

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
July 16, 2018

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting June 18, 2018
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.01.01 Clinical & Community Health Services – Tara Perkins
 - 4.01.02 Health Promotion & Planning – Kathy Milo
 - 4.02 Environmental Health Report – Dan Lark
 - 4.03 Finance and HR Director– Adam Litke
 - 4.04 WIC Report – Ilana Litwak
 - 4.05 Office of Health Policy and Performance Improvement-
 - 4.05.01 Christine Margalis
 - 4.05.02 Matthew Nichols
 - 4.05.03 Board of Health Education
 - 4.06 Health Commissioner's Report – Ron Graham
- 5.0 Committee Meetings
 - No Reports
- 6.0 Old Business
 - 6.01 Board of Health Tracking

7.0 New Business

7.01 Resolutions

7.01.01 Certification of Monies, Resolution 18-07-07-01-01-100

7.01.02 Increase/Decrease Appropriations, Resolution 18-07-07-01-02- 100

7.02 Permission to Accept Tobacco Use Prevention and Cessation Program Grant,
\$290,000

7.03 Permission to Accept JUST RUN Lake County Grant, \$5,000

7.04 Permission to Approve the Lake County General Health District's Workforce
Development Plan

7.05 Permission to Accept the Get Vaccinated Ohio-Public Health Initiative (GV),
Grant \$50,175.00

7.06 Permission to Request a Variance for Phoenix Cooke for Property Located 37630
Milann Dr., Willoughby Hills

7.07 Executive Session

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, July 16, 2018, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Roger Anderson	Rich Harvey	Ana Padilla
Dr. Alvin Brown	Brian Katz	Jerry Ribelli
Patricia Fowler	Patricia Murphy	Dr. Lynn Smith
Marc Garland	Randy Owoc	Anthony Vitolo

Absent: Nicole Jelovic and Steve Karns

Minutes were recorded by Mariann Rusnak, Administrative Secretary/Registrar.

Also present from the Health District staff:

Dr. Nora Colburn	Adam Litke	Matthew Nichols
Ron Graham	Ilana Litwak	Dan Nicholson
Dan Lark	Christine Margalis	Tara Perkins
	Kathy Milo	Mariann Rusnak

Also in attendance: Gianine (Nina) Germano, Lake County Prosecutor's Office.

Ana Padilla was introduced as the new Board of Health member representing Painesville City.

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on July 11, 2018, was made by Health Commissioner Ron Graham.

3.0 Board of Health

3.01 Approval of Minutes

Dr. Lynn Smith moved and Roger Anderson seconded a motion that the minutes of the June 18, 2018, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01 Community Health Services

4.01.01 Division Director's Report

This Director of Nursing is exploring the possibility of adding a travel clinic to the current immunization clinics. The Cuyahoga County Board of Health invited us to monitor one of their clinics and allow myself and Carol Tackett, RN to shadow team members throughout the process. We received many resources to reference as we determine needs and cost efficiency for LCGHD. This was also a great opportunity for two of our interns who were able to participate in this “field trip” of sorts.

As the media continues to discuss the current trends regarding the Hepatitis A cases in our neighboring communities, LCGHD has only had one confirmed case. This case was related to travel outside of the U.S. Cherise Stabler BSN, RN did an excellent job with providing support and education to the affected individual.

The application for the Teen Pregnancy grant has been submitted as of June 29th. This grant will allow LCGHD the opportunity to partner with local middle and high school's to provide teens with education, prevention and empowerment opportunities.

Interviews for the part time clerical position (a sixteen hour per week position) will begin in July.

This director attended the following meetings/trainings:

10th Annual Northeast Ohio MMRS Meta-Coalition Conference

Madison Village Council Meeting

Willowick City Council Meeting

In-service by Sanofi Pasteur

Marketing Team Meeting

Executive Team Meeting

Ethics Committee Formation Meeting

Weekly Ohio Department of Health Calls

LCGHD Functional Drill

Community Cares Planning Meeting

INSTI Training for HIV Testing

Cuyahoga County Board of Health Meeting-Review Travel Clinic

Morley Library-Bloodborne Pathogen Review

Get Vaccinated Ohio Webinar

HIV Updates 2018-Evaluating New Therapies

Monthly Staff Meeting-Nursing

4.01.02

Clinical Services Unit Report

4.01.01.02

Communicable and Environmental Disease Report

Communicable	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2018 YTD	2017 YTD
Disease Report														
Campylobacter	3	4	3	1	4	0							15	23
CP-CRE (See Below)	0	0	0	1	2	0							1	NA
Chlamydia	80	56	50	75	72	57							390	328
Coccidioidomycosis	0	0	0	0	0	0							0	0
Cryptosporidiosis	0	0	1	1	0	0							2	0
Cyclosporiasis	0	0	0	0	0	0							0	0
E. Coli 0157:H7	1	0	0	0	1	1							3	0
Giardia	3	0	0	0	0	1							4	7
Gonorrhea	15	17	6	13	15	13							79	62
Haemophilus Influenza	1	0	1	0	0	0							2	0
Hepatitis B	0	1	1	1	0	1							4	12
Hepatitis C	9	29	8	43	21	7							117	142
Influenza-Hospitalized	100	74	51	38	12	0							275	114
Legionnaires Disease	1	2	1	2	1	3							10	2
Listeriosis	0	0	0	0	0	0							0	2
Lyme Disease	0	0	1	1	2	2							6	4
Malaria	0	0	0	0	0	0							0	0
Meningitis-aseptic/viral	0	0	0	0	0	0							0	0
Meningitis, Bacterial not Neisseria	0	2	3	0	3	1							5	6
Mumps	0	0	0	0	0	0							0	1
Mycobacterium Tuberculosis	0	0	0	0	0	0							0	0
Pertussis	2	1	0	0	1	0							4	9
Q-Fever	0	0	0	0	0	0							0	0
Rocky Mountain Spotted Fever	0	0	0	0	0	0							0	0
Salmonella	4	1	1	1	1	2							10	8
Shigellosis	1	0	0	0	0	0							1	2
Staph Aureus VRSA	0	0	0	0	0	0							0	0
Streptococcal Group A	4	1	2	1	1	1							10	7
Streptococcal Group B Newborn	0	0	0	0	0	0							0	0
Streptococcus Pneumoniai	3	1	0	5	3	2							14	14
Syphilis	1	2	0	0	2	0							5	1
Varicella	0	0	0	0	2	1							3	2
West Nile Virus	0	0	0	0	0	0							0	0
Yersinia	0	0	0	0	0	0							0	1
Totals	228	191	129	183	143	92	0	0	0	0	0	0	960	747
CP-CRE= Carbapenemase-producing carbapenem-resistant <i>Enterobacteriaceae</i> (NEW)														

New Born Home Visits (NBHV)

There were four NBHVs in June with referrals to Birthright (two) and lactation support (four). This month we had one visit in Madison, Painesville, Willowick and one in Willoughby. A Madison teacher and first time parent wrote on the newborn home visit evaluation: "Nurse was amazing! And answered all the questions I had. I felt so great after our visit!"

Immunization Action Plan (IAP)

There were 4 AFIX reassessments completed for pediatric physician offices and one perinatal hepatitis B case that was reported.

Human Immunodeficiency Virus (HIV) Testing

JUNE	YTD	POSITIVES	YTD POS
10	53	0	0

Children with Medical Handicaps (CMH) / Lead

The Public Health nurse provided case management services to 241 clients active on the Treatment, Diagnostic, and Service Coordination divisions of the CMH program. The nurse also assisted a family in obtaining therapy services for their child despite not having an eligible diagnosis for the CMH Treatment program.

The CMH nurse also provides case management for the Lead program. In the month of June, there were two children in Lake County with confirmed blood lead levels between 5 and 9. These children had been previously identified with higher blood levels, and their blood lead levels continue to decrease. No blood lead level is a safe level, but optimally it should be less than 5. The Public Health nurse provided information and education to these families reinforcing proper cleaning, diet, hand washing, and reviewing possible sources of lead in the environment.

4.01.02

Division of Health Promotion and Planning Unit Report

4.01.02.01

Division Director's Report

The Director continues to transition with a Program Manager and accepts applications for the Associate Health Educator for the Ohio Children's Trust Fund grant. A meeting will also be set up with Lake County OSU Extension Office about their role in the grant. We are very excited to start offering this program in all three counties!

The Health Promotion and Planning team has been out in the community every week implementing programs and services to the county residents. They have done a phenomenal job

of promoting their events and services through social media. Please like and follow the Health District on Facebook and Twitter.

The four interns are in full swing this summer for the Lunch Box program and have been helping out throughout the week. This is another great group of interns!

Meetings attended include:

- Health Promotion and Planning with interns meeting and Health and Safety meeting (June 5);
- Lake County Kidz Biz (June 6);
- Executive meeting and Management meeting with Program Manager (June 11);
- Senior Isolation meeting and Continuous Quality Improvement meeting (June 12);
- Medicaid Administrative Claiming meeting, Budget meeting, JUST RUN meeting (June 13);
- Operation HEAT Functional Drill (June 14);
- Health Promotion and Planning meeting and St. Gabriel's Food Pantry event and Board of Health (June 18);
- Community Cares planning meeting, Reaccreditation meeting (June 19);
- And staff evaluations (June 20 and 21).

Emergency Preparedness

The Preparedness Specialist and Contractor developed a Controller/Evaluator Briefing for the Operation HEAT (Health Education and Training) Functional Exercise and delivered the briefing via webinar using GoToMeeting on June 12, 2018. The Preparedness Specialist and Contractor were Controllers for Operation HEAT on June 14, 2018. Operation HEAT included a scenario involving recovery after a two-week power outage and response to an anthrax attack with several references to the 80's band Bon Jovi. Thirty-eight Lake County General Health District (LCGHD) employees participated. Operation HEAT tested LCGHD's demonstration of the following public health preparedness capabilities as defined by the United States Centers for Disease Control and Prevention: Community Preparedness, Community Recovery, Emergency Operations Coordination, Emergency Public Information and Warning, Information Sharing, Non-Pharmaceutical Interventions, Public Health Surveillance and Epidemiological Investigation, and Responder Safety and Health. In addition to LCGHD Staff, individuals from Eastlake Fire Department, Lake County Central Dispatch (Sheriff's Office), Lake County Citizen Corps, Lake County Educational Service Center and Lake Health served as Evaluators.



