

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
January 22, 2018

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting December 18, 2017
 - 3.02 Minutes, Special Meeting December 21, 2017
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.01.01 Clinical & Community Health Services – Tara Perkins
 - 4.01.02 Health Promotion & Planning – Kathy Milo
 - 4.02 Environmental Health Report – Dan Lark
 - 4.03 Finance and HR Director– Adam Litke
 - 4.04 WIC Report – Cori Kitaura
 - 4.05 Health Commissioner's Report – Ron Graham
 - 4.06 Quality Assurance and Board of Health Program Education- Christine Margalis and Matthew Nichols
- 5.0 Committee Meetings
 - No Committee Reports
- 6.0 Old Business
 - 6.01 Board of Health Tracking

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 18-01-07-01-01-100

7.02 Resolution Establishing Day, Time and Place of Monthly Board of Health Meetings for 2018 and January/February 2019

7.03 Permission to Allow the Board's Finance Committee Authority to Submit the 2018 Amended/2019 Budget to Political Subdivisions

7.04 Permission to Accept Community Development Block Grant-Newborn Home Visits Grant, \$9,000

7.05 Permission to Purchase \$2,111 of Food Through Cleveland Food Bank

7.06 Permission to Submit Public Health Emergency Preparedness (PHEP) Grant, \$227,217.00

7.07 Permission to Purchase Two Vehicles

7.08 Permission to Pay John DeGreen Construction \$15,089.00 for Work Conducted to Replace Septic System as part of the WPCLF (Water Pollution Control Loan Fund) Program

7.09 Permission to Pay Auburn Bainbridge Excavating \$19,780.00 for Work Conducted to Connect Home at 30751 Chardon Rd., Willoughby Hills to the Sanitary Sewer as Part of the WPCLF (Water Pollution Control Loan Fund) Program

7.10 Resolution to Enter into a WPCLF Agreement for the Repair or Replacement of Home Septic Systems

7.11 Permission to Accept Funding from Ohio Department of Health for the Community Health Assessment, \$15,380.00

7.12 Permission to Purchase Mosquito Control Products, \$64,000

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, January 22, 2018, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Tim Brennan	Nicole Jelovic	Randy Owoc
Dr. Alvin Brown	Steve Karns	Jerry Ribelli
Patricia Fowler	Brian Katz	Dr. Lynn Smith
Marc Garland	Patricia Murphy	Anthony Vitolo
Rich Harvey		

Absent: Roger Anderson

Minutes were recorded by Mariann Rusnak, Administrative Secretary/Registrar

Also present from the Health District staff:

Dr. Nora Colburn	Kathy Milo	Tara Perkins
Ron Graham	Matthew Nichols	Mariann Rusnak
Cori Kitaura	Dan Nicholson	Tim Snell
Dan Lark	Gina Parker	

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on January 17, 2018, was made by Health Commissioner Ron Graham.

3.0 Board of Health

3.01 Approval of Minutes

Tim Brennan moved and Anthony Vitolo seconded a motion that the minutes of the December 18, 2017, Board of Health meeting be approved as written; motion carried.

3.02 Approval of Minutes

Tim Brennan moved and Anthony Vitolo seconded a motion that the minutes of the December 21, 2017, Special Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01

Community Health Services

4.01.01 Division of Clinical and Community Health Services

4.01.01.01

Division Director's Report

The Lake County Board of Commissioners has allotted the health department \$9,000.00 towards the HIV grant which will allow us to continue to offer free testing to Lake, Geauga, and Ashtabula clients. Maureen O'Hearn is working on ways to expand the testing clinics into the western portion of Lake County.

This director and Pat Kovac, community nurse educator, developed a 2018 community education plan for daycare providers so that they may register for courses through the health department. These classes will fulfill the required continued education needs of daycare providers in Lake County.

This director met with the assistant principal and guidance counselor of Fairport Harbor High School to collaborate and develop an educational series for the young teens of the Fairport Harbor School District.

This director continues to acclimate to her role and build relationships within the Clinical Services Division. Each staff member has been asked to be an active participant in staff meetings; reporting out each month on the activities or grants they are involved in, as well as discussing ongoing opportunities for continuous quality improvements.

4.01.01.02

Clinical Services Unit Report

Communicable and Environmental Disease Report

Communicable	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2017 YTD	2016 YTD
Disease Report														
Campylobacter	6	3	1	2	7	4	7	1	6	6	2	1	46	63
Chlamydia	48	78	53	52	58	39	84	55	50	65	55	58	695	565
Coccidioidomycosis	0	0	0	0	0	0	0	0	0	0	0	0	0	2
Cryptosporidiosis	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Cyclosporiasis	0	0	0	0	0	0	0	0	0	0	0	0	0	0
E. Coli O157:H7	0	0	0	0	0	0	0	0	1	0	0	1	2	1
Giardia	1	0	2	4	0	0	0	3	0	0	0	0	10	7
Gonorrhea	9	9	9	14	16	5	14	16	8	11	13	10	134	107
Haemophilus Influenza	0	0	0	0	0	0	0	0	0	1	0	0	1	2
Hepatitis B	1	2	3	2	1	3	2	1	2	2	1	0	20	21
Hepatitis C	16	21	24	18	17	46	13	35	22	14	4	22	252	302
Influenza-Hospitalized	24	35	30	21	3	1	0	0	1	0	1	20	136	60
Legionnaires Disease	0	0	0	1	1	0	4	4	2	3	1	0	16	17
Listeriosis	0	0	0	1	1	0	0	0	0	0	0	0	2	0
Lyme Disease	0	0	0	0	2	2	4	1	3	0	2	2	16	8
Malaria	0	0	0	0	0	0	1	1	0	0	0	0	1	0
Meningitis-aseptic/viral	0	0	0	0	0	0	0	0	0	3	1	0	4	3
Meningitis, Bacterial not Neisseria	0	1	1	1	1	2	0	0	0	0	1	0	7	2
Mumps	0	0	0	1	0	0	0	0	0	0	0	0	1	2
Mycobacterium Tuberculosis	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pertussis	0	2	1	5	1	0	0	0	1	2	5	1	18	16
Q-Fever	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Rocky Mountain Spotted Fever	0	0	0	0	0	0	0	0	0	1	0	0	1	0
Salmonella	1	2	3	0	1	1	8	2	2	1	3	1	25	28
Shigellosis	2	0	0	0	0	0	0	0	0	0	0	0	2	1
Staph Aureus VRSA	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Streptococcal Group A	1	3	1	0	2	0	1	0	0	0	0	1	9	1
Streptococcal Group B Newborn	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Streptococcus Pneumonai	3	2	1	2	3	3	1	2	2	1	1	3	24	13
Syphilis	0	1	0	0	0	1	2	2	3	3	0	0	12	21
Varicella	0	1	1	0	0	1	1	0	0	1	0	0	5	8
West Nile Virus	0	0	0	0	0	0	0	0	1	0	0	0	1	0
Yersinia	1	0	0	0	0	0	1	0	0	1	0	0	3	1
Totals	113	160	130	124	114	108	143	123	104	116	90	120	1444	1256

Newborn Home Visits

Seven newborn visits were made in December 2017. Community referrals included: 4 Birthright, Signature Health, Job and Family Services, Section 8 housing, Crossroads, Help Me Grow, 4 Lactation support groups, and 3 WIC. A Timberlake couple wrote on their evaluation: “Nurse (name) was very helpful—she helped set my mind at ease. She gave me some great information to help us along.”

Human Immunodeficiency Virus (HIV) Testing

HIV Tests Performed		HIV Positive Tests	
DEC	YTD	DEC	YTD
8	164	0	1

Immunization Action Plan

The nurse completed two Teen Immunization Education Sessions (TIES) and one Maximizing Office Based Immunizations (MOBI) this month.

These education sessions continue to be a great way to build relationships with our local providers within the county. A recent provider took their session as an opportunity to seek additional services we offered and looks forward to future opportunities to partner with the Health district.

BCMH

In the month of December there were 224 children active on the Diagnostic, Treatment, and Service Coordination components of the Children with Medical Handicaps Program. The Children with Medical Handicaps nurse provided case management services for these children and initiated services for two new families during the month of December.

4.01.02

Division of Health Promotion and Planning Unit Report

4.01.02.01

Division Director's Report

The Public Health Emergency Preparedness Grant had numerous deliverables due by December 15 and December 31. Dawn Cole did a fantastic job of completing the deliverables and setting up meetings with staff to accomplish each of the deliverables. Moving forward, the remaining deliverables will be assigned and followed up on a monthly basis to ensure acceptable progress on each of the deliverables.

The Director continues to assist all staff with grants, programs, and reports throughout the Health Promotion and Planning Division and the Clinical Health Services Division. Starting in January, the Health Promotion and Planning Division will implement on the second Wednesday of every month a "Learning Session." At each "Learning Session," a skill or knowledge from an employee will be shared with others in the Division. These will only be 30 minutes in length. This will provide an opportunity to learn from others. In January, Adrienne will be sharing information about how to utilize a "snipping tool."

The Director will be working with a representative from Windsor-Laurelwood who will be analyzing the data from the suicides deaths in Lake County from 2013-2017. Since the fire, the Health District has not been involved in the Lake County Suicide Coalition. The Director will attend the meetings and partake in the data collection.

A Chili Cook-Off took place at the Health District. Adrienne Boehm was the winner! All of the chili was very good and two Health District employees were able to display their jewelry and staff was able to purchase items.

Meetings Attended: JUST RUN Partnership Meeting, December 6, 2017; Cleveland BioWatch Advisory Committee Meeting, December 7, 2017; Lake County Suicide Coalition, December 15, 2017.

4.01.02.02

Program Manager’s Health Education Report

The Preparedness Specialist completed mid-year deliverables for the Public Health Emergency Preparedness (PHEP) grant, most notably the submission of the Emergency Response and the Multi-Year Training and Exercise Plans.

Meetings Attended: Northeast Ohio Metropolitan Medical Response System Meta-Coalition meeting, December 1, 2017; Northeast Ohio Exercise Design Team Master Scenario Events List Meeting, December 4, 2017; Lake County Medical Countermeasures Action Plan Technical Assistance Call, December 5, 2017; Cleveland BioWatch Advisory Committee Meeting, December 7, 2017; Public Health Emergency Preparedness FY 2018/2019 grant Bidders’ Conference, December 15, 2017.

Emergency Preparedness

News Releases 2018	Date Released
Lake County General Health District Offering Project DAWN (Deaths Avoided With Naloxone) Clinic	December 4, 2017
Lake County PACE EH Team Launches Survey to Identify Environmental Health Concerns	December 18, 2017

Project—Deaths Avoided With Naloxone (DAWN)

The Health Educator turned in the monthly distribution log and all completed demographic forms from December clinics. The Health Educator used more social media campaigns to reach community members this month—425 people were reached via Facebook and 1186 people via Twitter this month. Unfortunately, the weather was very bad and no attendees came to the late clinic despite reaching so many. However, on December 18th the Health Educator set up a clinic with the Clean Start Recovery Group to train and distribute Naloxone to family members of addicts. This clinic was successful and we trained 30 community members. On December 14th, the Health Educator sat in on the Project DAWN (Deaths Avoided with Naloxone) conference call, where the Ohio Department of Health discussed new business and how to wrap up the programs for the end of the year. The end of the month was spent inputting data into the data base and preparing for the New Year to start. Ohio Department of Health issued new forms for the year 2018 so the Health Educator spent time organizing the new folders and prepping for the next month’s clinic.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
# Kits Dist.												45
Public												31
LE												14
Lives Saved												2

Performance Management System Goals:

Starting December 1st, 2017:

- Kits available to the general public: 39
- Kits available to law enforcement: 14
- Increase access of Naloxone in Lake County
 - 79% of available Naloxone kits were distributed to the general public
 - 100% of available Naloxone kits were distributed to law enforcement
- Reduce the number of lives lost to unintentional opioid overdose
 - Number of kits distributed:45
 - Number of lives saved: 2
 - Number of local departments participating in program: 18

Medical Reserve Corps (MRC)

MRC coordinator attended the Chronic Disease Self-Management (CDSM) train the trainer course at Fairhill Partners on December 1, 4 and 5. CDSM is an evidence-based self-management program created by Stanford University that allows individuals to take control of their health condition whether through medication, exercise, working with health-care providers, and nutrition. It helps individuals to manage their daily activities and provides information on how to cope with emotional changes brought about by chronic disease.

MRC Coordinator met with Cristen Kane of Retired Senior Volunteer Program and Citizen Corps director to review and revise Lake County’s volunteer management plans.

MRC coordinator applied for the MRC competitive grant for funding to continue work for Matter of Balance. A model practice submission was submitted for work in Matter of Balance.

Meetings attended: MRC Regional Meeting, December 14, 2017; MRC/RSVP volunteer management plan, December 19, 2017

Tobacco Youth

The health educator met with the Elm Stand group on December 5th, December 12th, and December 19th. During these meetings, discussion and planning for upcoming counter marketing took place.

During the month of December, the Health Educator worked with the Lake Geauga Ashtabula Tobacco Prevention Coalition to plan an anti-vaping campaign for the New Year. The coalition met on December 11, 2017.

