

AGENDA
BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
April 16, 2018

- 1.0 Call Meeting to Order, President Brian Katz
- 2.0 Opening of Meeting
 - 2.01 Declaration of Quorum
 - 2.02 Citizen's Remarks
 - 2.03 Certification of Delivery of Official Notices of Meeting
- 3.0 Board of Health
 - 3.01 Minutes, Regular Meeting March 19, 2018
- 4.0 Health District Staff Reports
 - 4.01 Clinical and Community Health Services Report
 - 4.01.01 Clinical & Community Health Services – Tara Perkins
 - 4.01.02 Health Promotion & Planning – Kathy Milo
 - 4.02 Environmental Health Report – Dan Lark
 - 4.03 Finance and HR Director– Adam Litke
 - 4.04 WIC Report – Cori Kitaura
 - 4.05 Health Commissioner's Report – Ron Graham
 - 4.06 Office of Health Policy and Performance Improvement-
 - 4.06.01 Christine Margalis
 - 4.06.02 Matthew Nichols
 - 4.06.03 Board of Health Education
- 5.0 Committee Meetings
 - 5.01 District Advisory Council, Meeting Held March 5, 2018
- 6.0 Old Business
 - 6.01 Board of Health Tracking

- 7.0 New Business
 - 7.01 Resolutions
 - 7.01.01 Certification of Monies, Resolution 18-04-07-01-01-100
 - 7.01.02 Resolution 18-04-07-01-02-100, to Increase/Decrease Appropriations
 - 7.02 Permission to Increase Contract for Remodeling
 - 7.03 Permission to Renew Contract with Josephina Bandry, \$3,750.00
 - 7.04 Permission to Enter into Contract with Ohio Department of Health for Lake County Bathing Beaches Contract, \$17,886.00
 - 7.05 Permission to Refer Delinquent Food Service Operations and Food Establishments for Legal Action
 - 7.06 Permission to Submit for Mosquito Control Funding Opportunity Grant, \$30,000.00
 - 7.07 Permission to Purchase Mosquito Control Products, \$64,022.63
 - 7.08 Permission to Purchase a New Air Pollution Calibration System & Perma Pure Zero Air System not to exceed \$15,700.00
 - 7.09 Permission to Submit a Variance Request for 1 Coast Guard Road, Painesville Township
 - 7.10 Permission to Submit a Variance Request for 1 Coast Guard Road, Painesville Township
 - 7.11 Permission to Contract with Judy Moran for \$18,000 as the Resources Development Officer
 - 7.12 Permission to Submit Tobacco Use Prevention and Cessation Program Grant, \$305,000
 - 7.13 Permission to Contract with Ashtabula County Health Department for \$94,500
 - 7.14 Permission to Contract with Lake/Geauga Center for \$90,000

7.15 Permission to Submit Maternal and Child Health Grant, \$ 102,600

7.16 Permission to Submit Ohio Children's Trust Fund (OCTG) Great Lakes Regional Prevention Council Grant, \$100,000

8.0 Adjournment

1.0 Call to Order

The regular meeting of the Board of Health of the Lake County General Health District was called to order at 3:00 p.m. on Monday, April 16, 2018, by President Brian Katz. The meeting was held at the Lake County Health District offices located at 5966 Heisley Road, Mentor, Ohio.

2.0 Opening of Meeting

2.01 Declaration of Quorum

The following members were present constituting a quorum:

Roger Anderson	Rich Harvey	Randy Owoc
Tim Brennan	Nicole Jelovic	Jerry Ribelli
Dr. Alvin Brown	Steve Karns	Dr. Lynn Smith
Patricia Fowler	Brian Katz	Anthony Vitolo
Marc Garland	Patricia Murphy	

Minutes were recorded by Mariann Rusnak, Administrative Secretary/Registrar

Also present from the Health District staff:

Dr. Nora Colburn	Chris Loxterman	Tara Perkins
Ron Graham	Christine Margalis	Mariann Rusnak
Cathy Hewitt	Kathy Milo	Dan Sinclair
Dan Lark	Matthew Nichols	Tim Snell
Adam Litke	Dan Nicholson	

Also in attendance: Sheila Consaul, property owner of 1 Coast Guard Road, Painesville; Amanda Blatz, Mentor High School student

2.02 Citizens' Remarks

There were no Citizens' Remarks.

2.03 Certification of Delivery of Official Notices

Certification of delivery of the official notices of the regular meeting of the Board of Health on April 11, 2018, was made by Health Commissioner Ron Graham.

3.0 Board of Health

3.01 Approval of Minutes

Roger Anderson moved and Tim Brennan seconded a motion that the minutes of the March 19, 2018, Board of Health meeting be approved as written; motion carried.

4.0 Health District Staff Reports

4.01. Division of Clinical and Community Health Services

4.01.01

Division Director's Report

This month the DON (Director of Nursing) worked collaboratively with the epidemiologist and nursing staff to meet the needs of patients who were exposed to an active tuberculosis case at Lake West Hospital. Although an inconvenience to the community members involved, the initial process went smoothly and our department made ourselves available 24/7 to take calls and answer any questions that the public may have had.

March 23rd was the annual CFR (Child Fatality Review) Meeting for the year 2017. Lake County experienced a total of 14-child related deaths from birth to the eighteenth birthday. Of these 14-deaths, 10 were related to a chronic medical conditions and the determination made was that these deaths were not preventable. The remaining 4-deaths were involving infants placed in an unsafe sleep environment. The CFR review members felt it necessary to improve on the education of safe sleep practices and as such this DON has reached out to Chief Lloyd to provide this updated information and to seek information regarding community needs, education, etc. These meetings are intended continue throughout the year with other community members once more information and feedback has been received. All data from the CFR meeting has been submitted to the State of Ohio for reporting purposes.

The director attended the following Meetings/Trainings:

- Operation Resolve Training
- NEO (Northeast Ohio) MMRS Meta-Coalition Member Meeting
- District Advisory Meeting
- Lobbyists for Citizens
- Get Vaccinated Ohio Webinar
- CDBG (Community Development Block Grant) Meeting
- TB Conference
- ICS 300 Training (For expanding incident command events)

4.01.02

Clinical Services Unit Report

4.01.01.02

Communicable and Environmental Disease Report

Communicable Disease Report	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	2018 YTD	2017 YTD
Campylobacter	3	4	3										10	10
Chlamydia	80	56	50										186	179
Coccidioidomycosis	0	0	0										0	0
Cryptosporidiosis	0	0	1										1	0
Cyclosporiasis	0	0	0										0	0
E. Coli 0157:H7	1	0	0										1	0
Giardia	3	0	0										3	3
Gonorrhea	15	17	6										38	27
Haemophilus Influenza	1	0	1										2	0
Hepatitis B	0	1	1										2	6
Hepatitis C	9	29	8										46	61
Influenza-Hospitalized	100	74	51										225	89
Legionnaires Disease	1	2	1										4	0
Listeriosis	0	0	0										0	0
Lyme Disease	0	0	1										1	0
Malaria	0	0	0										0	0
Meningitis-aseptic/viral	0	0	0										0	0
Meningitis, Bacterial not Neisseria	0	2	3										5	2
Mumps	0	0	0										0	0
Mycobacterium Tuberculosis	0	0	0										0	0
Pertussis	2	1	0										3	3
Q-Fever	0	0	0										0	0
Rocky Mountain Spotted Fever	0	0	0										0	0
Salmonella	4	1	1										6	6
Shigellosis	1	0	0										1	2
Staph Aureus VRSA	0	0	0										0	0
Streptococcal Group A	4	1	2										7	5
Streptococcal Group B Newborn	0	0	0										0	0
Streptococcus Pneumonai	3	1	0										4	6
Syphilis	1	2	0										3	1
Varicella	0	0	0										0	2
West Nile Virus	0	0	0										0	0
Yersinia	0	0	0										0	1
Totals	228	191	129	0	0	0	0	0	0	0	0	0	548	403

New Born Home Visits

There were four Newborn Home Visits in March with referrals to Birthright, lactation support, and to a Pediatrician. There were two Madison families, one Wickliffe, and one Willoughby. A father from Madison commented in the evaluation: “We learned a lot, the nurse is great with newborns, she even taught us a new hold to calm his crying.” A Willoughby father wrote, “Maureen was very helpful, knowledgeable, and pleasant. We are very happy she was able to visit and assist us as new parents.”

IAP

NO MOBI/TIES were completed in March. Calls to pediatrician's offices regarding assessment feedback have been completed.

Human Immunodeficiency Virus (HIV) Testing

HIV Tests Performed		HIV Positive Tests	
March	YTD	March	YTD
10	22	0	0

CMH

The public Health nurse provided case management services to 219 clients active on the Treatment, Diagnostic, and Service Coordination portions of the Children with Medical Handicaps (CMH) program. The nurse initiated services for one new case in the month of March.

The CMH nurse also provides case management for the Lead program. In the month of March there were three children in Lake County with blood lead levels greater than 10. Two of these children were previous cases whose levels are dropping but are still seriously elevated. A home inspection by the Lead Inspector from the Ohio Department of Health is scheduled for the new case. There were also two children with blood levels in the 5-9 range. The public Health nurse provided information and education to these families as well regarding proper cleaning, diet, hand washing, and possible sources of lead in the environment.

4.01.02

Division of Health Promotion and Planning Unit Report

4.01.02.01

Division Director's Report

The Director of HPP and a Health Educator met with the City of Painesville Farmer's Market Coordinator to plan and coordinate the classes for the upcoming Farmer's Market season along with Lifeline. Class dates and times will be finalized within the next month. The Director attended a Networking Meeting sponsored by Buckeye Health Plan and gained a few contacts for the Health District's Internship Program, Project Dawn, and the Senior Isolation Project.

Director attended the following meetings: March 5 – District Advisory Meeting; March 14 Professional Advisory Council for Ohio Living; March 15 Lake County Senior Advisory Council; March 16 Regional Public Health; March 22 Buckeye Health Networking; March 29-Volunteer Management Plan.

The Director has been interviewing for Summer Interns this month and will finalize the Summer Intern Team by May 1. The Director also conducted three key informant interviews for the continuation of the Tobacco Education and Cessation Grant. The Director continues to advise and support staff throughout programming and meetings. The continuation of the Tobacco Education and Cessation grant, the Maternal and Child Health grant, and the Ohio Children's Trust Fund grants will all be submitted.

Lake County Ohio State University Extension Office has received the Cardinal Health Foundation grant. This grant was written with the Health District as a collaborator for the Youth Leaders Prevention Education Program. We are very excited about collaborating with the Extension Office!

Emergency Preparedness

Lake County General Health District (LCGHD) received notice that its revised Emergency Response Plan (PHEP Core Deliverable 5.1) had satisfied requirements and was eligible for reimbursement (PHEP Core Deliverable 5.2).

The following Public Health Emergency Preparedness (PHEP) deliverables were submitted to Ohio Department of Health (ODH):

- PHEP Core Deliverable 4.3 – Quarterly Communications/Ohio Point of Dispensing Acknowledgement (APPROVED)
- PHEP Core Deliverable 12.3 – Quarterly Outbreak Report Status Worksheet (APPROVED)
- Cities Readiness Initiative Deliverable 2.1 – Medical Countermeasures (MCM) Data Collection Drills (APPROVED)
- PHEP Core Deliverable 11.1 – Ebola Strikes Back Functional Exercise AAR/IP and EERF (APPROVED)
- PHEP Core Deliverable 14.3 – Quarterly Statewide Epidemiology Meetings
- Revised Exercise Event Review Form (EERF) for Kirtland Country Club Norovirus Outbreak After Action Report-Improvement Plan (AAR/IP) submitted October 4, 2017. LCGHD had submitted the EERF available at that time. ODH developed a form one week after the LCGHD submission and five months later requested that LCGHD re-submit the EERF on the revised form that was not available when LCGHD submitted.

Meetings/Trainings Attended: Operation Resolve (March 1, 2018); Northeast Ohio Metropolitan (NEO) Medical Response System Meta-Coalition (March 2, 2018); Ebola Strikes Back After Action Report/Improvement Plan Workgroup Meeting (March 2, 2018); 2019 MCM Regional Exercise Discussion (March 9, 2018); Ebola and Other Special Pathogens Plan Review Meeting (March 14, 2018), NEO Regional Epidemiologist and NEO Regional Public Health Partnership Meetings (March 16, 2017); Lake County Incident Management Team Meeting (March 21, 2018).

