700761-755	F	01	700	730	730	00451707
668491	2/27/2019	1131	CHASE CARD SERVICES	THE HOME DEPOT 1/24/19	79.50	00500761-755	I	13	700	730	730	00451707
668469	2/27/2019	1131	CHASE CARD SERVICES	THE HOME DEPOT 1/24/19	200.00	01100761-755	I	13	700	730	730	00451707
668497	2/27/2019	1131	CHASE CARD SERVICES	GIANT EAGLE GIFT CARDS	1,000.00	01100761-755	E	01	700	800	808	00451707
668330	2/27/2019	1131	CHASE CARD SERVICES	GIANT EAGLE-GIFT CARDS	100.00	00700761-755	E	01	999	999	999	00451707
668348	2/27/2019	1131	CHASE CARD SERVICES	ENMBL INC JAN FY19	282.22	00700761-755	E	01	999	999	999	00451707
668430	2/27/2019	1131	CHASE CARD SERVICES	HOME DEPOT 1/22/19	27.71	00700761-755	E	01	999	999	999	00451707
668463	2/27/2019	1131	CHASE CARD SERVICES	SIGNS & STUFF 1/4/19	32.05	00700761-755	E	01	999	999	999	00451707
668495	2/27/2019	1131	CHASE CARD SERVICES	WALMART 1/9/19	618.13	00700761-755	E	01	999	999	999	00451707
668512	2/27/2019	1131	CHASE CARD SERVICES	THE HOME DEPOT 282.22,176.95,	96.93	00700761-755	E	01	999	999	998	00451707
668433	2/27/2019	1131	CHASE CARD SERVICES	THE HOME DEPOT 1/31/19	86.69	00700761-755	E	01	999	999	999	00451707
668467	2/27/2019	1131	CHASE CARD SERVICES	ADOBE CREATIVE CLOUD JAN	19.65	00700761-755	E	03	999	999	999	00451707
668484	2/27/2019	1131	CHASE CARD SERVICES	PUBLIC NOTICE ANNUAL REPORT 17	170.19	00700761-755	F	01	999	999	999	00451707
668504	2/27/2019	1131	CHASE CARD SERVICES	WALMART 1/16/19	159.80	00700761-755	F	01	999	999	999	00451707
667946	2/27/2019	1131	CHASE CARD SERVICES	STAPLES	2,409.48	00700761-755	F	01	999	999	999	00451707
668481	2/27/2019	1131	CHASE CARD SERVICES	POSTAGE -STAMPS.COM JAN FY19	600.00	00700761-755	F	03	999	999	999	00451707
668485	2/27/2019	1131	CHASE CARD SERVICES	POSTAGE	40.00	00700761-755	F	03	999	999	999	00451707
668486	2/27/2019	1131	CHASE CARD SERVICES	LAKE CO SAFETY COUNCIL MEETING	227.75	00700761-755	H	03	999	999	999	00451707
668496	2/27/2019	1131	CHASE CARD SERVICES	J'S PIZZA MARKET 1/15/19	21.64	00700761-755	H	03	999	999	999	00451707
668503	2/27/2019	1131	CHASE CARD SERVICES	J'S PIZZA MARKET 1/28/19	556.50	00700761-755	H	03	999	999	999	00451707
668511	2/27/2019	1131	CHASE CARD SERVICES	SAM'S CLUB 1/14/19	75.00	00700761-755	H	03	999	999	999	00451707
668513	2/27/2019	1131	CHASE CARD SERVICES	J'S CLUB MARKET 1/28/19	75.00	00700761-755	H	03	999	999	999	00451707
668216	2/27/2019	1131	CHASE CARD SERVICES	MENTOR CHAMBER OF COMMERCE	19.06	00700761-755	H	03	999	999	999	00451707
668493	2/27/2019	1131	CHASE CARD SERVICES	LEGISLATIVE BREAKFAST	680.59	00700761-755	I	04	999	999	999	00451707
668514	2/27/2019	1131	CHASE CARD SERVICES	GIANT EAGLE	362.94	00700761-755	I	04	999	999	999	00451707
				BAMBOO HR MONTHLY PMTS JAN 19	562.91	00700761-755	I	04	999	999	999	00451707
				KENT ON THE HUB			I	04	999	999	999	
				BLUEHOST.COM			I	04	999	999	999	