Tobacco Policy

On January 1, 2018, Millennia Housing Management, LTD adopted a 100% smoke-free policy. Millennia is based out of Cleveland, Ohio and owns properties in 24 states. The Health Educator has been working with Andrews Place Apartments (Millennia owned apartment) since April of 2017. Health Educator is presently working with community partners to bring cessation assistance to tenants who want to quit smoking.

The Community Tobacco survey collection for Lake County will be finishing up as 824 surveys were collected in Lake County (493 Survey Monkey and 331 hard copies). The surveys will be analyzed and data will be shared with the Ohio Department of Health and community partners.

Meetings attended: Smoke-free multi-unit housing workgroup, December 7, 2017; Lake Geauga Ashtabula Tobacco Prevention Coalition, December 11, 2017; Downtown Painesville Organization Merchant meeting, December 12, 2017; Plastic Education Awareness workgroup (tobacco product waste), December 13, 2017; NACCHO Health Living and Prevention Workgroup, December 14, 2017; Smoke-free multi-unit housing workgroup, December 18, 2017.

Safe Communities—Lake

The Health Educator worked in conjunction with the Lake County Crime Prevention Task Force and the Lake County Chiefs of Police Association to host the 23rd Annual Protect and Serve Tavern. Local Police Chiefs act as bartenders, serving non-alcoholic drinks and snacks to mall patrons to remind community members to drive sober during the holiday season. The Health Educator set up a table with an interactive spin wheel and had giveaways that read “Drive Sober or Get Pulled Over” for the mall patrons who got involved at the table. Throughout the month, the Health Educator pushed social media to the public, reaching over 2,000 people via Facebook and over 1,800 via Twitter. The end of the month was spent preparing and brainstorming ideas for the Super Bowl Blitz in February.



Mock Bar set up with all involved



Safe Communities Table at the Protect and Serve Tavern

Safe Communities—Geauga

The Health Educator worked on introducing Safe Communities to Geauga County by hosting events to remind community members to drive sober during the holiday season. The Health Educator hosted three events; one at Kent State Geauga, one in the party room of Chesterland Tavern, and one at Buck Stop Bar and Grill. The Health Educator set up a table with an interactive spin wheel and had giveaways that read “Drive Sober or Get Pulled Over” as well as “Click it or Ticket.” These events helped the community to become more aware and informed of Safe Communities in Geauga County.



Event set up
at Chesterland Tavern
January 22, 2018



Event set up at Kent State Geauga

Community participant spinning
wheel at Buck Stop Bar and Grill

Project OPIATE

The Health Educator met with her co-lead on the project several times to plan and create agendas for the adult facilitators on the project. They met with each school individually to give an update and prepare the adult facilitators for the upcoming training. The end of the month was spent preparing and getting supplies ready for the next big agenda item: the pHARMING Effects training that will take place on January 5th.

JUST RUN

The Director met with all of the partners for the 2018 JUST RUN program in December. The goals of the JUST RUN program are to: 1) increase the number of schools and participants in the program throughout Lake County; 2) obtain funding from local sponsors for the JUST RUN program. So far, Lake County United Way has contributed \$3,300 through a grant. Food vendors will not have to pay a flat fee but will be encouraged to donate a percentage of their sales to the JUST RUN program. All food vendors will be moved closer to the finish line and WHOLE FOODS will not be distributing free fruit at the finish line. Chick Fil-A has committed to being a sponsor. The Health in the Harbor event will continue and will take place from 7:30 a.m. to 12:00 p.m.

Maternal and Child Health

The Health Educator attended the two day train-the-trainer training at Ohio Child Care Resource & Referral Association (OCCRRA) on December 6th and December 7th for Ohio Healthy Programs and became certified to begin implementing trainings at child care centers and programs.

The Health Educator has been working and planning with Painesville City Local Schools and the Greater Cleveland Food Bank to begin the Back Pack Program in the New Year.

Public Health Accreditation

The Marketing Team met on December 6, 2017 to suggest improvements for the Internal and External Newsletters, new advertisement requirements, and further improvements to the branding templates. The Marketing Team has officially begun to draft the Lake County General Health District Branding Strategy and reviewed its objectives, mission, vision and responsibilities.

Kathy Milo provided the following highlights for Health Promotion & Planning:

- *Food will be purchased for the Backpack program. It starts on February 9.*
- *The grant to expand Project DAWN to Ashtabula and Geauga counties has been accepted. It did start January 1, but we have not yet received the contract.*
- *The Geauga Safe Communities Health Educator met with the Geauga County Police Chiefs Association.*
- *\$1000 donation was received from Buckeye Health for Just Run on May 26. Also looking to bring Chick-fil-A and Longo's on board.*

Tara Perkins provided the following highlights for Clinical & Community Health Services:

- *Although it is beyond the peak of flu season, Lake County hasn't felt it.*
- *There have been three flu deaths in Lake County.*
- *The flu season ends around the end of March. Clinics will continue until then.*
- *As of now, we are behind 17 flu vaccines given compared to last year.*

Discussion:

Patricia Murphy stated that getting a second flu vaccine has not been publicized. Tara said they have not heard any recommendations. She and Cherise cautiously watch. If that changes, we have plenty of vaccines available.

Anthony Vitolo asked if the people that died received flu shots. Tara said one had not and they have contacted the physicians on the others and have not yet heard back.

Dr. Brown asked about the effectiveness of the flu vaccine. Tara said the CDC does statistics of the flu vaccine. It is 34-36% efficacy for Influenza A. The concern is for the Brisbain strain which was only 10% effective. The vaccine is still better than no protection.

Rich Harvey stated that Tamiflu was popular in the past, but now you don't hear much about it. Tara said it is most effective when given within the first 48 hours.

Patricia Murphy stated that next year's vaccine rates will increase based on this year's flu season. Tara said they have been discussing ways to boost the numbers, including increasing the marketing of the vaccine—possibly starting in July to get the word out.

Patricia Murphy asked if vaccines are given at the Lake County Jail. Tara said no, but they will consider it for next year.

4.02

Environmental Health

4.02.01 **Division Director's Report**

4.02.01.01

Updates and Special Topics

4.02.02 **Air Pollution Control Programs**

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

On December 4th B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference call. Ohio EPA led a discussion on the submission of the required financial documents in a timely manner. The documents are due 45 days after the end of each quarter and we have been compliant with this requirement. Time keeping reports must also be submitted by the locals to track any grant dollars used. Ohio EPA will be asking for ideas for training topics for 2018. Discussion was also had in regards to possibly scheduling a data handling training to comply with the US EPA guidelines.

The Ohio EPA/ Ohio Department of Health Asbestos program merger is taking place on January 1st. The Ohio EPA will be the agency in charge of licensing workers, contractors and inspectors. All notification of asbestos abatement work will now go to OEPA in Columbus. LCGHD will need to begin to conduct two different types of inspections at abatement projects. We have participated in conference calls to discuss and learn the new rules in December.

4.02.03 **General Environmental Health and Plumbing Programs**

4.02.03.01

Unit Supervisor's Report

Swimming Pool Program

The Ohio Department of Health usually conducts an audit of the program each year. They have not scheduled an audit with us as of this date for the 2016-2017 seasons.

Food Program

On January 18, 2018 Lake County General Health District will be hosting a training presented by Ohio Dept. of Agriculture. The training will cover "Reduced Oxygen Packaging without a Variance" and "Microbreweries". The full day training will be presented by Sara Morrow, MPH-VPH, RS of the Ohio Department of Agriculture.

Plumbing

On December 12-14, V. Mooney, D. Stehlik and D. Nicholson attended a mandatory training session held at the State of Ohio Fire Marshal's training center in Reynoldsburg, Ohio. The training was due to the Ohio Board of Building Standards requirements for Department of Commerce inspectors becoming newly certified by the Board of Building Standards. The inspectors are required to obtain and hold the Board of Building Standards certification to conduct inspections and perform plan reviews in incorporated areas of the county.

4.02.04 **Vector-borne Disease Program**

4.02.04.01

Unit Supervisor's Report

Mosquito Control

No report at this time.

4.02.05 **Water and Waste Programs**

4.02.05.01

Unit Supervisor's Report

D. Lark and D. Sinclair participated in monthly ODH sewage and water teleconferences.

Storm Water

K. Fink has continued to work on the Kirtland storm water infiltration issues. She has prepared informational slides for a yet to be scheduled public meeting. K. Fink has been revising our educational information. She is also working on a pamphlet to educate food service operators as to proper placement and handling of solid waste and grease storage on their sites.

Dan Lark, Bert Mechenbier, and Chris Loxterman met with Tim Miller of the Lake County Stormwater Management Department to review the 2018 budget and transition plan between the agencies.

Dan Lark, Bert Mechenbier, and Chris Loxterman met with Brian Ashurst from the City of Mentor to review the 2018 stormwater budget and transition plan between the agencies.

Sewage Treatment

D. Sinclair and J. Caine have been working on the next phase of the Operation and Maintenance program. Letters will be sent to owners of Drip and Mound systems in the spring of 2018. They will need to obtain a permit and annual inspections will be a condition of the permit. LCGHD staff met with the county Prosecutor's Office for guidance on how to implement the O&M program to subdivisions with homeowners associations that are responsible for sewage systems.

The staff is busy completing the required 12 month STS inspections and ODH certification as well as working on the completion of open 2017 STS installation permits where possible.

Solid Waste

On December 20, 2017 C. Loxterman and A. Lustig conducted a site inspection at the Lake County Landfill.

Agency	2011	2012	2013	2014	2015	2016	2017
Eastlake PD	0	410.72	518.72	611.7	402.78	546	1054.76
Lake County Sheriff	503.3	702.8	727.54	1623.84	774.2	1108	1591.66
Lakeland CC PD	159.2	141.36	101.32	507.62	155.52	154	238
Madison Twp. PD	72.92	248.16	394.56	167.7	519.62	695	682.9
Mentor PD	726.16	1062.58	1836.84	1009.56	1733.36	1625	1027.48
Misc. Other (MOL)	92				900.04	787	206.56
Willoughby Hills PD	504.46	643.4	562.32	745.74	495.14	568	885.8
Willoughby PD	0	501.02	705.68	768.5	964.56	876	1410.02
Yearly Total	2058.04	3710.04	4846.98	5434.66	5945.22	6359	7097.18

On November 6, 20, 28th and December 6th of 2017 we had our annual solid waste survey conducted by Ohio EPA of our program. Site inspections were conducted at open and closed landfills, infectious waste treatment and generator facilities, and registered compost sites. Ron Graham, Dan Lark and Chris Loxterman met with Clarissa Gereby of Ohio EPA NEDO on January 11, 2018. At the meeting, Ms. Gereby went over the survey results with us and indicated that we are in substantial compliance and therefore passed the survey.

2017 Year-end Update on Pharmaceutical Drug Collection & Disposal Program

Totals for each year are in pounds.

Water Quality

No Report at this time

Sanitary Sewer Connection Status

As of December 10th there are 35 internal inspections needed to be conducted by the City of Willoughby Hills in order for the LCGHD to close out the files. See new business.

4.02.06 **Board Action Status**

Note: New entries are bold faced

Program	Name	Pol. Sub.	BOH Ref. Date	Status
Sewer Tie-In	Nagy	Willoughby Hills	1/22/13	Needs an internal inspection by City of Willoughby Hills

Dan Lark provided the following highlights:

- *Had a conference call with OEPA regarding the yearly survey of solid waste, compost programs, and infectious waste. Recommending approval and passing grades.*
- *Received another \$200,000 for the Water Pollution Control Loan Fund. Up to half of it can be used for sewer tie-ins.*
- *There is a multi- year investigation in an area in Kirtland regarding sewage in the ditches. There will be a community/neighborhood meeting to discuss the septic or connection to sewers.*

Discussion:

Brian Katz asked if two homes can share one septic system. Dan said no, they cannot.

Anthony Vitolo mentioned a contractor working on Chardon Road doing a tie-in. Dan stated that they are going through the WPCLF program. It is a loan forgiveness program with funding based on the poverty level.

Patricia Murphy congratulated EH on the pharmaceutical disposal program. The numbers have exploded on the returned items. Dan stated that they have still not received numbers for Mentor’s collection site yet.

Patricia Murphy inquired if we hosted other trainings from the Department of Agriculture, like we did on January 18. Dan stated that we have a yearly food safety meeting.

Anthony Vitolo said that he was glad to see other communities were getting involved with the prescription disposal program. Dan stated that funding comes from the Lake County Solid Waste District.

Nicole Jelovic asked if the list of disposal locations was up to date. Dan stated that some, like Mentor-on-the-Lake, joined recently. All are located in police departments so they can be observed by law enforcement.

Patricia Murphy inquired about a retired Health District employee who passed away recently. Dan was aware, but stated he worked here prior to Dan’s employment.

Dr. Brown inquired in to an algae bloom program. Dan stated that big portions are from the Western Basin near the Maumee River, mainly from fertilizer. He said that it is hard to tackle the problem, since all areas contribute to the issue.

4.03

Finance and HR Director's Report

4.03 Director's Updates and Highlights

4.03.01 Miscellaneous

1. 2017 yearend reports are being finalized.
2. The following reports are being completed for year ended December 31, 2017:
 - a. Annual Financial Report
 - b. 2017 Cost Analysis
 - c. 5 year Forecast
3. Work has begun on the presentation for the District Advisory Council meeting in March.

