

AGENDA  
BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
May 21, 2018

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
  - 2.01 Declaration of Quorum
  - 2.02 Citizen's Remarks
  - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
  - 3.01 Minutes, Regular Meeting April 16, 2018
- 4.0 Health District Staff Reports
  - 4.01 Clinical and Community Health Services Report
    - 4.01.01 Clinical & Community Health Services – Tara Perkins
    - 4.01.02 Health Promotion & Planning – Kathy Milo
  - 4.02 Environmental Health Report – Dan Lark
  - 4.03 Finance and HR Director– Adam Litke
  - 4.04 WIC Report – Ilana Litwak
  - 4.05 Health Commissioner's Report – Ron Graham
  - 4.06 Office of Health Policy and Performance Improvement-
    - 4.06.01 Christine Margalis
    - 4.06.02 Matthew Nichols
    - 4.06.03 Board of Health Education
- 5.0 Committee Meetings
  - 5.01 Personnel Committee Meeting Held May 21, 2018
- 6.0 Old Business
  - 6.01 Board of Health Tracking

## 7.0 New Business

### 7.01 Resolutions

7.01.01 Certification of Monies, Resolution 18-05-07-01-01-100

7.02 Permission to Submit Community Development Block Grant FY18-Newborn Home Visiting Grant, \$15,360.98 & Resolution to Recognize Further Fair Housing

7.03 Permission to Approve 2018-2020 Lake County General Health District Strategic Plan

7.04 Special Supplemental Nutrition Program for Lake and Geauga Women, Infants, and Children (WIC) Grant, \$928,391

7.05 Permission to Submit Lake County Safe Communities Coalition Grant, \$42,000.00

7.06 Permission to Submit Geauga County Safe Communities Coalition Grant, \$42,000.00

7.07 Permission to Accept the Bid from Six City Marketing to Build a New Website

7.08 Permission to Spend up to \$200,000 to Reimburse Vendors Conducting Work Replacing Septic Systems as Part of the WPCLF (Water Pollution Control Loan Fund)

7.09 Permission to Contract with Nicole Sares, Not to Exceed \$26,482.56

7.10 Recommendations From the Personnel Committee, Meeting Held Prior to the Board Meeting

## 8.0 Adjournment

**1.0 Call to Order**

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, May 21, 2018, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

**2.0 Opening of Meeting**

**2.01 Declaration of Quorum**

The following members were present constituting a quorum:

|                 |                 |                |
|-----------------|-----------------|----------------|
| Roger Anderson  | Rich Harvey     | Randy Owoc     |
| Tim Brennan     | Nicole Jelovic  | Jerry Ribelli  |
| Dr. Alvin Brown | Steve Karns     | Dr. Lynn Smith |
| Patricia Fowler | Brian Katz      | Anthony Vitolo |
| Marc Garland    | Patricia Murphy |                |

Minutes were recorded by Mariann Rusnak, Administrative Secretary/Registrar

Also present from the Health District staff:

|                  |                    |                |
|------------------|--------------------|----------------|
| Dr. Nora Colburn | Christine Margalis | Tara Perkins   |
| Ron Graham       | Bert Mechenbier    | John Pitts     |
| Dan Lark         | Kathy Milo         | Mariann Rusnak |
| Adam Litke       | Matthew Nichols    | Tim Snell      |
| Ilana Litwak     | Dan Nicholson      |                |

Also in attendance Summer interns: Carrie Grace, Nichole Schwed and Dan Trolli

**2.02 Citizens' Remarks**

There were no Citizens' Remarks.

**2.03 Certification of Delivery of Official Notices**

Certification of delivery of the official notices of the regular meeting of the Board of Health on May 16, 2018, was made by Health Commissioner Ron Graham.

### **3.0 Board of Health**

#### **3.01 Approval of Minutes**

*Tim Brennan moved and Roger Anderson seconded a motion that the minutes of the April 16, 2018, Board of Health meeting be approved as written; motion carried.*

### **4.0 Health District Staff Reports**

#### **4.01**

##### **Community Health Services**

##### **4.01. Division of Clinical and Community Health Services**

###### **4.01.01**

###### **Division Director's Report**

This Director participated in the Remote Area Medical (RAM) event in Ashtabula County this month; assisting with HIV testing. This event provided free services such as vision, dental and a variety of medical services to all residents of Ashtabula County. There will be consideration in the future to open this event up to surrounding counties per the Ashtabula City Health Department. This Director also developed a presentation focusing on HIPAA for all new LCGHD hires, as well as a quiz and acknowledgment of training. The application for the Community Development Block Grant (CDBG) Newborn Home Visit (NBHV) was submitted this month.

This Director attended the following meetings or trainings this month:

- Child Fatality Review webinar for version 5.0
- Madison Village Council Meeting
- Region 3 HIV Prevention Program, Northeast Ohio Regional Advisory Group
- Willowick Council Meeting
- Family Resource Fair Planning Committee
- ICS-400 Advanced, Incident Command for Command & General Staff, Lake County
- Baby's First Network, education training for Child Fatality Review

###### **4.01.02**

###### **Clinical Services Unit Report**

## 4.01.01.02

### Communicable and Environmental Disease Report

| Communicable Disease Report  | JAN        | FEB        | MAR        | APR        | MAY      | JUNE     | JULY     | AUG      | SEPT     | OCT      | NOV      | DEC      | 2018 YTD   | 2017 YTD   |
|--|------------|------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|------------|------------|
| Campylobacter  | 3          | 4          | 3          | 1          |          |          |          |          |          |          |          |          | 11         | 12         |
| CP-CRE (See Below)   | 0          | 0          | 0          | 1          |          |          |          |          |          |          |          |          | 1          | NA         |
| Chlamydia  | 80         | 56         | 50         | 75         |          |          |          |          |          |          |          |          | 261        | 231        |
| Coccidioidomycosis   | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Cryptosporidiosis  | 0          | 0          | 1          | 1          |          |          |          |          |          |          |          |          | 2          | 0          |
| Cyclosporiasis   | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| E. Coli 0157:H7  | 1          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 1          | 0          |
| Giardia  | 3          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 3          | 7          |
| Gonorrhea  | 15         | 17         | 6          | 13         |          |          |          |          |          |          |          |          | 51         | 41         |
| Haemophilus Influenza  | 1          | 0          | 1          | 0          |          |          |          |          |          |          |          |          | 2          | 0          |
| Hepatitis B  | 0          | 1          | 1          | 1          |          |          |          |          |          |          |          |          | 3          | 8          |
| Hepatitis C  | 9          | 29         | 8          | 43         |          |          |          |          |          |          |          |          | 89         | 79         |
| Influenza-Hospitalized   | 100        | 74         | 51         | 38         |          |          |          |          |          |          |          |          | 263        | 110        |
| Legionnaires Disease   | 1          | 2          | 1          | 2          |          |          |          |          |          |          |          |          | 6          | 1          |
| Listeriosis  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 1          |
| Lyme Disease   | 0          | 0          | 1          | 1          |          |          |          |          |          |          |          |          | 2          | 0          |
| Malaria  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Meningitis-aseptic/viral   | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Meningitis, Bacterial not Neisseria  | 0          | 2          | 3          | 0          |          |          |          |          |          |          |          |          | 5          | 3          |
| Mumps  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 1          |
| Mycobacterium Tuberculosis   | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Pertussis  | 2          | 1          | 0          | 0          |          |          |          |          |          |          |          |          | 3          | 8          |
| Q-Fever  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Rocky Mountain Spotted Fever   | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Salmonella   | 4          | 1          | 1          | 1          |          |          |          |          |          |          |          |          | 7          | 6          |
| Shigellosis  | 1          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 1          | 2          |
| Staph Aureus VRSA  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Streptococcal Group A  | 4          | 1          | 2          | 1          |          |          |          |          |          |          |          |          | 8          | 5          |
| Streptococcal Group B Newborn  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Streptococcus Pneumoniai   | 3          | 1          | 0          | 5          |          |          |          |          |          |          |          |          | 9          | 8          |
| Syphilis   | 1          | 2          | 0          | 0          |          |          |          |          |          |          |          |          | 3          | 1          |
| Varicella  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 2          |
| West Nile Virus  | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 0          |
| Yersinia   | 0          | 0          | 0          | 0          |          |          |          |          |          |          |          |          | 0          | 1          |
| <b>Totals</b>  | <b>228</b> | <b>191</b> | <b>129</b> | <b>183</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>731</b> | <b>527</b> |
| <b>CP-CRE= Carbapenemase-producing carbapenem-resistant Enterobacteriaceae (NEW)</b> |            |            |            |            |          |          |          |          |          |          |          |          |            |            |

### New Born Home Visits (NBHV)

There were two NBHVs in April with referrals to Birthright and lactation support. Two cancelled their appointments as seeing the pediatrician that week and already connected with WIC and Birthright.

## **Immunization Action Plan (IAP)**

Preparation to conclude this grant is underway. The remaining feedback sessions for immunizations will be conducted with providers for the remainder of May.

### **Human Immunodeficiency Virus (HIV) Testing**

| <b>HIV Tests Performed</b> |            | <b>HIV Positive Tests</b> |            |
|----------------------------|------------|---------------------------|------------|
| <b>April</b>               | <b>YTD</b> | <b>April</b>              | <b>YTD</b> |
| 14                         | 36         | 0                         | 0          |

### **Children with Medical Handicaps (CMH)**

The Public Health nurse provided case management services to 219 clients active on the Treatment, Diagnostic, and Service Coordination programs of Children with Medical Handicaps (CMH). The nurse initiated services for two new cases in the month of April.

The CMH nurse also provides case management for the Lead program. In the month of April, there was one child in Lake County with a blood lead level greater than 10. This child had been previously identified and the blood lead level continues to decrease, but remains above 10. There were also four children with blood levels in the 5-9 range. The Public Health nurse provided information and education to these families as well regarding proper cleaning, diet, hand washing, and possible sources of lead in the environment.

## **4.01.02**

### **Division of Health Promotion and Planning Unit Report**

#### **4.01.02.01**

##### **Division Director's Report**

The Director continues to assist the Health Educators with all of their programs. There are quite a few new programs that have bumps in the road as we establish them. Three grants were submitted: Parent Café through the Ohio Children's Trust Fund; Maternal and Child Health for Cribs for Kids and for Adolescent Health and Resiliency Development and Women's Health in the Workplace. There were many letters of support that were submitted with each of the grants.

The Director attended the following meetings or trainings this month:

- April 3: Health and Safety and Cardinal Health Planning
- April 11: Parent Café in Cleveland
- April 12: Leadership Workgroup
- April 13: Responder Health and Safety
- April 21: Ohio Healthy training
- April 24: Lake County Family Children's First Council
- April 25: Lake County United Way presentation for JUST RUN and Project Dawn
- April 26: Area Health Education Council Advisory Board
- April 26 and 27: – Ohio Lean Boot Camp

## **Emergency Preparedness**

Lake County General Health District (LCGHD) received notice that deliverable 14.3 (quarterly statewide epidemiology meeting attendance) of the Public Health Emergency Preparedness (PHEP) grant had been approved. The Preparedness Specialist re-submitted the LCGHD Emergency Reponse Plan that incorporated feedback from Ohio Department of Health. The next step will be plan promulgation by the Health Commissioner.

The Preparedness Specialist collaborated with the Health Promotion and Planning Division, as well as a Public Health Nurse and the Directors of Community Health Services and Environmental Health, to coordinate messaging for a National Public Health Week social media campaign which ran from April 2-6, 2018. Daily themes and LCGHD-related programs included the following:

- Monday – Behavioral Health (Project DAWN and Project OPIATE)
- Tuesday – Communicable Disease (HIV Testing)
- Wednesday – Environmental Health (Tobacco Education, Air Pollution Control, Water, Solid Waste)
- Thursday – Injury and Violence Protection (Matter of Balance, Safe Communities Coalitions)
- Friday – Ensuring the Right to Health (Food and Nutrition Classes)

Many new followers to LCGHD's social media outlets were obtained during this campaign.

The Preparedness Specialist also ran social media campaigns for the LCGHD HIV testing program and National Distracted Driving Awareness Month.

Meetings/Trainings Attended:

- Northeast Ohio Metropolitan Medical Response System (NEOMMRS) and NEOMMRS Public Information Officer (PIO) Workgroup meetings (April 6, 2018)
- Northeast Ohio (NEO) Regional Public Information Plan Workgroup meeting (April 11, 2018)
- NEO Regional Responder Safety and Health Plan Workgroup and Northeast Region Emergency Response Plan meetings (April 13, 2018)
- Lake County Hazardous Incident Team Training (April 18, 2018)
- Veterans and Tobacco: Population, Product Use, and Lessons from the Department of Veterans Affairs, co-hosted by the National Behavioral Health Network for Tobacco & Cancer Control webinar (April 18, 2018)
- NEO Emergency Response Plan Workgroup Meeting (April 24, 2018)
- LCGHD Functional Exercise Concept and Operations Meeting (April 24, 2018)
- Medical Countermeasures Strategic Operating Guidelines Workgroup Meeting (April 30, 2018)

| <b>News Releases 2018</b>                             | <b>Date Released</b> |
|---|----------------------|
| Project OPIATE: Peer to Peer Education in Lake County | April 4, 2018        |
| Boy Scouts ‘Do Something’ to Raise Tobacco Awareness  | April 24, 2018       |

**Project DAWN (Deaths Avoided With Naloxone) Lake County only**

The Health Educator hosted two clinics in April—one at Lakeland Community College on April 9, 2018 and the other at LCGHD on April 11, 2018. A total of 15 kits were distributed to community members through Lake and surrounding counties. 11 kits funded through the United Way were distributed to Lake County residents. 4 kits funded through the Ohio Department of Health were distributed to 1 Lake County resident and 3 out-of-county citizens. On April 10<sup>th</sup> and 17<sup>th</sup>, the Project DAWN staff were at Lake Erie College hosting a table for an opioid panel. On April 25<sup>th</sup>, the Health Educator went to United Way to speak on behalf of the Project DAWN Program. She brought two community members with her whose lives were severely impacted by this epidemic. The end of the month was spent updating data, files and spreadsheets. Social media reached 20,300 people via Facebook.