News Releases 2018	Date Released
Matter of Balance Class Helps Reduce Risk of Falling	March 9, 2018
Lake County Continues to Rank High in 2018 County Health Rankings	March 15, 2018
This St. Patrick's Day, Plan Before You Party! Remember: Buzzed Driving is Drunk Driving	March 15, 2018
Are You Ready to Run Your First 5K?	March 28, 2018

Project -Deaths Avoided With Naloxone (DAWN) Lake County only

The Health Educator hosted two clinics in March. A location at the Mentor Public Library was established, in order to hopefully bring in more clients. That location had four clients, compared to the Lake County General Health District location with one client. A past client also had come in for a Naloxone refill. On March 15, 2018 a life was reported saved. The client came into LCGHD looking for a naloxone refill because his kit was use recently to save a life. The overdose victim was a white 33 year old female. She is single, and not currently employed. The overdosed person had overdosed 4 times in the past. The naloxone was administered by the client and she was transferred to the emergency room. On Friday, March 30th a life was reported saved from a previous Project DAWN Client of LCGHD. The client called in and was inquiring about a new naloxone kit. She had mentioned that her kit was used on her son, 33 year old white male. The overdosee is single, and had a full time job. This person has overdosed in the past but the mother was unaware of how many times. The client was referred to the compass line. Social media efforts are still being pushed, this month 5,891 people were reached via Facebook and 2090 were reached via Twitter. As an additional evaluation piece, follow up phone calls were started this month to all patients who received a naloxone kit from United Way funds. Twenty-five people were reached.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
# Kits Dist.	7	1	50									
Public	7	1	6									
LE	0	0	44									
Lives Saved	2 (1 P,1 L.E)	2 (2 L.E)	3 (1 L.E, 2 P)									

Project -Deaths Avoided With Naloxone (DAWN) Lake, Geauga, and Ashtabula Counties

The health educator secured locations for Project Dawn clinics two location in Ashtabula and one location in Willoughby. A Geauga location is in the works. The health educator has two upcoming Project Dawn clinics in April.

Medical Reserve Corps

MRC coordinator attended the volunteer recruiting event at Lake Erie College in Painesville on March 20, 2018. There were about 30 in attendance and one individual (Carrie Grace) was registered as a new MRC volunteer on March 28.

Meetings attended: MRC Regional Quarterly (March 10, 2018), NACCHO MRC workgroup (March 27, 2018)

Medical Reserve Corps Challenge – Matter of Balance

Fairport Harbor Senior Center ran a Matter of Balance class on March 5, 9, 12, 16, 19, 23, 26 and 30. The class had 14 participants. Marty O’Gara, Sandra Judnick and Cathy Hewitt coached the class.

Tobacco Youth

The Health Educator began to meet with Boy Scouts in Lake County to coordinate their clean-ups with the toxic effect of cigarette butts on the environment. The goal was to partner with them to focus part of their clean-ups on the tobacco products and raise awareness of the environmental harm. Health Educators met with Unit Leaders on March 8th and March 14th. There is a clean-up scheduled on April 12th in Mentor, OH that the Health Educator is planning on attending. Kick Butts Day took place on March 21st. Health Educator worked with News Herald and AdTaxi to create a promotion of this day. Health Educators had a table at Lakeland Community College to promote the day and event as well.

Tobacco Policy

Health Educator presented to NACCHO Healthy Living and Prevention Workgroup in Smoke free multi-unit housing on March 6, 2018. Presented a collaborative project to the Grand River Boy Scout Leaders on March 8, 2018 to incorporate a butt clean up and to separate the tobacco product waste from other trash collected. Health Educator attended the Wickliffe City Council meeting to present information on Tobacco 21 on March 12, 2018 at 7:00 pm. The topic has been put on the agenda to begin discussion on April 2, 2018. Health Educator attended the Eastlake City Council meeting to present information on Tobacco 21 on March 13, 2018 at 7:00 pm. Community outreach at Lakeland Community College for Kick Butts Day on March 21, 2018. Health educator has been working on the tobacco grant for 2018-2019. Health Educator created an excel sheet for the Key Informant Interview (KII) rubric scoring, due to ODH providing an inefficient excel sheet. The KII excel sheet was shared with ODH and was subsequently sent out to all grantee applicants due to improved efficiency of calculations.

Meetings attended: Smoke Free multi-unit housing state workgroup (March 6, 2018), Lake Geauga Ashtabula Tobacco Prevention Coalition (March, 12, 2018), ODH monthly tobacco grant call (March 19, 2018), Tobacco Free Ohio Alliance steering committee call (March 19, 2018), ODH youth conference call (March 27, 2018).

Safe Communities – Lake

The Health Educator spent the month of March planning, as the busy months are coming quickly. Most of the time was spent in preparation for the big events in May such as the McDonald's Buckle Down, and the Click it or Ticket Kickoff. A coalition meeting was hosted on March 21st at the Concord Community center. This meeting had a great turnout and 2 new members were in attendance. A bulk of the time was also spent on making revisions to the current budget, and planning for new events on the workplan. On March 28th the Health Educator was at the Connect Fest at Lakeland, where she had the spin wheel and the Fatal Vision Goggles to interact with the students.

Safe Communities – Geauga

The Health Educator started planning the click it or ticket buckle downs as well as the click it or ticket Kickoff event. Time was spent visiting agencies in order to recruit community members, as well as sending out invitation letters to potential new members in order to increase membership of our coalition.

Project OPIATE

March was a huge month for Project OPIATE. Implementation begun in early March for Mentor and Willoughby South High Schools. They each hosted a 45 minute session with students, presenting the pHARMING Effects presentation, an interactive peer-to-peer educational presentation outlining the dangers of prescription opioid misuse. As a follow-up to these presentations, the project team will continue to revisit the students in attendance throughout the remainder of the semester, utilizing Generation Rx, an educational prescription drug website, to revisit prescription opioid misuse topics.

JUST RUN

The first fundraiser occurred on March 20 at Chick-Fil-A. There was \$133 raised through that event. The next fundraiser is at Applebee's on April 14 from 11-9 p.m. There will be a raffle for baskets donated by Commissioner Dan Troy, Ladies and Gentlemen, Lake County Captains, Mayor Dennis Morley \$ Miracle League, Envy Salon, Paul Miller for Judge, and so far, 30 public schools, 4 private schools and one home school group will participate this year.

Maternal and Child Health

The "Raider Pack" was successful through the month of March. A total of 132 children are being provided food to take home on the weekend. There are two child care centers working with the Health Educator to become designated Ohio Healthy Programs in Lake County. One child care center is working with the Health Educator to become re-designated. The Health Educator held Ohio Healthy Programs trainings for session 3 on March 27th and for session 2 on March 29th. The rest of the sessions are scheduled for April and May. Health Educator attended the Director's Meeting for Maternal and Child Health on March 19th in Columbus, OH.

Public Health Accreditation

The Marketing Team produced the internal bi-monthly newsletter. A fax coversheet, return address labels, and a multi-page newsletter have been created and approved for agency use. The Marketing Team continues to work on the branding strategy. It has been decided that all incentives intended for purchase by all LCGHD departments must first be approved by the Marketing Team.

Tara Perkins provided the following highlights for Clinical & Community Health Services:

- *No report*

Kathy Milo provided the following highlights for Health Promotion & Planning:

- *Distributed a list of Project Dawn clinics and locations*
- *Project Opiate program is in Eastlake Schools*

4.02 Environmental Health Services

4.02.01 Division Director's Report

4.02.01.01 Updates and Special Topics

No report at this time.

4.02.02 Air Pollution Control Programs

4.02.02.01 Unit Supervisor's Report

Air Pollution Control

B. Mechenbier participated in the monthly Ohio Local Air Pollution Control Officers Association (OLAPCOA) conference call on March 5th. The Federal funding has had no change as of March 5th, but the Ohio EPA has been approved to spend up to 2% more. OEPA is working on a funding proposal for the local air agencies. The OEPA is still working on the timekeeping records review. All local personnel pulling salaries for the grant must meet federal requirements for time keeping. The current PM-2.5 grant period ends on March 31st and all funds need to be spent or returned to the OEPA.

APC staff participated in PM-10 and PM-2.5 audits on March 5th and an SO2 audit March 6th at the Eastlake site. All monitors were within Federal limits.

D. Marn participated in a conference call with the Technical Services Organization on March 15th. This is a technical group who operate air monitors throughout the state.

4.02.03 **General Environmental Health and Plumbing Programs**

4.02.03.01 **Unit Supervisor's Report**

Swimming Pool Program

No report at this time.

Food Safety Program

Food Safety Program Update

There are 23 FSO/RFE operations and 1 vending operation that have not submitted their license fee for 2018 as of April 6, 2016. Eleven seasonal locations have not paid but are allowed to obtain their license prior to opening for the season. The licensing year is March 1st through the following February 28th each year and the required license fee must be paid prior to March 1, 2018. The late fee is 25% of the initial cost added to the license.

Food Safety Education

The Food Safety Task Force meeting is scheduled for Thursday April 26, 2018. This meeting will provide the mentoring requirement per voluntary standards criteria. The Ohio Department of Agriculture will be presenting on proper acidification of rice and safe sushi handling to prevent food borne illness. Local restaurants that prepare sushi and interested parties from the general public are encouraged to attend.

On April 16-23, 2018 Cady Stromp, Davene Sarrocco-Smith, and Paul Stromp will be attending the Conference for Food Protection meeting in Richmond, Virginia. The conference will be covering food safety-outbreaks as well as the Federal Food Code. Staff is able to attend the conference due to the FDA food grant.

Housing

Lake County Elder Interdisciplinary Team

C. Loxterman attended this month's meeting.

Plumbing

D. Nicholson attended an adjudication hearing in Ashland on March 27th. This hearing was needed to allow the new Riverside schools to be built using the 2011 Plumbing Code. The plans were drawn to the codes as they were in effect when the process started but not submitted to LCGHD until after the new rules took effect. LCGHD did not contest the decision as no health or life safety issues were identified.

4.02.04 **Vector-borne Disease Program**

4.02.04.01 **Unit Supervisor's Report**

Mosquito Control

No report at this time.

4.02.05 **Water and Waste Programs**

4.02.05.01 **Unit Supervisor's Report**

Storm Water

K. Fink has been updating the outfall database. There seems to be quite a few outfalls that have repeat identifiers and this tends to be confusing. Spending the time now to correct the ID's will allow us to save time in the field trying to determine the correct locations.

Sewage Treatment

D. Sinclair participated in the monthly ODH Sewage Program update meeting.

We sent out 300 Operation & Maintenance (O&M) National Pollutant Discharge Elimination System (NPDES) letters in March. Permit applications are being returned and processed. Our next homeowner training is scheduled for May 19th with 5 attendees confirmed so far.

Solid Waste

C. Loxterman and Anne Lustig conducted a monthly comprehensive site inspection at the Lake County Solid Waste Facility on March 30, 2018.

On April 4, 2018 Ron Graham, Matt Nichols and Chris Loxterman attended the biannual Diamond Shamrock Community Relations Team meeting held at the Painesville Twp. Hall.

Water Quality

D. Sinclair participated in the monthly ODH Water Program update meeting.

Bathing Beach

On March 21st C. Loxterman was notified by ODH that our proposal for our Beach program was accepted as submitted and we will need to sign the approved contract by the end of April.

Sanitary Sewer Connection Status

There are no longer any properties that are under Board of Health Status. There are 23 homes that still need to have internal inspections to verify that all house-hold and garage plumbing is connected to the sewer. None of which were presented to the Board for noncompliance in tying into the sewer. We continue to work with the city of Willoughby Hills to verify that connections are completed.

4.02.06 **Board Action Status**

No report at this time.