<input type="radio"/>	<i>To whom it may concern:</i>
	<i>You may have noticed by now what happened at the concert.</i>
	<i>No one can save them, the damage is done.</i>
	<i>They ain't got a fever, got a permanent disease, and it'll take more than a doctor to prescribe a remedy.</i>
- 3 -	<i>You might wonder why I did this.</i>
<input type="radio"/>	<i>I ain't gonna be just a face in the crowd</i>
	<i>I'm going down in a blaze of glory.</i>
	<i>You live for the fight when it's all that you've got.</i>

Thomas “Tommy”

Jones

Occupation:

Former dock
worker, struggling
musician

Significant other:

Gina Jones

Occupation:

Waitress

Probable flight risk

REWARD

The Preparedness Specialist submitted Cities Readiness Initiative (CRI) Deliverable 4.1 (updated Medical Countermeasures Action Plan); Public Health Emergency Preparedness Deliverable 4.4 (Communications and Ohio Point of Dispensing Appendix L form) to Ohio Department of Health. The Preparedness Specialist received approval for CRI Deliverable 4.1 (MCM Action Plan); and PHEP Deliverables 12.4 (Outbreak Report Status) and 4.4 (Communications/Ohio Point of Dispensing Acknowledgement). The Preparedness Specialist also submitted the After Action Report/Improvement Plan for Operation Heat.

The Preparedness Specialist trained Community Health Services on basic social media principles and procedures. The Preparedness Specialist trained the following individuals on Point of Dispensing Core Management Team, Press Release Procedure, Social Media Policy and Marketing/Branding/Style Guide: Adrienne Boehm (June 18, 2018), Jessica McCarthy (June 26, 2018), and Ilana Litwak (June 27, 2018). The Preparedness Specialist met with the Jurisdictional Coordinator of the United States Department of Homeland Security to discuss general BioWatch and risk communication/public information officer (PIO) trainings for the Northeast Ohio Region.

Meetings/Trainings Attended:

- 10th Annual Metropolitan Medical Response System Meta-Coalition Conference (June 1, 2018);
- Anthracite Public Health Final Planning Meeting (June 4, 2018);
- Perry Nuclear Power Plant Public Information Officer Drill (June 6, 2018);
- Operation HEAT Functional Exercise Final Planning and General Meetings (June 7, 2018)
- CHEMPACK Training (June 13, 2018);
- Lake County Hazard Intervention Team (HIT) Drill (June 18, 2018);
- Northeast Ohio Cities Readiness Initiative/Metropolitan Statistical Area Planners' Meeting (June 19, 2018);
- Perry Nuclear Power Plant/Emergency Operations Center (EOC) Training (June 20, 2018);
- Training Meeting with Joe Hum, Emergency Management Agency (June 20, 2018);
- Training Meeting with Chief James Powers, Wickliffe Fire Department (June 28, 2018).

News Releases 2018	Date Released
Lake County General Health District Officials Expecting an Increase in Mosquitoes	June 5, 2018
Lake County General Health District Sets the Facts Straight on Tobacco 21	June 26, 2018

Project DAWN (Deaths Avoided With Naloxone) Lake County only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Kits Dist.	7	1	50	15	3	37							113
Public	7	1	6	15	3	7							38
L.E.	0	0	44	0	0	30							74
Lives Saved	2 (1 P, 1 L.E.)	2 (2 L.E.)	3 (2 P, 1 L.E.)	0	2 (2 L.E.)	5 (1 P, 4 LE)							14

Project DAWN (Deaths Avoided With Naloxone) Lake, Geauga, and Ashtabula Counties

Ashtabula Distribution of Kits

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Kits Dist.				1	9	7							
Public				14	9	7							30
Lives Saved				0	0	0							0

Gauga Distribution

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Kits Dist.				0	7	24							
Public				0	7	24							31
Lives Saved				0	0	0							0

Lake Distribution

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Kits Dist.					1	45							
Public					1	45							46
Lives Saved				0	0	0							0

Medical Reserve Corps (MRC)

MRC Coordinator presented “Local Unit Best Practices” at the 2018 Statewide MRC and CERT Leadership Conference on June 6, 2018.





Medical Reserve Corps Challenge – Matter of Balance (MOB)

MRC backup coordinator co-coached a MOB course at Fairport Harbor Senior Center in June.



Meetings/trainings attended:

- June 6, 2018 Statewide MRC and CERT Leadership Conference;
- June 19, 2018 Radiation Response Volunteer Corps (state level coordination);
- June 19, 2018 MRC Mentorship.

Tobacco Youth

Lake Geauga Ashtabula Tobacco Prevention Coalition met on June 13, 2018. All documents for grant year 2017-2018 were reviewed and gone over to make sure everyone had completed their documentation to turn in.

Tobacco Policy

Meetings/trainings attended:

- Lake Geauga Ashtabula Tobacco Prevention Coalition June 13, 2018.

Safe Communities – Lake County

June was focused around motorcycle safety. We had two events that were planned and attended. The first one was on June 9th at the Harley Davidson Western Reserve. We hosted a table right in front of registration and had guests spin the wheel and answer questions relating to motorcycle safety. The next event was held on June 28th at Quaker Steak & Lube. This was a huge bike night with several different vendors. We had a booth, where we had a spin wheel and several giveaways. End of June was spent prepping for 4th of July material distribution.



Quaker Steak and Lube Bike Night



Harley Davidson Western Reserve Hogs for Dogs Run

Safe Communities – Geauga County

The Health Educator had many events in the months of June, a big one being the McDonald's Buckle Down event. The Buckle Down took place on June 1st at Bainbridge McDonald's in Geauga County. The Health Educator and an officer from the Geauga County Sheriff's Office gave out free ice cream vouchers and seatbelt safety messages to passengers in the drive-thru wearing their seat belts. Those not belted were given a penny for good luck.

Other events included: Farmers Market, Geauga Theater, Middlefield Means Health Days (free health screenings at Middlefield Public library) and a “Don’t Text and Drive” promotion with the Chardon Police Department at Chardon Walmart. The Coalition Meeting was also held in June. The Coalition gained two new members and discussed three new fatal crashes in Geauga County.

Maternal and Child Health (MCH)

The Back Pack program continues to run in correlation with the Lunch Box Program over the summer. The Health Educator has had parents expressing their gratitude for the program and sharing how helpful it has been for their families.

The Health Educator met with Rainbow Connections and Lil’ Sneakers University on June 27, 2018 to provide technical assistance for Ohio Healthy Programs. Lil’ Sneakers has completed all requirements for Ohio Healthy Programs designation. Rainbow Connection is in the application process but has fulfilled requirements in order to apply.



Public Health Accreditation

The Marketing Team met on June 13, 2018. Topics of discussion included progression on the Marketing Plan/Branding Strategy, Health District newsletters and plans for future marketing/branding staff trainings.

Tara Perkins provided the following highlights for Clinical & Community Health Services:

- *No Hepatitis A cases have been reported in Lake County from the outbreak that has been in the news. Ithop has contacted LCGHD to have their employees vaccinated.*
- *Currently interviewing for a part-time clerical. We have interviewed five people.*
- *No reports have been received for the Cyclospora from McDonald’s lettuce in Lake County or in Ohio. We did receive a phone call from a concerned citizen.*

Discussion:

Patricia Murphy asked if other restaurant chains may reach out to be vaccinated for the Hepatitis A. Tara Perkins stated no other restaurants have contacted LCGHD, but she would happy to speak with them.

Patricia Murphy asked about the cost of the vaccine. Tara Perkins stated that the vaccine is about \$50.00 each or 2 for \$100.00 (true cost is \$62.00 each).

Patricia Murphy asked if there were any recommendations from CDC. Tara Perkins stated that Cherise Stabler has been monitoring the situation.

Anthony Vitolo asked if there has been an increase of people/agencies contacting LCGHD since we have moved. Tara Perkins stated that calls have been steady. Ron Graham stated that we continue to create new partnerships, maintain existing partnerships and our website traffic has increased.

Kathy Milo provided the following highlights for Health Promotion & Planning:

- *Community Cares event is August 9th & 10th in LCGHD parking lot. Notification has been sent to businesses in the area that a Farmer's Market vendor, Wayman's Farm, will be selling produce on Friday, August 10th.*
- *A new Associate Health Educator, Tammy Kraft will start later this month for the Parenting Café grant.*
- *Project DAWN data for the entire State is currently being compiled and can be presented at the next Board meeting.*
- *Several future events will be held to distribute Narcan kits: Willowick and Eastlake residents, Recovery Life and The Fest in Wickliffe. We should be able to meet the deliverables of the grant by distributing 750 kits.*

Discussion:

Marc Garland asked why we only have Lake County data for distribution of Narcan, why not other counties. Kathy Milo stated our grant is for Lake, Geauga and Ashtabula counties. Kathy Milo will ask if we can receive other counties data.

Patricia Fowler stated that Wickliffe has received a grant to distribute 9 volt batteries to non-profit agencies for smoke alarms for residents and would share these for any LCGHD event.

Kathy Milo stated she would include these at events.

Patricia Murphy asked what time is the Community Care event. Kathy Milo stated that the event is from 8:00 a.m. – 3:00 p.m. both days.

4.02

Environmental Health

4.02.01 **Division Director's Report**

4.02.01.01

Updates and Special Topics

No report at this time.

4.02.02 **Air Pollution Control Programs**

4.02.02.01

Unit Supervisor's Report

Air Pollution Control

B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference call June 4th. The Ohio EPA reported that they have not received their federal allocations yet but they expect the amounts to be steady. Payments have been made to the locals. The Ohio EPA budget seems flat also. The fees collected still are the primary source of income. The Title V fee guidance document is still being reviewed. This document will provide much needed guidance as to the way all of Ohio EPA recorded time attributed to large facilities.

LCGHD received permission from the Ohio EPA to move our PM 10 monitoring site from the roof of the Fairport Harbor gym to a ground level location. We hope to complete the move in July.

We took delivery of a new state of the art calibration system. This new unit is replacing a 20 + year old system that could not generate the low levels of pollutants needed for the more strict federal requirements.

Staff participated in an audit of our Carbon Monoxide monitor on June 26th. The monitor was well within Federal limits.

4.02.03 **General Environmental Health and Plumbing Programs**

4.02.03.01

Unit Supervisor's Report

Food Safety Program

Delinquent FSO/RFE licenses

All licenses have been obtained by the delinquent operators.