Lake Distribution of Kits

|                     | <b>Jan</b>      | <b>Feb</b> | <b>Mar</b>      | <b>Apr</b> | <b>May</b> | <b>Jun</b> | <b>Jul</b> | <b>Aug</b> | <b>Sep</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Total</b> |
|---------------------|-----------------|------------|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| <b># Kits Dist.</b> | 7               | 1          | 50              | 15         |            |            |            |            |            |            |            |            | <b>73</b>    |
| <b>Public</b>       | 7               | 1          | 6               | 15         |            |            |            |            |            |            |            |            | <b>29</b>    |
| <b>L.E.</b>         | 0               | 0          | 44              | 0          |            |            |            |            |            |            |            |            | <b>44</b>    |
| <b>Lives Saved</b>  | 2 (1 P, 1 L.E.) | 2 (2 L.E.) | 3 (2 P, 1 L.E.) |            |            |            |            |            |            |            |            |            | <b>7</b>     |

**Project DAWN (Deaths Avoided With Naloxone) Lake, Geauga, and Ashtabula Counties**

The Health Educator held two Project Dawn clinics in April—one at Lake Area Recovery Center (LARC) on April 17, 2018 and the other at Signature Health in Ashtabula on April 25, 2018. A total of 14 kits funded by ODH were distributed. On April 10<sup>th</sup> and 17<sup>th</sup>, the Project DAWN staff were at Lake Erie College hosting a table for an opioid panel. Beginning in May, there will be four Project DAWN clinics per month held at new locations including Signature Health in Ashtabula and Willoughby, Turning Point in Ashtabula and Ravenwood in Geauga County.

Ashtabula Distribution of Kits

|                     | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>Jun</b> | <b>Jul</b> | <b>Aug</b> | <b>Sep</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Total</b> |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| <b># Kits Dist.</b> |            |            |            | 14         |            |            |            |            |            |            |            |            |              |
| <b>Public</b>       |            |            |            | 14         |            |            |            |            |            |            |            |            | <b>14</b>    |
| <b>Lives Saved</b>  |            |            |            | 0          |            |            |            |            |            |            |            |            | <b>0</b>     |



## **Medical Reserve Corps (MRC)**

The MRC Coordinator worked in conjunction with the Lake County Citizen Corps, Lake County Sheriff's Office Central Communications, and First Energy PNPP to conduct a free training for MRC volunteers and Citizen Corps members. The training explained the roles that each group plays in the community and how communication is integral during emergencies. There were a total of 42 participants, 18 of those were MRC. Two MRC volunteers conducted free blood pressure screenings at the Lakeland Community College Health Fair.

The MRC Coordinator conducted a call down drill on April 11, 2018. Of the 155 messages sent, 73 (47%) responded to the message and, of those 73, 41 (26%) responded within 15 minutes.

The MRC Coordinator was recognized by NACCHO on the Who's Who page in April as a member of the Medical Reserve Corps workgroup and a mentor for the MRC Bob Cohen MRC Mentorship Program. (<https://www.naccho.org/membership/naccho-members-whos-who/whos-who-catherine-m-hewitt-mph-ches>)

The MRC Coordinator attended the following meetings and trainings in April:

- MRC monthly well check (April 3, 2018)
- Just Run Volunteers meeting (April 9, 2018)
- MRC communications training (April 17, 2018)
- MRC NACCHO Advisory Committee (April 24, 2018)
- MRC Mentorship (April 26, 2018)
- NACCHO Adaptive Leadership course (April 2018)

## **Medical Reserve Corps Challenge – Matter of Balance (MOB)**

No MOB scheduled this month.

## **Tobacco Youth**

The Point of Sale Tobacco Audits were completed as of April 27, 2018. The Health Educators worked with the Boy Scouts of America—Headwaters District by educating them on the harm of tobacco product waste on the environment and having them focus part of their clean-up in the Mentor Civic Center area on cleaning up tobacco litter. This clean-up took place on April 12, 2018 at 6:00 p.m.

The Health Educator attended a community partners meeting on April 13<sup>th</sup>. The Health Educator was given the opportunity to meet other partners within the community as well as share what she is doing for Painesville City Local Schools with youth tobacco prevention.

## **Tobacco Policy**

The Health Educator attended the Wickliffe City Council Legislative and Welfare Committee Meeting on April 2 at 7:00 p.m. It was voted that a Tobacco 21 ordinance would be presented to the full council on Monday, April 9. The Health Educator attended the City Council Meeting to present why Tobacco 21 is crucial to our community.

April 9, 2018 at 24.52 minutes (<https://www.youtube.com/watch?v=qjQkOLUeojk>)

April 23, 2018 at 29.45 minutes (<https://www.youtube.com/watch?v=1zehXvIn5Zc>)

Amanda Blatz presented to the Lake County Board of Health on April 16, 2018 on her research into Tobacco 21.

The Health Educator participated in the Lakeland Community College Health and Wellness Fair on April 25, 2018 to conduct tobacco free college surveys, promote a smoke free college and to provide information on cessation services.

The Health Educator participated with a Boy Scout Troop in the Headwaters District of the Lake Erie Council to help with the clean up of Mentor Civic Center with a focus on picking up tobacco product waste. The Health Educator is also working with Lake Metropolitan Housing Authority to begin their process of implementing the HUD smoke free housing ruling.

The Health Educator was recognized and featured by NACCHO in April on the Who's Who page as a workgroup member on the Healthy Living and Prevention Workgroup and as the Chairperson overseeing Team A which will be discussing and working to merge and update policy statements regarding emerging tobacco and nicotine delivery devices.

(<https://www.naccho.org/membership/naccho-members-whos-who/whos-who-catherine-m-hewitt-mph-ches>)

### Meetings/Trainings Attended:

- Wickliffe City Council Legislative and Welfare Committee (April 2, 2018)
- Smoke Free Housing Webinar (April 5, 2018)
- Lake Geauga Ashtabula Tobacco Prevention Coalition (April 9, 2018)
- Tobacco Free Ohio Alliance (April 10, 2018)
- Policy conference call (April 11, 2018)
- Smoke Free Housing State Workgroup (April 16, 2018)
- Veterans and Tobacco Webinar (April 18, 2018)
- Tobacco Free Ohio Alliance Steering Committee (April 23, 2018)
- ODH Youth Conference Call (April 24, 2018)
- Lake Metropolitan Housing Authority (April 30, 2018)

### **Safe Communities – Lake**

The Health Educator spent the month of April planning for the busy months that are approaching quickly. Most of the time was spent in preparation for the big events in May such as the McDonald's Buckle Down and the Click It or Ticket Kickoff. A bulk of the time was also spent on making revisions to the current budget and planning for new events on the workplan. On April 21<sup>st</sup>-24<sup>th</sup>, the Health Educator was in San Antonio, Texas for a Lifesavers Conference on traffic safety. On April 25<sup>th</sup>, the Health Educator was at Lakeland Community College's Health and Wellness Fair promoting traffic safety messages using the prize wheel and the fatal vision goggles. On April 27<sup>th</sup>, the Clerical Specialist on the grant went to Lake Catholic High School for a pre-PROM Blitz.

### **Safe Communities – Geauga**

The Health Educator held the second Safe Communities Coalition meeting on April 17<sup>th</sup>. The coalition increased by three members from the previous meeting. The majority of the month was spent planning upcoming events such as the Click It or Ticket Kickoff event. The Health Educator also spent a large period of time working on revising the current budget and workplan. On April 21<sup>st</sup>-24<sup>th</sup>, the Health Educator was in San Antonio, Texas for a Lifesavers Conference on traffic safety. The remainder of the month was spent planning for upcoming PROM events and looking for Buckle Down locations.

### **Project OPIATE**

Both Willoughby South High School and Mentor High School had follow up Generation Rx sessions. Mentor High hosted their second session and Willoughby South hosted two in the month of April. North High School held their first initial pHARMING Effects Training by hosting a two-day training session for the students of Eastlake Middle School. Time was spent writing letters to the student leaders for the amount of service hour credits they received as well as formatting a certificate. The Health Educator went out and looked for community donations for the student leaders that would promote healthy alternatives to drugs for the summer such as gym memberships, yoga classes, Lake County Captains tickets, and so on.

### **JUST RUN**

The JUST RUN program is in full swing and the schools are gearing up for race day. The practices have started in all of the schools. To date, there are 1,755 students that are participating in the race on May 26, 2018 at Fairport Harbor beach. To make the event more visible on Facebook and SNAPCHAT, a Health Educator will be putting together a series of posts that will lead up to race day. The Health District also will be sponsoring a geofilter for SNAPCHAT that can only be used on race day and only at the race location. The kids are big fans of SNAPCHAT! This is one way to get the involvement from the kids to promote this program. The dine-to-donate fundraiser at Applebee's in Mentor elicited a total of \$625.52.

## **Maternal and Child Health (MCH)**

The Health Educator held three training sessions for Ohio Healthy Programs during the month of April. Sessions were held on April 12, April 21, and April 25. These three trainings were part of the four-parts to Session 1—Healthy Habits. The child care programs that the Health Educator is working with have started making their updated menu changes and are in progress with their policy changes and family engagement activities.

132 students at Chestnut Elementary School continue to be served with the “Raider Pack” weekend backpack program. The Health Educator met with a representative from Catholic Charities to see if they could implement a plan to take over the Back Pack Program when the grant funding ends for LCGHD.

## **Public Health Accreditation**

The Marketing Committee met on April 4, 2018. The “Audience Document” has been finalized and will be incorporated into the “Style Guide.” Ideas to increase the readership of the community newsletter were also discussed. New incentive/promotional items will be reviewed by the Marketing Committee before purchase and an inventory of current incentives is being developed.

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*Tara Perkins provided the following highlights for Clinical & Community Health Services:*

- *Flu season is winding down. There have been about 20 – 30 cases a month.*
- *Contacted the Senior Centers regarding flu clinics in the fall.*
- *Contacted the jail for potential flu vaccines for inmates.*
- *Attended a few Council meetings and provided information on mosquitoes and ticks.*
- *Last week for TB exposures.*

### *Discussion:*

*Steve Karns asked how many people died from the flu this year and how does that compare with previous years. Tara Perkins stated that about 9 people have died from the flu this season. She is unsure how that compares to prior years.*

*Kathy Milo provided the following highlights for Health Promotion & Planning:*

- *Introduced interns: Carrie Grace attending Lake Erie College and Nichole Schwed attending Kent State. Interning at LCGHD is part of their requirements for their degree.*
- *JUST Run is Saturday, May 26<sup>th</sup>. There are 1,752 kids registered and 350 family/friends.*
- *Project DAWN has expanded into Geauga and Ashtabula counties. The goal is to distribute 720 kits. Our base line is 250 kits. We will reach out to the Cities/Mayors/Councils.*
- *Click-It or Ticket Buckle Downs are May 22<sup>nd</sup> at 5 McDonalds in Lake County from 11:00 a.m. – 1:00 p.m.*

- *Recently received Ohio Children's Trust Fund grant for \$96,812. This will be a 3 year grant for Lake, Geauga and Ashtabula counties implementing a Parent Café which is in an informal, relaxed setting and focuses on five protective factors (communication, relationships, knowledge of being a parent, etc.).*

*Discussion:*

*Anthony Vitolo asked if attendance has increased for this year's JUST Run. Kathy Milo stated it has increased about 100-200. The focus is on 6<sup>th</sup> graders that are not eligible for any organized sport.*

## **4.02**

### **Environmental Health**

#### **4.02.01**      **Division Director's Report**

##### **4.02.01.01**

##### **Updates and Special Topics**

No report at this time.

#### **4.02.02**      **Air Pollution Control Programs**

##### **4.02.02.01**

##### **Unit Supervisor's Report**

#### **Air Pollution Control**

B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference call on April 2<sup>nd</sup>. The Ohio EPA reported that there has been no change to the US EPA Section 103 grant. This is the money that is passed through the Ohio EPA to LCGHD. The Ohio EPA is trying to restore the 2% holdback to the locals.

The PM2.5 contract year closed out on March 31<sup>st</sup>. Lake County was able to use all of the available funds for the program. We are working on the next contract period budget now. The Ohio EPA is creating a guidance document for investigating air quality exceedances. We will need to conduct checks of the monitors to verify the data collected.

APC staff participated in a PM-10 lab audit conducted by Ohio EPA staff. No deficiencies were noted. APC staff also participated in an Ozone monitor audit at our Notre Dame site. The monitor was well within the federal limits.

D. Mehls and D. Marn attended and passed Smoke School on April 4<sup>th</sup> and 5<sup>th</sup>. This certification will allow them to take visual opacity reading for complaints and assist Ohio EPA with stack tests for the next 6 months.