4.03.02 Employment

1. Resignations
 - a. None
2. New Hires
 - a. None
3. Open Positions
 - a. WIC Director
 - b. Housekeeper

Lake County General Health District
MONTHLY FINANCIAL REPORT

Dec-17

RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 1,160,464	\$ 1,046,900	111%	\$ 113,564
Public Health Nursing	\$ 71,770	\$ 63,500	113%	\$ 8,270
Federal Grants	\$ 1,685,996	\$ 1,886,274	89%	\$ (200,278)
State Grants	\$ 611,631	\$ 460,431	133%	\$ 151,200
Local Contracts	\$ 99,513	\$ 157,500	63%	\$ (57,987)
Vital Statistics	\$ 335,219	\$ 318,100	105%	\$ 17,119
Miscellaneous	\$ 199,897	\$ 87,500	228%	\$ 112,397
Tax Dollars	\$ 2,617,877	\$ 2,617,874	100%	\$ 3
Rental Income	\$ 50,792	\$ 46,000	110%	\$ 4,792
Capital Improvement	\$ -	\$ 118,652	0%	\$ (118,652)
TOTAL RECEIPTS	\$ 6,833,159	\$ 6,802,731	100%	\$ 30,428
Beginning Cash Balance	\$ 3,185,511	\$ 2,500,000	127%	\$ -
TOTAL - ALL FUNDS	\$ 10,018,669	\$ 9,302,731	108%	\$ 30,428

DISBURSEMENTS

Salaries	\$ 2,624,142	\$ 2,869,220	91%	\$ (245,078)
Fringe Benefits	\$ 1,046,872	\$ 1,151,069	91%	\$ (104,197)
Contract Services	\$ 335,439	\$ 320,101	105%	\$ 15,338
Program Supplies, Marketing, Health Ed.	\$ 317,665	\$ 333,206	95%	\$ (15,541)
Office Supplies and Postage	\$ 87,742	\$ 62,262	141%	\$ 25,480
Transportation and Travel	\$ 113,117	\$ 110,791	102%	\$ 2,326
Building Expense	\$ 220,905	\$ 250,079	88%	\$ (29,174)
Equipment	\$ 286,830	\$ 484,618	59%	\$ (197,788)
Returns	\$ 9,447	\$ 18,286	0%	\$ (8,839)
Operating Expenses	\$ 440,913	\$ 381,375	116%	\$ 59,538
Grant Administration Cost	\$ -	\$ 4,950	0%	\$ (4,950)
Contingency	\$ -	\$ 300,000	0%	\$ (300,000)
Capital Improvement	\$ 794,023	\$ 1,670,000	48%	\$ (875,977)
SUB TOTAL	\$ 6,277,096	\$ 7,955,957	79%	\$ (1,678,861)
Obligations from previous year	\$ 210,918	\$ 210,918	100%	\$ -
TOTAL DISBURSEMENTS	\$ 6,488,013	\$ 8,166,875	79%	\$ (1,678,861)
CARRYOVER	\$ 3,530,656	\$ 1,135,856	32%	\$ 2,394,799

MONTHS & % OF YEAR

12

12

100.00%

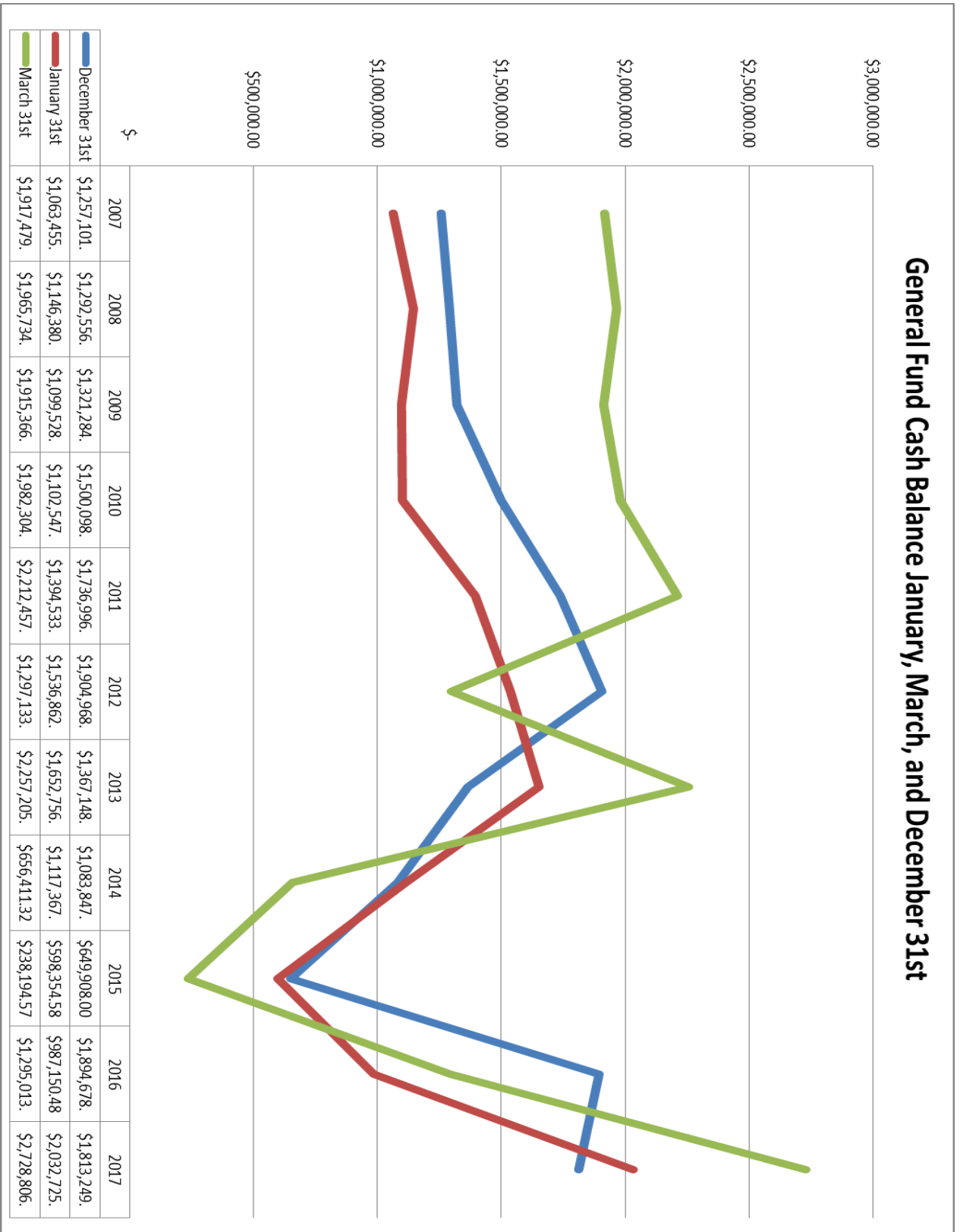
January 22, 2018

		December	
Fund #	Fund Name	2017	2016
001	Health Payroll Reserve Fund	\$ 115,000.00	\$ -
002	Immunization Action Plan	\$ 48,281.71	\$ 48,273.14
003	Manufactrd Homes, Parks, Camps	\$ 600.00	\$ 1,122.00
004	Water Systems	\$ 11,324.00	\$ 15,687.14
005	WIC	\$ 73,999.73	\$ 144,672.25
006	Swimming Pool	\$ 1,428.78	\$ 24,114.88
007	Board of Health	\$ 1,813,249.46	\$ 1,580,455.43
008	Vital Statistics	\$ 77,529.62	\$ 66,814.82
009	Tuberculosis Record Program	\$ -	\$ 3,000.00
010	Food Service	\$ 49,868.45	\$ 258,372.58
011	Health Promotion and Planning	\$ 67,677.70	\$ 97,105.12
012	Health Budget Stabilization Fund	\$ 125,000.00	\$ -
013	Public Health Nursing	\$ 33,787.59	\$ 22,126.39
014	Air Pollution Control	\$ 34,880.75	\$ 48,560.89
015	Solid Waste Site	\$ 4,151.91	\$ 132,160.81
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 118,050.48	\$ 122,234.62
018	Safe Community Program	\$ 38,475.83	\$ 29,518.55
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 25,013.66	\$ 38,827.50
021	Child and Family Health Services	\$ 62,789.01	\$ 80,602.77
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 91,626.60	\$ 133,695.73
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 2,486.23	\$ 241,365.10
026	Permanent Improvement	\$ 600,870.69	\$ 937,015.14
027	FDA Food Service	\$ 35,403.04	\$ 51,431.42
028	Tobacco Use Prevent & Cessation	\$ 97,217.61	\$ -
997	AFLAX/Voya	\$ 1,942.75	\$ 2,666.18
Total Cash		\$ 3,530,656	\$ 4,079,822

Footnote – The Board of Health Fund (General Fund) increased by 14.73% from December 31st of calendar year 2016 to calendar year 2017. As a point of reference, the Board of Health Fund had \$238,194.57 as of March 31, 2015. This is a \$1,575,054.89, or 661%, increase from the lowest point. This speaks to the continued diligence from all staff in maintaining and abiding by the current budget.

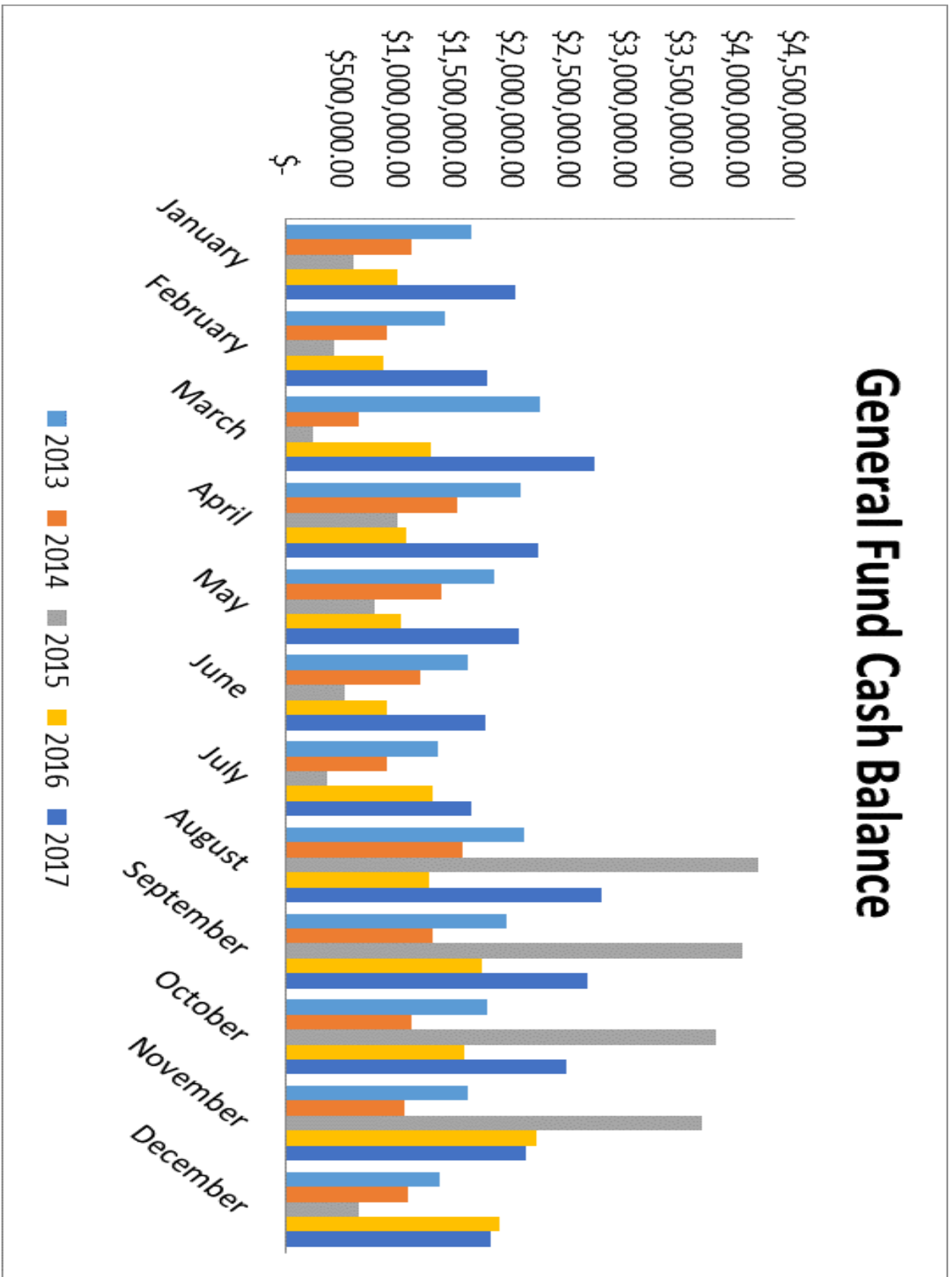
Items to note – \$115,000 was transferred into Fund 001, Health Payroll Reserve Fund, and \$125,000 was transferred into Fund 012, Health Budget Stabilization Fund. The Payroll Reserve Fund is for use during a 27th pay or payout of sick, vacation, personal time at retirement. The Stabilization Fund will be used for unexpected budget expenditures.