Dan Lark provided the following highlights:

- *No report*

4.03

Finance and HR Director's Report

4.03 **Director's Updates and Highlights**

4.03.01 **Miscellaneous**

1. Cost Analysis has been completed for calendar year 2017.
 - a. Currently being reviewed with Director and Supervisor level staff to take a fresh look at how we bill and costs associated with programs.
2. Food Cost Analysis has been completed for calendar year 2017.
 - a. Currently being reviewed with Environmental Health Director and Supervisor to determine any fee increases necessary for 2019.

- i. Fee methodologies are always one year behind based on the requirements of the state for reporting expenses and fee calculation. The majority of Food fees are received in January-March of each year and fee readings run 3 months plus one additional meeting to approve. Thus, fee increases must be started in October of each year so that they can take effect in January.
3. All staff personnel policy is being created to ensure that current and new staff are clearly informed of the major rules, policies, and procedures within the Health District.
 - a. This will go to the Board of Health for approval once completed and reviewed by legal.
4. The Auditor of State sent out an email at the end of March 2018 to inform the Board of Health that the audit has started.
 - a. There will be an exit conference that the Board of Health can attend, I highly encourage attendance, to discuss audit findings and recommendations to strengthen the fiscal controls in place.

4.03.02

Employment

1. Resignations
 - a. None
2. New Hires
 - a. Ilana Litwak – WIC Director (Effective April 23, 2018)
3. Open Positions
 - a. None

**Lake County General Health
District**
MONTHLY FINANCIAL REPORT

Mar-18

RECEIPTS	YTD	BUDGET	% RECD	YTD LESS BUDGET
Environmental Health Receipts	\$ 631,274	\$ 1,125,600	56%	\$ (494,326)
Public Health Nursing	\$ 15,663	\$ 56,500	28%	\$ (40,837)
Federal Grants	\$ 392,021	\$ 1,501,649	26%	\$ (1,109,628)
State Grants	\$ 208,190	\$ 476,250	44%	\$ (268,060)
Local Contracts	\$ 61,970	\$ 192,500	32%	\$ (130,530)
Vital Statistics	\$ 78,335	\$ 318,500	25%	\$ (240,166)
Miscellaneous	\$ 35,701	\$ 85,500	42%	\$ (49,799)
Tax Dollars	\$ 1,322,027	\$ 2,644,052	50%	\$ (1,322,025)
Rental Income	\$ 12,459	\$ 64,000	19%	\$ (51,541)
Capital Improvement	\$ 30,000	\$ -	#DIV/0!	\$ 30,000
TOTAL RECEIPTS	\$ 2,787,639	\$ 6,464,551	43%	\$ (3,676,912)
Beginning Cash Balance	\$ 3,530,656	\$ 2,000,000	177%	\$ -
TOTAL - ALL FUNDS	\$ 6,318,294	\$ 8,464,551	75%	\$ (3,676,912)

DISBURSEMENTS				
Salaries	\$ 594,095	\$ 3,009,508	20%	\$ (2,415,413)
Fringe Benefits	\$ 261,024	\$ 1,212,809	22%	\$ (951,785)
Contract Services	\$ 85,540	\$ 279,310	31%	\$ (193,770)
Program Supplies, Marketing, Health Ed.	\$ 34,088	\$ 303,925	11%	\$ (269,837)
Office Supplies and Postage	\$ 11,467	\$ 111,836	10%	\$ (100,369)
Transportation and Travel	\$ 13,528	\$ 108,338	12%	\$ (94,810)
Building Expense	\$ 46,147	\$ 238,429	19%	\$ (192,282)
Equipment	\$ 8,045	\$ 282,618	3%	\$ (274,573)
Returns	\$ 747	\$ 17,871	0%	\$ (17,124)
Operating Expenses	\$ 99,052	\$ 415,042	24%	\$ (315,990)
Grant Administration Cost	\$ -	\$ -	#DIV/0!	\$ -
Contingency	\$ -	\$ 250,000	0%	\$ (250,000)
Capital Improvement	\$ 37,000	\$ 600,000	6%	\$ (563,000)
SUB TOTAL	\$ 1,190,732	\$ 6,829,686	17%	\$ (5,638,954)
Obligations from previous year	\$ 204,442	\$ 204,442	100%	\$ -
TOTAL DISBURSEMENTS	\$ 1,395,173	\$ 7,034,128	20%	\$ (5,638,954)

CARRYOVER	\$ 4,923,121	\$ 1,430,423	29%	\$ 3,492,698
------------------	---------------------	---------------------	------------	---------------------

# MONTHS & % OF YEAR	3	12	25.00%
---------------------------------	----------	-----------	---------------

		MARCH	
Fund #	Fund Name	2018	2017
001	Health Payroll Reserve Fund	\$ 150,000.00	\$ -
002	Immunization Action Plan	\$ 77,223.67	\$ 18,616.31
003	Manufactrd Homes, Parks, Camps	\$ 600.00	\$ -
004	Water Systems	\$ 13,382.00	\$ 2,753.00
005	WIC	\$ 210,116.91	\$ 275,824.76
006	Swimming Pool	\$ 1,183.48	\$ 2,424.88
007	Board of Health	\$ 2,533,986.00	\$ 2,728,806.42
008	Vital Statistics	\$ 88,807.90	\$ 62,542.54
009	Tuberculosis Record Program	\$ 3,000.00	\$ -
010	Food Service	\$ 459,843.46	\$ 38,015.89
011	Health Promotion and Planning	\$ 77,926.79	\$ 121,516.36
012	Health Budget Stabilization Fund	\$ 150,000.00	\$ -
013	Public Health Nursing	\$ 27,906.82	\$ 38,434.53
014	Air Pollution Control	\$ 26,718.47	\$ 13,650.32
015	Solid Waste Site	\$ 22,679.20	\$ 2,397.10
016	Help Me Grow	\$ -	\$ -
017	Public Health Infrastructure	\$ 111,658.60	\$ 143,449.84
018	Safe Community Program	\$ 24,259.29	\$ 33,265.41
019	Ryan White Title I	\$ -	\$ -
020	HIV Prevention Grant	\$ 18,974.27	\$ 25,452.46
021	Child and Family Health Services	\$ 77,081.96	\$ 58,191.11
022	Family Children First Council	\$ -	\$ -
023	Sewage Treatment Systems	\$ 143,564.21	\$ 43,883.30
024	Dental Sealant	\$ -	\$ -
025	Carol White Grant	\$ 3,172.60	\$ 115,938.92
026	Permanent Improvement	\$ 578,465.42	\$ 48,520.09
027	FDA Food Service	\$ 27,880.00	\$ 36,248.92
028	Tobacco Use Prevent & Cessation	\$ 92,983.30	\$ 117,600.00
997	AFLAX/Voya	\$ 1,706.47	\$ 2,537.22
Total Cash		\$ 4,923,121	\$ 3,930,069

Board of Health Fund (Fund 007, aka General Fund) showed a 7.14% decrease from this time in the previous year. When factoring out the transfers to the Health Payroll Reserve Fund (Fund 001) and Health Budget Stabilization Fund (Fund 012) the Board of Health Fund (Fund 007) increased by 3.85% from this same time last year. The Board of Health Fund (Fund 007) has begun to stabilize as have revenue and expenses after years of turmoil.

Adam Litke provided the following highlights:

- *Two staff have resigned. A Breastfeeding Peer and a Dietician*
- *The new WIC Director will start April 23rd*

4.04

Women, Infants and Children (WIC) Unit Report

4.04.01

Unit Supervisor's Report

Nutrition Education

Group classes this month included Infant Feeding which was led by our Breastfeeding Peer Helpers in each clinic. In Painesville, there was a “ABCs of Fruits and Veggies” class, taught by one of the dietitians. The families and dietitian read a book titled *Eating the Alphabet*, naming a fruit or vegetable for each letter.

Breastfeeding Updates

The Lake County Breastfeeding Coalition has completed all three educational videos. Lake Health will be implementing them in all of her OB/GYN offices for patients to watch during prenatal appointments. Other agencies, such as Family Planning, WIC, and Signature Health, also will have tablets to play these videos for clients.

Highlights

March was National Nutrition Month[®], with a theme of *Go Further with Food* to encourage everyone to reduce food waste. The WIC team organized an all-staff breakfast, providing healthy items like whole wheat toast, fruit, yogurt and WIC-authorized 100% fruit juice. Staff also took pictures with the fruit and vegetable photo booth created by WIC staff. Educational handouts were available to take home as well.

Clinic Caseload March:

CLINIC	FY18 Assigned Caseload	Caseload	% Caseload	% Assigned Caseload
Central	1,630	1,376	43%	84%
Willoughby	1,250	1,022	32%	82%
Madison	400	341	11%	85%
Geauga	588	472	15%	80%
TOTAL CASELOAD	3,868	3,211		83%

Clinic Activity March:

Activity	Scheduled	Attended	Show Rate %
Re-certifications	581	461	79%
Certifications	175	150	86%
Individual Educations	314	234	75%
Group Educations	236	177	75%
High Risk Clients	123	92	75%
Average show rates			78%

Cori Kitaura provided the following highlights:

- *No report*

4.05

Health Commissioner's Report

4.05.01

Smoking Rate Continues to Decline, Disparities Remain

The latest data from the Centers for Disease Control and Prevention (CDC) finds that while the cigarette smoking rate continues to decline in the U.S., the decline is slower for minorities and the poor.

According to the CDC, cigarette smoking among American adults declined between 2005 and 2016; about 15.5 percent of the total population smoked in 2016, the CDC said. However, the percentages were higher for African-Americans (16.5 percent), those with a GED (40.6 percent), below poverty level (25 percent) and uninsured (28.4 percent) in the United States.

Health disparities that affect smoking rates also are a problem in Ohio. Smoking among Ohio adults decreased to 21 percent in 2015, according to the CDC's [Behavioral Risk Factor Surveillance System state report](#). But smoking rates in 2015 were higher among Ohioans who were African-Americans (28 percent), Hispanics (29 percent), had less than a high school education (43 percent) or whose annual household income was under \$24,999 (35 percent). All of those numbers were up from 2013's statistics, the behavioral report said.

HPIO's 2017 [Health Value Dashboard](#) identified tobacco use as one of Ohio's greatest health challenges and found that addressing health disparities in the state will be critical to increasing the state's overall health value.

4.05.02

CDC: Opioid Overdoses Continue to Surge in Midwest

Emergency room visits for suspected opioid overdoses spiked 30 percent nationwide from July 2016 through September 2017 with the most severe problems experienced in the Midwest, according to a U.S. Centers for Disease Control and Prevention report released this week.

[The report](#), compiled from emergency departments in 45 states, found overdoses rose 109 percent in Wisconsin, 66 percent in Illinois, 35 percent in Indiana, 28 percent in Ohio and 21 percent in Missouri.

A few areas, including Kentucky, noted decreased overdoses. The report said Kentucky's reduction "might be explained by fluctuations in drug supply and warrant confirmation," and small decreases in Massachusetts, New Hampshire, and Rhode Island could be "related to implementation of interventions including expansion of access to medication-assisted treatment."

4.05.03

Ohio Bill Aims to Streamline School Vaccination Data Collection

Ohio lawmakers are considering changes to standardize the way schools collect data on student vaccinations — including requiring that a doctor sign off when a parent wants to opt out — as many schools still struggle to meet state standards for immunizations. Medical professionals backing the effort say Ohio needs a more streamlined process to ensure health professionals and parents have accurate data on vaccination rates. But the proposal is already drawing criticism from some parents, who want to protect their ability to choose not to vaccinate without interference from a doctor.

Schools are required to report that information for all students in kindergarten, seventh and twelfth grades, and for students who enter a new school. [House Bill 559](#) would create a standardized form that every school in Ohio would use to collect vaccine information from each student at the required grade levels. A health care professional — whether a physician, nurse practitioner or health department nurse — would complete the form to show what vaccines the child has received. Parents wishing to opt their child out of certain vaccines would still be able to do so for religious or personal beliefs, but they would need a health care professional to fill out the same form, acknowledging that they had a conversation prior to opting out. The bill also calls for the school-level data collected by Ohio Department of Health (ODH) each year to be published online, so that public health officials, stakeholders and parents can know the opt-out rate by school building.

