

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
January 28, 2019

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting December 17, 2018
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.02 Environmental Health Report
 - 4.03 Finance and HR Director
 - 4.04 Health Education and Outreach Report
 - 4.05 Office of Health Policy and Performance Improvement
 - 4.06 Health Commissioner's Report
- 5.0 Committee Meetings
 - No Reports
- 6.0 Old Business
 - 6.01 Board of Health Tracking

- 7.0 New Business
 - 7.01 Resolutions
 - 7.01.01 Certification of Monies, Resolution 19-01-07-01-01-100
 - 7.01.02 Increase/Decrease Appropriations, Resolution 19-01-07-01-02-100
 - 7.02 Resolution Establishing Day, Time and Place of Monthly Board of Health Meetings for 2019 and January/February 2020
 - 7.03 Permission to Allow the Board's Finance Committee Authority to Submit the 2019 Amended/2020 Budget to Political Subdivisions
 - 7.04 Permission to Submit the Constructing County Overdose Death Profiles to Inform Community Response Grant, \$100,000
 - 7.05 Permission to Contract with Northwestern Refrigeration for HVAC and Control Renovation for \$282,500
 - 7.06 Permission to Submit the Tobacco Use Prevention and Cessation Program Grant, \$300,000
 - 7.07 Permission to Submit the Public Health Emergency Preparedness (PHEP)/ Cities Readiness Initiative (CRI) Grant for Lake and Geauga Counties, \$338,474
 - 7.08 Permission for Variance Request for 3665 River Rd., Perry
 - 7.09 Permission for Variance Request for 3935 River Rd., Perry
 - 7.10 Request for Legal Action Against James and Carrie Caldwell
 - 7.11 Request for Legal Action Against Alesha R. Olvera
 - 7.12 Permission to Spend up to \$200,000 to Reimburse Vendors Conducting Work Replacing Septic Systems as Part of the WPCLF (Water Pollution Control Loan Fund)
 - 7.13 Resolution to Enter into a WPCLF Agreement for the Repair or Replacement of Home Septic Systems
 - 7.14 Executive Session
- 8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, January 28, 2019, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Dr. Alvin Brown	Brian Katz	Ana Padilla
Patricia Fowler	Patricia Murphy	Jerry Ribelli
Marc Garland	Randy Owoc	Dr. Lynn Smith
Rich Harvey		Anthony Vitolo

Absent: Roger Anderson, Nicole Jelovic, Steve Karns

Minutes were recorded by Mariann Rusnak, Administrative Secretary/Registrar.

Also present from the Health District staff:

Jennifer Fabian	Adam Litke	Mariann Rusnak
Ron Graham	Matt Nichols	Tim Snell
Dan Lark	Dan Nicholson	Kevin Watson
		Chris Wilson

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on January 23, 2019, was made by Health Commissioner Ron Graham.

3.0 Board of Health

3.01 Approval of Minutes

Dr. Lynn Smith moved and Randy Owoc seconded a motion that the minutes of the December 17, 2018, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01 Community Health Services

4.01.01 Division Director's Report

The new epidemiologist, Rachel McDade, who will be working with Geauga County Health Department and LCGHD, begins her orientation on January 7, 2019. We are very excited to work with her and have her join our team.

On December 6th, nursing provided free flu vaccines at the free clinic in Painesville. It was very well received by both the clients of the Free Clinic as well as the wonderful staff! We also conducted our 2nd flu clinic at the Painesville Family Resource Center on December 11th. Amber Torres was a great asset in assisting us coordinate this event. Lastly, we collaborated with Fairport Harbor School staff to provide the 2nd Hepatitis B vaccine on December 18th. December has been a busy month for preparation as staff from Health Promotion and Planning join clinical service staff to create Community Health Services. Everyone has been wonderful in reviewing their programs with this director and partaking in many meetings so that we are better prepared for our upcoming transition.

This director took a week's worth of vacation time during December.

Meetings/Trainings Attended:

HDIS (EMR) Conference Call with
Pickaway County
Executive Team Meeting
VFC Site Visit
Multiple Meetings with HPP Staff for
January 1st Transition

Ohio Public Health Association Annual
Conference
Safe Communities Quarterly Meeting
Cribs for Kids/Home Visit Protocol

Flu Clinics
Child Fatality Review Preparation Meetings

4.01.02

Clinical Services Unit Report

4.01.01.02

Communicable and Environmental Disease Report

Communicable	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2018 YTD	2017 YTD
Disease Report														
Campylobacter	3	4	3	1	4	0	4	3	1	4	3	2	32	46
CP-CRE (See Below)	0	0	0	1	2	0	1	2	5	0	2	1	6	NA
Chlamydia	80	56	50	75	72	57	78	86	72	59	51	65	801	695
Coccidioidomycosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Cryptosporidiosis	0	0	1	1	0	0	0	1	2	0	0	1	6	0
Cyclosporiasis	0	0	0	0	0	0	0	0	0	0	0	0	0	0
E. Coli O157:H7	1	0	0	0	1	1	2	1	1	1	0	0	8	2
Giardia	3	0	0	0	0	1	2	1	1	1	0	1	10	10
Gonorrhea	15	17	6	13	15	13	11	22	30	13	12	14	181	134
Haemophilus Influenza	1	0	1	0	0	0	1	0	0	0	1	0	4	1
Hepatitis A	0	0	0	0	0	0	0	0	0	2	0	0	2	0
Hepatitis B (perinatal)	0	0	0	0	0	0	0	0	0	0	0	1	1	0
Hepatitis B (chronic)	0	1	1	1	0	1	3	1	1	0	4	1	14	20
Hepatitis C (acute)	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Hepatitis C (chronic)	9	29	8	43	21	7	14	25	28	21	24	22	251	252
Influenza-Hospitalized	100	74	51	38	12	0	0	0	0	0	1	5	281	136
Legionnaires Disease	1	2	1	2	1	3	2	1	4	0	0	1	18	16
Listeriosis	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Lyme Disease	0	0	1	1	2	2	5	2	0	1	2	0	16	16
Malaria	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Meningitis-aseptic/viral	0	0	0	0	0	0	0	1	1	1	0	0	3	4
Meningitis, Bacterial not Neisseria	0	2	3	0	3	1	1	0	0	1	0	0	5	7
Mumps	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Mycobacterium Tuberculosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pertussis	2	1	0	0	1	0	1	1	0	1	0	1	8	18
Salmonella	4	1	1	1	1	2	0	6	3	2	2	3	26	25
Shigellosis	1	0	0	0	0	0	0	1	0	0	0	0	1	2
Staph Aureus VRSA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Streptococcal Group A	4	1	2	1	1	1	0	0	0	1	1	3	15	9
Streptococcal Group B Newborn	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Streptococcus Pneumonai	3	1	0	5	3	2	2	0	0	0	1	2	19	24
Syphilis	1	2	0	0	2	0	0	1	0	1	2	1	10	12
Varicella	0	0	0	0	2	1	0	0	1	0	0	1	5	5
West Nile Virus	0	0	0	0	0	0	1	0	1	1	0	0	3	1
Yersinia	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Totals	228	191	129	183	143	92	128	155	151	111	106	125	1727	1442
CP-CRE= Carbapenemase-producing carbapenem-resistant <i>Enterobacteriaceae</i> (NEW)														
Hemolytic Uremic Syndrome HUS	0	0	0	0	0	0	0	1	0	0	0	0	1	0

New Born Home Visits

There were four NBHVs in December with referrals to Birthright (two), WIC (two), lactation support (two), Help Me Grow (two), physician referrals (two) and Parent Café (four). This month, we had one visit in Madison and Mentor and two in Willoughby. At the visit, the Nurse discusses the ABC's of Safe Sleep, offers an assessment of the baby with weight, heart rate, temperature, lung sounds, umbilicus check, head and chest circumference offered. Physical assessment and blood pressure of mother is available. Community resources are discussed (Help Me Grow, Crossroads, Edinburgh screen for postpartum depression, WIC, healthy home guidelines, immunizations for parents and baby, and local counseling services). Evaluations after the visits were all marked "very satisfied." One comment stated, "Thank you, a great resource."

Get Vaccinated Ohio (GV Ohio)

The Perinatal Hepatitis B education plan for healthcare providers and the plan to evaluate Lake County disparities regarding vaccinations has been completed and submitted to GMIS (grant management system) for review.

Three- Plan, Do Study, Act plans have been reviewed and evaluated for the MOBI and TIES presentations conducted at physician offices and the health department.

Human Immunodeficiency Virus (HIV) Testing

HIV Tests Performed		HIV Positive Tests	
December	Year	December	Year
2	98	0	0

Children with Medical Handicaps (CMH)/Lead

In the month of December, the Public Health nurse provided case management services to 246 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse assisted one new family with obtaining CMH services.

The CMH nurse also provides case management for the Lead program. In the month of December, there were two new cases with blood lead levels in the 5-9 range. Education and case management services were provided to these families. A child with a blood lead level of 22 in September has dropped to a current blood lead level of 9. Follow up testing and case management will continue until the child is consistently at a level less than 5.

4.01.03

Program Manager

The Program Manager has been reassigned to Community Health Services and has been transitioning the Parent Cafe program over to the Health Education and Outreach Division. The Program Manager has continued to work on promoting the Parent Café, tobacco advertisements, and bus ads. The Program Manager has been meeting with the Clinical Service Director to orient on the program in the HPP division. Program Manager and Clinical Service Director will meet with each staff member to become more familiar with their specific programs and job duties.

Meetings/Trainings:

- HPP division meeting (December 4, 2018)
- MRC wellcheck webinar (December 4, 2018)
- Cyber Security Training (December 5, 2018)
- Eastern Lake County Coffee Contacts (December 6, 2018)
- NACCHO MRC workgroup meeting (December 6, 2018)
- HPP Division restructuring meeting (December 6, 2018)
- Chronic Disease Self-Management Program class (December 7, 14, 21, 28, 2018)
- Lake Geauga Ashtabula Tobacco Prevention Coalition Meeting (December 10, 2018)
- Downtown Painesville Organization (December 11, 2018)
- Mentor High School Tobacco 21 focus group (December 11, 2018)
- Ohio Department of Health Tobacco grantee call (December 11, 2018)
- Eastern Lake County Chamber/Geneva Chamber coffee contacts (December 12, 2018)
- Ohio Department of Health Tobacco one-on-one call (December 12, 2018)
- Medical Reserve Corps Regional Meeting (December 13, 2018)
- HPP Program Policy review and exercise (December 14, 2018)
- Tobacco Free Ohio Alliance Steering Committee meeting (December 17, 2018)
- Tobacco grant review with Ashtabula County Health Department, Alex Campese (December 18, 2018)
- Safe Communities Meeting (December 19, 2018)
- Cribs for Kids review meeting (December 19, 2018)

Ohio Mental Health and Addiction Services- Lake County Law Enforcement

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Goal	Total
# Kits Dist.												25		25
Lives Saved												2		2

- 4 Mentor PD 12/19
- 8 MOL PD 12/19
- 2 Holden PD 12/20
- 4 Painesville PD 12/20
- 1 Grand River PD 12/21
- 2 Willoughby Hills PD 12/21
- 4 Eastlake PD 12/27

Project -Deaths Avoided With Naloxone (DAWN)

This month the Health Educator received a donation of \$480.96 from Berkshire High School, Class of 2008. In addition to this great donation, the Health Educator also opened up walk in hours for the holiday season, in case anyone was in need. A press release was issued and it was also placed on social media accounts; Twitter and Facebook. We received one walk in. On December 27th, the Health Educator sat in on the Project DAWN (Deaths Avoided with Naloxone) conference call, where the Ohio Department of Health discussed new business and how to wrap up the programs for the end of the year. The end of the month was spent inputting data into the data base and preparing for the New Year to start.

*To whom it may concern,
 Please find enclosed a
 donation for project DAWN on
 behalf of the Berkshire HS
 class of 2008 in memory of our
 dear friend and classmate,
 Nick Cichon who lost his battle
 with addiction. May these funds
 be used to support the recovery
 of other members of our community.*

Thank you for the work you do,

BHS class '08

*(enclosed personal check
 from Camille Knork
 amount: \$480.96)*

Lake County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
# Kits Dist.												10		10
Lives Saved												0		0

6 from clinic at HD on 12/12
 1 from walk in on 12/28.
 3 from clinic at Signature Health on 12/18

Ashtabula County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
# Kits Dist.												4		4
Lives Saved												0		0

Geauga County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec '18	Goal	Total
# Kits Dist.												7		7
Lives Saved												0		0

Medical Reserve Corps

Lake County Medical Reserve Corps was recognized in the Ohio MRC Annual Report FY 18. Areas highlighted included MRC coordinators work with the NACCHO MRC Mentorship program, MRC challenge Award recipient, participation in the MRC-CERT Leadership Conference, Presentation by the MRC coordinator on Best Practices during the MRC-CERT Leadership Conference, and Lake County's MRC work for the Great American Smoke out – Blood Pressure checks and tobacco prevention outreach at Lakeland Community College.



Photo taken at the MRC-CERT Leadership Conference (June 6, 2018)

Medical Reserve Corps Challenge – Matter of Balance

No Matter of Balance classes held.

Tobacco Youth/Secondhand Smoke

Program Manager and Health Educator worked with Amanda Blatz to organize a Tobacco 21 focus group with Mentor High School students which took place on December 11 at Mentor HS. Amanda Blatz conducted two focus groups with a total of eleven students to help with her research on the impact of Tobacco 21 on those aged 18 – 20.

Tobacco Cessation

Program Manager and Health Educator are working with the website team to develop a cessation resource page for the Lake County community. Signature Health emailed to confirm that they did want to appear on the webpage as a resource to the community.

Program Manager is working with the Lake County Free Clinic to bring cessation services to under- and uninsured clients who want to quit smoking. We hope to have one of the two cessation specialist on staff at Lake County to begin seeing clients by the end of January one a week. This program outreach is still in the planning process.

Safe Communities – Lake

On December 7th the Health Educator worked in conjunction with the Lake County Crime Prevention Task Force and the Lake County Chiefs of Police Association to host the 24th Annual Protect and Serve Tavern. Local Police Chiefs act as bartenders, serving non-alcoholic drinks and snacks to mall patrons to remind community members to drive sober during the holiday

season. The Health Educator set up a table with an interactive spin wheel and had giveaways that read “Drive Sober or Get Pulled Over” for the mall patrons who got involved at the table. Throughout the month, the Health Educator pushed social media to the public. The end of the month was spent preparing and brainstorming ideas for the Super Bowl Blitz in February, as well as completing an expenditure report for the month of October.

Safe Communities – Geauga

Throughout the month, the Health Educator pushed social media to the public. The Health Educator held a Christmas/ New Year’s Blitz at the Chesterland Tavern's holiday party. The Health Educator interacted with the community using fatal vision activities and the prize wheel, promoting "Drive Sober or Get Pulled over" over the holiday season. The end of the month was spent preparing for the upcoming grant revisions, as well as completing an expenditure report for the month of October.



Project OPIATE

The month of December was spent preparing for the pHARMING Effects Training to be held on January 14th at the PARADIGM. This includes creating a brand for Project OPIATE with Ohio State Extension Office and recreating all materials to be used for this training day (Power Point, Agenda, Toolkit). Some time was spent coordinating with the Youth Leaders to meet to host a run through of the pHARMING Effects training, to make sure all students are prepared to train the new schools. Time was also spent confirming food donations for 60 people for this day. Mentor's Chipotle, as well as Mentor's Chick Fil A will be donating food for these participating students, and adult facilitators.

Tara Perkins provided the following highlights for Community Health Services:

- *Nothing to report.*

4.02

Environmental Health

4.02.01 Division Director's Report

4.02.01.01

Updates and Special Topics

The Environmental Health division is happy to welcome Kevin Watson to our staff. Kevin has accepted the position of Deputy Director of Environmental Health. Before joining the Lake County General Health District, Kevin worked at the Portage County Health Department for over 20 years. Kevin's work experience as a registered sanitarian includes holding the position of Nuisance Complaint Manager, Wastewater/Stormwater Supervisor, and Accreditation Coordinator. Kevin will be directly working with our stormwater, home sewage treatment system and private water system programs as well as quality assurance, new program development, and strategic planning. If you see Kevin in the hall, please be sure to say hello.

4.02.02 Air Pollution Control Programs

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

The Staff participated in an Ohio EPA audit of the PM-10 monitor in Fairport Harbor on December 19th. The monitor was found to be well within limits with less than a 1% difference from the standard.

The staff participated in an Ohio Technical Services Organization conference call on December 13th. Items discussed included the new Ohio EPA quality assurance reporting requirements and how they will be implemented. The new way will utilize an excel spreadsheet to be emailed to the Ohio EPA instead of a populating a database operated by the USEPA.

The EH intern delivered our 4 ozone calibrators to the Ohio EPA air lab for their routine certifications. We hope to pick them up in January to begin preparing for the March 1st start to the 2019 Ozone season.

Field Monitoring Team (FMT)

The Field Monitoring Team members attended a training on December 12th. The training was held at the Emergency Operations Center and consisted of a hands on exercise demonstrating how distance and shielding can affect detector readings.

4.02.03 General Environmental Health and Plumbing Programs

4.02.03.01

Unit Supervisor's Report

Food Program

Anne Lustig was promoted to full time and will be taking the vacant sanitarian position in the food division. Amanda Elliott resigned on December 17, 2018.

The senior food team members met with contractor, Steven Gutierrez from Cleveland State to design the award for the Clean Inspection Award program that will begin in March of this year. Mr. Gutierrez also works with us on the Ninja website and animations.