ServSafe

As of the end of June, Davene Sarrocco-Smith has taught 7 ServSafe classes with 169 people attending the two day class. The need for training FSO personnel needed to be increased due to changes in the Food Code that require FSO personnel to be trained at Level 1 and managers at Level II for food safety. We have 4-5 more classes scheduled for this year.

Pool Program

On March 1, 2018 Eric Roberts from Ohio Department of Health surveyed our swimming pool program for compliance. On June 14, 2018 we received notification that we passed the survey with only some small items that were recommended to work on. We will continue to strive to meet all the necessary State requirements.

LCGHD Participation in Ohio Department of Health Drowning Prevention and Accident Survey

Drowning is the leading cause of injury deaths in children aged 1-4 and third in children 5-14. The Ohio Department of Health has created a Public Pool and Spa Injury Incident Report form to collect data regarding public swimming pool-related injuries, illnesses, or deaths. Lake County and a few other counties throughout the state are working with ODH to implement the use of this form at licensed pool facilities for purposes of data collection. During public swimming pool opening inspections, Lake County Sanitarians discussed this program with pool operators and asked for their cooperation in filling out and submitting the forms for the 2018 Summer pool season. We will continue to remind them throughout the season to submit their documentation. With their assistance ODH will attempt to 1) better understand the circumstances surrounding pool-related injuries and deaths in Ohio, 2) use data during public swimming pool rule review, and 3) in the future, modify the pool rules to reduce the incidence of injury and death at public swimming pools.

Housing

No IT Team Meeting this month.

Plumbing

D. Nicholson attended the Building Officials Conference of Northeast Ohio on June 20th which was held at the Patrician party center. The main discussion was energy storage systems.

Bluebeam electronic plan submission software is still in its infancy but we received the following comment:

*“Dan,
Comments received. We will revise this and get it back to you ASAP. Thanks for the
markup; that makes things pretty clear.*

*Thank you,
ANDY GRAY AIA”*

The Bluebeam software system will make plan review easier and faster.

4.02.04 **Vector-borne Disease Program**

4.02.04.01 **Unit Supervisor’s Report**

Mosquito Control

We are at full budgeted staff with 4 larviciding employees. There is a lot of work to do throughout the county. They have been busy handling complaints and treating the known mosquito hot spots.

The trapping program is operational and we are trapping at 11 locations throughout the county. We began our first spray of the county on June 25th. Once the entire county is done we will monitor the trap counts to determine if and when we need to start again.

4.02.05 **Water and Waste Programs**

4.02.05.01 **Unit Supervisor’s Report**

Storm Water

We are still waiting for dry weather so we can continue screening. We have used every short dry period to screen as much as possible.

Sewage Treatment

As of the end of June, we have been able to help 15 homeowners either replace their failing septic systems or connect to the sanitary sewer. We have used \$194,000 of the available \$200,000 that we were approved for by Ohio EPA. We will have the same amount of \$200,000 for 2018-19.

Dominic Trader, our other summer EH Technician/intern has been conducting our sampling program for our household discharging septic systems in the NPDES program. He has completed over 45 inspections. We currently have over 300 discharging systems that must be sampled yearly to verify their performance and prevent pollution of the waters of the State. He will be sampling systems Monday through Thursday throughout the summer.

Water

D. Lark participated in the monthly ODH conference call.

Solid Waste

C. Loxterman conducted the monthly inspections at the LCSWF in Painesville Township.

Water Quality

Bathing Beach

The weather has been so – so this summer so far. The staff has been monitoring our two public beaches and posting data every day as required by the state contract. We have had to use a back-up model on a couple of days when the USGS weather station has not been operable. The back-up model uses weather data from Burke Lakefront Airport.

Daniel Trolli, our summer EH Technician/intern, has been performing most of the beach duties including surveying/sampling the beaches at Mentor Headlands and Fairport Harbor as well as entering all the data into the modelling program.

The bathing beach pages on our website have been updated and redesigned to provide user friendly information to beach goers.

4.02.06 Board Action Status

Sanitary Sewer Connection Status

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

Dan Lark provided the following highlights:

- *Continue to hold educational meetings at the libraries for the Mosquito Control program. We have been at Madison and Wickliffe libraries and are scheduled for Mentor and Kirtland.*

Discussion:

Anthony Vitolo asked how fast the trucks drive when they are spraying. Dan Lark stated that the trucks travel about 10-15 mph. The sprayers are tied to the speed of the trucks.

Jerry Ribelli asked how the sewage meeting went in Kirtland. Dan Lark stated issues were reviewed with the residents of Kirtland. Lake County Utilities is completing a survey of the old town area residents regarding sanitary sewer. Residents are not happy that sanitary sewer could cost \$20,000-\$30,000. Dan Lark will provide an update when the survey is complete.

4.03

Finance and HR Director's Report

4.03 Director's Updates and Highlights

4.03.01

Miscellaneous

1. New non-management employee manual being reviewed by Prosecutor's office.
2. All staff policy manual has been completed and provided to Prosecutor's office for review.

4.03.02

Employment

1. Resignations
 - a. None
2. New Hires
 - a. None
3. Open Positions
 - a. Associate Health Educator 40 hours per week
 - b. Clerical Specialist 16 hours per week
4. Promotions
 - a. None

Lake County General Health District
MONTHLY FINANCIAL REPORT

Jun-18

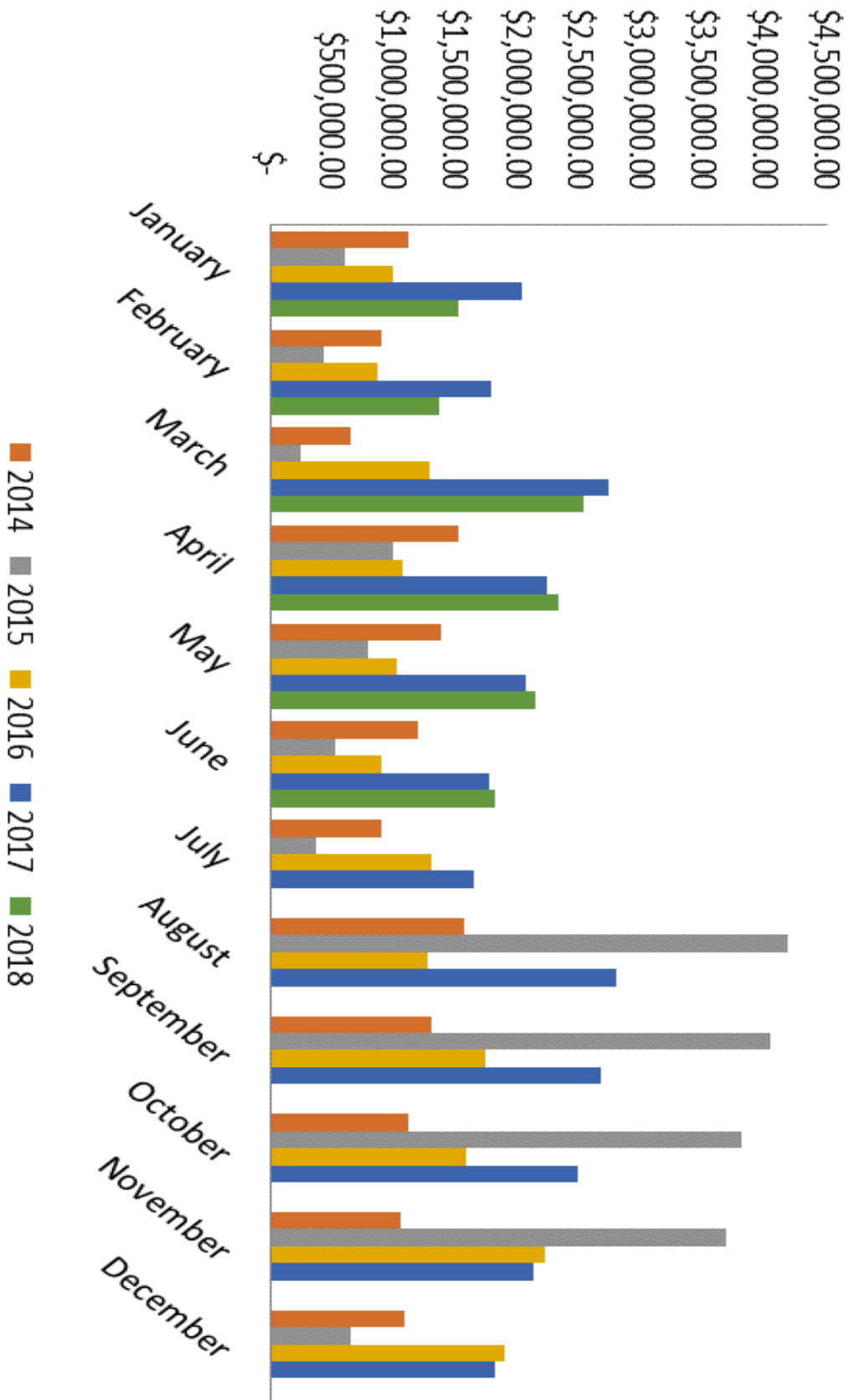
RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 932,061	\$ 1,125,600	83%	\$ (193,539)
Public Health Nursing	\$ 29,989	\$ 56,500	53%	\$ (26,511)
Federal Grants	\$ 788,708	\$ 1,501,649	53%	\$ (712,941)
State Grants	\$ 446,688	\$ 476,250	94%	\$ (29,562)
Local Contracts	\$ 83,690	\$ 192,500	43%	\$ (108,810)
Vital Statistics	\$ 174,400	\$ 318,500	55%	\$ (144,100)
Miscellaneous	\$ 62,100	\$ 85,500	73%	\$ (23,400)
Tax Dollars	\$ 1,322,027	\$ 2,644,052	50%	\$ (1,322,025)
Rental Income	\$ 24,918	\$ 64,000	39%	\$ (39,082)
Capital Improvement	\$ 30,000	\$ -	#DIV/0!	\$ 30,000
TOTAL RECEIPTS	\$ 3,894,581	\$ 6,464,551	60%	\$ (2,569,970)
Beginning Cash Balance	\$ 3,530,656	\$ 2,000,000	177%	\$ -
TOTAL - ALL FUNDS	\$ 7,425,237	\$ 8,464,551	88%	\$ (2,569,970)

