

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
October 15, 2018

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting September 17, 2018
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.01.01 Clinical & Community Health Services – Tara Perkins
 - 4.01.02 Health Promotion & Planning – Kathy Milo
 - 4.02 Environmental Health Report – Dan Lark
 - 4.03 Finance and HR Director– Adam Litke
 - 4.04 WIC Report – Ilana Litwak
 - 4.05 Office of Health Policy and Performance Improvement-
 - 4.05.01 Christine Margalis
 - 4.05.02 Jessica Wakelee
 - 4.05.03 Matthew Nichols
 - 4.05.04 Board of Health Education
 - 4.06 Health Commissioner's Report – Ron Graham
- 5.0 Committee Meetings
 - Personnel Committee Report
- 6.0 Old Business
 - 6.01 Board of Health Tracking

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 18-10-07-01-01-100

7.01.02 Increase/Decrease Appropriations, Resolution
18-10-07-01-02- 100

7.01.03 Office of Health Policy and Performance Improvement, Resolution 18-
10-07-01-03-100

7.02 Permission to Accept Public Health Emergency Preparedness Grant, \$218,007

7.03 Permission to Accept Community Development Block Grant-Newborn Home
Visits, \$9,000

7.04 Permission to Enter into a Contract with Geauga Public Health to Provide
Epidemiological Services

7.05 Permission to Accept Cribs for Kids Grant, \$102,600

7.06 Permission to Enter into a Contract with the University of Alabama at
Birmingham, \$11,830

7.07 Recommendations from the Personnel Committee, Meeting Held Prior to the
Board Meeting

7.08 Resolution of Appreciation and Farewell for Terry Keener

7.09 Permission to Cease the Licensing and Administration of the Lake County JUST
RUN

7.10 Permission to Accept Ohio EPA Contract, Air Pollution Control, \$180,187.00

7.11 Requested for Legal Action against Susan and Jerry Petrowski

7.12 Executive Session

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, October 15, 2018, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Patricia Fowler	Steve Karns	Ana Padilla
Marc Garland	Brian Katz	Dr. Lynn Smith
Rich Harvey	Randy Owoc	Anthony Vitolo
Nicole Jelovic		

Absent: Roger Anderson, Dr. Alvin Brown, Patricia Murphy, and Jerry Ribelli

Minutes were recorded by Gina Parker, Deputy Registrar.

Also present from the Health District staff:

Anne Adams	Chris Loxterman	Gina Parker
Dr. Nora Colburn	Christine Margalis	Tim Snell
Ron Graham	Kathy Milo	Gloria Swonger
Adam Litke	Dan Nicholson	

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on October 10, 2018, was made by Health Commissioner Ron Graham.

3.0 Board of Health

3.01 Approval of Minutes

Dr. Lynn Smith moved and Anthony Vitolo seconded a motion that the minutes of the September 17, 2018, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01 Community Health Services

4.01.01 Division Director's Report

This director participated in 2-events pertaining to the Get Vaccinated Ohio (GV-Ohio) grant that are looking to improve the immunization rates in Ohio. One of the events incorporated a hack-a-thon where this director's team idea received recognition for an idea that incorporates social media as a means to increase adolescent self-advocacy.

Clinical Services epidemiologist, Cherise Stabler and this director are also looking to form an additional partnership with Dr. Hoehnen and her team to increase HIV and Hepatitis testing within Lake, Geauga and Ashtabula Counties.

Overall, September has been a busy month filled with traveling and looking for ongoing opportunities to improve immunization rates and the potential for new partnerships/programs. The clinic continues to be busy with flu shots and regularly scheduled clinics. A huge kudos to the team for all of their support and teamwork as we approach a busy fall season.

This Director attended the following meetings/trainings:

GV Ohio Impact Train the Trainer
Hack18 Meeting
Leadership Workgroup
Monthly Board Meeting
Perry Power Plant Drill
Kids First Pediatrics Presentation
Ohio American Academy of Pediatrics
Annual Meeting
Dr. Bousha Ward Presentation
Signature Health-A. Blood & Dr. Hoehnen
Newborn Home Visit Brainstorming
Session

4.01.02

Clinical Services Unit Report

4.01.01.02

Communicable and Environmental Disease Report

Communicable	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2018 YTD	2017 YTD
Disease Report														
Campylobacter	3	4	3	1	4	0	4	3	1				23	37
CP-CRE (See Below)	0	0	0	1	2	0	0	3	7				6	NA
Chlamydia	80	56	50	75	72	57	78	86	72				626	517
Coccidioidomycosis	0	0	0	0	0	0	0	0	0				0	0
Cryptosporidiosis	0	0	1	1	0	0	0	1	2				5	0
Cyclosporiasis	0	0	0	0	0	0	0	0	0				0	0
E. Coli O157:H7	1	0	0	0	1	1	2	1	1				7	1
Giardia	3	0	0	0	0	1	2	1	1				8	10
Gonorrhea	15	17	6	13	15	13	11	22	30				142	100
Haemophilus Influenza	1	0	1	0	0	0	1	0	0				3	0
Hepatitis B	0	1	1	1	0	1	3	1	1				9	17
Hepatitis C	9	29	8	43	21	7	14	25	28				184	212
Influenza-Hospitalized	100	74	51	38	12	0	0	0	0				275	115
Legionnaires Disease	1	2	1	2	1	3	2	1	4				17	12
Listeriosis	0	0	0	0	0	0	0	0	0				0	2
Lyme Disease	0	0	1	1	2	2	5	2	0				13	12
Malaria	0	0	0	0	0	0	0	0	0				0	1
Meningitis-aseptic/viral	0	0	0	0	0	0	0	1	1				2	0
Meningitis, Bacterial not Neisseria	0	2	3	0	3	1	1	0	0				5	6
Mumps	0	0	0	0	0	0	0	0	0				0	1
Mycobacterium Tuberculosis	0	0	0	0	0	0	0	0	0				0	0
Pertussis	2	1	0	0	1	0	1	1	0				6	10
Salmonella	4	1	1	1	1	2	0	6	3				19	20
Shigellosis	1	0	0	0	0	0	0	1	0				1	2
Staph Aureus VRSA	0	0	0	0	0	0	0	0	0				0	0
Streptococcal Group A	4	1	2	1	1	1	0	0	0				10	8
Streptococcal Group B Newborn	0	0	0	0	0	0	0	0	0				0	0
Streptococcus Pneumonai	3	1	0	5	3	2	2	0	0				16	19
Syphilis	1	2	0	0	2	0	0	1	0				6	9
Varicella	0	0	0	0	2	1	0	0	1				4	4
West Nile Virus	0	0	0	0	0	0	1	0	1				2	1
Yersinia	0	0	0	0	0	0	0	0	0				0	2
Totals	228	191	129	183	143	92	127	156	153	0	0	0	1389	1118
CP-CRE= Carbapenemase-producing carbapenem-resistant <i>Enterobacteriaceae</i> (NEW)														
Hemolytic Uremic Syndrome HUS	0	0	0	0	0	0	0	1	0				1	0

New Born Home Visits

There were three NBHVs in September with referrals to Birthright (two), WIC, lactation support (one), Help Me Grow (one) and Crossroads. This month, we had one visit in Mentor (age 33), and two in Painesville (age 15 and 36). At the visit, the Nurse discusses ABC of Safe Sleep, assessment of baby with weight, assessment of mom offered, community resources (Help Me Grow, Crossroads, Edinburgh screen for postpartum depression, WIC, healthy home guidelines, immunizations for parents and baby, and local counseling services). One parent who delivered her baby at UH Geauga commented on the Parent Evaluation sheet: "Very helpful. Learning more everyday and this visit was a great resource."

GV Ohio

Train the trainer education for the Impact System (immunization database for Ohio) was completed in early September. Teen Immunization Education Session (TIES) and Assessment, Feedback, Incentive & Exchange (AFIX) completed for Kids First Pediatrics. Maximizing Office Based Immunizations (MOBI), TIES, and AFIX completed for Dr. Ward's Office. This one is particularly tedious as all records are manually entered as this office does not have an electronic medical record (EMR); 284 records.

Human Immunodeficiency Virus (HIV) Testing

HIV Tests Performed		HIV Positive Tests	
September	Year	September	Year
8	76	0	0

Children with Medical Handicaps (CMH)/Lead

The Public Health nurse provided case management services to 237 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse assisted one new family in obtaining CMH services.

The CMH nurse also provides case management for the Lead program. In the month of September, there was one new case with an elevated blood lead level of 22. Information and case management services were provided to the family, and they will be receiving a home inspection from the ODH lead inspector. The nurse provided continued case management services to one family with a child having an elevated blood lead level in the 5-9 range. The nurse also conducted lead screening at the West and Painesville locations of Lake/Geauga United Head Start. 42 children were screened at the centers. Results are currently pending.

4.01.02

Division of Health Promotion and Planning Unit Report

4.01.02.01

Division Director's Report

The Director continues to assist staff on events, continuous quality improvement projects, and reports. The Director acted as Incident Commander at the Health District during the September 18 Perry Nuclear Power Plant Drill. A staff call down occurred and the setup of the Department of Operations within the Health District took place also. Both drills were needed to fulfill a requirement for the Public Health Emergency Preparedness grant. The set up for the Department of Operations went very smooth. The staff call down has a few gaps that will be addressed.

Meetings attended:

September 4 - Health and Safety Committee

September 4 - PHEP conference call

September 5 - Lake County Kidz Biz meeting
September 5 - Continuity of Operations Planning - internal COOP training
September 6 - Opiate Summit in Cleveland
September 7 - NEOMMRS meeting by conference call
September 10 -Lake, Geauga, Ashtabula Tobacco Coalition
September 11 - Laketran/Eagle Advertising
September 12 - Professional Advisory Council for Ohio Living
September 12 - Willowick Opiate Forum
September 13 - Leadership meeting
September 13 - Continuity of Operations Planning Workbook webinar by the Ohio Department of Health
September 19 - Wickliffe Fire Department - Inventory
September 21 - Regional Public Health meeting
September 26 - Radio quarterly recording for WINT
September 27 - Lake County Aging Conference
September 27 – Lake County Leadership United Way Workgroup

The Director has begun interviewing for the part time Clerical Position.

Program Manager

The Program Manager is working on finalizing the Parent Café contract between Ohio State University Extension and LCGHD. OSU has sent the contract back with revised changes and the contract is back with the Lake County Prosecutor's Office.

The Program Manager is overseeing Tara Fulijtar, the fall intern from Kent State University. Tara has begun to work on the tobacco survey data and participated in the Program to Policy Training in Columbus on September 25.

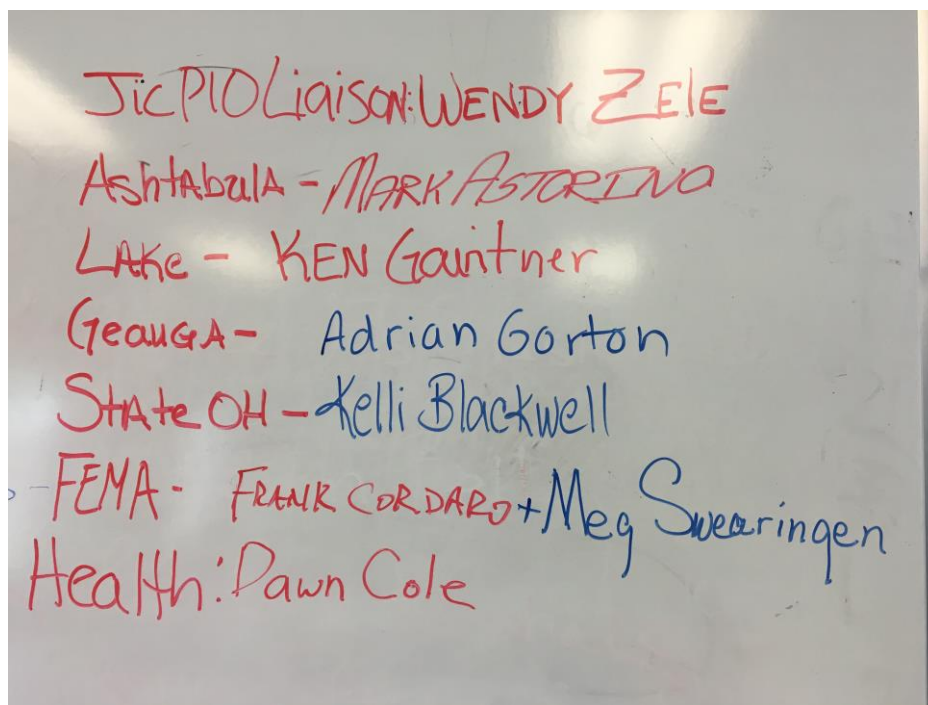
Meetings/Trainings attended:

- September 6 – Eastern Lake County Chamber of Commerce
- September 10 – Lake Geauga Ashtabula Tobacco prevention Coalition
- September 10 – Tobacco Free Ohio Alliance School tool kit workgroup
- September 10 – Parent Café Marketing meeting
- September 11 – Downtown Painesville Organization meeting
- September 11 – Eagle Advertising meeting for Laketran bus ads
- September 11 – Painesville Rotary meeting
- September 12 – Parent Café partner meeting
- September 13 – Leadership Work group
- September 17 – 18 – Parent Café Training
- September 20 – Eastern Lake County Chamber of Commerce meeting
- September 21 – Compliance checks meeting with Sherriff
- September 24 – Tobacco Free Ohio Alliance Steering committee
- September 25 – Program to Policy training
-

- September 26 – Eastern Lake County Chamber of Commerce meeting
- September 27 – Buckeye Health Community Organization meeting

Emergency Preparedness

The Preparedness Specialist performed an Ohio Department of Health (ODH)-created Continuity of Operations (COOP) presentation to satisfy Deliverable – Objective 3- COOP Orientation with Local Health Department (LHD) Leadership of the Public Health Emergency Preparedness (PHEP) grant. The Preparedness Specialist served as the Health Public Information Officer (PIO) at the Joint Information Center (JIC) for the Perry Nuclear Power Plant Federal Emergency Management Agency (FEMA)-graded exercise. In its preliminary report, FEMA **did not identify any issues** (Level 1 or 2 findings) in Lake, Geauga or Ashtabula counties associated with the exercise. This review included the Emergency Operations Center and JIC activities, as well as a series of Out-of-Sequence demonstrations that occurred during the week. The State of Ohio had two minor issues involving radiological field monitoring that were satisfactorily re-demonstrated and cleared by FEMA.