Plumbing

The Bluebeam electronic plan submission continues to become more popular. We have received over 50 plans this way over the past few months. This is vastly due to one area homebuilder embracing the system as a cost and time saving tool for them.

4.02.04 Vector-borne Disease Program

4.02.04.01

Unit Supervisor's Report

Mosquito Control

No report at this time.

4.02.05 Water and Waste Programs

4.02.05.01

Unit Supervisor's Report

Storm Water

K. Fink participated in a Wastewater Blending webinar on December 5th. The main topic was review of the Ohio EPA requirements for operating a separate and combined sanitary sewer system. The state rules are in the que for revision in the near future.

K. Fink participated in a webinar titled A New ERA in NPDES Industrial Stormwater Compliance Regulations on December 4th. The main topics included review of past lessons, including the implementation of effective Best Management Practices, water quality characterizations, and successful compliance strategies.

K. Fink wrote an article titled “Don’t Drip in the Drain” for the City of Mentor for their use in their Stormwater Education newsletter.

“Don’t Drip in the Drain”

Do you change the oil in your car at home? Do you have old cans of paint just hanging around in your garage? Remember that anything you rinse from the garage floor or driveway or dump down a storm drain will flow to Lake Erie and can be harmful to the aquatic life that lives there. Whatever enters a storm sewer in the street flows directly to Lake Erie without getting treated.

It only takes a quart of motor oil from your car to make an oil slick many acres in size. To prevent that ugly rainbow sheen in the creek behind your house, always properly dispose of used motor oil, never dump oil in a storm drain, and fix any leaks on your car. Some of our area auto part stores will accept your used motor oil for disposal. Also, properly dispose of any left-over solvents, pesticides, paints, and other chemicals. Take them to the 2019 Lake County Solid Waste District Special Collection Event at the Lake County Fairgrounds on June 8th from 9:00am -3:00pm

Help do your part to keep Mentor beautiful and Lake Erie clean for everyone! This information is brought to you by the Lake County General Health District and the City of Mentor Engineering Department. For more information, contact the City of Mentor at 974-5785.



Sewage Treatment

Staff attended the sewage roundtable quarterly meeting for health departments (mainly in northeast Ohio) to get together to discuss sewage related topics at the Summit County Health Department on December 18, 2018.

Staff attended a Fundamentals of Pumping seminar put on by the Gorman-Rupp Company on December 4th. The agenda included discussion and hands on training for the various effluent pumps that they manufacture.

Staff worked on the next round of the Operation and Maintenance permit mailing which is being sent to homeowners in January 2019. This round included 1603 sewage system owners.

Solid Waste

On December 20, 2018 C. Loxterman and A. Lustig conducted a site inspection at the Lake County Landfill.

On December 5th, 7th, and 20th, 2018 we had our annual solid waste survey conducted by Ohio EPA of our program. Site inspections were conducted at open and closed landfills, infectious waste treatment and generator facilities, and registered compost sites. Clarissa Gereby from OEPA Twinsburg is set to complete her field visits this month and will meet with us to go over the audit by the end of January.

Water Quality

No report at this time.

4.02.06 Board Action Status

Sanitary Sewer Connection Status

Program	Name	Pol. Sub.	BOH Ref. Date	Status
Scrap tires – Solid Waste	Petroski	Madison	10/18/18	Awaiting response from Prosecutors Office

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

Dan Lark provided the following highlights:

- A letter of recognition for Jennifer Fabian was sent by Alan Rattray, president of A.C. Rattray Construction Inc., for being polite and courteous when he was recently at the office for services.*
- A letter was received from a resident in Kirtland stating she disagrees with paying the annual O & M fee of \$40.00. She stated that sanitary sewer will be coming in the future. Dan Lark stated no sanitary sewer has been approved to be installed at this time. He explained how fees are established and why we are charging different fees. Dan Lark and Ron Graham will respond to the letter.*

4.03

Finance and HR Director's Report

4.03.01

Miscellaneous

1. Attended webinar training for new Annual Financial Report document for Ohio Department of Health.
2. Started the Financial Statements for our yearly audit.
3. Started work on documents for the Health District Advisory Committee (HDAC) on March 4th.

4.03.02

Employment

1. Resignations
 - a. None
2. New Hires
 - a. Chris Wilson (IT Tech) – December 31, 2018
 - b. Rachel McDade (PHN III) – January 7, 2019
3. Open Positions
 - a. Registered Sanitarian – 24 hours per week
 - b. Clerical Specialist – 24 hours per week
 - c. Clerical Specialist – 24 hours per week
 - d. Associate Health Educator – 24 hours per week
4. Promotions
 - a. Anne Lustig – Promoted from 24 hours per week Registered Sanitarian to 40 hours per week Registered Sanitarian.

Lake County General Health District
MONTHLY FINANCIAL REPORT

Dec-18

RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 1,342,674	\$ 1,125,600	119%	\$ 217,074
Public Health Nursing	\$ 70,982	\$ 56,500	126%	\$ 14,482
Federal Grants	\$ 1,626,886	\$ 1,501,649	108%	\$ 125,237
State Grants	\$ 845,798	\$ 524,850	161%	\$ 320,948
Local Contracts	\$ 159,185	\$ 192,500	83%	\$ (33,315)
Vital Statistics	\$ 330,125	\$ 318,500	104%	\$ 11,625
Miscellaneous	\$ 116,340	\$ 85,500	136%	\$ 30,840
Tax Dollars	\$ 2,644,054	\$ 2,644,052	100%	\$ 2
Rental Income	\$ 49,836	\$ 64,000	78%	\$ (14,164)
Capital Improvement	\$ 30,000	\$ -	#DIV/0!	\$ 30,000
TOTAL RECEIPTS	\$ 7,215,880	\$ 6,513,151	111%	\$ 702,729
Beginning Cash Balance	\$ 3,530,656	\$ 2,000,000	177%	\$ -
TOTAL - ALL FUNDS	\$ 10,746,536	\$ 8,513,151	126%	\$ 702,729

DISBURSEMENTS				
Salaries	\$ 2,956,751	\$ 3,055,804	97%	\$ (99,053)
Fringe Benefits	\$ 1,172,231	\$ 1,212,809	97%	\$ (40,578)
Contract Services	\$ 530,003	\$ 264,310	201%	\$ 265,693
Program Supplies, Marketing, Health Ed.	\$ 290,227	\$ 303,925	95%	\$ (13,698)
Office Supplies and Postage	\$ 49,992	\$ 111,836	45%	\$ (61,844)
Transportation and Travel	\$ 76,991	\$ 108,338	71%	\$ (31,347)
Building Expense	\$ 240,118	\$ 238,429	101%	\$ 1,689
Equipment	\$ 106,854	\$ 282,618	38%	\$ (175,764)
Returns	\$ 3,502	\$ 19,500	0%	\$ (15,999)
Operating Expenses	\$ 405,858	\$ 405,042	100%	\$ 816
Grant Administration Cost	\$ -	\$ -	#DIV/0!	\$ -
Contingency	\$ -	\$ 250,000	0%	\$ (250,000)
Capital Improvement	\$ 70,314	\$ 600,000	12%	\$ (529,687)
SUB TOTAL	\$ 5,902,840	\$ 6,852,611	86%	\$ (949,772)
Obligations from previous year	\$ 254,731	\$ 254,731	100%	\$ -
TOTAL DISBURSEMENTS	\$ 6,157,571	\$ 7,107,342	87%	\$ (949,772)
CARRYOVER	\$ 4,588,965	\$ 1,405,809	31%	\$ 3,183,156

MONTHS & % OF YEAR 12 12 100.00%

		December	
Fund #	Fund Name	2018	2017
001	Health Payroll Reserve Fund	\$ 250,168.00	\$ 115,000.00
002	Immunization Action Plan	\$ 51,627.19	\$ 48,281.71
003	Manufactrd Homes, Parks, Camps	\$ 1,200.00	\$ 600.00
004	Water Systems	\$ 5,276.50	\$ 11,324.00
005	WIC	\$ 58,888.51	\$ 73,999.73
006	Swimming Pool	\$ 3,698.18	\$ 1,428.78
007	Board of Health	\$ 1,904,756.43	\$ 1,813,249.46
008	Vital Statistics	\$ 116,309.27	\$ 77,529.62
009	Tuberculosis Record Program	\$ -	\$ -
010	Food Service	\$ 99,324.22	\$ 49,868.45
011	Health Promotion and Planning	\$ 75,484.58	\$ 67,677.70
012	Health Budget Stabilization Fund	\$ 250,000.00	\$ 125,000.00
013	Public Health Nursing	\$ 77,234.63	\$ 33,787.59
014	Air Pollution Control	\$ 48,199.09	\$ 34,880.75
015	Solid Waste Site	\$ 68,084.13	\$ 4,151.91
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 174,411.95	\$ 118,050.48
018	Safe Community Program	\$ 33,759.16	\$ 38,475.83
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 22,022.52	\$ 25,013.66
021	Child and Family Health Services	\$ 81,218.86	\$ 62,789.01
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 186,501.05	\$ 91,626.60
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 2,486.23
026	Permanent Improvement	\$ 529,746.65	\$ 600,870.69
027	FDA Food Service	\$ 36,169.33	\$ 35,403.04
028	Tobacco Use Prevent & Cessation	\$ 109,170.78	\$ 97,217.61
029	Office of Health & Perf Imp	\$ 400,000.00	
997	AFLAX/Voya	\$ 1,918.78	\$ 1,942.75
Total Cash		\$ 4,588,965	\$ 3,530,656

Board of Health fund (Fund 007, aka General Fund) had an increase of 5.05% (\$91,507) from this time in the prior year. This is primarily due to mosquito trucks and replacement fleet vehicles not being purchased, mosquito sprayers and spray not being purchased, and the HVAC updates not being completed and thus not paid for. The vehicle purchases were held up due to state purchasing prices not being available at the time. The new mosquito spray and sprayers will be purchased in the near future as well. The HVAC system contract was approved and is in place and once completed a significant expense will be incurred.

General Fund cash balances from 2007 – 2018. The General Fund cash balance as of 12/31/2018 is approximately the same as it was in December 2011 & 2012. A drastic improvement from March 2016 when it was less than \$190,000

Adam Litke provided the following highlights:

- *The supportive material was missing the comparison documents due to print issue.*
- *Introduced new employees: Kevin Watson, EH Deputy Director; Chris Wilson, IT Technician; and Rachel McDade, Public Health Nurse.*
- *The end of year report: The general fund started up 5% from 2017. The general fund balance is about the same as it was in 2011-2012. We have stabilized and are where we should be. Funds 1, 12 and 26 are reserve accounts. Recent and upcoming purchases include the mosquito trucks and HVAC.*
- *Directors have done a tremendous job to get us to this point.*

Discussion:

Anthony Vitolo asked if new mosquito trucks have been purchased yet. Adam said not at this time. The state bid was not up to date at the time; the new Ford Rangers were not priced yet. Brian Katz asked if the federal government shutdown has hurt us. Adam said it has not.

4.04

Health Education and Outreach

4.04.01.01

Division Director's Report

The Director has been reassigned and has been transitioning many programs throughout the month. The Director has worked with staff on advertisements, bus ads, and continuous quality improvement projects for 2019 and for 2018. The Director continues to promote hChoices and is a co-lead for the B Fit For Life Team. The interested employees from Great Lakes Caring joined the Health District employees to make a solid team for the B Fit For Life Team. The Director also took two weeks of vacation during the month of December.

Meetings attended:

- JUST RUN Lake County (December 3, 2018)
- Lake County Kidz Biz Meeting (December 4, 2018)
- Coffee Contacts (December 6, 2018)
- Executive meeting (December 10, 2018)
- Breastfeeding Coalition meeting (December 11, 2018)
- Site Visit to Huntsburg WIC location (December 11, 2018)
- Ohio Living Advisory Board Meeting for Home Health and Hospice (Dec 12 ,2018)
- Meeting with Judy Moran (December 12, 2018)
- Site Visit to First United Methodist Church in Middlefield for possible WIC location
- Weekly meetings with Program Manager and staff

Parent Café

The Associate Health Educator continues to market and seek out new partners and locations for the Parent Café. Scheduled new Café for 2019 at Broadmoor School in Mentor. The Associate Health Educator has updated flyers for 2019 and created a tri-fold brochure to list all dates, times and locations of Parent Cafes scheduled. The tri-fold brochure has been approved by the Marketing Committee. The Associate Health Educator conducted three Parent Café sessions in December in Lake County.

- Zion Lutheran Church in Fairport Harbor on December 4, 11, 18
- Elm Elementary School in Painesville on December 4, 11, 18
- Willow Praise Church in Willowick on December 6, 13, 20

Associate Health Educator attended event at Ashtabula Head Start to market Parent Café. Attended Board meeting with Jefferson United Methodist Church and conducted an “Espresso Café” which consists of facilitating a short, one question, 15 minute Parent Café for the group so they have a clear idea of what a Parent Café is all about.

Meetings/ trainings/ events attended:

- Cyber Security meeting on December 5
- Open House at Ashtabula Head Start in Ashtabula on December 7
- Meeting on new HPP structure on December 14
- Meeting with Jefferson United Methodist Church on December 18
- HPP Division meeting on December 10
- HPP meeting for trial run of new procedures on December 21

Matter of Balance

No report.

4.04.02

Women, Infants and Children (WIC) Unit Report

Nutrition Education

Group classes this month included Infant Feeding which was led by our Breastfeeding Peer Helpers in each clinic. Christmas was celebrated at 2 Lake County WIC offices and our Huntsburg office. Gifts were donated for the children from Lubrizol retirees, TOPS (Take off Pounds Sensibly) and Exodus Integrity Services (EIS) in Willoughby. Santa and Mrs. Claus made appearances and one of our health professionals dressed up as an elf to help with the parties.



WIC has had 2 Dietetic Interns working with them since the beginning of December. To become a Registered Dietitian, a student has to be accepted into an internship program and complete rotations to become eligible to take the exam. Lake-Geauga WIC is happy to accept about 6-8 interns each year. The WIC rotation fulfills the community nutrition rotation for the interns.

Breastfeeding Updates

No updates to report.

State WIC Updates

According to State WIC, we can expect a 2% reduction in funding. Caseload is down nationwide due to fewer babies being born, the economy, and the migrant population.

The contract with Gerber ends September 2019 but will probably be renewed. Yogurt will be included on the new system.

As of January 1, 2019 WIC cannot take back any formula that WIC participants purchased by mistake or if baby doesn't tolerate it. Participants will be instructed to buy only 1-2 cans at a time.

State WIC is partnering with the National WIC Association's outreach campaign. We will have access to their professional messages that we can use on our social media accounts. The WIC shopper APP will be out in February. Participants can access their WIC balance on the app, register their cards, and scan food in the store to see if it WIC approved or not.

Clinic Caseload December:

CLINIC	FY19 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1452	1346	44%	93%
Willoughby	1081	976	32%	90%
Madison	371	308	10%	83%
Geauga	473	444	14%	94%
TOTAL CASELOAD	3377	3074		90%

Clinic Activity in December:

Activity	Scheduled	Attended	Show Rate %
Re-certifications	486	370	76%
Certifications	229	149	65%
Individual Educations	311	215	69%
Group Educations	333	209	63%
High Risk Clients	136	96	71%
Average show rates			69%

Kathy Milo provided the following highlights:

- *Nothing to report.*

4.05

Office of Health Policy and Performance Improvement

4.05.01

Quality Assurance and Special Projects Coordinator

The Workforce Development Committee, consisting of both management and frontline staff, approved its annual list of training topics that are delivered to all staff. While many training topics are annual requirements, the committee does have some discretion as to how they are delivered and when they are conducted. The training topics for 2019 are below.

January HIPAA	February None	March PH Science Food Safety	April Blood borne Pathogen Awareness	May Cultural Competency	June Health Equity
January-March CQI for Public Health: The Fundamentals					
July POD Training	August TBD	September Accreditation	August Continuous Quality Improvement	November Cyber Security	December None

This list is not all encompassing, and other trainings may be added as programmatic or agency needs are identified. The committee is also seeking to provide a mix of online training requirements as well as in-person opportunities, as guest speakers are always well received by staff.

The Office of Health Policy and Performance Improvement (OHPPI) has identified Lake County General Health District's 2019 performance measures, and staff are currently inputting baseline data and goals for the year. Updates on those measures will be shared with the Board of Health quarterly. Additionally, OHPPI has finalized customer satisfaction surveys for all external program areas, with programs slated to begin implementation this month. OHPPI will then generate quarterly reports for each program area as a means to showcase areas of strength, as well as identify opportunities to serve our customers better.

4.05.02

Planning, Research, and Policy Coordinator I

As part of our restructuring plan, Jessica Wakelee took over for Kathy Milo as the administrator of the Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) grants. Kathy has been providing guidance on Grants Management Information System (GMIS) and other administrative activities throughout the transition. Emergency Preparedness Specialist Dawn Cole will move into OHPPI effective January 1. Ms. Wakelee and Ms. Cole have been working with Geauga County Emergency Response Coordinator, Tammy Spencer, to prepare a joint application for the FY20 competitive renewal, which will be due January 22.

During the month of December, Jessica Wakelee continued to serve as editor for the new LCGHD website. After being developed by their respective divisions, webpages are submitted to Ms. Wakelee for review for proofreading and ensuring formatting compliance before being reviewed and approved by the Health Commissioner. The new website is planned to launch in late January.