General Fund Cash Balance January, March, and December 31st



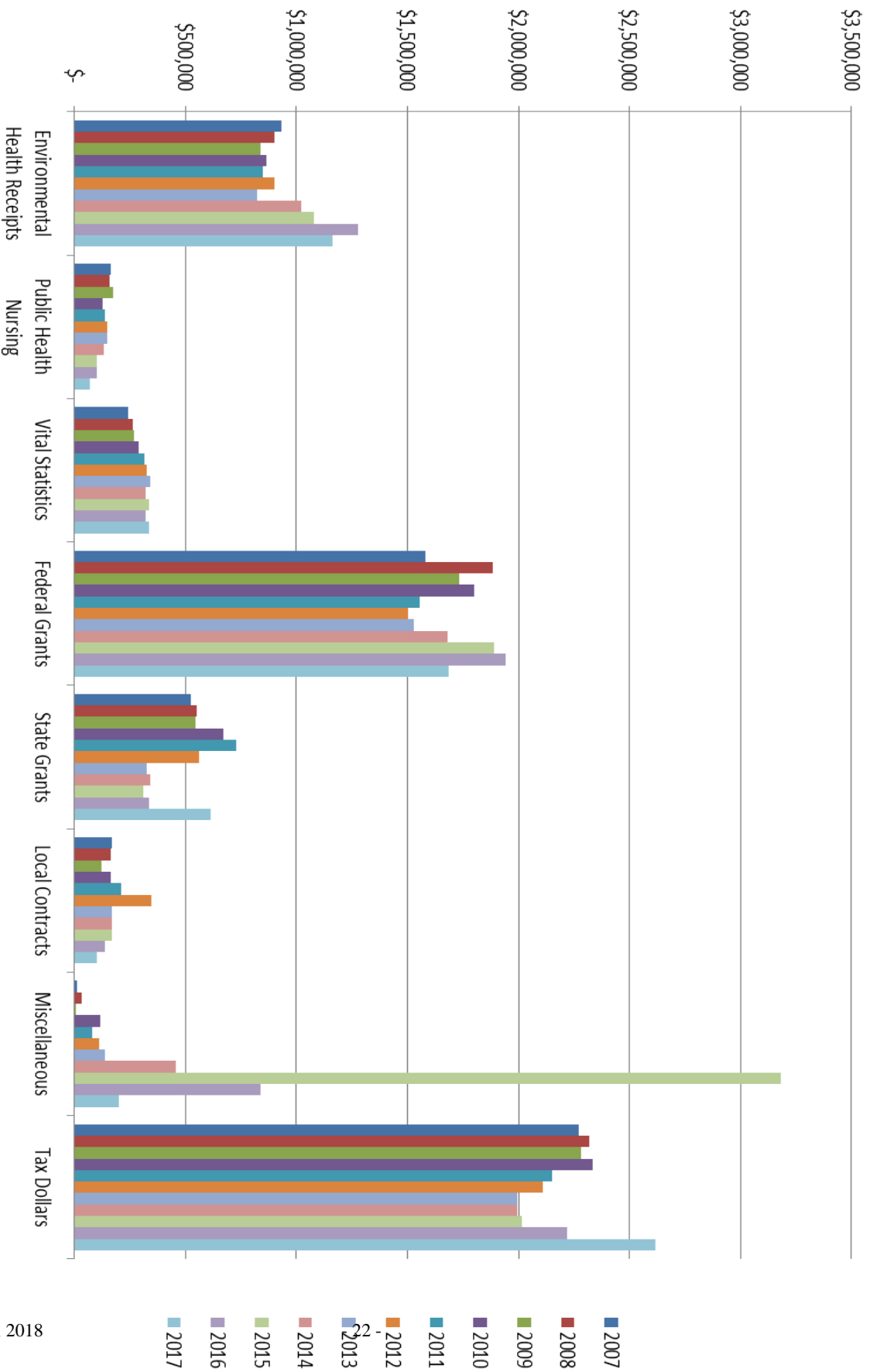
Footnote – Decreases in General Fund Cash Balance at year end is due to transfer of money into capital improvement, payroll reserve and budget stabilization funds.

General Fund Cash Balance

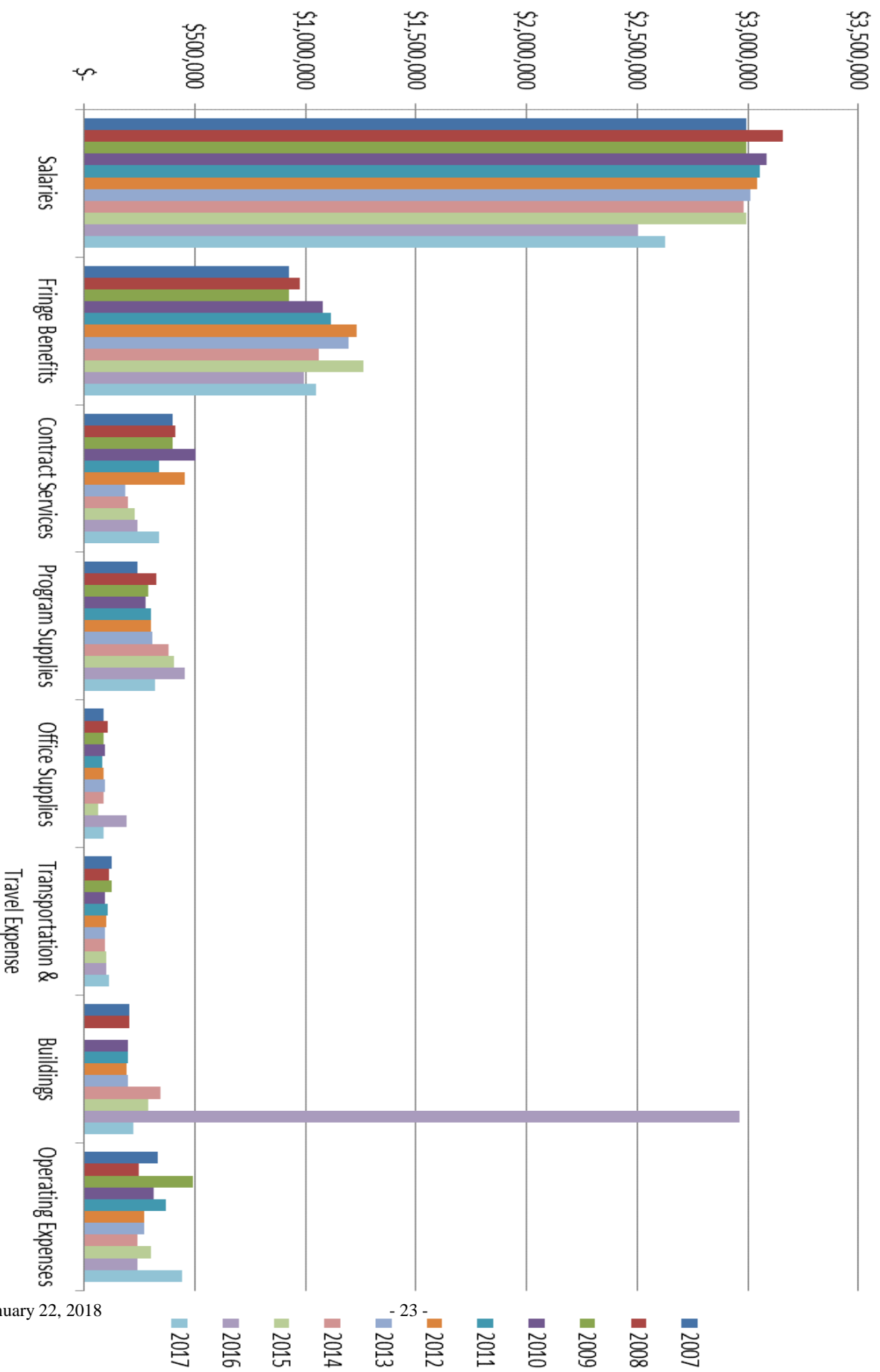


Footnote – Tax Assessments are generally received in March and September of each year. If the Health District requests an advance then it is possible to receive tax assessments in January.

Revenue from 2007-2017



Expense from 2007-2017



Ron Graham provided the following highlights in Adam Litke's absence:

- *Still looking for a WIC director. Proposing to the state to hire a supervisor to handle the management and also have Ron Graham, Matthew Nichols, and Adam Litke to provide services for HR and the budget.*
- *A new housekeeper has been hired.*
- *We are currently \$30,000 ahead of revenue. Carry over is \$4 million. In 2015, we had a balance of \$238,000. Now we have \$1.8 million.*
- *A Finance Committee meeting is scheduled for January 29. Will be discussing a 2.75% increase primarily to restore the mosquito program.*

Discussion:

Patricia Murphy asked if the current salary is having an impact on finding a new WIC director. Ron said they are working on that.

4.04

WIC Director

4.04.01

Unit Supervisor's Report

Nutrition Education

Group classes this month included Infant Feeding which was led by our Breastfeeding Peer Helpers in each clinic. In addition, the Willoughby and Painesville offices held a "Santa Class" in which they learned about healthy holiday tips. Santa Claus and Mrs. Claus visited each class to hand out gifts that were generously donated by local groups and agencies.

Breastfeeding Updates

Lake County Breastfeeding Coalition Update:

The third video is almost completed. Tablets have been purchased with grant money to distribute to coalition members. All the videos will be available to local agencies by February, 2018. At the Ohio Lactation Consultant Association's annual conference in March, the WIC breastfeeding team hopes to be able to present the videos then.

Highlights

WIC is highlighted in *Today's Family: Profiles 2018* magazine. There is a half-page article explaining what the WIC program is as well as how to sign up for the program. This article also will be available online all year. The article is attached.

State WIC Updates:

There are no new State updates to report.

Clinic Caseload December:

CLINIC	FY18 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1,630	1,415	43%	86%
Willoughby	1,250	1,059	32%	85%
Madison	400	339	10%	85%
Geauga	588	492	15%	84%
TOTAL CASELOAD	3,868	3,305		89%

Clinic Activity December:

Activity	Scheduled	Attended	Show Rate %
Re-certifications	475	334	70%
Certifications	214	175	82%
Individual Educations	332	234	73%
Group Educations	337	237	70%
High Risk Clients	86	125	69%
Average show rates			72%

Cori Kitaura provided the following highlights:

- *We continue to be funded through the government shut down.*

4.05

Health Commissioner's Report

4.05.01 **City of Eastlake Re-Appoints Nicole Jelovic**

On January 4, 2017, Mr. Dennis Morley, Eastlake City Mayor, reappointed Ms. Nicole Jelovic to the Lake County General Health District's Board of Health for another five-year term. The Lake County General Health District would like to recognize the efforts put forth by all the board members and thank them for their continued dedication to serving Lake County and its residents. Board Members are critical in advancing in public health in Lake County.

4.05.02 **Lake-Geauga Anchor Institution Collaborative (LGAIC)**

In December 2016, the Lake-Geauga Fund of the Cleveland Foundation awarded Lakeland and Lake Erie College a grant to launch the LGAIC. The goal of the LGAIC was to bring community leaders together to identify strategic priorities for the region. Over seventy participants representing K-12 districts, higher education, nonprofits, and local government came together for the planning process.

In October 2018, the LGAIC Leadership Team began holding monthly meetings to coordinate project subcommittees for each of the priorities described above. Each subcommittee is tasked with a specific project:

- 1. Community Assessment**
 - a. Co-chairs Kim Fraser and Kimm Leininger
 - b. Current project – Develop a framework for annual community assessments
 - c. Local Health Departments, Hospitals, Community Action Organizations, and Social Service Organizations are all tasked with conducting community assessments on a regular basis. This committee has been working to identify the common themes among their assessments in an effort to develop a framework for completing community assessments and identifying opportunities to share the information effectively.