0	2/20/2019	602042	MILO, KATHY	REIMB MILEAGE 2/4/19-2/5/19	14.16	00700761-755	H	04	999	999	999	00451176
668437	2/20/2019	3033	NFP CORPORATE SERVICE	GROUP HEALTH CONSULT #6049	645.00	00700761-755	E	03	999	999	999.1	00451176
668448	2/27/2019	5158	OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS - JAN	162.50	00800761-756	I	05	900	900	900	00451169
0	2/28/2019	8506	OLAPCOA	ANNUAL AGENCY DUES 2019	104.00	01400761-755	E	01	500	570	570	00451170
668466	2/28/2019	996	OPEN ON LINE	BACKGROUND CHECKS - JAN	123.00	00700761-755	E	03	999	999	999	00450807
0	2/27/2019	1642	OTIS ELEVATOR CO	INV CVC04901219 1/21/19	601.74	00700761-755	E	03	999	999	998	00451171
668422	2/28/2019	7405	P M & FAMILY INVESTMENTS LLC	WIC RENT - WILLOUGHBY MAR FY19	1,964.58	00500761-755	I	10	700	730	730	00450808
0	2/27/2019	49	PAINESVILLE COMMERCIAL PROPERTIES INC	VICTORIA PL WIC UTILITIES FY18	653.61	00500761-755	I	13	700	730	730	00451172
668421	2/27/2019	49	PAINESVILLE COMMERCIAL PROPERTIES INC	VICTORIA PL RENT - FEB	1,283.33	00500761-755	I	10	700	730	730	00450808
668522	2/28/2019	49	PAINESVILLE COMMERCIAL PROPERTIES INC	1ST FL STORAGE-VICTORIA PL CRB	76.84	00700761-755	E	03	999	999	999	00451172
668517	2/20/2019	7717	PASTER TRAINING INC	SERVICESAFE MANAGER BOOKS	8,569.60	01000761-755	E	01	500	540	540.2	00451172
0	2/20/2019	5069	PROFESSIONAL ANSWERING SERVICE	INV 190200362 2/14/19	82.00	00700761-755	E	03	999	999	999	00451173
668451	2/20/2019	7260	QUADAX	BILL SERV-NURSING #385941	154.35	01300761-755	E	03	700	799	799	00451173
668438	2/28/2019	2088	RABE ENVIRONMENTAL SYSTEMS INC	HVAC MAINT - INV 155388	859.25	00700761-755	E	13	999	999	998	00450809
668389	2/27/2019	2773	RADECO OF CONNECTICUT INC	CALIBRA OF C812 IN 12822 FY18	214.00	01400761-755	E	01	500	565	566	00450807
0	2/26/2019	1472	RELIA STAR LIFE INSURANCE CO	DEC 2018 VOYA	184.23	99700761-755	L	03	999	999	997.1	00450722
0	2/26/2019	602040	RUSNAK, MARIANN	REIMB PROGRAM SUPPLIES 1/7/19	11.77	00700761-755	E	01	999	999	999	00450810
0	2/26/2019	605386	RUSNAK, MARIANN	MILEAGE 12/19/19	2.13	01800761-755	H	03	780	780	785	00451174
0	2/28/2019	605386	RUSNAK, MARIANN	(2.13)	01800761-755	H	03	780	780	785	00451174	
0	2/28/2019	605386	RUSNAK, MARIANN	VOID CK 450092 1/31/19 RUSNAK	(11.77)	00700761-755	H	01	999	999	999	00451174
0	2/20/2019	1859	SANDOFI PASTEUR INC	REFUND #182114 2/12/19	7.00	00800761-755	Q	01	900	900	900	00451174
668459	2/27/2019	3516	SARES NICOLE	TEMIVAC - TD VACCINE FY19	328.68	01300761-755	E	01	700	799	799	00450810
668440	2/20/2019	905120	SIEVERS COMPANY	DEEPCON CONTRACT 1/6/19-2/3/19	2,037.12	00700761-755	E	03	780	780	780.8	00451174
668441	2/28/2019	905170	SIEVERS COMPANY	SECURITY / HEISLEY INV 1194767	19.17	00700761-755	E	13	999	999	999.3	00451174
0	2/20/2019	603664	STABLER, CHERISE	SECURITY / HEISLEY INV 1194766	327.75	00700761-755	I	13	999	999	999.3	00451174
0	2/20/2019	605247	SUSAN KOTAPISH	REIMB MILEAGE 2/5/19	8.47	01300761-755	H	04	700	799	799	00451174