Ms. Wakelee has continued preparing deliverables for the program evaluation contract for the University of Alabama at Birmingham Center for the Study of Community Health (CDC Prevention Research Center Grant), including evaluation reports for two Center-sponsored events, data collection for annual reporting requirements, and coordinating with the Center's Deputy Director and Research Project Manager to ensure entry of required data into a CDC data-entry portal. The Center also received notification from the CDC that their competitive renewal application submitted in June (of which Ms. Wakelee was a part prior to accepting her position with LCGHD) will be funded for a new five-year cycle, from September 30, 2019, to September 29, 2024. Pending a finalized budget, we will explore renewing the existing contract with UAB into the new cycle.

4.05.03

Interim Director

On December 3, Matthew Nichols and Ron Graham held a conference call with Amy Freaney of George Washington University to discuss the recently released five-year analysis of Lake County drug-related overdose deaths. On December 5, Matthew Nichols and Ron Graham hosted a GIS workshop for a number of local partners, in order to discuss potential collaboration opportunities, as well as outline projects currently managed by the Office of Health Policy and Performance Improvement (OHPPI). Matthew Nichols hosted the second Lake County Overdose Fatality Review Committee meeting on December 6, which reviewed a total of 13 drug-related overdose death cases occurring in 2018. On December 19, Matthew Nichols, in conjunction with Dr. Andy Wapner and Dr. Elizabeth Root of Ohio State University, submitted a \$100,000 proposal to the Ohio State Opiate Innovation Fund, in order to (1) construct county-specific demographic profiles of populations disproportionately at risk for overdose death for 16 Northeast Ohio counties, and (2) provide for community response plan support.

Looking into 2019, Matthew Nichols looks to enhance the work being produced by OHPPI, and will be preparing a number of public health systems change and infrastructure proposals and concepts, with aims to present these concepts via state and national opportunities.

4.05.04

Emergency Preparedness

The Preparedness Specialist was a participant in the Division of Strategic National Stockpile (DSNS) and Ohio – Cleveland Urban Areas Security Initiative Tabletop Exercise (TTX) at Ohio Department of Health on December 10, 2018. During the TTX, the DSNS and Cleveland Metropolitan Statistical Area (of which Lake County General Health District has partial public health jurisdiction) discussed and validated the timeliness for distributing and transferring medical countermeasures (MCM) from the Strategic National Stockpile to Ohio in support of an anthrax mass-prophylaxis response under the proposed Memorandum of Agreement between the United States Health and Human Services – DSNS and the State of Ohio.



The Preparedness Specialist submitted the following Public Health Emergency Preparedness (PHEP) grant deliverables:

- PHEP Core Deliverable-Objective 22.1: One Ohio Department of Health (ODH) 24/7 Drill (completed by Director Dan Lark)
- PHEP Core Deliverable-Objective 2.1: Resubmission of the Mass Fatality Response Annex and Rubric
- PHEP Core Deliverable-Objective 15.2: Communications/Ohio Point of Dispensing Acknowledgement Worksheet and Ohio Public Health Communications System Message Summary Report
- PHEP Core Deliverable-Objective 10.2: Quarterly Statewide Epidemiology Meetings (completed by Cherise Stabler)
- Two information sharing and two volunteer deployment performance measures

The Preparedness Specialist received approval from ODH for the following PHEP grant deliverables:

- PHEP Core Deliverable-Objective 2.1: Mass Fatality Annex to the Emergency Response Plan
- PHEP Core Deliverable-Objective 10.2: Quarterly Statewide Epidemiology Meetings
- PHEP Core Deliverable-Objective 15.2: Communications/Ohio Point of Dispensing Acknowledgement Worksheet and Ohio Public Health Communications System Message Summary Report

- PHEP Core Deliverable-Objective 22.1: One Ohio Department of Health (ODH) 24/7 Drill
- PHEP Core Deliverable-Objective 12.1: Attendance at Regional Inventory Management and Tracking System Training
- PHEP Core Deliverable 17.1: Attendance of Regional Training and Exercise Workshop (completed by Jessica Wakelee)

The Preparedness Specialist submitted for the following Cities Readiness Initiative (CRI) grant deliverables:

- CRI Deliverable 3.1: Submission of Quarter 2 MCM Action Plan

The Preparedness Specialist received approval for the following CRI grant deliverables:

- CRI Deliverable 3.1: Submission of Quarter 2 MCM Action Plan

Meetings/Trainings Attended:

- Cyber Security Training (December 5, 2018)
- Northeast Ohio Metropolitan Medical Response System (NEOMMRS) Meta Coalition and NEOMMRS Public Information Officer meetings (December 7, 2018)
- 2018 Quarter Two CRI Technical Assistance Conference Call (December 11, 2018)
- Northeast Ohio Community Drop Site Workgroup Meeting (December 12, 2018)

News Releases 2018	Date Released
Lake County General Health District Offering Project DAWN Walk-In Hours	December 14, 2018
Willoughby-Cleveland Elks Lodge #18 Presents Check Donation for Weekend Food Program	December 17, 2018

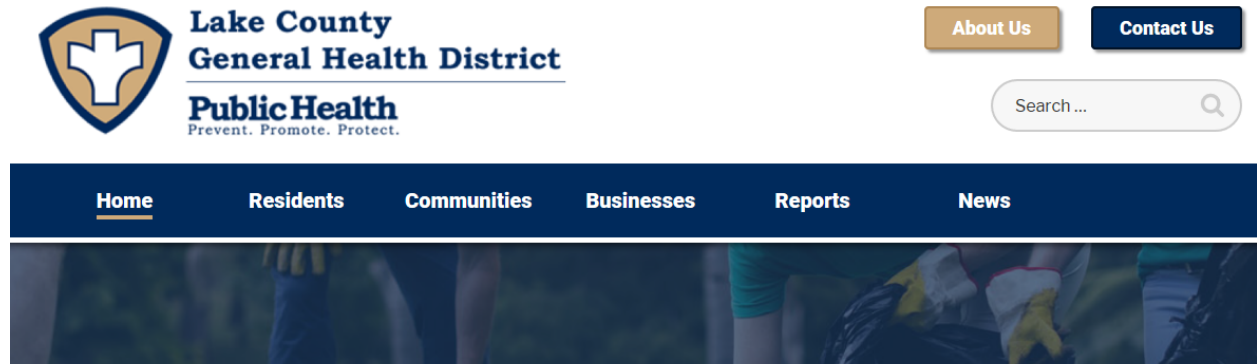
Matthew Nichols provided the following highlights:

- *The Community Health Assessment process with Lake Health is underway. Updates will be provided through September.*

4.05.04.01

Board of Health Education – Overview of New Website

Tim Snell began his presentation on the new Lake County General Health District website at approximately 3:20 p.m.



About Lake County General Health District

The Lake County General Health District was established in 1919/1920 under the Hughes – Griswold Act, a direct response to the influenza epidemic (pandemic) of 1918/19 in which more than one-half million people died in the United States, and more than 20 million worldwide. Prior to its adoption, municipalities were responsible for their own health programs, meaning that nearly 2,150 health departments existed in Ohio. Most departments had little medical training or public health knowledge. Since the formation of public health agencies, the life expectancy of Americans has increased dramatically through the prevention of diseases through safe food and water supplies, sanitation, nutrition, vaccines, and antibiotics. These are the services and educational programs that are delivered through your local and county health departments in Ohio. Currently there are 121 health departments in Ohio. Lake County General Health District was the 14th health department in Ohio to become accredited, in August 2016, under the Public Health Accreditation Board (PHAB) standards.



- We have a new process of placing pages on the website that is consistent with other health departments. The web content first goes to the web editor and then to Ron for final approval.
- About 60% of people never get to the home page; they use a local search engine and come in to another page. A menu is on all pages.
- Wording is more user-friendly.
- We now have a Contact Us form page.
- There are a few pages that still need to be developed.
- The events section has not been completed yet.
- A press release will be available once the bugs are worked out.
- The old website contained 203 pages and was last revised in 2010.
- The new website will have about 45-55 pages, with all new content.
- The Website Committee will review it on a monthly basis.

Discussion:

Patricia Murphy asked what WordPress is. Tim said it was a common website content software. Patricia Murphy suggested placing a simple question and answer section that people, like health teachers, can use for credit assignments to expose others to the health department.

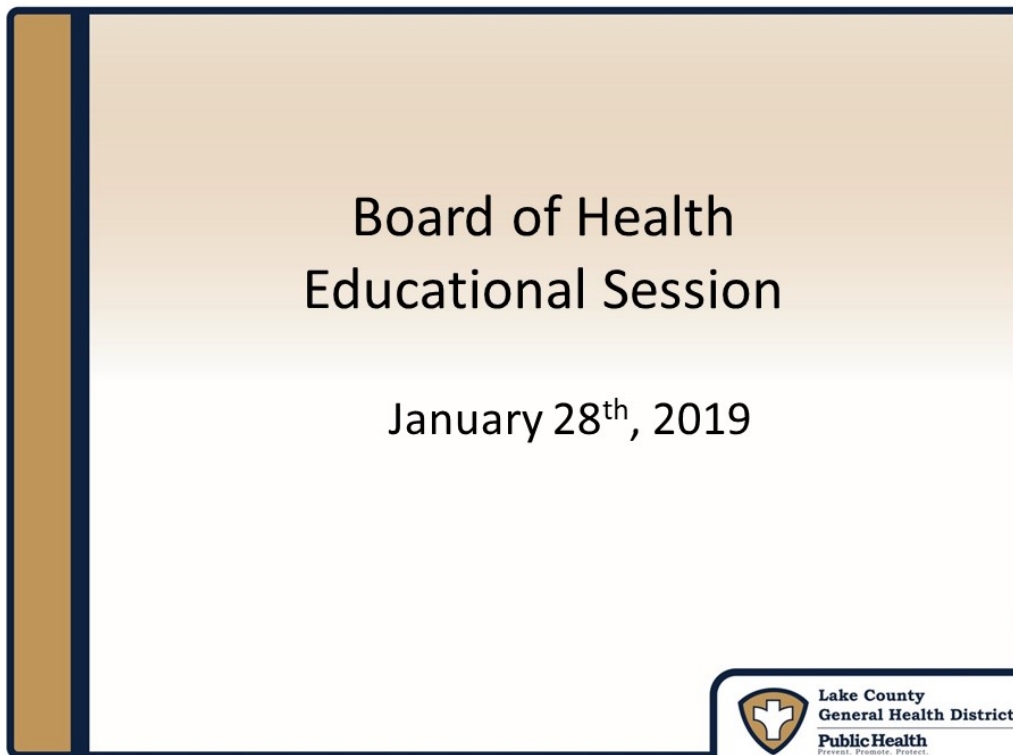
Dr. Alvin Brown asked what other counties do for their websites. Adam said that Geauga's website is housed and maintained through the County IT. Dr. Brown asked if we could provide services to them for their website. Adam said WordPress allows anyone to easily create and update their own website at minimal cost.

Tim's presentation ended at approximately 3:33 p.m.

4.05.04.02

Board of Health Education – 2019 Community Health Assessment

Ron Graham began his presentation on the 2019 Community Health Assessment at approximately 3:33 p.m.



PHAB Revisited

The Public Health Accreditation Board is a 501(c)3 nonprofit organization dedicated to improving and protecting the health of the public by advancing and ultimately transforming the quality and performance of state, local, tribal, and territorial public health departments

- Twenty-six of 50 states have some type of mandate requiring at least one PHAB requirement.
- Two states (Ohio & Vermont) require national PHAB accreditation; others have state accreditation programs (Iowa, North Carolina, and Michigan).
- Most states consider general public health authority sufficient for health departments to complete accreditation prerequisites



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CHNA-Nonprofit Hospitals

IRS Checklist for Community Health Needs Assessment

- A [definition of the community served](#) by the hospital facility and a description of how the community was determined
- A description of the [process and methods](#) used to conduct the CHNA, including identification of information gaps that limit the hospital facility's ability to assess the community's health needs
- A description of how the hospital facility [solicited and took into account input](#) received from persons who represent the broad interests of the community it serves



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CHNA- Nonprofit Hospitals

- A [prioritized description](#) of the significant health needs of the community identified through the CHNA, along with a description of the process and criteria used in [identifying certain health needs as significant](#) and prioritizing those significant health needs
- A description of the [resources](#) potentially available to address the significant health needs identified through the CHNA
- An [evaluation of the impact](#) of any actions that were taken, since the hospital facility finished conducting its immediately preceding CHNA, to address the significant health needs identified in the hospital facility's prior CHNA(s)
- Board approval, or equivalent



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In 2016, a Summit County area hospitals contracted with Kent State to complete their Community Health Needs Assessment (CHNA). The secondary data had been acquired that may not have been surveyed for, such as census, health outcomes, and focus groups supplement the data. The secondary data is then used to rank outcomes to identify health priorities. We are blending the Community Health Assessment (CHA) and CHNA. The health departments then have more detailed data available to them.

	a. Identified populations within their jurisdictions with an inequitable share of poor health outcomes.	Measure 1.1.2 T/L	
	b. Assessed the social determinants of health in their jurisdiction and ensured that they were considered in indicator and data source selection, data collection, and data analysis.	Measure 1.1.2 T/L	
	c. Included at least one of these issues as a priority for community health improvement efforts in addition to other health priorities in the CHIP.		
	d. Relevant data and other resources such as the County Health Rankings project were used to help understand these conditions.	Measure 1.1.2 T/L	
	e. Engaged non-traditional partners to address the root causes of health inequities in their communities.		
	5. Used at least one quality improvement (QI) or quality planning technique in the community health improvement process and provided documentation of use.		
	6. Leveraged local and state resources to conduct the CHA and develop the CHIP as demonstrated by support from the state health department, LPHS partners, or others in the state such as academic institutions and public health institutes.	Measure 1.1.2 T/L	

Community Health Profile Presenting the CHA Findings
For PHAB, the related requirements can be found in PHAB Standard 1.1 for the CHA

<input checked="" type="checkbox"/>	My Community has met the following required characteristics in that the community health profile does the following:	Related PHAB standard and measure (when applicable)	Where in your deliverables is this found? (page #)
-------------------------------------	---	--	---

Background information			
	1. Includes date completed and time period for which it is effective.		
	2. Includes the health department's full name in the cover and/or in the introduction of the document.		
	3. Clearly describes the jurisdiction that was assessed.	Measure 1.1.2 T/L	
	4. Demonstrates that the CHA covered the LHD's entire jurisdiction and not just one or more subsets of the LHD's jurisdiction. It is acceptable for CHAs to cover a geographic area that extends beyond the LHD's jurisdiction, but CHA must cover entire the LHD's whole jurisdiction at minimum.		
	5. Specifies the assessment or improvement model or the tailored approach used for the CHA.	Measure 1.1.1 T/L	
	6. Briefly describes how community members and LPHS partners were involved in the conduct of the CHA and had an opportunity to review and contribute to the CHA.	Measure 1.1.1 T/L Measure 1.1.2 T/L	
Data and analyses			

7

	1. Describes the characteristics of the overall population (age distribution, race and ethnicity, socio-economic status, etc.).	Measure 1.1.2 T/L	
	2. Demonstrates the use of a broad set of indicators of community health, well-being, and quality of life and multiple data sources.	Measure 1.1.2 T/L	
	a. Considers a range of issues that affect health directly and indirectly.	Measure 1.1.2 T/L	
	b. Incorporates data from a variety of sectors that influence health such as housing, education, transportation, etc.	Measure 1.1.2 T/L	
	c. Includes data from both primary and secondary sources.	Measure 1.1.2 T/L	
	d. Identifies community members' definition(s) of health and relationship to cultural needs and values.		
	e. Identifies desired health and health-related outcomes from the perspective of community members.		
	f. Uses federal, state, and/or local data as appropriate.	Measure 1.1.2 T/L	
	g. Uses qualitative data on community perceptions, assets, priorities, and the community health context.		
	3. Demonstrates the use of indicators, data collection methods, and data analysis techniques that allowed for the identification and examination of health inequities.	Measure 1.1.2 T/L	
	a. Contains data on indicators that represent a broad range of items that community members have indicated, or literature shows, may be inequitable.		
	b. Uses data and data collection methods that can be analyzed and reviewed for health inequities. If a data source already exists for an indicator but the data cannot be analyzed for health inequities, considered using another data source or collecting new data on this indicator to fulfill this need.		
	c. Conducts and presents findings of data analyses depicting the existence and extent of health inequities between and among sub-populations in the jurisdiction.		
	4. Shows that both community assets/strengths, resources, and needs/gaps were assessed.	Measure 1.1.2 T/L	
	5. Compares jurisdiction data with that of neighboring jurisdictions, the state, and/or the nation.		
	6. Includes a review of trends and sub-population specific data when possible (e.g., if sufficient data are available on health status, risk factors, etc. for different racial or ethnic groups, then the data presented should be stratified by race and ethnicity).		