The Preparedness Specialist also submitted for the following deliverables:

- Deliverable-Objective 1 – Emergency Response Plan – Basic Plan
- Deliverable-Objective 15.1 – Communications/Ohio Points of Dispensing Acknowledgement Worksheet and Ohio Public Health Communication System Message Summary Report.

Approval was received for the following PHEP deliverables:

- Deliverable-Objective 3.1 – Continuity of Operations Orientation with LHD Leadership
- Deliverable-Objective 5.1 – LHD Roles and Responsibilities in the Jurisdictional Emergency Operations Plan
- Deliverable-Objective 10.1 – Quarterly Statewide Epidemiology Meetings
- Deliverable-Objective 11.1 – Hard Copy of all Jurisdictional Open Point of Dispensing Notebooks and County Drop Site Notebook
- Deliverable-Objective 18.1 – Exercise Request Form
- Deliverable-Objective 21.1 – Attendance of Fiscal Year 2019 PHEP Grant Kick-Off Meeting
- Deliverable-Objective CRI 1.1 – Medical Countermeasure Operational Readiness Review Upload

Meetings/Trainings Attended:

- Lake County Medical Countermeasures Action Plan Technical Assistance Conference Call (September 4, 2018)
- Using the New Operational Readiness Review (ORR) Offline Forms and MCM Action Plan Template webinar (September 5, 2018)
- Metropolitan Medical Response System (MMRS) Meta-Coalition Meeting; Emergency Response Plan Rubric Workgroup Meeting; PIO Meeting with Emergency Operations Center, Lake County General Health District, Painesville Township Fire Department and Lubrizol (September 7, 2018)
- Coalition Surge Workshop – Final Planning Meeting and Webinar for PHEP Core Deliverable 4: COOP Components (September 13, 2018)
- Meeting with Chief James Powers regarding PHEP inventory (September 19, 2018)
- Northeast (NEO) Ohio Regional Public Health Preparedness Meeting and NEO MMRS PIO Workgroup Meeting (September 21, 2018)
- County Drop Site Plan Workgroup Meeting (September 24, 2018)

News Releases 2018	Date Released
Secondhand and Thirdhand Smoke – Know the Dangers (<i>Today's Family</i> article)	September 10, 2018
Flu Shots are Coming to a Senior Center Near You (<i>Bridge</i> article)	September 11, 2018
September is Food Safety Month	September 18, 2018
Flu Vaccine Clinics	September 27, 2018

Ohio Mental Health and Addiction Services- Lake County Law Enforcement

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Goal	Total
# Kits Dist.	0	0	44	0	0	30	5	4	0				160	83
Lives Saved	1	2	1	0	2	4	2	5	0				5	17

Project -Deaths Avoided With Naloxone (DAWN)

Lake County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Goal	Total
# Kits Dist.	7	1	6	15	4	52	11	136	19				420	251
Lives Saved	1	0	2	0	0	1	1	0	1				3	6

Ashtabula County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Goal	Total
# Kits Dist.				14	9	7	24	3	13				230	70
Lives Saved				0	0	0	0	1	0				1	1

Geauga County

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Goal	Total
# Kits Dist.				0	7	24	3	28	0				100	62
Lives Saved				0	0	0	0	0	0				1	0

The Health District provided two opportunities in Lake County for the public to learn more about opiates and to receive a free Narcan kit. The first one took place in Willowick on September 12 and the other one took place in Wickliffe on September 27. Other agencies involved were the Lake County Alcohol, Drug Addiction, and Mental Health Services (ADAMHS), Eastlake Victims Assistance, Lake County Narcotics Agency, and a resident with a personal story to share.

Medical Reserve Corps

Medical Reserve Corps (MRC) Coordinator recruited and registered a new MRC volunteer with experience in emergency preparedness and animal transport. The New MRC volunteer saw an old flier at the Lake County Humane Society, and MRC coordinator provided updated brochure and contact information.

Medical Reserve Corps Challenge – Matter of Balance

The Health Educator began co-teaching a class at Mentor Senior Center on September 5, 2018. This class will take place every Wednesday through October 24, 2018. Funding from the Lake County Commissioners will be released at the end of October to expand the Matter of Balance program.

Tobacco Cessation

Health Educator sent out Provider Surveys to Lake County organizations to complete to evaluate what services are available in the community and to develop a process for referring tobacco users.

Tobacco Prevention – Policy and Youth

The Elm Stand Group began again on September 18, 2018. There were 19 kids present. The Health Educator began with a pre-quiz to see the level of knowledge about tobacco. The Health Educator will be meeting with the students once a week for six weeks.

The Health Educator and Program Manager attended a Program to Policy Training in Columbus on September 25, 2018. The Health Educator attended a health fair for Senior Day at Madison Senior Center on September 28, 2018. Tobacco policy and cessation educational materials were provided. Policy targets were developed for Mentor and Painesville and will predominantly focus on updating the school districts tobacco policies.

The Program Manager wrote an article for October's issue of the Today's Family Magazine focusing on the health effects of secondhand smoke and third hand smoke.



Safe Communities – Lake

September was focused on youth drivers. The Health Educator distributed Homecoming information cards to all flower shops as well as tuxedo/dress shops in the county. The information cards included information on why not to text and drive and why not to drink and drive. These are to be distributed with all boutonnieres and corsages, as well as in the pockets of suits and/or dresses bought or rented at the participating stores. The Health Educator also had a social media blitz. This included a full week of safety messages for parents of teen drivers. On September 19th, the Health Educator and coalition members were at Lake Catholic doing a Pre Homecoming Blitz. This included having the fatal vision goggles, corn hole board, spin wheel with trivia questions, and tons of informational give aways. In addition to reaching the youth in the county, on September 27th Safe Communities Coalition attended the Lake Health Employee Wellness fair at Tripoint Hospital. This was an all-day event, where the spin wheel was utilized to engage the audience and to disseminate information. The end of the month was spent getting ready for the entire end of the year reporting.



Safe Communities – Geauga

The Health Educator attended West Geauga High School doing a Pre Homecoming Blitz. The Health Educator passed out factual information cards as students purchased their homecoming tickets. The Health Educator also had a table set up with the prize wheel, fatal vision goggles, corn hole boards, and Geauga County related teen driver statistics. The Health Educator also distributed Homecoming information cards to local flower shops in the county. These information cards included information on why not to text and drive and why not to drink and drive. The end of the month was spent wrapping up the grant and preparing for final end of the year reporting.

Project OPIATE

The 2018-2019 Project OPIATE is underway. Grant funds were secured for the Health Educator's time on the grant. Meetings were held with all three previously participating schools: Willoughby South, Eastlake North and Mentor High. In addition to the three schools that participated last year, the Health Educator met with two new schools: Lake Catholic and Harvey High School. With five schools on board for this 2018-2019 school year, the Health Educator has been busy coordinating meetings with previous staff to discuss sustainability for the upcoming school year.

Parent Café

Parent Café flyers were developed in English and Spanish. Digital and paper copies were delivered to our partners holding Parent Café's. The Associate Health Educator is in the process of securing additional locations in Geauga and Ashtabula counties.

The Associate Health Educator attended the meetings and trainings below.

Meetings/trainings:

- September 9, Kidz Biz meeting
- September 12, Meeting with The Ohio State Extension
- September 17 – 18 – Parent Café Ohio Children's Trust Fund Training
- September 20, RSVP Program on Grandparents Parenting their Grandchildren
- September 26, Meeting with Saint Mary School in Chardon
- September 27, Buckeye Health networking meeting. Associate Health Educator was the featured Speaker.
- September 27, Meeting with Head Start Painesville.
- September 27, Meeting at Heritage Middle School to introduce Parent Cafe

JUST RUN

No report.

Maternal and Child Health

The Health Educator met with Chestnut Elementary staff on September 17, 2018 to discuss the last month of the “Raider’s Back Pack” program. The last food order was placed on September 26, 2018. Catholic Charities in Lake County is still on board and will be taking over the program beginning October 1.

The Health Educator has been working hard with four child care programs for them to be officially designated as an “Ohio Healthy Program”.

As of September 26, 2018, the Lake County General Health District was awarded the Cribs for Kids grant, which will run from October 1, 2018- September 30, 2019. This grant will allow 120 cribs with education to be distributed in Lake County.

Public Health Accreditation

The Marketing Team met to discuss the Branding Strategy. A smaller workgroup will be formed to assure the completion of this document. The Preparedness Specialist created a “branding quiz” to assist colleagues understand the importance of branding and following all marketing procedures. The Team will work on developing black and white templates for the fact sheet and flyer templates. The issue of branding when Lake County General Health District is the lead agency for a multi-agency group will be further explored.

Tara Perkins provided the following highlights for Clinical & Community Health Services:

- *Nothing to report.*

Kathy Milo provided the following highlights for Health Promotion & Planning:

- *Introduced Anne Adams. She is a Clerical Specialist for Health Promotion and Planning. She lives in South Euclid and is from Cleveland Heights. She previously worked for the Cleveland Institute of Art.*

4.02

Environmental Health

4.02.01 **Division Director's Report**

4.02.01.01

Updates and Special Topics

The Environmental Health leadership participated in the usual monthly meetings, Leadership Work Group, Workforce Development, and Continuous Quality Improvement.

On October 5, Dan Lark attended the Northeast Ohio Area-wide Coordinating Agency (NOACA) to participate in an update the Management of Home Sewage & Semi-Public Sewage Disposal system chapter of the regional 208 plan. The 208 Plan is a requirement under Section 208 of the federal Clean Water Act to identify and address pollution problems within metropolitan planning areas. Lake, Cuyahoga, Geauga, Medina and Lorain Counties are part of a 5 county planning area covered by NOACA. The purpose of the chapter is to promote regional best strategies and recommendations to state and federal level agencies.

4.02.02 **Air Pollution Control Programs**

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference call on September 10th. The Ohio EPA spent time reviewing the budget as the current contract is over on September 30th. An amendment will be coming soon to extend the contract until June 30, 2019. At that time another amendment is planned to extend the contract until September 30, 2019. Final contract financial amounts will be sent to the local air agencies before September 30. The Ohio EPA is expecting to lose approximately 1 million dollars in fees due to the shutdown of two power plants. The Ohio EPA does not know how this will impact the Local Air Agencies yet.

The staff participated in an Ohio EPA monitor audit off the Particulate Monitor (PM 2.5) at the Painesville site. When D. Marn arrived on site he noticed moisture on the sample filter due to the recent high humidity. The rules state that the monitor must be audited as found and the results of the audit were not acceptable. Once he replaced the saturated filter and the monitor was re-audited it was within limits.

The staff assisted Ohio EPA with visible emission reading at a stack test at Great Lakes Crushing in Wickliffe on September 28. There are many different regulated sources of air contaminants on the site and all sources were being controlled as required by their air permit. Assisting with source testing is a requirement of the contract we have with the Ohio EPA.

FMT

Seven staff from EH participated in the FEMA graded exercise for the PNPP on September 18.