4.05.04

Seasoned Site Visitors Work on Reaccreditation and Version 2.0 of the PHAB Standards and Measures

Reaccreditation of the first cohorts of health departments that were accredited in 2013 has begun, and many of them are already working to get their information prepared and uploaded. Because the reaccreditation requirements are different than those for initial accreditation, the Public Health Accreditation Board (PHAB) held a training session January 30-31, 2018, for the first group of site visitors who will work on reaccreditation reviews.

PHAB has started the process of identifying potential changes in the accreditation standards for a Version 2.0 that will be released in late 2019 or early 2020. The Lake County General Health District, as an early adopter, was credentialed under version 1.0.

Three areas have been identified for the first think tank or expert panel meetings in the next few months: health equity, behavioral health, and performance management/quality improvement. In preparation for the health equity think tank, PHAB commissioned a paper to describe the current state of knowledge so that the think tank can focus on what has been learned since Version 1.5 was published. That paper will be posted on PHAB's website in a few weeks. PHAB will provide additional updates via the newsletter as we continue our work on Version 2.0.

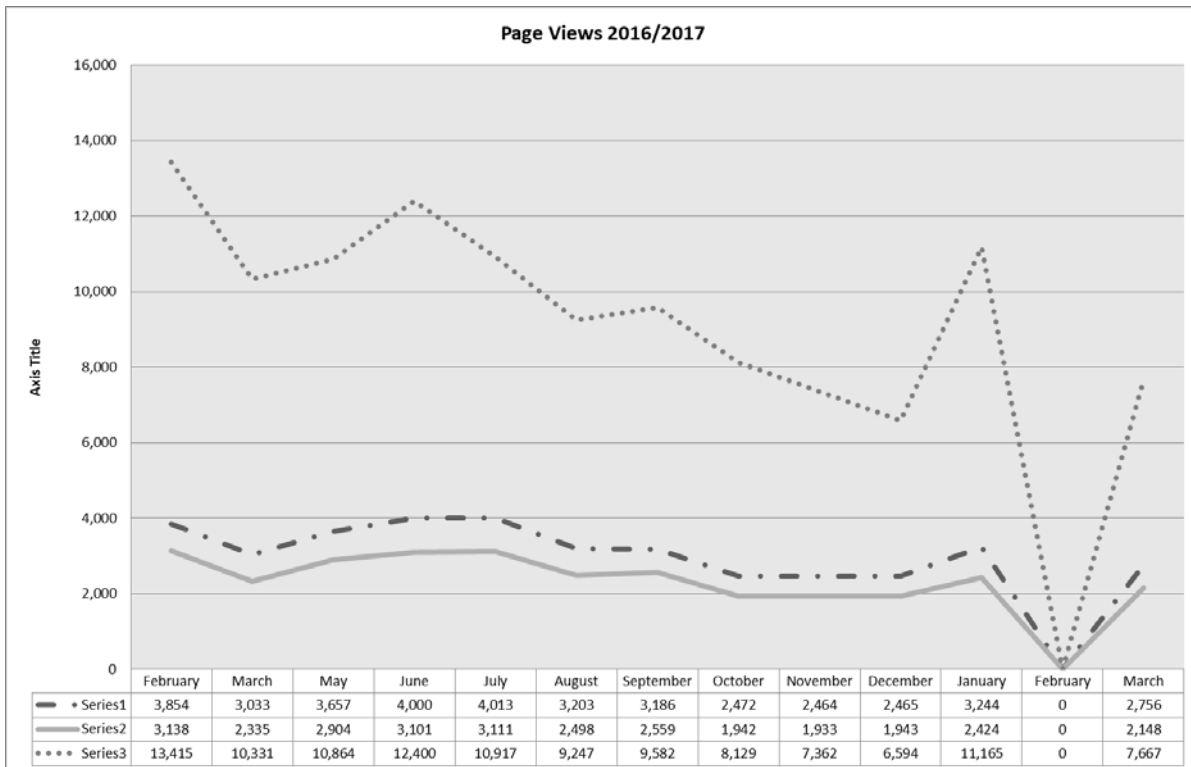
4.05.05

Vital Statistics Sales and Services Rendered

	March	YTD	Same Period 2017
Birth Certificates Issued	368	984	1122
Birth Certificates -Out of County	169	463	594
Death Certificates Issued	589	2147	2323
Fetal Death Certificates Issued	0	1	0
Burial Permits Issued	49	119	175
Birth Certificates Filed	152	404	393
Death Certificates Filed	138	441	461
Fetal Death Certificates Filed	1	3	3

4.05.06

Web Analytics



Due to complications with the website there is no reporting data for February.

Ron Graham provided the following highlights:

- *Continue to work on building partnerships and sharing data.*

4.06

Office of Health Policy and Performance Improvement

4.06.01

Quality Assurance and Special Projects Coordinator

On March 23rd, several LCGHD staff members attended the Nonprofit Summit hosted by the Lake-Geauga Anchor Institution Collaborative and held at Lakeland Community College. Morning sessions designed for frontline staff with topics including time management, compassion fatigue, intergenerational communication and conflict resolution were attended by Dan Sinclair, Shaelin Hurley and Cori Kitaura. Cori Kitaura and Christine Margalis attended the afternoon session designed for leadership staff. Sessions topics included unconscious bias, low cost professional development, managing volunteers and a local official panel. This was the first Nonprofit Summit conducted and there are plans to make it annual event.

LCGHD's organizational workgroups continue to meet regularly. The Marketing Committee continues to update all brochures and fliers to meet LCGHD's new branding requirements. This group is also working on creating LCGHD's branding strategy, a requirement for reaccreditation. The Health and Safety Committee will work on formalizing LCGHD's employee wellness efforts and began preliminary planning for the annual summer picnic. The Website/Data Committee will be focusing on developing LCGHD's new website in the coming months. The Workforce Development Committee continues to provide and monitor the implementation of 2018's employee training calendar. The workforce development plan is currently being updated to comply with reaccreditation standards and will be presented to the Board of Health for approval in the coming months. The committee with the largest task is the Performance Management/Quality Improvement Committee. Recently combined, this large committee is working to refine performance management indicators for each program, and in turn use that data to identify potential quality improvement projects. This group meets next on April 12th to review 2018's first quarter performance management data.

Christine Margalis attended the Society of Public Health Education (SOPHE) annual conference on April 4th -6th, held this year in Columbus. Education priorities for this conference include health equity, program evaluation and opioids.

Christine Margalis provided the following highlights:

- *Plan approvals will be required at the next few Board meetings: Strategic Plan in May, Workforce Development in June and Performance Management and Continuous Quality Improvement in August. We have merged the Performance Management and Continuous Quality Improvement groups into one.*

4.06.02

Planning, Research, and Policy Coordinator

On March 13, Matthew Nichols met with Doug Rohde of the Lake County Crime Lab (LCCL) to tour the lab's facilities, and further discuss collaboration between LCGHD and LCCL, the availability of drug seizure data, and potential drug surveillance methodologies. At this time, Doug Rohde requested that Matthew Nichols present some of LCGHD's drug prevention efforts at a Lake Erie College Opioid Event, which will take place on April 10 and 17, respectively. On March 26, Matthew Nichols contacted Aaron Ockerman of McDonald Hopkins LLC, the chief lobbyist for the Association of Ohio Health Commissioners (AOHC), in order to discuss the current public health legislative climate; at this time, Aaron Ockerman invited Matthew Nichols to Columbus to speak further on this process, and to attend a number of legislative hearings that will occur mid-April.

Matthew Nichols provided the following highlights:

- *Currently working with Doug Rohde, Dr. Komar and Dr. Keep on a methodology for overdose data that is consistent and accurate. Dave Yost, Auditor of the State is very interested in our efforts and we will be meeting with him.*
- *Spoke on a panel last week along with Patrick Condon, Doug Rohde and Chief Sabo at Lake Erie College; College of Chemistry in a Opiate Summit.*

4.06.03

Board of Health Education – Tobacco 21

April's Board of Health Education topic will be Tobacco 21 presented by Mentor High School intern Amanda Blatz.

Nationally, both states and local governments have taken action against the growing tobacco epidemic within America's use. Tobacco 21 laws, T21, increase the legal age of purchasing tobacco products to 21 years old. Implementing T21, lead to long-term reductions in youth smoking rates, fewer negative health implications within the community, and economic benefits to both the local, state, and federal governments. In order to push for such legislation, community member's opinions on T21 were gathered. Overall, citizens from Lake, Geauga, and Ashtabula County showed strong support for T21 legislation. In total, 73.4% of people agreed with T21, while only 26.6% disagreed with T21. Conclusively, because a large majority of citizens within Lake County support T21 legislation, the local governments should implement T21 legislation.

Amanda Blatz's began her presentation at approximately 3:32 p.m. on Tobacco 21.

The Implications of Changing the Legal Age of Purchasing Tobacco Products and Electronic Cigarettes to 21 Years Old

Abstract

The use of tobacco and electronic cigarettes by America's youth has become a growing epidemic. Over 27.4% of America's youth have used tobacco products. Smoking is responsible for more than 480,000 deaths annually in United States alone, and as many as 5.6 million of America's youth will die prematurely due to smoking-related illnesses. Increasing the minimum legal age to 21 has numerous positive benefits, including reducing tobacco use rates, fewer health implications, and fewer economic burdens. The purpose of this project was to determine public support for tobacco 21 legislation, leading to the research question:

What are Lake County's citizens views on changing the legal age of purchasing tobacco products and electronic cigarettes to 21years of age?

Both digital and physical copies of the survey were distributed to people over the age of 18. The survey asked people a multitude of questions regarding current sales of tobacco and electronic cigarettes and the laws in place currently regarding them, however, this project will only be analyzing the questions pertaining to increasing the legal age for purchasing tobacco products to 21. The results from the survey revealed that 73.4% of citizens living in Lake, Ashtabula, and Geauga County support raising the minimum age to 21. Compared to national public opinion, which is around 75%, the three counties have similar public support. Conclusively, because a majority of citizens in Lake County favor implementing laws increasing legal age of purchasing and possessing tobacco to 21, legislation should be implemented, which will overtime lead to decreased youth smoking rates.

Background Information

- Lake County Ohio currently has some of the highest youth smoking rates in the nation.
- In attempts to fight the growing epidemic, numerous cities and states around the country have begun to implement policies changing the legal age to purchase tobacco products and other nicotine substances to 21 years of age.
- Such policy change is important for a few scientific reasons: one, teen smoking rates would be decreased, inevitably decreasing the number of later-life health complications and two, the use of other illicit substances would be decreased.

Research Question

What are Lake County's citizens views on changing the legal age of purchasing tobacco products and electronic cigarettes to 21 years of age?

Hypothesis

If more people support increasing the legal purchase age to 21 for tobacco and electronic smoking devices, then there will be decreased rates of tobacco and electronic cigarette use in Lake County.