8

7.	Presents data in a manner that can be easily understood by broad group of stakeholders including community members and LPHS partners with little or no health background, which may include use of graphs and charts.		
Summary of the major CHA findings			
1.	Describes the process used to synthesize all of the data to arrive at the major CHA findings.	Measure 1.1.1 T/L	
2.	Presents the major CHA findings on assets and resources as well as areas for improvement.	Measure 1.1.2 T/L	
Ensure that the Community Health Profile presenting the findings of the CHA and supporting documentation do the following:			
1.	Ensure that the community health profile presenting the findings of the CHA and supporting documentation are accessible to agencies, organizations, and the general public.	Measure 1.1.3 T/L	
Community Health Improvement Plan			
For PHAB, the related requirements can be found in PHAB Standard 5.2 for the CHIP			
<input checked="" type="checkbox"/>	My community has met the following required characteristics in that the CHIP does the following:	Related PHAB standard and measure (when applicable)	Where in your deliverables is this found? (page #)
Background information			
1.	Includes date completed and time period for which it is effective.		
2.	Includes the health department's full name in the cover and/or in the introduction of the document.		
3.	Describes the assessment or improvement model or tailored approach used to conduct the community health improvement process.	Measure 5.2.1 L	
4.	Briefly describes the way in which community members and LPHS partners were engaged in development of the CHIP, particularly their involvement in both the issue prioritization and strategy development.	Measure 5.2.1 L	
5.	Briefly describes how community members and LPHS partners identified issues and themes from which priorities were developed.	Measure 5.2.1 L	
6.	References data and information from the CHA and how it informed the CHIP development process.	Measure 5.2.1 L	
7.	Includes a general description of LPHS partners and community members who have agreed to support CHIP action. Reference partners' participation in the short term and long term, as applicable.		
Priority issues section			

9

Mobilizing for Action through Planning and Partnerships (MAPP)



Systems Input

- JOBS & FAMILY SERVICES
- ALCOHOL, DRUG ADDICTION, AND MENTAL HEALTH SERVICES
- LAKE COUNTY GENERAL HEALTH DISTRICT
- LAKE COUNTY COMMISSIONERS
- COUNCIL ON AGING
- LAKETRAN
- LAKEHEALTH
- UNITEDWAY
- METROPARKS
- YMCA



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Focus Groups

- Council on Aging -Seniors
- LCGHD-General Population
- Amber Torres- Hispanic Population
- Chambers of Commerce-Business
- Education Service Center- School Faculty
- LCGHD-Community Leaders & Media



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12/13/2018		JOINT ASSESSMENT	MAPP	PHAB (v1.5)
DUE DATE		TASK	TASK	STANDARD
January	15	Meet with Hospital Rep		
January	31	2nd Data Collection		
February	15	Finalize 2nd Data		
February	28	Convene the BIG TEN/Est Priorities	Forces of Change	
March	15	Select survey Q's/Focus Groups	Focus Groups	
March	31	Build Survey/Stakeholder Comment	Focus Groups	
April	15	Survey Collection		CHA CHNA
April	30	Survey Collection		
May	15	Data Analysis		
May	31	Data Analysis		
June	15	Partial Draft CHA\CHNA	LPHSA	
June	30	Complete Draft CHA\CHNA	LPHSA	
July	15	Present to Stakeholders and Big Ten	Social Network Analysis-Big Ten	
July	31	Finalize CHA/CHNA	Social Network Analysis-Big Ten	
August	15	CHIP Big Ten		CHIP/IS
August	30	CHIP Big Ten		
September	15	CHIP Big Ten		
September	31	Finalize CHIP		
October	15	Publication /Promotion		New Service
October	31	Publication /Promotion		
November	15	Social Network Analysis--Stakeholders		
November	30	Social Network Analysis--Stakeholders		



The normal CHA process takes 12-18 months. Now, we are looking at 7 months, from January until the finalizing in July. We'll be working with Rick Cicero at Lake Health to look at the secondary data. Lake Health and LCGHD are the driving force.

Primary Data VS Secondary Data

Primary data is information collected directly from the first-hand experience.

This is the information collected for the purpose of a particular research project.

Primary data collection is a direct approach that is tailored to specific company needs.

It can be a long process but does provide an important first-hand information in many business cases



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Primary Data

Advantages

- **Resolve specific research issues**
- **Better accuracy-** Primary data is much more accurate because it is directly collected from a given population.
- **Higher level of control**
- **Up-to-date information-** The primary market research is a great source of latest and up-to-date information as you collect it directly from the field in real time.
- **You are the owner of the information**



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Primary Data

Disadvantages

- **More expensive/contractor**
- **Time consuming** - It is much longer in comparison with the time needed to collect secondary data.
- **Can have a lot of limits** - Primary data is limited to the specific time, place or number of participants
- **Need expertise and resources**



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Secondary Data

- Secondary data is the data that have been already collected for another purpose by someone else.
- Secondary data is a second-hand information. It is not used for the first time.
- Secondary data sources provide valuable interpretations and analysis based on primary sources.



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Secondary Data

Advantages

- Ease of Access
- Low Cost or Free
- Time-saving
- Larger sample size and longitudinal analysis
- Anyone can collect the data



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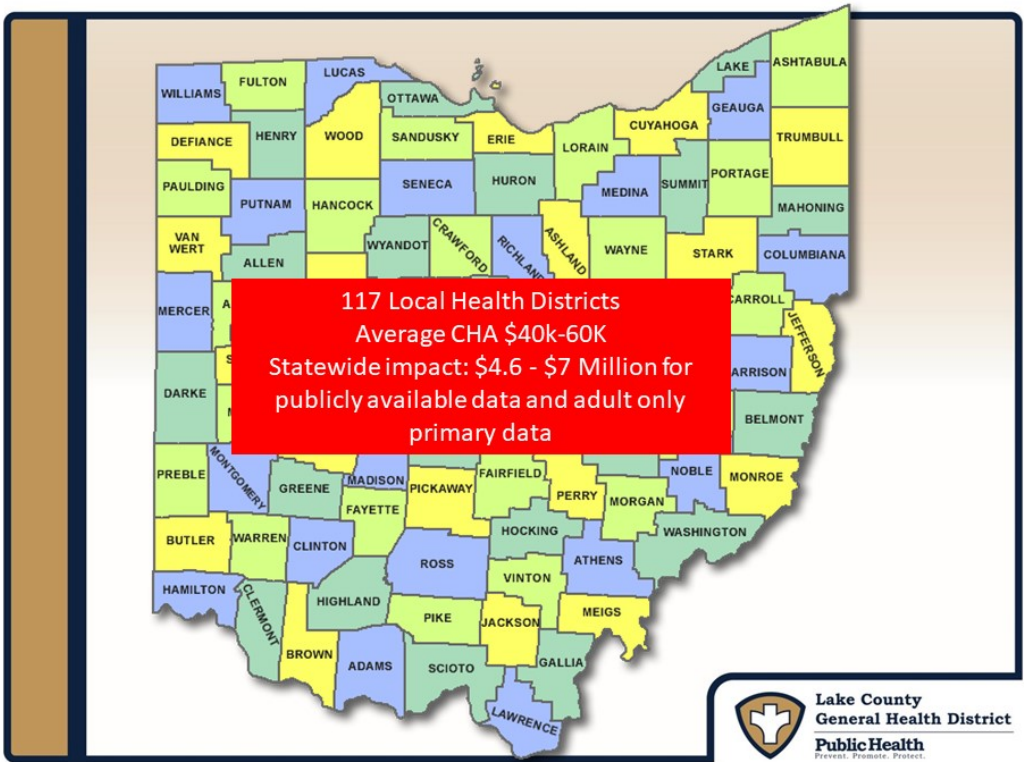
Secondary Data

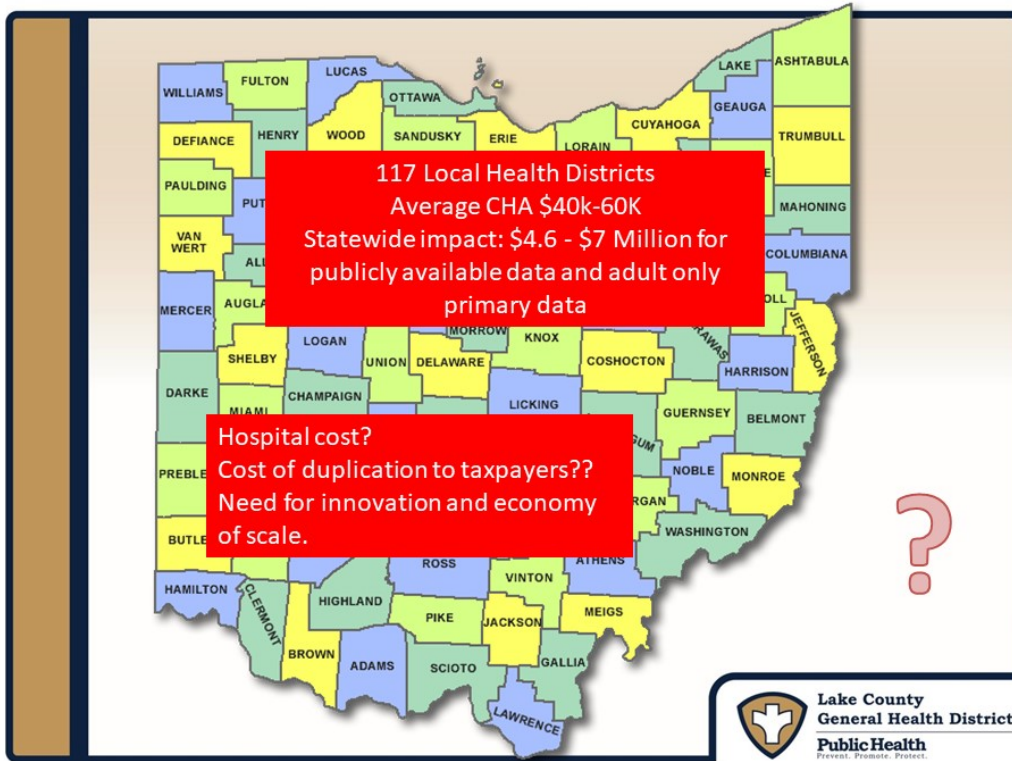
Disadvantages

- **Not specific to your needs** - Here is the main difference with the primary method. Secondary data is not specific to the researcher's need due to the fact that it was collected in the past for another reason.
- **Lack of control over data quality** - You have no control of the data quality at all. It means the quality of secondary data should be examined in detail.
- **Biasness**
- **Not timely** - Secondary data is collected in the past which means it might be out-of-date. This issue can be crucial in many different situations.
- **Not proprietary Information**



Lake County
General Health District
Public Health
Prevent. Promote. Protect.





The required assessments cost each county health district about \$60,000. The hospital service areas may cover multiple counties and each of their location assessments can cost \$60,000-\$100,000 each. None of these plans talk to each other.

Updates: Subject to Change

The last year....

- School data utilization
- Drug overdose data
- Health behavior modeling/forecasting
- Standardized CHA/CHNA methodology
- Revised public health funding models
- Data interoperability



Lake County
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Why Restructure?

- Redundancy and tandem approach
- Integration of staff and programs
- Increase communication
- Increase access and reduce barriers
- Innovation
- Address public health shortfalls
- Utilizing talents



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Impact

- Adds to LCGHD value
- Creates opportunity
- Regional presence
- Independence
- Sense of pride
- Advocacy
- Support infrastructure



Lake County
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Impact Explained

Innovation creates novel opportunities

- Advanced trainings
- Subject matter experts
- Software & resource access
- Smart phone application
- Model practices
- ODH Data Committee



Lake County
General Health District
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Program & Services

- [Body Art](#)
 - [Breastfeeding Support](#)
 - [Cribs For Kids®](#)
 - [Emergency Preparedness](#)
 - [Housing Conditions](#)
 - [Matter of Balance](#)
 - [Naloxone Distribution \(Narcan® Kits\)](#)
 - [Nutrition Education](#)
 - [Parent Café](#)
 - [Potassium Iodide \(KI\)](#)
 - [Private Water System Program](#)
 - [Project OPIATE](#)
 - [Safe Communities](#)
 - [School Health Inspections](#)
 - [Storm Water](#)
 - [Swimming Pools / Spas](#)
 - [Volunteer Opportunities](#)
 - [Women, Infants, & Children \(WIC\)](#)
- Grant Writing
 - Survey Construction
 - Data Analysis
 - Community Care Coordination
 - School Nurse, Finance, Dietetics and Epi Contracts
 - GIS Mapping



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Thank You



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Public Health
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Ron's presentation ended at approximately 3:50 p.m.

4.06

Health Commissioner's Report

4.06.01

Now Open—Public Comment Period for Healthy People 2030

The US Department of Health and Human Services (HHS) solicited written comments—including those from members of the public—on the proposed objectives for Healthy People 2030. Comments can include proposed new objectives.

Previous public comments on the proposed [Healthy People 2030 framework](#) helped shape the vision, mission, foundational principles, plan of action, and overarching goals for Healthy People 2030. In this public comment period, HHS wanted input on the proposed Core, Developmental, and Research objectives.

In response to stakeholder input, Healthy People 2030 will be a [streamlined set of national health objectives](#) guiding the nation's efforts to improve health. Healthy People 2030 will continue to represent critical public health priorities by addressing the leading causes of morbidity and mortality and driving action at the national, state, and local levels. Comments on the proposed objectives were accepted through January 17, 2019.

4.06.02

State Opens Patient Registry for Medical Marijuana

Physicians can now register patients with one of 21 qualifying medical conditions and their caregivers through Ohio's online registration system. For thousands of Ohioans, the registry opening marks the end of years of waiting for the state's medical marijuana program to start and it means dispensaries will open soon. The registry was supposed to open in July but was put on hold because state-licensed growers were still several months away from their first harvests. The Ohio Board of Pharmacy, which operates the registry, said it would not allow patients and caregivers to register any earlier than 60 days before product is available for sale.

4.06.03

Ohio Study: Physical Activity Should Be a Vital Sign for Children's Health

A new study from Columbus-based researchers shows that the vast majority of youth do not get the federally recommended amount of exercise – 60 minutes per day.

The [new study](#) by Nationwide Children's Hospital, presented last month at an American Academy of Pediatrics conference, showed that only about 5 percent of children seen at outpatient pediatric sports-medicine clinics were getting the federally recommended amount of physical activity — at least one hour every day.

Among the other children, 50 percent were less active, and 5 percent participated in no physical activity. The remaining 40 percent were getting either too much exercise, or too much on certain days and too little on others.

The researchers said the numbers indicate a need for physicians to screen for physical activity, just as they would a vital sign, akin to height or weight. Doctors should ask families how many minutes of activity youngsters get, discuss what's enough or too much and, when necessary, write "prescriptions" for activity, ideally in specific programs, the researchers said.

4.06.04

New Public Health Infrastructure Report

The Public Health Leadership Forum (PHLF) released a new report, [Developing a Financing System to Support Public Health Infrastructure](#), calling for a new, permanent public health fund to support cross-cutting foundational capabilities for governmental public health. The report was written by former Health and Human Services (HHS) Assistant Secretary for Health (and former New Orleans Health Director) Dr. Karen DeSalvo and Professor of Health Policy and Management at the Milken Institute School of Public Health at George Washington University Jeff Levi, NACCHO participated in earlier expert roundtable discussions that helped inform the effort, the development of the report.

4.06.04

AOHC Positions on Bills of the 132nd General Assembly

For review is the bill tracking document that lists all of the bills being tracked by AOHC during this General Assembly, with our position indicated.

Bill Information

HB49 OPERATING BUDGET *(SMITH R)*

Creates FY 2018-2019 main operating budget.

CURRENT STATUS

8/22/2017 - Consideration of Governor's Veto

POSITION

Neutral

HB65 SANITATION REGISTRATION REVIEW *(HILL B)*

To require the Director of Agriculture and the Director of Health to adopt rules governing reviews of registered sanitarians and sanitarians-in-training who conduct inspections of retail food establishments and food service operations.

CURRENT STATUS

12/6/2018 - **SUBSTITUTE BILL ACCEPTED & REPORTED OUT**, House State and Local Government, (Seventh Hearing)

POSITION

Support

HB77 SICK-CHILD CARE LICENSURE *(RETFERFORD W)*

To provide for the licensure of sick-child care centers.

CURRENT STATUS

6/6/2017 - House Economic Development, Commerce and Labor, (Third Hearing)

POSITION

Support

HB111 REGISTERED NURSES-MENTAL HEALTH *(CARFAGNA R)*

To authorize certain advanced practice registered nurses (APRNs) to have a person involuntarily transported to a hospital for a mental

health examination; to modify APRN standard care arrangement requirements; to clarify APRN license application requirements; to grandfather certain APRNs from meeting educational and examination requirements for licensure; to reduce the pre-examination practice requirement for certain dialysis technician applicants; to make changes in the laws administered by the State Medical Board, including those related to physician training certificates and limited permits to practice respiratory care; to coordinate procedures for investigating Respiratory Care Law violations with procedures governing State Medical Board investigations; to make changes relating to physician assistant supervision agreements; to authorize a board of county hospital trustees of a charter county hospital to have hospital facilities in a county contiguous to any charter county; to establish a biennial license renewal system for orthotists, prosthetists, and pedorthists; to modify an allocation to children's crisis care facilities; to require certification of certain addiction services; to modify the requirements for licensure of methadone treatment programs and to require licensure of other opioid treatment programs; to repeal sections twelve months after the effective date of this act; and to declare an emergency.

CURRENT STATUS

6/29/2018 - **SIGNED BY GOVERNOR**; Certain sections eff. 6/29/18; other sections eff. 6/29/19 or 9/29/19; bill eff. 9/28/18

POSITION

Monitor

HB117 OPIOID THERAPY FOR DRUG OFFENDERS (HUFFMAN S, BRENNER A)

To establish a statewide pilot program for the provision of long-acting opioid antagonist therapy for offenders convicted of an opioid-related offense who will be released from confinement on supervised release, and to specify that the therapy is to be provided during both their confinement and their supervised release.