Staff used the newly received VE certification on April 30<sup>th</sup> for a compliance check at the Painesville Power Plant. The readings were below the standards.

Field Monitoring Team

The Field Monitoring Team members attended training on April 11<sup>th</sup>. The training was held at the Emergency Operations Center and consisted of procedure review and hands on practice in anticipation of the graded exercise scheduled for this fall.

**4.02.03 General Environmental Health and Plumbing Programs**

**4.02.03.01 Unit Supervisor’s Report**

**Food Safety Program**

There are 15 food service / food establishments that have still not paid for their 2018 license. The list was sent over at the end of last month to the prosecutor’s office for legal action approved by the Board in April. The 15 food service / establishments that are not in compliance are:

|                                  |                            |
|----------------------------------|----------------------------|
| Blue Ribbon Bread Company        | La Hispana                 |
| Callaway’s Grille                | Lake Effectz               |
| Catona’s Township Pizza & Treats | Mama Primozz Pizza         |
| Chesnut Food Mart                | Meister Media              |
| Defender Doggs                   | Picante Mexican Grill      |
| Fawaky Burst Great Lakes         | The Brickhouse Tavern      |
| Guilio Bonazza’s                 | Woodfire Catering & Baking |
| Just Teazin G C LLC              |                            |

Food Safety Task Force Meeting

On April 26, 2018 The Lake County General Health District held The Fourth Annual Food Safety Task Force meeting regarding Sushi & acidified rice and meat nomenclature. A member of the Ohio Department of Agriculture presented the topics in 2 half day sessions. Over 40 food service operators and public health professionals were in attendance for the presentations. Davene Sarrocco-Smith, Paul Stromp, and Cady Hutchinson attended the Conference for Food Protection Executive Board meeting in Richmond, Virginia April 16-20, 2018. They obtained travel reimbursement from the FDA grant so their travel was at no expense to LCGHD. Davene serves on the Executive Committee (the science council and technology) of Council III.

## **Housing**

### **Lake County Elder Interdisciplinary Team**

C. Loxterman attended the April monthly meeting of the inter-disciplinary team hosted by Job and Family Services. This group addresses elder issues and specific cases that may be common to a few or several of the team members. The participants represented a diverse group of agency representatives with interests and concerns of the senior population, including JFS, Laketrans, Catholic Charities, Lake County Council on Aging, the Lake County Commissioners, Beacon Health, Probate Court, 2-1-1, ADAMHS Board, and Lifeline. The group will meet monthly.

C. Loxterman attended the Western Reserve Development Group Annual meeting at Beacon Health on April 26, 2018.

## **Plumbing**

No report at this time .

### **4.02.04 Vector-borne Disease Program**

#### **4.02.04.01**

##### **Unit Supervisor's Report**

### **Mosquito Control**

D. Lark and B. Mechenbier met many times in April to develop a mosquito trapping plan to be initiated this summer.

### **4.02.05 Water and Waste Programs**

#### **4.02.05.01**

##### **Unit Supervisor's Report**

### **Storm Water**

Staff participated in various webinars this past month including the "Harmful Algal Blooms (HABs): Contributing Factors, Triggers, and Monitoring" webinar, the "OEPA Regulatory Update" webinar and the "Are You Ready? Preparing for HAB Monitoring with YSI Sensors" webinar.

Staff provided outreach and education to the Perry High School science classes (50 students) on April 30<sup>th</sup>. The students learned about the identification of macro-invertebrates and how to determine the water quality in rivers.

On April 22<sup>nd</sup> staff participated in the Earth Day events at Penitentiary Glen. 5,100 people attended this event. Stormwater staff had an education booth set up and provided information on stormwater pollutants.

K. Fink submitted a stormwater article for the city of Mentor titled “Preventing Algal Blooms.”

Staff also attended several meetings as well including the Stark County Soil & Water Conservation District Meeting on April 5<sup>th</sup>, the Youth AG Meeting on April 16<sup>th</sup> at the Perry Schools Science Event, and the Survey 123 / GIS Meeting on April 26<sup>th</sup>.

### **Sewage Treatment**

Dominic Trader started on May 7<sup>th</sup>, 2018. He will be our EH Summer Tech and will helping out in the sewage and storm water programs.

D. Sinclair participated in the monthly ODH conference call.

The Operation and Maintenance program is in full swing. The next homeowner septic system training is scheduled for May 19<sup>th</sup> and will be held at the Lake County Engineer’s facility due to the large number of signups. Homeowners who take the training will be educated on the State sewage rules and regulations and will receive information and hands on training which will allow them to service their own septic systems.

### **Solid Waste**

Anne Lustig and C. Loxterman conducted routine inspection at the Lake County Landfill on April 26, 2018.

### **Water Quality**

#### **Bathing Beach**

Anne Lustig has completed the models for Fairport and Mentor Headlands. The beach monitoring program starts May 21<sup>st</sup> and the official recreation season begins Memorial Day and ends on Labor Day.

We are in the process of hiring an intern/ technician Daniel Trolli who will be working seasonal part time in the Bathing Beach Program and the Stormwater Program.

### **4.02.06 Board Action Status**

No report at this time.



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*Dan Lark provided the following highlights:*

*Introduced Dan Trolli as the Summer Tech. He will be assisting in Beach monitoring, Stormwater and Sewage programs. He is an Ohio University student.  
On May 19<sup>th</sup>, 50 residents attended a homeowner sewage training seminar. We also received help from a few of our sewage contractors.  
John Pitts is back to start up the Mosquito program.*

*Discussion:*

*Roger Anderson asked if more trainings will be held. Dan Lark stated the next scheduled training is in October. We plan on quarterly trainings.  
Anthony Vitolo asked if new vehicles were purchased for the Mosquito program. Dan Lark stated that we have not purchased any new vehicles at this time.  
Jerry Ribelli asked when the sewage meeting was in Kirtland. Dan Lark stated that it is scheduled for May 29.  
Marc Garland asked about the beach forecasting accuracy and is it the same for all beach locations. Dan Lark stated forecasting the beach varies each year. Generally, it is 80 – 90% accurate. Each beach location uses a different model.*

#### **4.03**

#### **Finance and HR Director's Report**

##### **4.03.01**      **Miscellaneous**

The Health District is reviewing information and specs to replace the HVAC valves. This is an expected \$250,000-\$330,000 expense in the near future.

The Mosquito building roof will soon be replaced. This will be an \$8,000 expense.

The outside break area has started to degrade and will need work to be repaired replaced. This is expected to be a \$7,000-\$15,000 expense pending what materials are used and overall scope of project.

The parking lot has been reviewed by contractors and bids will hopefully be available soon. This is expected to be a \$25,000 expense.

##### **4.03.02**      **Employment**

Resignations

Nicole Sares – Dietician (April 25, 2018)

New Hires

None

Open Positions

None

Lake County General Health District  
MONTHLY FINANCIAL REPORT

Apr-18

| <b>RECEIPTS</b>               | <b>YTD</b>          | <b>BUDGET</b>       | <b>% RECD</b> | <b>YTD LESS BUDGET</b> |
|-------------------------------|---------------------|---------------------|---------------|------------------------|
| Environmental Health Receipts | \$ 733,761          | \$ 1,125,600        | 65%           | \$ (391,839)           |
| Public Health Nursing         | \$ 20,016           | \$ 56,500           | 35%           | \$ (36,484)            |
| Federal Grants                | \$ 586,156          | \$ 1,501,649        | 39%           | \$ (915,493)           |
| State Grants                  | \$ 268,535          | \$ 476,250          | 56%           | \$ (207,715)           |
| Local Contracts               | \$ 68,178           | \$ 192,500          | 35%           | \$ (124,322)           |
| Vital Statistics              | \$ 104,854          | \$ 318,500          | 33%           | \$ (213,646)           |
| Miscellaneous                 | \$ 44,390           | \$ 85,500           | 52%           | \$ (41,110)            |
| Tax Dollars                   | \$ 1,322,027        | \$ 2,644,052        | 50%           | \$ (1,322,025)         |
| Rental Income                 | \$ 16,612           | \$ 64,000           | 26%           | \$ (47,388)            |
| Capital Improvement           | \$ 30,000           | \$ -                | #DIV/0!       | \$ 30,000              |
| <b>TOTAL RECEIPTS</b>         | <b>\$ 3,194,528</b> | <b>\$ 6,464,551</b> | <b>49%</b>    | <b>\$ (3,270,023)</b>  |
| Beginning Cash Balance        | \$ 3,530,656        | \$ 2,000,000        | 177%          | \$ -                   |
| <b>TOTAL - ALL FUNDS</b>      | <b>\$ 6,725,184</b> | <b>\$ 8,464,551</b> | <b>79%</b>    | <b>\$ (3,270,023)</b>  |

| <b>DISBURSEMENTS</b>                    |                     |                     |            |                       |
|---|---------------------|---------------------|------------|-----------------------|
| Salaries                                | \$ 814,236          | \$ 3,009,508        | 27%        | \$ (2,195,272)        |
| Fringe Benefits                         | \$ 350,254          | \$ 1,212,809        | 29%        | \$ (862,556)          |
| Contract Services                       | \$ 109,527          | \$ 279,310          | 39%        | \$ (169,783)          |
| Program Supplies, Marketing, Health Ed. | \$ 45,900           | \$ 303,925          | 15%        | \$ (258,025)          |
| Office Supplies and Postage             | \$ 13,921           | \$ 111,836          | 12%        | \$ (97,915)           |
| Transportation and Travel               | \$ 17,635           | \$ 108,338          | 16%        | \$ (90,703)           |
| Building Expense                        | \$ 78,536           | \$ 238,429          | 33%        | \$ (159,893)          |
| Equipment                               | \$ 12,128           | \$ 282,618          | 4%         | \$ (270,490)          |
| Returns                                 | \$ 1,206            | \$ 18,585           | 0%         | \$ (17,379)           |
| Operating Expenses                      | \$ 186,104          | \$ 415,042          | 45%        | \$ (228,938)          |
| Grant Administration Cost               | \$ -                | \$ -                | #DIV/0!    | \$ -                  |
| Contingency                             | \$ -                | \$ 250,000          | 0%         | \$ (250,000)          |
| Capital Improvement                     | \$ 37,000           | \$ 600,000          | 6%         | \$ (563,000)          |
| <b>SUB TOTAL</b>                        | <b>\$ 1,666,447</b> | <b>\$ 6,830,400</b> | <b>24%</b> | <b>\$ (5,163,953)</b> |
| Obligations from previous year          | \$ 204,442          | \$ 204,442          | 100%       | \$ -                  |
| <b>TOTAL DISBURSEMENTS</b>              | <b>\$ 1,870,889</b> | <b>\$ 7,034,842</b> | <b>27%</b> | <b>\$ (5,163,953)</b> |

|                   |                                  | APRIL               |                     |
|-------------------|----------------------------------|---------------------|---------------------|
| Fund #            | Fund Name                        | 2018                | 2017                |
| 001               | Health Payroll Reserve Fund      | \$ 150,168.00       | \$ -                |
| 002               | Immunization Action Plan         | \$ 81,049.69        | \$ 18,893.19        |
| 003               | Manufactrd Homes, Parks, Camps   | \$ 1,020.00         | \$ 420.00           |
| 004               | Water Systems                    | \$ 14,782.00        | \$ 3,850.00         |
| 005               | WIC                              | \$ 210,956.43       | \$ 227,702.79       |
| 006               | Swimming Pool                    | \$ 25,333.43        | \$ 25,579.88        |
| 007               | Board of Health                  | \$ 2,337,321.52     | \$ 2,234,719.22     |
| 008               | Vital Statistics                 | \$ 60,243.14        | \$ 25,638.03        |
| 009               | Tuberculosis Record Program      | \$ 3,000.00         | \$ -                |
| 010               | Food Service                     | \$ 448,769.29       | \$ 37,945.49        |
| 011               | Health Promotion and Planning    | \$ 70,111.20        | \$ 116,529.67       |
| 012               | Health Budget Stabilization Fund | \$ 150,000.00       | \$ -                |
| 013               | Public Health Nursing            | \$ 31,639.92        | \$ 42,432.31        |
| 014               | Air Pollution Control            | \$ 43,827.64        | \$ 42,057.15        |
| 015               | Solid Waste Site                 | \$ 22,656.40        | \$ 17,472.10        |
| 016               | Help Me Grow                     | \$ -                | \$ -                |
| 017               | Public Health Infrastructure     | \$ 170,488.66       | \$ 149,937.05       |
| 018               | Safe Community Program           | \$ 18,817.36        | \$ 28,001.56        |
| 019               | Ryan White Title I               | \$ -                | \$ -                |
| 020               | HIV Prevention Grant             | \$ 21,800.24        | \$ 27,339.54        |
| 021               | Child and Family Health Services | \$ 79,852.79        | \$ 54,357.21        |
| 022               | Family Children First Council    | \$ -                | \$ -                |
| 023               | Sewage Treatment Systems         | \$ 185,841.46       | \$ 63,250.30        |
| 024               | Dental Sealant                   | \$ -                | \$ -                |
| 025               | Carol White Grant                | \$ 3,172.60         | \$ 161,643.97       |
| 026               | Permanent Improvement            | \$ 578,465.42       | \$ 310,993.03       |
| 027               | FDA Food Service                 | \$ 36,785.44        | \$ 36,248.92        |
| 028               | Tobacco Use Prevent & Cessation  | \$ 106,503.02       | \$ 108,152.99       |
| 997               | AFLAX/Voya                       | \$ 1,689.12         | \$ 1,942.75         |
| <b>Total Cash</b> |                                  | <b>\$ 4,854,295</b> | <b>\$ 3,735,107</b> |

Board of Health Fund (Fund 007, aka General Fund) showed a 4.59% increase from this time in the previous year. The Board of Health Fund (Fund 007) has begun to stabilize as have revenue and expenses after years of turmoil.