- 2. Data Warehousing**
 - a. **Co-chair Ron Graham**
 - b. Current project – Identify and collect appropriate and comparative community data

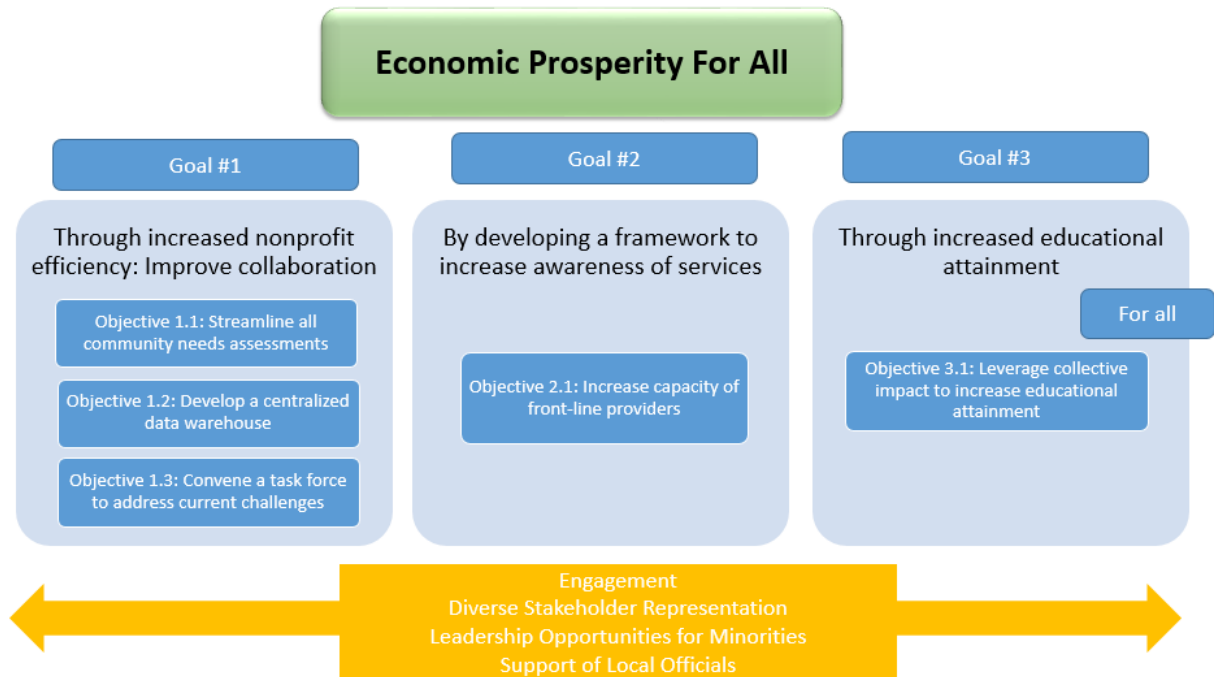
- c. Organizations in both Lake and Geauga counties collect and use official data to better understand population dynamics and trends. This committee has been working to establish an accessible, centralized data repository with a data steward. Next steps include identifying aggregated data sources to link to the repository, engaging key stakeholders, and exploring a framework for sustainability.

3. Nonprofit Summit

- a. Co-chairs Jessie Baginski and Melanie Scanlon
- b. Current project – Plan a nonprofit summit for frontline staff
- c. The planning committee has identified a target front line nonprofit staff as the target audience for a spring summit. Next steps include developing a framework for increasing the capacity of our frontline staff to be invited to help plan and execute the summit.

4. Educational Attainment

- a. Co-chair Dione DeMitro
- b. Current project – Access National Student Clearinghouse data for high school districts in Lake and Geauga counties
- c. We have initiated a project to access National Student Clearinghouse data for high schools in Lake and Geauga counties. This project will allow each participating district to access the Student Tracker report for their recent graduates. This report will tell school districts how many of the students from the identified cohort went on to two and four year schools, how many stayed on for a second year, how many completed on time and how many completed within 150% of time. In addition to accessing the data, this project will facilitate the analysis and interpretation of the data with leadership teams in each school district.



4.05.03 State Awards \$10 million to Organizations Addressing Opioid Epidemic

Ohio awarded \$10 million in grants Thursday to six companies and a university that have come up with innovative scientific ideas to address the national opioid epidemic. The Ohio Third Frontier Commission awarded the grants for ideas that include development of pain management alternatives and a mobile app to improve addiction treatment.

The seven grant winners emerged from a field of 44 initial projects submitted by hospitals, universities and various medical device, software and pharmaceutical developers. About \$2 million less was awarded than the commission had made available.

The grant recipients are:

- Cordata Healthcare Innovations, Cincinnati, \$1.5 million, for data and predictive analytics to better identify high-risk locations for abuse and overdose locations and to improve intervention.
- DeUmbra, Inc., Austin, Texas, \$861,000, for a web application that uses artificial intelligence to identify patterns in patient data.
- Elysium Therapeutics, Inc., Danville, California, \$2.98 million, to commercialize a compound inhibiting opioid absorption during overdose.
- Innovative Medical Equipment, Lyndhurst, Ohio, \$177,000, for device that uses heat and cold instead of opioids for chronic and post-operative pain.
- Sober First LLC, dba Ascent, Cleveland, \$464,000, for web-based, 24-hour recovery hotline.
- Sollis Therapeutics, Columbus, \$2 million, to commercialize implantable non-opioid, non-steroid drug device combination for treatment of sciatic nerve pain.
- University of Akron, Akron, \$2 million, to commercialize degradable mesh that releases a local anesthetic in place of oral opioids for managing post-operative pain.

4.05.04 Legislation of Public Health Interest

The Association of Ohio Health Commissioner's (AOHC) Public Affairs Committee continually reviews legislation of public health interest and concern introduced in the U.S. Congress or the Ohio General Assembly and the associated Ohio Administrative Rules affecting public health and recommend positions on such proposed legislation and rules to the Board of Directors. The Lake County General Health District and its Board of Health may also advocate for recommend changes to such legislation independently from the AOHC Board.

•

HB49 OPERATING BUDGET (SMITH R) Creates FY 2018-2019 main operating budget.

Current Status: 8/22/2017 - Consideration of Governor's Veto

Position: Neutral

HB65 SANITATION REGISTRATION REVIEW (HILL B) To require the Director of Agriculture and the Director of Health to adopt rules governing reviews of registered sanitarians and sanitarians-in-training who conduct inspections of retail food establishments and food service operations.

Current Status: 3/28/2017 - House State and Local Government, (Fifth Hearing)

Position: Support

HB77 SICK-CHILD CARE LICENSURE (RETFERFORD W) To provide for the licensure of sick-child care centers.

Current Status: 6/6/2017 - House Economic Development, Commerce and Labor, (Third Hearing)

Position: Support

HB111 REGISTERED NURSES-MENTAL HEALTH (CARFAGNA R) To authorize certain advanced practice registered nurses to have a person involuntarily transported to a hospital for a mental health examination.

Current Status: 11/14/2017 - **BILL AMENDED**, Senate Health, Human Services and Medicaid, (Third Hearing)

Position: Monitor

HB117 OPIOID THERAPY FOR DRUG OFFENDERS (HUFFMAN S, BRENNER A) To establish a statewide pilot program for the provision of long-acting opioid antagonist therapy for offenders convicted of an opioid-related offense who will be released from confinement on supervised release, and to specify that the therapy is to be provided during both their confinement and their supervised release.

Current Status: 3/28/2017 - House Criminal Justice, (Second Hearing)

Position: Monitor

- HB146** **CORONERS EDITING DEATH CERTIFICATES (HOUSEHOLDER L)** To allow a coroner to change the cause, manner, and mode of death in a filed death certificate only after a hearing in the court of common pleas.
Current Status: 12/12/2017 - **BILL AMENDED**, House State and Local Government, (Fourth Hearing)
Position: Neutral
- HB167** **PHYSICIANS AND DENTISTS-OPIOIDS (EDWARDS J)** Regarding addiction treatment and opioid prescribing by physicians and dentists.
Current Status: 5/17/2017 - House Health , (First Hearing)
Position: Monitor
- HB193** **DISCRIMINATION PROTECTION-FLU VACCINE (HAGAN C)** To prohibit an employer from taking an adverse employment action against a person who has not been or will not be vaccinated against influenza.
Current Status: 9/19/2017 - Re-Referred to Committee
Position: Oppose
- HB221** **PRIVATE PROPERTY SEWER AND WATER (HOLMES G)** To expressly include, as eligible projects under the State Capital Improvements Program administered by the Ohio Public Works Commission, water and sewer laterals located on private property.
Current Status: 1/9/2018 - House Finance, (First Hearing)
Position: Support
- HB224** **RE-SERVING SCHOOL LUNCH ITEMS (INGRAM C)** To permit districts and schools to re-serve time- and temperature-controlled food items to students if items are unused and returned unopened, undamaged, and in the original packaging.
Current Status: 10/24/2017 - House Education and Career Readiness, (First Hearing)
Position: Amend
- HB241** **OHIO DIABETES REGISTRY (BARNES, JR. J)** To establish the Ohio Diabetes Registry.
Current Status: 11/1/2017 - House Health , (Second Hearing)
Position: Support
- HB263** **OUTDOOR DINING-DOGS (LANESE L)** To generally allow an owner, keeper, or harbinger of a dog to take the dog in an outdoor dining area of a retail food establishment or food service operation.

Current Status: 11/28/2017 - **SUBSTITUTE BILL ACCEPTED**, House Economic Development, Commerce and Labor, (Fifth Hearing)

Position: Amend

HB299 LEAD SAFETY AND UNIFORMITY (MERRIN D) To enact the Lead Safety and Uniformity Act to provide that the state, acting through the Department of Health, has the sole and exclusive authority to compel, prohibit, license, or regulate lead abatement activities in Ohio.

Current Status: 9/12/2017 - Referred to Committee House Health

Position: Oppose

HB302 PREGNANT MINOR RIGHTS (BOGGS K, ANTONIO N) To authorize a pregnant minor to consent to receive health care to maintain or improve her life or the life of the unborn child she is carrying.

Current Status: 12/6/2017 - **SUBSTITUTE BILL ACCEPTED**, House Health , (First Hearing)

Position: Monitor

HB397 SPINAL MUSCULAR ATROPHY-NEWBORN SCREENING (BOGGS K, BUTLER, JR. J) To include spinal muscular atrophy as an additional disorder to be screened for under the Newborn Screening Program.

Current Status: 12/6/2017 - House Health , (Second Hearing)

Position: Support

HB416 HEALTH PRICE TRANSPARENCY (HUFFMAN S) Regarding the provision of cost estimates for scheduled health care services and health care services requiring insurer preauthorization.

Current Status: 12/13/2017 - House Insurance, (First Hearing)

HB444 SEASONAL FOOD SERVICE LICENSE FEE (SWEENEY M) To require a seasonal food service operation license fee to be one-half of the license fee for a food service operation that is not a seasonal food service operation.

Current Status: 12/12/2017 - Introduced

HB450 HEALTH INSURANCE MANDATED BENEFITS (ANTANI N) To impose review and other requirements on existing health insurance mandated benefits and to establish requirements for the creation of new mandated benefits.

Current Status: 12/12/2017 - Introduced

SB2 ENVIRONMENTAL PROTECTIONS LAWS (HITE C) To revise specified laws relating to environmental protection.

Current Status: 7/7/2017 - **SIGNED BY GOVERNOR**; eff. 10/6/2017

Position: Support

SB31 HEALTH RULE WITHDRAW PROCESS (EKLUND J) To authorize a board of county commissioners or municipal legislative authority to elect to withdraw the county or municipal corporation from the application of any rule adopted by the Department of Health after January 1, 2014, that governs the design of household sewage treatment systems.

Current Status: 10/18/2017 - **BILL AMENDED**, Senate Energy and Natural Resources, (Second Hearing)

Position: Oppose

SB103 COUNTY EMERGENCY MANAGEMENT PROGRAMS (COLEY W) To permit a board of county commissioners, as an alternative to entering into an agreement to establish a countywide emergency management agency, to enter into a contract of not longer than four years with the county sheriff or a chief of a fire department that has countywide authority to implement a countywide emergency management program.

Current Status: 6/27/2017 - Senate Local Government, Public Safety and Veterans Affairs, (First Hearing)

Position: Oppose

SB106 SMOKING PROHIBITIONS-MOTOR VEHICLES (TAVARES C) To prohibit smoking in a motor vehicle in which a child under six years of age is a passenger.

Current Status: 4/26/2017 - Referred to Committee Senate Local Government, Public Safety and Veterans Affairs

Position: Support

SB119 ADDICTION TREATMENT AND PRESCRIPTIONS (HACKETT R, HOTTINGER J) Regarding addiction treatment and opioid prescribing by physicians and dentists.

Current Status: 6/27/2017 - Senate Health, Human Services and Medicaid, (First Hearing)

Position: Monitor

SB154 OPIOID ADDICTION RESPONSE (SCHIAVONI J, YUKO K) To provide for the prevention and treatment of opioid addiction, to make an appropriation, and to declare an emergency.

Current Status: 5/24/2017 - Referred to Committee Senate Finance

Position: Neutral

SB182 OUTDOOR DINING-DOGS (COLEY W) To generally allow an owner, keeper, or harbinger of a dog to take the dog in an outdoor dining area of a retail food

establishment or food service operation.