0	2/20/2019	605247	SUSAN KOTAPISH	REIMB FOR POSTAGE USPS 2/1/19	25.50	00700761-755	F	03	999	999	999	00451174
0	2/20/2019	605492	SWONGER, GLORIA	REIMB MILEAGE TO USPS 2/1/19	11.48	00700761-755	F	03	999	999	999	00451174
0	2/20/2019	605492	SWONGER, GLORIA	REIMB MEALS 1/24-1/25/19	41.96	01100761-755	H	03	700	800	808	00451174
0	2/20/2019	605492	SWONGER, GLORIA	REIMB MILEAGE 1/16/19-1/24/19	27.04	01100761-755	H	04	700	800	808	00451174
0	2/20/2019	605492	SWONGER, GLORIA	REIMB MILEAGE 1/17/19	5.93	01100761-755	H	04	700	800	808	00451174
0	2/20/2019	605492	SWONGER, GLORIA	REIMB MILEAGE 1/16/19-1/24/19	3.12	00700761-755	H	04	999	999	999	00451174
668419	2/20/2019	900824	THE ILLUMINATING COMPANY	REIMB MILEAGE 1/17/19	0.68	00700761-755	H	04	999	999	999	00451174
668436	2/20/2019	900824	THE ILLUMINATING COMPANY	WIC ELECTRIC 1/12/19 - 2/13/19	156.09	00500761-755	I	13	700	730	730	00451175
668056	2/20/2019	8019	THENDSIGN ARCHITECTURE	HEISLEY RD ELEC 1/16/19-2/14/19	1,979.45	00700761-755	I	13	999	999	999.1	00451175
668461	2/28/2019	1301	TIME WARNER CABLE-NORTHEAST	CONTR FOR HVAC FY19 INV 18046	8,043.04	00700761-755	E	03	999	999	999	00451175
668520	2/20/2019	3700	TIOHNE PRODUCTIONS INC	VICTORIA PL WIC INTERNET - FEB	119.99	00500761-755	I	13	700	730	730	00451175
668489	2/27/2019	3700	TIOHNE PRODUCTIONS INC	THINKFAST INTERACTIVE	2,500.00	01800761-755	E	01	780	780	785	00450811
0	2/26/2019	4560	TREASURER OF STATE-SOLID WASTE	THINKFAST INTERACTIVE	500.00	01100761-755	E	01	780	780	785	00450811
668450	2/28/2019	3036	TREASURER STATE OF OHIO-ODH	OCT-DEC FY18 SEWAGE PERMITS	2,321.00	00700761-755	I	05	500	580	580	00451176
0	2/27/2019	901425	UNITED PARCEL SERVICE	TURBESOL VIALS INV OSS0104184	456.42	01300761-755	E	01	700	799	799	00450812
0	2/27/2019	901425	UNITED PARCEL SERVICE	INV 81DX0049 RABIES JAN 2019	101.16	00700761-755	F	03	500	555	555	00450812
0	2/27/2019	901425	UNITED PARCEL SERVICE	INV 81DX0049 O & M JAN 2019	6.84	02300761-755	F	03	500	580	589	00450812
0	2/27/2019	901425	UNITED PARCEL SERVICE	INV 81DX0049 EH JAN 2019	6.84	00700761-755	F	03	500	599	599	00450812
0	2/27/2019	605482	WAKELEE JESSICA	DELIVERY SERV - EH JAN	37.14	00700761-755	F	03	500	565	565	00450812
0	2/20/2019	605482	WAKELEE JESSICA	DELIVERY SERV - APC JAN	14.97	00700761-755	F	03	500	570	572	00450812
0	2/20/2019	6578	WAKELEE JESSICA	REIMB MILEAGE 1/8/19-1/16/19	75.40	01400761-755	H	04	780	750	750	00450812
668425	2/20/2019	6578	WAKELEE JESSICA	REIMB MILEAGE 1/8/19-1/16/19	8.70	00700761-755	H	04	999	999	999	00450812
668425	2/28/2019	6578	WAKELEE JESSICA	REIMB MILEAGE 1/8/19-1/16/19	301.82	00500761-755	I	03	700	730	730	00451177
668447	2/28/2019	8709	WRIGHT EXPRESS FINANCIAL SERVICES	WIC MADISON PH FEB	291.00	00500761-755	I	03	700	730	730	00451177
0	2/28/2019	8709	WRIGHT EXPRESS FINANCIAL SERVICES	WIC HUNTSBURG PH - FEB	600.09	00700761-755	H	01	999	999	999	00451178
0	2/28/2019	8709	WRIGHT EXPRESS FINANCIAL SERVICES	FLEET FUEL EXPENSE - JAN	600.09	00700761-755	H	01	999	999	999	00451178