The FMT vans were utilized and manned by teams of two and the assessment room in the EOC housed our FMT Coordinator. LCGHD also provided controllers for the field teams. Evaluators were impressed with the capabilities of the LCGHD teams, specifically the ability to collect air samples without leaving the vans and thus limiting exposure. The Field Monitoring Teams were given special recognition during the debriefing as going “above and beyond” the regulations with our Suggested Operating Guidelines and trainings.

4.02.03 General Environmental Health and Plumbing Programs

4.02.03.01

Unit Supervisor’s Report

Food Service Program

Northeast Food Safety Roundtable

Mackenzi DiPerna and Elizabeth Rinnder attended the Northeast Food Safety Round table meeting on September 13, 2018. Discussions included the changes in the food code, new food inspection form, and other food related topics.

On September 1, 2018 a new inspection form was instituted to conduct all food related inspections. The form is very different from the past forms. The new form is sectioned into 66 sections that must be marked either in or out of compliance. The staff has tackled the change well but the form does require more time to fill out. We will be monitoring how much time has changed per inspection.

Pools

On October 2 & 3 Amanda Elliott attended the Certified Pool Operator Course in Independence. The course is to keep them current with their certification regarding pools and their operations. This must be updated every 5 years.

Plumbing

D. Nicholson presented a restaurant specific plumbing course to the Plumbers Association of Northeast Ohio in September. He was asked as a last minute replacement for the scheduled presenter who broke a leg the week before the meeting.

4.02.04 Vector-borne Disease Program

4.02.04.01 Unit Supervisor's Report

Mosquito Control

We continue to trap West Nile Virus positive mosquitoes throughout the county. As of September 17th LCGHD has submitted 20,296 mosquitoes for testing and have had 98 pools positive for West Nile Virus. We have only had one human case reported as of September 17.

The larviciding crew has been reduced to one intern working 3 days a week as the others had to return to school and other jobs.

We stopped our trapping program the week of September 17.

4.02.05 Water and Waste Programs

4.02.05.01 Unit Supervisor's Report

Storm Water

K. Fink sent informational letters to all Mentor Public School Science teachers inviting stormwater education into their classrooms. Two new schools, Shore Middle School and St. Mary's are interested in the program.

K. Fink wrote an article titled "Don't Litter This Winter" for the City of Mentor for their use in their newsletter for Stormwater Education.

Don't Litter This Winter

When trash is discarded on the ground as plastic wrappers, bottles, cigarette butts, paper containers, etc., it washes into the storm drains and directly into our waterways untreated. Trash is not just an eyesore along streets, parks and waterways in our community, it can negatively impact wildlife and poses hazards for fisherman and boaters.

DID YOU KNOW?

- Items that are continually at the top of the list of trash found at beach cleanups locally and worldwide are, plastic pieces, cigar tips and cigarette filters. (Ocean Conservancy)
- Cigarette filter/butts are NOT biodegradable. The acetate filters take years to decompose, and the toxic chemicals trapped in the filters can leak into aquatic ecosystems, threatening our water resources.

- Plastics break down into tiny pieces called microplastics in water, then release toxic chemicals swallowed by fish, birds, snakes, and other wildlife.
- It can take 600 years for plastic monofilament fishing line to decompose.

WHAT YOU CAN DO:

- Do Not Litter! Lake Erie is our source of drinking water. We need to do our part to prevent pollution and to educate others to not litter.
- Follow the 3R's (REDUCE, REUSE, RECYCLE) wherever possible.
- Use reusable shopping bags instead of the plastic bags handed out at the store.
- Don't overfill trash cans on windy days and always provide tight fitting lids during outdoor storage.
- If you see illegal dumping notify the local authorities.



K. Fink and A. Lustig taught 75 students from Willoughby Eastlake School of Innovation on Sept 19 & 20. The classroom topic was “Our Chagrin River” which covered watersheds and pollutants. The second day included time in the river and covered water sampling and chemical testing of the stream water. The students also used nets to collect data on macroinvertebrates populations which indicate the health of the stream. The stream is healthy and within standards.

Sewage Treatment

Approximately 200 new residents received applications to enroll in our Operation & Maintenance program in September. Staff is busy putting finishing touches on the 3rd LCGHD homeowners training class scheduled for October 27th. This class is needed if homeowners wish to inspect their own sewage system as part of the O& M program.

The sewage program had its first state audit by ODH in September. Staff is currently making changes to the program based on their evaluation.

The Kirtland project has been handed over to OEPA. EPA will conduct their own sampling starting on September 3 and hope to have it completed by September 12. The results of the sampling will determine if sanitary sewers are necessary.

D. Lark participated in the monthly conference call for sewage.

Solid Waste

Anne Lustig has been conducting inspections at the licensed compost site throughout the county.

Anne Lustig conducted quarterly Infectious Waste Treatment Facility inspections at Tri-Point and Lake West Hospitals.

Anne Lustig and C. Loxterman conducted landfill inspections at the Lake County Solid Waste Facility.

Anne Lustig conducted closed site inspections at Painesville Twp., Willoughby Pelton Rd., Glenn Ave. and Eastlake Landfill.

The Lake County Solid Waste Facility license application process has been completed on the Ohio EPA e-business website for license year 2019.

Water Quality

D. Lark participated in the monthly conference call for water.

Bathing Beach

The bathing beach monitoring program came to a close on September 4th and the final report was submitted with the final bill on September 26th.

4.02.06 Board Action Status

Sanitary Sewer Connection Status

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

Chris Loxterman provided the following highlights in the absence of Dan Lark:

- *Susan and Jerry Petrowski have been encouraged to use the Ohio EPA funding to cover the costs of the tire removal. The tire complaint is for a residence on Dock Road in Madison.*
- *In regards to the Kirtland sewer project in the Old Town area, the EPA took samples, but we haven't received the results.*
- *All \$200,000 of the 2017 Water Pollution Control Loan Fund (WPCLF) have been spent. The \$200,000 for the 2018 WPCLF will need to be spent by November 2019.*

Discussion:

Brian Katz asked about the new food inspections forms. Chris said they are challenging right now. Inspectors are still getting used to the new format.

4.03

Finance and HR Director's Report

4.03.01

Miscellaneous

4.03.02

Employment

1. Resignations
 - a. Terry Keener – September 28, 2018
2. New Hires
 - a. Gloria Swonger – September 24, 2018 – Associate Health Educator
3. Open Positions
 - a. Deputy Registrar 24 hours per week
 - b. Clerical Specialist 24 hours per week
 - c. Clerical Specialist 24 hours per week
4. Promotions
 - a. None

Lake County General Health District
MONTHLY FINANCIAL REPORT

Sep-18

RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 1,134,249	\$ 1,125,600	101%	\$ 8,649
Public Health Nursing	\$ 44,011	\$ 56,500	78%	\$ (12,489)
Federal Grants	\$ 1,302,973	\$ 1,501,649	87%	\$ (198,676)
State Grants	\$ 705,103	\$ 524,850	134%	\$ 180,253
Local Contracts	\$ 111,364	\$ 192,500	58%	\$ (81,136)
Vital Statistics	\$ 253,568	\$ 318,500	80%	\$ (64,932)
Miscellaneous	\$ 88,118	\$ 85,500	103%	\$ 2,618
Tax Dollars	\$ 2,644,054	\$ 2,644,052	100%	\$ 2
Rental Income	\$ 37,377	\$ 64,000	58%	\$ (26,623)
Capital Improvement	\$ 30,000	\$ -	#DIV/0!	\$ 30,000
TOTAL RECEIPTS	\$ 6,350,817	\$ 6,513,151	98%	\$ (162,334)
Beginning Cash Balance	\$ 3,530,656	\$ 2,000,000	177%	\$ -
TOTAL - ALL FUNDS	\$ 9,881,473	\$ 8,513,151	116%	\$ (162,334)

DISBURSEMENTS

Salaries	\$ 2,085,853	\$ 3,074,508	68%	\$ (988,655)
Fringe Benefits	\$ 874,849	\$ 1,212,809	72%	\$ (337,961)
Contract Services	\$ 439,527	\$ 264,310	166%	\$ 175,217
Program Supplies, Marketing, Health Ed.	\$ 209,609	\$ 303,925	69%	\$ (94,316)
Office Supplies and Postage	\$ 38,466	\$ 111,836	34%	\$ (73,370)
Transportation and Travel	\$ 62,592	\$ 108,338	58%	\$ (45,746)
Building Expense	\$ 180,758	\$ 238,429	76%	\$ (57,671)
Equipment	\$ 73,398	\$ 282,618	26%	\$ (209,220)
Returns	\$ 2,757	\$ 19,240	0%	\$ (16,483)
Operating Expenses	\$ 310,024	\$ 405,042	77%	\$ (95,018)
Grant Administration Cost	\$ -	\$ -	#DIV/0!	\$ -
Contingency	\$ -	\$ 250,000	0%	\$ (250,000)
Capital Improvement	\$ 37,000	\$ 600,000	6%	\$ (563,000)
SUB TOTAL	\$ 4,314,832	\$ 6,871,055	63%	\$ (2,556,223)
Obligations from previous year	\$ 247,653	\$ 247,653	100%	\$ -
TOTAL DISBURSEMENTS	\$ 4,562,486	\$ 7,118,708	64%	\$ (2,556,223)

CARRYOVER	\$ 5,318,987	\$ 1,394,443	26%	\$ 3,924,544
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MONTHS & % OF YEAR

9

12

75.00%

		September	
Fund #	Fund Name	2018	2017
001	Health Payroll Reserve Fund	\$ 150,168.00	\$ -
002	Immunization Action Plan	\$ 37,636.60	\$ 30,384.79
003	Manufactrd Homes, Parks, Camps	\$ 1,200.00	\$ 600.00
004	Water Systems	\$ 21,670.50	\$ 10,670.00
005	WIC	\$ 227,408.42	\$ 210,384.19
006	Swimming Pool	\$ 23,778.48	\$ 12,728.63
007	Board of Health	\$ 2,646,277.61	\$ 2,679,004.60
008	Vital Statistics	\$ 119,883.28	\$ 84,952.66
009	Tuberculosis Record Program	\$ 3,000.00	\$ -
010	Food Service	\$ 482,871.45	\$ 29,532.12
011	Health Promotion and Planning	\$ 48,757.76	\$ 107,890.90
012	Health Budget Stabilization Fund	\$ 150,000.00	\$ -
013	Public Health Nursing	\$ 42,963.99	\$ 54,318.59
014	Air Pollution Control	\$ 43,461.71	\$ 71,945.06
015	Solid Waste Site	\$ 53,491.50	\$ 40,777.71
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 159,284.49	\$ 134,443.78
018	Safe Community Program	\$ 31,246.82	\$ 41,177.84
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 19,055.05	\$ 20,752.19
021	Child and Family Health Services	\$ 74,230.27	\$ 39,189.11
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 308,333.40	\$ 56,327.26
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,794.84	\$ 202,486.23
026	Permanent Improvement	\$ 563,060.15	\$ 150,188.01
027	FDA Food Service	\$ 31,173.12	\$ 51,129.47
028	Tobacco Use Prevent & Cessation	\$ 74,637.13	\$ 187,213.40
997	AFLAX/Voya	\$ 1,602.37	\$ 1,840.57
Total Cash		\$ 5,318,987	\$ 4,217,937

Board of Health fund (Fund 007, aka General Fund) had a 1.22% (\$32,726.99) decrease from this time in the prior year.

Adam Litke provided the following highlights:

- *The audit has concluded and there were no issues.*
- *Introduced Gloria Swonger. She is the new Associate Health Educator that will be working with the OHPPI division.*

Discussion:

Steve Karns asked how the \$600,000 in surplus was being used. Adam stated that most of the surplus is being spent on the HVAC, parking lot, patio, and possibly on mosquito trucks. The remaining money will roll in to next year for items such as concrete work, updating carpets, stairwells, and purchasing vehicles.

Brian Katz asked if they will be rebidding for the HVAC. Ron said yes, it just went out again. Steve Karns asked how they know the bids appropriately meet the department’s needs. Ron said that the engineering consultant at ThenDesign Architecture looks at them.

4.04
WIC Director

4.04.01

Nutrition Education

Breastfeeding Updates

State WIC Updates

State WIC has approved canned and frozen potatoes to be added to the Approved Food List for FY2019. Yogurt will be added to the program once the new WIC computer system has rolled out. They will be updating the Approved Food List twice per year to make it easier for the vendors to change the bar codes on their products.

LCGHD hosted this fall’s regional directors meeting on September 20, 2018. Sean Keller from State WIC joined us. State WIC has been given permission to begin a new Outreach campaign called Coffective to help increase WIC caseload, increase breastfeeding rates and reduce the percentage of formula fed infants from 87% to 75%.

We have also started a “refer a friend” program where the current participant will be enrolled in a lottery to win a gift card if their friend that they referred enrolls in WIC.