CURRENT STATUS

3/28/2017 - House Criminal Justice, (Second Hearing)

POSITION

Monitor

HB146 CORONERS EDITING DEATH CERTIFICATES (HOUSEHOLDER L)

To allow a coroner to change the cause, manner, and mode of death in a filed death certificate only after a hearing in the court of common pleas.

CURRENT STATUS

2/20/2018 - House State and Local Government, (Seventh Hearing)

POSITION

Neutral

HB167 MEDICATION-ASSISTED TREATMENT (EDWARDS J)

Regarding naltrexone and medication-assisted treatment.

CURRENT STATUS

12/4/2018 - Senate Health, Human Services and Medicaid, (First Hearing)

 **POSITION**
Monitor

HB193 **DISCRIMINATION PROTECTION-FLU VACCINE** *(HAGAN C)*

To prohibit an employer from taking an adverse employment action against a person who has not been or will not be vaccinated against influenza.

 **CURRENT STATUS**

2/28/2018 - House Health , (First Hearing)

 **POSITION**
Oppose

HB221 **PRIVATE PROPERTY SEWER AND WATER** *(HOLMES G)*

To expressly include, as eligible projects under the State Capital Improvements Program administered by the Ohio Public Works Commission, water and sewer laterals located on private property.

 **CURRENT STATUS**

2/6/2018 - House Finance, (Second Hearing)

 **POSITION**
Support

HB224 **RE-SERVING SCHOOL LUNCH ITEMS** *(INGRAM C)*

To permit districts and schools to re-serve time- and temperature-controlled food items to students if items are unused and returned unopened, undamaged, and in the original packaging.

 **CURRENT STATUS**

1/23/2018 - House Education and Career Readiness, (Second Hearing)

 **POSITION**
Amend

HB241 **OHIO DIABETES REGISTRY** *(BARNES, JR. J)*

To establish the Ohio Diabetes Registry.

 **CURRENT STATUS**

11/1/2017 - House Health , (Second Hearing)

 **POSITION**
Support

HB263 **OUTDOOR DINING-DOGS** *(LANESE L)*

To authorize a food service operation or retail food establishment to allow a person to bring a dog in an outdoor dining area of the establishment or operation under specified conditions.

 **CURRENT STATUS**

7/30/2018 - **SIGNED BY GOVERNOR**; eff. 10/29/18

 **POSITION**
Amend

HB299 **LEAD SAFETY AND UNIFORMITY** *(MERRIN D)*

To enact the Lead Safety and Uniformity Act to provide that the state, acting through the Department of Health, has the sole and exclusive authority to compel, prohibit, license, or regulate lead abatement activities in Ohio.

 **CURRENT STATUS**

9/12/2017 - Referred to Committee House Health

 **POSITION**
Oppose

HB302 **PREGNANT MINOR RIGHTS** *(BOGGS K, ANTONIO N)*

To authorize a pregnant minor to consent to receive health care to maintain or improve her life or the life of the unborn child she is carrying.

 **CURRENT STATUS**

2/14/2018 - House Health , (Second Hearing)

 **POSITION**
Monitor

HB397 **SPINAL MUSCULAR ATROPHY-NEWBORN SCREENING** *(BOGGS K, BUTLER, JR. J)*

To include spinal muscular atrophy as an additional disorder to be screened for under the Newborn Screening Program.

 **CURRENT STATUS**

12/6/2017 - House Health , (Second Hearing)

◆ POSITION
Support

HB416 HEALTH PRICE TRANSPARENCY *(HUFFMAN S)*

Regarding the provision of cost estimates for scheduled health care services and health care services requiring insurer preauthorization.

◆ CURRENT STATUS

3/7/2018 - House Insurance, (Third Hearing)

HB444 SEASONAL FOOD SERVICE LICENSE FEE *(SWEENEY M)*

To require a seasonal food service operation license fee to be one-half of the license fee for a food service operation that is not a seasonal food service operation.

◆ CURRENT STATUS

1/23/2018 - House Economic Development, Commerce and Labor, (First Hearing)

HB450 HEALTH INSURANCE MANDATED BENEFITS *(ANTANI N)*

To impose review and other requirements on existing health insurance mandated benefits and to establish requirements for the creation of new mandated benefits.

◆ CURRENT STATUS

11/28/2018 - **SUBSTITUTE BILL ACCEPTED**, House Government Accountability and Oversight, (Fifth Hearing)

◆ POSITION
Monitor

HB456 OVERTIME REQUIREMENT-NURSING *(SPRAGUE R)*

To prohibit a hospital from requiring a registered nurse or licensed practical nurse to work overtime as a condition of continued employment.

◆ CURRENT STATUS

11/14/2018 - Referred to Committee Senate Health, Human Services and Medicaid

◆ POSITION
Neutral

HB463 SOLID WASTE DISPOSAL FEE INCREASE *(LATOURETTE S)*

To increase one of the state fees levied on the transfer or disposal of solid waste in Ohio, the proceeds of which are deposited into the Soil and Water Conservation District Assistance Fund, and to make an appropriation.

CURRENT STATUS

1/30/2018 - House Energy and Natural Resources, (First Hearing)

POSITION

Amend

HB482 PUBLIC NUISANCE AND BLIGHT FORECLOSURE *(LIPPS S)*

To expedite public nuisance and blight foreclosure actions and to declare an emergency.

CURRENT STATUS

5/23/2018 - House Civil Justice, (First Hearing)

POSITION

Support

HB484 HEALTH DISTRICTS-CREDIT CARDS *(BRENNER A)*

To authorize city and general health districts to use credit cards in accordance with prescribed requirements.

CURRENT STATUS

12/13/2018 - House State and Local Government, (Sixth Hearing)

POSITION

Support

HB490 AGRICULTURAL LABOR CAMP LICENSING *(STEIN D)*

To exempt certain residential buildings from agricultural labor camp licensing.

CURRENT STATUS

2/14/2018 - Referred to Committee House Economic Development, Commerce and Labor

HB535 NALOXONE-NALTREXONE DATA REPORTING *(GAVARONE T)*

To require certain reports regarding overdoses and naloxone, to include naltrexone within the Ohio Automated Rx Reporting System, and to name this act the "Opioid Data and Communication Expansion Act."

CURRENT STATUS

11/13/2018 - **BILL AMENDED**, Senate Health, Human Services and Medicaid, (Third Hearing)

POSITION

Amend

HB559 IMMUNIZATION-SCHOOLS (GONZALES A, LANDIS A)

To make changes to the law governing immunization of children enrolled in school, preschool programs, and day-care programs.

CURRENT STATUS

6/27/2018 - **SUBSTITUTE BILL ACCEPTED**, House Health , (Fourth Hearing)

POSITION

Support

HB580 EXECUTIVE AGENCY GRANTWRITING (THOMPSON A)

To establish procedures that executive agencies must follow when applying for grants, to require the Governor to approve any major grant application, and to permit the Governor to disapprove any minor grant application.

CURRENT STATUS

6/26/2018 - House Federalism and Interstate Relations, (Third Hearing)

HB601 MEDICATION-ASSISTED TREATMENT (GINTER T)

Regarding administration of drugs for drug addiction treatment.

CURRENT STATUS

12/5/2018 - **REPORTED OUT**, House Health , (Third Hearing)

POSITION

Support

HB664 LOCAL NALOXONE USE (RAMOS D)

To cease payments to a subdivision that materially hinders or prevents its personnel from carrying and using naloxone.

CURRENT STATUS

6/13/2018 - House State and Local Government, (First Hearing)

POSITION

Support

HB669 PUBLIC NUSIANCE-GARBAGE (HUGHES J, MILLER A)

To add the accumulation of garbage and debris to the conditions that may constitute a public nuisance.

CURRENT STATUS

6/5/2018 - Referred to Committee House Community and Family Advancement

POSITION

Neutral

HB671 SCHOOL DRINKING WATER TESTS (BARNES, JR. J)

To require the Director of Environmental Protection to adopt rules establishing procedures and requirements governing annual testing of school drinking water for lead, to name this act the State Water Quality Act for Kids, and to declare an emergency.

CURRENT STATUS

11/27/2018 - House Energy and Natural Resources, (First Hearing)

POSITION

Support

HB673 LEAD PAINT ABATEMENT-MANUFACTURERS (BARNES, JR. J)

To require the Director of Health to develop a program in partnership with paint manufacturers and retailers to provide low-cost paint for use in lead abatement and to establish a registry of residential units where lead poisoning has occurred.

CURRENT STATUS

6/5/2018 - Referred to Committee House Health

POSITION

Monitor

HB689 PHARMACISTS-NALOXONE DISPENSING (ANTONIO N)

To require the State Board of Pharmacy to educate license holders about the law authorizing the dispensing of naloxone without a prescription.

CURRENT STATUS

6/5/2018 - Referred to Committee House Health

POSITION

Support

HB708 PUBLIC PENSION DOUBLE DIPPING (BECKER J)

To enact the "Double Dippers Inappropriately Privileged (DDIP)" to provide that an individual retiring on or after the effective date of this act from one of the state's public retirement systems who is re-employed as a public employee will not receive the pension portion of the retirement allowance for the period of employment.

CURRENT STATUS

11/28/2018 - House Aging and Long Term Care, (First Hearing)

POSITION

Neutral

HB715 WATER-SEWER FUND USAGE (SCHURING K, WEST T)

To authorize a municipal corporation to use up to 5% of its water and sewer funds for sewerage or water system extensions in each fiscal year when the extension is for economic development purposes.

CURRENT STATUS

11/27/2018 - **REPORTED OUT**, House State and Local Government, (Second Hearing)

POSITION

Monitor

HB736 LEVYING TAX-BOARD OF ONE (BRINKMAN T)

To require certain subdivisions governed by a board comprised of at least one unelected official to obtain the approval of the legislative body that created the subdivision before levying a tax.

CURRENT STATUS

11/13/2018 - Referred to Committee House Ways and Means

HB752 HEALTH EDUCATION STANDARDS (SYKES E)

To require the State Board of Education to develop and adopt health education standards for grades kindergarten through twelve and to require only venereal disease education standards and curriculum adopted by the State Board to be approved by concurrent resolution of the General Assembly.

🚩 **CURRENT STATUS**

11/13/2018 - Referred to Committee House Education and Career Readiness

SB2 ENVIRONMENTAL PROTECTIONS LAWS *(HITE C)*

To revise specified laws relating to environmental protection.

🚩 **CURRENT STATUS**

7/7/2017 - **SIGNED BY GOVERNOR**; eff. 10/6/2017

📍 **POSITION**

Support

SB31 HEALTH RULE WITHDRAW PROCESS *(EKLUND J)*

To authorize a board of county commissioners or municipal legislative authority to elect to withdraw the county or municipal corporation from the application of any rule adopted by the Department of Health after January 1, 2014, that governs the design of household sewage treatment systems.

🚩 **CURRENT STATUS**

10/18/2017 - **BILL AMENDED**, Senate Energy and Natural Resources, (Second Hearing)

📍 **POSITION**

Oppose

SB102 NURSING HOME OUTBREAKS *(YUKO K)*

Regarding outbreaks of Clostridium difficile in nursing homes.

🚩 **CURRENT STATUS**

9/25/2018 - **SUBSTITUTE BILL ACCEPTED**, Senate Health, Human Services and Medicaid, (Fourth Hearing)

📍 **POSITION**

Support

SB103 COUNTY EMERGENCY MANAGEMENT PROGRAMS *(COLEY W)*

To permit a board of county commissioners, as an alternative to entering into an agreement to establish a countywide emergency management agency, to enter into a contract of not longer than four years with the county sheriff or a chief of a fire department that has countywide authority to implement a countywide emergency management program.

🚩 **CURRENT STATUS**

6/27/2017 - Senate Local Government, Public Safety and Veterans Affairs, (First Hearing)

📍 **POSITION**

Oppose

SB106 **SMOKING PROHIBITIONS-MOTOR VEHICLES** (TAVARES C)

To prohibit smoking in a motor vehicle in which a child under six years of age is a passenger.

🚩 **CURRENT STATUS**

2/27/2018 - Senate Local Government, Public Safety and Veterans Affairs, (First Hearing)

📍 **POSITION**

Support

SB119 **ADDICTION TREATMENT AND PRESCRIPTIONS** (HACKETT R, HOTTINGER J)

Regarding naltrexone and medication-assisted treatment.

🚩 **CURRENT STATUS**

12/6/2018 - **PASSED BY HOUSE**; Vote 85-0

📍 **POSITION**

Monitor

SB154 **OPIOID ADDICTION RESPONSE** (SCHIAVONI J, YUKO K)

To provide for the prevention and treatment of opioid addiction, to make an appropriation, and to declare an emergency.

🚩 **CURRENT STATUS**

6/5/2018 - Senate Finance, (First Hearing)

📍 **POSITION**

Neutral

SB182 **OUTDOOR DINING-DOGS** (COLEY W)

To generally allow an owner, keeper, or harbinger of a dog to take the dog in an outdoor dining area of a retail food establishment or food service operation.

CURRENT STATUS

6/6/2018 - **PASSED BY SENATE**; Vote 33-0

POSITION

Neutral

SB229 CONTROLLED SUBSTANCES REGULATION (EKLUND J, LEHNER P)

To modify laws pertaining to the State Board of Pharmacy and the regulation of controlled substances.

CURRENT STATUS

12/12/2018 - House Health , (Fourth Hearing)

SB255 OCCUPATIONAL LICENSING BOARDS REVIEW (MCCOLLEY R)

To require standing committees of the General Assembly to periodically review occupational licensing boards regarding their sunset, and to require the Legislative Service Commission to perform assessments of occupational licensing bills and state regulation of occupations.

CURRENT STATUS

12/5/2018 - **SUBSTITUTE BILL ACCEPTED & REPORTED OUT**, House Federalism and Interstate Relations, (Third Hearing)

POSITION

Monitor

SB287 K-12 HEALTH EDUCATION STANDARDS (SYKES V)

To require the State Board of Education to develop and adopt health education standards for grades kindergarten through twelve and to require only venereal disease education standards and curriculum adopted by the State Board to be approved by concurrent resolution of the General Assembly.

CURRENT STATUS

6/6/2018 - Senate Education, (First Hearing)

POSITION

Support

SB293 REDUCTION OF AGENCY REGULATIONS (PETERSON B, MCCOLLEY R)

To require agencies to reduce the number of regulatory restrictions.

CURRENT STATUS

11/28/2018 - House Government Accountability and Oversight, (First Hearing)

POSITION

Monitor

SB302 HEALTH AND EQUITY INITIATIVE (TAVARES C)

To create the Health and Equity in All Policies Initiative and the Health and Equity Interagency Team.

CURRENT STATUS

6/26/2018 - Senate Health, Human Services and Medicaid, (First Hearing)

POSITION

Support

actionTRACK - Hannah News Service, Inc.

4.06.04

Updated Lake County General Health District Organized Chart

The Health District implemented numerous initiatives and experienced several successes over the last 12 months. The Health District staff is proud of numerous positive outcomes the Lake County General Health District was able to achieve this year and Health District greatly appreciates its staff, board members, and volunteers. Because of all of you, the Health District continues to be one of the most successful local health districts in the state.