\$ 130,142.30

RAH
ESQ/REV. L.O. MGH SSK 2/25/19

Board Report - 02/01/2019 - 02/25/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: FEBRUARY 25, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Michael Arnold SSS

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 1/19	0	00200761-755	129.35
BOARD OF HEALTH	COLOR COPIES 1/19	0	00200761-755	1.55
BOARD OF HEALTH	SAL/FRINGE TO 07E 1/19 ADMIN	0	00200761-755	639.34
KOVAC, PATRICIA	REIMB MILEAGE 1/14/19-1/29/19	0	00200761-755	26.10
KOVAC, PATRICIA	REIMB MILEAGE 2/11/19	0	00200761-755	5.62
Total #				801.96
BOARD OF HEALTH	COPIES 1/19	0	00500761-755	135.45
BOARD OF HEALTH	COLOR COPIES 1/19	0	00500761-755	0.50
BOARD OF HEALTH	POSTAGE 1/19	0	00500761-755	243.26
BOARD OF HEALTH	SAL/FRINGE TO 07E 1/19 ADMIN	0	00500761-755	1844.10
CONSUMER CHOICE CLEANERS C/O NEIGHBORING	WIC CLEANING-MADISON/VIC PL/WL	668417	00500761-755	1580.00
HAWN, TAMMY	REIMB MILEAGE 1/25/19	0	00500761-755	30.68
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	00500761-755	67.50
MADISON VILLAGE HALL	WIC MADISON RENT MARCH	668420	00500761-755	679.00
MILO, KATHY	REIMB MILEAGE 2/12/19	0	00500761-755	28.78
THE ILLUMINATING COMPANY	WIC ELECTRIC 1/12/19 - 2/13/19	668419	00500761-755	156.09
WINDSTREAM	WIC MADISON PH FEB	668425	00500761-755	301.82
Total #				5067.18
BOARD OF HEALTH	COPIES 1/19	0	00600761-755	0.35

Board Report - 02/01/2019 - 02/25/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: FEBRUARY 25, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Michelle Arnold

Issued / Vendor	Description	PO #	Fund #	Amount
ASSOC OF OH HEALTH COMMISSIONERS	NEW EMPLOYEE TRAINING	668487	00700761-755	300.00
ASSOC OF OH HEALTH COMMISSIONERS	NEW EMPLOYEE TRAINING-ROSE ADA	668505	00700761-755	75.00
AT & T	MONTHLY PH - HEISLEY RD FEB	668510	00700761-755	302.10
AT & T	TABLETS - HEISLEY RD FEB	668510	00700761-755	40.97
CENTRAL EXTERMINATING CO	INV 713936	0	00700761-755	75.00
CLARKE MOSQUITO CONTROL PROD	S INSTALL KITS 343228 (ONE)	668502	00700761-755	384.81
COLE, DAWN	REIMB MILEAGE 2/11/19-2/12/19	0	00700761-755	4.08
FINK, KRISTEN	REIMB PROGRAM SUPPLIES JAN	0	00700761-755	6.14
GRAHAM, RON	COUNTY TRAVEL REIMB-FEB	668439	00700761-755	495.00
GRAHAM, RON	REIMB MILEAGE 1/4/19	0	00700761-755	144.65
HAWN, TAMMY	REIMB MILEAGE 1/25/19	0	00700761-755	3.54
HEISLEY TIRE & BRAKE INC	AUTO MAINT INV 106959	668435	00700761-755	380.78
KATHLEEN J MILLER & ASSOCIATES INC	JAN SERVICE INV 2019-01-12584	0	00700761-755	206.25
KOVAC, PATRICIA	REIMB MILEAGE 1/14/19-1/29/19	0	00700761-755	3.02
KOVAC, PATRICIA	REIMB MILEAGE 2/11/19	0	00700761-755	0.64
LAKE COUNTY TELECOMMUNICATIONS	LOCAL LONG DIST 1/19	0	00700761-755	798.91
			Total #	0.35