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Adam Litke provided the following highlights:

- Introduced Ilana Litwak as the new WIC Director.

*Discussion:*

Patricia Fowler asked where the outside break area was located. Adam Litke stated it is a small patio area located out back that has deteriorating rail road ties with bees.

#### **4.04**

#### **Women, Infants and Children (WIC) Unit Report**

#### **4.04.01**

#### **Unit Supervisor's Report**

#### **Nutrition Education**

No updates to report.

#### **Breastfeeding Updates**

Staff is preparing for Breastfeeding Awareness Month (BAM), with this year's World Alliance for Breastfeeding Action (WABA) theme: "*Breastfeeding, Foundation of Life.*" Plans include baby showers for pregnant women in all clinics, and a breastfeeding awareness walk and picnic in Geauga.

#### **Highlights**

State WIC held a conference call for the directors in lieu of an in-person meeting. There has been a delay for the new WIC computer system so there is no timeline for when the new WIC system will be ready. Money for the computer equipment will be in the FY 2019 grant.

Clinic Caseload April:

| CLINIC                    | FY18<br>Assigned<br>Caseload | Caseload     | % Caseload | % Assigned<br>Caseload |
|---------------------------|------------------------------|--------------|------------|------------------------|
| Central                   | 1,630                        | 1,382        | 43%        | 85%                    |
| Willoughby                | 1,250                        | 1,047        | 32%        | 84%                    |
| Madison                   | 400                          | 341          | 10%        | 85%                    |
| Geauga                    | 588                          | 480          | 15%        | 82%                    |
| <b>TOTAL<br/>CASELOAD</b> | 3,868                        | <b>3,250</b> |            | <b>84%</b>             |

Clinic Activity April:

| <b>Activity</b>       | <b>Scheduled</b> | <b>Attended</b> | <b>Show Rate %</b> |
|-----------------------|------------------|-----------------|--------------------|
| Re-certifications     | 609              | 492             | 81%                |
| Certifications        | 210              | 179             | 85%                |
| Individual Educations | 335              | 251             | 75%                |
| Group Educations      | 333              | 251             | 75%                |
| High Risk Clients     | 130              | 93              | 72%                |
| Average show rates    |                  |                 | <b>78%</b>         |

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*Ilana Litwak provided the following highlights:*

*Staff are preparing for Breastfeeding Awareness month scheduled for August.  
Participated in a WIC conference call in lieu of driving to Columbus.  
New computers for the department have been delayed until the next grant period.  
Case load has increased.*

*Discussion:*

*Patricia Murphy recommended that a Board of Health Education topic be on a WIC clinic.  
Adam Litke stated that LCGHD will be taking over the WIC computer network system from the State. This will increase Tim Snell's workload.  
Antony Vitolo asked if Tim was involved in the development of the new website. Adam Litke stated that Tim is the lead.  
Dr. Alvin Brown asked if LCGHD would receive compensation from the State taking over the computers. Adam Litke stated that we will be reimbursed.*

## **4.05**

### **Health Commissioner's Report**

#### **4.05.01**

##### **Centers for Medicare and Medicaid Services Highlights Expansion of Medicare Diabetes Prevention Program**

Centers for Medicare and Medicaid Services (CMS) Administrator, Seema Verma announced in a [blog post](#) that for the first time, community-based organizations can join traditional health providers and enroll in Medicare to provide evidence-based diabetes prevention services once they have CDC recognition. On April 1, CMS expanded the Medicare Diabetes Prevention Program, a performance-based payment model for Type 2 diabetes prevention for eligible Medicare beneficiaries with an indication of pre-diabetes. Providers, including local health departments, must be included in CDC's registry of organizations in Diabetes Prevention Recognition Program to be eligible for Medicare reimbursement.

#### **4.05.02**

##### **National Association of County and City Health Officials Releases 2017 Annual Report**

National Association of County and City Health Officials (NACCHO) has released its 2017 Annual Report, which highlights the noteworthy achievements of the association last year. In 2017, NACCHO helped its members advance local public health practice by serving as the voice of local health departments (LHDs) on Capitol Hill, building LHD capacity, fostering connections among its members, disseminating best practices, and forging innovative partnerships.

#### **4.05.03**

##### **Association of Ohio Health Commissioners Spring Business Meeting Set for May 15<sup>th</sup>**

Association of Ohio Health Commissioners President, Ron Graham will convene the Spring Business meeting during the lunch hour on Tuesday, May 15, at the Doubletree Hotel in Worthington, in conjunction with the 2018 Public Health Combined Conference.

#### **4.05.04**

##### **Association of Ohio Health Commissioners Hears from Ohio Association of County Behavioral Health Authorities (OACBHA) Regarding Legislative Concept to Combine Boards**

Association of Ohio Health Commissioners (AOHC) has been in conversation with Ohio Association of County Behavioral Health Authorities (OACBHA), and the state association for local Alcohol, Drug and Mental Health (ADAMH) boards regarding one of AOHC's draft concepts being considered for inclusion in a future legislative initiative - the idea to combine LHDs and ADAMH boards locally under the Board of Health. Unfortunately, the draft concept paper, intended only for AOHC internal discussion at this point, was shared with a local

ADAMH board director, who then shared it statewide with the other local directors and the state association.

The positive outcome of this situation is the opening of a dialogue between AOHC and OACBHA regarding policy issues of mutual concern. Board representatives and staff from each association hope to have a face-to-face meeting in early June.

#### **4.05.05**

#### **Lake County Receives an Opportunity to Extend Opiate Prevention Capacity Work**

The Lake County General Health District was awarded up to \$34,000 in reimbursable grant deliverables to establish an overdose fatality review committee, community response plan, and help with opiate prescriber's electronic health record integration with Ohio Automated Rx Reporting System (OARRS).

The Ohio Department of Health opted to extend the contract work by offering another \$34,000 to currently funded local health districts to expand upon the existing work plan submitted. The Health Commissioner submitted the additional paperwork and associated work plans on May 11, 2018 to take advantage of the unexpected funding increase.

Progress to date has been summarized below:

The LCGHD has met with the Lake County Opiate Task Force (OTF) and key stakeholders to establish an Executive Leadership Committee (ELC) to gain their support of the Overdose Fatality Review Board (OFR) and the Community Response Plan (CRP). On May 3<sup>rd</sup> the following stakeholders met to review the requirements of the Drug Overdose Prevention (DOP) project:

1. Matthew Nichols, Lake County General Health District
2. Ron H. Graham, Lake County General Health District
3. Dr. Mark Komar, Lake County Coroner's Office
4. Detective Ron Walters, Lake County Sheriff's Department
5. Doug Rohde, Lake County Narcotics Lab
6. Capt. Keith Dewitt, Lake County Police Association
7. Dr. David Keep, Lake Health Hospital/Lake County Coroner's office

The ELC identified the following stakeholders to recruit, educate, and participate on the OFR:

1. Chief Matt Sabo, Concord Fire Department
2. Chief Bob Searles, City of Mentor Fire Department
3. Dr. Jennifer Bradstreet, Lake Health Emergency Room Director
4. Chief Kevin Knight, City of Mentor Police
5. Kim Fraser, Director of Lake County ADAMHS Board

The first OFR Committee will hold its first review meeting in late July 2018 to review fatalities from the first quarter of calendar year 2018.

In regards to the CRP, draft decision tree has been developed for review by the ELC. The LCGHD asked that the OTF put their opiate overdose anomaly investigation policy/plan in writing. The ELC will utilize this policy and expanded to create the CRP.

The LCGHD has met with the Lake Health Hospital System (LHHS) and their executive leadership to gain their support of the Ohio Automated Rx Reporting System (OARRS) integration. In late April, Dr. Mark Komar and Dr. Danielle Cooper agreed to pilot the integration at their group practice located at:

**Lake County Family Practice  
9500 Mentor Ave.  
Mentor, OH 44060**

Dr. Cooper has completed a request for integration on the Ohio Board of Pharmacy's website.

The LCGHD has identified an intern to help develop a prescribing health official database. Upon completion of the database a survey will be submitted to determine current utilization and integration of OARRS prescribers. Currently, the integration is less than 40% for Lake County, Ohio.

### **What is OARRS?**

To address the growing misuse and diversion of prescription drugs, the State of Ohio Board of Pharmacy created Ohio's Prescription Drug Monitoring Program (PDMP), known as the Ohio Automated Rx Reporting System (OARRS). Established in 2006, OARRS collects information on all outpatient prescriptions for controlled substances and one non-controlled substance (gabapentin) dispensed by Ohio-licensed pharmacies and personally furnished by Ohio prescribers. This data is reported every 24 hours and is maintained in a secure database. Drug wholesalers are also required to submit information monthly on all controlled substances and gabapentin sold to an Ohio licensed pharmacy or prescriber.

OARRS is a tool that can be used to address prescription drug diversion and abuse. It serves multiple functions, including: patient care tool; drug epidemic early warning system; and drug diversion and insurance fraud investigative tool. As the only statewide electronic database that stores all controlled substance dispensing and personal furnishing information, OARRS helps prescribers and pharmacists avoid potentially life-threatening drug interactions as well as identify individuals fraudulently obtaining controlled substances from multiple health care providers, a practice commonly referred to as "doctor shopping." It can also be used by professional licensing boards to identify or investigate clinicians with patterns of inappropriate prescribing and dispensing, and to assist law enforcement in cases of controlled substance diversion.



Starting in November 2017, Ohio drug court programs have access to OARRS to provide judges and court personnel with critical information regarding a participant’s use of controlled substance medications.

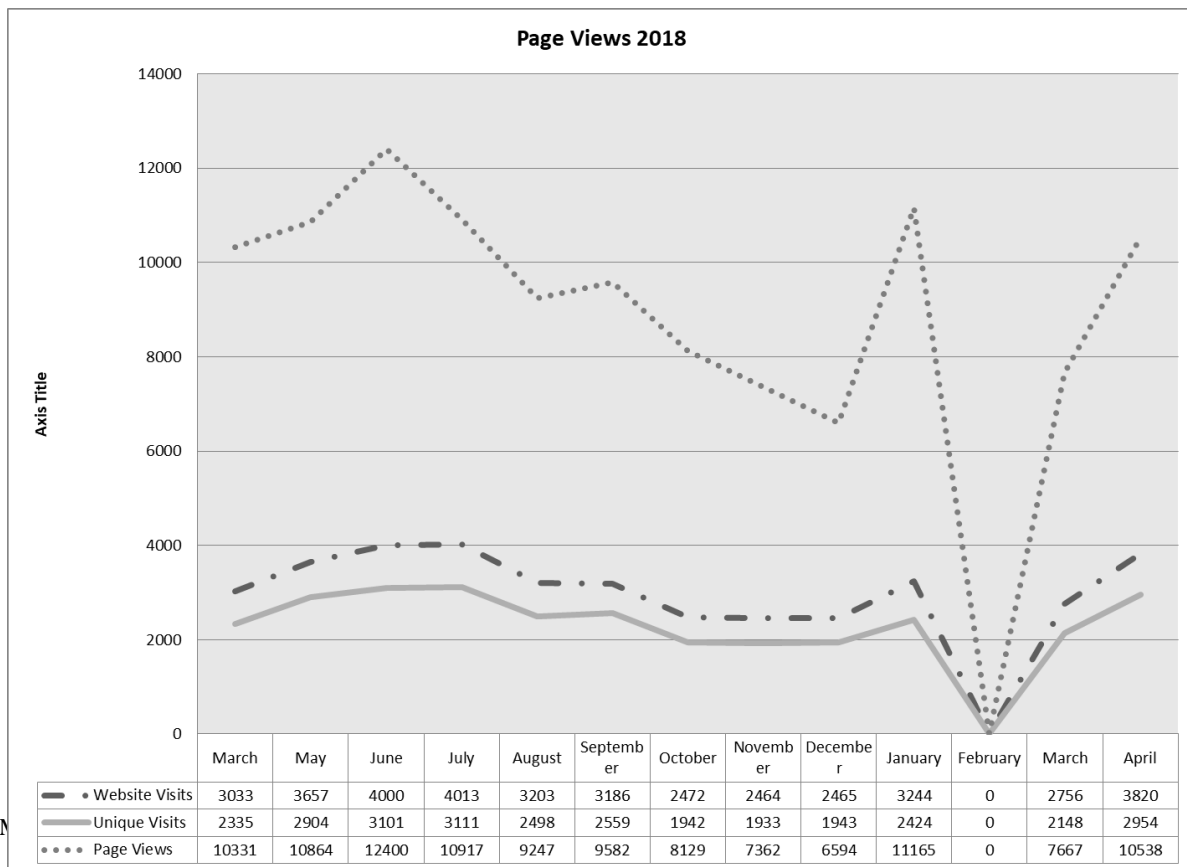
**4.05.06**

**Vital Statistics Sales and Services Rendered**

|                                   | April | YTD  | Same Period 2017 |
|-----------------------------------|-------|------|------------------|
| Birth Certificates Issued         | 272   | 1256 | 1449             |
| Birth Certificates -Out of County | 132   | 595  | 748              |
| Death Certificates Issued         | 839   | 2986 | 3012             |
| Fetal Death Certificates Issued   | 0     | 1    | 1                |
| Burial Permits Issued             | 56    | 175  | 249              |
| Birth Certificates Filed          | 151   | 555  | 526              |
| Death Certificates Filed          | 170   | 611  | 620              |
| Fetal Death Certificates Filed    | 0     | 3    | 3                |
|                                   |       |      |                  |