Current Status: 12/5/2017 - Senate Health, Human Services and Medicaid,
(Second Hearing)

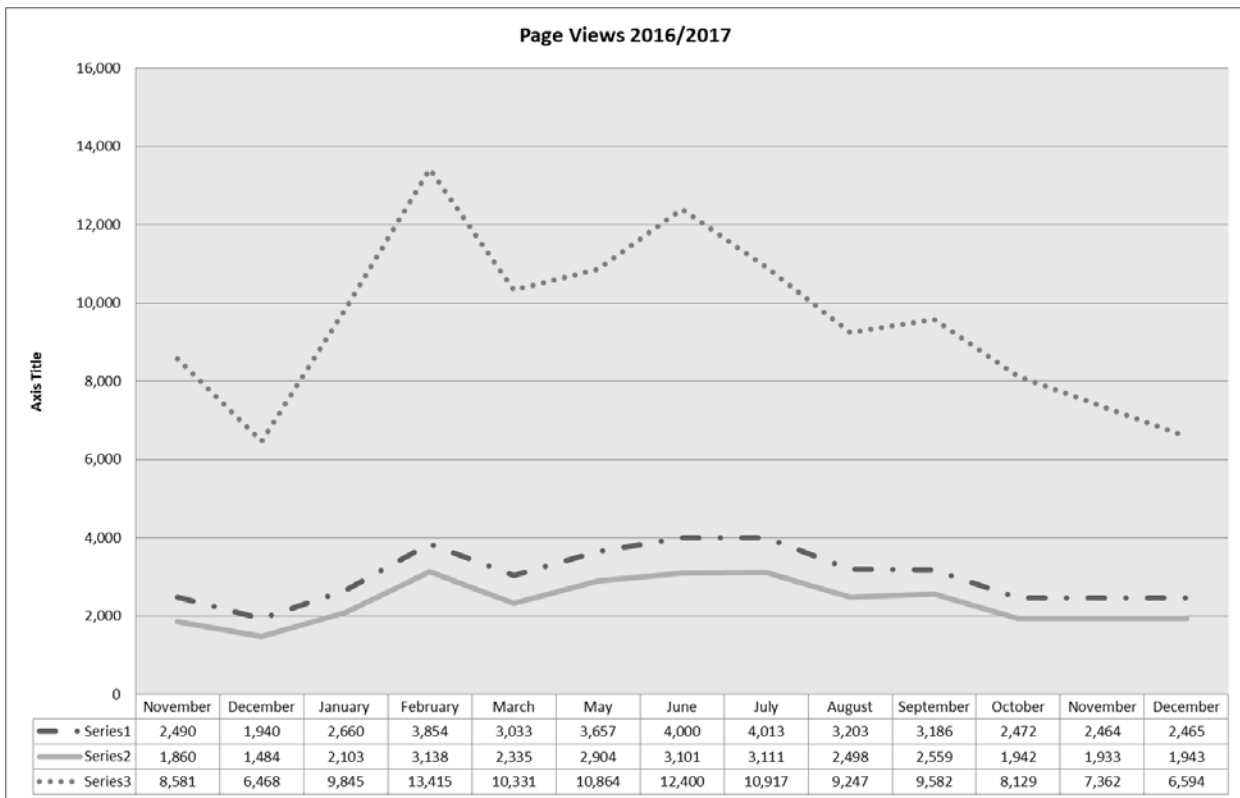
Position: Neutral

4.05.05 **Vital Statistics Sales and Services Rendered**

	December	YTD	Same Period 2016
Birth Certificates Issued	258	4033	4009
Birth Certificates -Out of County	100	2003	1959
Death Certificates Issued	711	8557	7974
Fetal Death Certificates Issued	0	2	2
Burial Permits Issued	59	658	650
Birth Certificates Filed	115	1713	1653
Death Certificates Filed	152	1751	1727
Fetal Death Certificates Filed	1	12	8

4.05.06

Web Site Report



Ron Graham provided the following highlights:

- *The fence has been installed around the pond and the generator for both protection and liability.*
- *There will be a District Advisory Committee Meeting on March 5 at 6:30pm to approve the 2019 budget.*
- *Received \$15,000 of funding from ODH to go from a 5 year to 3 year planning cycle for the Community Health Assessment.*
- *The Health District receives a subsidy increase \$40,000 per year for being accredited.*
- *Matthew Nichols and Ron Graham will attend Painesville’s State of the City presentation on February 8.*

- *Ron Graham, Matthew Nichols, and Adam Litke will attend the Association of Ohio Health Commissioners (AOHC) on February 9 to discuss the public health advancement bill.*
- *There is no update on NMS. They have until January 31 to respond.*
- *Ron Graham submitted a capital budget request for funds to make the building ADA compliant. This will allow us to be fully ADA compliant within the year, as opposed to a 5-year plan.*
- *A legislative breakfast will be held at LaMalfa on February 12 to discuss policy development in Lake County, Ohio.*
- *Patricia Fowler's position needs to be renewed for another 5-year term. Ron contacted Mayor Barbish.*
- *The renovations for Great Lakes Caring is under \$50,000. They will contract for their own renovations and we will credit their lease agreement. We will pay for ours. The contract should be signed this week.*
- *Dr. Nora Colburn is helping to write procedures/policies for cipro and doxy antibiotics for emergency distribution of a biological pathogen.*

Discussion:

Nicole Jelovic asked as to the implications of going from 5 years to 3 years for funding. Ron stated the demand on the community to keep surveying the same people and cost for LCGHD. Marc Garland and Patricia Murphy stated they are interested in attending the legislative breakfast at LaMalfa on February 12.

4.06

Quality Assurance and Board of Health Program Education

4.06.01

Board of Health Education – Strategic Plan 2018-2020

Health Commissioner Ron H Graham will provide an overview of the current draft Lake County General Health District Strategic Plan for the 2018 – 2020. Board members will have the opportunity to review efforts at the meeting and comment on the preliminary goals, objectives and strategies.

4.06.02

Public Health Accreditation Update

On January 9th, LCGHD received notification that it will be receiving a one-time payment in the amount of \$15,380.00 from the Ohio Department of Health to support the transition from a five to three year Community Health Assessment cycle. LCGHD's next assessment process will begin in 2019.

The Accreditation Coordinator presented at the Northeast Ohio Accreditation Support System meeting on January 10, 2018 at Summit County Public Health. Representatives from 12 local health departments were in attendance. In partnership with Lorain County Public Health, LCGHD continues to assist our regional health department partners with preparing to apply for accreditation. At this most recent meeting, Domains Five, Six, and Seven were reviewed. These domains cover key health department activities including the community health improvement process, strategic planning, enforcement of public health law, and access to care. These meetings not only assist other health departments in their application processes, but provide LCGHD with a valuable opportunity to review the standards and measures it begins to prepare for its own reaccreditation efforts.

The response to the LeanOhio Bootcamp for public health employees has been outstanding. The training is at full capacity, and we are delighted that LCGHD will have three team members attending, as Matthew Nichols will be joining Dan Lark and Christine Margalis. The four-day training begins January 30th. LCGHD will continue to be a leader in seeking out opportunities to strengthen the local public health workforce.

Agency organizational workgroups continue to progress. The first meeting of the combined Performance Management/Continuous Quality Improvement Committee took place on January 11th. Consisting of both management and frontline staff, this group began with reviewing the final performance measures for 2017 and establishing new measures for 2018. Moving forward, the VMSG (Vision, Mission, Services, Goals) Dashboard will be used to track performance measures with the intent of eventually allowing public access to the measures via our updated website. The group will meet quarterly to review performance data and as needed to assess possible quality improvement projects.

The Accreditation Coordinator received notification that she had been accepted to serve as a volunteer on United Way of Lake County's Evaluation and Investment Committee. This committee determines which programs and services receive funding for the cycle that begins July 1, 2018. She will serve on the Basic Needs Panel, which meets weekly from February through mid-May. This is a valuable opportunity to learn more about the pertinent issues in Lake County, as well expand professional networks. It is a goal of LCGHD's management staff to increase both our participation and leadership within existing Lake County initiatives.

4.06.03

Epidemiology Update

On December 11, 2017, Lake County General Health District (LCGHD) hired full-time Epidemiologist Matthew Nichols to lead the department's use of GIS, health outcome-based mapping, and data analysis. Additionally, Matthew will manage four grants on behalf of Trumbull County Combined Health District (TCCHD), head LCGHD's public health research and publication efforts, coordinate community health assessment data collection and report construction, assume leadership of the LCGHD community newsletter, and assist in LCGHD strategic planning, data warehousing efforts, and implementation of the Central Lake County Lakefront Connectivity Plan.

In order to provide for the aforementioned tasks, Matthew has met with a variety of community stakeholders and local partners, including:

Jim Branch (Director, Lake County GIS)

Donnald J. Heckelmoser (Executive Director, Western Reserve Community Development)

Ron Walters (Captain, Lake County Sheriff's Office)

Jeffrey Belle (Detective, Lake County Sheriff's Office)

Paul Palagyi (Executive Director, Lake Metroparks)

Dr. David Keep (Pathologist, Lake Health)

Lake County Opiate Taskforce

Matthew contributed to the grant revision and subsequent submission of the Ohio Department of Health (ODH) Violence and Injury Prevention Program: Capacity Building for Local Drug Overdose Prevention Project, which was submitted on December 15, 2017. If selected, the following grant would provide \$34,000 for opioid death data collection and evaluation capacity in Lake County. Additionally, he has contributed revisions to the Geauga County Community Health Improvement Plan, is currently managing the ODH Moms Quit for Two grant, and will begin to manage the ODH Tobacco Use Prevention and Cessation grant on January 16, 2018, both of which are on behalf of TCCHD. Currently, Matthew is exploring the efficacy of

partnering with Lake Metroparks, in order to promote the use of geospatial video to increase awareness of local, free physical activity spaces, such as parks and trails.

Matthew attended the Northeast Ohio Public Health GIS Workgroup, hosted by the Northeast Ohio Medical University (NEOMED), on December 15, 2017; he will attend the LeanOhio Bootcamp (as previously mentioned in 4.06.02) beginning January 30th, 2018, and the Association of Ohio Health Commissioners (AOHC) Leadership Essentials for Health District Success conference, April 24 and 25, 2018.

No Board of Health Education for January.

Christine provided the following highlights:

- *No updates*

Matthew provided the following highlights:

- *In talks with Lake Metroparks regarding using GIS to increase access points.*
- *We are coordinating with Lake County Sheriff Office and Dr. Keep in the Coroner's Office to GIS map opioid deaths in order to create a data warehouse.*

Discussion:

Patricia Murphy asked what the Lake-Geauga Anchor Institution is. Ron Graham said Lakeland Community College and Lake Erie College studied the needs of the two counties, like education, housing, etc. Education attainment was at the top of the list. One goal is to create one Community Health Assessment survey for all involved parties to use to collect data every 3 years. LCGHD will lead the data warehouse portion. We will save several thousand dollars, as it typically costs \$60,000 for adult, \$20,000 for child, and \$15,000 for youth for surveys. Anthony Vitolo inquired in to how the legislation information is acquired. Ron Graham stated that Public Affairs looks at all of it and then they meet on Fridays as a state association to discuss it.

5.0 **Committee Reports**

No Reports

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved/Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
8/21/2017	ADMIN	7.06	Permission to Purchase Financial Software not to Ex	APPROVED	N	1/22/2018	LCGHD is not purchasing softwar	1/22/2018
9/18/2017	EH	7.04	Permission to Apply for Water Pollution Control Loan Fund (WPCLF) Funds for 2018 for the Repair or Replacement of Home Septic Systems	APPROVED	N	1/22/2018	Notification received	
10/16/2017	ADMIN	7.02	Permission to Purchase One Vehicle	APPROVED	N		Pending	
10/16/2017	ADMIN	7.03	Permission to Enter into Contract for Remodeling	APPROVED	N		Quotes have been obtained	
10/16/2017	ADMIN	7.04	Permission to Authorize the Health Commissioner to Execute Lease Agreement	APPROVED	N		Contract under legal review	
11/20/2017	HPP	7.03	Permission to Submit 2018 Culture of Health Prize Grant, \$25,000	APPROVED			Pending	
11/20/2017	ADMIN	7.04	Permission to Contract with Trumbull County Combined Health District for the Provision of Grant Administration Services by the Lake County General Health District	APPROVED			Pending execution	
11/20/2017	HPP	7.06	Permission to 2018 Medical Reserve Corps Challenge Award Grant, \$12,500	APPROVED			Pending	
12/18/2017	HPP	7.02	Permission to Submit Project Dawn Expansion FY18- FY19 Grant, \$14,250	APPROVED			Pending	
12/18/2017	HPP	7.03	Permission to Accept Public Health Emergency Preparedness Grant – No Cost Extension (Carryover) BP5	APPROVED			Approved	1/22/2018
12/18/2017	HPP	7.04	Permission to Purchase \$17,100 of Food Through Cleveland Food Bank	APPROVED			Approved	
12/18/2017	ADMIN	7.05	Permission to Apply for Funding from Ohio Department of Health for the Community Health Assessment	APPROVED				
12/18/2017	ADMIN	7.06	Permission to Apply for Opiate Prevention Capacity Building Grant, \$51,000	APPROVED				
12/18/2017	NURSING	7.07	Permission to Accept 2018 HIV Testing & Prevention Grant, \$24,900	APPROVED			Approved	1/22/2018

Discussion:

Ron Graham said we are not purchasing the financial software. There are safety and security issues and it does not break down with our grants. We will continue to use Excel.

Kathy Milo said we are still waiting to hear back about the Cultural of Health grant.

7.01

7.01.01

Certification of Monies, Resolution 18-01-07-01-01-100

Dr. Alvin Brown moved and Randy Owoc seconded a motion to adopt Resolution 18-01-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.02

Resolution Establishing Day, Time and Place of Monthly Board of Health Meetings for 2018 and January/February 2019

Tim Brennan moved and Dr. Alvin Brown seconded a motion to adopt the Resolution Establishing Day, Time and Place of Monthly Board of Health Meetings for 2018 and January/February 2019; motion carried.

**Resolution
Establishing Day, Time and Place
Of Monthly Board of Health Meetings for 2018 and January/February 2019**

WHEREAS: in accordance with Section 4 B. of the By-Laws of the Board of the Lake County General Health District the Board is to establish the time, date and place of regularly scheduled meetings for the ensuing year.

**NOW THEREFORE
BE IT RESOLVED:**

That the regularly scheduled meetings of the Board of the Lake County General Health District will be held at 3:00 p.m. in the Board of Health Conference Room located at 5966 Heisley Road, Mentor, Ohio.