DISBURSEMENTS				
Salaries	\$ 1,377,288	\$ 3,009,508	46%	\$ (1,632,220)
Fringe Benefits	\$ 597,781	\$ 1,212,809	49%	\$ (615,028)
Contract Services	\$ 240,307	\$ 279,310	86%	\$ (39,003)
Program Supplies, Marketing, Health Ed.	\$ 67,604	\$ 303,925	22%	\$ (236,321)
Office Supplies and Postage	\$ 23,408	\$ 111,836	21%	\$ (88,428)
Transportation and Travel	\$ 34,407	\$ 108,338	32%	\$ (73,931)
Building Expense	\$ 118,406	\$ 238,429	50%	\$ (120,023)
Equipment	\$ 51,981	\$ 282,618	18%	\$ (230,637)
Returns	\$ 2,088	\$ 18,585	0%	\$ (16,497)
Operating Expenses	\$ 210,234	\$ 415,042	51%	\$ (204,808)
Grant Administration Cost	\$ -	\$ -	#DIV/0!	\$ -
Contingency	\$ -	\$ 250,000	0%	\$ (250,000)
Capital Improvement	\$ 37,000	\$ 600,000	6%	\$ (563,000)
SUB TOTAL	\$ 2,760,505	\$ 6,830,400	40%	\$ (4,069,895)
Obligations from previous year	\$ 247,351	\$ 247,351	100%	\$ -
TOTAL DISBURSEMENTS	\$ 3,007,856	\$ 7,077,752	42%	\$ (4,069,895)
CARRYOVER	\$ 4,417,381	\$ 1,386,799	31%	\$ 3,030,581

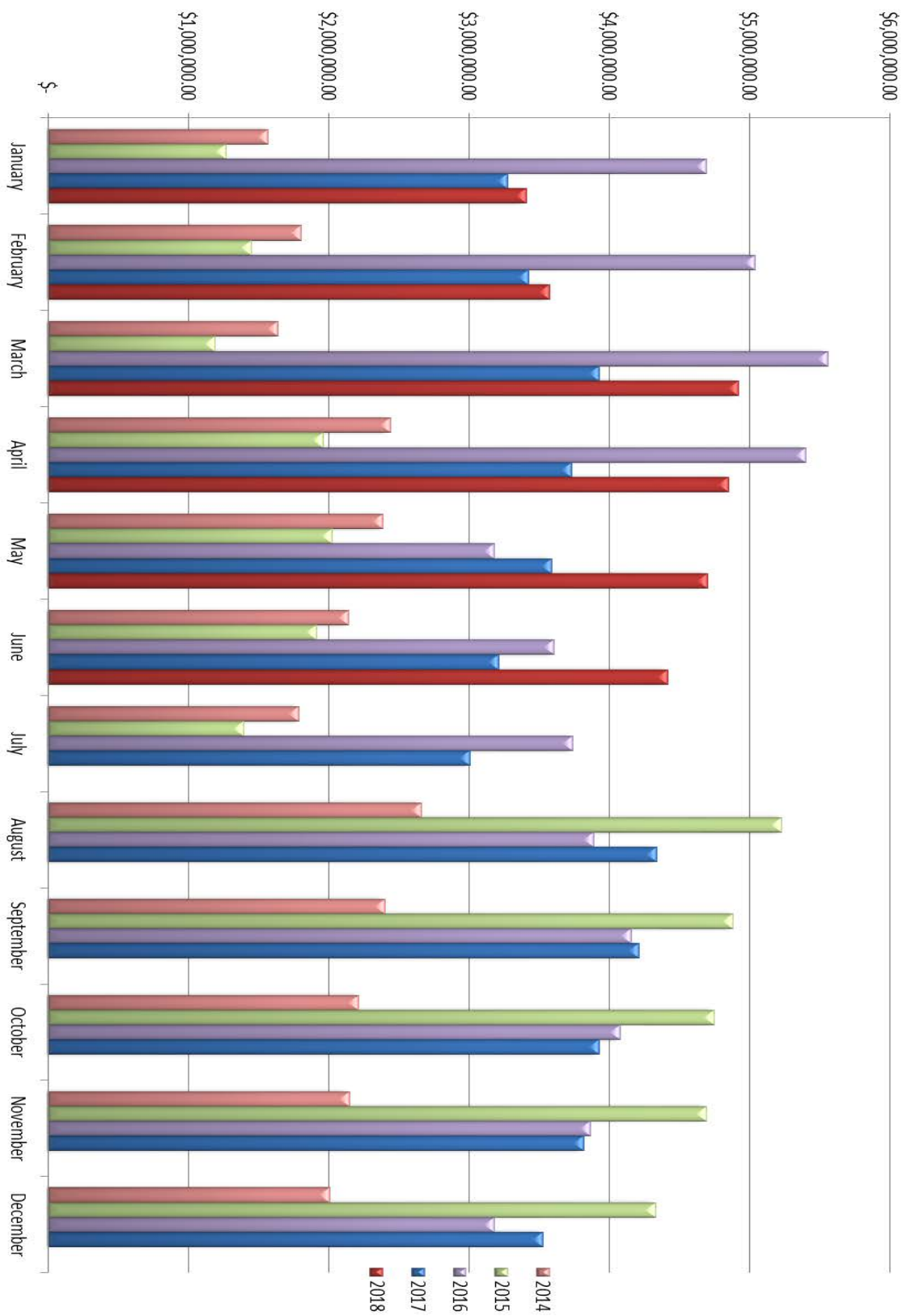
		June	
Fund #	Fund Name	2018	2017
001	Health Payroll Reserve Fund	\$ 150,168.00	\$ -
002	Immunization Action Plan	\$ 63,918.87	\$ 23,543.32
003	Manufactrd Homes, Parks, Camps	\$ 1,270.00	\$ 670.00
004	Water Systems	\$ 17,744.00	\$ 7,476.00
005	WIC	\$ 167,485.36	\$ 143,616.58
006	Swimming Pool	\$ 31,661.83	\$ 31,836.53
007	Board of Health	\$ 1,820,594.17	\$ 1,769,107.18
008	Vital Statistics	\$ 111,324.33	\$ 78,908.09
009	Tuberculosis Record Program	\$ 3,000.00	\$ -
010	Food Service	\$ 473,428.62	\$ 23,307.21
011	Health Promotion and Planning	\$ 56,610.32	\$ 122,814.03
012	Health Budget Stabilization Fund	\$ 150,000.00	\$ -
013	Public Health Nursing	\$ 63,530.50	\$ 68,613.07
014	Air Pollution Control	\$ 31,568.35	\$ 12,906.96
015	Solid Waste Site	\$ 38,284.25	\$ 26,643.26
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 127,275.51	\$ 120,353.51
018	Safe Community Program	\$ 22,345.65	\$ 34,249.06
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 24,246.63	\$ 28,362.25
021	Child and Family Health Services	\$ 77,483.82	\$ 44,065.47
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 276,205.54	\$ 115,100.17
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 2,835.48	\$ 197,285.82
026	Permanent Improvement	\$ 563,060.15	\$ 261,775.90
027	FDA Food Service	\$ 19,955.88	\$ 35,191.08
028	Tobacco Use Prevent & Cessation	\$ 121,728.87	\$ 67,124.26
997	AFLAX/Voya	\$ 1,654.42	\$ 1,840.57
Total Cash		\$ 4,417,381	\$ 3,214,790

Board of Health fund (Fund 007, aka General Fund) showed a 2.91% increase from this time in the previous year. The Board of Health fund has finally stabilized, however, upcoming expenses such as HVAC repair, parking lot repair, and miscellaneous smaller projects will take its toll on the Permanent Improvement fund (Fund 026). The Board of Health fund is the sole funding source for the Permanent Improvement fund. Close to \$400,000 will need to be moved into the Permanent Improvement fund once the repairs are made and paid for to keep the fund at its current level.

General Fund Cash Balance



Health District Cash Balance - All Funds



Adam Litke provided the following highlights:

- *Reduced the number of years that are reflected in the report to make it easier to read.*
- *HVAC cost will be taken out of the Permanent Improvement fund. Funds will be transferred from the General fund back into the Permanent Improvement fund.*
- *The appropriation changes are due to the new grant, Parenting Café.*

Discussion:

Randy Owoc asked the estimated cost of the HVAC repairs. Adam Litke stated about \$210,000 - \$330,000.

4.04

Women, Infants and Children (WIC) Unit Report

4.04.01

Unit Supervisor's Report

Nutrition Education

The formula GentleEase will be discontinued and off the WIC approved list as of October 2018. State WIC has not found a comparable formula to offer at this time.

Breastfeeding Updates

The breastfeeding videos have been distributed to the OB/Gyn offices. However, they are not being used the way they were designed. The doctors want to show all 3 videos at the same time the women are having the glucose tolerance test. We will continue to advise and educate the doctors on the value of showing the videos as they were designed.

August is breastfeeding awareness month. There a lots of different activities planned in both Lake and Geauga counties.

2018 BAM

8/2 Huntsburg shower/ class
8/2 Huntsburg Breastfeeding support group
8/3 Big Latch on at waterpark
8/5 The Fest
8/6 Willoughby shower
8/7 Madison shower
8/7 Painesville shower
8/9 BAM walk and picnic
8/10 Community Cares event
8/13 -8/17 Doctor Outreach Lake County
8/9 Willoughby support group
8/14 Tri Point hospital BAM breakfast from coalition

8/14 Madison Support group
 8/21 Painesville support group
 8/27 Staff Thank you from Breastfeeding team

All month - coloring contests, Facebook weekly cover up giveaways, all staff trivia, all HD staff breastfeeding education, Life size cut outs go to parks and Farmers Market's.

TBA - Visit from Leading Lady –

Geauga County – Doctor Outreach every Friday in August

Highlights

WIC had its Management Evaluation on June 19-21. The official results have not been sent to us yet.

Farmer's Markets is in full swing. Geauga County has started handing out their coupons in clinic. Lake County will start handing them out this week at the different farmer's market locations.