Procedure

- Distribute
- Collect public opinion via paper or digital survey
- Analyze public opinion
- Present the collected data

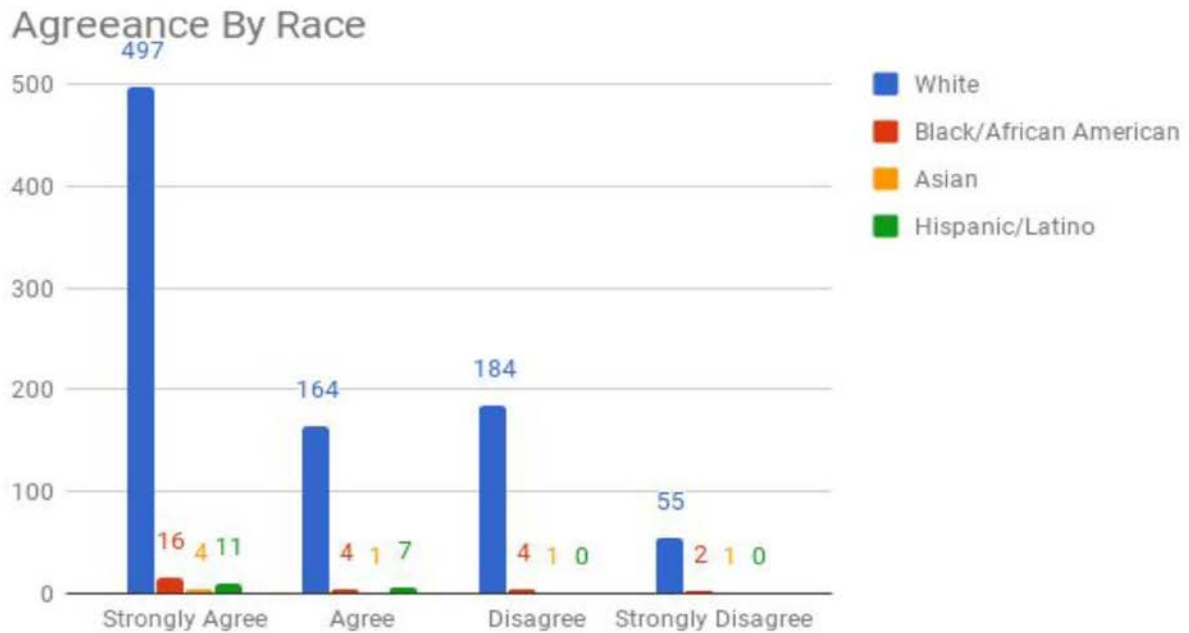
Overall Support for T21

- 55.0% of people strongly agreed with T21
- 18.4% of people agreed with T21
- 20.4% of people disagreed with T21
- 6.2% of people strongly disagreed with T21
- 73.4% of people approved of T21
- 26.6% of people disapproved of T21



Agreement By Race Data Analysis

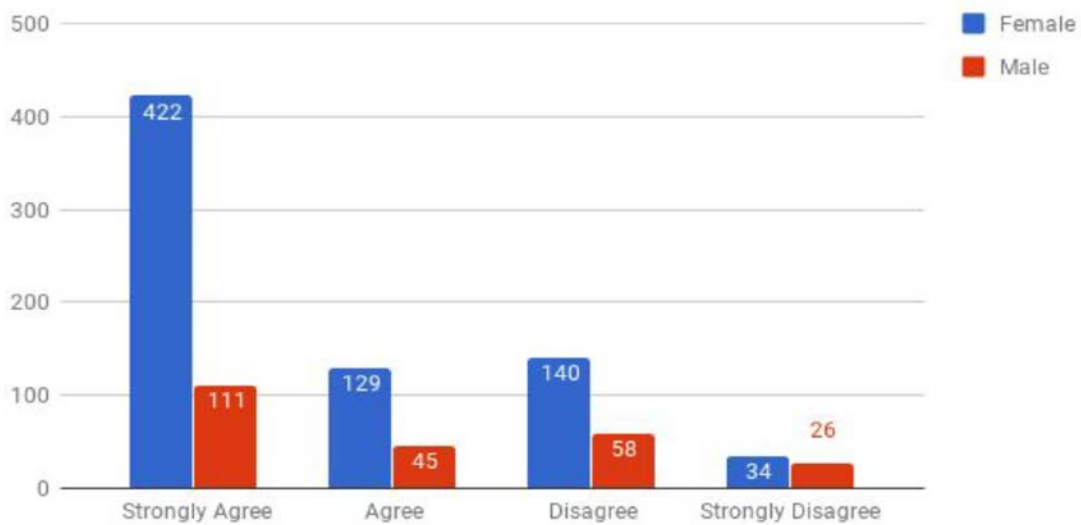
- For race and T21, each specific race showed a strong preference of strongly agreeing with new T21 laws
- The Chi-Square value was $P=0.201$
- The Chi-Squared test revealed that there was no statistically significant relationship between T21 and race
- The F critical value was 1.12117 and the F value of 1.88739
- The F-test revealed there was a statistical difference within the variances for race and T21



Agreement By Gender Data Analysis

- A majority of both males and females strongly approved with T21
- The Chi-square for gender was $P=0$
- The Chi-Square test revealed that there was a statistical disparity between the voting patterns of males and females
- The F-test for gender and T21 revealed a F critical value of 1.121422 and a F value of 5.582703
- The F-test revealed that within the gender, the results were not varied from the mean for the overall support of T21

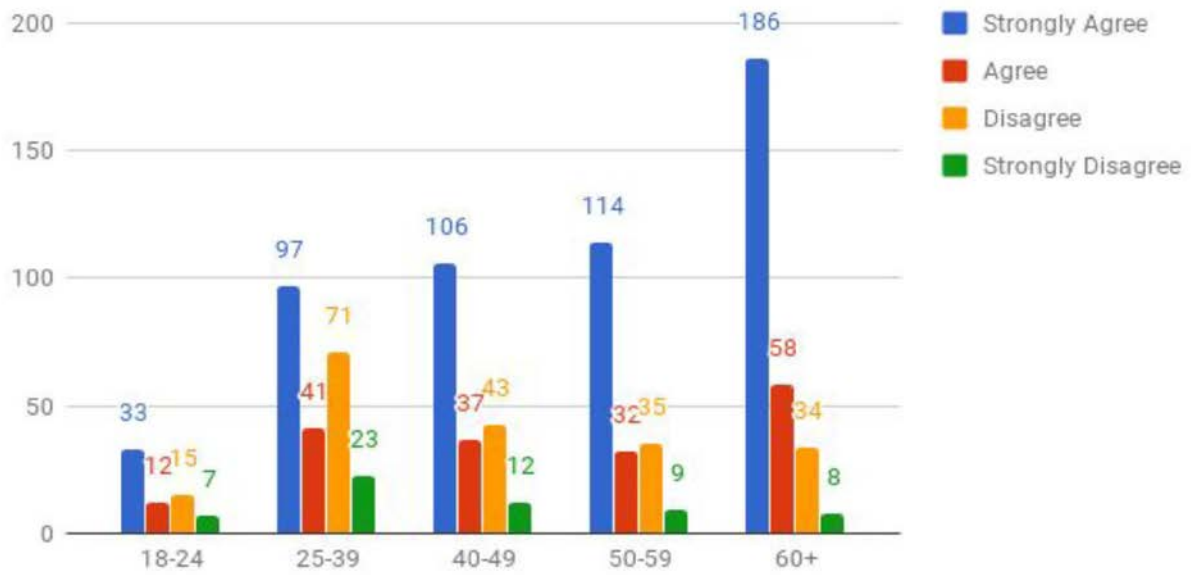
Agreement By Gender



Agreement By Age Data Analysis

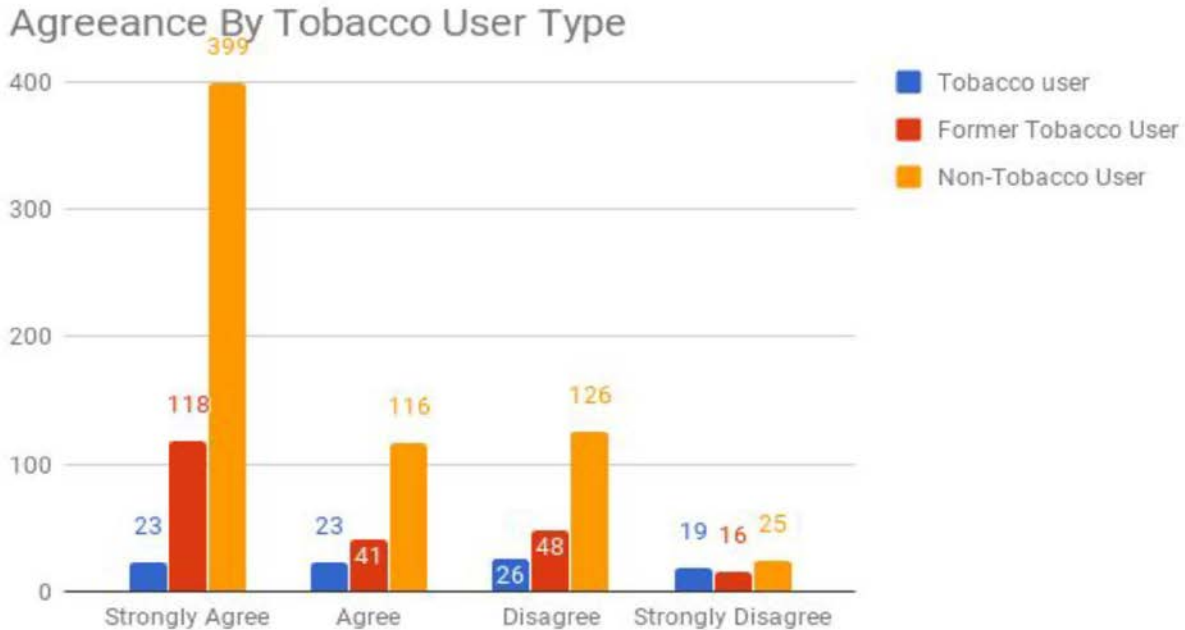
- A majority of participants strongly agreed with increasing the minimum legal age for
- purchasing tobacco
- The Chi-Square value was $P=0.201$
- The Chi-Square revealed that there is a statistically significant relationship between T21 and age
- The F critical value was 0.892069 and the F value was 0.627047
- The F-test revealed that the results of age were not varied from the mean for the overall support of T21

Agreement By Age



Agreement By Tobacco Users Data

- Former-tobacco users and non-tobacco users, a majority strongly supported T21
- The Chi-Square was P=0
- The results from the Chi-Square showed that there was not a statistical significant relationship between T21 and Tobacco User Type



Conclusion

- Because citizens are apt to support T21, it will lead to positive effects on tobacco use rates in youth
- Cities that have implemented T21 have seen as high as a 47% decrease in youth smoking rate
- Decreased smoking rates decreases the likelihood of using other illicit substances
- Decreased tobacco rates will bring many benefits to local communities: saving in local, state and federal level governments in the economic sector

What Is Next

- Present data to lawmakers within the local community
- Push for T21 legislation to be implemented
- Collect data from more communities

Data Analysis: Chi-Square

- $P=.602$ revealed a statistically significant relationship between T21 and gender
- $P=0$ revealed a statistically significant relationship between T21 and age
- $P=0.201$ revealed no statistically significant relationship between T21 and race
- $P=0$ revealed no statistical significant relationship between T21 and Tobacco User Type
- Within each county, the voting patterns were very similar and there was little variation within the results
- For gender, voting patterns were two standard deviations outside of the expected value, this is likely due to the heavy female bias within the data collection
- For age groups, Chi-Square test revealed that the expected voting patterns of different age groups were over two standard deviations outside of the expected value, this is likely due to certain age groups such as the large 60 plus years old, and a small group of those 18 – 24 age group
- Regardless of race, all citizens showed similar voting patterns for agreeance with T21.
- Within each specific population, there were similarities in preference patterns

Data Analysis: F-Test

- F-test for gender and T21 revealed the F critical value of 1.121422 and a F value of 5.582703
- For race, the F critical value was 1.12117 and the F value was 1.88739
- For age, the F critical value was 0.892069 and the F value was 0.627047
- The F-test revealed there was a statistical difference within the variances for gender and T21, and race and T21
- For age and T21, the mean of the age voting patterns compared to the overall voting patterns were not varied from the mean

Discussion:

Randy Owoc stated it was interesting to know that approximately 47% of the population smokes. Excellent presentation.

Steve Karns asked what is the regulatory process to implement Tobacco 21. Cathy Hewitt stated it begins at the City level- the Cities can change their local ordinance, once 26 Cities in Ohio have adopted the policy then the State legislator may review the implantation of the policy. Wickliffe City will have their first reading of Tobacco 21. Euclid and Cleveland have adopted Tobacco 21. The more cities that adopt the policy will make an impact on the sale and use of tobacco.

Jerry Rebilli asked about the percentage of women and elderly that is for Tobacco 21 being skewed. Amanda stated that is why we ran the Anova F-test to see if that would be a factor. Anthony Vitolo asked what age by race does smoking begin. Amada stated the average age begin smoking at 14. Cathy Hewitt stated based on our region, Hispanic males start smoking before females. White males, based on location, will start before females.

Amanda's presentation end at approximately 3:45 p.m.