January 22, 2018 (Monday)
February 26, 2018 (Monday)
March 19, 2018 (Monday)
April 16, 2018 (Monday)

May 21, 2018 (Monday)
June 18, 2018 (Monday)
July 16, 2018 (Monday)
August 20, 2018 (Monday)

September 17, 2018 (Monday)
October 15, 2018 (Monday)
November 19, 2018 (Monday)
December 17, 2018 (Monday)
(2:00 p.m.)

AND BE IT FURTHER RESOLVED:

That in the year 2019 the following dates are established as the dates for the meeting of the Board of the Lake County General Health District, January 28, 2019 (fourth Monday due to Martin Luther King Day) and February 25, 2019 (fourth Monday due to Presidents Day).

Adopted this 22th day of January 2018.

Ron H. Graham RD/RDN, LD, MPH
Health Commissioner

Brian Katz
President

7.03

Permission to Allow the Board's Finance Committee Authority to Submit the 2018 Amended/2019 Budget to Political Subdivisions

Tim Brennan moved and Dr. Lynn Smith seconded a motion to empower the Board of Health's Finance Committee to approve a draft version of the amended 2018 budget and new 2019 budget to send to the political subdivisions for their review, prior to the March 5, 2018 District Advisory Council meeting, and in time for final Board of Health approval on March 19, 2018 and submission to the Lake County Auditor on or before April 1 as per ORC 3709.28; motion carried.

The draft budget will also be presented to the Board of Health at their February 26 meeting. The budget cannot be completed until the year end income, expense and property tax data has been finalized. The final budget must include the 2017 year-end figures as well as reallocating property tax data in a manner that is sensitive to local political subdivision financial concerns. This information has just recently been finalized. This additional time gained in allowing the Finance Committee to approve a draft budget (tentative meeting scheduled prior to February 26, 2018 Board meeting) will allow staff sufficient time to make a more accurate budget and to incorporate known or forecast state and federal budget changes.

7.04

Permission to Accept Community Development Block Grant-Newborn Home Visits Grant, \$9,000

Tim Brennan moved and Patricia Murphy seconded a motion to accept to Board of Lake County Commissioners for the Community Development Block Grant-Newborn Home Visits grant in the amount of \$9,000. The grant period is from October 1, 2017-September 30, 2018; motion carried.

Provides nurse visits to first time and low to moderate income new mothers, including adolescent mothers, for a health and environmental assessment, educations, and training on maternal and infant health issues.

7.05

Permission to Purchase \$2,111 of Food Through Cleveland Food Bank

Tim Brennan moved and Randy Owoc seconded a motion to purchase \$2,111 of food through the Cleveland Food Bank to expand the Backpack program at Painesville City Local Schools. There is a Backpack program already established at Elm St. Elementary School. Chestnut Elementary School will be the expansion school. All three entities are working closely. The expansion will start sometime in January 2018. Items have not been identified at this point. Most likely it will resemble the backpacks of Elm Street Elementary just on a smaller scale; motion carried.

Discussion:

Steve Karns asked what the PHEP grant was for. Kathy Milo stated it was for the backpack program.

7.06

Permission to Submit Public Health Emergency Preparedness (PHEP) Grant, \$227, 217.00

Tim Brennan moved and Anthony Vitolo seconded a motion to submit to Ohio Department of Health for the Public Health Emergency Preparedness (PHEP) grant in the amount of \$227, 217.00. The grant period is from 7/1/18 – 6/30/19; motion carried.

The goal of the Public Health Emergency Preparedness Program is to address bioterrorism, infectious disease outbreaks, other public health threats, and emergencies at the county and regional public health level.

7.07

Permission to Purchase Two Vehicles

Patricia Murphy moved and Randy Owoc seconded a motion to purchase the following vehicles; motion carried:

One (1) 2018 Ram ProMaster City van. Not to exceed \$22,500.00. State bid has the vehicle available for \$20,885.00 plus the following options: Safety partition, \$618.00 and delivery fee, ~\$100.00. Total \$21,603.00. We are awaiting quotes from Classic Auto group.

One (1) 2018 Ram 1500 pickup. Not to exceed \$22,500.00. State bid has this vehicle available for \$21,547.00 plus the following options: All terrain tires, \$221.00 and delivery fee, ~\$100.00. Total \$21,868.00. We are awaiting quotes from Classic Auto Group.

The van will be paid for by our Storm Water contract and the truck will be used by our sewage program and paid for by General Fund. The current vehicles used by these programs will be moved to the LCGHD car fleet.

Per Board of Health By-Laws, D) Competitive bidding is not required if any of the following conditions are met: 9) Items(including vehicles) purchased at prices from the most recent Ohio bidding list of approved state bid items as maintained by the Ohio Department of Administrative Services Procurement web site.

Discussion:

Brian Katz asked if we received the quotes for the vehicles. Dan Lark said we had. Classic's quote was the same as the State's.

Nicole Jelovic asked if it will cost more to customize. Dan Lark said they do not need to be customized.

Anthony Vitolo asked if they can be used off road. Dan said they can be.

7.08

Permission to Pay John DeGreen Construction \$15,089.00 for Work Conducted to Replace Septic System as part of the WPCLF (Water Pollution Control Loan Fund) Program

Patricia Fowler moved and Randy Owoc seconded a motion to pay John DeGreen Construction for completed work as part of the WPCLF household septic repair/replacement program funded by Ohio EPA. Work was completed at 6614 Paine Rd., in Leroy to replace failing household septic system with new system. The total cost of the replacement system was \$15,089.00; motion carried.

7.09

Permission to Pay Auburn Bainbridge Excavating \$19,780.00 for Work Conducted to Connect Home at 30751 Chardon Rd., Willoughby Hills to the Sanitary Sewer as Part of the WPCLF (Water Pollution Control Loan Fund) Program

Dr. Alvin Brown moved and Anthony Vitolo seconded a motion to pay Auburn Bainbridge Excavating for completed work as part of the WPCLF household septic repair / replacement program funded by Ohio EPA. Work was completed at 30751 Chardon Rd., in Willoughby Hills to replace failing household septic system and connect home to the available sanitary sewer. The total cost of the connection and septic abandonment was \$19,780.00; motion carried.

7.10

Resolution to Enter into a WPCLF Agreement for the Repair or Replacement of Home Septic Systems

Anthony Vitolo moved and Randy Owoc seconded a motion to adopt the Resolution to enter into a WPCLF agreement for the repair or replacement of home septic systems; motion carried.

In August of 2017 the Health District applied for funding from the Water Pollution Control Loan Fund (WPCLF) Program for a principal forgiveness loan program for the repair and replacement of household sewage treatment systems. Lake County applied for \$200,000 with the hopes of assisting 10 to 15 homeowners with failing sewage systems. These funds would be available starting in March of 2018 and must be used by November 30, 2019. We have until November 30, 2018 to utilize all of the 2017 money that was previously awarded. A total of \$6 million was available statewide. This program is similar to the ARRA funded program implemented in 2008-2009. We have done this program in the past in 2011-2017. There is a three tier system for homeowner qualification for families at 100% of the U.S. Dept. of Health & Human Services poverty guidelines and one at 200% and 300% of the poverty level.

**RESOLUTION
OF THE
LAKE COUNTY GENERAL HEALTH DISTRICT
BOARD OF HEALTH**

A RESOLUTION AUTHORIZING DAN LARK, ENVIRONMENTAL HEALTH DIRECTOR OF THE LAKE COUNTY GENERAL HEALTH DISTRICT TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND AGREEMENT ON BEHALF OF THE LAKE COUNTY GENERAL HEALTH DISTRICT FOR THE REPAIR AND REPLACEMENT OF HOME SEWAGE TREATMENT SYSTEMS THE WATER POLLUTION CONTROL LOAN FUND PRINCIPAL FORGIVENESS LOAN PROGRAM FOR HSTS

Whereas, the Lake County General Health District seeks to repair and/or replace failing home sewage treatment systems; and

Whereas, the Lake County General Health District intends to apply to the Water Pollution Control Loan Fund (WPCLF) for the repair and/or replacement of failing home sewage treatment systems; and

Whereas, the Ohio Water Pollution Control Loan Fund requires the government authority to pass legislation for application of a loan and the execution of a WPCLF assistance agreement; now therefore,

NOW, THEREFORE be it resolved that the Board of Health of the Lake County General Health District through this resolution agrees to administer the WPCLF HSTS financial assistance program in accordance with the Ohio EPA WPCLF Agreement. The Lake County General Health District shall oversee the distribution of funds to eligible homeowners and implement the program as approved by the Ohio EPA.

IN WITNESS WHEREOF, the Board and LCGHD have executed this Agreement as of the date written above.

Signed this 22nd day of January, 2018

Brian Katz, President

Ron Graham, MPH, Health Commissioner

7.11

Permission to Accept Funding from Ohio Department of Health for the Community Health Assessment, \$15,380.00

Randy Owoc moved and Anthony Vitolo seconded a motion to accept from the Ohio Department of Health \$15,380.00 to help support the transition in community health assessment cycles; motion carried.

Lake County General Health District (LCGHD) completed its most recent Community Health Assessments (CHA) in 2015 and 2010, with its next CHA originally slated to be completed in 2020. In order to meet ORC 3701.981 requirements, LCGHD will complete its next CHA in 2019 and create a Community Health Improvement Plan (CHIP) in collaboration with local hospital systems, spanning the years 2020-2022. This will put LCGHD on a three-year cycle moving forward.

7.12

Permission to Purchase Mosquito Control Products, \$64,000

Patricia Murphy moved and Dr. Lynn Smith seconded a motion to purchase the third of three annual purchases for mosquito control products not to exceed \$64,000.00 plus shipping; motion carried.

LCGHD entered a price lock agreement with Clarke Mosquito Control for the purchase of mosquito control products through 12-31-2018 (\$52,412.20 annual minimum order). Clarke is the sole manufacturer and distributor of these products and has been our supplier in the past. This contract has been useful in budgeting for the past few years. We would like to purchase the better of the two adulticide, Duet, at a cost of \$55,770.00 instead of Mosquitomist Two. The upgrade will cost \$12,210.00. The total also includes 10 gallons of ULV Flushing Solvent for \$492.63. This purchase is over the minimum amount (\$50,000.00) required for bids, however, current Board of Health By-Laws, section 5D4, allows for the bidding requirement to be waived for specific purchases, i.e. products or chemicals for the prevention, treatment, or elimination of zoonotic diseases for the protection of the public's health.

Discussion:

Patricia Murphy shared a drug disposal bag made in Akron to put medications in that makes them totally non-toxic. Walgreens will start dispensing them with opiates. The cost will possibly be \$3-4, but so far, they have been donated or funded. Overdose rates have been positively impacted with these. Ron stated that Lake County Opiate Task Force is doing something similar.

8.0

Adjournment

Anthony Vitolo moved and Steve Karns seconded a motion to adjourn the meeting at approximately 3:50 pm; motion carried.

Secretary

President

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date January 22, 2018

The Board of the Lake County General Health District met this day, January 22, 2018, in a regularly scheduled meeting with the following members present:

<u>B. K. A.</u>	<u>Shirley</u>
<u>Patricia Fowler</u>	<u>Jim Hill</u>
<u>Alvin J. Brown, MD</u>	<u>M. J. W.</u>
<u>Patricia Murphy</u>	<u>Richard J. Hawley</u>
<u>Scott G. L...</u>	<u>Dr. M. L. J.</u>
<u>Dr. Alvin Brown</u>	<u>Dr. J. J. J.</u>

Dr. Alvin Brown presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2018.

Randy Owee seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 13 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on January 22, 2018.

Witness my hand this 22th day of January 2018.