Clinic Caseload June:

CLINIC	FY18 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1,630	1408	43%	86%
Willoughby	1,250	1031	32%	82%
Madison	400	327	10%	82%
Geauga	588	456	15%	78%
TOTAL CASELOAD	3,868	3,222		82%

Clinic Activity June:

Activity	Scheduled	Attended	Show Rate %
Re-certifications	501	394	79%
Certifications	216	192	89%
Individual Educations	290	200	69%
Group Educations	314	229	73%
High Risk Clients	112	79	71%
Average show rates			76%

Ilana Litwak provided the following highlights:

- *Caseload has remained the same.*
- *Filled the vacant clerical position with a Breastfeeding Peer. We will be seeking a replacement for the Breastfeeding Peer position.*
- *WIC will have a booth at the Fest.*
- *Continue to prepare for Breastfeeding Awareness month in August.*
- *A Breastfeeding Peer and a nurse from Tri-Point distributed breastfeeding videos to physician offices. The State WIC still has not approved the videos to be shown at WIC clinics.*

4.05

Office of Health Policy and Performance Improvement

4.05.01

Quality Assurance and Special Projects Coordinator

During the month of June, Christine Margalis began meetings with Division Directors and those staff responsible for specific requirements in the reaccreditation process. There are several department-wide requirements, including a branding strategy, a procedure for assessing health promotion activities, and a process for handling ethical issues, that were not included in LCHGD's original accreditation process and will be addressed in the upcoming months.

Christine attended the Perry Nuclear Power Plant training on June 20th as part of LCGHD's Public Information Officer (PIO) team. This review was in preparation for the graded-exercise taking in place in September.

Christine Margalis and Matthew Nichols attended the Public Health Improvement Training held in Atlanta, GA on June 26th and June 27th. At this conference, Christine Margalis focused on sessions pertaining to health department performance management. Using knowledge gained, the Office of Health Policy and Performance Improvement will be evaluating LCGHD's existing performance measures and identify areas for improvement and advancement.

On July 12th, Christine Margalis participated in a virtual panel discussion as part of Ohio State University's presentation at the NACCHO conference in New Orleans, LA. The presentation focused on the Ohio Local Public Health Accreditation Support Project, and was an opportunity to share how LCGHD has used the project to strengthen the local public health system in northeast Ohio.

In our July employee newsletter, LCGHD announced the first winner in its *Just Did It!* initiative. The initiative was implemented as a way to cultivate a culture of quality amongst staff at all levels. Often times, staff members identify a problem that is not large enough to warrant a full quality improvement project, but instead is something they can implement themselves to quickly make a change. We call those a *Just Did It!* Over the past three months, we asked staff to document those small changes and submit them to the Quality Improvement Council. Four entries were submitted, and Public Health Nurse Carol Tackett was selected as our first winner. Carol implemented a color-coding system for the immunization clinic that made it much easier to identify from which supply a vaccine should be administered. Since this change, inventory errors have been reduced to zero. Carol received a \$25.00 gift card just for documenting her work. The next winner will be announced in October 2018.



Christine Margalis provided the following highlights:

- *Nothing to report.*

4.05.02

Planning, Research, and Policy Coordinator

On June 8, Matthew Nichols submitted an opioid addiction modeling methodology to the Ohio Auditor's Office, per the request of Auditor of the State David Yost. On June 11 and 12, Matthew Nichols attended the Association of County Behavioral Health Authorities' 2018 Opiate Conference in Columbus, Ohio. During the respective conference, Matthew met with Rita Noonan, PhD, Branch Chief of the Center for Disease Control's (CDC) National Center for Injury Prevention and Control, and forwarded the aforementioned opioid addiction modeling methodology, per her request. On June 18, Matthew Nichols, Ron Graham, and Christine Margalis participated in a conference call with the CDC's Division of Unintentional Injury Prevention, and a second conference call is scheduled for July 16.

On June 20, Matthew Nichols and Ron Graham attended the Perry Nuclear Power Plant EOC Training, which was held at the Lake County Emergency Operations Center. On June 21, Matthew Nichols, Ron Graham, and Christine Margalis met with representatives from Lake Health, Catholic Charities, Painesville Senior Center, Signature Health, Lifeline, and Council on Aging to discuss a Lake County Patient Navigator model. On June 25 through June 27, Matthew Nichols and Christine Margalis attended the Public Health Improvement Training, which was held in Atlanta, GA. During this conference, Matthew Nichols met with Roberta Erlwein, Branch Chief of the CDC's Performance, Development, Evaluation, and Training Branch, and discussed the viability of a local/federal public health liaison partnership, and a follow-up to this initial discussion is to be determined. On June 29, Matthew Nichols and Ron Graham assisted Tara Perkins in submitting a \$250,000 grant focusing on sexual health for 10-19 year olds living in Lake County (Fairport Harbor, Painesville, and Wickliffe).

Matthew Nichols provided the following highlights:

- *Nothing to report.*

4.06.03

Board of Health Education – Public Health as a Chief Health Strategist

Christine Margalis and Matthew Nichols began their presentation on *The High Achieving Governmental Health Department in 2020 as the Community Chief Health Strategist*, a public health guidance document produced by RESOLVE, in conjunction with the Public Health Leadership Forum and The Robert Wood Johnson Foundation approximately 3:26 p.m.

Background

- *The High Achieving Governmental Health Department in 2020 as the Community Chief Health Strategist.*
 - Public Health Leadership Forum
 - RESOLVE
- Work group focused on what a high achieving public health department will do differently.
- Funded by the Robert Wood Johnson Foundation.



Lake County
General Health District
Public Health

RESOLVE – is like a “think tank”. Their theme is conflict, resolution and to achieve collaboration.

Background

- The respective document identifies seven core practices associated with a Chief Health Strategist.
- LCGHD is currently working towards the full adoption of these practices with the creation of the **Office of Health Policy and Performance Improvement (OHPPI)**.
 - Succinct consolidation of efforts
 - Revenue generating
 - Why?



Lake County
General Health District
Public Health

Background

- Rapidly evolving role of public health
- Increasing prevalence of chronic disease
- Changing demographics
- ACA uncertainty
- Advanced data expectations
- Increased role of non-traditional partners and sectors
- Need for enhanced infrastructure and fiscal sustainability



Lake County
General Health District
Public Health
Protect. Promote. Prevent.

Practice One: Adopt and adapt strategies to combat the evolving leading causes of illness, injury, and premature death.



Lake County
General Health District
Public Health
Protect. Promote. Prevent.

OHPPI

- Grant Writing / Shared Services

Lake County General Health District
\$744,812; \$225,000 *pending*

Trumbull County Combined Health District
\$396,037; \$125,000 *pending*

Geauga County Health District
Pending

Signature Health
Pending



Lake County
General Health District
Public Health
Protect. Promote. Prevent.

OHPPI

- Overdose Fatality Review
- Policy
 - Association of Ohio Health Commissioners
 - Public Affairs Committee
- Locally embedded research efforts
 - Agent-based modeling



Lake County
General Health District
Public Health
Protect. Promote. Prevent.

We continue to work closely with the Coroner's office. We push for public health policy.

Practice Two: Develop strategies for promoting health and well-being that work most effectively for communities of today and tomorrow.



Lake County
General Health District
Public Health

OHPPI

- Community Health Assessment (CHA)
 - Lake Health
 - Cleveland Clinic
- Community Health Improvement Plan (CHIP)
- Patient Navigator
 - Lake Health
 - Beacon/Crossroads
 - Signature Health
 - Catholic Charities
 - Council on Aging
 - Lifeline/211



Lake County
General Health District
Public Health

Practice Three: Chief health strategist will identify, analyze, and distribute information from new, big, and real time data.



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Public Health
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OHPPI

- Data Warehouse
- Geographical Information Systems (GIS)
- Statistical Package for the Social Sciences (SPSS)
- Agent-based Modeling
- Ohio Department of Health (ODH) Data Committee



Lake County
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Public Health
Protect. Promote. Prevent.

Practice Four: Build a more integrated, effective health system through collaboration between clinical care and the public health system.



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Public Health

OHPPI

- Patient Navigator
- CHA
- CHIP



Lake County
General Health District
Public Health

Practice Five: Collaborate with a broad array of allies – including those at neighborhood-level and the non-health sectors – to build healthier and more vital communities.



Lake County
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Public Health

OHPPI

- New relationships include:
 - Kent State University
 - Lake Erie College
 - Lakeland Community College
 - Lake County Crime Laboratory
 - Centers for Disease Control and Prevention (CDC)
 - Google



Lake County
General Health District
Public Health

Practice Six: Replace outdated organizational practices with state-of-the-art business, accountability, and financing systems.



Lake County
General Health District
Public Health

OHPPI

- Performance management
 - VMSG Performance Management
- Quality improvement
- Accreditation
 - Public Health Accreditation Board (PHAB)
- Program planning and evaluation
 - Wickliffe Family Resource Center



Lake County
General Health District
Public Health

VMSG will collect and track projects. Performance Management will drive our Quality Improvement.

Practice Seven: Work with corresponding federal partners – ideally, a federal Chief Health Strategist – to effectively meet the needs of their communities.



Lake County
General Health District
Public Health

OHPPI

- Centers for Disease Control and Prevention
 - National Center for Injury Prevention and Control
 - Opioid addiction modeling
 - Division of Performance Improvement and Field Services
 - Federal/local liaison



Lake County
General Health District
Public Health



The above article was from 1959 focusing on changing Public Health and today we are again focusing on the changes in Public Health.

Discussion:

Marc Garland asked how the data is integrated with GIS at a public stand point. Matthew Nichols stated that some will not be accessible to the public. We often use the County's GIS shape files, and layer our data as needed for reporting purposes. We will be building out health data for future use. Examples of GIS applications include Stormwater, Rabies, and Drug Overdoses.

Marc Garland recommended the next Board of Health presentation be on GIS mapping.

Dr. Alvin Brown asked if we partner with the YMCA on Chronic Disease. Matthew Nichols stated we do partner with them.

Rich Harvey asked for a list of all of the partners. Christine and Matthew will provide a list of all partners.

Matthew's presentation ended at approximately 3:47 p.m.

4.06

Health Commissioner's Report

4.06.01

Ohio Department of Health to Re-establish the Data Committee

Ron Graham, Association of Ohio Health Commission President, has reached out to Ohio Department of Health (ODH) about re-establishing the state data committee. This committee could act as a sounding board and help establish the importance of health districts as data warehouses. The committee may be able to help ensure a consistent data collection process across the state and help with short and long-term planning. The first meeting is tentatively scheduled for August 2018.