The management team wanted to take a moment to look back upon numerous accomplishments of 2018:

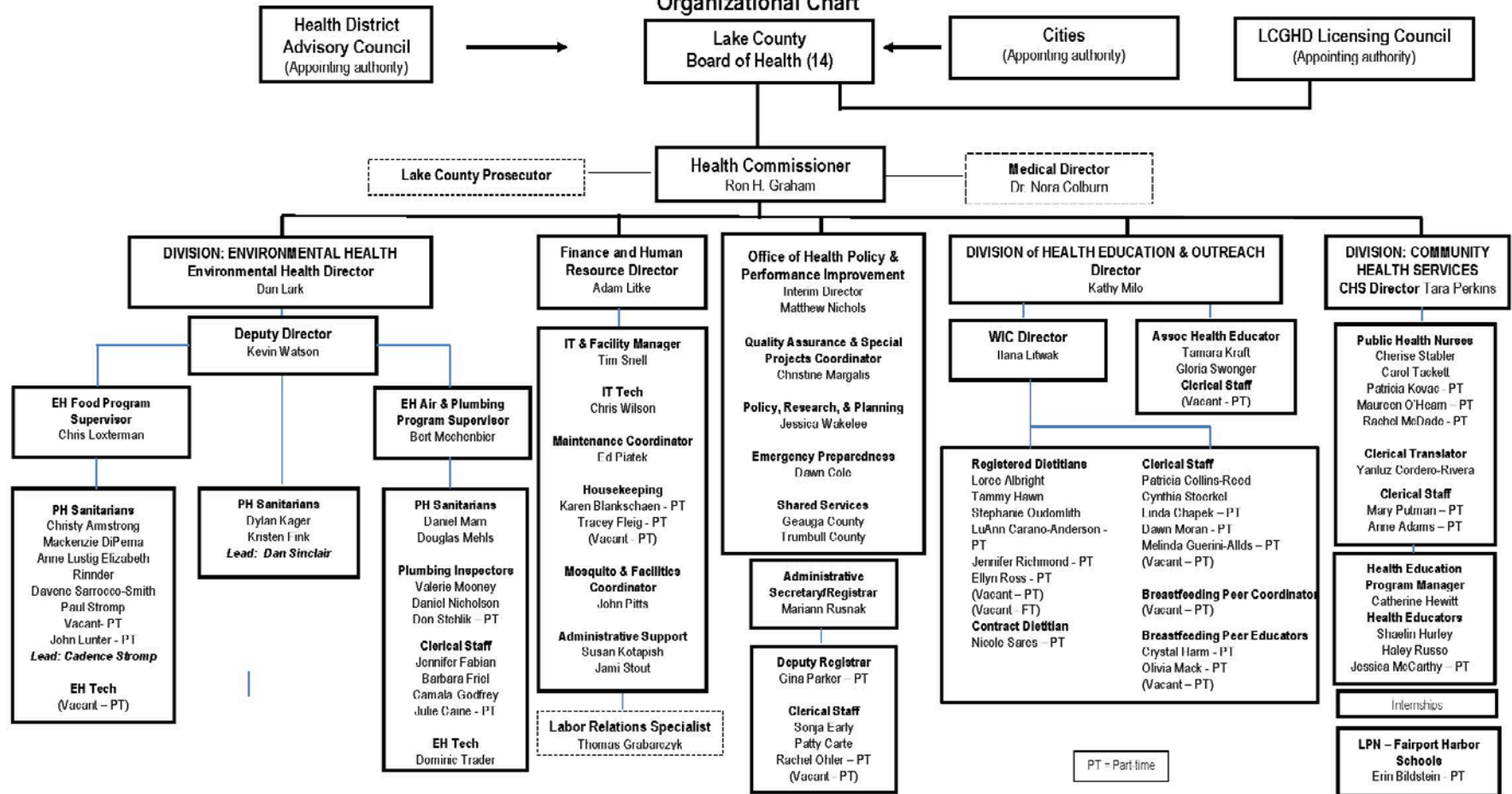
- Successfully implemented a competitive wage and salary adjustment for long-term employees
- Replaced 3 used vehicles with new 2018 models
- Provided an employee health screening and assessment and implemented our initial employee wellness program through hChoices
- Obtained over \$2,500,000 of funding via local, state, and federal grants
- Assisted with 9 internships to help support future public health workers
- Obtained shared services agreements with Trumbull and Geauga counties meeting in nearly \$100,000 in new funds to support our grant writing and data management functions
- Implemented software to accept digital blueprints for the plumbing program
- Implemented BambooHR
- Established the Overdose Fatality Review Board
- Produced a five-year opiate related overdose/death report and subsequent white paper
- Established a food service recognition program to be launched in 2019
- Acquired a multiyear – multicounty parent education grant; Parent Café
- Reestablished and sustained the LCGHD capital budget
- Purchased 20 new PCs for 2019
- Established a position of IT technician to assist with internal customer service
- Scheduled our first all staff meeting for 2019
- Obtained a clean financial audit report
- Held two employee focus groups since its inception in October 2018.
- Initiated an employee health and safety program and identified a Health and Safety Officer
- Initiated a sick donation time policy for the Health District
- Initiated a pilot program for more flexible scheduling for staff
- Initiated a new hire training program
- Restructured the divisions to better align the LCGHD to adjust to changing landscape of public health

In today's environment, tough decisions need to be made and change can always be a challenge. The management team hopes that when the Board and staff reflect upon the past 12 months, and further back to the days of the fire and financial struggles, they recognize everyone has been part of the Health District's success; and for that I am eternally grateful.

The organizational chart below represents the current structure of the Lake County General Health District and its staffing structure. The division of Health Promotion and Planning was restructured to help create a management team and minimize the amount of staff that report directly to a director. This has allowed for cost savings to be reinvested in the areas of most need. Kathy Milo, Director of Health Education and Outreach, will work to integrate complementary programs into the WIC program to help at-risk families navigate the barriers from programs that are often standalone services. Dr. Matt Nichols will be leading the Office of Health Policy and Performance Improvement as the interim director. Emergency Preparedness, an agency-wide program, has been moved underneath the Office of Health Policy and Performance Improvement to better support the Health District's staff in effectively responding to an emergency. Kevin Watson has been hired as the Deputy Environmental Director, replacing one of the two positions that has been vacant since the fall of 2015. The position of the work supervisor has not been replaced and the operation and maintenance program expansion will now support the additional administrative salaries and support the continual improvements of the Health District's environmental efforts.



Lake County General Health District Organizational Chart



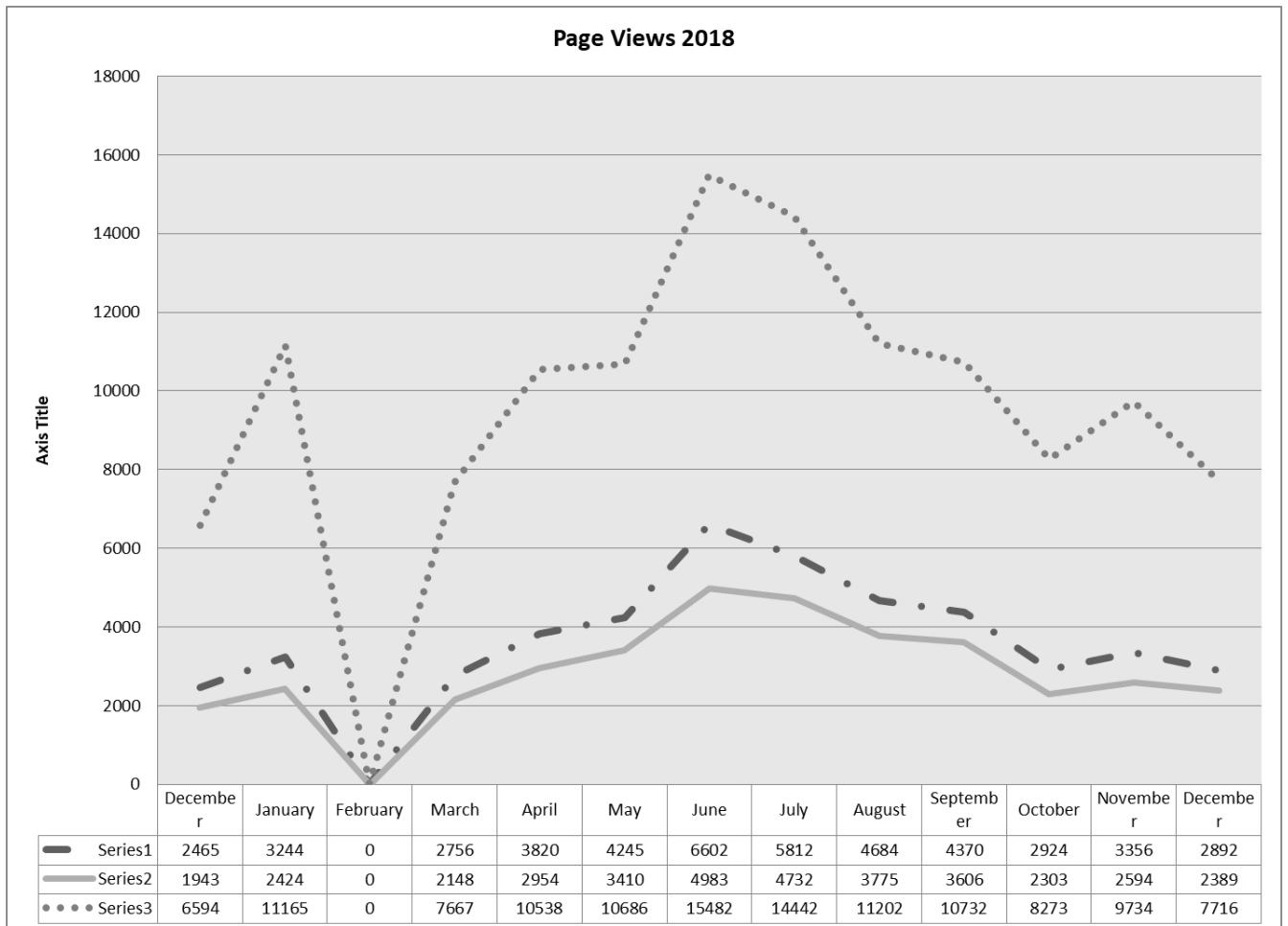
4.06.05

Vital Statistics Sales and Services Rendered

	December	YTD	Same Period 2017
Birth Certificates Issued	262	3984	4033
Birth Certificates -Out of County	159	1952	2003
Death Certificates Issued	656	8332	8557
Fetal Death Certificates Issued	0	4	2
Burial Permits Issued	44	653	658
Birth Certificates Filed	166	1766	1713
Death Certificates Filed	135	1727	1751
Fetal Death Certificates Filed	1	3	11

4.06.06

Web Site Report



Ron Graham provided the following highlights:

- *We had an All Staff Meeting today. It went very well. Staff had good questions regarding the budget, changes, etc.*
- *Explained the restructuring of the health department to better serve the community:*
 - *CHS – Nurses and health educators – cover duties and support.*
 - *Kevin Watson – Was a supervisor and accreditation coordinator previously. He will assist with O&M and PHAB, and software for O&M.*
 - *Matt Nichols – Interim Director of OHPPI and works with data and resources.*
 - *IT is being expanded. WIC will also be included with LCGHD IT.*
 - *Adam Litke – Oversee building maintenance and Housekeeping.*
 - *Created a cost savings of about \$59,000.*
- *The second bid for the HVAC was 10%, not 100%. It had been approved, but was then considered to be incomplete. Legal said it is not incomplete, but insufficient. If they can produce a 100% bid bond, we can move ahead.*

Discussion:

Anthony Vitolo asked if there were any new tenants. Ron said that the podcast owner was overwhelmed by the contract, but will review the contract. hChoices is still looking at the office on the second floor. We have discussed with the County Commissioners housing the coroner's office here. The commissioners would need to make a resolution to move out of the county seat and house the coroner's office at the health department.

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
06/18/18	HPP	7.03	Permission to Submit 2018 Seed Application Grant, \$5,000	APPROVED	N			
10/15/18	EH	7.10	Requested for Legal Action against Susan and Jerry Petrowski	APPROVED	N	11/19/2018	Forwarded to Prosecutor	
11/19/18	ADMIN	7.03	Permission to Contract with Northwestern Refrigeration for HVAC and Control Renovation for \$282,500	APPROVED	N	1/28/2019	Bid Rejected	1/28/2019
11/19/18	ADMIN	7.04	Permission to Submit a Proposal for Strong Workforce Employee Education Program (SWEEP) to the Ohio Department of Health for \$80,000	APPROVED	N		Pending Review	
11/19/18	ADMIN	7.05	Permission to Contract with Marks Building Company for Building Renovations for \$17,754	APPROVED	N			
11/19/18	HPP	7.06	Permission to Submit the Painesville Community Grant, \$2,500	APPROVED	N		Pending	
11/19/18	EH	7.09	Permission to Purchase a Vehicle for the Plumbing Program; Cost not to Exceed \$25,000.00	APPROVED	N			
11/19/18	ADMIN	7.12	Permission to Purchase Computers from Connection, \$11,780.00	APPROVED	N			
12/17/18	HPP	7.02	Permission to Accept Ohio Children's Trust Fund Grant, \$15,000	APPROVED	N	1/28/2019	Approved	1/28/2019
12/17/18	HPP	7.03	Permission to Accept the Falls Prevention - Matter of Balance Grant, \$30,000	APPROVED	N	1/28/2019	Approved	1/28/2019
12/17/18	HPP	7.04	Permission to Contract with Fairhill Partners, \$10,250	APPROVED	N	1/28/2019	Contract Signed	1/28/2019
12/17/18	EH	7.05	Permission to Purchase Mosquito Control Products	APPROVED	N			
12/17/18	EH	7.06	Permission to Purchase Two Trucks for the Mosquito Program	APPROVED	N			
12/17/18	EH	7.07	Permission to Approve a Variance Request for 4730 Baldwin Road, Perry	APPROVED	N	1/28/2019	Variance Granted	1/28/2019

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
12/17/18	ADMIN	7.08	Permission to Purchase AnyLogic Professional Software for the Office of Health Policy and Performance Management; Cost Not to Exceed \$21,000	APPROVED	N	1/28/2019	On Hold	1/28/2019
12/17/18	ADMIN	7.10	Permission to Reject All Bids for HVAC and Control Renovation	APPROVED	N	1/28/2019	Approved	1/28/2019
12/17/18	ADMIN	7.11	Permission to Purchase Window Blinds	APPROVED	N			

7.01

7.01.01

Certification of Monies, Resolution 19-01-07-01-01-100

Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt Resolution 19-01-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.01.02

Increase/Decrease Appropriations, Resolution 19-01-07-01-02-100

Dr. Lynn Smith moved and Anthony Vitolo seconded a motion to adopt Resolution 19-01-07-01-02-100 to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.02

Resolution Establishing Day, Time and Place of Monthly Board of Health Meetings for 2019 and January/February 2020

Patricia Fowler moved and Dr. Alvin Brown seconded a motion to adopt the Resolution Establishing Day, Time and Place of Monthly Board of Health Meetings for 2019 and January/February 2020; motion carried.

**Resolution
Establishing Day, Time and Place
Of Monthly Board of Health Meetings for 2019 and January/February 2020**

WHEREAS: in accordance with Section 4 B. of the By-Laws of the Board of the Lake County General Health District the Board is to establish the time, date and place of regularly scheduled meetings for the ensuing year.

**NOW THEREFORE
BE IT RESOLVED:**

That the regularly scheduled meetings of the Board of the Lake County General Health District will be held at 3:00 p.m. in the Board of Health Conference Room located at 5966 Heisley Road, Mentor, Ohio.

January 28, 2019 (Monday)	May 20, 2019 (Monday)	September 16, 2019 (Monday)
February 25, 2019 (Monday)	June 17, 2019 (Monday)	October 21, 2019 (Monday)
March 18, 2019 (Monday)	July 15, 2019 (Monday)	November 18, 2019 (Monday)
April 15, 2019 (Monday)	August 19, 2019 (Monday)	December 16, 2019 (Monday) (2:00 p.m.)

AND BE IT FURTHER RESOLVED:

That in the year 2020 the following dates are established as the dates for the meeting of the Board of the Lake County General Health District, January 27, 2020 (fourth Monday due to Martin Luther King Day) and February 24, 2020 (fourth Monday due to Presidents Day).

Adopted this 28th day of January 2019.

Ron H. Graham RD/RDN, LD, MPH
Health Commissioner

Brian Katz
President

7.03

Permission to Allow the Board’s Finance Committee Authority to Submit the 2019 Amended/2020 Budget to Political Subdivisions

Dr. Lynn Smith moved and Patricia Murphy seconded a motion to empower the Board of Health’s Finance Committee to approve a draft version of the amended 2019 budget and distribute the new 2020 budget to the political subdivisions, prior to the March 4, 2019, District Advisory Council meeting, and in time for final Board of Health approval on March 18, 2019 and submission to the Lake County Auditor on or before April 1 as per ORC 3709.28; motion carried.

The draft budget will also be presented to the Board of Health at their February 25 meeting. The budget cannot be completed until the year end income, expense and property tax data has been finalized. The final budget must include the 2018 year-end figures as well as reallocating property tax data in a manner that is sensitive to local political subdivision financial concerns. This information has just recently been finalized. This additional time gained in allowing the Finance Committee to approve a draft budget (tentative meeting scheduled prior to February 25, 2019 Board meeting) will allow staff sufficient time to make a more accurate budget and to incorporate known or forecast state and federal budget changes.

7.04

Permission to Submit the Constructing County Overdose Death Profiles to Inform Community Response Grant, \$100,000

Patricia Murphy moved and Dr. Alvin Brown seconded a motion to submit to Opioid Innovation Fund for the Constructing County Overdose Death Profiles to Inform Community Response grant in the amount of \$100,000; motion carried.

Lake County General Health District’s Office of Health Policy and Performance Improvement, in conjunction with the Ohio State University’s Center for Public Health Practice, propose the application of a county-specific drug overdose death demographic profiling methodology, based upon a five-year compilation of vital statistics data, to generate community risk profiles across a 16-county region in Northeast Ohio. These profiles will identify county-specific demographic characteristics associated with drug-related overdose death and inform multidisciplinary response planning.

7.05

Permission to Contract with Northwestern Refrigeration for HVAC and Control Renovation for \$282,500

Dr. Alvin Brown moved and Anthony Vitolo seconded a motion to contract with Northwestern Refrigeration for HVAC and Control Renovation for \$282,500; motion carried.

Bid openings took place October 24, 2018. Although Rabe Environmental Systems was the lowest bid, they did not comply with all of the bidding requirements. Northwestern Refrigeration submitted 10% bid bond and the board rejected all bids at their October meeting. After further review from our legal department, the bid bond requirement was able to be cured. A new competitive bid publication is not required.

Contractor	General Contractor Total	Bid Bond	Add #1
Rabe Environmental Systems, Inc. 2300 West 23 rd Street Erie, PA 16506	\$276,000.	YES	NO
Northwestern Refrigeration 38274 Western Parkway Willoughby, OH 44094	\$282,500.	YES	YES
Lakeland Management Systems, Inc. 915 Callendar Boulevard Painesville, OH 44077	\$295,000.	YES	YES
Diversified Piping & Mechanical, Inc. 8561 Tyler Boulevard, Unit #8 Mentor, OH 44060	\$342,905.	YES	YES

7.06

Permission to Submit the Tobacco Use Prevention and Cessation Program Grant, \$300,000

Randy Owoc moved and Patricia Murphy seconded a motion to submit to the Ohio Department of Health for the Tobacco Use Prevention and Cessation Program grant in the amount of \$300,000. The grant period is July 1, 2019 to June 30, 2020; motion carried.

The focus of the grant is on increasing the capacity of local communities to use population-based methodologies and promising practices or evidence-based programs as they relate to policy, systems and environmental change. This grant addresses the tobacco burden on local communities by preventing youth initiation and protecting Ohioans from exposure to second hand smoke through the adoption of tobacco- or smoke-free policies.