**4.05.07**

**Web Analytics**



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*Ron Graham provided the following highlights:*

- *May 23<sup>rd</sup> is the Community Leaders meeting for all of the Political Subdivisions. We will provide presentations on programs, tours and hands on demonstrations.*
- *June 14<sup>th</sup> is a table top functional drill for the Emergency Preparedness grant. Many of the staff will participate in this drill.*
- *We have received an additional \$34,000 in the Opiate Prevention Capacity grant for a total of \$68,000.*
- *The new website will have a new structure, updated content and be mobile friendly.*
- *Developing a partnership with Beacon Health, Cross Roads, Council on Aging, Signature Health, Catholic Charities, Lake Health and Wickliffe Schools on creating a patient navigator to help people find the necessary services and resources. This would be reimbursed by Medicaid and the State.*
- *We continue to increase our presence in the Community and establishing partnerships.*

*Discussion:*

*Nicole Jelovic asked if there are other pilot programs to help people find services. Ron Graham stated that the closest is a Family Resource Center out of Painesville focused on the Hispanic population and legal issues.*

*Dr. Alvin Brown asked if the costs can be shifted to the patients' health care provider. Ron Graham stated not currently, but we are researching as part of the Public Health advancement bill.*

## **4.06**

### **Office of Health Policy and Performance Improvement**

#### **4.06.01**

##### **Quality Assurance and Special Projects Coordinator**

ACHIEVE Wellness held its second meeting of the year on April 25<sup>th</sup>. The meeting's primary objective was approval of the 2018-2019 Community Health Improvement Plan, which serves as a revision to the previous plan created in 2015. This group will continue to meet quarterly, both to report progress updates on selected strategies, but also in preparation for Lake County's next assessment process, which is slated to begin in 2019.

LCGHD received notification from Ohio Department of Health that its Round Four application as part of the Ohio Public Health Accreditation Support Projects had seen been approved. LCGHD will receive assistance in developing a formalized methodology for assessing unserved or under-served populations, identifying gaps and/or barriers to care and the causes of those barriers, and gathering and distributing data amongst relevant stakeholders.

On April 27<sup>th</sup>, Christine Margalis was invited to Cleveland Department of Health to serve as a mock site visitor in that department's preparation for its June site visit with the Public Health Accreditation Board. This provided yet another opportunity to strengthen the regional public health work force, and serves as further example that LCGHD is viewed as a leader and expert in accreditation requirements.

Additionally, Christine Margalis represented LCGHD at United Way of Lake County's Annual Meeting on April 18<sup>th</sup>, and Mentor Chamber of Commerce's Coffee & Conversation breakfast on May 11<sup>th</sup>.

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*Christine Margalis provided the following highlights:*

- *The Strategic Plan was sent out to all Board of Health members and received no feedback. We are seeking approval at today's meeting.*

#### **4.06.02**

##### **Planning, Research, and Policy Coordinator**

On April 3, Ron Graham, Christine Margalis, and Matthew Nichols met with the Cleveland Clinic to discuss the potential for a collaborative community health needs assessment. On April 6, Matthew Nichols met with the LCGHD Environmental Health Division, in order to develop data analysis and reporting strategies for their recently completed PACE EH Survey. Matthew Nichols was featured as a panel expert for Lake Erie College's *Opioid Outreach and Educational Evenings*, which was held on April 10; Matthew joined Doug Rodhe (Lake County Crime Lab), Pat Condon (Lake County Prosecutor's Office), and Matthew Sabo (Concord Fire), in order to discuss agency roles and responses to the opioid epidemic, and the event was well attended. Ron Graham and Matthew Nichols met with Alyssa Gustwiller (YMCA) to discuss the potential distribution of Naloxone to YMCA facilities on April 11, and, on April 12, Ron Graham and Matthew Nichols presented a number of systems change ideas to Lance Himes, the current Director of ODH, via phone conference.

Matthew Nichols attended AOHC's *Leadership Essentials for Health District Success* on April 24 and 25, which was hosted by the AOHC office in Columbus. On April 26, Matthew Nichols and Christine Margalis attended a regional community health needs assessment meeting, hosted by the Cleveland Clinic and facilitated by the Center for Health Affairs, and provided a number of LCGHD-borne concepts. Additionally, Matthew completed and submitted three ODH grants on behalf of the Trumbull County Combined Health District during the month of April, including: (1) Get Vaccinated Ohio, (2) Tobacco Use Prevention and Cessation, and (3) Prescription Drug Overdose Prevention.

---

Matthew Nichols provided the following highlights:

- *The data that we receive at the County level masks pockets of health inequity. As such, we have been looking at socioeconomic and health factors at the census tract level across Lake County.*

#### **4.06.03**

#### **Board of Health Education – Mosquito Control**

May's Board of Health Education topic will be an overview of the Mosquito Control trapping and testing. Mosquito Control uses three types of traps. The traps are used to monitor mosquito population, disease levels in the mosquito population and what species of mosquito are present. Locations are spread throughout the county to establish the population, disease level and species present. Mosquitos are tested by the Ohio Department of Health for West Nile Virus.

Bert Mechenbier began his presentation at approximately 3:30 p.m. on Mosquito Control program. He introduced John Pitts who has worked in the Mosquito program for 37 years.

**History**

- LCGHD started mosquito program in response to mosquito borne heart worm infecting and killing two army guard dogs at the Nike missile site in Painesville Township in 1966.
- Began as surveillance, larvicide and adulticide activities.
- Program continued to grow throughout the 1970's in response to the St. Louis Encephalitis outbreak.
- 1980's and 1990's LaCrosse Encephalitis cases were on the increase.
- The 2001 arrival of West Nile Virus kept mosquito control programs in the limelight.
- [Chikungunya](#), [yellow fever](#), and [Zika associated with mosquitoes](#) are some of the more recent ailments associated with mosquitoes.

Lake County  
General Health District  
Public Health  
Protect. Promote. Prevent.

## LCGHD program

- The LCGHD program consists of surveillance, larviciding and adulticiding.
- Larval surveillance



Lake County  
General Health District  
Public Health

Larvae, aka wigglers, have a breathing tube that surfaces. Staff will take a dip of water to determine how many larvae are present and what treatment to utilize.

## Adult Surveillance

- Adult landing rate -- how many adults land on a technician in a minute.

6. Name 2 types of adult surveillance.




LANDING  
COUNTS




Lake County  
General Health District  
Public Health

LCGHD utilizes three types of traps:

## CDC Light Trap




- CDC light traps are an industry standard in adult mosquito surveillance. CDC traps are portable and can be utilized in a variety of ways but the most common model is accompanied by a small light and a carbon dioxide (CO<sub>2</sub>) bait source. The flow of CO<sub>2</sub> emanating from the trap will lure adult mosquitoes by simulating the exhaled respiratory gases of birds or mammals. Catch all types of mosquitoes and tell us when to spray.




The CDC trap captures the general population of mosquitoes. A trap that has 25 or more mosquitoes will initiate nighttime spraying.

## Gravid Trap



- Gravid traps are designed to catch *Culex* species, that are capable of transmitting [West Nile virus](#), [St. Louis Encephalitis](#), and both Western and [Eastern Equine Encephalitis](#). *Culex* mosquitoes are attracted to the trap by the stagnant water placed under a battery powered fan which blows mosquitoes into a collection container. The water contains a solution of organic material, often grass or hay, that has been left to sit for several days or longer and serves as an attractant to the *Culex* species by mimicking naturally occurring stagnant water. These traps assist with monitoring disease.



## BG-Sentinel Trap



The BG-Sentinel trap was designed with two specific mosquito species in mind, *Aedes albopictus* and *Aedes aegypti*. The two species are known to vector [dengue](#), [chikungunya](#), [Zika](#), and [yellow fever](#) viruses and thrive in urban environments. Both species use natural and artificial containers for breeding, making them notoriously difficult to catch in significant numbers. The BG-Sentinel trap is made of a tarp like material, about the size of a 5-gallon bucket, and utilizes an attractant such as Octenol lure, human scent lure, or carbon dioxide. A funnel located at the top of the trap leads mosquitoes to an electric fan that pulls them into a collection net. Species specific trap.



Lake County  
General Health District  
Public Health

## 2000's

- 1 Full time intern, split shift 6 to 10 am collect nets, and 4 to 8 pm set traps.



Lake County  
General Health District  
Public Health

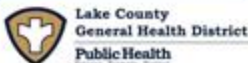
# 2008 to 2015

- Traps set in Perry Township and Mosquito building only.



# 2016 to 2018

- Began to add employees homes to the trapping locations





## 2018

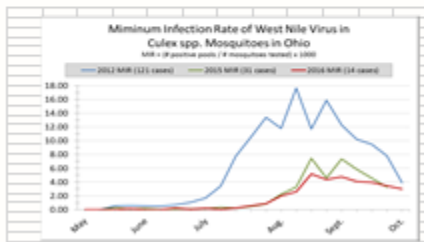
- Using LCGHD employees to set traps and collect nets at their homes and intern for traps at fire departments.



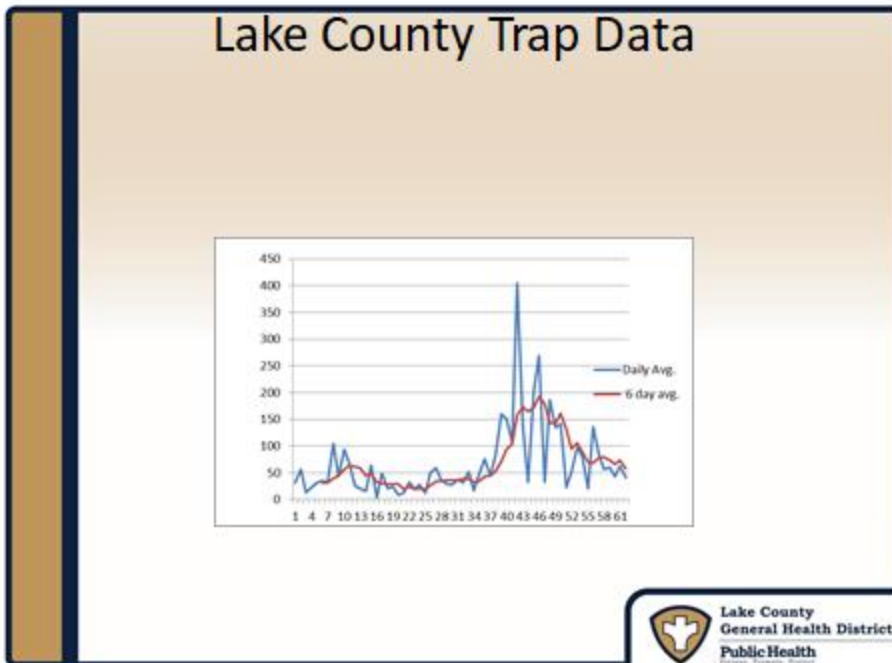
For 2018 we are setting additional traps at fire departments throughout the county. Traps will be set in Madison, Perry, Mentor, Willowick, Wickliffe, Kirtland and Concord.

## Data from collected mosquitoes

- Once the season gets rolling ODH will send weekly updates as to number and species of mosquitoes collected and if samples are positive for West Nile Virus. Used to plan adulticiding activities.



West Nile Virus generally will appear in late August.



Blue is the daily average of mosquitoes and the red is a six day rolling average.

*Discussion:*

*Brian Katz asked about ODH's turnaround time on mosquitoes. John Pitts stated it is about two weeks.*

*Nicole Jelovic asked what type of freezer is used. Bert Mechenbier stated it is a regular freezer and it only takes a short time.*

*Patricia Murphy what the prediction is with all of the rain. John Pitts stated it would be a very active season.*

*Patricia Fowler asked the effectiveness of the Yard Guard sprays. John Pitts stated some people have had good success.*

*Roger Anderson asked about the yard sprays that had been done in the past. John Pitts stated that special product was sprayed. The cost was \$80.00 per yard.*

Bert stated we will have information posted on the website, news releases, Facebook and information at the libraries.

Bert's presentation end at approximately 3:48 p.m.

## 5.0

### Committee Reports

#### 5.01

#### Personnel Committee Meeting Held May 21, 2018

### **Personnel Committee Meeting Minutes May 21, 2018**

The Board of the Lake County General Health District's Personnel Committee met on May 21, 2018. The meeting was held at the offices of the Lake County General District located at 5966 Heisley Road, Mentor. The meeting was called to order at 2:15 p.m. In attendance were:

Roger Anderson  
Tim Brennan  
Marc Garland  
Brian Katz  
Steve Karns  
Randy Owoc  
Jerry Ribelli

Staff : Ron Graham, Adam Litke

The meeting was called to order by Chairman, Marc Garland.