Board Report - 02/01/2019 - 02/25/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: FEBRUARY 25, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Richard Arnold

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	00700761-755	277.50
LITKE, ADAM	REIMB PROGRAM SUPPLIES - FEB	0	00700761-755	70.68
MILO, KATHY	REIMB MILEAGE 2/12/19	0	00700761-755	0.56
MILO, KATHY	REIMB MILEAGE 2/4/19-2/5/19	0	00700761-755	14.16
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT #6049	668437	00700761-755	645.00
PROFESSIONAL ANSWERING SERVICE	INV 190200362 2/14/19	0	00700761-755	82.00
SARES NICOLE	DEEPWOOD CONTRACT 1/6/19-2/3/1	668440	00700761-755	2037.12
SUSAN KOTAPISH	REIMB MILEAGE TO USPS 2/1/19	0	00700761-755	36.98
SWONGER, GLORIA	REIMB MILEAGE 1/17/19	0	00700761-755	3.80
THE ILLUMINATING COMPANY	HEISLEY RD ELEC 1/16/19-2/14/9	668436	00700761-755	1979.45
THENDSIGN ARCHITECTURE	CONTR FOR HVAC FY19 INV 18046	668056	00700761-755	8043.04
WAKELEE JESSICA	REIMB MILEAGE 1/8/19-1/16/19	0	00700761-755	8.70
Total #				16419.88
BERKOWITZ, KUMIN, BOOKATZ FH	REFUND # 182096 2/12/19	0	00800761-755	3.00
BOARD OF HEALTH	COPIES 1/19	0	00800761-755	150.25
BOARD OF HEALTH	POSTAGE 1/19	0	00800761-755	49.59
LUCAS MEMORIAL CHAPEL	REFUND #182021 2/8/19	0	00800761-755	7.00
RUSO, ROSALINA, LPA	REFUND #182114 2/12/19	0	00800761-755	7.00
Total #				216.84

Board Report - 02/01/2019 - 02/25/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: FEBRUARY 25, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Richard Hamed 2/28

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 1/19	0	01000761-755	49.65
BOARD OF HEALTH	COLOR COPIES 1/19	0	01000761-755	2.90
HEADLANDS IGA	REFUND #52886 2/5/19	0	01000761-755	108.00
LAKELAND COMMUNITY COLLEGE	REFUND #53363 2/19/19	0	01000761-755	182.00
LOXTERMAN, CHRIS	REIMB PROGRAM SUPPLIES 2/3/19	0	01000761-755	102.31
PASTER TRAINING INC	SERVICESAFE MANAGER BOOKS	668517	01000761-755	8569.60
Total #				9014.46
BANDRY, JOSEFINA	CRIBS FOR KIDS CLINIC 2/12/19	668449	01100761-755	25.00
BOARD OF HEALTH	COLOR COPIES 1/19	0	01100761-755	2.30
BOARD OF HEALTH	POSTAGE 1/19	0	01100761-755	2.38
BOARD OF HEALTH	COPIES 1/19	0	01100761-755	181.80
BOARD OF HEALTH	SAL/FRINGE TO 07E 1/19 ADMIN	0	01100761-755	584.71
BOARD OF HEALTH	SAL/FRINGE TO 28E HURLEY	0	01100761-755	1157.20
BOARD OF HEALTH	FUND CORRECT TO 18E DEC 18 MIL	0	01100761-755	6.82
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	01100761-755	60.00
MILO, KATHY	REIMB MILEAGE 1/8/19-1/25/19	0	01100761-755	43.02
MILO, KATHY	REIMB MILEAGE 2/4/19-2/5/19	0	01100761-755	163.67
SWONGER, GLORIA	REIMB MEALS 1/24-1/25/19	0	01100761-755	74.93
Total #				2301.83