Clinic Caseload September:

CLINIC	FY18 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1,630	1373	42%	84%
Willoughby	1,250	1066	33%	85%
Madison	400	329	10%	82%
Geauga	588	452	14%	77%
TOTAL CASELOAD	3,868	3272		85%

Clinic Activity in September:

Activity	Scheduled	Attended	Show Rate %
Re-certifications	537	434	80%
Certifications	201	178	89%
Individual Educations	306	228	75%
Group Educations	243	159	65%
High Risk Clients	138	101	73%
Average show rates			76%

Ilana Litwak provided the following highlights:

- *Nothing to report.*

4.05

Office of Health Policy and Performance Improvement

4.05.01

Quality Assurance and Special Projects Coordinator

On September 12, Christine Margalis represented LCGHD at United Way of Lake County's Annual Campaign Kickoff, held this year at Captain's Stadium in Eastlake. This year's event included a high school drum line showcase and recorded over 1000 attendees.

During the month of September, Christine Margalis visited all divisional staff meetings to present both the basics of public health accreditation and LCGHD's accreditation history, as well as basic requirements for reaccreditation in 2021. As reported during last month's board meeting, the 2018 Annual Report was submitted to the Public Health Accreditation Board (PHAB) on September 17. Interestingly, on September 25, LCGHD received word that the annual report process will be changing in 2019. Rather than complete the same report format annually, there will be different questions asked in each subsequent report year, some of which will reference specific reaccreditation measures. This concept was discussed during a March 2018 PHAB-sponsored meeting of Ohio accredited health departments.

Christine Margalis attended a retreat September 26-28 at Punderson State Park as part of her participation in Leadership Lake County's 2019 Signature Program. There are 34 participants in this year's program, with backgrounds in both the public and private sector. Facilitated by Dr. Morris Beverage, this year's retreat focused heavily on the concept of design-thinking as a means to identify creative solutions to everyday problems.

Christine Margalis provided the following highlights:

- *Nothing to report.*

4.05.02

Planning, Research, and Policy Coordinator I

On September 7th, 12th, and 24th, Jessica Wakelee participated in regional workgroup meetings with representation from Lorain, Cuyahoga, Geauga, and Ashtabula Counties for the Public Health Emergency Preparedness (PHEP) grant. The workgroups focused on completing updates to regional Public Health Emergency Response Plans and began working on a regional plan for County Drop Sites for the Cities Readiness Initiative (CRI) grant (work ongoing in October). This resulted in the submission of a draft Emergency Response Plan to ODH on September 27th. Ms. Wakelee also served as the evaluator for a setup drill of the LCGHD Department Operations Center as part of the larger Perry Nuclear Power Plant graded exercise on September 18th. This setup drill will serve as one of three grant-required facility setup drills. On September 19th, Jessica Wakelee joined Kathy Milo and Preparedness Coordinator Dawn Cole in conducting an inventory of Point of Dispensing (POD) supplies purchased by the PHEP Grant and maintained by Wickliffe Fire Department.

Pending approval, Jessica Wakelee will provide evaluation services to the University of Alabama at Birmingham Center for the Study of Community Health, a CDC-designated Prevention Research Center. Services will include providing appropriate programmatic evaluation for Center activities, which include research, training, community engagement, and health communication; coordinate evaluation data collection from Center faculty, staff, and partners; assist in the preparation of progress reports and funding proposals, and track and report Center data indicators and outcomes. The Center, which has been funded since 1993, is currently in Year 5 of a 5-year funding cycle, and recently submitted a proposal for competitive renewal for 2019-2024. If approved, the contract will cover evaluation of Year 5 activities.

Jessica Wakelee has joined the Website Committee and worked with Tim Snell and Christine Margalis to draft procedures for migration of content from the existing to the new website and creating/ modifying content for the new website.

On September 27, Jessica Wakelee attended the Wickliffe Opiate Outreach Forum and presented a public health perspective on the opioid epidemic as part of the event, which also had representatives from Lake County Narcotics, the ADAMHS Board, Project DAWN, and community member's personal experience with the epidemic.

Jessica Wakelee provided the following highlights:

- *Nothing to report.*

4.05.03

Planning, Research, and Policy Coordinator II

On September 10, Matthew Nichols and Ron Graham met with Lake Health to discuss the joint conduction of a community health assessment for Lake County. On September 13, both Mr. Nichols and Mr. Graham discussed grant opportunities with Dr. Wapner of Ohio State University, and on September 19, Mr. Nichols, Mr. Graham, Christine Margalis, and Jessica Wakelee participated in a conference call with the Centers for Disease Control and Prevention, in order to discuss a potential local/federal liaison project. During the last two weeks of September, Mr. Nichols led the construction of a Lake County five-year drug overdose report, of which was formally released on October 1, 2018, via an interview by Andrew Cass of the News Herald.

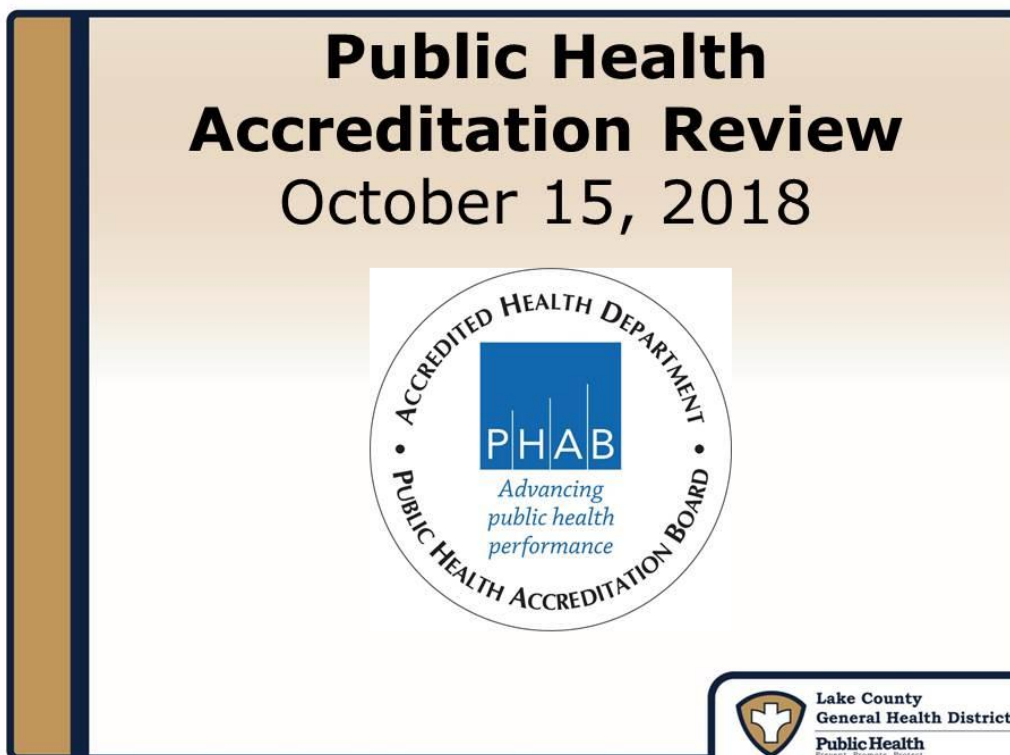
Matthew Nichols provided the following highlights:

- *Nothing to report.*

4.05.04

Board of Health Education – Public Health Accreditation Review

Christine Margalis began her presentation *Public Health Accreditation Review* at approximately 3:09 p.m.



Presentation Objectives

- Provide all staff and board members with background on LCGHD's accreditation history and information on the reaccreditation process.
- Meets workforce development goal of annual accreditation education for staff and board.



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What is Public Health Accreditation?

- Accreditation is **the measurement performance against nationally recognized, practice-focused and evidence-based standards.**
- Accreditation **gives reasonable assurance of the range of public health services a department should provide.**
- Accreditation declares that the health department has an appropriate mission and purpose and **can demonstrate that it will continue to accomplish its mission and purpose.**
- Accreditation is a **reward or recognition of achievement.**



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10 Essential Public Health Services



Background

- 2003
 - Institute of Medicine report, *The Future of the Public's Health*
- 2005-2007
 - *Exploring Accreditation Project*
- May 2007
 - PHAB was formed as a non-profit
- February 2009
 - Initial accreditation process and draft standards released
- July 2009-2010
 - Beta test with 30 health departments
- July 2011
 - Version 1.0 PHAB Standards and Measures released
- September 2011
 - Accreditation launches
- December 2012
 - Version 1.5 PHAB Standards and Measures released
- February 2013
 - First 11 Health Departments accredited



It's the Law!

ORC 3701.13

(2013) As a condition precedent to receiving funding from the department of health, the director of health may require general or city health districts to apply for accreditation by **July 1, 2018**, and be accredited by **July 1, 2020**, by an accreditation body approved by the director.



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Key Dates in LCGHD Accreditation History

- July 2012
 - Initial Application Submitted, based on PHAB 1.0
- July 2013
 - All documents uploaded
- March 2014
 - Site Visit
- June 2014
 - Notified of Action Plan Status
- August 2014
 - **FIRE!!!**
- May 2016
 - All Action Plan Documents Submitted

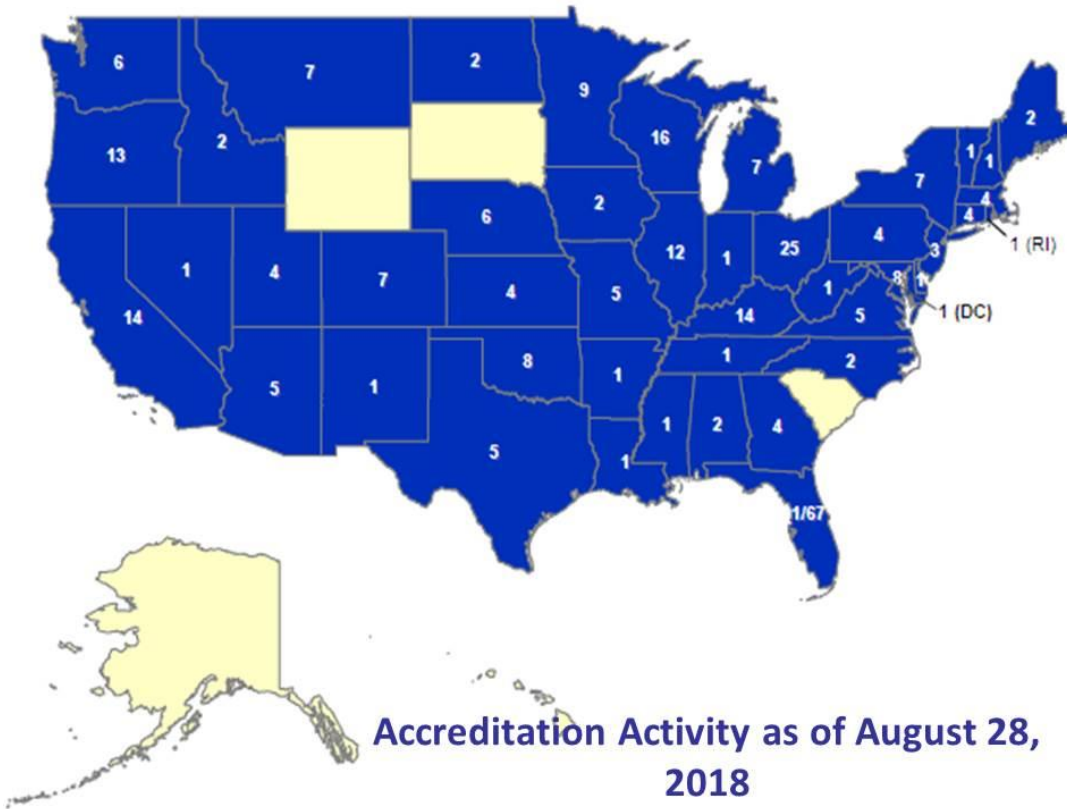


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August 17, 2016!!

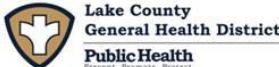


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Type of Health Department	Accredited	In Process	Total in e-PHAB
Local	202	173	375
State	32	8	40
Tribal	1	5	6
Centralized States Integrated System ⁱ	1/67	.	1/67
Multi-Jurisdictional	.	10	10
Number of HDs	235+1 system	196	432
Population (Unduplicated)	219,209,059	58,694,323	277,903,382

Updated as of 8/28/2018



Based on accredited and in process activity, 85% of the country’s population is served by accredited health departments.