*Randy Owoc moved and Roger Anderson seconded a motion to enter into Executive Session to discuss matters of personnel, compensation and Union Negotiations in accordance with Section 121.22 of the Ohio Revised Code; motion carried.*

*A roll call vote was taken and the Executive Session convened at 2:15 p.m. Tim Brennan moved and Randy Owoc seconded a motion to come out of Executive Session at approximately 2:52 p.m.; motion carried*

*Roger Anderson moved and Randy Owoc seconded to adjourn the meeting at 2:53 p.m.; motion carried.*

## 6.0

### Old Business

## 6.01

### Board of Health Tracking

| Date of BOH Meeting      | Department | New Business Item Number | Department Recommendations   | Board Action (Approved/Disapproved/Tabled) | Further Action Needed From BOH | Date BOH Informed of Outcome | Informed of Outcome & Method | Date Closed |
|--------------------------|------------|--------------------------|--|--|--------------------------------|------------------------------|------------------------------|-------------|
| 10/16/17                 | ADMIN      | 7.02                     | Permission to Purchase One Vehicle   | APPROVED                                   | N                              |                              | Pending                      |             |
| 11/20/17                 | HPP        | 7.03                     | Permission to Submit 2018 Culture of Health Prize Grant, \$25,000  | APPROVED                                   | N                              |                              | Pending                      |             |
| 12/18/17                 | HPP        | 7.04                     | Permission to Purchase \$17,100 of Food Through Cleveland Food Bank  | APPROVED                                   | N                              |                              | Approved                     |             |
| 01/22/18                 | HPP        | 7.06                     | Permission to Submit Public Health Emergency Preparedness (PHEP) Grant,  | APPROVED                                   | N                              |                              | Submitted                    |             |
| 01/22/18                 | EH         | 7.07                     | Permission to Purchase Two Vehicles  | APPROVED                                   | N                              |                              | Ordered                      |             |
| 01/22/18                 | EH         | 7.12                     | Permission to Purchase Mosquito Control Products, \$64,000   | APPROVED                                   |                                | 2/26/2018                    | Pending                      | 5/21/2018   |
| 02/26/18                 | ADMIN      | 7.02                     | Permission to Submit Capital Budget for Americans with Disability Act (ADA) Grant, \$325,000                           | APPROVED                                   | N                              | 5/21/2018                    | Denied                       | 5/21/2018   |
| 02/26/18                 | HPP        | 7.03                     | Permission to Submit JUST RUN Lake County Grant, \$5,000   | APPROVED                                   | N                              |                              |                              |             |
| 02/26/18                 | NURSING    | 7.05                     | Permission to Accept 2018 HIV Testing & Prevention Grant, \$20,500.00  | APPROVED                                   | N                              | 5/21/2018                    | Received                     | 5/21/2018   |
| 03/19/18                 | ADMIN      | 7.02                     | Permission to Submit AstraZeneca Connections for Cardiovascular Health Grant, \$150,000                                | APPROVED                                   | N                              |                              | Under review                 |             |
| 03/19/18                 | NURSING    | 7.05                     | Permission to Submit Get Vaccinated Ohio-Public Health Initiative (GV), Grant \$50,175.00                              | APPROVED                                   | N                              |                              |                              |             |
| 03/19/18                 | HPP        | 7.06                     | Permission to Submit 2018 Pilot Project Proposal, Grant \$4,000  | APPROVED                                   | N                              |                              |                              |             |
| 04/16/18                 | ADMIN      | 7.02                     | Permission to Increase Contract for Remodeling   | APPROVED                                   | N                              |                              | Approved                     | 4/16/2018   |
| 04/16/18                 | NURSING    | 7.03                     | Permission to Renew Contract with Josephina Bandry, \$3,750.00   | APPROVED                                   | N                              |                              | Executed                     | 4/16/2018   |
| 04/16/18                 | EH         | 7.04                     | Permission to Enter into Contract with Ohio Department of Health for Lake County Bathing Beaches Contract, \$17,886.00 | APPROVED                                   | N                              |                              |                              | 4/16/2018   |
| 04/16/18                 | EH         | 7.05                     | Permission to Refer Delinquent Food Service Operations and Food Establishments for Legal Action                        | APPROVED                                   | N                              |                              |                              | 4/16/2018   |
| May 21, 2018<br>04/16/18 | EH         | 7.06                     | Permission to Submit for Mosquito Control Funding Opportunity Grant, \$30,000.00                                       | APPROVED                                   | N                              |                              | Submitted                    |             |

| Date of BOH Meeting | Department | New Business Item Number | Department Recommendations   | Board Action (Approved/Disapproved /Tabled) | Further Action Needed From BOH | Date BOH Informed of Outcome | Informed of Outcome & Method | Date Closed |
|---------------------|------------|--------------------------|--|---|--------------------------------|------------------------------|------------------------------|-------------|
| 04/16/18            | EH         | 7.07                     | Permission to Purchase Mosquito Control Products, \$64,022.63  | APPROVED                                    | N                              | 5/21/2018                    | Ordered                      |             |
| 04/16/18            | EH         | 7.08                     | Permission to Purchase a New Air Pollution Calibration System & Perma Pure Zero Air System not to exceed \$15,700.00 | APPROVED                                    | N                              | 5/21/218                     | Ordered                      |             |
| 04/16/18            | EH         | 7.09                     | Permission to Submit a Variance Request for 1 Coast Guard Road, Painesville Township                                 | DENIED                                      | N                              |                              |                              | 4/16/2018   |
| 04/16/18            | EH         | 7.1                      | Permission to Submit a Variance Request for 1 Coast Guard Road, Painesville Township                                 | APPROVED                                    | N                              |                              |                              | 4/16/2018   |
| 04/16/18            | HPP        | 7.11                     | Permission to Contract with Judy Moran for \$18,000 as the Resources Development Officer                             | APPROVED                                    | N                              |                              | Executed                     | 4/16/2018   |
| 04/16/18            | HPP        | 7.12                     | Permission to Submit Tobacco Use Prevention and Cessation Program Grant, \$305,000                                   | APPROVED                                    | N                              |                              | Pending                      |             |
| 04/16/18            | HPP        | 7.13                     | Permission to Contract with Ashtabula County Health Department for \$94,500  | APPROVED                                    | N                              |                              | Pending                      |             |
| 04/16/18            | HPP        | 7.14                     | Permission to Contract with Lake/Geauga Center for \$90,000  | APPROVED                                    | N                              |                              | Pending                      |             |
| 04/16/18            | HPP        | 7.15                     | Permission to Submit Maternal and Child Health Grant, \$ 102,600   | APPROVED                                    | N                              |                              | Submitted                    |             |
| 04/16/18            | HPP        | 7.16                     | Permission to Submit Ohio Children's Trust Fund (OCTG) Great Lakes Regional Prevention Council Grant, \$100,000      | APPROVED                                    | N                              |                              |                              |             |

**7.01**

**7.01.01**

**Certification of Monies, Resolution 18-05-07-01-01-100**

*Roger Anderson moved and Tim Brennan seconded a motion to adopt Resolution 18-05-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.*

**7.02**

**Permission to Submit Community Development Block Grant FY18-Newborn Home Visiting Grant, \$15,360.98 & Resolution to Recognize Further Fair Housing**

*Dr. Lynn Smith moved and Patricia Fowler seconded a motion to submit to Lake County Commissioners and U.S. Department of Housing and Urban Development a Grant in the amount of \$15,313.77. The Grant period is October 1, 2018 through September 30, 2019; motion carried.*

This grant provides assistance to support Newborn home visiting Program. This project contributes to building family resiliency among very low, low and moderate income Lake County residents. Public Health Nurses provide new parents a health and environmental assessment, education and training on maternal and infant health issues. This project works towards the reduction of infant mortality in Lake County.

Lake County  
General Health District



**RESOLUTION  
Of the Lake County General Health District  
Board of Health  
To  
Affirmatively Further Fair Housing**



**WHEREAS**, 2018 marks the 50th Anniversary of the passage of Title VIII of the Civil Rights Act;

**WHEREAS**, it is an important goal of the federal, state and local governments to eliminate housing discrimination and assure the rights of every resident to buy, rent, and sell housing, without regard to race, color, sex, religion, familial status, national origin or disability; and

**WHEREAS**, Title VIII of the Civil Rights Act and Presidential Executive Order 12892 initially described the obligation to Affirmatively Further Fair Housing (AFFH); and

**WHEREAS**, The responsibility of participants using CDBG/HOME funds to Affirmatively Further Fair Housing is specified in great detail in the Code of Federal Regulations at 24CFR 5.150 – 5.180; and

**WHEREAS**, Lake County General Health District agrees that it is important to accord those we serve with an enhanced quality of life through the development of opportunities in housing, employment, education and services by the implementation of plans that assure all people are afforded their rights thus fostering open inclusive communities; notably the HUD-accepted *Assessment of Fair Housing - Lake County, Ohio 2017-2021* <http://www.lakecountyohio.gov/Portals/57/forms/AssessmentofFairHousingLakeCountyOhio2017-2021.pdf> ; and

**WHEREAS**, as an applicant or potential recipient of federal funds this agency Lake County General Health District agrees that it will take specified actions to Affirmatively Further Fair Housing (AFFH) and confidently asserts that that all policies and practices adopted and in place are in conformance with applicable fair housing law and that prior to the CDBG/HOME application due date of May 1, 2018 that any outstanding civil rights matters are resolved in conformance with published 2018 HUD grant eligibility documentation; and

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the Lake County General Health District recognizes the broad duty to Affirmatively Further Fair Housing and the month of April 2018 Fair Housing Month in Lake County, Ohio.

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*Ron H. Graham, RD/RDN,LD, MPH*  
*Health Commissioner*

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*Brian Katz*  
*President*

### **7.03**

#### **Permission to Approve 2018-2020 Lake County General Health District Strategic Plan**

*Anthony Vitolo moved and Dr. Alvin Brown seconded a motion to approve the Lake County General Health District's 2018-2020 Strategic Plan; motion carried.*

This plan represents LCGHD's strategic priorities for the years 2108-2020. The plans' goals are:

- Goal 1: Maintain a Competent Public Health Workforce
- Goal 2: Enhance ability to Collect, Analyze, and Disseminate Data
- Goal 3: Maintain a Sustainable Health District
- Goal 4: Improve Health Outcomes for Lake County Residents
- Goal 5: Expand the Scope and Capacity of the Office of Health Policy and Performance Improvement

#### **7.04**

#### **Special Supplemental Nutrition Program for Lake and Geauga Women, Infants, and Children (WIC) Grant, \$928,391**

*Patricia Fowler moved and Dr. Alvin Brown seconded a motion to submit to the Ohio Department of Health for Special Supplemental Nutrition Program for Lake and Geauga Women, Infants, and Children (WIC) Grant in the amount of \$928, 391. The grant period is October1, 2018-September 30, 2019; motion carried.*

The WIC program grant is to provide WIC nutritional services to Women, Infants and Children up until the age of 5 who are at nutritional risk.

*Discussion:*

*Roger Anderson asked if this was in addition the SNAP benefits. Ron Graham stated yes.*

#### **7.05**

#### **Permission to Submit Lake County Safe Communities Coalition Grant, \$42,000.00**

*Tim Brennan moved and Roger Anderson seconded a motion to submit to the Ohio Department of Public Safety for the Lake County Safe Communities Coalition grant in the amount of \$42,000.00. The grant period is October1, 2018-September 30, 2019; motion carried.*

This grant allows coordinating of the Safe Communities Coalition with the goal of reducing traffic-related fatalities in Lake County. Priorities include increasing seat belt usage, decrease impaired driving and increase awareness of motorcycle safety issues. The Coalition will meet at least quarterly, conduct Fatal Crash Data Review Committee meetings, and participate in 11 mandatory blitzes including Click It or Ticket and Drive Sober or Get Pulled Over.

#### **7.06**

#### **Permission to Submit Geauga County Safe Communities Coalition Grant, \$42,000.00**

*Tim Brennan moved and Patricia Murphy seconded a motion to submit to the Ohio Department of Public Safety for the Geauga County Safe Communities Coalition grant in the amount of \$42,000.00. The grant period is October1, 2018-September 30, 2019; motion carried.*

This grant allows coordinating of the Safe Communities Coalition with the goal of reducing traffic-related fatalities in Lake County. Priorities include increasing seat belt usage, decrease impaired driving and increase awareness of motorcycle safety issues. The Coalition will meet at least quarterly, conduct Fatal Crash Data Review Committee meetings, and participate in 11 mandatory blitzes including Click It or Ticket and Drive Sober or Get Pulled Over.



## **7.07**

### **Permission to Accept the Bid from Six City Marketing to Build a New Website**

*Roger Anderson moved and Tim Brennan seconded a motion to accept the bid from Six City Marketing to build the new Lake County Health District Website for \$14,200; motion carried.*

In 2010 the Health District spent in excess of \$42,000.00 building our current website layout. In late 2015, the vendor shifted that website to a WordPress platform for a cost of \$5000.00. The vendor, however, was not able to get the website to work properly and under pressure he resigned from the project. In 2016, we accept bids from several companies, and narrow the search to two vendors to take over the website. During this time Health District IT was able to stabilize the website and make it somewhat functional. It was decided that after we moved to our new location we would have a new website built from scratch that better suites our needs.

In the last month, we asked the two top companies from the previous bids, to bid out the website as built from the ground up. Those companies were Insyte Tec and Six City Marketing. Insyte's bid was for a proprietary continent management system, with a bid of \$7,425.00. It would then have a monthly fee of \$200 per month or \$2400.00 per year. Additionally, the bid didn't include the writing of the API's to begin selling Birth and Death records via the website.