Secretary, Board of Health
R. Graham

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 1/22/18

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic pnt

Issued / Vendor	Description	PO #	Fund #	Amount
BANDRY, JOSEFINA	CONTRACT SERVICES FY18 1/8/18	667686	00200761-755	40.00
BOARD OF HEALTH	SALFRINGE TO 07E 11/17-12/17	0	00200761-755	930.62
BOARD OF HEALTH	FUND CORR TO 07E 12/17 GEAGA	0	00200761-755	10342.89
BOARD OF HEALTH	COLOR COPIES 12/17	0	00200761-755	5.10
BOARD OF HEALTH	COPIES 12/17	0	00200761-755	26.40
LAKE COUNTY MAILROOM	POSTAGE 12/17	0	00200761-755	8.97
			Total #	11353.98
TREASURER OF STATE-WELL PERMIT	WELL PERMITS OCT-DEC 2017	0	00400761-756	92.00
			Total #	92.00
BOARD OF HEALTH	SALFRINGE TO 07E 11/17-12/17	0	00500761-755	6347.58
BOARD OF HEALTH	COLOR COPIES 12/17	0	00500761-755	4.30
BOARD OF HEALTH	COPIES 12/17	0	00500761-755	191.40
CELCO PARTNERSHIP (VERIZON)	WIC CELL PHONES DEC	667423	00500761-755	130.82
CHASE CARD SERVICES	STAPLES 12/8/17	0	00500761-755	17.58
CITY OF PAINESVILLE - UTILITIES	VICTORIA PL UTIL B2*361*4 DEC	667311	00500761-755	21.64
CONSUMER CHOICE CLEANERS C/O NEIGHBORING	INV 2017 DEC - 14	0	00500761-755	1580.00
KITAURA, CORI	REIMB MILEAGE 1/3/18	0	00500761-755	13.95
LAKE COUNTY MAILROOM	POSTAGE 12/17	0	00500761-755	352.72

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 1/22/18

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic/ant

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/18	0	00500761-755	52.50
P M & FAMILY INVESTMENTS LLC	INV 820 FEB RENT 2018 WIC	0	00500761-755	1964.58
TIME WARNER CABLE-NORTHEAST	WIC INTERNET - VIC PL DEC	667340	00500761-755	119.99
WINDSTREAM	WIC HUNTSBURG - JAN 2018	667590	00500761-755	591.17
			Total #	11388.23
BOARD OF HEALTH	COPIES 12/17	0	00600761-755	0.30
			Total #	0.30
TREASURER OF STATE-POOLS/SPAS	PUBLIC POOL LIC 10/1/17	0	00600761-756	245.00
			Total #	245.00
AQUA OHIO	WATER BILL DEC	667148	00700761-755	429.42
ASSOC OF OH HEALTH COMMISSIONERS	MATT NICHOLS- AOHC LEADER CONF	667692	00700761-755	285.00
BEVAN-HEWITT, CATHERINE	REIMBURSE MILEAGE 1/4/18	0	00700761-755	0.64
BLUE TECHNOLOGIES	INV 838463 12/28/17	0	00700761-755	211.47
CELLCO PARTNERSHIP (VERIZON)	CELL PHONE - DEC	667462	00700761-755	40.17
CELLCO PARTNERSHIP (VERIZON)	DEC 2017 CELL CHARGES	0	00700761-755	2571.50
CHASE CARD SERVICES	ROBLY.COM 12/29/17	667068	00700761-755	24.50

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 1/22/18

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic/ont

Issued / Vendor	Description	PO #	Fund #	Amount
CHASE CARD SERVICES	ADOBE CREATIVE CLOUD 12/06/17	667072	00700761-755	85.58
CHASE CARD SERVICES	CROWNE PLAZA 12/6/17	667579	00700761-755	121.03
CHASE CARD SERVICES	STAPLES 12/9/17	667581	00700761-755	594.90
CHASE CARD SERVICES	AMAZON - BEST BUY	667616	00700761-755	444.83
CHASE CARD SERVICES	FINDER PRIVATE UTIL FY18	667658	00700761-755	225.00
CHASE CARD SERVICES	CDW PC AND GRAPHICS CARD 12/5	667664	00700761-755	334.55
CHASE CARD SERVICES	PIZZA HUT 12/7/17	667672	00700761-755	44.26
CHASE CARD SERVICES	HOME DEPOT 12/13/17	667673	00700761-755	37.97
CHASE CARD SERVICES	HOME DEPOT 12/12/17	667674	00700761-755	92.76
CHASE CARD SERVICES	WALMART 12/13/17	667675	00700761-755	21.94
CHASE CARD SERVICES	MENTOR ENG/BLG DEPT-SIGN 12/20	667677	00700761-755	161.80
CHASE CARD SERVICES	ADMIN DOOR HANDLE 12/20/17	667680	00700761-755	138.00
CHASE CARD SERVICES	STAPLES 12/22/17	667684	00700761-755	7275.42
CHASE CARD SERVICES	HOME DEPOT 12/27/17	667695	00700761-755	20.28
CHASE CARD SERVICES	HOME DEPOT 12/28/17	667696	00700761-755	42.80
CHASE CARD SERVICES	HOME DEPOT 01/02/18	667699	00700761-755	199.70
CHASE CARD SERVICES	BEST BUY 12/12/17	0	00700761-755	347.93
DOMINION EAST OHIO GAS	GAS/UTILITIES - HEISLEY RD DEC	667701	00700761-755	166.15
JOUGHIN & CO. HARDWARE	KEYS AND DOOR STOPS FY17	667678	00700761-755	87.57
JOUGHIN & CO. HARDWARE	A524281 12/11/17	0	00700761-755	22.35
LAKE COUNTY MAILROOM	POSTAGE 12/17	0	00700761-755	352.38

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 1/22/18

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic /ms

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	BACKBONE MAINT JAN-MAR FY18	0	00700761-755	15401.80
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/18	0	00700761-755	187.50
LARK, DAN	REIMB MILEAGE 12/15/17	0	00700761-755	186.18
LITKE, ADAM	REIMB MEALS 1/10/18	0	00700761-755	127.69
MECHENBIER, BERT	PROGRAM SUPPLIES 12/15/17	0	00700761-755	10.70
NICHOLSON, DAN	REIMB HOTEL/MEALS 12/11-12/13	0	00700761-755	721.11
NICHOLSON, DAN	REIMB MILEAGE 11/27/17	0	00700761-755	67.41
OPEN ON LINE	INV 475806 12/31/17	0	00700761-755	450.00
RABE ENVIRONMENTAL SYSTEMS INC	INV 148447	0	00700761-755	204.00
RUSNAK, MARIANN	PROGRAM SUPPLIES 1/5/18	0	00700761-755	27.76
STERIS CORP	SNOW REMOVAL HEISLEY RD JAN 18	667098	00700761-755	448.80
THENDESIGN ARCHITECTURE	INV 17107-1	0	00700761-755	2258.20
TIME WARNER CABLE-NORTHEAST	DEC 2017 INTERNET HEISLEY RD	0	00700761-755	1187.70
TREASURER STATE OF OHIO - DEPT OF COMMEE	BOILER INSPECTION 2018	0	00700761-755	53.25
Total #				35712.00
BOARD OF HEALTH	COPIES 12/17	0	00800761-755	92.10
LAKE COUNTY MAILROOM	POSTAGE 12/17	0	00800761-755	75.89

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 1/22/18

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic Jan 7

Issued / Vendor	Description	PO #	Fund #	Amount
TREASURER, STATE OF OHIO	TECH FEES OCT-DEC 2017	0	00800761-756	44422.00
			Total #	44422.00
BOARD OF HEALTH	COPIES 12/17	0	01000761-755	8.10
FARRELL SERVICES INC	FOOD WINDOW DECALS FY17	667639	01000761-755	1009.10
			Total #	1017.20
TREASURER OF STATE-FSOVENDING	DEC 2017 VENDING - FSO	0	01000761-756	450.00
TREASURER, STATE OF OHIO	DEC 2017 RISK - RFE	0	01000761-756	224.00
			Total #	674.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	INV 03276770/PERKINS FY17	0	01100761-755	88.00
BOARD OF HEALTH	SAL/FRINGE TO 07E 8/17-12/17	0	01100761-755	3310.17
BOARD OF HEALTH	SAL/FRINGE TO 07E 8/17-12/17	0	01100761-755	4875.41
BOARD OF HEALTH	COLOR COPIES 12/17	0	01100761-755	7.90
BOARD OF HEALTH	COPIES 12/17	0	01100761-755	144.20
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/18	0	01100761-755	52.50
RUSSO, HALEY	REIMB PROGRAM SUPPLIES 12/17	0	01100761-755	10.89

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 1/22/18

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic/pt

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	8489.07
BOARD OF HEALTH	COLOR COPIES 12/17	0	01300761-755	3.50
BOARD OF HEALTH	COPIES 12/17	0	01300761-755	90.40
LAKE COUNTY MAILROOM	POSTAGE 12/17	0	01300761-755	13.56
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/18	0	01300761-755	45.00
NATIONWIDE CHILDREN'S HOSPITAL DBA CHILD	INV 310-201711-0	0	01300761-755	140.48
STERICYCLE	SHARPS PICK-UP INV1008031873	667630	01300761-755	42.00
			Total #	334.94
BOARD OF HEALTH	AUTO MAINT 11/17-12/17	0	01400761-755	310.90
BOARD OF HEALTH	MILEAGE TO OTE 10/17-12/17	0	01400761-755	188.18
BOARD OF HEALTH	COPIES 12/17	0	01400761-755	4.75
CHASE CARD SERVICES	ODH-ASBESTOS LIC FY18	667682	01400761-755	200.00
CHASE CARD SERVICES	BIMP REFRESHER TSI FY18	667718	01400761-755	189.00
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 1/18	0	01400761-755	22.50
TEGAM INC	INSTRUMENT CALIBRATION FY17	667641	01400761-755	100.00
TREASURER OF HAMILTON CO.	PM 2.5 4TH QRT 2017	0	01400761-755	896.00
			Total #	1911.33

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: 1/22/18

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H Zupancic JMD

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 12/17	0	01500761-755	5.05
			Total #	5.05
TREASURER OF STATE-SOLID WASTE	2018 SOLID WASTE LANDFILL	0	01500761-756	57500.00
			Total #	57500.00
BEVAN-HEWITT, CATHERINE	REIMBURSE MILEAGE 1/4/18	0	01700761-755	13.42
BOARD OF HEALTH	SAL/FRINGE TO 13E 12/17 STB,BL	0	01700761-755	12891.78
BOARD OF HEALTH	COLOR COPIES 12/17	0	01700761-755	12.60
BOARD OF HEALTH	COPIES 12/17	0	01700761-755	135.55
CELLCO PARTNERSHIP (VERIZON)	CELL PHONE DEC	667475	01700761-755	285.54
			Total #	13338.89
BOARD OF HEALTH	SAL/FRINGE TO 07E 12/17 ADMIN	0	01800761-755	2226.89
BOARD OF HEALTH	SAL/FRINGE TO 07E 12/17 ADMIN	0	01800761-755	2103.05
			Total #	4329.94
BOARD OF HEALTH	SAL/FRINGE TO 11E 10/17-12/17	0	02000761-755	570.07
BOARD OF HEALTH	SAL/FRINGE TO 13E 10/17-12/17	0	02000761-755	4325.15
BOARD OF HEALTH	SAL/FRINGE TO 07E 10/17-12/17	0	02000761-755	1648.25
BOARD OF HEALTH	COLOR COPIES 12/17	0	02000761-755	2.55

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: *JANUARY 22, 2018*

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic / aud

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 12/17	0	02000761-755	18.85
LAKE COUNTY MAILROOM	POSTAGE 12/17	0	02000761-755	2.09
			Total #	6566.96
BOARD OF HEALTH	SALFRINGE TO 07E 12/17 ADMIN	0	02100761-755	2256.12
BOARD OF HEALTH	COPIES 12/17	0	02100761-755	0.05
CHASE CARD SERVICES	STAYBRIDGE - COLUMBUS 12/17	667655	02100761-755	130.90
			Total #	2387.07
BOARD OF HEALTH	COPIES 12/17	0	02300761-755	19.50
DEGREENE CONSTRUCTION SERVICES	JOB #2 KUSAN 6614 PAINE FY17	667732	02300761-755	15089.00
			Total #	15108.50
TREASURER OF STATE-SOLID WASTE	SEWAGE PERMITS OCT-DEC 2017	0	02300761-756	2753.00
			Total #	2753.00
BOARD OF HEALTH	SALFRINGE TO 07E 12/17	0	02700761-755	2045.88
CHASE CARD SERVICES	VISTA PRINT.COM FY17	667683	02700761-755	4677.71
CHASE CARD SERVICES	EB REG RICHMOND VA	667733	02700761-755	1635.00
			Total #	8358.59

Board Report - 01/01/2018 - 01/22/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: JANUARY 22, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic / aud

Issued / Vendor	Description	PO #	Fund #	Amount
21ST CENTURY MEDIA - OH DBA NEWS HERALD	AD #74248 SMOKE - OUT	667631	02800761-755	2900.00
ASHTABULA COUNTY HEALTH DEPT.	DELIVERABLES JAN 2018	667734	02800761-755	441.00
BOARD OF HEALTH	SALFRINGE TO 07E 12/17 ADMIN	0	02800761-755	5292.49
BOARD OF HEALTH	COPIES 12/17	0	02800761-755	1.40
Total #				8634.89

Grand Total # 234790.93



**Resolution
Establishing Day, Time and Place
Of Monthly Board of Health Meetings for 2018 and January/February 2019**

WHEREAS: in accordance with Section 4 B. of the By-Laws of the Board of the Lake County General Health District the Board is to establish the time, date and place of regularly scheduled meetings for the ensuing year.

**NOW THEREFORE
BE IT RESOLVED:**

That the regularly scheduled meetings of the Board of the Lake County General Health District will be held at 3:00 p.m. in the Board of Health Conference Room located at 5966 Heisley Road, Mentor, Ohio.

January 22, 2018 (Monday)	May 21, 2018 (Monday)	September 17, 2018 (Monday)
February 26, 2018 (Monday)	June 18, 2018 (Monday)	October 15, 2018 (Monday)
March 19, 2018 (Monday)	July 16, 2018 (Monday)	November 19, 2018 (Monday)
April 16, 2018 (Monday)	August 20, 2018 (Monday)	December 17, 2018 (Monday) (2:00 p.m.)

AND BE IT FURTHER RESOLVED:

That in the year 2019 the following dates are established as the dates for the meeting of the Board of the Lake County General Health District, January 28, 2019 (fourth Monday due to Martin Luther King Day) and February 25, 2019 (fourth Monday due to Presidents Day).

Adopted this 22th day of January 2018.



Ron H. Graham RD/RDN, LD, MPH
Health Commissioner



Brian Katz
President