4.06.02

Take Action to Protect Kids and Adults from Nicotine

Through July 19, the Food and Drug Administration (FDA) is seeking comments on the [proposed rule](#) “Deeming Flavored Tobacco Products to be Subject to the Federal Food, Drug, and Cosmetic Act, as Amended by the Family Smoking Prevention and Tobacco Control Act.” In 2009, FDA banned cigarettes with characterizing flavors other than menthol (e.g., cherry, chocolate), which are known to appeal to youth and young adults. This ban was an important first step for responsible tobacco regulation to protect the American public, particularly children. Currently, no flavors are banned from other tobacco products, although research suggests flavors may also make these products more enticing to youth and young adults.

4.06.03

Study: Ohioans Lost 500k+ Years of Potential Life from Overdose Death Since 2010

Ohioans lost more than a half-million years of potential life due to fatal opioid overdoses from 2010 through 2016, according to an analysis released this week (Source: “[Ohioans lose 519,471 years of life from opioid overdose deaths in 7 years](#),” Cleveland Plain Dealer, June 14, 2018). The [report](#) by the Ohio Alliance for Innovation in Population Health found that, on average, preventable overdose deaths knocked almost 40 years off the lives of the 13,059 Ohioans who died, leaving holes in the lives of their families, communities and the economy.

In 2016 alone, the losses, mainly from heroin and fentanyl, were so staggering that they lowered the life expectancy of an average Ohioan by more than a year. Using state data on fatal opioid overdose deaths, the report’s authors calculated the years of life lost based on standard life expectancy figures from the U.S. Social Security Administration.

4.06.04

The Board of Health Welcomes its Newest Member

Health Commissioner, Ron Graham contacted the City of Painesville to assist in identifying a new Board of Health member with intent to improve the diversity on the Board. Painesville City Manager, Monica Irelan has appointed Ms. Ana Padilla. Ms. Padilla recently ran for Council and is looking for ways to help the community. She works for the school system and is of a Latino background. Please welcome her to our Board and our team.

The Mayor of Willoughby Hills was also contacted to reappoint long-time board member, Mr. Roger Anderson for another five year term. Mr. Anderson has served on the Board for 22 years. We extend our gratitude for his service and dedication.

4.06.05

Vital Statistics Sales and Services Rendered

	June	YTD	Same Period 2017
Birth Certificates Issued	296	1919	2138
Birth Certificates -Out of County	127	882	1079
Death Certificates Issued	677	4317	4437
Fetal Death Certificates Issued	0	1	1
Burial Permits Issued	52	223	340
Birth Certificates Filed	163	852	814
Death Certificates Filed	128	878	920
Fetal Death Certificates Filed	1	3	7

Ron Graham provided the following highlights:

- *Staff is very motivated and moving the health district into a new level in public health practice.*
- *Nominating Committee will need to meet next month.*
- *Committee listing will be distributed in August. All Board members should be on at least one committee.*
- *Personnel Committee will meet in the future on union wages.*
- *Program and activity codes are being consolidated. Beginning July 1st staff will also include the political subdivision in their daily timesheet in order to better track program utilization and cost by political subdivision.*

- *Many restaurants have the food service window cling, notifying the public that they can access food inspections on-line hanging in store fronts. These were mailed out with their license.*

Discussion:

Brian Katz asked about the new website timeline. Ron stated that the new structure should be completed in mid-September and fully operational by the end of the year. Brian Katz recommended that our current website should have the Beach program on the front page. Anthony Vitolo asked if the plumbing inspector was involved with the inspection at Willoughby/Eastlake schools regarding frozen pipes. Dan Nicholson, Plumbing Inspector stated that the cities of Willoughby and Eastlake are responsible for the commercial plumbing in those cities.

5.0

Committee Reports

No Reports

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
11/20/17	HPP	7.03	Permission to Submit 2018 Culture of Health Prize Grant, \$25,000	APPROVED	N		Pending	
12/18/17	HPP	7.04	Permission to Purchase \$17,100 of Food Through Cleveland Food Bank	APPROVED	N		Approved	
01/22/18	HPP	7.06	Permission to Submit Public Health Emergency Preparedness (PHEP) Grant,	APPROVED	N		Pending	
01/22/18	EH	7.07	Permission to Purchase Two Vehicles	APPROVED	N	7/16/2018	Both vehicles received	7/16/2018
02/26/18	HPP	7.03	Permission to Submit JUST RUN Lake County Grant, \$5,000	APPROVED	N	7/16/2018	Approved	
03/19/18	ADMIN	7.02	Permission to Submit AstraZeneca Connections for Cardiovascular Health Grant, \$150,000	APPROVED	N		Under review	
03/19/18	NURSING	7.05	Permission to Submit Get Vaccinated Ohio-Public Health Initiative (GV), Grant \$50,175.00	APPROVED	N			
04/16/18	EH	7.06	Permission to Submit for Mosquito Control Funding Opportunity Grant, \$30,000.00	APPROVED	N		Submitted	
04/16/18	EH	7.07	Permission to Purchase Mosquito Control Products, \$64,022.63	APPROVED	N	5/21/2018	Ordered	
04/16/18	EH	7.08	Permission to Purchase a New Air Pollution Calibration System & Perma Pure Zero Air System not to exceed \$15,700.00	APPROVED	N	5/21/2018	Ordered	
04/16/18	HPP	7.12	Permission to Submit Tobacco Use Prevention and Cessation Program Grant, \$305,000	APPROVED	N	7/16/2018	Approved	
04/16/18	HPP	7.13	Permission to Contract with Ashtabula County Health Department for \$94,500	APPROVED	N	7/16/2018	Approved	
04/16/18	HPP	7.14	Permission to Contract with Lake/Geauga Center for \$90,000	APPROVED	N	7/16/2018	Approved	
04/16/18	HPP	7.15	Permission to Submit Maternal and Child Health Grant, \$ 102,600	APPROVED	N		Submitted	

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved /Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
5/21/2018	NURSING	7.02	Permission to Submit Community Development Block Grant FY18-Newborn Home Visiting Grant, \$15,360.98 & Resolution to Recognize Further Fair Housing	APPROVED	N			
05/21/18	WIC	7.04	Special Supplemental Nutrition Program for Lake and Geauga Women, Infants, and Children (WIC) Grant, \$928,391	APPROVED	N		Pending	
05/21/18	HPP	7.05	Permission to Submit Lake County Safe Communities Coalition Grant, \$42,000.00	APPROVED	N			
05/21/18	HPP	7.06	Permission to Submit Geauga County Safe Communities Coalition Grant, \$42,000.00	APPROVED	N			
06/18/18	ADMIN	7.02	Permission to Contract with Then Design Architecture, Not to Exceed \$25,000	APPROVED	N	7/16/2018	Contract Executed	7/16/2018
06/18/18	HPP	7.03	Permission to Submit 2018 Seed Application Grant, \$5,000	APPROVED	N			
06/18/18	ADMIN	7.04	Permission to Appoint Doctor Lynn Smith to District Advisory Council	APPROVED	N			7/16/2018
06/18/18	NURSING	7.05	Permission to Submit New & Innovative Strategies to Prevent Teenage Pregnancy & Promote Healthy Adolescence Grant, \$250,000.00	APPROVED	N			
06/18/18	HPP	7.06	Permission to Accept Ohio Children's Trust Fund Grant, \$135,812.00	APPROVED	N			7/16/2018

7.01

7.01.01

Certification of Monies, Resolution 18-07-07-01-01-100

Dr. Lynn Smith moved and Randy Owoc seconded a motion to adopt Resolution 18-07-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.01.02

Increase/Decrease Appropriations, Resolution 18-07-07-01-02-100

Dr. Lynn Smith moved and Dr. Alvin Brown seconded a motion to adopt Resolution 18-07-07-01-02-100 to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

7.02

Permission to Accept Tobacco Use Prevention and Cessation Program Grant, \$290,000

Patricia Murphy moved and Randy Owoc seconded a motion to accept from the Ohio Department of Health the Tobacco Use Prevention and Cessation Program grant in the amount of \$290,000. The grant period is July 1, 2018 – June 30, 2019; motion carried.

The focus of the grant is on increasing the capacity of local communities to use population-based methodologies and promising practices or evidence-based programs as they relate to policy, systems and environmental change. This grant addresses the tobacco burden on local communities by developing a data base for linkage to cessation treatment and preventing youth initiation and protecting Ohioans from exposure to second hand smoke through the adoption of tobacco- or smoke-free policies.

7.03

Permission to Accept JUST RUN Lake County Grant, \$5,000

Anthony Vitolo moved and Patricia Murphy seconded a motion to accept from the United Way of Lake County for the JUST RUN Lake County grant in the amount of \$5,000. The grant period is July 1, 2018 – June 30, 2019; motion carried.

JUST RUN Lake County is a school-based running program. Students across the county train for 6-8 weeks to run in the JUST RUN Lake County 5K race. JUST RUN was designed to help schools and other youth organizations in the promotion of fitness and healthy lifestyle choices while fighting childhood obesity and its related illnesses. Not only does **JUST RUN** encourage physical activity, but it also promotes good citizenship, healthy eating, pride in accomplishment, and family involvement.

7.04

Permission to Approve the Lake County General Health District's Workforce Development Plan

Patricia Murphy moved and Roger Anderson seconded a motion to approve the Lake County General Health District's Workforce Development Plan; motion carried.

7.05

Permission to Accept the Get Vaccinated Ohio-Public Health Initiative (GV), Grant \$50,175.00

Roger Anderson moved and Anthony Vitolo seconded a motion to accept from the Ohio Department of Health, Bureau of Infectious Diseases for the Get Vaccinated Ohio-Public Health Initiative (GV) grant in the amount of \$50,175.00. The grant period is July 1, 2018-June 30, 2019; motion carried.

This grant is to raise and maintain childhood and adolescent immunization rates and reduce coverage disparities by race, ethnicity, disability status and socioeconomic status in Lake County.

7.06

Permission to Request a Variance for Phoenix Cooke for Property Located 37630 Milann Dr., Willoughby Hills

Roger Anderson moved and Patricia Murphy seconded a motion to request a variance for Phoenix Cooke for property located 37630 Milann Dr. Willoughby Hills, Ohio. The staff recommends approval for this variance; motion carried.

A variance from OAC 3701-29-06 (H)(1) has been requested from the property owner, Phoenix Cooke. OAC 3701-06 (H)(1) states, "a new STS shall not be sited in an area identified as a flood way, and only below grade soil absorption components of a new STS may be sited within any part of the one hundred year flood plain except where prohibited by federal, state, or local regulations or ordinances."