Six City Marketing's proposal was for \$14,200. Outside of normal hosting fees, there are no additional costs and the updates on this website will be done by the Health District. The site would be built using WordPress content management system which is nonproprietary. The API to begin selling Birth and Death Records are not included in the proposal. They would need to contact Point and Pay to fully understand the cost, but is not expected to be that much work.

Six City's proposal is the best bid, as it is the lower cost solution over time. Additionally, the site will be built in a nonproprietary hosting and content management solution that will allow us to turn the site over to a new vendor if we are not satisfied with the work of the current one, or they go out of business. Additionally, LCGHD staff is already familiar with the platform and will require less training on the new site.

The plan will be to build the new site from scratch to look and feel similar to <https://www.hamiltoncountyhealth.org/>. The site will be built independent of our current site and the content that goes on the site will be verified. This will prevent us from transferring content that hasn't been maintained on our current site.

#### *Discussion:*

*Patricia Fowler asked if this was in the budget. Ron Graham stated yes.*

*Roger Anderson asked when would the new website be completed. Tim Snell stated about 2-3 months. Staff will add all new content.*

*Patricia Murphy asked if Geauga and Ashtabula considered. Ron Graham stated that they both have a website.*

## **7.08**

### **Permission to Spend up to \$200,000 to Reimburse Vendors Conducting Work Replacing Septic Systems as Part of the WPCLF (Water Pollution Control Loan Fund)**

*Anthony Vitolo moved and Randy Owoc seconded a motion to amend the reimbursement of vendors (contractors) not to exceed \$25,000 who completed work as part of the WPCLF household septic repair/replacement program funded by Ohio EPA. Funds for both years 2017 and 2018 are not to exceed \$200,000 each funding year. Ohio EPA reimburses the Health District upon completion of bided job final by awarded vendor. In return the Health District pays awarded vendor for work performed for the homeowner that qualified for this program. Permission for the Health Commissioner to reimburse contractors for jobs not to exceed the cost of \$25,000 on behalf of the Board. We would be able to reimburse contractors in a quicker manner instead of waiting for each monthly Board meeting; motion carried with Dr. Lynn Smith opposing.*

#### *Discussion*

*Adam Litke explained that the contract from EPA is \$200,000 per contracting year to replace/repair systems. Currently, contractors have to wait to receive their money after Board approval over \$10,000.*

*Steve Karns recommended an account reconciliation be submitted. Ron Graham and Adam Litke stated this could be done.*

*Dan stated the systems range from \$6,000 - \$20,000.*

## **7.09**

### **Permission to Contract with Nicole Sares, Not to Exceed \$26,482.56**

*Roger Anderson moved and Dr. Lynn Smith seconded a motion to enter into contract with Nicole Sares to provide medical nutrition therapy as a registered dietitian for the Lake County Board of Developmental Disability/Deepwood. Total cost of contract not to exceed \$26,482.56. The Registered Dietitian agrees to the services outlined in Section 2 of the contract with the Lake County General Health District. This contract is from May 14, 2018 – May 13, 2019; motion carried.*

## **7.10**

### **Recommendations From the Personnel Committee, Meeting Held Prior to the Board Meeting**

*Marc Garland stated that the Personnel Committee met and further discussion will take place at a future meeting.*

**8.0**

**Adjournment**

*Patricia Fowler moved and Anthony Vitolo seconded a motion to adjourn the meeting at approximately 4:00 pm; motion carried.*

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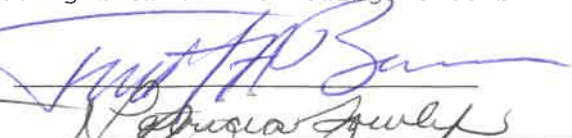



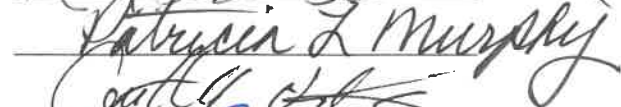

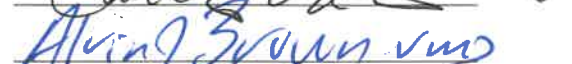


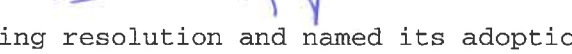
Secretary

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President

BOARD OF HEALTH  
LAKE COUNTY GENERAL HEALTH DISTRICT  
Date May 21, 2018

The Board of the Lake County General Health District met this day, May 21, 2018, in a regularly scheduled meeting with the following members present:

|   |  |
|---|--|
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|  |  |
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|   |  |

Roger Anderson presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2018.

Tim Brennan seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 14

"NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on May 21, 2018.

Witness my hand this 21st day of May 2018.

Secretary, Board of Health



# Board Report - 05/01/2018 - 05/21/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MAY 21, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic

| Issued / Vendor                        | Description                    | PO #   | Fund #         | Amount          |
|--|--------------------------------|--------|----------------|-----------------|
| 21ST CENTURY MEDIA DBA THE NEWS HERALD | FACEBOOK-DIGITAL DISPLAY-ADS   | 667942 | 02800761-755   | 2100.00         |
| 21ST CENTURY MEDIA DBA THE NEWS HERALD | DO SOMETHING CAMPAIGN          | 667959 | 02800761-755   | 1500.00         |
| ASHTABULA COUNTY HEALTH DEPT.          | DELIVERABLES FEB 2018          | 667734 | 02800761-755   | 15641.00        |
| BEVAN-HEWITT, CATHERINE                | REIMB MILEAGE 4/9/18           | 0      | 02800761-755   | 44.20           |
| BOARD OF HEALTH                        | SAL/FRINGE 4/18 TO 07E ADMIN   | 0      | 02800761-755   | 799.30          |
| BOARD OF HEALTH                        | COLOR COPIES 4/18              | 0      | 02800761-755   | 2.55            |
| BOARD OF HEALTH                        | COPIES 4/18                    | 0      | 02800761-755   | 20.40           |
| BOEHM, ADRIENNE                        | REIMB MILEAGE 4/3/18           | 0      | 02800761-755   | 32.24           |
| HURLEY, SHAELEEN                       | REIMB MILEAGE 4/09/18          | 0      | 02800761-755   | 13.42           |
| LAKE GEauga RECOVERY CENTERS INC       | REMAINING DELIVERABLES-TOBACCO | 667970 | 02800761-755   | 21401.00        |
|  |                                |        | <b>Total #</b> | <b>41554.11</b> |

*Edward H. Zupancic*  
LAKE COUNTY AUDITOR

**Grand Total # 135713.02**

# Board Report - 05/01/2018 - 05/21/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MAY 21, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic/ahz

| Issued / Vendor                 | Description                    | PO #   | Fund #         | Amount          |
|---------------------------------|--------------------------------|--------|----------------|-----------------|
| BANDRY, JOSEFINA                | CONTRACT SERVICES 5/14/18      | 667686 | 00200761-755   | 62.50           |
| BOARD OF HEALTH                 | TO 07E FUND CORRECT ASHT CO    | 0      | 00200761-755   | 4400.43         |
| BOARD OF HEALTH                 | ASHTAB CO HEALTH FEB DELIV     | 0      | 00200761-755   | 15364.52        |
| BOARD OF HEALTH                 | FUND CORRECT TO 07E IAP GEAGA  | 0      | 00200761-755   | 3491.41         |
| BOARD OF HEALTH                 | SAL/FRINGE 4/18 TO 07E ADMIN   | 0      | 00200761-755   | 685.51          |
| BOARD OF HEALTH                 | COLOR COPIES 4/18              | 0      | 00200761-755   | 16.05           |
| BOARD OF HEALTH                 | COPIES 4/18                    | 0      | 00200761-755   | 33.95           |
| GLAXOSMITHKLINE                 | ENGERIX B / HEP B VACCINE      | 667952 | 00200761-755   | 341.00          |
| LAKE COUNTY MAILROOM            | POSTAGE 4/18                   | 0      | 00200761-755   | 8.88            |
| SANOFI PASTEUR INC              | ACT HIB/ DTAP VACCINE          | 667949 | 00200761-755   | 759.83          |
|                                 |                                |        | <b>Total #</b> | <b>25164.08</b> |
| ALBRIGHT, LOREE                 | REIMB MILEAGE 4/13-4/20/18     | 0      | 00500761-755   | 20.28           |
| BOARD OF HEALTH                 | SAL/FRINGE 4/18 TO 11E SARES   | 0      | 00500761-755   | 4499.19         |
| BOARD OF HEALTH                 | COLOR COPIES 4/18              | 0      | 00500761-755   | 0.10            |
| BOARD OF HEALTH                 | COPIES 4/18                    | 0      | 00500761-755   | 37.65           |
| CHAPEK, LINDA                   | REIMB MILEAGE 4/23/18          | 0      | 00500761-755   | 13.00           |
| CITY OF PAINESVILLE - UTILITIES | VICTORIA PL UTIL B2*361*4 APRL | 667311 | 00500761-755   | 156.59          |
| FEDELE, CAROLYN                 | REIMB MILEAGE 4/10/18-4/25/18  | 0      | 00500761-755   | 36.92           |
| HAWN, TAMMY                     | REIMB MILEAGE 4/20/18-4/23/18  | 0      | 00500761-755   | 48.98           |
| HUNTSBURG TOWNSHIP              | HUNTSBURG RENT JUNE            | 667892 | 00500761-755   | 704.00          |
| LAKE COUNTY MAILROOM            | POSTAGE 4/18                   | 0      | 00500761-755   | 302.12          |

# Board Report - 05/01/2018 - 05/21/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MAY 21, 2018

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EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic /sd

| Issued / Vendor                          | Description                   | PO #   | Fund #         | Amount         |
|--|-------------------------------|--------|----------------|----------------|
| LAKE COUNTY TELECOMMUNICATIONS           | VOICE MAIL - MAY              | 0      | 00500761-755   | 52.50          |
| LITKE, ADAM                              | REIMB MILEAGE 5/9-5/10/18     | 0      | 00500761-755   | 48.88          |
| MADISON VILLAGE HALL                     | JUNE RENT - STRATTON PLACE    | 667688 | 00500761-755   | 679.00         |
| MORAN, DAWN                              | REIMB MILEAGE 5/3/18          | 0      | 00500761-755   | 15.96          |
| P M & FAMILY INVESTMENTS LLC             | WIC RENT - JUNE WILLOUGHBY    | 667738 | 00500761-755   | 1964.58        |
| PAINESVILLE COMMERCIAL PROPERTIES INC    | VICTORIA PLACE MAINT INV 2931 | 667885 | 00500761-755   | 19.72          |
| TIME WARNER CABLE-NORTHEAST              | WIC INTERNET - VIC PL APRIL   | 667340 | 00500761-755   | 119.99         |
| WINDSTREAM                               | WIC MADISON INTERNET MAY      | 667926 | 00500761-755   | 303.78         |
|  |                               |        | <b>Total #</b> | <b>9023.24</b> |
| BOARD OF HEALTH                          | COPIES 4/18                   | 0      | 00600761-755   | 0.05           |
|  |                               |        | <b>Total #</b> | <b>0.05</b>    |
| ALBRIGHT, LOREE                          | REIMB MILEAGE 4/13-4/20/18    | 0      | 00700761-755   | 0.98           |
| AMERICAN SOLUTIONS FOR BUSINESS DBA AMER | ANNUAL REPORT                 | 667802 | 00700761-755   | 250.00         |
| AMERICAN SOLUTIONS FOR BUSINESS DBA AMER | BUSINESS CARDS / DAN SINCLAIR | 667960 | 00700761-755   | 49.00          |
| BEVAN-HEWITT, CATHERINE                  | REIMB MILEAGE 4/9/18          | 0      | 00700761-755   | 2.13           |
| BEVAN-HEWITT, CATHERINE                  | REIMB MILEAGE 4/17/18         | 0      | 00700761-755   | 0.43           |
| BOARD OF HEALTH                          | TO 28E SONESTA SUITES CREDIT  | 0      | 00700761-755   | 86.80          |

# Board Report - 05/01/2018 - 05/21/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: May 21, 2018

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EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic JMD

| Issued / Vendor                | Description                    | PO #   | Fund #       | Amount  |
|--------------------------------|--------------------------------|--------|--------------|---------|
| BOARD OF HEALTH                | TO 05E 730 FUND CORRECT        | 0      | 00700761-755 | 29.26   |
| BOEHM, ADRIENNE                | REIMB MILEAGE 4/12/18          | 0      | 00700761-755 | 3.38    |
| C D W GOVERNMENT INC           | WIRELESS AP                    | 667958 | 00700761-755 | 146.26  |
| CENTRAL PURCHASING             | COPIER PAPER - APRIL           | 0      | 00700761-755 | 470.24  |
| CHAPEK, LINDA                  | REIMB MILEAGE 4/23/18          | 0      | 00700761-755 | 0.63    |
| COLE, DAWN                     | REIMB MILEAGE 3/6-3/15/18      | 0      | 00700761-755 | 1.20    |
| ESRI INC.                      | ESRI MAINTENANCE               | 667913 | 00700761-755 | 5130.00 |
| FEDELE, CAROLYN                | REIMB MILEAGE 4/10/18-4/25/18  | 0      | 00700761-755 | 1.78    |
| FINK, KRISTEN                  | REIMB MEALS 5/10/18-5/11/18    | 0      | 00700761-755 | 38.54   |
| FIVE STAR FIRE PROTECTION SVC  | ANNUAL FIRE EXTINGUISHER INSPC | 667966 | 00700761-755 | 455.64  |
| GARLAND, MARC                  | REIMB LK CO SAFETY MEET 4/20   | 0      | 00700761-755 | 20.00   |
| GRAHAM, RON                    | COUNTY TRAVEL REIMB - MAY      | 667703 | 00700761-755 | 495.00  |
| HAWN, TAMMY                    | REIMB MILEAGE 4/20/18-4/23/18  | 0      | 00700761-755 | 2.36    |
| HEISLEY TIRE & BRAKE INC       | AUTO MAINT INV 101567          | 667867 | 00700761-755 | 580.24  |
| HURLEY, SHAELIN                | REIMB MILEAGE 4/09/18          | 0      | 00700761-755 | 0.64    |
| LAKE COUNTY MAILROOM           | POSTAGE 4/18                   | 0      | 00700761-755 | 1135.15 |
| LAKE COUNTY TELECOMMUNICATIONS | AT & T PAETEC LONG DISTANCE    | 0      | 00700761-755 | 1515.96 |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL - MAY               | 0      | 00700761-755 | 187.50  |
| LARK, DAN                      | REIMB MILEAGE 4/26/18-5/4/18   | 0      | 00700761-755 | 264.38  |
| LITKE, ADAM                    | PROGRAM SUPPLIES 4/10/18       | 0      | 00700761-755 | 19.32   |