- ## Ohio’s 25 Accredited Health Departments
- Clermont County Public Health
 - Columbus Public Health
 - Dayton-Montgomery
 - Delaware General Health District
 - Erie County Health Department
 - Franklin County Public Health
 - Fulton County General Health District
 - Hamilton County Public Health
 - Henry County Health Department
 - Huron County Public Health
 - Knox County Health Department
 - **Lake County General Health District**
 - Licking County Health Department
 - Logan County Health District
 - Lorain County General Health District
 - Mahoning County District Board of Health
 - Marion Public Health
 - Medina County Health Department
 - Ohio Department of Health
 - Preble County General Health District
 - Stark County Health Department
 - Summit County Combined General Health District
 - Union County Health Department
 - Williams County Combined Health District
 - Wood County Health District
- 

Accreditation Requirements

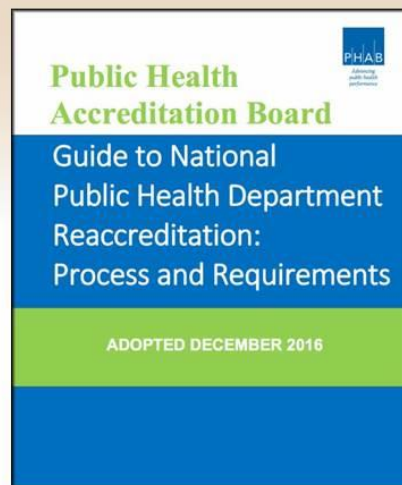
- Accreditation cycles last five years.
- LCGHD completes different report annually.
 - Section I: Health Department Basics
 - Section II: Changes beginning 2019
 - Different Annual Report templates each year
 - LCGHD will complete the “Third Annual Report” template
 - Specific questions related to Domain 9 Reaccreditation Requirements, Detailed Example of a QI project, Preparations for Reaccreditation, Emerging Issues



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Applying for Reaccreditation

- Released in January 2017
- Based on PHAB 1.5
- Still 12 Domains
- LCGHD Applies July-September 2021



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Four Types of Documents for Reaccreditation

- Narratives describing current processes, procedures, activities, etc.
- Narratives describing examples
- Examples (e.g. examples of communications, use of logo)
- Completed adopted items (e.g., community health assessment, various plans, protocols, templates, brand strategy)



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Mandatory Population Health Outcomes Reporting

- Document how accredited HDs can impact health outcomes.
- HDs will select five-ten health outcomes to report annually.
- Examples could include cancer rates, infant mortality, suicide rates, chronic disease, indicators, etc.



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Reaccreditation Timeline

- July-September 2021
 - Submit Application, Pay Fee
- Once application approved, HD has 8 weeks to upload documents
- Reviewers can open measures and request “clarifying documents”
- Virtual Site Visit (up to 4 hours)
- 6-8 weeks for final report
- Recommendation is either Continued Accreditation or Not Approved
- If Not Approved, HD has 6 months to submit additional work
- Final decision is Continued Accreditation or Not Accredited



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Any Questions?

Thank you!



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Discussion:

Brian Katz asked what percent of health departments go in to Action Plan status. Ron said that it was probably about 40%.

Rich Harvey asked why California had so few accredited health departments. Christine was unsure as she didn't know the percentage of health departments accredited in California versus the total number in the state.

Dan Nicholson asked if other states are making PHAB accreditation mandatory. Ron said there may be one. Christine stated accreditation was never meant to be mandatory.

Rich Harvey asked how many health departments were in Ohio and if they thought more money would be going to the unaccredited ones in the future. Ron said there are 117 in Ohio. Currently more money is going to the accredited ones, but more training and support is being given to others.

Ron said that, based on the Public Health Futures report, the idea is to get the state of Ohio down to 91 health districts, consisting of the 88 counties and 3 big cities.

Steve Karns said he was disappointed that the accreditation process is moving to a narrative standard review, as opposed to an evidence-based one.

Christine's presentation ended at approximately 3:28 p.m.

4.06

Health Commissioner's Report

4.06.01

Personnel Committee Meeting

A Personnel Committee meeting is scheduled at 2:30 p.m. prior to the Board of Health meeting to review competitive wages for Union employees.

4.06.02

CDC Restores Funds in Final PHEP allocation for 2018-2019

Center for Disease Control (CDC) has restored funding cuts that impact the initial Ohio Public Health Emergency Preparedness (PHEP) grant allocation for the fiscal year 2018-2019 budget period (BP2) that got underway on July 1st. The table below shows the final local share allocations for PHEP Core, Regional Coordination and Cities Readiness Initiative (CRI). The Ohio Department of Health (ODH) will issue revised notices of award early in the grant second quarter (October – December). A spreadsheet containing the final allocations was provided.

Local Allocations	BP2 Initial	BP2 Final
PHEP Core	\$9,345,035	\$9,489,813
Regional Coordination	\$617,689	\$627,259
CRI	\$1,400,124	\$1,414,218

As of August 24th, all local health districts (LHDs) except one had submitted their final expenditure reports for BP1; LHDs were able to bill successfully for all deliverables in BP1; as a consequence, there will be no carryover funds in BP2 from the previous budget period.

Regarding denied deliverable resubmissions, after careful consideration, the Office of Health Preparedness (OHP) has determined that resubmission of denied deliverables will occur in BP2. OHP will offer an opportunity for subrecipients to recover their denied PHEP reimbursements.

4.06.03

Association of Ohio Health Commissioners (AOHC)

Lake County Health Commissioner Ron H. Graham was recognized, at the Fall 2018 AOHC conference, for serving as President of the AOHC for the 2017-2018 term and now assumes the position of Past President effective September 28, 2018. Graham assumed the role of President of the Association of Ohio Health Commissioners (AOHC) at the annual AOHC meeting held in Dublin Ohio on September 27, 2017. Prior to 2017, he served as the Vice President for the 2016-2017 term.

The mission of AOHC is to provide exceptional service to its members and to advance the mission of public health to prevent, promote and protect the health of the community by developing and maintaining strong local public health leadership, forming strong relationships with local, state and federal public health stakeholders, and advocating for a strong and robust local public health system. AOHC speaks with a united voice to advocate for public health legislation and legislative change in Ohio and in collaboration with other states. By gaining strength at the grassroots level and speaking from a common set of priorities, AOHC will affect change in legislation, which will in turn strengthen and build the capacity of local health districts.

- The AOHC Board and members are educated and aware of current trends in public health and public health legislation.
- The AOHC has a current legislative platform, developed through a structured and inclusive process with members.
- The AOHC Board and members develop and maintain strong relationships with members of the State of Ohio executive administration, the Ohio General Assembly, and U.S. Congress and assures that these entities are knowledgeable about the positive role that public health plays on the health of all Ohioans.
- The AOHC Board and committees are organized and structured to respond proactively to opportunities and threats in the public health environment and to effectively engage members in dialogue and action toward legislative change.
- AOHC continually fosters its relationship with the Ohio Department of Health, Ohio Environmental Protection Agency, and other state agencies, to advocate on behalf of members.
- AOHC partners and collaborates with other public health associations to advance its mission and strategic priorities.

4.06.04

Brief Explores Link between Work and Health

The Health Policy Institute of Ohio's latest publication explores the link between employment and health and outlines 20 policy options that have the potential to increase self-sufficient employment in Ohio. *What Works to Increase Self-Sufficient Employment* is published at a time when Ohio policymakers wait for federal approval to require work as a condition of Medicaid eligibility for some beneficiaries and are seeking ways to increase the number of Medicaid enrollees who transition to employer-sponsored coverage. The report analyzes the relationship between health and work, describes Ohio's employment and workforce landscape and outlines evidence-based state policy options that can contribute to self-sufficient employment and improved health. Self-sufficient employment is defined in the brief as employment that pays workers a wage that covers basic needs, such as housing, food, transportation, child care and health care and offers health insurance. The publication outlines policy options Ohio policymakers can take, regardless of the decision made by federal officials on Ohio's current Medicaid work requirement proposal, to ensure more Ohioans have the opportunity to thrive economically and achieve better health.

Examples include:

- Increasing participation in secondary and postsecondary career and technical education
- Expanding income support policies, such as the state Earned Income Tax Credit
- Establishing clear policy goals and measurable desired outcomes for state- and federally-funded workforce programs, including employment services coordination models

4.06.05

FDA Takes New Actions to Address Youth E-Cigarette Use

The Food and Drug Administration (FDA) Commissioner Scott Gottlieb announced new enforcement actions related to the sale and marketing of e-cigarettes to youth. Citing an "epidemic of youth use," the FDA gave JUUL and four other makers of flavored e-cigarettes 60 days to submit plans to curb the use of their products by youth or risk having them pulled from the market. The agency issued more than 1,300 warning letters and fines to retailers who illegally sold JUUL and other e-cigarette products to minors during a nationwide undercover initiative of brick-and-mortar and online stores. The agency is stepping up efforts indefinitely to protect youth from the dangers of tobacco products that target illegal sales of e-cigarettes to youth, as well as the kid-friendly marketing and appeal of these products.

4.06.06

Center for Disease Control (CDC) 2018 Surveillance Report of Drug-Related Risks and Outcomes

The *2018 Surveillance Report of Drug-Related Risks and Outcomes* summarizes the latest information at the national level for prescribing patterns, drug use, and fatal and nonfatal overdoses related to the drug overdose epidemic. The report found that while the prescribing of opioids has decreased, the number of overdose deaths continues to rise. More than 48.5 million Americans used illicit drugs or misused prescription drugs in the past year.

4.06.07

State Health Assessment Regional Forum Invitation

The Ohio Department of Health (ODH) and Health Policy Institute of Ohio (HPIO) invite you to participate in Ohio's next State Health Assessment (SHA) by attending one of five regional community forums in October 2018. Locations, registration information, dates and times are provided in [this link](#).

Each forum will have two parts:

- 9:30 am to 12:30 pm: Main SHA regional forum
- 1:00 to 3:00 pm: Maternal and child health supplement - more in-depth discussion about maternal, infant and child health issues to inform the state's Maternal and Child Health block grant and Maternal, Infant and Early Childhood Home Visiting (MIECHV) grant

These forums are hosted and facilitated by HPIO and the Hospital Council of Northwest Ohio, on behalf of ODH.

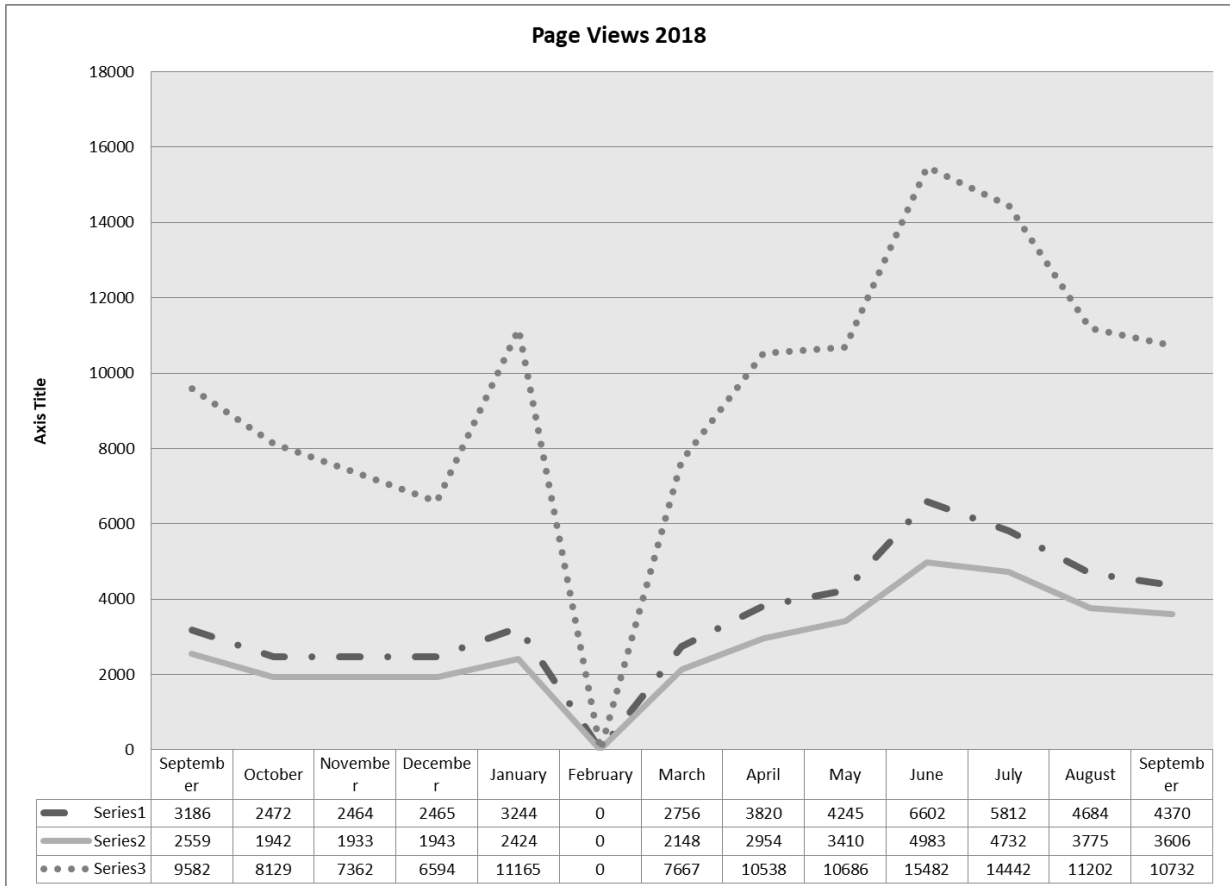
4.06.08

Vital Statistics Sales and Services Rendered

	September	YTD	Same Period 2017
Birth Certificates Issued	275	3061	3185
Birth Certificates -Out of County	147	1437	1637
Death Certificates Issued	572	6277	6444
Fetal Death Certificates Issued	2	3	1
Burial Permits Issued	45	490	489
Birth Certificates Filed	165	1293	1303
Death Certificates Filed	131	1310	1342
Fetal Death Certificates Filed	0	2	9