5.0 **Committee Reports**

No reports

6.0

Old Business

6.01

Board of Health Tracking

Date of BOH Meeting	Department	New Business Item Number	Department Recommendations	Board Action (Approved/Disapproved/Tabled)	Further Action Needed From BOH	Date BOH Informed of Outcome	Informed of Outcome & Method	Date Closed
10/16/2017	ADMIN	7.02	Permission to Purchase One Vehicle	APPROVED	N		Pending	
10/16/2017	ADMIN	7.03	Permission to Enter into Contract for Remodeling	APPROVED	N	4/16/2018	Completed	4/16/2018
10/16/2017	ADMIN	7.04	Permission to Authorize the Health Commissioner to Execute Lease Agreement	APPROVED	N	4/16/2018	Completed	4/16/2018
11/20/2017	HPP	7.03	Permission to Submit 2018 Culture of Health Prize Grant, \$25,000	APPROVED	N		Pending	
11/20/2017	HPP	7.06	Permission to Submit 2018 Medical Reserve Corps Challenge Award Grant, \$12,500	APPROVED	N	2/26/2018	Awarded	
12/18/2017	HPP	7.04	Permission to Purchase \$17,100 of Food Through Cleveland Food Bank	APPROVED	N		Approved	
12/18/2017	ADMIN	7.06	Permission to Apply for Opiate Prevention Capacity Building Grant, \$51,000	APPROVED	N	2/26/2018	Notification received	4/16/2018
1/22/2018	HPP	7.06	Permission to Submit Public Health Emergency Preparedness (PHEP) Grant,	APPROVED	N		Submitted	
1/22/2018	EH	7.07	Permission to Purchase Two Vehicles	APPROVED	N		Ordered	
1/22/2018	EH	7.12	Permission to Purchase Mosquito Control Products, \$64,000	APPROVED		2/26/2018	Pending	
2/26/2018	ADMIN	7.02	Permission to Submit Capital Budget for Americans with Disability Act (ADA) Grant, \$325,000	APPROVED	N			
2/26/2018	HPP	7.03	Permission to Submit JUST RUN Lake County Grant, \$5,000	APPROVED	N			
2/26/2018	HPP	7.04	Permission to Accept Project Dawn Expansion Grant, \$14,250	APPROVED	N	4/16/2018	Awarded	4/16/2018
2/26/2018	NURSING	7.05	Permission to Accept 2018 HIV Testing & Prevention Grant, \$20,500.00	APPROVED	N			
2/26/2018	ADMIN	7.07	Permission to Re-Appointment of Dan Lark as Deputy Health Commissioner	APPROVED	N	4/16/2018		4/16/2018
2/26/2018	ADMIN	7.08	Permission to Accept Opiate Prevention Capacity Building Grant, \$34,000	APPROVED	N	4/16/2018	Awaiting contracts to sign	
3/19/2018	ADMIN	7.02	Permission to Submit AstraZeneca Connections for Cardiovascular Health Grant, \$150,000	APPROVED	N			
3/19/2018	EH	7.03	Permission to Approve Variance Request for 6539 Brockway Road in Leroy	APPROVED	N	3/26/2018		4/16/2018
3/19/2018	ADMIN	7.04	Permission to Approve 2019 Budget and Submit to Lake County Budget Commission	APPROVED	N	4/16/2018	Budget Submitted	4/16/2018
3/19/2018	NURSING	7.05	Permission to Submit Get Vaccinated Ohio-Public Health Initiative (GV), Grant \$50,175.00	APPROVED	N			
3/19/2018	HPP	7.06	Permission to Submit 2018 Pilot Project Proposal, Grant \$4,000	APPROVED	N			
3/19/2018	EH	7.07	Permission to Submit Contract Proposal with Ohio Department of Health for Lake County Bathing Beaches Contract, \$19,225.92	APPROVED	N	4/16/2016	Contract awarded	4/16/2016

April 16, 2018

7.01

7.01.01

Certification of Monies, Resolution 18-04-07-01-01-100

Tim Brennan moved and Randy Owoc seconded a motion to adopt Resolution 18-04-07-01-01-100 to approve payment of bills, as listed in the recapitulation sheets attached to these minutes, be adopted; motion carried.

Discussion

Roger Anderson asked what the \$48,000 is paid to the Treasurer for Tech Fees. Adam Litke stated that is the Vital Statistic quarterly payment.

7.01.02

Resolution 18-04-07-01-02-100, to Increase/Decrease Appropriations Resolution

Tim Brennan moved and Randy Owoc seconded a motion to adopt Resolution 18-04-07-01-02-100 be adopted to Increase/Decrease Appropriations, as listed in the recapitulation sheets attached to these minutes; motion carried.

7.02

Permission to Increase Contract for Remodeling

Tim Brennan moved and Roger Anderson seconded a motion to approve the increase to the contract for remodeling with Lakeland Management Systems from \$37,000 to \$42,000 to cover permit fees and other incidentals; motion carried.

Discussion:

Patricia Fowler asked what is increasing. Ron stated that we were short on covering permit fees from the City of Mentor and added more to cover any additional costs.

7.03

Permission to Renew Contract with Josephina Bandry, \$3,750.00

Roger Anderson moved and Tim Brennan seconded a motion to renew the contract with Josephina Bandry. The contract is for translating services for immunization clinics from January 1, 2018 to December 31, 2018. Total cost of contract not to exceed \$3,750.00; motion carried.

Discussion:

Anthony Vitolo asked for an explanation of translating services. Tara Perkins stated that Josephina is well known in the community and is a good resource. She translates two of LCGHD's clinics.

Rich Harvey asked about how many hours a year does she translate. Tara stated that to date about 12-13 hours.

Steve Karns stated a backup service is the Language Line that is available 24/7.

7.04

Permission to Enter into Contract with Ohio Department of Health for Lake County Bathing Beaches Contract, \$17,886.00

Randy Owoc moved and Dr. Alvin Brown seconded a motion to enter into contract with the Ohio Department of Health to monitor the water quality at Lake County beaches in the amount of \$17,886.00. The staff plans to develop separate models for the weekend sampling days to reduce the amount of days we physically have to go to the beach, thereby reducing costs. It should be noted that this contract is for less than the full amount from ODH. We have received less than what was requested in the past. The amount grant will cover the costs of the program for 2018. We asked for \$19,225.92; motion carried.

7.05

Permission to Refer Delinquent Food Service Operations and Food Establishments for Legal Action

Roger Anderson moved and Patricia Fowler seconded a motion to refer delinquent Food Service Operations and Retail Food Establishments who have not renewed their yearly license to the Lake County Prosecutor for legal action; motion carried.

Renewals were due on March 1, 2018. All establishments received the initial notification at the end of January 2018. All delinquent establishments have also received office hearings and are still non-compliant to date. There are currently approximately 24 operations / establishments that are delinquent. We are asking for this permission one month earlier this year to speed up gaining compliance. Following are the delinquent establishments:

Angie's Pizzeria	Lake Effectz
Blue Ribbon Bread Company	Mama Primozz Pizza
Callaway's Grille	Meister Media
Catona's Township Pizza & Treats	Picante Mexican Grill
Chesnut Food Mart	Subway – Willoughby
Defender Doggs	The Brickhouse Tavern
Fawaky Burst Great Lakes	The Pembroke School
Gascon Inc. dba Redigo Food Mart #9	Tommy's Old-Fashioned Subs
Guilio Bonazza's	Trifiletti & Di Iorio LLC dba Hellreigel's Inn
Just Teazin G C LLC	Woodfire Catering & Baking
Kirtland Diner	
La Hispana	Chris B. Bean Vending **(Vending Only)
Lake Co. Juvenile Justice Center	

7.06

Permission to Submit for Mosquito Control Funding Opportunity Grant, \$30,000.00

Roger Anderson moved and Randy Owoc seconded a motion to submit to the Ohio Environmental Protection Agency (EPA) for Mosquito Control Funding Opportunity grant up to \$30,000; motion carried.

This grant is available to local health departments and related public entities to mitigate the potential for an outbreak of mosquito borne viruses such as Zika, West Nile, or La Cross Encephalitis. We plan to supplement and expand our existing program by:

1. Cover the cost of larva control products.
2. Upgrade the adulticiding spray from Mosquitomist to Duet.
3. Cover the cost of an intern to process mosquito traps and provide counts.
4. Mosquito protection and prevention educational program including employee time and educational flyers.

The grant limits personnel cost coverage to only seasonal summer employees. Administrative costs are not allowed to be covered. The grant will be awarded in June and the money must be used by the end of 2019.

7.07

Permission to Purchase Mosquito Control Products, \$64,022.63

Dr. Alvin Brown moved and Dr. Lynn Smith seconded a motion to purchase mosquito control products in the amount of \$64,022.63. LCGHD entered into a price lock agreement with Clarke Mosquito Control for the purchase of mosquito control products through 12/31/2018 (\$52,412.20 annual minimum order). Clarke is the sole manufacturer and distributor of these products and has been our supplier in the past; motion carried.

We would like to purchase the better of the two adulticide, Duet, at a cost of \$55,770.00 instead of Mosquitomist Two. The upgrade will cost \$12,210.00. The total also includes 10 gallons of ULV Flushing Solvent for \$492.63

This purchase is over the minimum amount (\$50,000.00) required for bids, however, current Board of Health By-Laws, Section 5(D)4, allows for the bidding requirement to be waived for specific purchases, (i.e. products or chemicals for the prevention, treatment, or elimination of zoonotic diseases for the protection of the public's health).

Discussion:

Anthony Vitolo asked if we used all of the products purchased last year. Dan Lark stated that most of the material was used. We are revising what we are buying this year of the 3 year contract.

Dr. Alvin Brown asked if the price will go up next year. Dan Lark stated we will negotiate a new contract.

Nichole Jelovic asked about a mosquito tip sheet. Ron stated next month's Board of Health education is on the Mosquito Control Program and we can provide that tip sheet.

7.08

Permission to Purchase a New Air Pollution Calibration System & Perma Pure Zero Air System not to exceed \$15,700.00

Anthony Vitolo moved and Roger Anderson seconded a motion to purchase a new Environice Multi Gas calibration system (\$9,995.00), with a Perma Pure Zero Air system (\$5,317.00), plus shipping. Total cost not to exceed \$15,700.00. A bid received from Teledyne /API was for \$16,880.00 plus shipping. We need this system to replace two 30 year old calibrators that are not accurate enough to generate calibration points at the low levels that are now required by the USEPA; motion carried.

Discussion:

Tim Brennan asked where are the monitor's located. Dan Lark stated the monitor will be placed in a new location to be determined and the other is a calibrator to verify the monitors are running correctly.

7.09

Permission to Request A Variance Request for 1 Coast Guard Road, Painesville Township

Roger Anderson moved and Tim Brennan seconded a motion to approve the variance request to the rule, as required by 3701-28-14(B) from Sheila Consaul, 1 Coast Guard Rd., Painesville Twp. Ms. Consaul is requesting a variance from 3701-28-14 Location and Construction of Ponds. 3701-28-14(B), states that “the board of health shall not consider a variance to this rule.” The staff recommends not approving the variance due to the above stated rule restricting the board from approving a variance of this rule. It was relayed to the variance requestor that a cistern or hauled water system would comply with the State Private Water System rules; 0 Ayes and 14 Nays; motion failed.

Discussion:

Dan Lark stated that in the Ohio Department of Health (ODH) Water Rules 3701-28-14(B) states that the Board of Health shall not consider a variance to this rule. Homeowner cannot control the watershed.

Mr. Tricamo from The Potter’s Company, stated he was referred to the local health department from ODH with the design of a water supply which consists of a cistern. There had been a holding tank in the basement in past years.

Sheila Consaul stated she has been working very diligently to restore the historic lighthouse and water has been a challenge. In 1925 there was a cistern, toilet and sink in the lighthouse.

7.10

Permission to Request A Variance Request for 1 Coast Guard Road, Painesville Township

Roger Anderson moved and Tim Brennan seconded a motion to a conditional approval to the variance request from Sheila Consaul, 1 Coast Guard Rd., Painesville Twp. pending the approval from the State’s Technical Advisory Committee on the methods of installation. Ms. Consaul is requesting a variance from 3701-29-06 General Provisions and Prohibitions (G)(2) and (G)(3)(A). The request is relief from: horizontal isolation distance to a private water system from the proposed septic system and replacement, 10’ from utility service line, hardscape or property line or boundary right of way, any building, and all components of a HSTS shall be at least fifty. As this is a very unique situation, the staff recommends approval of the requested variance with the condition of complying with the manufacturers recommendations; motion carried.