The staff believes that this variance should be approved of for the following reasons:

1. It complies with the LCGDH criteria for installing a household sewage treatment system in the flood plain in Willoughby Hills. This criteria has been used since 2007 to address building in this area. (document attached)
2. This lot was created in 1924 and is one of the last undeveloped parcels.

Lake County General Health District Criteria for installing Household Sewage Treatment Systems (HSTS) in the Flood Plain in Willoughby Hills

- HSTS must be a discharging system that is compliant with Ohio EPA HSTS General Permit and the Ohio Department of Health Sewage Treatment System Rules. Installation of a Household Sewage Treatment System in the Floodway is prohibited in the state rules and would require a variance from the Lake County Board of Health.
- The inlet and outlet of the treatment unit/components must be one foot in elevation above the 100 year flood plain elevation/base flood elevation and flood proof motors must be utilized.
- The construction must be in accordance with Willoughby Hills Flood Zone Ordinance. Design and construction plans must be approved by Willoughby Hills prior to submission to the Lake County General Health District.
- A HSTS that is built on a platform must be structurally sound in terms of pillars or any other components for use in elevation of the platform. The HSTS must be secured to the platform with installation recommendations from the manufacturer and a structural engineer.
- Aerobic Treatment Units (ATU's) with NPDES approval are constructed of either concrete or plastic tankage. The designer must contact the manufacturer for specific information on above ground installations and provide the details in the design plans.
- ATU's should be placed inside another tank or structure that can be insulated to protect the ATU from extreme temperature variations that may cause biological treatment impacts. This provision would not be required if the manufacturer provides documentation that the insulation is not necessary for the effective treatment. Protected enclosures should be water resistant and must provide access to the ATU such that all maintenance and any necessary repairs can be completed. Any structures must be in conformance with applicable building codes and all electrical service must conform to the National Electric Code.

Discussion

Dan Lark explained that the lot is in the flood plain and would function properly being installed based on the LCGHD criterial for installation in the flood plain.

Rich Harvey asked if the eleven year old rules still apply. Dan Lark stated the flood plain rules have not changed. CT Consultant's is Willoughby Hills City Engineer and they have reviewed the plans and there is no base impact on flood elevation.

7.07

Executive Session

Permission is requested from the Board of Health to enter into Executive Session to discuss matters of purchase/lease of real property in accordance with Section 121.22 of the Ohio Revised Code.

Randy Owoc moved and Dr. Lynn Smith seconded a motion to enter into Executive Session to discuss purchase of real property in accordance with Section 121.22 of the Ohio Revised Code; motion carried.

A roll call vote was taken and the Executive Session convened at 4:00 p.m.

8.0

Adjournment

Anthony Vitolo moved and Patricia Murphy seconded a motion to adjourn the meeting at approximately 4:30 pm; motion carried.

Secretary

President

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date July 16, 2018

The Board of the Lake County General Health District met this day,
July 16, 2018, in a regularly scheduled meeting with the following members
present:

The block contains two columns of handwritten signatures. The left column includes signatures for Richard J. Hawley, Ryan J. [unclear], [unclear], Jerry [unclear], and 13 [unclear]. The right column includes signatures for [unclear], Patricia Murphy, Alvin [unclear], and Patricia [unclear].

Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2018.

Randy Owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 12

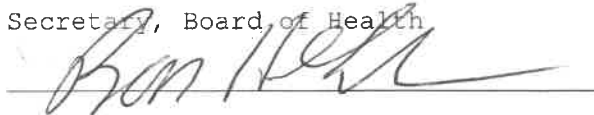
"NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on July 16, 2018.

Witness my hand this 16th day of July 2018.

Secretary, Board of Health

The block contains the handwritten signature of Ron Graham, the Health Commissioner.

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW:

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BANDRY, JOSEFINA	CONTRACT SERVICES 7/9/18	667686	00200761-755	62.50
BOARD OF HEALTH	COLOR COPIES 6/18	0	00200761-755	3.25
BOARD OF HEALTH	COPIES 6/18	0	00200761-755	20.15
BOARD OF HEALTH	SAL/FRINGES TO OTE ADMIN 6/18	0	00200761-755	640.16
BOARD OF HEALTH	FUND CORR TO OTE ASHT 1/18	0	00200761-755	24086.05
Total #				24812.11
TREASURER OF STATE-MFG HOMES/PARKS	CAMPGROUND FEES APRIL 2018	0	00300761-756	220.00
Total #				220.00
NORTHEAST OH REGIONAL SEWER DISTRICT	INV 40858 6/29/18	0	00400761-755	120.00
Total #				120.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	WIC TABLECLOTH	667978	00500761-755	209.99
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	FMNP BROCHURES GEAUGALAKE	667977	00500761-755	370.00
BOARD OF HEALTH	COPIES 6/18	0	00500761-755	41.45
BOARD OF HEALTH	SAL/FRINGES TO OTE ADMIN 6/18	0	00500761-755	2369.52
C D W GOVERNMENT INC	BACK-UP UPS	668026	00500761-755	135.50
CELLCO PARTNERSHIP (VERIZON)	JUNE CELL CHARGES	667783	00500761-755	128.60

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR

LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
CHAPEK, LINDA	REIMB MILEAGE 6/25/18	0	00500761-755	23.40
CONSUMER CHOICE CLEANERS	WIC CLEANING - MAY	667736	00500761-755	1580.00
C/O NEIGHBORING				
CONSUMER CHOICE CLEANERS	WIC CLEANING - JUNE	667736	00500761-755	1580.00
C/O NEIGHBORING				
HAWN, TAMMY	REIMB MILEAGE 6/8/18-6/25/18	0	00500761-755	18.20
HUNTSBURG TOWNSHIP	HUNTSBURG RENT AUGUST	667892	00500761-755	704.00
KITAURA, CORI	REIMB MILEAGE 6/12-6/21/18	0	00500761-755	22.83
MADISON VILLAGE HALL	WIC MADISON RENT - AUG	668042	00500761-755	679.00
MORAN, DAWN	REIMB MILEAGE 6/4-6/21/18	0	00500761-755	27.14
PAINESVILLE COMMERCIAL PROPERTIES INC	VICTORIA PL - WIC UTIL JUNE	667885	00500761-755	214.14
PAINESVILLE COMMERCIAL PROPERTIES INC	VICTORIA PL RENT - JULY	667886	00500761-755	1283.33
WINDSTREAM	WIC HUNTSBURG INTERNET JUNE/	667926	00500761-755	291.66
Total #				9678.76
BOARD OF HEALTH	COPIES 6/18	0	00600761-755	0.45
Total #				0.45
TREASURER OF STATE-POOLS/SPAS	PUBLIC POOL LIC MAY 2018	0	00600761-755	8300.00

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES Edward H. Zupancic

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	8300.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	PLUMBING INSPECTION FORMS	668030	00700761-755	225.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	LCGHD TOTES	668017	00700761-755	1000.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	BUSINESS CARDS J PITTS/EDDIE	668046	00700761-755	98.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	MOSQ CONTROL DOOR HANGER	668045	00700761-755	200.00
AMERICAN SOLUTIONS FOR BUSINESS DBA AMER	WATER SERV HEISLEY	667961	00700761-755	212.41
AQUA OHIO	HYDRANT BILL HEISLEY RD JUNE	0	00700761-755	48.20
AQUA OHIO	IAP CONTRACTS - JUNE	667308	00700761-755	8289.95
ASHTABULA COUNTY HEALTH DEPT.	LITWAK/HEWITT LEADERSHIP MEET	668034	00700761-755	570.00
ASSOC OF OH HEALTH COMMISSIONERS	COPIER MAINT INV 862191	668047	00700761-755	226.48
BLUE TECHNOLOGIES	CELL PHONES - ADMIN JUNE	667975	00700761-755	1100.59
CELLCO PARTNERSHIP (VERIZON)	MONTHLY INSPECTIONS INV687 349	667694	00700761-755	150.00
CENTRAL EXTERMINATING CO	INV 677570 6/11/18	0	00700761-755	950.00
CENTRAL EXTERMINATING CO	REIMB MILEAGE 6/25/18	0	00700761-755	1.13
CHAPEK, LINDA	MOSQUITO SUPPLIES	668000	00700761-755	38.00
CHARDON OIL CO	REIMB MILEAGE 6/13-6/20/18	0	00700761-755	0.75
COLE, DAWN				

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic

LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
CUMMINS INC #77494	5 YR MAINT AGR INV 019-65304	667999	00700761-755	2471.17
GEAUGA COUNTY HEALTH DEPARTMENT	IAP CONTRACTS - JUNE	667310	00700761-755	3800.00
GRAHAM, RON	COUNTY TRAVEL REIMB - JULY	667703	00700761-755	495.00
GRAHAM, RON	REIMB MILEAGE 6/1-6/8/18	0	00700761-755	131.40
GRAINGERS	REIMB MILEAGE 6/1-6/8/18	668081	00700761-755	34.80
GRAHAM, RON	MANHOLE COVER HOOK	0	00700761-755	351.50
HAINES COMPANY, INC.	HAINES CRISS+CROSS DIRECTORY	0	00700761-755	0.88
HAWN, TAMMY	REIMB MILEAGE 6/8/18-6/25/18	667867	00700761-755	30.84
HEISLEY TIRE & BRAKE INC	AUTO MAINT INV 102416	0	00700761-755	0.19
HURLEY, SHAELEN	REIMB MILEAGE 6/21/18	667967	00700761-755	8.00
JOUGHIN & CO. HARDWARE	SUPPLIES INV A556985-A558083	0	00700761-755	1.10
KITAURA, CORI	REIMB MILEAGE 6/12-6/21/18	668080	00700761-755	50.00
LAKE COUNTY CHAMBER OF COMMERCE	KIDZBIZ MEMBERSHIP-MILO	667816	00700761-755	250.00
LAKE HEALTH	NON DOT TESTS 6/30/18	0	00700761-755	100.00
LAKE HEALTH	BALANCE OF INV 00216729-00	0	00700761-755	25.07
LITKE, ADAM	REIMB MILEAGE 7/3/18	0	00700761-755	193.45
MARGALIS, CHRISTINE	REIMB MILEAGE 6/25/18-6/27/18	0	00700761-755	1.31
MORAN, DAWN	REIMB MILEAGE 6/4-6/21/18	667742	00700761-755	630.00
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT INV 5711	0	00700761-755	172.65
NICHOLS, MATTHEW	REIMB TRAVEL 6/25/18-6/27/18	667743	00700761-755	444.50
OPEN ON LINE	BACKGROUND CHECKS 6/30/18			