4.06.09

Web Site Report



Ron Graham provided the following highlights:

- *Will be leasing office space on a room by room basis, with a 6-month lease minimum. There is more interest in single, flexible office space.*
- *Leadership Lake County will be helping with the 100 Years of Public Health marketing plan. Two Board members are needed for the committee. The first meeting will be October 24 at 8:30am.*
- *On October 10, a call was received regarding hydrogen sulfide gas in the Mentor Marsh area. The hydrogen sulfide gas was coming out of the sewers. The concern was that the gas could go back in to the residences and become toxic or explosive. We worked with the Utilities Department, City of Mentor PIO, Mentor Fire Department, and County Commissioners. LCGHD and Mentor Fire personnel distributed letters regarding the incident door-to-door to 240 homes in the affected area. No calls were received that evening. Levels are being monitored daily.*

- *LCGHD is pleased to be doing the Community Health Assessment for Lake Health. It's something no one else in the state has accomplished quite yet. When the methodology is completed, it will be shared with partners across the state.*
- *Matthew Nichols has been interviewed by Ken Robinson from WTAM 1100AM regarding the opiate report. The program will air today at 4pm and again tomorrow morning.*
- *Will follow up on an interview we had a few months ago with George Washington University as a model community.*

Discussion:

Rich Harvey commended LCGHD and the other departments involved in the Mentor Marsh incident. There is a great level of cooperation among the groups in Lake County and everyone works well together.

5.0
Committee Reports

Personnel Committee Meeting
October 15, 2018

The Board of the Lake County General Health District's Personnel Committee met on October 15, 2018. The meeting was held at the offices of the Lake County General District located at 5966 Heisley Road, Mentor. The meeting was called to order at 2:30 p.m. In attendance were:

Marc Garland
Brian Katz
Randy Owoc
Steve Karns

Staff: Ron Graham, Adam Litke

The meeting was called to order by Chairman, Marc Garland.

Randy Owoc moved and Marc Garland seconded a motion to enter into Executive Session to discuss matters of personnel, compensation and Union Negotiations in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 2:31 p.m. Marc Garland moved and Brian Katz seconded a motion to come out of Executive Session at approximately 2:46 p.m.; motion carried.

Marc Garland moved and Brian Katz seconded to adjourn the meeting at 2:47 p.m.; motion carried.

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
11/20/17	HPP	7.03	Permission to Submit 2018 Culture of Health Prize Grant, \$25,000	APPROVED	N	10/15/2018	Denied	10/15/2018
01/22/18	HPP	7.06	Permission to Submit Public Health Emergency Preparedness (PHEP) Grant,	APPROVED	N		Approved	
04/16/18	EH	7.06	Permission to Submit for Mosquito Control Funding Opportunity Grant, \$30,000.00	APPROVED	N		Submitted	
04/16/18	HPP	7.12	Permission to Submit Tobacco Use Prevention and Cessation Program Grant, \$305,000	APPROVED	N	7/16/2018	Approved	
04/16/18	HPP	7.15	Permission to Submit Maternal and Child Health Grant, \$ 102,600	APPROVED	N		Submitted	
5/21/2018	NURSING	7.02	Permission to Submit Community Development Block Grant FY18-Newborn Home Visiting Grant, \$15,360.98 & Resolution to Recognize Further Fair Housing	APPROVED	N		Pending	
05/21/18	WIC	7.04	Special Supplemental Nutrition Program for Lake and Geauga Women, Infants, and Children (WIC) Grant, \$928,391	APPROVED	N		NOA Given Submitted Post Submittal	
05/21/18	HPP	7.05	Permission to Submit Lake County Safe Communities Coalition Grant, \$42,000.00	APPROVED	N	10/15/2018	Approved	10/15/2018
05/21/18	HPP	7.06	Permission to Submit Geauga County Safe Communities Coalition Grant, \$42,000.00	APPROVED	N	10/15/2018	Approved	10/15/2018
06/18/18	HPP	7.03	Permission to Submit 2018 Seed Application Grant, \$5,000	APPROVED	N			
06/18/18	NURSING	7.05	Permission to Submit New & Innovative Strategies to Prevent Teenage Pregnancy & Promote Healthy Adolescence Grant, \$250,000.00	APPROVED	N		Pending	
07/16/18	ADMIN	7.03	Permission to Approve the Lake County General Health District's Workforce Development Plan	APPROVED	N		Approved/Implemented	

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
08/20/18	HPP	7.04	Permission to Submit the Injury Prevention Program, Falls Among Older Adults Grant, \$100,000	APPROVED	N		Submitted/Pending	
08/20/18	HPP	7.05	Permission to Submit Injury Prevention Program, Drug Overdose Prevention Grant, \$125,000	APPROVED	N		Submitted/Pending	
08/20/18	EH	7.08	Permission to Purchase Air Pollution Control Program Monitor, Cost not to Exceed \$10,100.00	APPROVED	N		Pending	
08/20/18	EH	7.10	Permission to Apply for Water Pollution Control Loan Fund (WPCLF) for 2019 for the Repair or Replacement of Home Septic Systems	APPROVED	N		Pending	
08/20/18	ADMIN	7.11	Permission to Contract with Infinity Paving for Repairs of Parking Lot at 5966 Heisley Road, Mentor for \$30,726.00	APPROVED	N			
09/17/18	WIC	7.02	Permission to Accept Special Supplemental Nutrition Program for Women, Infants, and Children Grant, \$943,895	APPROVED	N			
09/17/18	HPP	7.03	Permission to Contract with Josephina Bandry, \$1,800	APPROVED	N	10/15/2018	Contract Signed	10/15/2018
09/17/18	HPP	7.04	Permission to Accept Lake County Safe Communities Coalition Grant, \$42,000.00	APPROVED	N	10/15/2018	Starts October 1	10/15/2018
09/17/18	HPP	7.05	Permission to Accept Geauga County Safe Communities Coalition Grant, \$42,000.00	APPROVED	N	10/15/2018	Starts October 1	10/15/2018
09/17/18	EH	7.06	Permission to Purchase Mosquito Control Products from Clarke Mosquito, \$18,890.00	APPROVED	N			
09/17/18	EH	7.07	Permission to pay Marut and Sons for Work Conducted to Connect Home at 36524 Ridge Rd., Willoughby, to the Sanitary Sewer as Part of the WPCLF (Water Pollution Control Loan Fund Program), \$33,341.15	APPROVED	N			

7.01

7.01.01

Certification of Monies, Resolution 18-10-07-01-01-100

Randy Owoc moved and Patricia Fowler seconded a motion to adopt Resolution 18-10-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.01.02

Increase/Decrease Appropriations, Resolution 18-10-07-01-02-100

Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt Resolution 18-10-07-01-02-100 to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.01.03

Office of Health Policy and Performance Improvement, Resolution 18-10-07-01-03-100

Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt to adopt Resolution 18-10-07-01-03-100 for Office of Health Policy and Performance Improvement, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.02

Permission to Accept Public Health Emergency Preparedness Grant, \$218,007

Randy Owoc moved and Anthony Vitolo seconded a motion to accept from the Ohio Department of Health for the Public Health Emergency Preparedness grant in the amount of \$218,007. The grant period is July 1, 2018 – June 30, 2019; motion carried.

These grant dollars are to support and enhance local public health infrastructure that is critical to public health preparedness and response, such as strengthening and sustaining the public health workforce, strengthening disease surveillance activities, planning and implementing possible large scale mass vaccination activities; developing effective community mitigation guidance, community and personal preparedness activities.

7.03

Permission to Accept Community Development Block Grant-Newborn Home Visits, \$9,000

Patricia Fowler moved and Dr. Lynn Smith seconded a motion to accept from the Board of Lake County Commissioners for the Community Development Block Grant-Newborn Home Visits in the amount of \$9,000. The grant period is October 1, 2018-September 30, 2019; motion carried.

This grant provides nurse visits to first time and low to moderate income new mothers, including adolescent mothers, for a health and environmental assessment, educations, and training on maternal and infant health issues.

7.04

Permission to Enter into a Contract with Geauga Public Health to Provide Epidemiological Services

Dr. Lynn Smith moved and Randy Owoc seconded a motion to contract with Geauga Public Health to provide epidemiological services. Geauga Public Health agreed to engage the Lake County General Health District as a Contractor for the provision of public health services support for Geauga County. Specifically, Lake County General Health District will provide epidemiological services, not to exceed 20 hours per week (\$2700 per month), to Geauga Public Health in accordance with the Ohio Department of Health's Public Health Emergency Preparedness (PHEP) grant. The contract will begin on October 15, 2018 and be eligible for renewal after the termination date of December 31, 2020; motion carried.

7.05

Permission to Accept Cribs for Kids Grant, \$102,600

Randy Owoc moved and Patricia Fowler seconded a motion to accept from the Ohio Department of Health for the Cribs for Kids grant in the amount of \$102,600. The grant period is from October 1, 2018 – September 30, 2019; motion carried.

The program is designed to reduce infant sleep-related deaths through the provision of safe sleep environments with safe sleep education.

Discussion:

Dr. Lynn Smith asked if the Cribs for Kids program works. Kathy said that education will be given, as well as cribs. This grant is deliverable-based on the number of cribs. The first deliverable is to hire someone to do the job. The second is to purchase the cribs. There is also an evaluation piece to the grant.

7.06

Permission to Enter into a Contract with the University of Alabama at Birmingham, \$11,830

Rich Harvey moved and Randy Owoc seconded a motion to contract with the University of Alabama at Birmingham in the amount of \$11,830. The University of Alabama at Birmingham Center for the Study of Community Health agreed to engage the Lake County General Health District as a contractor for the provision of evaluation services to support the UAB Prevention Research Center grant. Specifically, the Lake County General Health District will provide evaluation services (programmatic evaluation for Center activities, coordinating evaluation data collection, outcomes/indicator tracking, report and proposal development), not to exceed an average of 6.5 hours per week. The contract period will cover the 5th Year of the Center's grant, running from September 30, 2018, to September 29, 2019, and may be eligible for renewal pending competitive renewal of the Center for another 5 years; motion carried.

Discussion:

Anthony Vitolo asked who initiated the partnership. Ron said that Jessica Wakelee brought the contract with her when she was hired. The federal grant also requires a relationship with a local health district.

7.07

Recommendations from the Personnel Committee, Meeting Held Prior to the Board Meeting

Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt the attached raises and increases in salary.

7.08

Resolution of Appreciation and Farewell for Terry Keener

Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt Resolution of Appreciation and Farewell for Terry Keener, be adopted; motion carried.



Public Health
Prevent. Promote. Protect.



Public Health
Prevent. Promote. Protect.

**RESOLUTION OF APPRECIATION
AND FAREWELL
For
Terry Keener**

WHEREAS, Terry Keener began her employment as a Clerical Specialist with the Lake County General Health District on October 29, 1986; and

WHEREAS, Terry Keener became Deputy Registrar of the Lake County Vital Statistics in December 4, 2014; and

WHEREAS, Terry Keener has given the Board of Health notice that she will retire from her position on September 28, 2018, with thirty-two years of service to the Health District; and

WHEREAS, Terry Keener was an extremely hard worker and served the Health District in its entirety; she worked in several departments: Clinical Services, Help Me Grow and Vital Statistics to name a few, and

WHEREAS, The Health District staff realizes and appreciates all that Terry Keener has done and accomplished to provide various departments with clerical support, operational tactics, decision making, and clerical guidance, and

WHEREAS, Terry Keener has served as a mentor to several clerks and support staff over the last 32 years, and

WHEREAS, Terry Keener has been a team player to everyone in the Health District, and

WHEREAS, Terry Keener has maintained a professional and positive attitude and has been a dedicated and loyal employee valued by the Health District staff, as well as a good friend and confidante to many of her co-workers;

NOW THEREFORE BE IT RESOLVED,

That the members of the Board of Health, the Health Commissioner, the Health District staff and residents of Lake County thank you for your dedicated service to the Lake County General Health District and its customers and wish you a long, healthy and happy retirement from public employment and future success as you embark upon the next chapter of your life.