*5/21/18  
Zupancic  
JMD*



# Board Report - 05/01/2018 - 05/21/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: May 21, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic / aud

| Issued / Vendor                        | Description                    | PO #   | Fund #       | Amount  |
|--|--------------------------------|--------|--------------|---------|
| MARGALIS, CHRISTINE                    | REIMB MILEAGE 4/18/18-4/27/18  | 0      | 00700761-755 | 57.23   |
| MC CARTHY, JESSICA                     | REIMB MILEAGE 4/21-4/24/18     | 0      | 00700761-755 | 1.85    |
| MILO, KATHY                            | REIMB MILEAGE 4/21-4/24/18     | 0      | 00700761-755 | 2.45    |
| MILO, KATHY                            | REIMB MILEAGE 4/11-4/27/18     | 0      | 00700761-755 | 4.54    |
| MORAN, DAWN                            | REIMB MILEAGE 5/3/18           | 0      | 00700761-755 | 0.77    |
| MORAN, JUDY                            | CONTRACT FOR CONSULT APRIL-MAY | 667932 | 00700761-755 | 2000.00 |
| NFP CORPORATE SERVICE                  | GROUP HEALTH CONSULT INV 5602  | 667742 | 00700761-755 | 630.00  |
| NICHOLS, MATTHEW                       | REIMB MILEAGE 4/24/18-4/26/18  | 0      | 00700761-755 | 191.02  |
| PROFESSIONAL ANSWERING SERVICE         | ANSW SERV INV 180510255        | 667702 | 00700761-755 | 164.00  |
| RABE ENVIRONMENTAL SYSTEMS INC         | HVAC MAINT INV 150427 4/30/18  | 667934 | 00700761-755 | 829.00  |
| RUSSO, HALEY                           | REIMB MILEAGE 5/3/18           | 0      | 00700761-755 | 0.51    |
| SARROCCO-SMITH, DAVENE                 | REIMB MILEAGE 4/20/18          | 0      | 00700761-755 | 3.50    |
| SIEVERS COMPANY                        | SECURITY/ HEISLEY INV 1111037  | 667704 | 00700761-755 | 440.00  |
| STROMP, PAUL                           | REIMB TRAVEL 4/16/18-4/20/18   | 0      | 00700761-755 | 21.60   |
| TIME WARNER CABLE-NORTHEAST            | HEISLEY RD INTERNET APRIL      | 667770 | 00700761-755 | 1187.70 |
| TONY SCHEIBER'S HAULING                | GARBAGE - HEISLEY APRIL - JUNE | 667705 | 00700761-755 | 450.00  |
| TREASURER OF STATE DAVE YOST           | AUDIT FEES MAY 2018            | 0      | 00700761-755 | 3239.00 |
| TREASURER, STATE OF OHIO-PUBLIC SAFETY | INV RAD18-0070                 | 0      | 00700761-755 | 285.68  |

# Board Report - 05/01/2018 - 05/21/2018

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EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic / aud

| Issued / Vendor                | Description                   | PO #   | Fund #         | Amount          |
|--------------------------------|-------------------------------|--------|----------------|-----------------|
|                                |                               |        | <b>Total #</b> | <b>20395.67</b> |
| BOARD OF HEALTH                | COPIES 4/18                   | 0      | 00800761-755   | 102.90          |
| LAKE COUNTY MAILROOM           | POSTAGE 4/18                  | 0      | 00800761-755   | 81.32           |
|                                |                               |        | <b>Total #</b> | <b>184.22</b>   |
| OHIO DIVISION OF REAL ESTATE   | BURIAL PERMITS APRIL          | 667771 | 00800761-756   | 140.00          |
|                                |                               |        | <b>Total #</b> | <b>140.00</b>   |
| BOARD OF HEALTH                | COLOR COPIES 4/18             | 0      | 01000761-755   | 1.20            |
| BOARD OF HEALTH                | COPIES 4/18                   | 0      | 01000761-755   | 276.60          |
| LAKE COUNTY MAILROOM           | POSTAGE 4/18                  | 0      | 01000761-755   | 2.39            |
| LOXTERMAN, CHRIS               | REIM SERVESAFE CLASS 5/2-5/13 | 0      | 01000761-755   | 133.27          |
| PASTER TRAINING INC            | SERVESAFE BOOKS / EXAM SHEETS | 667976 | 01000761-755   | 430.45          |
|                                |                               |        | <b>Total #</b> | <b>843.91</b>   |
| BOARD OF HEALTH                | COLOR COPIES 4/18             | 0      | 01100761-755   | 10.05           |
| BOARD OF HEALTH                | COPIES 4/18                   | 0      | 01100761-755   | 162.15          |
| BOEHM, ADRIENNE                | REIMB MILEAGE 4/12/18         | 0      | 01100761-755   | 37.96           |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL - MAY              | 0      | 01100761-755   | 52.50           |
| MC CARTHY, JESSICA             | REIMB MILEAGE 4/12/18         | 0      | 01100761-755   | 45.56           |
| MILO, KATHY                    | REIMB PARKING 4/11-4/27/18    | 0      | 01100761-755   | 114.54          |

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EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic / md

| Issued / Vendor                | Description                    | PO #   | Fund #       | Amount         |
|--------------------------------|--------------------------------|--------|--------------|----------------|
| RUSSO, HALEY                   | REIMB MILEAGE 5/3/18           | 0      | 01100761-755 | 10.61          |
| THOM ZAHLER ART STUDIOS        | PROJECT DAWN FLIERS            | 667903 | 01100761-755 | 250.00         |
| <b>Total #</b>                 |                                |        |              | <b>683.37</b>  |
| BOARD OF HEALTH                | COLOR COPIES 4/18              | 0      | 01300761-755 | 15.15          |
| BOARD OF HEALTH                | COPIES 4/18                    | 0      | 01300761-755 | 85.95          |
| GLAXOSMITHKLINE                | HEP A/HEP B VACCINE            | 667919 | 01300761-755 | 837.00         |
| KOVAC, PATRICIA                | REIMB MILEAGE 1/08/18-3/15/18  | 0      | 01300761-755 | 60.06          |
| LAKE COUNTY MAILROOM           | POSTAGE 4/18                   | 0      | 01300761-755 | 95.17          |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL - MAY               | 0      | 01300761-755 | 45.00          |
| LANGUAGE LINE LLC              | LINE RENTAL INV 4306952        | 667716 | 01300761-755 | 3.00           |
| QUADAX                         | INV 379914 BILLING SERV        | 667717 | 01300761-755 | 55.00          |
| SANOPI PASTEUR INC             | ADACEL TDAP VACCINE            | 667950 | 01300761-755 | 344.98         |
| <b>Total #</b>                 |                                |        |              | <b>1541.31</b> |
| AIRGAS                         | INV 9952909909                 | 0      | 01400761-755 | 170.10         |
| BOARD OF HEALTH                | SALFRINGE 4/18 TO O7E ADMIN    | 0      | 01400761-755 | 2978.45        |
| BOARD OF HEALTH                | C/B AUTO MAINT 4/18 MARN, MEHL | 0      | 01400761-755 | 191.18         |
| BOARD OF HEALTH                | COPIES 4/18                    | 0      | 01400761-755 | 26.90          |
| LAKE COUNTY TELECOMMUNICATIONS | VOICE MAIL - MAY               | 0      | 01400761-755 | 22.50          |
| MESA LABS                      | DELTA CAL CERTIFICATION        | 667905 | 01400761-755 | 430.00         |

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EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic/mz

| Issued / Vendor         | Description                  | PO #   | Fund #         | Amount         |
|-------------------------|------------------------------|--------|----------------|----------------|
|                         |                              |        | <b>Total #</b> | <b>3819.13</b> |
| BOARD OF HEALTH         | COPIES 4/18                  | 0      | 01500761-755   | 39.55          |
|                         |                              |        | <b>Total #</b> | <b>39.55</b>   |
| BEVAN-HEWITT, CATHERINE | REIMB MILEAGE 4/17/18        | 0      | 01700761-755   | 8.94           |
| BOARD OF HEALTH         | SALFRINGE 4/18 TO 28E HEWITT | 0      | 01700761-755   | 8885.47        |
| BOARD OF HEALTH         | COLOR COPIES 4/18            | 0      | 01700761-755   | 6.80           |
| BOARD OF HEALTH         | COPIES 4/18                  | 0      | 01700761-755   | 51.15          |
| COLE, DAWN              | REIMB MILEAGE 3/6-3/15/18    | 0      | 01700761-755   | 24.96          |
| MILO, KATHY             | REIMB MILEAGE 3/29/18        | 0      | 01700761-755   | 50.96          |
|                         |                              |        | <b>Total #</b> | <b>9028.28</b> |
| BOARD OF HEALTH         | TO 07E FUND CORRECT MILEAGE  | 0      | 01800761-755   | 0.28           |
| BOARD OF HEALTH         | SALFRINGE 4/18 TO 11E RUSSO  | 0      | 01800761-755   | 5694.79        |
| BOEHM, ADRIENNE         | REIMB MILEAGE 4/12/18        | 0      | 01800761-755   | 12.70          |
| MC CARTHY, JESSICA      | REIMB MEALS 4/21-4/24/18     | 0      | 01800761-755   | 179.85         |
| PARKER, GINA            | REIMB MILEAGE 5/12/18        | 0      | 01800761-755   | 15.81          |
| RUSSO, HALEY            | REIMB MILEAGE 5/12/18        | 0      | 01800761-755   | 239.20         |
| THOM ZAHLER ART STUDIOS | SUPER BOWL POSTERS           | 667748 | 01800761-755   | 150.00         |
| THOM ZAHLER ART STUDIOS | BUZZED DRIVING POSTERS       | 667808 | 01800761-755   | 150.00         |

# Board Report - 05/01/2018 - 05/21/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: MAY 21, 2018

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EDWARD H. ZUPANCIG, LAKE COUNTY AUDITOR: Edward H. Zupancig / eh

| Issued / Vendor             | Description                   | PO #           | Fund #         | Amount         |
|-----------------------------|-------------------------------|----------------|----------------|----------------|
|                             |                               |                | <b>Total #</b> | <b>6442.63</b> |
| BOARD OF HEALTH             | COLOR COPIES 4/18             | 0              | 02000761-755   | 0.20           |
| BOARD OF HEALTH             | COPIES 4/18                   | 0              | 02000761-755   | 9.85           |
| LAKE COUNTY MAILROOM        | POSTAGE 4/18                  | 0              | 02000761-755   | 1.85           |
|                             |                               | <b>Total #</b> |                | <b>11.90</b>   |
| BOARD OF HEALTH             | SALFRINGE 4/18 TO 28E HURLEY  | 0              | 02100761-755   | 4281.25        |
| BOARD OF HEALTH             | COPIES 4/18                   | 0              | 02100761-755   | 5.60           |
| GREATER CLEVELAND FOOD BANK | INV 0546938-1                 | 667731         | 02100761-755   | 695.72         |
| MILO, KATHY                 | FOOD FOR MEETING 4/21/18      | 0              | 02100761-755   | 31.26          |
|                             |                               | <b>Total #</b> |                | <b>5013.83</b> |
| BOARD OF HEALTH             | COPIES 4/18                   | 0              | 02300761-755   | 66.10          |
| COOK, JERRY & STEPHANIE     | RECEIPT # 37009 3/14/18       | 0              | 02300761-755   | 50.00          |
| GRAFF, JOHN                 | RECEIPT #37759 5/11/18        | 0              | 02300761-755   | 25.00          |
|                             |                               | <b>Total #</b> |                | <b>141.10</b>  |
| BOARD OF HEALTH             | SALFRINGE 4/18 TO 07E ADMIN   | 0              | 02700761-755   | 10601.47       |
| SARROCCO-SMITH, DAVENE      | REIMB TRAVEL 4/20/18          | 0              | 02700761-755   | 289.59         |
| STROMP, CADENCE             | REIMB TRAVEL 4/16/18-4/21/18  | 0              | 02700761-755   | 245.95         |
| STROMP, PAUL                | REIMB MILEAGE 4/16/18-4/20/18 | 0              | 02700761-755   | 549.63         |