Discussion:

Dan Lark stated that the variance submitted is only for the property line and building isolation distance of approximately 10'. This variance has nothing to do with the sewage system or methods of installation. This must be submitted and reviewed by the State's Technical Advisory Committee. We are recommending approving the variance for the distance requirement.

Steve Tricamo from The Potter's Company stated that occupancy will only be from May-October and under no harsh conditions. The manufacturer has State approval for this system.

Dan Sinclair, Sanitarian, states that the system is an approved system through ODH. The manufacturers did have special requirements based on being exposed to ultraviolet light with a minimum 5 year life expectancy and special marine paint. The manufacturer did state the system would function properly. However, the methods of installation have not been submitted to the State's Technical Advisory Committee for review.

Sheila Consaul stated in her 7 years of research and restoration efforts, there are not a lot of systems approved by the State of Ohio for these unique and complex situations. She has established covenants with historical, local, state and federal agencies about maintaining the light house. We are seeking a grey water system to meet the needs of occupying the lighthouse. The Board of Health was concerned about the variance being approved prior to approval of the sewage system installation methods from the State.

7.11

Permission to Contract with Judy Moran for \$18,000 as the Resources Development Officer

Patricia Murphy moved and Tim Brennan seconded a motion to enter into contract with Judy Moran for \$18,000 from May 1, 2018 – December 31, 2018 as the Resource Development Officer. The Resource Development Officer will develop responses and inquiries to funding sources and coordinate the development, writing, and submission of grant proposals to third-party entities to support existing and planned program activities of the Lake County General Health District; motion carried.

Discussion:

Kathy Milo stated that Judy Moran is a great asset. She has secured funding and created videos for the JUST RUN program and has connections with the Cities for the Tobacco 21.

Roger Anderson asked if we get our money's worth. Ron stated yes, the first week she was able to collect several letters of support needed for a grant.

7.12

Permission to Submit Tobacco Use Prevention and Cessation Program Grant, \$305,000

Randy Owoc moved and Anthony Vitolo seconded a motion to submit to Ohio Department of Health for Tobacco Use Prevention and Cessation Program grant in the amount of \$305,000. The grant period is July 1, 2018 – June 30, 2019; motion carried.

The focus of the grant is on increasing the capacity of local communities to use population-based methodologies and promising practices or evidence-based programs as they relate to policy,

systems and environmental change. This grant addresses the tobacco burden on local communities by developing a data base for linkage to cessation treatment and preventing youth initiation and protecting Ohioans from exposure to second hand smoke through the adoption of tobacco- or smoke-free policies.

7.13

Permission to Contract with Ashtabula County Health Department for \$94,500

Tim Brennan moved and Randy Owoc seconded a motion to enter into contract with Ashtabula County Health Department for \$94,500 for the Tobacco Use Prevention and Cessation Program. FY2018-2019; motion carried.

Discussion

Kathy Milo stated that we keep a 10% administrative cost.

7.14

Permission to Contract with Lake/Geauga Center for \$90,000

Tim Brennan moved and Randy Owoc seconded a motion to enter into Contract with Lake/Geauga Center for \$90,000 for the Tobacco Use Prevention and Cessation Program. FY2018-2019; motion carried.

7.15

Permission to Submit Maternal and Child Health Grant, \$ 102,600

Tim Brennan moved and Roger Anderson seconded a motion to submit to the Ohio Department of Health for the Maternal and Child Health grant in the amount of \$ 102,600. The grant period is 10/1/18 – 9/30/19; motion carried.

This grant will focus on Cribs for Kids and safe sleep education and one of the following: 1) behavioral health; 2) Smoking; 3) Nutrition; 4) Social Determinants of Health ; 5) Safety Net Services.

7.16

Permission to Submit Ohio Children’s Trust Fund (OCTG) Great Lakes Regional Prevention Council Grant, \$100,000

Anthony Vitolo moved and Dr. Alvin Brown seconded a motion to submit to the Ohio Children’s Trust Fund for the Ohio Children’s Trust Fund (OCTG) Great Lakes Regional Prevention Council grant in the amount of \$ 100,000. The grant period is 7/1/18 – 6/30/19; motion carried.

This grant will prevent child abuse and neglect by leveraging expertise and resources at a regional level to support evidence-based primary and secondary prevention programs that address identified community needs and demonstrate effectiveness in strengthening families, reducing risk, and decreasing rates of abuse and neglect.

8.0

Adjournment

Roger Anderson moved and Patricia Fowler seconded a motion to adjourn the meeting at approximately 4:15 pm; motion carried.

Secretary

President

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT
Date April 16, 2018

The Board of the Lake County General Health District met this day, April 16, 2018, in a regularly scheduled meeting with the following members present:

[Signature]
[Signature]
Richard L Hawey
[Signature]
[Signature]
[Signature]

[Signature]
[Signature]
[Signature]
[Signature]
Patricia Murphy
Alysa Brown, MD
Patricia Souler

Tim Brennan presented the following resolution and named its adoption.

RESOLUTION TO: APPROVE CURRENT BILLS FOR PAYMENT

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and

WHEREAS, the Board of Health, by this resolution, approves the payment of current bills as indicated on the attached recapitulation sheets.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that as evidenced by the Certification of Funds signed by the Lake County Auditor, the Health Commissioner is hereby authorized to forward a certified copy of this resolution and attached recapitulation sheets to the Lake County Auditor for payment of current bills during the fiscal year ending December 31, 2018.

Randy Owoc seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 14 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on April 16, 2018.

Witness my hand this 16th day of April 2018.

Secretary, Board of Health

[Signature]

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: April 14, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H Zupancic

Issued / Vendor	Description	PO #	Fund #	Amount
BOARD OF HEALTH	SALFRINGE TO ADMIN 3/18	0	00200761-755	760.37
BOARD OF HEALTH	COLOR COPIES 3/18	0	00200761-755	14.75
BOARD OF HEALTH	COPIES 3/18	0	00200761-755	62.45
LAKE COUNTY MAILROOM	POSTAGE 3/18	0	00200761-755	10.68
Total #				848.25

TREASURER OF STATE-WELL PERMIT	WELL PERMITS JAN-MARCH	0	00400761-756	276.00
Total #				276.00

BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 3/18	0	00500761-755	3785.23
BOARD OF HEALTH	COLOR COPIES 3/18	0	00500761-755	5.20
BOARD OF HEALTH	COPIES 3/18	0	00500761-755	50.20
CHAPEK, LINDA	REIMB MILEAGE 3/26/18	0	00500761-755	13.00
CONSUMER CHOICE CLEANERS C/O NEIGHBORING	WIC CLEANING - MARCH	667736	00500761-755	1580.00
HAWN, TAMMY	REIMB MILEAGE 3/9-3/26/18	0	00500761-755	31.56
HUNTSBURG TOWNSHIP	RENT WIC MAY 2018	667421	00500761-755	704.00
JOUGHIN & CO. HARDWARE	ADMIN SUPPLIES 3/26/18	0	00500761-755	39.04
KITAURA, CORI	REIMB MILEAGE 3/12-3/21/18	0	00500761-755	14.20
LAKE COUNTY MAILROOM	POSTAGE 3/18	0	00500761-755	369.01
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 4/18	0	00500761-755	52.50

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: April 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic / amt

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	WIC - MADISON MAINT 3/18	0	00500761-755	40.00
MADISON VILLAGE HALL	MAY RENT - STRATTON PLACE	667688	00500761-755	679.00
SUNRISE SPRINGS WATER CO INC	VIC PL - WATER INV 360889	667691	00500761-755	10.75
TIME WARNER CABLE-NORTHEAST	WIC INTERNET - VIC PL MARCH	667340	00500761-755	119.99
WINDSTREAM	WIC HUNTSBURG INTERNET APRIL	667762	00500761-755	289.25
Total #				7782.93

(Blue arrow pointing to Total # 7782.93)

BOARD OF HEALTH	COPIES 3/18	0	00600761-755	0.05
Total #				0.05
ASHTABULA COUNTY HEALTH DEPT.	IAP CONTRACTS - MARCH	667308	00700761-755	1898.04
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 4/2/18	0	00700761-755	0.80
CHAPEK, LINDA	REIMB MILEAGE 3/26/18	0	00700761-755	0.63
CHASE CARD SERVICES	STAPLES 3/15/18	667581	00700761-755	1825.92
CHASE CARD SERVICES	INDEED - MONTHLY FEES 4/1/18	667697	00700761-755	50.00
CHASE CARD SERVICES	E-NEWSLETTR SUBSCRIPTION ROBL Y	667698	00700761-755	24.50
CHASE CARD SERVICES	ADOBE CREATIVE CLOUD 3/6/18	667741	00700761-755	85.58
CHASE CARD SERVICES	EMBASSY SUITES BY HILTON 3/4-6	667790	00700761-755	402.60
CHASE CARD SERVICES	WALMART 3/5/18	667855	00700761-755	3.02
CHASE CARD SERVICES	THE HOME DEPOT 3/9/18	667865	00700761-755	139.79

(Blue arrow pointing to Total # 0.05)

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: April 14, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic PA

Issued / Vendor	Description	PO #	Fund #	Amount
CHASE CARD SERVICES	MEDINA COUNTY HEALTH DISTRICT	667866	00700761-755	25.00
CHASE CARD SERVICES	GRANT WATCH MEMBERSHIPS	667869	00700761-755	199.00
CHASE CARD SERVICES	THE HOME DEPOT 3/27/18	667874	00700761-755	96.21
CHASE CARD SERVICES	THE HOME DEPOT 3/27/18	667875	00700761-755	45.94
CHASE CARD SERVICES	USPS 3/27/18 STAMPS FOR ADMIN	667876	00700761-755	150.00
CHASE CARD SERVICES	THE HOME DEPOT 3/22/18	667877	00700761-755	130.76
CHASE CARD SERVICES	LOGMEIN GO TO MEETING SUB	667878	00700761-755	1318.08
CHASE CARD SERVICES	KALAHARI - MAY 9 - MAY 10TH	667879	00700761-755	265.36
CHASE CARD SERVICES	BLUEBEAM	667887	00700761-755	235.80
CHASE CARD SERVICES	GUILIO BONAZZA 4/3/18	667888	00700761-755	47.47
CHASE CARD SERVICES	UNITED WAY ANNUAL MEETING 4/18	667890	00700761-755	60.00
CHASE CARD SERVICES	EMERGENCY LOCKSMITH SERVICE	667897	00700761-755	208.00
CHASE CARD SERVICES	DNH*DOMAIN HOST	0	00700761-755	215.76
ENVIRONMENTS 4 BUSINESS LLC	INV 9571 / INV 9572 2/7/18	667665	00700761-755	1755.19
ENVIRONMENTS 4 BUSINESS LLC	EH FURNITURE INV 9770	667818	00700761-755	2192.10
ENVIRONMENTS 4 BUSINESS LLC	ADDITIONAL FURN / INV 9583	667727	00700761-755	136.22
GEAUGA COUNTY HEALTH DEPARTMENT	IAP CONTRACTS - MARCH	667310	00700761-755	2502.39
GRAHAM, RON	COUNTY TRAVEL REIMB - APRIL	667703	00700761-755	495.00
HAWN, TAMMY	REIMB MILEAGE 3/9-3/26/18	0	00700761-755	1.52
HEISLEY TIRE & BRAKE INC	AUTO MAINT INV 100958	667867	00700761-755	145.95
HURLEY, SHAE LIN	REIMB MILEAGE 3/26/18	0	00700761-755	2.73

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: APRIL 14, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic

Issued / Vendor	Description	PO #	Fund #	Amount
KITaura, CORI	REIMB MILEAGE 3/12-3/21/18	0	00700761-755	0.68
LAKE COUNTY MAILROOM	POSTAGE 3/18	0	00700761-755	1372.58
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 4/18	0	00700761-755	187.50
LAKE COUNTY TELECOMMUNICATIONS	AT & T LONG DIST 3/18	0	00700761-755	1106.43
LASSITER & SON LLC	SUMMER LANDSCAPING 2ND PMT	667849	00700761-755	847.50
MARGALIS, CHRISTINE	REIMB MEALS 4/3-4/6/18	0	00700761-755	284.13
MILo, KATHY	REIMB MILEAGE 3/29/18	0	00700761-755	2.45
NFP CORPORATE SERVICE	GROUP HEALTH CONSULT INV 5543	667742	00700761-755	630.00
O'HEARN, MAUREEN	REIMB MILEAGE 3/21/18	0	00700761-755	0.23
SIEVERS COMPANY	SECURITY /HEISLEY INV 1098073	667704	00700761-755	41.92
TIME WARNER CABLE-NORTHEAST	HEISLEY RD INTERNET MARCH	667770	00700761-755	1187.70
Total #				20320.48
BOARD OF HEALTH	FUND CORR TO 05E US DEPT OF ED	0	00700811-812	686.37
Total #				686.37
BOARD OF HEALTH	COPIES 3/18	0	00800761-755	137.55
LAKE COUNTY MAILROOM	POSTAGE 3/18	0	00800761-755	100.00
LOPRESTI FH	REFUND#174934 3/15/18	0	00800761-755	3.00

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: APRIL 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic, Auditor

Issued / Vendor	Description	PO #	Fund #	Amount
OHIO DIVISION OF REAL ESTATE	BURIAL PERMITS MARCH	667771	00800761-756	122.50
TREASURER, STATE OF OHIO	TECH FEES - APRIL	0	00800761-756	48029.20
Total #				48151.70
BOARD OF HEALTH	COLOR COPIES 3/18	0	01000761-755	2.00
BOARD OF HEALTH	COPIES 3/18	0	01000761-755	190.70
BOARD OF HEALTH	FUND CORR TO 01E LK CO CAPTAIN	0	01000761-755	168.00
BRUEGGERS BAGELS ENTERPRISES	REFUND #52284 3/20/18 LIC FEE	0	01000761-755	14.00
LAKE COUNTY MAILROOM	POSTAGE 3/18	0	01000761-755	7.05
LOXTERMAN, CHRIS	REIMB FOOD CLASS SUPPLIES 4/6	0	01000761-755	113.18
LUNTER, JOHN	REIMB MILEAGE 3/7/18-3/29/18	0	01000761-755	140.61
Total #				635.54
TREASURER OF STATE-FSO/VENDING	VENDING FSO MARCH	0	01000761-756	22306.00
TREASURER, STATE OF OHIO	NON COMM RFE MARCH	0	01000761-756	9282.00
Total #				31588.00
BOARD OF HEALTH	COLOR COPIES 3/18	0	01100761-755	15.50
BOARD OF HEALTH	COPIES 3/18	0	01100761-755	158.75

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: APRIL 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic / Aud

Issued / Vendor	Description	PO #	Fund #	Amount
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 4/18	0	01100761-755	52.50
MILLO, KATHY	REIMB MILEAGE 3/5-3/22/18	0	01100761-755	37.39
Total #				264.14

BOARD OF HEALTH	COLOR COPIES 3/18	0	01300761-755	23.60
BOARD OF HEALTH	COPIES 3/18	0	01300761-755	486.60
CHASE CARD SERVICES	OFFICESUPPLIES.COM SHARPS CONT	667858	01300761-755	27.39
LAKE COUNTY MAILROOM	POSTAGE 3/18	0	01300761-755	38.06
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 4/18	0	01300761-755	45.00
UH GEAUGA MEDICAL CENTER	E CARDS INV 032618/0326182/038	667891	01300761-755	65.00
Total #				685.65

AIRGAS	INV 9952242611 3/31/18	0	01400761-755	158.83
BOARD OF HEALTH	C/B AUTO MAINT 3/18	0	01400761-755	1195.21
BOARD OF HEALTH	SALFRINGE TO OZE ADMIN 3/18	0	01400761-755	3091.46
BOARD OF HEALTH	COPIES 3/18	0	01400761-755	15.70
BOARD OF HEALTH	FUND CORRECT - UPS TO OSE	0	01400761-755	1.04
JOUGHIN & CO. HARDWARE	APC SUPPLIES 3/5/18	0	01400761-755	8.80
LAKE COUNTY MAILROOM	POSTAGE 3/18	0	01400761-755	2.39
LAKE COUNTY TELECOMMUNICATIONS	VOICE MAIL 4/18	0	01400761-755	22.50

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: April 16, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic/ant

Issued / Vendor	Description	PO #	Fund #	Amount
THERMO ENVIRONMENTAL INSTR INC	PUMP / KIT INV 426026	667873	01400761-755	1376.72
Total #				5872.65
BOARD OF HEALTH	COLOR COPIES 3/18	0	01500761-755	0.05
BOARD OF HEALTH	COPIES 3/18	0	01500761-755	22.75
Total #				22.80
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 3/18	0	01700761-755	1075.40
BOARD OF HEALTH	SALFRINGE TO 13E PERKINS, BIL	0	01700761-755	3080.09
BOARD OF HEALTH	SALFRINGE TO 28E HEWITT 3/18	0	01700761-755	2648.80
BOARD OF HEALTH	COPIES 3/18	0	01700761-755	149.10
MIL0, KATHY	REIMB MILEAGE 3/29/18	0	01700761-755	50.96
Total #				7004.35
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 3/18	0	01800761-755	629.11
BOARD OF HEALTH	SALFRINGE TO 11E RUSSO 3/18	0	01800761-755	2750.71
BOARD OF HEALTH	SALFRINGE TO 11E BOEHM, MC	0	01800761-755	1679.19
BOARD OF HEALTH	SALFRINGE TO 07E ADMIN 3/18	0	01800761-755	288.74
CHASE CARD SERVICES	STAPLES \$27.99 3/14 22.48 3/23	667882	01800761-755	50.47
MC CARTHY, JESSICA	REIMB MILEAGE 3/12/18	0	01800761-755	35.92
RUSSO, HALEY	REIMB MILEAGE 3/21/18	0	01800761-755	7.79

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: April 14, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic

Issued / Vendor	Description	PO #	Fund #	Amount
			Total #	5441.93
BOARD OF HEALTH	COLOR COPIES 3/18	0	02000761-755	0.70
BOARD OF HEALTH	COPIES 3/18	0	02000761-755	24.65
O'HEARN, MAUREEN	REIMB MILEAGE 3/21/18	0	02000761-755	4.78
		Total #		30.13
BOARD OF HEALTH	COPIES 3/18	0	02100761-755	2.25
		Total #		2.25
BOARD OF HEALTH	COPIES 3/18	0	02300761-755	42.15
PRUTNY, OTHO	OVPRMT FOR NPDES #37095	0	02300761-755	40.00
		Total #		82.15
TREASURER OF STATE-SOLID WASTE	SEWAGE PERMITS JAN-MARCH	0	02300761-756	1098.00
		Total #		1098.00
BOARD OF HEALTH	SAL/FRINGE TO O7E EH 3/18	0	02700761-755	4308.99
		Total #		4308.99
21ST CENTURY MEDIA DBA THE NEWS HERALD	AD FOR KICK BUTTS DAY	667859	02800761-755	1500.00
AMERICAN SOLUTIONS FOR	BUSINESS CARDS - HEWITT	667860	02800761-755	49.00

Board Report - 04/01/2018 - 04/16/2018

BILLS PRESENTED TO BOARD OF HEALTH FOR CERTIFICATION OF PAYMENT ON: April 14, 2018

I CERTIFY THERE ARE FUNDS TO MEET THE ENCUMBRANCES BELOW.

EDWARD H. ZUPANCIC, LAKE COUNTY AUDITOR: Edward H. Zupancic

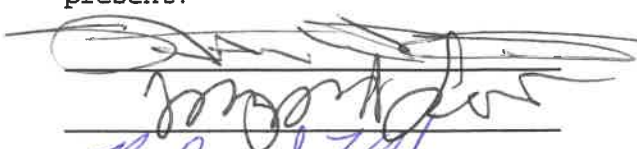


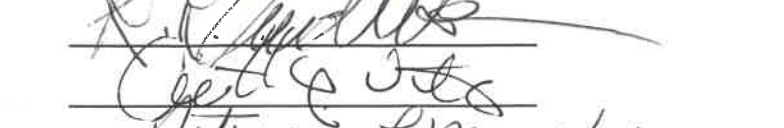
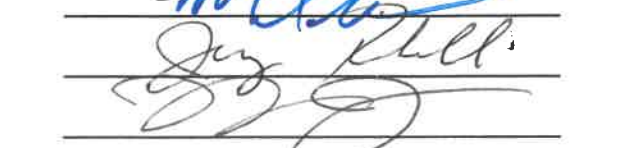
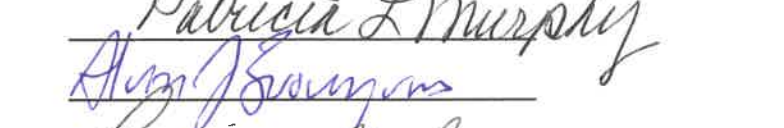
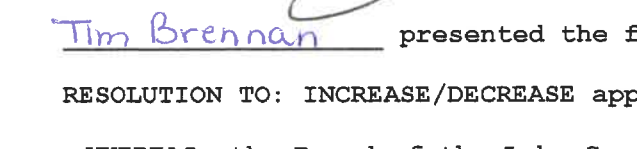

Issued / Vendor	Description	PO #	Fund #	Amount
BUSINESS DBA AMER				
BEVAN-HEWITT, CATHERINE	REIMB MILEAGE 4/2/18	0	02800761-755	16.64
BOARD OF HEALTH	SALFRINGE TO O7E ADMIN 3/18	0	02800761-755	871.17
BOARD OF HEALTH	COPIES 3/18	0	02800761-755	89.10
HURLEY, SHAEELIN	REIMB MILEAGE 3/26/18	0	02800761-755	56.68
Total #				2582.59

Grand Total # 137925.50

BOARD OF HEALTH
LAKE COUNTY GENERAL HEALTH DISTRICT

Date: April 16, 2018

The Board of the Lake County General Health District met this day, April 16, 2018, in a regularly scheduled meeting with the following members present:

Tim Brennan presented the following resolution and named its adoption.

RESOLUTION TO: INCREASE/DECREASE appropriations in Health District Funds

WHEREAS, the Board of the Lake County General Health District hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Health, and that all the deliberations of this Board of Health and of its committees, if any, which resulted in formal actions, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Revised Code, and were taken in an open meeting of this Board of Health and,

WHEREAS, the Board of Health, by resolution, may transfer funds from one item in the appropriation to another item, reduce or increase any item, create new items, make additional appropriations or reduce the total appropriations, and transfer revenue in support of Health District controlled funds in accordance with Section 3709.28 of the Revised Code.

BE IT RESOLVED by the Board of Health in and for the Lake County General Health District, that adjustments in appropriations for various Health District fund line items be made as indicated on the attached schedule. The Health Commissioner is hereby authorized to forward a certified copy of this resolution to the Lake County Auditor.

Randy Owsic seconded the resolution and the vote being called upon its adoption, the vote resulted as follows:

"AYES" 14 "NAYS" 0

CLERK'S CERTIFICATION

I, Ron Graham, Health Commissioner of the Board of Health do hereby certify that this is a true and accurate copy of a resolution adopted by the said Board on April 16, 2018.

Witness my hand this 16th day of April 2018.


Secretary, Board of Health

Increase/Decrease in Revenues

Fund	Fund Number	Fund Description	Account	Amount
------	-------------	------------------	---------	--------

Net Change in Estimated Resources				\$ -
--	--	--	--	------

Increase/Decrease in Appropriations

Fund	Fund Number	Fund Description	Account	Amount
002	00200761 755	Immunization Action Plan	Other Expenses	\$ 15,000.00
021	02100761 755	Child and Family Health Services	Other Expenses	\$ 20,000.00
025	02500811 812	Carol White Grant	Equipment	\$ 686.37
007	00700761 755	Board of Health	Other Expenses	\$ (35,686.37)

Net Change in Appropriations				\$ -
-------------------------------------	--	--	--	------