7.07

Permission to Submit the Public Health Emergency Preparedness (PHEP) / Cities Readiness Initiative (CRI) Grant for Lake and Geauga Counties, \$338,474

Anthony Vitolo moved and Patricia Murphy seconded a motion to submit to the Ohio Department of Health for the Public Health Emergency Preparedness (PHEP) / Cities Readiness Initiative (CRI) grant for Lake and Geauga Counties in the amount of \$338,474. The grant period is July 1, 2019 to June 30, 2020; motion carried.

These grant dollars are to support and enhance local public health infrastructure that is critical to public health preparedness and responses, such as strengthening community resilience, incident management systems, information management, countermeasures and mitigation, surge management, and biosurveillance. LCGHD will administer the grant for both Lake and Geauga counties.

7.08

Permission for Variance Request for 3665 River Rd., Perry

Dr. Lynn Smith moved and Dr. Alvin Brown seconded a motion to approve a variance to Ohio Administrative Code 3701-29-18 (C) (6); motion carried.

Jim Simmons of 3665 River Rd., Perry is requesting a variance to Ohio Administrative Code 3701-29-18 (C) (6). This code section requires a homeowner to get a variance to use their septic tank as a holding tank for a temporary time period until the soil absorption component can be installed. The soil absorption component cannot be installed due to the wet soil conditions and inclement weather. Due to soil conditions on the lot, installation of the soil absorption component is not anticipated until summertime. Anticipated move in date is before suitable weather conditions are available to install the mound. The soil absorption component must be installed while dry soil conditions exist. This variance request is in the best interest of having a working properly installed septic system. The staff recommends approval of the variance.

7.09

Permission for Variance Request for 3935 River Rd., Perry

Dr. Lynn Smith moved and Dr. Alvin Brown seconded a motion to approve a variance to Ohio Administrative Code 3701-29-18 (C) (6); motion carried.

Joe Burnheimer of 3935 River Rd., Perry is requesting a variance to Ohio Administrative Code 3701-29-18 (C) (6). This code section requires a homeowner to get a variance to use their septic tank as a holding tank for a temporary time period until the soil absorption component can be installed. The soil absorption component cannot be installed due to the wet soil conditions and inclement weather. Due to soil conditions on the lot, installation of the soil absorption component is not anticipated until summertime. Anticipated move in date is before suitable weather conditions are available to install the mound. The soil absorption component must be installed while dry soil conditions exist. This variance request is in the best interest of having a working properly installed septic system. The staff recommends approval of the variance.

7.10

Request for Legal Action Against James and Carrie Caldwell

Dr. Alvin Brown moved and Anthony Vitolo seconded a motion to refer James & Carrie Caldwell to the Lake County Prosecutor for legal action; motion carried.

AGAINST

LOCATION

James & Carrie Caldwell

7593 Jennings Drive
Leroy, OH 44077

Violations: Home Sewage Treatment System creating a public health nuisance and in violation of Ohio Administrative Code (OAC) 3701-29-06(E)(1)(2)(3).

OAC 3701-29-06(E)(1):

“A STS shall be maintained in proper working condition.”

OAC 3701-29-06(E)(2):

“A STS shall comply with the conditions specified in an installation and or/operation permit issued by the board of health.”

OAC 3701-29-06(E)(3):

“No STS shall create a public health nuisance, as defined in section 3718.011 of the Revised Code, or safety hazard. No STS shall cause an exceedance of water quality standards for surface water or drinking water”

Investigation Summary:

Lake County General Health District collected an effluent sample of the NPDES HSTS on September 14, 2017. Lab results indicated levels of E.coli at 12400 counts per 100ml. Ohio EPA discharging HSTS design standards for the General NPDES permit for E. coli were 235 counts per 100ml.

September 19, 2017

Lake County General Health District sent the home owner a letter indicating the HSTS was not functioning properly and requires service. Proof of service and service contract was required to be submitted to LCGHD within 60 days from the date of the letter 9/17/17. Records of service and service contract were never received.

January 22, 2018

Lake County General Health District sent homeowner a "Notice of Violation" requiring proof of maintenance to be submitted to LCGHD within 30 days from the date of the letter. No proof of maintenance submitted to the health department.

September 25, 2018

Lake County General Health District collected an effluent sample of the NPDES HSTS results indicated E.coli levels greater than 2419.60 counts per 100ml. Ohio EPA discharging HSTS design standards for the General NPDES Permit are 410 counts per 100ml.

November 21, 2018

Lake County General Health District notified home owner that the HSTS was not functioning properly and service and proof of service contract was required within 60 days from the date of the letter. No records of service or service contract submitted to LCGHD

December 3, 2018

Lake County General Health District requested the home owner attend an office hearing to explain failure to comply with past notices. Office hearing was scheduled for December 14, 2018, at 9am. Home owner did not attend meeting or contact LCGHD to re-schedule.

December 14, 2018

Lake County General Health District again requested the homeowner attend an office hearing to explain failure to comply with past notices. Office hearing was scheduled for January 11, 2019, at 9am. Home owner contacted LCGHD on January 9, 2019 and a septic service provider did an initial consultation on the system that day. The service provider stated that the Caldwells need to have their system pumped and once that has been done then the service provider will return and inspect/repair the items that need done.

Action Requested: Refer James and Carrie Caldwell to the Lake County Prosecutor for legal action.

7.11

Request for Legal Action Against Alesha R. Olvera

Dr. Alvin Brown moved and Randy Owoc seconded a motion to refer Alesha R. Olvera to the Lake County Prosecutor for legal action; motion carried.

AGAINST

LOCATION

Alesha R. Olvera

3340 Blackmore Rd
Perry, OH 44081

Violations: Failure to connect to the accessible sanitary sewer line running in front of property. Homeowner is in violation of Ohio Administrative Code 3701-29-06(I).

Ohio Administrative Code 3701-29-06(I):

“A Sewage Treatment System (STS) shall not be sited, permitted, or installed where a sanitary sewage system is accessible, unless otherwise excepted by law. Whenever a sanitary sewerage system becomes accessible to a dwelling or structure served by a STS, the dwelling and/or structure shall be connected to the sanitary sewerage system and the STS abandoned in accordance with rule 3701-29-21 of the Administrative Code.”

Investigation Summary:

July 7, 1995

Lake County General Health District sent a letter to the homeowner of the time, Susan Hauxhurst, regarding a septic system that was installed by Wally Siegal between August and September of 1994. The letter stated that the septic system was installed without an installation permit or any installation inspections by Health District staff. The letter mentioned that a site evaluation that was performed and explained the actions that were needed to be taken to correct the issue.

Current records do not show any paperwork or information regarding the installation of a new permitted system. Staff members that had dealt with the issue are either no longer employed by the Health District or cannot recall the situation.

2003

Lake County Utilities confirmed that sanitary sewer lines were installed down Blackmore Road in 2003. Lake County General Health District has no records on file indicating a notification that 3340 Blackmore Rd had not connected to the sanitary line.

April 16, 2018

Lake County Department of Utilities sent a letter to the current homeowner, Alesha Olvera, regarding a dye test that was conducted on April 10, 2018 to determine if the

home was connected to the public sanitary sewer system. Dye was observed emptying into a nearby retention basin. Based upon the dye test and the review of LCDU's repository of sanitary permits, it was determined that 3340 Blackmore Rd. was not connected to the public sanitary sewer system.

April 18, 2018

Lake County General Health District sent a notice of violation letter to Alesha Olvera. The letter stated that the property of 3340 Blackmore Rd. was not connected to sanitary sewers and orders were sent with a deadline of June 18, 2018 to connect.

June 11, 2018

Homeowner Alicia Olvera requested an extension from the initial deadline of June 18, 2018. A new letter was sent to Alicia that extended the deadline to comply for August 11, 2018.

January 3, 2019

Lake County Health Department called Lake County Utilities and confirmed that the property is still not connected to sanitary sewers.

January 4, 2019

Lake County General Health District requested the homeowner attend an office hearing to explain failure to comply with past notices. The office hearing was scheduled for January 14, 2019 at 3:00pm. The homeowner did not attend, however legal representation for the home owner contacted LCGHD and left a voicemail on January 11, 2019 requesting to reschedule the office hearing. LCGHD returned the home owner's legal representation's phone call on January 14, 2019 and left a voice mail. LCGHD has not received a follow up call or any contact thus far from Ms. Olvera or her legal representation.

Action Requested: Referral of Alesha R. Olvera to the Lake County Prosecutor for legal action.

Discussion:

Dan Lark stated that they contacted LCGHD last week to complete the paperwork to qualify for assistance. Since they have not yet done what they were supposed to do, the referral for legal action is still recommended.

7.12

Permission to Spend up to \$200,000 to Reimburse Vendors Conducting Work Replacing Septic Systems as Part of the WPCLF (Water Pollution Control Loan Fund)

Dr. Alvin Brown moved and Patricia Murphy seconded a motion to reimburse vendors (contractors) who completed work as part of the WPCLF household septic repair / replacement program funded by Ohio EPA. Funds for both years 2019 and 2020 are not to exceed \$200,000 and \$150,000 respectively each funding year. Ohio EPA reimburses the

Health District upon completion of bided job final by awarded vendor. In return the Health District pays awarded vendor for work performed for the homeowner that qualified for this program; motion carried.

Discussion:

Dan Lark said that this is earmarked to help low-income homeowners make needed repairs. The Board of Health's permission is needed for reimbursements over \$25,000.

7.13

Resolution to Enter into a WPCLF Agreement for the Repair or Replacement of Home Septic Systems

Anthony Vitolo moved and Dr. Alvin Brown seconded a motion to adopt the Resolution to enter into a WPCLF agreement for the repair or replacement of home septic systems; motion carried.

In August of 2018 the Health District applied for funding from the Water Pollution Control Loan Fund (WPCLF) Program for a principal forgiveness loan program for the repair and replacement of household sewage treatment systems. Lake County applied for \$150,000 with the hopes of assisting 10 to 15 homeowners with failing sewage systems. These funds would be available starting in March of 2019 and must be used by November 30, 2020. We have until November 30, 2019 to utilize all of the 2018 money that was previously awarded. A total of \$6 million was available statewide. This program is similar to the ARRA funded program implemented in 2008-2009. We have done this program in the past in 2011-2018. There is a three tier system for homeowner qualification for families at 100% of the U.S. Dept. of Health & Human Services poverty guidelines and one at 200% and 300% of the poverty level.

RESOLUTION OF THE LAKE COUNTY GENERAL HEALTH DISTRICT BOARD OF HEALTH

A RESOLUTION AUTHORIZING DAN LARK, ENVIRONMENTAL HEALTH DIRECTOR OF THE LAKE COUNTY GENERAL HEALTH DISTRICT TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE LAKE COUNTY GENERAL HEALTH DISTRICT FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS THE WATER POLLUTION CONTROL LOAN FUND PRINCIPAL FORGIVENESS LOAN PROGRAM FOR HSTS.

Whereas, the Lake County General Health District seeks to repair and/or replace failing home sewage treatment systems; and

Whereas, the Lake County General Health District intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

NOW, THEREFORE be it resolved that the Board of Health of the Lake County General Health District through this resolution agrees to administer the WPCLF HSTS financial assistance program in accordance with the Ohio EPA WPCLF Agreement. The Lake County General Health District shall oversee the distribution of funds to eligible homeowners and implement the program as approved by the Ohio EPA.

IN WITNESS WHEREOF, the Board and LCGHD have executed this Agreement as of the date written above.

Signed this 28th day of January, 2019



Brian Katz, President



Ron Graham, MPH, Health Commissioner


7.14
Executive Session

Dr. Lynn Smith moved and Randy Owoc seconded a motion to enter into Executive Session to discuss matters of personnel and pending legal action, in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 3:56 p.m. Patricia Murphy moved and Randy Owoc seconded a motion to come out of Executive Session at approximately 4:18 p.m.; motion carried.

8.0
Adjournment

Patricia Murphy moved and Randy Owoc seconded a motion to adjourn the meeting at approximately 4:20 pm; motion carried.



Secretary



President

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date January 28, 2019

The Board of the Lake County General Health District met this day, January 28, 2019, in a regularly scheduled meeting with the following members present:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2019.

Randy Owoe seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 11 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on January 28, 2019.

Witness my hand this 28th day of January, 2019.

Secretary, Board of Health
Ron Graham

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BANDRY, JOSEFINA	IMS CLINIC 1/14/19	0	00200761-755	50.00
BANDRY, JOSEFINA	FAMILY CLINIC 1/23/19	0	00200761-755	81.25
BOARD OF HEALTH	SALFRING TO OTE 12/18 ADMIN	0	00200761-755	528.91
BOARD OF HEALTH	COLOR COPIES 12/18	0	00200761-755	0.20
BOARD OF HEALTH	COPIES 12/18	0	00200761-755	22.40
KOVAC, PATRICIA	REIMB MILEAGE 12/10/18	0	00200761-755	5.62
KOVAC, PATRICIA	REIMB MILEAGE 5/4/18-1/1/2/18	0	00200761-755	28.08
Total #				716.46
TREASURER OF STATE-WELL PERMIT	OCT-DEC FY18 WATER PERMITS	0	00400761-756	460.00
Total #				460.00
LAKE COUNTY COMMISSIONERS	MEDICAL 1/19	0	00500511-557	6571.94
Total #				6571.94
GUARDIAN	JAN LIFE PREM - WIC	0	00500511-561	25.68
Total #				25.68
LAKE COUNTY COMMISSIONERS	DENTAL 1/19	0	00500511-562	320.02
Total #				320.02
AT & T	WIC PHONES -WILLOUGHBY DEC/JAN	667839	00500761-755	1614.02

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SALFRINGE 07E 12/18 ADMIN	0	00500761-755	2335.40
BOARD OF HEALTH	POSTAGE 12/18	0	00500761-755	157.50
BOARD OF HEALTH	COPIES 12/18	0	00500761-755	12.10
CHAPEK, LINDA	REIMB MILEAGE 12/17/18	0	00500761-755	13.00
DOMINION EAST OHIO GAS	WIC WILLOUGHBY GAS DEC/JAN	668418	00500761-755	167.04
HAWN, TAMMY	REIMB MILEAGE 12/14/18	0	00500761-755	14.14
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	00500761-755	67.50
LITWAK, ILANA	REIMB MILEAGE 12/1-12/11/18	0	00500761-755	35.36
MADISON VILLAGE HALL	WIC MADISON RENT FEB FY19	668420	00500761-755	679.00
P M & FAMILY INVESTMENTS LLC	WIC RENT - WILLOUGHBY FEB FY19	668422	00500761-755	1964.58
SUNRISE SPRINGS WATER CO INC	DRINKING WATER VIC PL #614470	668423	00500761-755	37.00
THE ILLUMINATING COMPANY	WIC ELECTRIC 12/13/18 -1/1/19	668419	00500761-755	134.49
Total #				7231.13
LAKE COUNTY COMMISSIONERS	MEDICAL 1/19	0	00700511-557	29732.94
Total #				29732.94
GUARDIAN	JAN LIFE PREM - EH	0	00700511-561	303.52
Total #				303.52
LAKE COUNTY COMMISSIONERS	DENTAL 1/19	0	00700511-562	1372.22

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: JANUARY 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW *Edward H. Zupancic*

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: *Edward H. Zupancic*
LAKE COUNTY AUDITOR *EZ*

Issued / Vendor Description PO # Fund # Amount
Total # 1372.22 *AT*

Issued / Vendor	Description	PO #	Fund #	Amount
AT & T	HEISLEY RD PHONES JAN	667786	00700761-755	444.51
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 1/15/19	0	00700761-755	0.78
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 11/7/18-11/8/18	0	00700761-755	0.67
BLUE TECHNOLOGIES	COPIER MAINT INV 884996 FY18	668432	00700761-755	191.59
C D W GOVERNMENT INC	INV QPF1725 FY19	0	00700761-755	353.16
CENTRAL EXTERMINATING CO	INV 711288 1/11/19	0	00700761-755	75.00
CHAPEK, LINDA	REIMB MILEAGE 12/17/18	0	00700761-755	0.63
COMPUCHARTS	PRINTER TONER INV98854	667819	00700761-755	129.00
COMPUCHARTS	PRINTER TONER #98767	668253	00700761-755	431.00
COMPUCHARTS	BALANCE OF INV 98767 FY19	0	00700761-755	188.50
GRAHAM, RON	COUNTY TRAVEL REIMB-JAN FY19	668439	00700761-755	495.00
HAWN, TAMMY	REIMB MILEAGE 12/14/18	0	00700761-755	0.68
HEISLEY TIRE & BRAKE INC	AUTO MAINT INV 106351 1/15/19	668435	00700761-755	8.99
JOUGHIN & CO. HARDWARE	SUPPLIES - DEC 2018	0	00700761-755	229.72
KATHLEEN J MILLER & ASSOCIATES INC	INV #2018-12-125104 FY18	0	00700761-755	206.25
KOVAC, PATRICIA	REIMB MILEAGE 12/10/18	0	00700761-755	0.27
KOVAC, PATRICIA	REIMB MILEAGE 5/4/18-11/12/18	0	00700761-755	1.35
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	00700761-755	277.50