Presented this 15th day of October 2018.

Ron H. Graham, RD/RDN, LD, M.P.H.
Health Commissioner

Brian Katz
President

7.09

Permission to Cease the Licensing and Administration of the Lake County JUST RUN

Anthony Vitolo moved and Randy Owoc seconded a motion to cease the licensing and administration of the Lake County JUST RUN. The Lake County General Health District has been licensing the JUST RUN program from Big Sur International Marathon. Recently, the Health District was contacted to discuss the licensing agreement and structure; as the popularity program has grown, so have the programmatic costs to administer it. Recently, two organizations, one private and one nonprofit have committed to allocating a greater amount of financial resources to the program and would like to assume the responsibilities of administering the program for Lake County; motion carried.

The request by Big Sur was to also increase the budget from \$20,000 per year to \$30,000 annually, without verified funding streams, in order to expand the program to additional schools and clubs; including a year-round pilot of the program. It is the recommendation that the program be led by the newly interested parties that have been part of the program for the last two years as they are better equipped to manage a larger race and have increased access to volunteers and donors. This will allow Health District to reallocate and redirect funds to address emerging community needs.

Discussion:

Ron said that the Just Run national office felt that LCHGD was not letting the program grow, even though it increased from 60 participants to about 2,000. They had also requested we increase our budget to \$30,000 and include Just Deeds year-round in the program. The program is in better hands with a non-profit/for-profit business. Second Sole and Greater Cleveland XC will assume the responsibilities and we can then redirect our funds to other programs. Nicole Jelovic asked if kids will still be a part of the program. Ron said they would, LCGHD just wouldn't be running it.

7.10

Permission to Accept Ohio EPA Contract, Air Pollution Control, \$180,187.00

Randy Owoc moved and Patricia Fowler seconded a motion to accept funding from the Ohio Environmental Protection Agency (EPA) for continuation of Air Pollution Control activities. The Air Pollution Control federal pass through monies and state funds will be received via a contractual agreement between the LCGHD and the Ohio EPA for their FY 2019, beginning October 1, 2018 and ending September 30, 2019. We are requesting \$50,000 local match to establish the contract with Ohio EPA; motion carried.

7.11

Requested for Legal Action against Susan and Jerry Petrowski

Dr. Lynn Smith moved and Randy Owoc seconded a motion to refer Susan and Jerry Petrowski to the Lake County Prosecutor for legal action; motion carried.

AGAINST

LOCATION

Susan and Jerry Petrowski

2104 Dock Rd.
Madison, OH 44054

Violations: Failure to remove and properly dispose of scrap tires/solid waste. Lake County General Health District Regulations Chapter 1030.01(a), 1030.01(b) and 1220.01 and OAC 3745-27-05(C), 3745-27-01(B0(21)(b), and 3745-27-01(I)(7):

Board of Health Regulation 1030.01(a)

No person shall place or deposit garbage in or upon any street, road, alley, open excavation, abandoned well or cistern, ditch, stream or body of water, or on the surface of the ground or upon the premises of another person, or dispose of such garbage in any other manner deemed improper by the Health Commissioner.

Board of Health Regulation 1030.01(b)

No person shall place or deposit rubbish in such a way that a nuisance or health hazard may result.

Board of Health Regulation 1220.01

Where a nuisance is found in any building or upon any ground or premises within the Health District, notice in writing shall be given by the Board of Health to the owner or occupant of such building or premises to abate such nuisance. The time for complying with the order shall be specified in such notice.

Ohio Administrative Code 3745-27-01 (B)(21)(a)

“Open dumping” means the following:

The deposition of solid waste, other than scrap tires, into waters of the state, and also means the final deposition of solid wastes on or into the grounds at any place other than a solid waste facility...

Ohio Administrative Code 3745-27-01(B)(21)(b)

“Open dumping,” means the following:

The deposition of solid waste that consist of scrap tires into the waters of the state, and also means the final deposition of scrap tires on or into the ground at any place other than a scrap tire collection, storage, monofill, monocell, or recovery facility licensed under section 3734.81 of the Revised Code, ...

Ohio Administrative Code 3745-27-01 (I)(7)

“Scrap Tire” is a type of solid waste and means any unwanted or discarded tire regardless of size, which has been removed from a motor vehicle or trailer.

“Scrap tire” includes all loose pieces of scrap tires that are readily identifiable as scrap tires by visual inspection and which still contain wire or fiber.

**Investigation
Summary:**

- 5-25-18 A. Lustig investigated at driveway/property south of 2104 Dock Rd. There were at least 75 tires that could be seen along the driveway alone. A call was made to the complainant later that day. After talking to the complainant’s wife, Susan, it was discovered they own the property the tires are dumped on. A more thorough inspection was set up for 6-6-18.
- 6-6-18: A. Lustig and intern met with Susan at 2104 Dock Rd. The property with the tires is next to 2104 Dock. We walked to the tires along the driveway, and then walked to the barn. There are several tires outside of the barn and a large number inside the barn. The complainants claim Mike Miller has dumped all the tires there without their permission and that the dumping took place mostly at night. Susan was given the tire transport list along with the form for the scrap tire removal/cleanup program through the OEPA. A. Lustig explained that the removal program will help with the financial burden for removing the tires. It was also explained that a cease and desist order could be sent to Mike Miller, but more information is needed to make sure orders are sent to the correct Mike Miller (about 125 with Madison ties, 4 or 5 likely candidates without further info). Susan said she would try to get more information to LCGHD about Mike as soon as possible.
- 6-20-18: Per conversation with C Loxterman, A Lustig called Susan Petrowski and informed her she did need to get the paperwork submitted to the EPA by July 5th for the scrap tires. It was also requested that she send a copy of the information to LCGHD as proof she filed.

- 7-5-18: A Lustig re-inspected. No change to the tires. Susan said she filed the paperwork with the EPA. Susan gave Mike Miller's address as 339 Hyder Dr. Madison.
- 7-9-18: A. Lustig checked with OEPA on the tire paperwork. No paperwork has been received at this point. If they do show, OEPA said they would let Lustig know. There is also no such address as 339 Hyder Dr. and no Mike Miller that shows as a property owner on Hyder.
- 7-11-18: Orders were issued to Jerry and Susan with a removal deadline of Aug 12th, 2018.
- 7-13-18: Susan Petrowski called. She did not understand why she was issued orders and Mike was not. It was explained that the Hyder Dr. address does not exist. She then said it was Fess Rd. There is no Fess in Madison, but there is in Geneva. However, 339 still does not exist. It was also explained that LCGHD does have to see the clean-up through. Since Jerry and Susan are the property owners, they are responsible for clean-up. Susan asked for another copy of the paperwork but still claims she has filed it. EPA papers and tire transport list will be sent via regular mail.
- 8-16-18: A. Lustig did a quick visual inspection from the road. Several tires can still be seen. It appears that none have been removed, but are overgrown with vegetation at this point.
- 8-17-18: A. Lustig attempted to follow up by calling the OEPA to see if the forms have been submitted for the tire clean up. A message was left for Casandra Shram (614-728-5325). A message was also left for Jerry and Susan Petrowski to call with any status updates they might have.
- 8-23-18: A call was received from Casandra Shram. No paperwork has come in from Jerry or Susan. A call was then made to the Petrowski's in an effort to explain the tire removal process that should be free of charge for them. Jerry was very belligerent and screaming over Susan who Lustig was on the phone with. He very much wants Mike arrested. The call was cut short as both Petrowski's made it clear they did not intend to come to the hearing or do anything further. After a few minutes, Susan called again. This time Lustig was able to repeat the information and process again. Susan was informed (again) that LCGHD does not have the authority to arrest anyone for dumping the tires. The law states the property owners are responsible for the clean-up. All they are required to do is fill out the tire abatement paperwork with OEPA and the tires should be removed for free. Susan was told all of this and given Casandra Shram's number.
- 9-5-18: The Petrowski's did not come in for the scheduled office hearing. A letter will be sent for them to attend the BOH meeting later this month.

- 9-5-18 A. Lustig sent Office Hearing letter to the Petrowski's for the October 15th, 2018 Board of Health Meeting. Letter was sent regular/certified.
- 9-22-18 Certified copy returned to Health District unclaimed.

Action Requested: Referral of Susan and Jerry Petrowski to the Lake County Prosecutor for legal action.

7.12

Executive Session

Permission is requested from the Board of Health to enter into Executive Session to discuss matters of personnel, compensation and Union negotiations in accordance with Section 121.22 of the Ohio Revised Code.

Anthony Vitolo moved and Randy Owoc seconded a motion to enter into Executive Session to discuss matters of personnel, compensation and Union negotiations, in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 3:52 p.m. Randy Owoc moved and Marc Garland seconded a motion to come out of Executive Session at approximately 4:08 p.m.; motion carried.

8.0

Adjournment

Patricia Fowler moved and Dr. Lynn Smith seconded a motion to adjourn the meeting at approximately 4:10 pm; motion carried.



Secretary



President

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date October 15, 2018

The Board of the Lake County General Health District met this day, October 15, 2018, in a regularly scheduled meeting with the following members present:

Bandy Owoc presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2018.


Patricia Fowler seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 10 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on October 15, 2018.

Witness my hand this 15th day of October 2018.

Secretary, Board of Health


Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: October 15, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

Edward H. Zupancic
 LAKE COUNTY AUDITOR

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SAL/FRINGE 9/18 ADMIN TO 07R	0	00200761-755	665.93
BOARD OF HEALTH	COPIES 9/18	0	00200761-755	21.85
			Total #	687.78
TREASURER OF STATE-WELL PERMIT	JULY-SEPT WELL PERMITS	0	00400761-755	28.00
			Total #	28.00
TREASURER OF STATE-WELL PERMIT	JULY-SEPT WELL PERMITS	0	00400761-756	488.00
			Total #	488.00
BOARD OF HEALTH	SAL/FRINGE 9/18 ADMIN TO 07E	0	00500761-755	2121.76
BOARD OF HEALTH	POSTAGE 9/18	0	00500761-755	310.41
BOARD OF HEALTH	COPIES 9/18	0	00500761-755	66.90
CELCO PARTNERSHIP (VERIZON)	SEPT CELL CHARGES	667783	00500761-755	128.35
CHAPEK, LINDA	REIMB MILEAGE 9/6-9/24/18	0	00500761-755	23.40
HUNTSBURG TOWNSHIP	HUNTSBURG RENT OCT	667892	00500761-755	704.00
MACK, OLIVIA	REIMB MEALS 8/29/18	0	00500761-755	43.43
MADISON VILLAGE HALL	WIC MADISON RENT - NOV	668042	00500761-755	679.00
SMILEMAKERS	STICKERS	668193	00500761-755	324.34
STERICYCLE	2 GAL WASTE SHARPS CONTAINER	668194	00500761-755	133.64
WINDSTREAM	WIC MADISON/HUNTSBURG INTERNET	668241	00500761-755	294.30

Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: October 15, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 9/18	0	00600761-755	0.30
Total #				0.30
TREASURER OF STATE-POOLS/SPAS	JULY POOL LIC	0	00600761-756	80.00
Total #				80.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	BUSINESS CARDS / KAGER	668255	00700761-755	49.00
AQUA OHIO	WATER BILL HEISLEY/ SEPT	668089	00700761-755	266.28
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 9/17-9/18/18	0	00700761-755	3.51
BLUE TECHNOLOGIES	COPIER 874908 9/30/18	668218	00700761-755	227.20
CELLCO PARTNERSHIP (VERIZON)	CELL PHONES - ADMIN SEPT	667975	00700761-755	1256.67
CENTRAL EXTERMINATING CO	MONTHLY INSPECT INV 698992	668090	00700761-755	150.00
CHAPEK, LINDA	REIMB MILEAGE 9/6-9/24/18	0	00700761-755	1.13
GARLAND, MARC	REIMB MEETING EXPENSE 9/21/18	0	00700761-755	20.00
GRAHAM, RON	COUNTY TRAVEL REIMB - OCT	667703	00700761-755	495.00
GRAHAM, RON	REIMB MILEAGE 9/7-9/26/18	0	00700761-755	280.88
HEISLEY TIRE & BRAKE INC	AUTO MAINT INV 104268	667867	00700761-755	263.18
HURLEY, SHAELIN	REIMB MILEAGE 9/17/18	0	00700761-755	0.73
HURLEY, SHAELIN	REIMB MILEAGE 9/17/18	0	00700761-755	0.21

Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: October 15, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
JOUGHIN & CO. HARDWARE	INV A571704 9/5/18	0	00700761-755	48.54
KATHLEEN J MILLER & ASSOCIATES INC	INV 2018-09-124785	0	00700761-755	75.00
KRAFT, TAMARA	REIMB MILEAGE 9/26/18-9/27/18	0	00700761-755	0.76
LASSITER & SON LLC	PLOWING PMT#1 2018/2019	668224	00700761-755	1700.00
LASSITER & SON LLC	SUMMER LANDSCAPING 8TH PMT	667849	00700761-755	847.50
LITKE, ADAM	PROGRAM SUPPLIES 9/12/18	0	00700761-755	296.95
MESA LABS	BGI PQ200 SAMPLER APC	668214	00700761-755	9984.00
MILO, KATHY	REIMB MILEAGE 9/21/18	0	00700761-755	0.58
NAPA AUTO PARTS	INV 059873 9/24/18	0	00700761-755	23.96
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT INV 5869	668227	00700761-755	660.00
O'HEARN, MAUREEN	REIMB MILEAGE 9/18/18	0	00700761-755	1.79
OPEN ON LINE	BACKGROUND CHECKS 9/30/18	667743	00700761-755	229.00
SIEVERS COMPANY	SECURITY/ HEISLEY INV 1156119	667704	00700761-755	46.92
SIX CITY MARKETING	WEB SITE BUILD 4TH PMT	668028	00700761-755	3559.50
SIXTH CITY MARKETING	BALANCE OF 4TH PMT #1412	0	00700761-755	4.00
SWONGER, GLORIA	REIMB MILEAGE 10/1/18	0	00700761-755	180.05
TREASURER OF STATE DAVE YOST	04A36 AUG/SEPT AUDIT FEE	0	00700761-755	2439.50
			Total #	23111.84
BOARD OF HEALTH	POSTAGE 9/18	0	00800761-755	41.43

A. 10/15

Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: *October 15, 2018*

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW:

Edward H. Zupancic
 LAKE COUNTY AUDITOR

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 9/18	0	00800761-755	111.65
LANE FUNERAL HOME	REFUND #17910 9/21/18	0	00800761-755	3.00
OPHA	OHIO VITAL STATS FALL CONF	668221	00800761-755	90.00
RANSOM, JOHN	REFUND #166257 2/9/17	0	00800761-755	21.50
ROGERS, CATHY	REFUND #179111 9/21/18	0	00800761-755	1.50
			Total #	269.08

Adopt

OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS - SEPT	668228	00800761-756	112.50
			Total #	112.50

Adopt

BOARD OF HEALTH	COLOR COPIES 9/18	0	01000761-755	0.10
BOARD OF HEALTH	COPIES 9/18	0	01000761-755	60.80
LOXTERMAN, CHRIS	PROGRAM SUPPLIES 9/23/18	0	01000761-755	94.93
			Total #	155.83

Adopt

TREASURER OF STATE-FSOVENDING	SEPT COMM RISK FSO	0	01000761-756	406.00
TREASURER, STATE OF OHIO	AUG COMM RISK RFE	0	01000761-756	84.00
			Total #	490.00

Adopt

ALL CHOICES MATTER	SCHOOL BASED HEALTH & ED SURV	668205	01100761-755	9000.00
BANDRY, JOSEFINA	TRANSLATION SERVICES 9/17/18	668248	01100761-755	75.00
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 9/17-9/18/18	0	01100761-755	72.90

Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 15, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	POSTAGE 9/18	0	01100761-755	0.94
BOARD OF HEALTH	COLOR COPIES 9/18	0	01100761-755	2.70
BOARD OF HEALTH	COPIES 9/18	0	01100761-755	131.25
HURLEY, SHAELEEN	REIMB MILEAGE 9/17/18	0	01100761-755	14.89
KRAFT, TAMARA	REIMB MILEAGE 9/26/18-9/27/18	0	01100761-755	15.70
MC CARTHY, JESSICA	REIMB MILEAGE 9/13/18	0	01100761-755	47.47
MILO, KATHY	REIMB PROGRAM SUPPLIES 10/9/18	0	01100761-755	64.83
MILO, KATHY	REIMB PROGRAM SUPPLIES 9/15/18	0	01100761-755	62.33
MILO, KATHY	REIMB PROGRAM SUPPLIES 9/29/18	0	01100761-755	28.95
Total #				9516.96 - Adj
BILDSTEIN, ERIN	REIMB MILEAGE 9/12-9/14/18	0	01300761-755	270.73
BOARD OF HEALTH	POSTAGE 9/18	0	01300761-755	12.24
BOARD OF HEALTH	COLOR COPIES 9/18	0	01300761-755	3.10
BOARD OF HEALTH	COPIES 9/18	0	01300761-755	103.55
MC KESSON MEDICAL- SURGICAL MINNESOTA	SAFETY NEEDLES	668250	01300761-755	196.03
O'HEARN, MAUREEN	REIMB MILEAGE 9/18/18	0	01300761-755	6.76
PERKINS, TARA	REIMB MEALS 9/21/18-9/22/18	0	01300761-755	493.42
S M D WYNN CORP	SYRINGES	668249	01300761-755	264.00
TACKETT, CAROL	REIMB MILEAGE 9/25/18	0	01300761-755	12.64

Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: OCTOBER 15, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

Edward H. Zupancic
 EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR
 LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	1362.47
BOARD OF HEALTH	SALFRINGE 9/18 LARK TO 07E	0	01400761-755	281.27
BOARD OF HEALTH	POSTAGE 9/18	0	01400761-755	1.84
BOARD OF HEALTH	COPIES 9/18	0	01400761-755	32.40
CONSUMER TIRE	INV #ME-49823 10/4/18	0	01400761-755	248.00
JOUGHIN & CO. HARDWARE	APC SUPPLIES 9/28/18	668264	01400761-755	492.29
TELEDYNE ADVANCED POLLUTION INSTRUMENTAT	PUMP - APC INV S020281506	668229	01400761-755	1723.69
			Total #	2779.49
BOARD OF HEALTH	SALFRINGE 9/18 MILOTO 11E	0	01700761-755	2472.89
BOARD OF HEALTH	POSTAGE 9/18	0	01700761-755	0.47
BOARD OF HEALTH	COPIES 9/18	0	01700761-755	42.90
CELLCO PARTNERSHIP (VERIZON)	MONTHLY CELL - SEPT / PHEP	668231	01700761-755	220.88
MILO, KATHY	REIMB MILEAGE 9/21/18	0	01700761-755	12.06
			Total #	2749.20
BOARD OF HEALTH	SALFRINGE 9/18 RUSSO TO 11E	0	01800761-755	4271.50
BOEHM, ADRIENNE	REIMB MILEAGE 9/11/18	0	01800761-755	12.86
MC CARTHY, JESSICA	REIMB MILEAGE 9/11/18	0	01800761-755	11.77
RUSSO, HALEY	REIMB MILEAGE 9/18/18	0	01800761-755	9.05

Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: DECEMBER 15, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	4305.18
BOARD OF HEALTH	SAL/FRINGE 9/18 O'HEARN TO 13E	0	02000761-755	937.87
BOARD OF HEALTH	POSTAGE 9/18	0	02000761-755	1.42
BOARD OF HEALTH	COPIES 9/18	0	02000761-755	7.40
O'HEARN, MAUREEN	REIMB MILEAGE 9/18/18	0	02000761-755	37.23
			Total #	983.92
BOARD OF HEALTH	SAL/FRINGE 9/18 HURLEY TO 28E	0	02100761-755	1597.24
BOARD OF HEALTH	COPIES 9/18	0	02100761-755	0.10
GREATER CLEVELAND FOOD BANK	INV 0557321-1 10/4/18	667731	02100761-755	1890.25
HURLEY, SHAEALIN	REIMB MILEAGE 9/17/18	0	02100761-755	15.18
			Total #	3502.77
BOARD OF HEALTH	POSTAGE 9/18	0	02300761-755	1.41
BOARD OF HEALTH	COPIES 9/18	0	02300761-755	49.30
IDEXX DISTRIBUTION CORP.	EH SUPPLIES	668265	02300761-755	396.22
MEJAC, EDWARD AND SONJA	REFUND #39019	0	02300761-755	40.00
TADAJ, MICHAEL	TAX DUPLICATE - 2018	0	02300761-755	91.50
			Total #	578.43
TREASURER OF STATE-SOLID	SEWAGE PERMITS JULY-SEPT	0	02300761-756	3353.00

Board Report - 10/01/2018 - 10/15/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: OCTOBER 15, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
WASTE				
Total #				3353.00
BOARD OF HEALTH	SAL/FRINGE 9/18 ADMIN TO 07E	0	02800761-755	800.50
BOARD OF HEALTH	COPIES 9/18	0	02800761-755	42.10
DIRECT MARKETING PUBLISHING LLC	ADS FOR SMOKING CESS-#8656	668189	02800761-755	385.00
Total #				1227.60

Grand Total # 60611.88

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: October 15, 2018

The Board of the Lake County General Health District met this day, October 15, 2018, in a regularly scheduled meeting with the following members present:

	
	
	
	_____
	_____
	_____

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations and Revenue in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Bandy owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 10 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on October 15, 2018.

Witness my hand this 15th day of October 2018.



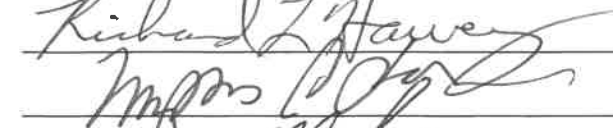


Secretary, Board of Health

Increase/Decrease in Appropriations

Fund	Fund Number	Fund Description	Account	Amount
005	00500511-512	WIC Program	Salaries - Employees	(40,000.00)
005	00500511-551	WIC Program	PERS - Regular	(5,000.00)
005	00500511-553	WIC Program	Workers Compensation	(3,471.12)
005	00500511-556	WIC Program	Unemployment Compensation	(3,000.00)
005	00500511-557	WIC Program	Hospitalization Insurance	(8,000.00)
005	00500511-562	WIC Program	Dental Insurance	(700.00)
005	00500761-755	WIC Program	Other Expense	60,171.12
007	00700511-553	Board of Health	Workers Compensation	(6,730.00)
007	00700511-557	Board of Health	Hospitalization Insurance	6,500.00
007	00700511-562	Board of Health	Dental Insurance	230.00
013	01300511-512	Public Health Nursing	Salaries - Employees	(5,000.00)
013	01300511-551	Public Health Nursing	PERS - Regular	(750.00)
013	01300511-553	Public Health Nursing	Workers Compensation	(799.57)
013	01300511-556	Public Health Nursing	Unemployment Compensation	(3,000.00)
013	01300761-755	Public Health Nursing	Other Expense	9,549.57
007	00700911-911	Board of Health	Transfers - Out	(40,000.00)
014	01400761-755	Air Pollution Control	Other Expense	20,000.00
014	01400811-812	Air Pollution Control	Equipment	20,000.00
017	01700511-553	Public Health Infrastructure	Workers Compensation	(710.00)
017	01700511-557	Public Health Infrastructure	Hospitalization Insurance	710.00
028	02800511-553	Tobacco Use Prevent & Cessation	Workers Compensation	(1,354.49)
028	02800761-755	Tobacco Use Prevent & Cessation	Other Expense	(1,895.51)
028	02800511-512	Tobacco Use Prevent & Cessation	Salaries - Employees	2,000.00
028	02800511-554	Tobacco Use Prevent & Cessation	Medicare - Employer	20.00
028	02800511-557	Tobacco Use Prevent & Cessation	Hospitalization Insurance	1,215.00
028	02800511-561	Tobacco Use Prevent & Cessation	Life Insurance	15.00
Net Change in Appropriations				-

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date October 15, 2018

The Board of the Lake County General Health District met this day, October 15, 2018, in a regularly scheduled meeting with the following members present:

	
<u>Richard Z. Hawley</u>	<u>Patricia Sawley</u>
	<u>B. Z. Kat</u>
	
	

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: Establish Fund 029 named Office of Health Policy & Performance Improvement

WHEREAS, the Board of the Lake County General Health District determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health, and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the finance department of the Lake County General Health District has recommended that a separate fund be established to account for the unexpected payroll receipts and disbursements related to the Health District.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that the Lake County Auditor establish Fund 029 to account for the receipts and disbursements related to the grants and contracts held by the Office of Health Policy & Performance Improvement.

BE IT FURTHER RESOLVED that the Health Commissioner of the Board is hereby directed to forward certified copies of this resolution to the Lake County Auditor.

Randy Owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 9

"NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a Resolution adopted by the said Board on October 15, 2018.

Witness my hand this 15th day of October 15, 2018.



Secretary, Board of Health

Resolution No. 18-10-07-01-03-100