Board Report - 02/01/2019 - 02/25/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: FEBRUARY 25, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Richard Arnold

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COLOR COPIES 1/19	0	01300761-755	13.00
BOARD OF HEALTH	POSTAGE 1/19	0	01300761-755	16.13
BOARD OF HEALTH	COPIES 1/19	0	01300761-755	311.05
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	01300761-755	60.00
QUADAX	BILL SERV-NURSING #385941	668451	01300761-755	154.35
STABLER, CHERISE	REIMB MILEAGE 2/5/19	0	01300761-755	8.47
Total #				563.00

AIRGAS	CO2 CYLINDERS #9959297853 FY19	668299	01400761-755	165.95
BOARD OF HEALTH	COPIES 1/19	0	01400761-755	9.70
BOARD OF HEALTH	POSTAGE 1/19	0	01400761-755	1.42
BOARD OF HEALTH	SALFRINGE TO OTE 1/19 ADMIN	0	01400761-755	3801.98
BOARD OF HEALTH	AUTO MAINT 1/19 TO OTE MARN,ME	0	01400761-755	69.74
BOARD OF HEALTH	MILEAGE TO OTE 1/19 MEHLS	0	01400761-755	22.20
E2B CALIBRATION	MARTEL T110 CALIBRATION	668453	01400761-755	45.00
E2B CALIBRATION	DRUCK-DPI 740 CALIBRATION	668460	01400761-755	195.00
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	01400761-755	30.00
Total #				4340.99

BOARD OF HEALTH	COPIES 1/19	0	01500761-755	46.90
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Board Report - 02/01/2019 - 02/25/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: FEBRUARY 25, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Richard Amundson

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	46.90
BOARD OF HEALTH	COPIES 1/19	0	01700761-755	89.20
BOARD OF HEALTH	SAL/FRINGE TO 07E 1/19 ADMIN	0	01700761-755	1387.97
BOARD OF HEALTH	SAL/FRINGE TO 13E 1/19 PERKINS	0	01700761-755	2568.18
BOARD OF HEALTH	SAL/FRINGE TO 11E 1/19 MILO	0	01700761-755	84.72
BOARD OF HEALTH	SAL/FRINGE TO 28E 1/19 HEWITT	0	01700761-755	846.92
COLE, DAWN	REIMB MILEAGE 2/11/19-2/12/19	0	01700761-755	35.36
WAKELEE JESSICA	REIMB MILEAGE 1/8/19-1/16/19	0	01700761-755	75.40
			Total #	5087.75
BOARD OF HEALTH	SAL/FRINGE TO 07E 1/19 ADMIN	0	01800761-755	326.73
BOARD OF HEALTH	SAL/FRINGE TO 11E 1/19 RUSSO	0	01800761-755	1473.60
BOARD OF HEALTH	SAL/FRINGE TO 07E 1/19 ADMIN	0	01800761-755	357.32
BOARD OF HEALTH	SAL/FRINGE TO 28E 1/19 HEWITT	0	01800761-755	161.37
BOARD OF HEALTH	SAL/FRINGE TO 11E 1/19 MCCARTY	0	01800761-755	1578.48
TJOHNE PRODUCTIONS INC	THINKFAST INTERACTIVE	668520	01800761-755	2500.00
			Total #	6397.50
BOARD OF HEALTH	COPIES 1/19	0	02000761-755	22.40
BOARD OF HEALTH	COLOR COPIES 1/19	0	02000761-755	2.10
BOARD OF HEALTH	POSTAGE 1/19	0	02000761-755	1.00

Board Report - 02/01/2019 - 02/25/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: FEBRUARY 25, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW:

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Richard Powell 2/28

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	25.50
BOARD OF HEALTH	COPIES 1/19	0	02300761-755	78.25
BOARD OF HEALTH	POSTAGE 1/19	0	02300761-755	10.84
			Total #	89.09
BOARD OF HEALTH	COPIES 1/19	0	02800761-755	26.45
BOARD OF HEALTH	POSTAGE 1/19	0	02800761-755	0.47
BOARD OF HEALTH	SALFRINGE TO OTE 1/19 ADMIN	0	02800761-755	843.10
			Total #	870.02

Grand Total # 51243.25