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	AT & T /PAETEC LONG DIST 12/18	0	00700761-755	1451.19
LAKE HEALTH	NON DOT TESTS INV 00241933-00	668094	00700761-755	100.00
LITKE, ADAM	REIMB PROGRAM SUPPLIES 12/17	0	00700761-755	78.83
LITWAK, ILANA	REIMB MILEAGE 12/1-12/11/18	0	00700761-755	1.70
LUNTER, JOHN	REIMB MILEAGE 12/3/18-12/20/18	0	00700761-755	149.33
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT #6015	668437	00700761-755	645.00
O A P I	DAN NICHOLSON REG FY19	0	00700761-755	750.00
OPEN ON LINE	INV 493701 12/31/18	0	00700761-755	172.85
PROFESSIONAL ANSWERING SERVICE	INV 190100370 FY19	0	00700761-755	82.00
RUSSO, HALEY	REIMB PROGRAM SUPPLIES 1/7/19	0	00700761-755	11.77
SARES NICOLE	BAL OF DEEPWOOD 12/8/18-1/5/19	668440	00700761-755	2291.76
THE ILLUMINATING COMPANY	HEISLEY RD ELEC 12/13/18-1/19	668436	00700761-755	1917.56
TONY SCHEIBER'S HAULING	GARBAGE PICK-UP/HEISLEY JAN-MR	668444	00700761-755	450.00
TREASURER OF STATE-SOLID WASTE	OCT-DEC FY18 SEWAGE PERMITS	0	00700761-755	2321.00
Total #				13457.59
LAKE COUNTY COMMISSIONERS	MEDICAL 1/19	0	00800511-557	765.08
Total #				765.08
GUARDIAN	JAN LIFE PREM - VITAL	0	00800511-561	4.28

Alfa

Alfa

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY COMMISSIONERS	DENTAL 1/19	0	00800511-562	76.04
			Total #	76.04
BOARD OF HEALTH	POSTAGE 12/18	0	00800761-755	88.15
BOARD OF HEALTH	COPIES 12/18	0	00800761-755	113.85
			Total #	202.00
MC MAHON COYNE VITANTONIO	REFUND #181318 1/9/19	0	00800761-756	3.00
OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS-DEC FY18	668448	00800761-756	110.00
TREASURER, STATE OF OHIO	OCT-DEC FY18 TECH FEES	0	00800761-756	46666.48
			Total #	46779.48
BOARD OF HEALTH	COPIES 12/18	0	01000761-755	40.90
			Total #	40.90
TREASURER OF STATE-FSOVENDING	DEC FY18 FSO NON-COMM RISK	0	01000761-756	688.00
TREASURER, STATE OF OHIO	DEC 2018 RFE - COMM RISK	0	01000761-756	252.00
			Total #	940.00
LAKE COUNTY COMMISSIONERS	MEDICAL 1/19	0	01100511-557	2432.92

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor

Description

PO #

Fund #

Amount

Total # 2432.92

GUARDIAN

JAN LIFE PREM - HP & P

0

01100511-561

12.84

Total # 12.84

LAKE COUNTY COMMISSIONERS

DENTAL 1/19

0

01100511-562

160.02

Total # 160.02

BANDRY, JOSEFINA

CRIBS FOR KIDS CLINIC 1/17/19

668449

01100761-755

18.75

BEVAN-HEWITT, CATHERINE

REIMB MILEAGE 11/7/18-11/8/18

0

01100761-755

13.99

BEVAN-HEWITT, CATHERINE

REIMB MILEAGE 11/30/18-12/28/8

0

01100761-755

24.53

BOARD OF HEALTH

SALFRINGE 28E 12/18 HURLEY

0

01100761-755

1539.09

BOARD OF HEALTH

SALFRINGE 28E 12/18 HEWITT

0

01100761-755

1337.16

BOARD OF HEALTH

FUND CORRECT 10/18 MILEAGE 18E

0

01100761-755

9.05

BOARD OF HEALTH

POSTAGE 12/18

0

01100761-755

0.47

BOARD OF HEALTH

COLOR COPIES 12/18

0

01100761-755

3.75

BOARD OF HEALTH

COPIES 12/18

0

01100761-755

246.80

HURLEY, SHAEELIN

REIMB MILEAGE 1/2/19

0

01100761-755

13.17

LAKE COUNTY TELECOMMUNICATIONS

VOICE MAIL 1/19

0

01100761-755

60.00

Total # 3266.76

LAKE COUNTY COMMISSIONERS

MEDICAL 1/19

0

01300511-557

3198.00

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	3198.00
				<i>AKS</i>

GUARDIAN	JAN LIFE PREM - NURSING	0	01300511-561	12.84
			Total #	12.84
				<i>AKS</i>

LAKE COUNTY COMMISSIONERS	DENTAL 1/19	0	01300511-562	200.02
			Total #	200.02
				<i>AKS</i>

BOARD OF HEALTH	POSTAGE 12/18	0	01300761-755	22.98
BOARD OF HEALTH	COLOR COPIES 12/18	0	01300761-755	20.30
BOARD OF HEALTH	COPIES 12/18	0	01300761-755	167.45
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/19	0	01300761-755	60.00
MEDICAL MUTUAL	REFUND #301420 10/22/18	0	01300761-755	67.94
PERKINS, TARA	REIMB MILEAGE 12/10-12/19/18	0	01300761-755	300.89
QUADAX	BILL SERV-NURSING #385285 FY18	668451	01300761-755	98.35
			Total #	737.91
				<i>AKS</i>

LAKE COUNTY COMMISSIONERS	MEDICAL 1/19	0	01400511-557	6043.98
			Total #	6043.98
				<i>AKS</i>

GUARDIAN	JAN LIFE PREM - APC	0	01400511-561	12.84
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Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor

Description

PO #

Fund #

Amount

Total # 12.84

LAKE COUNTY COMMISSIONERS

DENTAL 1/19

0

01400511-562

316.08

Total # 316.08

AIRGAS

CO2 CYLINDERS #9957804188 FY18

668299

01400761-755

147.15

AIRGAS

4 PPM CO TANK FY 18

668390

01400761-755

288.80

BOARD OF HEALTH

SALFRINGE TO 07E 12/18 LARK

0

01400761-755

3787.56

BOARD OF HEALTH

COPIES 12/18

0

01400761-755

13.85

LAKE COUNTY

VOICE MAIL 1/19

0

01400761-755

30.00

TELECOMMUNICATIONS

OLAPCOA

ANNUAL DUES 2019

668472

01400761-755

1597.00

T S I

BI / MP REFRESHER CLASS

668471

01400761-755

199.00

TREASURER OF HAMILTON CO.

PM 2.5 4TH QRT FILTERS FY18

0

01400761-755

512.00

Total # 6575.36

BOARD OF HEALTH

COPIES 12/18

0

01500761-755

24.90

Total # 24.90

TREASURER STATE OF OHIO-OHIO EPA

2019 SOLID WASTE LANDFILL

0

01500761-756

57500.00

Total # 57500.00

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor Description PO # Fund # Amount

LAKE COUNTY COMMISSIONERS MEDICAL 1/19 0 01700511-557 765.08

Total # 765.08

GUARDIAN JAN LIFE PREM - PHEP 0 01700511-561 4.28

Total # 4.28

LAKE COUNTY COMMISSIONERS DENTAL 1/19 0 01700511-562 40.00

Total # 40.00

BEVAN-HEWITT, CATHERINE REIMB MILEAGE 1/15/19 0 01700761-755 6.76

BOARD OF HEALTH SALFRINGE 07E 12/18 ADMIN 0 01700761-755 966.85

BOARD OF HEALTH SALFRINGE 13E 12/18 PERKINS 0 01700761-755 2271.29

BOARD OF HEALTH SALFRINGE 11E 12/18 MILLO 0 01700761-755 1355.63

BOARD OF HEALTH SALFRINGE 28E 12/18 HEWITT 0 01700761-755 752.36

BOARD OF HEALTH COLOR COPIES 12/18 0 01700761-755 0.75

BOARD OF HEALTH COPIES 12/18 0 01700761-755 44.20

Total # 5397.84

BOARD OF HEALTH SALFRINGE 07E 12/18 ADMIN 0 01800761-755 306.94

BOARD OF HEALTH SALFRINGE 11E 12/18 RUSSO/MIL 0 01800761-755 1880.48

BOARD OF HEALTH SALFRINGE 08E 12/18 OHLER/PAR 0 01800761-755 402.82

BOARD OF HEALTH SALFRINGE 11E 12/18 MCCARTHY 0 01800761-755 1767.83

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: February 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
RUSSO, HALEY	REIMB MILEAGE 12/19/18	0	01800761-755	2.13
Total #				4360.20

BOARD OF HEALTH	SALFRINGE 13E 12/18 O'HEARN/C	0	02000761-755	1041.76
BOARD OF HEALTH	COPIES 11/18	0	02000761-755	12.10
BOARD OF HEALTH	SALFRINGE 13E 11/18 O'HEARN	0	02000761-755	1266.84
BOARD OF HEALTH	FUND CORRECT 13E 12/18 PERKINS	0	02000761-755	10.35
BOARD OF HEALTH	POSTAGE 12/18	0	02000761-755	1.21
BOARD OF HEALTH	COPIES 12/18	0	02000761-755	10.05
Total #				2342.31

AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	BUSINESS CARDS - K WATSON	668457	02300761-755	49.00
BOARD OF HEALTH	COPIES 12/18	0	02300761-755	9.65
HOUSER, DARCI L DBA CONSERVATION SCIENCC	CONTRACT SERV FY18	0	02300761-755	475.00
Total #				533.65

LAKE COUNTY COMMISSIONERS	MEDICAL 1/19	0	02800511-557	2061.84
Total #				2061.84
GUARDIAN	JAN LIFE PREM - TOBACCO	0	02800511-561	8.56

Board Report - 01/01/2019 - 01/28/2019

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON January 28, 2019

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor

Description

PO #

Fund #

Amount

Total # 8.56

LAKE COUNTY COMMISSIONERS	DENTAL 1/19	0	02800511-562	116.04
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Total # 116.04

ATL 19

ASHTABULA COUNTY HEALTH DEPT.	2019 TOBACCO DELIVERABLES JAN	668415	02800761-755	7765.81
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BOARD OF HEALTH	SAL/FRINGE 07E 12/18 ADMIN	0	02800761-755	732.01
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BOARD OF HEALTH	COPIES 12/18	0	02800761-755	61.50
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HURLEY, SHAEELIN	REIMB MILEAGE 1/8/19	0	02800761-755	5.57
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LAKE GAUGA RECOVERY CENTERS INC	2019 DELIVERABLES-TOBACCO FY19	668414	02800761-755	5003.46
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Total # 13568.35

ATL 19

LAKE COUNTY COMMISSIONERS	MEDICAL 1/19	0	02900511-557	2138.38
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Total # 2138.38

ATL 19

GUARDIAN	JAN LIFE PREM - OHPP	0	02900511-561	17.12
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Total # 17.12

ATL 19

LAKE COUNTY COMMISSIONERS	DENTAL 1/19	0	02900511-562	120.00
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Total # 120.00




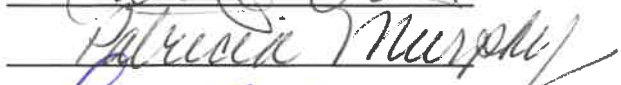
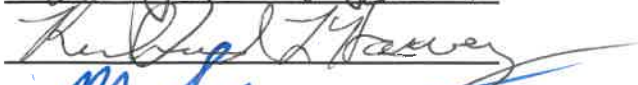
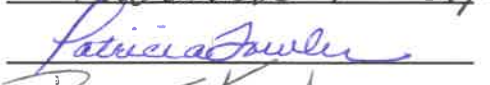
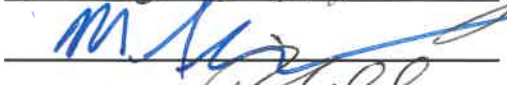


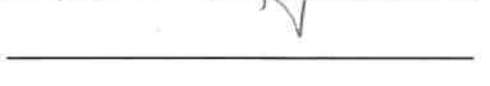
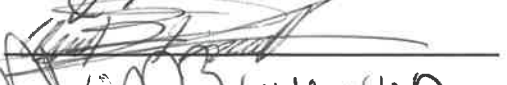

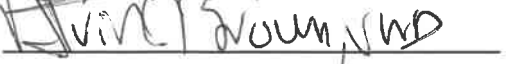

ATL 19

Grand Total # 220967.40

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: January 28, 2019

The Board of the Lake County General Health District met this day, October 15, 2018, in a regularly scheduled meeting with the following members present:

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

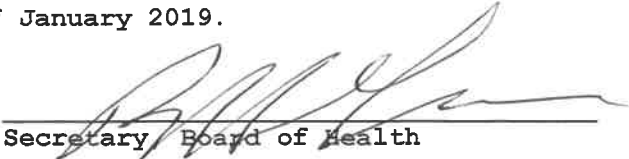
Anthony Vitolo seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 11 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on January 28, 2019.

Witness my hand this 28th day of January 2019.


Secretary, Board of Health

Increase/Decrease in Appropriations

Fund	Fund Number	Fund Description	Account	Amount
007	00700511-512	Board of Health	Salaries - Employees	(100,000.00)
007	00700911-911	Board of Health	Transfers - Outs	100,000.00
Net Change in Appropriations				-

Received
1/25/19
1620 hrs

Mr. Dan Sinclair
Lake County Health District
5966 Heisley Road
Mentor, Ohio 44060

(Please provide a copy of this letter to all of the members of the Board of Health)

Dear Mr. Sinclair:

I received your December 31, 2018 and January 8, 2019 notification of the Lake County Health District's household sewage disposal system O&M management program. I support all efforts in establishing good public health programs that truly protect the public's health and our environment. I do not support over-reaching government programs with little or no public good.

I recently moved into my current home located 9015 Elm Street, Kirtland, Ohio. The sewage disposal system serving my home was installed and approved less than two years ago. The process from beginning to the end was done with the Lake County Health Districts oversight and approval including:

- The plans for the system were submitted and approved by one of your registered public health sanitarians. The system was designed in accordance with specifications approved by your department and in accordance to the Ohio Administrative Code chapter 3701-29 less than two years ago
- A sewage system installer licensed and approved by your department did the installation of the system.
- Your registered public health Sanitarian staff conducted inspections throughout the systems installation.
- A final inspection was completed by your registered public health sanitarian. The system was given your final approval as to being designed and installed in accordance with your departments specification and in accordance to the Ohio Administrative Code chapter 3701-29 by a installer approved by your department.
- After the final inspection and approval, and within the last year, a dye test was completed and it was determined that the system was functioning as designed and approved.

I live at this address alone. The amount of sewage being discharged into your approved designed system and your approved installer is only a fraction of its designed capacity.

In your letter dated December 31, 2018 you address an annual permit fee ranging from \$20 to \$40 but give no specifications for the logic of the fee range. Please provide me with your calculations on how the Board of Health arrived at this fee. Also provide me with the range and what systems are include in each of the ranges. Your January 8, 2019 letter had enclosed an, "Application to Operate a HSDS. The annual fee for my system established at the highest rate of \$40.

The best information I was able to research indicates the your approved soil absorption system with two septic tanks need only be inspected every five years. For proper maintenance a family of four or

more should have the first tank pumped every three years and both tanks pumped every five years. Why should I (we) be required to pay \$40 annually for a system that requires inspection once every five years? Please don't justify the annual fee with your education program. The internet provides better and more extensive information on the operation of a onsite soil absorption home sewage system than the Districts website.

There is nothing in the Administrative Code that requires annual O&M management fee. The following is out of the Ohio Administrative Code:

3701-29-05 Fees and fee categories.

(A) Boards of health of city or general health districts shall establish fees in accordance with section 3709.09 of the Revised Code for the purpose of administering and enforcing the requirements of this chapter. The fees shall be established using the categories prescribed in paragraph (D) of this rule and the cost methodology prescribed by rule 3701-36-14 of the Administrative Code.

(B) All fees collected by the board of health under this chapter shall be deposited in a special fund of the health district to be used exclusively by the board of health to pay the cost of administering and enforcing this chapter as provided in division (A)(1) of section 3718.06 of the Revised Code.

I am sure you must have published a public notice of the regulations adopted by the Board of Health to implement the Board's sewage system rules. Would you please provide me with the date and where the notice was provided for public comment.

The following section of OAC speaks to the Board of Health developing a program for the administration of the O&M management program. Please provide me with a copy of the written program for the implementation of 3701-29. Hopefully the developed program will contain a concise and complete rationale for your program and fees.

3701-29-19 STS operation and maintenance management, and system owner education.

(A) The board of health shall develop a program for the administration of O&M management for STS and GWRS and system owner education in compliance with division (A)(7) of section 3718.02 of the Revised Code and this chapter.

(1) O&M management and system owner education is required for all systems installed or altered after the effective date of this chapter.

(2) Boards of health shall work with interested stakeholders to develop a timeline and process for phasing in O&M management for prior installed systems and should consider risk factors such as system age, complexity and risks to public health when establishing the criteria and process for phasing in prior installed systems, except as provided in paragraph (B) of this rule.

On another note, construction of sanitary sewers in the vicinity of my home is scheduled to begin in the fall of 2019. Less than two years ago I spent over twenty thousand dollars for my home onsite soil absorption system. Now the health district is requiring an annual O & M management fee. As stated above I support good public policy. This program is everything but good public policy. There are no public health emergencies going to be resolved. The waters of Lake County and Lake Erie are not polluted.

I am a single elderly women living alone. After teaching school for more than thirty years I receive a small retirement. There is no room in by budget for bad costly public policy. Many of my neighbors are in similar situations.

Sincerely:

A handwritten signature in cursive script that reads "Kathleen Lucia".

Kathleen Lucia
Concerned Frustrated Kirtland Resident.

CC: County Commissioner Ron Young