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic per

LAKE COUNTY AUDITOR

PO #

Fund #

Amount

Issued / Vendor	Description	PO #	Fund #	Amount
OTIS ELEVATOR CO	INV CVC04901218	0	00700761-755	3929.52
PROFESSIONAL ANSWERING SERVICE	ANSWERING SERVICE 7/5/18	668004	00700761-755	82.00
RABE ENVIRONMENTAL SYSTEMS INC	HVAC MAINT INV 151556 6/28/18	667934	00700761-755	1155.05
RABE ENVIRONMENTAL SYSTEMS INC	HVAC MAINT INV 151556 6/30/18	667934	00700761-755	1959.14
TREASURER OF STATE DAVE YOST	JUNE AUDIT FEES 04A36	0	00700761-755	1947.50
Total #				31375.58

BOARD OF HEALTH	COPIES 6/18	0	00800761-755	111.00
Total #				111.00

OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS JUNE	667771	00800761-756	130.00
TREASURER STATE OF OHIO-ODH	INV 19200064 TECH FEES 2ND QRT	0	00800761-756	47080.64
Total #				47210.64

BOARD OF HEALTH	COPIES 6/18	0	01000761-755	66.50
Total #				66.50

TREASURER OF STATE-FSO/VENDING	FSO MOBILE- RISK JUNE 2018	0	01000761-756	2352.00
TREASURER, STATE OF OHIO	RFE COMM JUNE 2018	0	01000761-756	490.00

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor

Description

PO #

Fund #

Amount

Total # 2842.00

BOARD OF HEALTH	COLOR COPIES 6/18	0	01100761-755	12.45
BOARD OF HEALTH	COPIES 6/18	0	01100761-755	132.60
HURLEY, SHAEILIN	REIMB MILEAGE 6/21/18	0	01100761-755	22.18
MC CARTHY, JESSICA	REIMB MILEAGE 6/28/18	0	01100761-755	52.32
MILLO, KATHY	REIMB MILEAGE 6/6/18 & 6/26/18	0	01100761-755	16.35
RUSSO, HALEY	REIMB MILEAGE 6/14/18-6/18/18	0	01100761-755	11.72
Total #				247.62

BOARD OF HEALTH	COPIES 6/18	0	01300761-755	106.90
GLAXOSMITHKLINE	ENGRIX / SHINGRIX	668059	01300761-755	871.00
O'HEARN, MAUREEN	REIMB MILEAGE 6/18/18	0	01300761-755	2.83
SANOPI PASTEUR INC	ADACEL	668060	01300761-755	517.46
Total #				1498.19

AIRGAS	INV 9077619388 6/30/18	667993	01400761-755	277.34
AIRGAS	COS TANKS INV 9077510207	668014	01400761-755	237.60
AIRGAS	INV 9954308737 6/30/18	668062	01400761-755	267.50
BOARD OF HEALTH	COPIES 6/18	0	01400761-755	17.90
MEHLIS, DOUG	REIMB MEDICAL PROCEDURE 6/13/	0	01400761-755	70.00

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor

Description

LAKE COUNTY AUDITOR

PO #

Fund #

Amount

Total # 870.34

BOARD OF HEALTH	COPIES 6/18	0	01500761-755	16.45
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Total # 16.45

BOARD OF HEALTH	COLOR COPIES 6/18	0	01700761-755	6.00
BOARD OF HEALTH	COPIES 6/18	0	01700761-755	154.45
BOARD OF HEALTH	SALFRINGE TO 28E ADMIN 6/18	0	01700761-755	10815.38
CELLCO PARTNERSHIP (VERIZON)	CELL PHONE - JUNE PHEP	667823	01700761-755	221.24
COLE, DAWN	REIMB MILEAGE 6/13-6/20/18	0	01700761-755	15.60
WAKELEE, JESSICA F	CONSULTING FOR PHEP - JUNE	667940	01700761-755	1365.00

Total # 12577.67

BOARD OF HEALTH	SALFRINGE TO 11E RUSSO 6/18	0	01800761-755	4749.99
CITY OF MENTOR PARKS, RECREATION & PUBLS	CITY FEST BOOTH SPACE	668063	01800761-755	300.00
MC CARTHY, JESSICA	REIMB MILEAGE 6/26/18	0	01800761-755	11.77
RUSSO, HALEY	REIMB MILEAGE 6/4-6/21/18	0	01800761-755	23.23
SOLVE AMERICA'S PROBLEMS INC DBA TV LIQR	LED SCROLLING SIGN	668064	01800761-755	585.00

Total # 5669.99

BOARD OF HEALTH	COLOR COPIES 6/18	0	02000761-755	0.50
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Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	COPIES 6/18	0	02000761-755	6.85
Total #				7.35

BOARD OF HEALTH	COPIES 6/18	0	02100761-755	15.50
BOARD OF HEALTH	SALFRINGE TO 28E HURLEY 6/18	0	02100761-755	2381.03
GREATER CLEVELAND FOOD BANK	INV 0550438-1 6/26/18	667731	02100761-755	287.72
GREATER CLEVELAND FOOD BANK	INV 0551346-1 7/10/18	667731	02100761-755	1174.32
HURLEY, SHAELIN	REIMB MILEAGE 6/21/18	0	02100761-755	3.90
Total #				3862.47

BOARD OF HEALTH	COPIES 6/18	0	02300761-755	34.60
BOARD OF HEALTH	FUND CORRECT CHARDON RD SEPTIC	0	02300761-755	58659.50
NORLAB	POWDER TRACING DYE	668035	02300761-755	134.90
Total #				58829.00

BOARD OF HEALTH	SAL/FRINGE TO 07E ADMIN 6/18	0	02700761-755	3398.40
Total #				3398.40

BOARD OF HEALTH	FROM 11E PAYROLL CORRECT 6/18	0	02800761-755	2258.20
BOARD OF HEALTH	COPIES 6/18	0	02800761-755	15.90
BOARD OF HEALTH	SAL/FRINGE TO 07E ADMIN 6/18	0	02800761-755	566.03

Board Report - 07/01/2018 - 07/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: July 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR:

Edward H. Zupancic
LAKE COUNTY AUDITOR

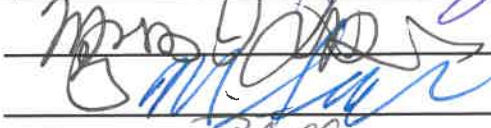


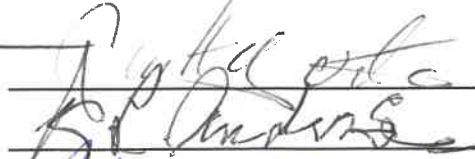
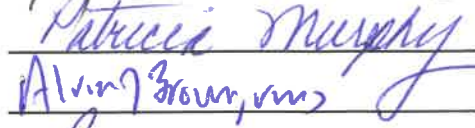
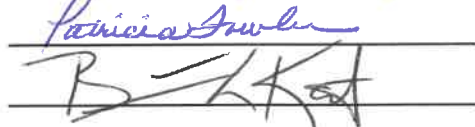
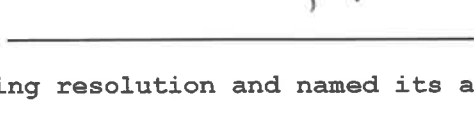
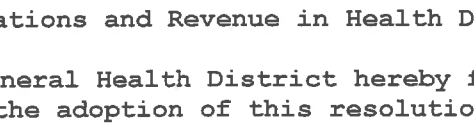
Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	FUND CORR TO 07E LK GEAUG 5/18	0	02800761-755	14220.00
Total #				17060.13

Grand Total # 228774.65

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: July 16, 2018

The Board of the Lake County General Health District met this day, July 16, 2018, in a regularly scheduled meeting with the following members present:

   	    
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Dr. Lynn Smith presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations and Revenue in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Dr. Alvin Brown seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 12

"NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on July 16, 2018.

Witness my hand this 16th day of July 2018.


Secretary, Board of Health

Increase/Decrease in Revenues

Fund	Fund Number	Fund Description	Account	Amount
011	01100035 371	Health Promotion	State Grants	\$ 50,000.00
Net Change in Estimated Resources				\$ 50,000.00

Increase/Decrease in Appropriations

Fund	Fund Number	Fund Description	Account	Amount
005	00500511 562	WIC Program	Dental Insurance	\$ 1,700.00
005	00500511 512	WIC Program	Salaries - Employees	\$ (1,700.00)
007	00700511 512	Board of Health	Salaries - Employees	\$ 100,000.00
007	00700511 551	Board of Health	PERS - Regular	\$ 14,000.00
007	00700511 557	Board of Health	Hospitalization Insurance	\$ 53,000.00
007	00700511 562	Board of Health	Dental Insurance	\$ 4,000.00
007	00700811 812	Board of Health	Equipment	\$ (171,000.00)
011	01100511 512	Health Promotion	Salaries - Employees	\$ 12,000.00
011	01100511 551	Health Promotion	PERS - Regular	\$ 1,700.00
011	01100511 554	Health Promotion	Medicare - Employer	\$ 180.00
011	01100761 755	Health Promotion	Other Expenses	\$ 36,120.00
013	01300511 562	Public Health Nursing	Dental Insurance	\$ 905.00
013	01300511 512	Public Health Nursing	Salaries - Employees	\$ (905.00)
014	01400511 557	Air Pollution Control	Hospitalization Insurance	\$ 9,310.00
014	01400511 562	Air Pollution Control	Dental Insurance	\$ 1,325.00
014	01400811 812	Air Pollution Control	Equipment	\$ (10,635.00)
017	01700511 557	Public Health Infrastructure	Hospitalization Insurance	\$ 705.00
017	01700511 562	Public Health Infrastructure	Dental Insurance	\$ 160.00
017	01700761 755	Public Health Infrastructure	Other Expenses	\$ (865.00)
028	02800511 557	Tobacco Use Prevent & Cessatn	Hospitalization Insurance	\$ 8,300.00
028	02800761 755	Tobacco Use Prevent & Cessatn	Other Expenses	\$ (8,300.00)
Net Change in Appropriations				\$ 50,000.00